

Road Restrictions and Road Closure Requirements

This information is to be read in conjunction with Council's Festivals and Events Policy.

If your event requires changes to normal operation of public roads, you may need to apply for approval for road restrictions or road closures. Approval for road closures must be sought for any event that intends to fully or partially close a road as a part of their activities. This may include street parties, parades or motoring events. For certain events, public consultation may be required as part of the application process.

Competitive Motoring Events

Council Decision

Competitive Motoring ("Motorsport") Events that involve full or partial road closures will be subject to a formal Council decision on every occasion. The Council may, however, provide inprinciple support for an event to occur in a number of consecutive years, subject to conditions which will apply over the duration of that support.

Road Closure Applications

Each Motoring Event Application received by Council will be assessed on a case-by-case basis in regards to road closures. The applicant must demonstrate that the section of road to be closed has a low impact on the community, or low level of opposition in relation to a road closure through consultation with all affected residents. The results of this consultation must be compiled in a Consultation Report to be provided to Council administration no less than three months prior to the event date for consideration.

When considering a road closure application, Council administration will take into account any previous year's consultation results and any negative or positive feedback received during and post event. Based on this feedback, event organisers may be asked to review their proposed routes.

Event organisers will be required to provide a traffic management plan compliant with the *Road Traffic Act 1961*. For all events held on state roads, event organisers will need to provide evidence of support from the South Australia Police and the Department of Infrastructure and Transport.

Planning and Notice of Road Closures

For events requiring road closures notice of intention to run the event requires a minimum of six months' notice, with a Motoring Event Application and Consultation Report to be received with a minimum of three months' notice.

Event organisers that receive Council consent for road closures must provide written notification of the road closures to affected residents and businesses* at least three weeks before the event occurs and provide Council with evidence of this occurrence.

Advanced warning and detour signage must be placed in appropriate locations around the area for at least two weeks before the event occurs. Council must review the size and content of these signs at least three weeks before the event occurs. Organisers must also make traffic detour information (including maps) available online to Council and the community a minimum of two weeks before the event is conducted.

Consultation with Affected Residents and Businesses

Event organisers must undertake consultation with all affected residents and businesses* and supply the results of this consultation to Council administration in a Consultation Report at least three months prior to the event before a final decision will be made.

Contact information (excluding identifying data) of all affected residents and a model resident consultation letter will be supplied to the event organiser as soon as possible after a preliminary assessment of the application has occurred. It is recommended that all motorsport event organisers conduct resident consultation using the model letter provided and, if deemed necessary by Council or the event organiser, arrange public meetings for further public consultation. Council must approve the final consultation letter prior to providing resident contact information. Any resident feedback received directly to Council will be included in the Consultation Report prepared by Council administration. If permission is granted by the resident, their feedback will also be passed on to the event organiser to address and include in their Consultation Report.

Feedback from all forms of consultation is required to Council administration a minimum of three months ahead of the event. Any steps taken to mitigate community concerns should also be included.

Non-Competitive Motoring Events

Council Decision

Non-Competitive Motoring Events (car shows, classic car convoys etc.) that involve road closures require a formal Council decision on every occasion. The Council may, however, provide inprinciple support for an event to occur in a number of consecutive years, subject to conditions which will apply over the duration of that support.

Events requiring road closures where local resident access is maintained (soft closure), do not require a Consultation Report or formal decision by Council. These events will require approval by the CEO.

Events with modified traffic conditions, such as lane closures and one-way traffic restrictions, do not require a Consultation Report or formal decision by Council. These events will require approval by the CEO for Council roads only.

Events with speed restrictions do not require approval by Council or the CEO, however Council administration must be notified and consulted before approval is granted by the South Australia Police.

For all Non-Competitive Motoring Events with any of the above conditions, event organisers will be required to provide a traffic management plan compliant with the *Road Traffic Act 1961*. For all events held on state roads, event organisers will need to provide evidence of support from the South Australia Police and the Department of Infrastructure and Transport.

Road Closure Applications

Each Motoring Event Application received by Council will be assessed on a case-by-case basis in regards to road closures. When considering a road closure application, Council administration will take into account any negative or positive feedback received during and post previous year's events. Based on this feedback, event organisers may be asked to review their proposed closures.

Planning and Notice of Road Closures

For events requiring road closures notice of intention to run the event requires a minimum of six months' notice**, and a Motoring Event Application is to be received with a minimum of three months' notice. If repeated closure of the road has not already been approved by Council a Consultation Report will also be required at the time of application. For events with modified traffic conditions or a soft closure only, notification of intention to run the event and a Motoring Event Application is to be received with a minimum of three months' notice.

