

**ADELAIDE HILLS COUNCIL MEETING  
TUESDAY 14 MAY 2013  
CONFIDENTIAL AGENDA BUSINESS ITEM**

**Item:** 17.1

**Originating Officer:** Marc Salver, Director Planning & Development Services

**Subject:** Appointment of Independent Members to the Council's Development Assessment Panel (CDAP)

**File No:** 09.36.2

**SMP Ref:** Goal 5: Effective & Efficient Governance (Key Issue 2 Effective & Efficient Service Delivery, Objective f)

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**1. Appointment of Independent Members to the Council's Development Assessment Panel - Exclusion of the Public**

**Moved Cr  
S/- Cr**

**Pursuant to Section 90(2) and 90(3)(a) of the Local Government Act, 1999 and the provisions of the Local Government (Access to Meeting and Documents) Amendment Act 2002, an order be made that the public, with the exception of appropriate Council staff, CEO, Peter Peppin, Director Engineering, Howard Lacy, Director Planning & Development Services, Marc Salver, Director Finance, Tim Piper and Minute Secretary, Pam Williams, be excluded from attendance at the meeting in order to receive, discuss or consider in confidence any information or matter relating to:**

- (a) information the disclosure of which would involve the unreasonable disclosure concerning the personal affairs of any person (living or dead);**

## 2. Appointment of Independent Members to the Council's Development Assessment Panel – Confidential

### 2.1 BACKGROUND

- **Strategic Management Plan / Council Policy**
  - Goal 5: Effective & Efficient Governance (Key Issue 2. Effective & Efficient Service Delivery (Objective f))
- **Legislative Requirements**
  - Section 56A of the Development Act 1993
- **Sustainability**
  - Economic
  - Social
  - Environmental
  - Governance
- **Consultation**
  - Not applicable
- **Budget**
  - Provision in annual budget

At the Council meeting held on 12 February 2013 (Item 10.8.1) Council considered a report regarding the review of the skills set and call for expressions of interest for Independent Membership of the Council's Development Assessment Panel (CDAP) and resolved as follows:

- "1. *That Council instructs the CEO to commence an Expression of Interest process for the 4 independent members of the Development Assessment Panel based on the following desired skills and knowledge:*
  - a) *In relation to the independent presiding member, a person with qualifications and applied experience in urban and rural land use planning and design, specific knowledge of the Development Act & Regulations, and knowledge of the Adelaide Hills Council area.*
  - b) *In relation to the other 3 independent members:*
    - i) *A person with practical knowledge of and applied experience in natural resource management and the environment, and knowledge of the Adelaide Hills Council area.*
    - ii) *A person with practical knowledge of and applied experience in landscape architecture and design, and knowledge of the Adelaide Hills Council area.*
    - iii) *A person with practical knowledge of and applied experience in property development, commerce or industry (rural development desirable), and knowledge of the Adelaide Hills Council area.*
2. *That the Mayor, Cr Linda Green & Cr Jan Loveday be appointed to a selection panel, assisted by the CEO and Director Planning & Development Services, to undertake the short-listing and interviews of the candidates with a view to selecting an independent presiding member and three (3) independent ordinary members.*

3. *That the selection panel report their recommendations to Council for approval by no later than 14 May 2013.*

In accord with the above resolution of Council, advertisements were placed in the Mt Barker Courier and Advertiser newspapers on 16 and 18 February 2013 respectively, as well as on Council's website. Ten expressions of interest were received in response and of these, 8 were short-listed for interview by the Selection Panel for the four independent member positions on the CDAP.

The following applicants were interviewed in April 2013:

For the presiding member role:

- Stephen Hains
- Paul Gibbons

For the ordinary independent member roles:

- Kathryn Bellette            Natural Resource Management
- Wendy Stubbs            Natural Resource Management
- Daniel Bennett            Landscape Architecture & Design
- Graeme Hopkins           Landscape Architecture & Design
- Alistair McHenry           Property Development, Commerce or Industry
- Katherine Harris           Property Development, Commerce or Industry

Arising from these interviews the Selection Panel recommends that the following be re-appointed:

- Presiding Member - a person with qualifications and applied experience in urban & rural land use planning and design, specific knowledge of the Development Act & Regulations, and knowledge of the Adelaide Hills Council area

**Stephen Hains**

Independent members (3):

- A person with practical knowledge of and applied experience in natural resource management and the environment, and knowledge of the Adelaide Hills Council area

**Wendy Stubbs**

- A person with practical knowledge of and applied experience in landscape architecture and design, and knowledge of the Adelaide Hills Council area

**Daniel Bennett**

- A person with practical knowledge of and applied experience in property development, commerce or industry (rural development desirable), and knowledge of the Adelaide Hills Council area

**Alistair McHenry**

The CVs for all the above candidates can be found in **Appendix 1**.

The term of appointment shall be for two years commencing from 1 June 2013.

**3. RECOMMENDATION**

**That Council re-appoints the following Independent Members of the Council's Development Assessment Panel:**

- 1. Stephen Hains (Presiding Member)**
- 2. Wendy Stubbs**
- 3. Daniel Bennett**
- 4. Alistair McHenry**

**for a two year period, expiring on 1 June 2015.**

**4. APPENDIX**

- (1) CVs of applicants

**3. Appointment of Independent Members to the Council's Development Assessment Panel – Period of Confidentiality**

**Moved Cr**

**S/- Cr**

**That Council resolves that an order be made under the provisions of Section 91(7) of the Local Government Act 1999 that the documents, reports and minutes pertaining to this matter be kept confidential in accord with Section 90 (3)(a):**

- (a) information the disclosure of which would involve the unreasonable disclosure concerning the personal affairs of any person (living or dead);**

**That Council resolves in accord with Section 91(9) of the Local Government Act 1999 that the period of confidentiality be until Community Representatives as referred to in the item are appointed, but no longer than 12 months, and that the Chief Executive Officer be authorised to release documents at the conclusion of the period of confidentiality.**