

# ADELAIDE HILLS COUNCIL

## FEES AND CHARGES REGISTER

### 2018/2019

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>1. STATUTORY RELATED FEES</b>			
<b>1.1 Development Act 1993</b>			
<b>Development Application Fees</b>			
Public Notification Fee for Development Application	YES		\$567.00
Certificate of Title Search Fee	YES		\$39.00
Amendment of Land Management Agreement (administration charge excludes legal costs)	YES		\$154.00
<b>Community Wastewater Management Systems (CWMS)</b>			
CWMS Connection fee	N/A		\$4,068.00
CWMS Occupied Annual Service Charge *	N/A		\$823.00
CWMS Vacant Annual Service Charge *	N/A		\$578.00
<i>(Refer to CWMS Pricing Policy Statement on Council website. * Applied under Sect 155 of Local Government Act 1999.)</i>			
<b>Access to Development Records</b> <i>(Reduction for pensioners and other concession card holders may be applicable)</i>			
Application Fee	YES		\$27.50
Search and processing fee (for each 30 minute block or part there of)	YES		\$23.50
<b>1.2 Local Government Act 1999 - Searches</b>			
<b>Access to Council records in accordance with Sect 188 of the Local Government Act 1999</b>			
<i>(Reduction for pensioners and other concession card holders to be applied consistent with the fee reduction provisions of the Freedom of Information Act)</i>			
Application Fee	YES		\$27.50
Search and processing fee (for each 30 minute block or part there of)	YES		\$23.50
Fee for copying the documents	YES		Refer to Corporate Services Photocopying

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>1.3 Dog &amp; Cat Management Act 1995 - (fees are set by Council up to the limit set by State Government)</b>			
Dangerous dog sign	N/A		\$34.00
Dog expiation & fine (legislative charge)	N/A		As per legislation
Dog impounding fee (business hours)	N/A		\$75.00
Dog impounding fee (after hours)	N/A		\$100.00
Daily holding fee	N/A		\$41.00
<b>Dog Registration (amended D&amp;CMA 1995)</b>			
Standard dog (Desexed AND Microchipped)	N/A		\$45.00
Non standard dog	N/A		\$90.00
Concession standard dog (Desexed AND Microchipped)	N/A		\$22.50
Concession non standard dog	N/A		\$45.00
Puppy Fee Dogs under 6 months of age			\$35.00
<b><u>Other</u></b>			
Working Dog	N/A		\$35.00
Greyhound (Registered with SA Greyhound Racing Board)	N/A		
Guide, Hearing or Assistance dog	N/A		Nil
Animal Tag Replacement	N/A		Nil
Transfer of Ownership	N/A		Nil
Businesses Involving Dogs (per dog)	N/A		\$90.00
Annual Inspection of Kennels	YES		
SES, search & rescue, Military dogs			Nil
<b><u>Rebate for Partial Year Registration</u></b>			
Pups that are born from 1 January of each year attract a 50% rebate	N/A	of initial fee	Nil
Registrations of new dogs to the area after 1 May attract a 50% rebate (this does not apply where the dog has resided in the area for longer than one month or the dog has been detected as being unregistered.	N/A	of initial fee	50%
Registrations of new dogs to the area after 1 June	N/A		Nil
Penalty fee for late registrations	N/A		\$17.50

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
Impounding livestock	N/A		As per contractor cost
Cat Trap - Deposit	N/A		\$50.00
Cat Trap - Hire Fee (per week or part thereof)	N/A		\$20.00

#### 1.4 By-Laws and Local Government Act 1999 - (fees are set by Council)

By Law No.1 - Permit Application	N/A		\$55.00
By Law No.2 - Moveable Signs Expiation Fee	N/A		\$187.50
By-Law No.3 - Local Government Land Expiation Fee	N/A		\$187.50
By-Law No.4 - Roads Expiation Fee	N/A		\$187.50
By-Law No.5 - Dogs Expiation Fee	N/A		\$187.50
By-Law No.6 - Cats Expiation Fee	N/A		\$187.50

#### 1.5 South Australian Public Health Act 2011

Sale of Sharps (needle) containers (2.8L container)	N/A		\$7.00
Sale of Sharps (needle) containers (1.4L container)	N/A		\$5.00

