



CASUAL HIRE APPLICATION FORM

Public Land

Name of requester	
Contact phone	
Contact email	
Public space requested	<input type="checkbox"/> Federation Park – Gumeracha <input type="checkbox"/> Lobethal Bushland Park <input type="checkbox"/> Stirling – Apex Park <input type="checkbox"/> Stirling – Centenary Gardens <input type="checkbox"/> Stirling – Coventry Library Lawns <input type="checkbox"/> Stirling – Oval <input type="checkbox"/> Stirling – Steamroller Park <input type="checkbox"/> Other:
Day/date requested	
Time requested	
Number of people in attendance	
Description of hire activity	
Power	Will your activity require use of power? <input type="checkbox"/> Yes <input type="checkbox"/> No
Waste management	Do you expect your activity to generate significant waste? <input type="checkbox"/> Yes <input type="checkbox"/> No NOTE: It is an expectation of hire that you will conduct your own waste management so not to leave the public space open to unsecured litter, or without adequate space within provided waste receptacles.

Structures	<p>Will your activity require the erection of any temporary structures?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NOTE: You may not peg anything into the ground in the erection of structures or decorations due to underground irrigation systems that can be damaged. Most temporary structures (gazebo, jumping castle etc) will have an option for above-ground weights in place of pegs.</p>
Liquor	<p>Will your activity include the consumption of liquor?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NOTE: Depending on the manner of liquor at your activity, you may require a Limited Liquor Licence.</p>

Upon receipt of this application form, Council will identify if the space is currently booked for the day you have requested and will review your application details. If there is a need to discuss anything outlined above, you will be contacted by a Council Officer.

If Council has no objection and identifies no conflict with your application, a permit will be sent to you for your records. Please have this permit with you on the day of hire in case of query by Council Rangers or general public.

Please note that a permit from Council only denotes permission for your activities, which may be outside the typical scope of the park's use. It **does not guarantee exclusive use of the area** and the general public will be permitted to share the space with your party.

I declare to the best of my knowledge that the information provided in this application is accurate and correct. I will undertake to advise the Adelaide Hills Council immediately should there be any alterations or additions to the information supplied.

I agree that the space booked will be left in the same condition as found with no material left behind, and no damage to infrastructure or vegetation. I understand that any variation to this condition may incur fees to recoup maintenance costs.

Signed: Date:

Please email completed form to events@ahc.sa.gov.au, drop in to a Council Service Centre or post to PO Box 44 Woodside SA 5244.