



ADELAIDE HILLS COUNCIL

FEES AND CHARGES REGISTER

2024-25

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DESCRIPTION	GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
1. STATUTORY RELATED FEES			
1.1 Development Act 1993			
Development Application Fees			
Public Notification Fee for Development Application	Yes		\$780.00
Certificate of Title search (SALIS)	Yes		\$51.00
Access to Development Records (<i>Reduction for pensioners and other concession card holders may be applicable</i>)			
Application Fee	Yes		\$33.00
Search and processing fee (for each 30 minute block or part there of)	Yes		\$28.00
File Retrieval Fee (per file)	Yes		\$55.00
Development Records Copying A4 / A3 / A1 / A0	Yes	per sheet	Refer to Library Services Photocopying
1.1a Planning, Development and Infrastructure Act 2016			
Development Application Fees			
Sign on Land Fee	Yes		\$427.00
Additional sign - A3	Yes		\$36.00
Certificate of Title search (SALIS)	Yes		\$51.00
Lodgement by Council of Development Applications on the PlanSA Portal on behalf of Applicants (Regulated Fee)	n.a		\$87.00
Amendment of Land Management Agreement (administration charge excludes legal costs)	Yes		\$193.00
1.2 Local Government Act 1999			
Community Wastewater Management System (CWMS) - Section 155			
CWMS Capital Connection fee	GST Free		\$6,300.00
CWMS Occupied Annual Service Charge	GST Free		\$826.00
CWMS Vacant Annual Service Charge	GST Free		\$415.00
<i>(Refer to CWMS Pricing Policy Statement on Council website)</i>			
Certificate of liabilities - Section 187			
Certificate of Liabilities search	Exempt	per request	\$40.25
Fees and Charges - Section 188			
Application Fee	Yes		\$33.00
Search and processing fee (for each 30 minute block or part there of)	Yes		\$28.00
Fee for copying the documents	Yes		Refer to Library Services Photocopying
1.3 Land & Business (Sale and Conveyancing) Act 1994 - Section 7			
Certificate of Title search (within 8 working days)	Exempt	per request	\$28.50
1.4 Dog & Cat Management Act 1995			
Fees are set by Council			
Dangerous dog sign	Yes		\$45.00
Dog expiation & fine (legislative charge)	n.a		As per legislation
Dog impounding fee (business hours)	Exempt		\$95.00
Dog impounding fee (after hours)	Exempt		\$124.00
Daily holding fee	Exempt		\$53.00
Dog Registration			
Standard dog (desexed AND microchipped)	Exempt		\$55.00
Non-standard dog	Exempt		\$110.00
Concession standard dog (desexed AND microchipped)	Exempt		\$27.50
Concession non-standard dog	Exempt		\$55.00
Puppy fee (dogs less than 6 months of age that are not yet desexed)	Exempt		\$43.00
Other			
Standard working dog (desexed AND microchipped)	Exempt		\$55.00
Council approved standard working dog	Exempt		\$43.00
Non-standard working dog	Exempt		\$111.00
Accredited Guide, Hearing or Assistance dog *	Exempt		Nil

