

Council Policy

Community Information Display



COUNCIL POLICY

 <p>Adelaide Hills COUNCIL</p>	COMMUNITY INFORMATION DISPLAY
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Policy Number:	COM-09
Responsible Department(s):	Community Capacity
Relevant Delegations:	Nil
Other Relevant Policies:	Nil
Relevant Procedure(s):	Nil
Relevant Legislation:	Nil
Policies and Procedures Superseded by this policy on its Adoption:	Community Information Display Policy, adopted 8 February 2016.
Adoption Authority:	Council
Date of Adoption:	26 March 2019
Effective From:	9 April 2019
Minute Reference for Adoption:	26 March 2019, Item 12.13, Resolution 81/19
Next Review:	No later than March 2022 or as required by legislation or changed circumstances

COMMUNITY INFORMATION DISPLAY

1. INTRODUCTION

This policy provides Council and its administration with principles and guidelines for assessing the appropriateness of community information for public display in Council facilities. The policy will assist Council to address the issues of fairness and transparency, and overcome ambiguity.

This policy is to be read in conjunction with other relevant Council policies.

2. OBJECTIVES

The objectives of this policy are:

- To provide a framework for the display of community information within approved areas of Council facilities
- To ensure that there is a reciprocal, consistent and transparent framework for community members to consult, engage and inform other community members through the display of printed information.

3. DEFINITIONS

“Community information” means printed material proposed to be displayed by an individual or group in Council managed facilities.

4. POLICY STATEMENT

- a. Community information will only be displayed if it is not offensive, derogatory or defamatory
- b. Information will only be displayed in designated display areas that are available in the Council’s libraries and community centres and is subject to space availability
- c. Material for display must be accompanied by a contact name and phone number and details as to the required time frame for display
- d. Material for display will be considered by an appropriate officer to determine suitability in line with this Policy
- e. Information advertising a business, profit making activity or ‘buy and sell’ will not be displayed unless the activity is in conjunction with a Council program or activity or if the particular notice board has been created for that purpose
- f. Information promoting political parties, candidates for election, or political party activities will not be displayed, unless displayed by the Council as part of promoting Council elections
- g. The Council may display a notice indicating any particular material does not represent the views of the Council if deemed appropriate for clarity.

5. DELEGATION

The Chief Executive Officer has the delegation to:

- Approve, amend and review any procedures that shall be consistent with this Policy; and
- Make any formatting, nomenclature or other minor changes to the Policy during the period of its currency, and
- determine appropriate officers for the purpose of section 4d.

6. AVAILABILITY OF THE POLICY

This Policy will be available for inspection at the Council's Offices during ordinary business hours and via the Council's website www.ahc.sa.gov.au. Copies will also be provided to the public upon request, and upon payment of a fee in accordance with the Council's Schedule of Fees and Charges.