



ADELAIDE HILLS COUNCIL

INSTRUMENT OF DELEGATION

INSTRUMENT OF DELEGATION UNDER THE FINES
ENFORCEMENT AND DEBT RECOVERY ACT 2017

23 FEBRUARY 2021

Delegation Sources

- Fines Enforcement and Debt Recovery Act 2017

Positions

Abbreviation	Position
Chief Executive Officer (95)	Chief Executive Officer (95)
Director Corporate Services (41)	Director Corporate Services (41)
Finance Officer (346)	Finance Officer (346)
Finance Officer - Accounts Receivables & Treasury (399)	Finance Officer - Accounts Receivables & Treasury (399)
Manager Financial Services (214)	Manager Financial Services (214)

Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017

Fines Enforcement and Debt Recovery Act 2017			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
section 9(2)	Pay prescribed fee to Chief Recovery officer for a determination under section 9	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 20(4)	Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 20(18)	Receive notice from the Chief Recovery Officer of the termination or an arrangement with an alleged offender	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 20(20)(c)	Receive notice from the Chief Recovery Officer of the reinstatement of an arrangement with an alleged offender	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager	NIL

Fines Enforcement and Debt Recovery Act 2017			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
		Financial Services (214)	
section 22(1)	Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 22(2)	Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 22(16)	Receive notice from the Chief Recovery Officer of an enforcement determination	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL
section 23(3)	Participate in proceedings reviewing an enforcement determination of the Chief Recovery Officer	Chief Executive Officer (95), Director Corporate Services (41), Finance Officer (346), Finance Officer - Accounts Receivables & Treasury (399), Manager Financial Services (214)	NIL