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	Replacement disc/tag	Exempt		\$12.00
	Businesses Involving Dogs (per dog)	Exempt		\$111.00
	Annual inspection of kennels	Exempt		Nil
	SES, search & rescue, military dogs	Exempt		Nil
* Accredited body includes: the Board, Royal Society for the Blind of SA Inc, Guide Dogs Association of SA & NT Inc, Lions Hearing Dogs Inc				
Rebate for Partial Year Registration				
	Registrations of new dogs to the area after 1 May attract a 50% rebate (this does not apply where the dog has resided in the area for longer than one month or the dog has been detected as being unregistered.	Exempt	of initial fee	50%
	Registrations of new dogs to the area after 1 June	Exempt		Nil
	Penalty fee for late registrations	Exempt		\$22.00
	Impounding livestock	Exempt		As per contractor cost
Cat Registration (amended D&CMA 1995)				
	Standard cat (desexed AND microchipped)	Exempt		\$33.00
	Non-standard cat	Exempt		\$113.00
	Concession standard cat (desexed AND microchipped)	Exempt		\$16.50
	Concession non-standard cat	Exempt		\$56.50
	Cat trap - Deposit (Refundable)	n.a		\$60.00
	Cat trap - Hire Fee (per week or part thereof)	Yes		\$29.00
1.5 By-Laws and Local Government Act 1999				
Expiation Fees are set by Council				
	By Law No.1 - Permits and Penalties	Exempt		As per legislation
	By Law No.2 - Moveable Signs	Exempt		As per legislation
	By-Law No.3 - Local Government Land	Exempt		As per legislation
	By-Law No.4 - Roads	Exempt		As per legislation
	By-Law No.5 - Dogs	Exempt		As per legislation
	By-Law No.6 - Cats	Exempt		As per legislation
1.6 South Australian Public Health Act 2011				
	Wastewater Application (1 Inspections)	Yes		\$272.00
	Wastewater Application (2 Inspections)	Yes		\$415.00
	Wastewater Application (3 Inspections)	Yes		\$558.00
	Wastewater Application (4 Inspections)	Yes		\$701.00
	Wastewater Application Variation fee	Yes		\$129.00
	Wastewater Application Extension fee	Yes		\$129.00
1.7 Freedom of Information Act 1991				
	Application fee for access to document(s)	Exempt		\$42.00
	Information concerning personal affairs of the applicant - first 2 hours	Exempt		no charge
	Information concerning personal affairs of the applicant - each 15 minutes spent by agency subsequent to first 2 hours	Exempt		\$15.90
	Information not concerning personal affairs of the applicant - each 15 minutes spent by agency	Exempt		\$15.90
	Access in form of photocopy	Exempt	per page	\$0.25
	Access in form of written transcript	Exempt	per page	\$9.35
	Access in other form such as photograph, xray, DVD or other medium	Exempt	per item	actual cost
	Postage or delivery of document(s)	Exempt		actual cost
1.8 Food Act 2001				
	Food Audit (desktop hourly rate)	Exempt		\$95.50
	Food Audit (inspection hourly rate)	Exempt		\$191.00
	Food Audit (follow up inspection)	Exempt		\$191.00
	Food Business Inspection Fee (Small <20 FTE)	Exempt		\$144.00
	Food Business Inspection Fee (Large >20 FTE)	Exempt		\$361.00
	1st Follow Up Inspection Fee	Exempt		\$72.00
	2nd Follow Up Inspection Fee	Exempt		\$144.00
	Charitable Organisation	Exempt		\$0.00
	Not for Profit (tax exempt) Organisation	Exempt		\$0.00
	Event Inspection Fee (Large > 20 FTE)	Exempt		\$361.00

DESCRIPTION	GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
Sharps Containers (at cost-not statutory)			
Sale of Sharps (needle) containers (2.8L container)	Yes		\$10.00
Sale of Sharps (needle) containers (1.4L container)	Yes		\$6.00
2. COMMUNITY			
2.1 Library Services			
Computer print out / Photocopying B&W A4	Yes	per sheet side	\$0.20
Photocopying / Printing B&W A3	Yes	per sheet side	\$0.30
Photocopying / Printing Colour A4 /A3	Yes	per sheet side	\$1.00 / \$2.00
3D printing (per item printed)	Yes		\$5.00 plus cost of filament used (by weight)
Replacement library card	Yes		\$2.00
Miscellaneous minor items (under \$15)	Yes		As determined by staff based on fair value and cost recovery.
Second hand books	Yes		As determined by staff based on fair value.
Other fees			
Inter Library fees	Yes		as per fee charged
Lost / damaged library material (once debt collection notices have been issued Council will not accept return of lost / damaged material)	Yes		assessed at replacement cost
Processing Fee for lost/damaged library material	Yes		\$6.00
Exam supervision	Yes	per hour	\$18.00
Faxes - First Page	Yes		\$1.00
Faxes - Subsequent Page	Yes		\$1.00
A4 Laminating	Yes		\$5.00
A3 laminating	Yes		\$6.00
Coventry Library (Stirling) Meeting Room and Venue Hire			
Community Room (per hour of hire)			
Community Group	Yes		Nil
Not For Profit Group	Yes		\$10.00
Government Agency / Business	Yes		\$20.00
Training Room (per hour of hire)			
Community Group	Yes		Nil
Not For Profit Group	Yes		\$10.00
Government Agency / Business	Yes		\$20.00
Glass Room (per hour of hire)			
Community Group	Yes		Nil
Not For Profit Group	Yes		\$5.00
Government Agency / Business	Yes		\$10.00
Foyer (Not available during library/service centre operating hours)			
Community Member or Group	Yes	flat fee	\$200.00
Embrasures (Not available during library/service centre operating hours)			
Community Member or Group	Yes	flat fee	\$200.00
Staff Attendance			
Hourly fee for attendance outside of operating hours	Yes	per hour	\$50.00
Coventry Library Art Wall			
	n.a		Nil
Coventry Library Display Cabinet			
	n.a		Nil
2.2 Halls and Community Centres Hire			
Torrens Valley Community Centre (Rates listed are per session. 1 x session = 4 hours)			
Community Room			
Community Groups	Yes		\$22.00
Not For Profit Groups	Yes		\$40.00
Government Agency / Business	Yes		\$100.00
Private hire (functions, etc)	Yes		\$220.00
Small Meeting Room			
Community Groups	Yes		\$15.00
Not For Profit Groups	Yes		\$30.00

