



Development Application Checklist (completed with AHC staff)

TO ENABLE PROMPT PROCESSING OF APPLICATIONS AND AVOID UNNECESSARY DELAYS, THE FOLLOWING INFORMATION IS REQUIRED AT LODGEMENT

- Fully completed and signed Development Application Form in readable text (ensuring the below details are included on the form)**
 - What the applicant is applying for (e.g. Full Development Approval or Planning Consent Only)
 - The Owner's full contact details if different to applicant (including e-mail and phone number)
 - A description of the proposed development
 - Development cost
 - Floor area of proposed development
 - Signature with date

- Completed and signed Technical Regulator Powerline Declaration**
Not required for tree removal or internal alterations

- Payment of Basic Lodgement Fee (*relevant to all applications except development for community groups*)**
Remaining fees will be calculated and sought separately

- Copy of Certificate of Title (obtained no later than 12 months prior).**
Certificate of Title copies are available at sailis.sa.gov.au. Council can order your title upon request - fees apply (alternatively refer to the government website)

- Plans and technical details (required)**
 - Site plan
 - Floor plan (including existing and proposed floor plan if includes alterations to dwelling)
 - Elevation drawings
 - Full structural and technical details (if applying for building approval through Council)

- STAFF USE ONLY

 Select only if the above has not been provided and applicant has been advised by Council staff that they are required.

For more details about appropriate standards of details and drawings refer the applicant to domestic structures information sheet and example site plans.

Waste Water Works Application (if applicable)

Required if plumbing work/alterations are to be undertaken (unless the property is connected to Mains Sewer). Queries to AHC Environmental Health Officer – phone 8408 0400

- Application form given
- N/A

IF APPLYING FOR BUILDING APPROVAL WITH COUNCIL THE FOLLOWING INFORMATION IS ALSO REQUIRED WHEN LODGING AN APPLICATION:

CITB Levy payment if the development cost is greater than \$40,000

STAFF USE ONLY

- Applicant advised but receipt not provided
- N/A

Indemnity Insurance if residential works are greater than \$12,000

STAFF USE ONLY

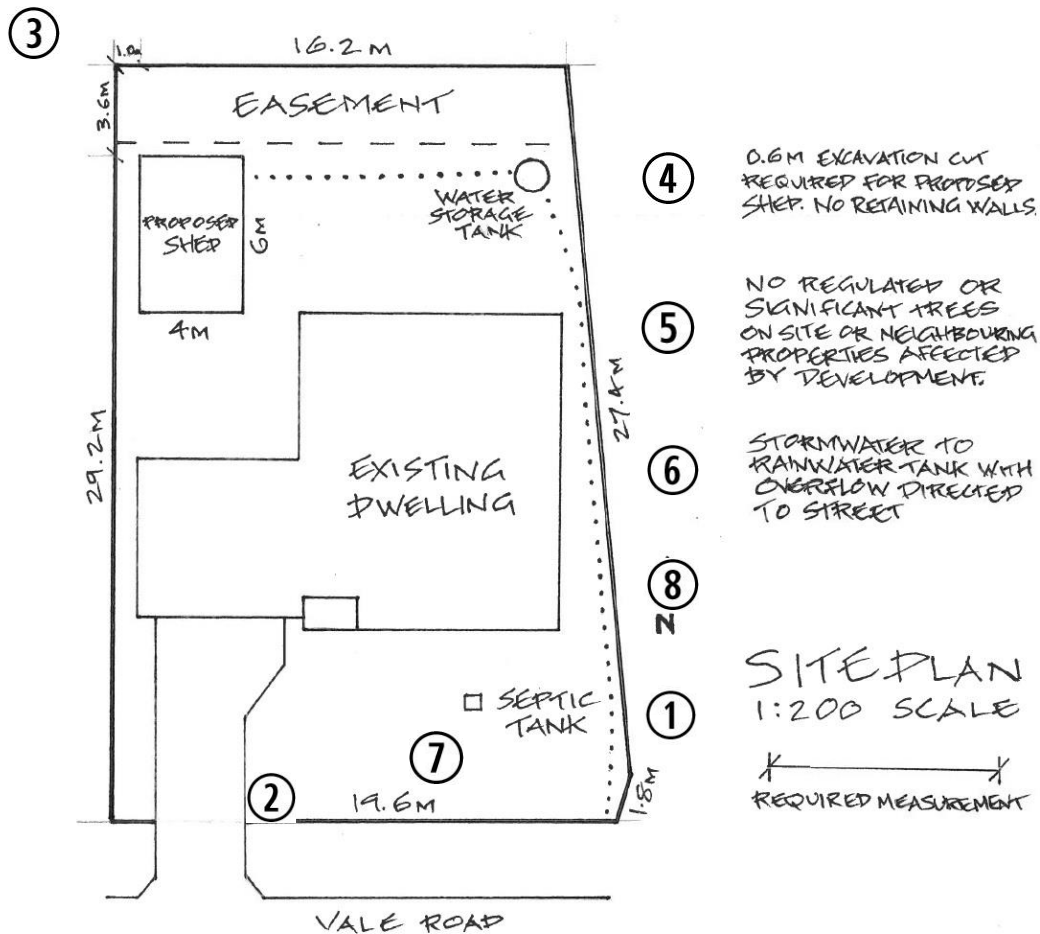
- Applicant advised but receipt not provided
- N/A