## 2. COMMUNITY

### 2.1 Library Services

Computer print out / Photocopying B&W A4	YES	per sheet side	\$0.10
Photocopying / Printing B&W A3	YES	per sheet side	\$0.20
Photocopying / Printing Colour A4 /A3	YES	per sheet side	\$0.50 / \$1.00
3D printing (per item printed)	YES		\$2.50 plus cost of filament used (by weight)
Replacement of borrowers cards	YES		\$2.00
Miscellaneous minor items (under \$15)	YES		As determined by staff based on fair value and cost recovery.
Second hand books	YES		As determined by staff based on fair value.
Library Bag	YES		\$3.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>Overdue fees</b>			
Debt collection charge	YES		\$16.00
Inter Library fees	YES		as per fee charged
Lost / damaged library material (once debt collection notices have been issued Council will not accept return of lost / damaged material)	YES		assessed at replacement cost
Processing Fee for lost/damaged library material	YES		\$5.00
Exam supervision	YES	per hour	\$15.00
Faxes - First Page	YES		\$1.00
Faxes - Subsequent Page	YES		\$1.00
A4 Laminating	YES		\$5.00
A3 laminating	YES		\$6.00
<b>Coventry Library Community Room (up to 8 hours during normal business hours)</b>			
Commercial hire per day	YES		\$125.00
Commercial hire per hour	YES		\$43.00
Government agency hire per day	YES		\$180.00
Government agency hire per hour	YES		\$58.00
<b>Coventry Library Community Room and/or foyer space - after hours hire (up to 5 hours)</b>			
Community groups	YES		\$150.00
Commercial hire	YES		\$265.00
Private hire (functions, etc)	YES		\$265.00
Government agency hire	YES		\$365.00
Additional hours (after 5 hour included time)	YES		at cost of staff attendance
<b>Coventry Library Art Wall</b>	YES		no fee applicable
<b>Coventry Library Display Cabinet</b>	YES		no fee applicable

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>2.2 Halls and Community Centres Hire</b>			
<b>Torrens Valley Community Centre - (Sessions = 4 hours)</b>			
<b><i>Community Room - (am, pm or evening)</i></b>			
Unfunded community groups - 1 session/room	YES		\$20.00
Unfunded community groups - 2 sessions/room	YES		\$36.00
Unfunded community groups - 3 sessions/room	YES		\$52.00
Funded community groups - 1 session/room	YES		\$36.00
Funded community groups - 2 sessions/room	YES		\$67.00
Funded community groups - 3 sessions/room	YES		\$98.00
Corporate use (incl. kitchen) - 1 session/room	YES		\$77.00
Corporate use - (incl. kitchen) - 2 sessions/room	YES		\$155.00
Corporate use - (incl. kitchen) - 3 sessions/room	YES		\$232.00
Private party - max 50-60 people (Kitchen extra charge - see below)	YES		\$180.00
<b><i>Small Meeting Room - (am, pm or evening)</i></b>			
Unfunded community groups - 1 session/room	YES		\$15.00
Unfunded community groups - 2 sessions/room	YES		\$25.00
Unfunded community groups - 3 sessions/room	YES		\$36.00
Funded community groups - 1 session/room	YES		\$25.00
Funded community groups - 2 sessions/room	YES		\$52.00
Funded community groups - 3 sessions/room	YES		\$72.00
Corporate use - (incl. kitchen) - 1 session/room	YES		\$47.00
Corporate use - (incl. kitchen) - 2 sessions/room	YES		\$93.00
Corporate use - (incl. kitchen) - 3 sessions/room	YES		\$139.00
Kitchen usage - <i>in addition to rates above unless otherwise stated (Inc. urn, crockery, oven and appliances) All supplies are the responsibility of the hirer e.g. coffee etc.</i>	YES		\$20.00
Equipment usage - sound system, electronic screen and data projector	YES		\$57.00
Hire Bond	YES		\$52.00
Bond for key	YES		\$52.00
Bond for private function/ party	YES		\$200.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>The Summit Community Centre (Norton Summit) - (Sessions = 4 hours)</b>			
<b>Community Room - (am, pm or evening)</b>			
Unfunded community groups - 1 session/room	YES		\$20.00
Unfunded community groups - 2 sessions/room	YES		\$36.00
Unfunded community groups - 3 sessions/room	YES		\$52.00
Funded community groups - 1 session/room	YES		\$36.00
Funded community groups - 2 sessions/room	YES		\$67.00
Funded community groups - 3 sessions/room	YES		\$98.00
Corporate use (incl. kitchen) - 1 session/room	YES		\$77.00
Corporate use (incl. kitchen) - 2 sessions/room	YES		\$155.00
Corporate use (incl. kitchen) - 3 sessions/room	YES		\$232.00
Private party (max 50-60 people) community room only (Kitchen extra charge - see below)	YES		\$180.00
<b>Small Meeting Room - (am, pm or evening)</b>			
Unfunded community groups - 1 session/room	YES		\$15.00
Unfunded community groups - 2 sessions/room	YES		\$25.00
Unfunded community groups - 3 sessions/room	YES		\$36.00
Funded community groups - 1 session/room	YES		\$25.00
Funded community groups - 2 sessions/room	YES		\$52.00
Funded community groups - 3 sessions/room	YES		\$72.00
Corporate use (incl. kitchen) - 1 session/room	YES		\$47.00
Corporate use (incl. kitchen) - 2 sessions/room	YES		\$93.00
Corporate use (incl. kitchen) - 3 sessions/room	YES		\$139.00
Kitchen usage - <i>in addition to rates above unless otherwise stated (Inc. urn, crockery, oven and appliances) All supplies are the responsibility of the hirer e.g. coffee etc.</i>	YES		\$20.00
Equipment usage - screen and data projector	YES		\$31.00
Hire Bond	YES		\$52.00
Bond for key	YES		\$52.00
Bond for private function/ party			\$200.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
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**Halls listed below: Fees are determined by individual Halls Management Committees**