Event organisers that receive Council consent for road closures must provide written notification of the road closures to affected residents and businesses* at least three weeks before the event occurs. Advanced warning and detour signage must be placed in appropriate locations around the event route for a minimum of two weeks before the event date. Council must review the size and content of these signs at least three weeks before the event occurs. Organisers must also make traffic detour information (including maps) available online for Council and the community a minimum of two weeks before the event date.

Consultation with Affected Residents and Businesses

Event organisers must undertake consultation with all affected residents and businesses* and supply the results of this consultation to Council administration in a Consultation Report before a final decision will be made.

Contact information of all affected residents (excluding identifying data) and a model consultation letter will be supplied to the event organiser as soon as possible after a preliminary assessment of the application has occurred. It is recommended that all motoring event organisers conduct resident consultation using the model letter provided and, if deemed necessary by Council or the event organiser, arrange public meetings for further public consultation. Council must approve the final consultation letter prior to providing resident contact information. Any resident feedback received directly to Council will be included in the Consultation Report prepared by Council administration. If permission is granted by the resident, their feedback will also be passed on to the event organiser to address and include in their Consultation Report.

Feedback from all forms of consultation is required to Council administration a minimum of three months ahead of the event. Any steps taken to mitigate community concerns should also be included.

Sporting Events

Council Decision

Events that involve road closures without resident access are required to undertake community consultation and provide a Consultation Report, and may be subject to a formal decision by Council. Events requiring road closures where local resident access is maintained (soft closure), do not require a Consultation Report or formal decision by Council. These events will require approval by the CEO.

Events with modified traffic conditions, such as lane closures and one-way traffic restrictions, do not require a Consultation Report or formal decision by Council. These events will require approval by the CEO for Council roads only. Events that involve speed restrictions without road closures do not require approval by Council or the CEO, however Council administration must be notified and consulted before approval is granted by the South Australia Police.

For all sporting events with any of the above conditions, event organisers will be required to provide a traffic management plan compliant with the *Road Traffic Act 1961*. If using any part of a state road, event organisers will

also need to provide evidence of support from the South Australian Police and the Department of Infrastructure and Transport.

Road Closure Applications

Each Event Application received by Council will be assessed on a case-by-case basis in regards to road closures. When considering a road closure application, Council administration will take into account any negative or positive feedback received during and post previous year's events. Based on this feedback, event organisers may be asked to review their proposed closures.

Planning and Notice of Road Closures

For events requiring road closures or modified traffic conditions, notice of intention to run the event along with a Festival and Event Application must be received by Council administration with a minimum of three months' notice. Events with speed restrictions who are not seeking Council support for other aspects of the event, are not required to submit a Festival and Event Application.

Event organisers that receive consent for road closures must provide written notification of the road closures to affected residents and businesses* at least three weeks before the event occurs. Advanced warning and detour signage must be placed in appropriate locations around the area for at least two weeks before the event occurs. Council must review the size and content of these signs at least three weeks before the event occurs. Organisers must also make traffic detour information (including maps) available online to Council and the community a minimum of two weeks before the event is conducted.

Consultation with Affected Residents and Businesses

Event organisers may be required to undertake consultation with all affected residents and businesses* of proposed road closures and supply the results of this consultation to Council administration in a Consultation Report before a final decision will be made. Council Event staff will work with event organisers if consultation is required.

Contact information (excluding identifying data) of all affected residents and a model resident letter will be supplied to the event organiser if consultation is required. Any resident feedback received directly to Council will be included in the Consultation Report prepared by Council administration. If permission is granted by the resident, their feedback will also be passed on to the event organiser to address and include in their Consultation Report.

Feedback from all forms of consultation is required to Council administration a minimum of three months ahead of the event. Any steps taken to mitigate community concerns should also be included.

*For the purposes of resident consultation in relation to road closures, an "affected resident" includes any resident or business that will be denied road access to their property during the closure period, whether their access point is on the competition route itself or on an adjoining road rendered inaccessible by the closure. Other residents with property boundaries adjoining or adjacent to the route may also be included in the consultation process if they could reasonably expect to be inconvenienced by the road closure and/or the conduct of the event

** Events that are unable to meet this timeframe due to reasonable causes may have their event considered as an exception to this requirement on a case-by-case basis.