

**CEO PERFORMANCE REVIEW PANEL COMMITTEE  
MINUTES OF MEETING MONDAY 18 AUGUST 2104  
63 MT BARKER ROAD STIRLING**

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Members:

Mayor Bill Spragg

Councillors	Ward
Councillor Jan-Claire Wisdom	Manoah
Councillor Linda Green	Onkaparinga Valley
Ms Paula Davies	Independent Member

In Attendance

Megan Sutherland	Manager Organisational Development
Pam Williams	Minute Secretary

**1 Commencement**

The meeting commenced at 4.20pm.

Mr Matt Hobby & Ms Rebecca Hunt, Consultants from McArthur, were in attendance.

**2 Apologies/Leave of Absence**

Cr Jan Loveday

**2.1 Leave of Absence**

Nil

**3 Previous Minutes**

**3.1 CEO Performance Review Panel Committee 15 July 2014**

Moved Cr Linda Green  
S/- Mayor Spragg

Carried unanimously  
17

**That the minutes of the meeting held on 15 July 2014 as supplied, be confirmed as an accurate record of the proceedings of that meeting.**

**4 Delegation of Authority**

The CEO Performance Review Panel operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

**5 Declaration of Interest by Members of Council**

Nil

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**6 Confidential Item**

**6.1 Debrief on CEO Performance Review Draft Report, Remuneration Information & Proposed KPIs – Exclusion of the Public**

Moved Cr Jan-Claire Wisdom  
S/- Ms Paula Davies

Carried unanimously  
18

Pursuant to section 90(2) of the *Local Government Act 1999* the Panel orders that all members of the public, except:

- Manager Organisational Development, Megan Sutherland
- Rebecca Hunt, Consultant, McArthur
- Matthew Hobby, Consultant, McArthur
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 6.1 (Debrief on CEO Performance Review Draft Report, remuneration information and proposed KPIs).

The CEO Performance Review Panel is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the personal affairs of the Chief Executive Officer, in that details of his performance review will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The CEO Performance Review Panel is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details of the Chief Executive Officer's performance may prematurely be disclosed before the details of the review have been discussed with the Chief Executive Officer.

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**6.1.1 Debrief on CEO Performance Review Draft Report, Remuneration Information  
& Proposed KPIs – Confidential Item**

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**6.1.2 Debrief on CEO Performance Review Draft Report, Remuneration Information & Proposed KPIs**

Moved Mayor Bill Spragg  
S/- Cr Linda Green

Carried unanimously  
20

That having considered Agenda Item 6.1 (Debrief on CEO Performance Review Draft Report, remuneration information and proposed KPI's) in confidence under section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the CEO Performance Review Panel, pursuant to section 91(7)(b) of that Act, orders that the documents and report pertaining to this matter be retained in confidence until the 2013/14 CEO Performance Review process is complete.

**7 Next Meeting**

The next CEO Performance Review Panel Committee meeting will be held on Tuesday 2 September 2014, 4.00pm at 63 Mt Barker Road Stirling.

**8 Close Committee meeting**

The meeting closed at 6.16pm.