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DESCRIPTION		GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
	Government Agency / Business	Yes		\$65.00
	Kitchen usage (flat fee)	Yes		\$25.00
	Equipment usage (flat fee) - sound system, retractable screen and overhead projector	Yes		\$70.00
	Key Deposit (if applicable & refundable as per T&C's)	n.a		\$65.00
	Bond (if applicable & refundable as per T&C's)	n.a		\$540.00
The Summit Community Centre (Rates listed are per session. 1 x session = 4 hours)				
Community Room				
	Community Groups	Yes		\$22.00
	Not For Profit Groups	Yes		\$40.00
	Government Agency / Business	Yes		\$100.00
	Private hire (functions, etc)	Yes		\$225.00
Small Meeting Room				
	Community Groups	Yes		\$15.00
	Not For Profit Groups	Yes		\$30.00
	Government Agency / Business	Yes		\$65.00
	Kitchen usage (flat fee)	Yes		\$25.00
	Equipment usage (flat fee) - smart board with overhead projector	Yes		\$70.00
	Key Deposit (if applicable & refundable as per T&C's)	n.a		\$65.00
	Bond (if applicable & refundable as per T&C's)	n.a		\$540.00
Council owned Community Halls that are managed by Community Associations - fees are determined by the Association Management Committee				
2.3 Cemeteries Fees				
Interment Right - Burial Plots (Excluding Lawn Plots) #				
Stirling Cemetery				
	Interment Right - 50 year	Exempt		\$3,974.55
	Interment Right - 100 year	Exempt		\$7,950.00
	Interment Right - in perpetuity	Exempt		\$19,873.64
All other cemeteries				
	Interment Right - 50 year	Exempt		\$3,213.64
	Interment Right - 100 year	Exempt		\$6,416.36
	Interment Right - in perpetuity	Exempt		\$16,042.73
	Interment Right crypt (Summertown)	Yes		\$5,722.00
Interment Right - Lawn Burial Plots #				
	Interment Right - 50 year	Exempt		\$4,327.27
	Interment Right - 100 year	Exempt		\$8,641.82
	Interment Right - in perpetuity	Exempt		\$21,605.45
Interment Right - Natural Burial Plots - Kersbrook Cemetery #				
	Interment Right - 100 year	Exempt		\$3,213.64
Interment Right - Cremated Remains (not including plaque and pedestal)				
	Garden - double - 50 year	Exempt		\$2,781.82
	Garden - double - 100 year	Exempt		\$5,564.55
	Garden - double - in perpetuity	Exempt		\$11,549.09
	Niche Wall/Beam - single - 50 year	Exempt		\$1,737.27
	Niche Wall/Beam - single -100 year	Exempt		\$3,463.64
# Interment Rights will not be charged for new or renewed burial plots in Council owned and managed cemeteries for those people who have received distinguished services medals: the Victoria Cross, Conspicuous Gallantry Cross and the Royal Red Cross.				
Interment Right - Non Resident Fee (Non-Refundable) *				
	Non-resident fee (in addition to cost of interment right above)	Yes		\$4,255.00
* The Non resident fee applies if the person to be buried is not a resident of the Adelaide Hills Council area. Refer to Council's Cemetery Operating Policy for further information.				
Memorial Only (including standard plaque & installation)				
	Plaque on Stirling Garden Beam - 50 year	Yes		\$1,235.00
Memorial Seat (including standard plaque & installation)				
	Plaque on cemetery memorial seat - 25 years	Yes		\$820.00
Curator Fees (Curator Fees are waived for interments of children 16yrs and under)				
Attendance at burial				