Aldgate			
Balhannah Soldiers Memorial Hall			
Birdwood			
Bridgewater			
Cherryville Community Centre			
Crafers			
Gumeracha			
Lobethal Centennial Hall			
Longwood Bradbury			
Marble Hill Hall (Ashton)			
Mylor			
Uraidla Institute			
Woodside Institute			

**2.3 Retirement Villages**

**Balhannah**

Debenture Loan	N/A		As per annual valuation
Rental per week	N/A		As per annual valuation
Maintenance per week	N/A		\$62.00

**Bridgewater**

Debenture Loan	N/A		As per annual valuation
Rental per week	N/A		As per annual valuation
Maintenance per week	N/A		\$74.00

**Crafers**

Debenture Loan	N/A		As per annual valuation
Rental per week	N/A		As per annual valuation
Maintenance per week	N/A		\$74.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>Gumeracha</b>			
Debenture Loan	N/A		As per annual valuation
Rental per week - new residents	N/A		As per annual valuation
Rental per week - upgraded	N/A		As per annual valuation
Maintenance per week	N/A		\$60.00
<b>Lobethal (all units)</b>			
Debenture Loan	N/A		As per annual valuation
Rental per week	N/A		As per annual valuation
Maintenance per week	N/A		\$67.00
<b>Woodside (all units)</b>			
Debenture Loan	N/A		As per annual valuation
Rental per week - single bedroom	N/A		As per annual valuation
Rental per week - double bedroom	N/A		As per annual valuation
Maintenance per week	N/A		\$65.00

## 2.4 Cemeteries Fees

**Interment Right - Burial Plots** *Interment Rights will not be charged for new or renewal burial plots in Council owned and managed cemeteries for those people who have received distinguished services medals: the Victoria Cross, Conspicuous Gallantry Cross and the Royal Red Cross*

### ***Stirling Cemetery***

Interment Right non-resident - 50 year	YES		\$3,500.00
Interment Right non-resident - 100 year	YES		\$7,000.00
Interment Right non-resident - in perpetuity	YES		\$15,200.00
Interment Right resident - 50 year	YES		\$2,830.00
Interment Right resident - 100 year	YES		\$5,650.00
Interment Right resident - in perpetuity	YES		\$12,250.00



DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b><i>All other cemeteries</i></b>			
Interment Right non-resident - 50 year	YES		\$3,155.00
Interment Right non-resident - 100 year	YES		\$6,300.00
Interment Right non-resident - in perpetuity	YES		\$15,250.00
Interment Right resident - 50 year	YES		\$2,830.00
Interment Right resident - 100 year	YES		\$5,650.00
Interment Right resident - in perpetuity	YES		\$12,250.00
Interment Right crypt (Summertown)	YES		\$4,580.00
<b>Interment Right - Ashes (not including the plaque and pedestools which will be charged at cost)</b>			
Rose Garden - double memorial - 50 year	YES		\$2,450.00
Rose Garden - double memorial - 100 year	YES		\$4,900.00
Rose Garden - double memorial - in perpetuity	YES		\$10,170.00
Niche Wall - 50 year	YES		\$1,530.00
Niche Wall - 100 year	YES		\$3,050.00
<b>Memorial Fees</b>			
Memorial Permit/Licence	YES		\$305.00
<b>Curator Fees</b>			
<b><i>Attendance at burial</i></b>			
Monday to Friday			\$255.00
Saturday			\$355.00
Sunday & Public Holidays			\$510.00
<b><i>Interment of Ashes &amp; Installation of Plaque (including in burial plot)</i></b>			
Monday to Friday			\$385.00
Saturday			\$510.00
Sunday & Public Holidays			\$610.00
Pegging of plot for burial or memorial (if required)	YES		\$255.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>Administration Fees</b>			
Application for Interment Right (new or renewed)	YES		\$153.00
Application for Transfer or Surrender of Interment Right	YES		\$153.00
Application for Burial	YES		\$153.00
Application for Interment of Ashes	YES		\$153.00
Application for Memorial Permit (new or amendment)	YES		\$153.00
Historical Search per hour	YES		\$43.00
<b>2.5 Reserves and Sporting Facilities</b>			
<b>Hiring of Bushland Park</b>			
Day & a half	YES		\$380.00
Full Day	YES		\$255.00
Half Day	YES		\$127.00
Bond	YES		\$500.00
<b>Hiring of Gillman Reserve</b>			
Key Deposit	YES		\$55.00
General Hiring (per 3 hour session)	YES		\$28.00
<b>Hiring of Stirling Oval</b>			
Key Deposit (casual hirer)	YES		\$55.00
Key Deposit (seasonal hirer - per key)	YES		\$55.00
General Oval Hire (per 3 hour session)	YES		\$28.00
<b>Hiring of Woorabinda</b>			
Full Day	YES		\$0.00
Half Day	YES		\$0.00
Per Hour	YES		\$0.00
Toilets Only Per Day	YES		\$15.00
Key Deposit	YES		\$55.00
Toilet Use Bond	YES		\$100.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>2.6 Outdoor Dining</b>			
Outdoor Café Licence Application Fee	YES		\$132.00
Fee per snack bars/pizza shops etc outdoor seat	YES		\$33.50
Fee per restaurant/café outdoor seat	YES		\$44.50
Fee per hotel outdoor seat	YES		\$55.00
<b>2.7 Use of Public Road for Business Purpose - Townships and Urban Area</b>			
<b>Display and sale of horse manure adjacent to a residential property</b>			
Small temporary/seasonal from adjacent property	YES		Nil
Small temporary/imported	YES		Nil
Large temporary/seasonal from adjacent property or imported - annual fee	YES		\$181.00
Small permanent	YES		Nil
Large permanent - annual fee	YES		\$181.00
<b>Display &amp; sale of seasonal goods &amp; produce adjacent to a residential property (flowers, fruit &amp; vegetables, hay, firewood, jams, other)</b>			
Small temporary/seasonal from adjacent property	YES		Nil
Small temporary/imported - annual fee	YES		\$97.00
Large temporary/seasonal from adjacent property or imported - annual fee	YES		\$186.00
Small permanent - annual fee	YES		\$96.00
Large permanent - annual fee	YES		\$186.00
<b>Display and sale of manufactured or imported goods, or use of road for promotional purposes and other similar purposes adjacent to commercial premises (includes itinerant traders)</b>			
Day (one day only, maximum five days per annum)	YES		Nil
Week (up to one week at a time) – weekly fee	YES		\$96.00
Month (up to one month at a time) – monthly fee	YES		\$186.00
Year (up to daily) – annual fee	YES		\$373.00
<b>Fundraising stalls</b>			Nil