.....
Applicant's Signature

.....
AHC Staff Member's Name

.....
AHC Staff Members Signature

SITE PLAN EXAMPLE – RESIDENTIAL SITE

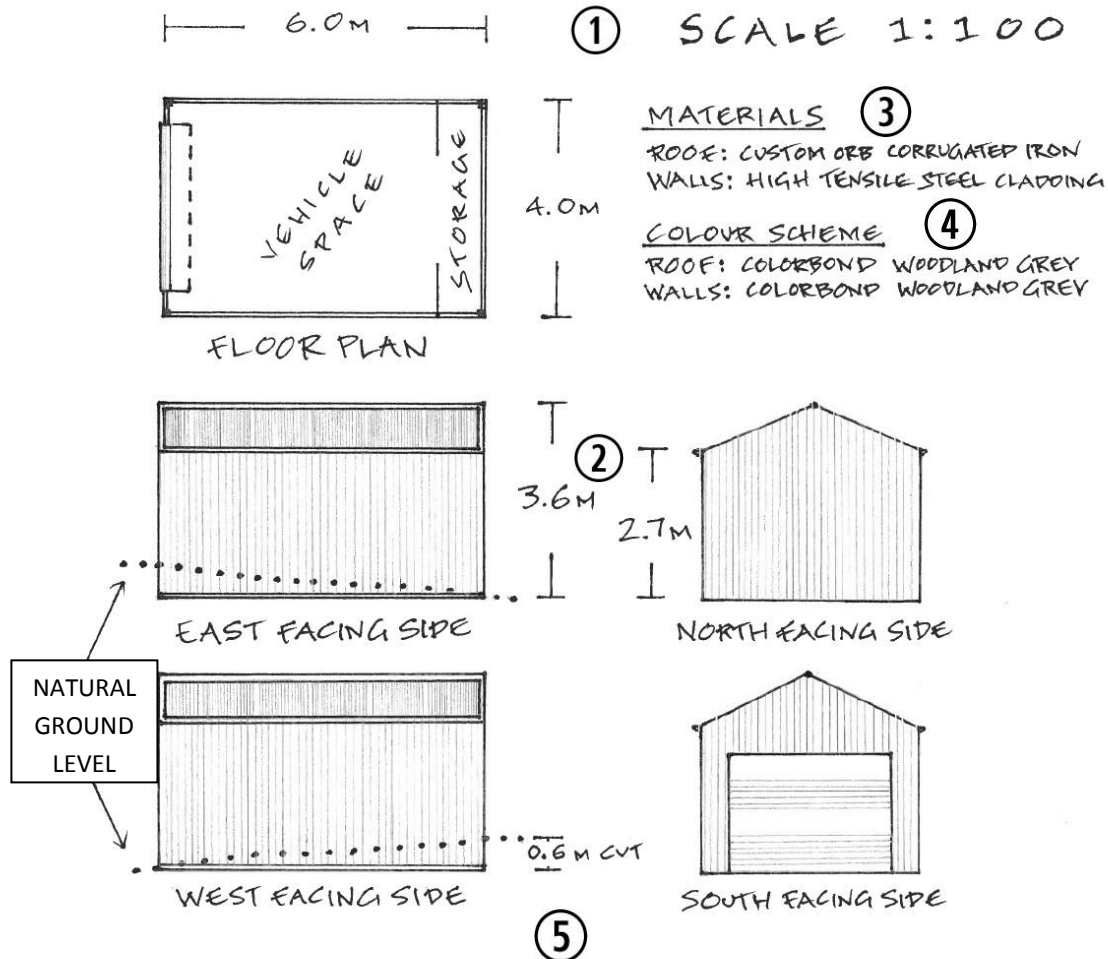


SITE PLAN KEY REQUIREMENTS

- ① SITE PLAN DRAWN TO A METRIC SCALE OF NO LESS THAN 1:200
- ② ALL BOUNDARIES AND DIMENSIONS OF THE SITE
- ③ DIMENSIONS OF THE MINIMUM SEPARATION DISTANCE BETWEEN PROPOSED STRUCTURES AND SITE BOUNDARIES, AND EXISTING STRUCTURES ON THE SITE
- ④ EARTHWORKS AND RETAINING WALL DETAILS (IF ANY)
- ⑤ LOCATION OF ANY REGULATED OR SIGNIFICANT TREES (INCLUDING ON ADJOINING LAND) THAT MAY BE AFFECTED BY BUILDING WORK
- ⑥ METHOD OF STORMWATER DISPOSAL AND/OR RETENTION
- ⑦ LOCATION OF ANY EASEMENTS OR SEPTIC TANK AND EFFLUENT DISPOSAL AREA
- ⑧ APPROXIMATE NORTH POINT

ELEVATION PLANS & FLOOR PLAN EXAMPLE

DOMESTIC SHED



ELEVATION PLANS & FLOOR PLAN KEY REQUIREMENTS

- ① ELEVATION PLANS & FLOOR PLAN DRAWN TO A METRIC SCALE OF NO LESS THAN 1:100
- ② ALL DIMENSIONS OF THE PROPOSED STRUCTURE (DEPTH, WIDTH, WALL & RIDGE HEIGHTS)
- ③ SCHEDULE OF EXTERNAL MATERIALS AND FINISHES
- ④ EXTERNAL COLOUR SCHEME
- ⑤ EARTHWORKS DETAILS (I.E. CUT AND OR FILL – INCLUDE NATURAL GROUND LEVEL LINE AND DIMENSION(S) OF MAXIMUM EXCAVATION MEASUREMENT) – INCLUDE DIMENSIONED ELEVATIONS OF RETAINING WALLS WHERE APPLICABLE