DESCRIPTION		GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
	Monday to Friday	Yes		\$318.00
	After hours surcharge	Yes		\$385.00
Interment of Ashes (includes Installation of plaque & pedestal)				
	Monday to Friday	Yes		\$481.00
	After hours surcharge	Yes		\$385.00
Other Fees				
	Cutting and reinstatement of concrete floor	Yes		\$189.00
	Installation of plaque and/or pedestal only (no interment)	Yes		\$189.00
	Pegging of plot for burial or memorial	Yes		\$318.00
Memorial Permits (Memorial Fees will not be charged for memorial work undertaken by The Office of Australian War Graves)				
	Permit for a new monument	Yes		\$355.00
	Permit for additional inscription on existing monument	Yes		\$118.00
	Permit for other memorial works	Yes		\$118.00
Administration Fees (Administration Fees are waived for interments of children 16yrs and under)				
	Application for a Interment Right (new or renewal)	Yes		\$190.00
	Application for a Transfer or Surrender of Interment Right	Yes		\$190.00
	Application for a Burial or Interment of Cremated Remains	Yes		\$190.00
	Application for a Refund	Yes		\$190.00
Other Fees				
	Bud Vase (for niche wall)	Yes		\$120.00
	Plaque & Pedestal	Exempt		at cost
2.4 Reserves and Sporting Facilities				
Hiring of Bushland Park				
	Day & a half (9am to 1pm the following day)	Yes		\$475.00
	Full Day (9am to Midnight)	Yes		\$318.00
	Half Day (8am to 1pm or 1pm to 6pm)	Yes		\$159.00
	Bond (refundable)	Exempt		\$540.00
	Not for Profit Community Group use (per 3 hour session)	Yes		\$34.00
Hiring of Stirling Oval				
	Key Deposit (casual hirer) (refundable)	n.a		\$65.00
	Key Deposit (seasonal hirer - per key) (refundable)	n.a		\$65.00
	General Oval Hire (per 3 hour session)	Yes		\$34.00
	Deposit (refundable) for General Oval Hire where vehicles have been approved on Oval (if turf remediation is required after event)	Exempt		\$540.00
Hiring of Gillman Reserve				
	Key Deposit (refundable)	n.a		\$65.00
	General Hiring (per 3 hour session)	Yes		\$34.00
Hiring of Woorabinda				
Note: the Woorabinda Building is managed by The Hut and all booking enquiries should be directed to them.				
	Toilets Only Per Day	Yes		\$20.00
	Key Deposit (refundable)	n.a		\$65.00
	Toilet Use Bond (refundable)	Exempt		\$175.00
Hiring of Aldgate Oval				
	Key Deposit (casual hirer) (refundable)	n.a		\$65.00
	Key Deposit (seasonal hirer - per key) (refundable)	n.a		\$65.00
	General Oval Hire (per 3 hour session)	Yes		\$34.00
	Hire of Long Room on a season licence	Yes	per month	\$35.00
2.5 Outdoor Dining				
	Outdoor Café Licence Application Fee	Exempt		\$196.00
	Fee per snack bars/pizza shops etc outdoor seat	Exempt		\$52.00
	Fee per restaurant/café outdoor seat	Exempt		\$67.00
	Fee per hotel outdoor seat	Exempt		\$81.00
2.6 Use of Public Road for Business Purpose - Townships and Urban Area				
Display and sale of horse manure adjacent to a residential property				
	Small temporary/seasonal from adjacent property			Nil
	Small temporary/imported			Nil
	Large temporary/seasonal from adjacent property or imported - annual fee	Yes		\$268.00
	Small permanent			Nil