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>Mobile food vending Business permits</b>			
Monthly Permit Fee	YES		\$102.00
Annual Permit Fee	YES		\$1,017.00
<b>2.8 Temporary Road Closures</b>			
<b>Application Fee (commercial applicants only) including 1 day closure</b>			
Local Streets	YES		\$826.00
Major Roads	YES		\$1,360.00
<b>Daily event fee (commercial applicants only) for additional days</b>			
Local Streets	YES		\$355.00
Major Roads	YES		\$679.00
<b>Set-up, management and removal of traffic control</b>	YES		at cost
<b>3. CORPORATE SERVICES</b>			
Voters Roll	N/A		\$26.00
Extract from assessment book	N/A		\$8.00
Current Financial Year Rate Notice reprint			No charge
Previous Year/s Rate Notice reprint	N/A		\$8.00
Salaries Register	N/A		\$8.00
Annual Report (copy of)	N/A		\$10.00
<b>Photocopying</b>			
A3	YES	per page	see below
A4/A5	YES	per page	see below
A2	YES		see below
A1	YES		see below
A0	YES		see below
Photocopying B&W	YES	per sheet side	\$0.20
Photocopying Colour	YES	per sheet side	\$0.50

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>Hiring of Council Meeting Rooms</b>			
Government Agencies	YES		\$104.00
<b>4. OTHER CHARGES</b>			
<b>4.1 Fire Prevention</b>			
Administration Fee - Block Slashing Properties not complied with Section 105 Notice	YES		\$138.00
Administration Fee - Private Block Slashing Arranged	YES		\$60.00
Block Slashing Costs - Properties not complied with Section 105 Notice	YES		Cost of works
Block Slashing Costs - Arranged with Council	YES		Cost of works
<b>4.2 General Inspectors</b>			
<b>Abandoned Vehicles</b>			
Impounding Fee	N/A		\$247.00
Holding Fee (per day)	N/A		\$15.00
Administration and Release Fee	N/A		\$74.00
<b>Parking</b>			
Stirling Family Church-carpark fee	N/A		\$200.00
Part Annual permit available per month	N/A		\$30.00
<b>Rubbish</b>			
Clearing of Dumped Rubbish - Administration Charge	YES		\$56.00
Clearing of Dumped Rubbish	YES		
<b>Signs</b>			
Impound moveable signs	YES		\$62.00
<b>Mini Skips/Containers on Council Land</b>			
Application Fee (includes permit fee for first week)	YES		\$60.00
Permit Fee for Occupation of Land per week thereafter	YES		\$30.00

DESCRIPTION	GST TAXABLE	Unit	Adopted Fees & Charges 2018/19 (incl. GST )
<b>4.3 Traffic Control</b>			
Local Streets	YES		at cost
Major Roads	YES		at cost
Petaluma - Smokes Hill Road (per annum)	YES		\$165.00
<b>4.4 Road Rents</b>			
Road Rents (\$ per hectare or part thereof)	YES		\$66.00
Purchasing Application Fee - Road Reserve	YES		\$520.00
Purchasing Application Fee - Unmade Public Road	YES		\$1,045.00
Encroachment Permit (annual fee)	YES		\$66.00
<b>5. WORKS AND INFRASTRUCTURE</b>			
<b>5.1 Private Works</b>			
Alterations to Road Reserves - Section 221 Applications (include the fees below)	YES		\$87.00
Access applications	YES		see above
Underground electrical/water pipes	YES		see above
Application to lay water pipes in roads	YES		see above
Construction of bitumen crossovers	YES		at cost + 20% (inc overheads)
Construction of concrete crossovers including kerb and watertable	YES		at cost + 20% (inc overheads)
Other works	YES		at cost + 20% (inc overheads)
<b>5.2 Dump &amp; Green Organics - Recycling Works</b>			
Additional 140 Litre Blue bin	N/A		\$91.00
Additional 240 Litre Yellow bin	N/A		\$61.00
Additional 240 Litre Green bin	N/A		\$61.00
Commercial Premises, green bin, annual fee. Initial bin only	N/A		No charge
Bin replacement any size/colour	N/A		\$50.00
Kitchen caddy	YES		\$5.00
Compostable bag (roll)	YES		\$6.00
Tow Ball Hitches for waste bins	YES		\$47.00