DESCRIPTION		GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
	Large permanent - annual fee	Yes		\$268.00
Display and sale of seasonal goods & produce adjacent to a residential property (flowers, fruit & vegetables, hay,				
	Small temporary/seasonal from adjacent property			Nil
	Small temporary/imported - annual fee	Yes		\$144.00
	Large temporary/seasonal from adjacent property or imported - annual fee	Yes		\$276.00
	Small permanent - annual fee	Yes		\$143.00
	Large permanent - annual fee	Yes		\$276.00
Display and sale of manufactured or imported goods, or use of road for promotional purposes and other similar				
	Day (one day only, maximum five days per annum)			Nil
	Week (up to one week at a time) – weekly fee	Yes		\$143.00
	Month (up to one month at a time) – monthly fee	Yes		\$276.00
	Year (up to daily) – annual fee	Yes		\$553.00
Fundraising stalls		n.a		Nil
Mobile food vending Business permits				
	Monthly Permit Fee	Exempt		\$151.00
	Annual Permit Fee	Exempt		\$1,506.00
2.7 Temporary Road Closures				
Application Fee (commercial applicants only) and fee for each additional day of closure				
	Local Streets	Exempt		\$1,032.00
	Major Roads	Exempt		\$1,698.00
Set-up, management and removal of traffic control		Yes		at cost
3. CORPORATE SERVICES				
3.1 Access to Public Records				
	Annual Report (digital copy of)	Exempt		\$0.00
	Annual Report (printed copy of)	Exempt		\$19.00
	Assessment Book - copy of an entry in the assessment record	Exempt	per assessment	\$10.00
	Internal Review of Council Decision Application Fee	Exempt		\$23.00
	<u>Rate Notice reprint</u>			
	Current financial year - via email	n.a		\$0.00
	Prior financial year - via email	n.a		\$10.00
	Salaries Register	Exempt		\$0.00
	<u>Voters Roll</u>			
	Candidates are provided with one (1) free copy of relevant voters roll	n.a		\$0.00
	Reprint (per ward)	n.a		\$33.00
3.2 Other				
Photocopying				
	Photocopying B&W A4/A3	Yes	per sheet side	Refer to Library Services
	Photocopying Colour A4/A3	Yes	per sheet side	Refer to Library Services
Hiring of Council Meeting Rooms				
	Hire per day	Yes		\$159.00
4. OTHER CHARGES				
4.1 Fire Prevention				
	Administration Fee - Block Slashing Properties not complied with Section 105 Notice	Yes		\$174.00
	Block Slashing Costs - Properties not complied with Section 105 Notice	Yes		Cost of works
4.2 General Inspectors				
Abandoned Vehicles				
	Impounding Fee	n.a		\$309.00
	Holding Fee (per day)	n.a		\$19.00
	Administration and Release Fee	n.a		\$92.00
Rubbish				
	Clearing of Dumped Rubbish - Administration Charge	Yes		\$70.00
	Clearing of Dumped Rubbish	Yes		At Cost

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DESCRIPTION		GST TAXABLE	Unit	DRAFT Fees & Charges 2024/25 (incl. GST)
Signs				
	Impound portable signs	n.a		\$77.00
Mini Skips/Containers on Council Land				
	Application Fee (includes permit fee for first week)	Yes		\$74.00
	Permit Fee for Occupation of Land per week thereafter	Yes		\$39.00
4.3 Traffic Control				
	Local Streets	Yes		at cost
	Major Roads	Yes		at cost
4.4 Road Rent & Encroachment Permits				
	Application Fee for Road Rent or Encroachment Permits (S221/222)	Yes		\$128.00
	Road Rents (\$ per hectare or part thereof)	Yes		\$97.00
	Petaluma - Smokes Hill Road (per annum)	n.a		\$244.00
	Purchasing Application Fee - Road Reserve	Yes		\$1,548.00
	Purchasing Application Fee - Unmade Public Road	Yes		\$1,548.00
	Encroachment Permit Residential (annual fee)	Exempt		\$97.00
	Encroachment Permit Business or Commercial (annual fee)	Exempt		\$699.00
5. WORKS AND INFRASTRUCTURE				
5.1 Private Works				
	Alterations to Road Reserves - Section 221 Applications (includes the items listed below)	Yes		\$49.00
	* Access applications	Yes		
	* Underground electrical/water pipes	Yes		
	* Application to lay water pipes in roads	Yes		
	Construction of bitumen crossovers	Yes		at cost + 20% (inc overheads)
	Construction of concrete crossovers including kerb and water table	Yes		at cost + 20% (inc overheads)
	Other works	Yes		at cost + 20% (inc overheads)
5.2 Waste and Resource Recovery				
	Hard Waste Collection Service Contribution	Exempt		\$53.00
	Mattress Collection Service Contribution	Exempt		\$28.00
	Additional set of Bins (delivery, collection and disposal of any 2 bin combination)	Exempt		Nil
	Additional 140 Litre Blue bin collection (per year)	Exempt		\$124.00
	Additional 240 Litre Yellow bin (per year)	Exempt		\$76.00
	Additional 240 Litre Green bin (per year)	Exempt		\$62.00
	Commercial Premises, green bin, annual fee. Initial bin only	Exempt		Nil
	Bin replacement any size/colour	Exempt		\$62.00
	Kitchen caddy	Yes		Nil
	Compostable bags - 75 bags/roll	Yes		\$5.00
	Tow Ball Hitches for waste bins	Yes		\$58.00