

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 22 MAY 2018  
63 MT BARKER ROAD STIRLING**

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In Attendance:

**Presiding Member:** Acting Mayor Jan-Claire Wisdom

**Members:**

Councillor	Ward
Councillor Ron Nelson	Manoah
Councillor Ian Bailey Councillor Jan Loveday	Marble Hill
Councillor Kirrilee Boyd Councillor Nathan Daniell Councillor John Kemp	Mt Lofty
Councillor Lynton Vonow Councillor Andrew Stratford	Onkaparinga Valley
Councillor Linda Green Councillor Malcolm Herrmann	Torrens Valley

In Attendance:

Andrew Aitken	Chief Executive Officer
Terry Crackett	Director Corporate Services
David Collins	A/Director Engineering & Assets
Marc Salver	Director Strategy & Development
David Waters	Director Community & Customer Service
Lachlan Miller	Executive Manager Governance & Performance
Michelle Wende	Volunteering Coordinator
Pam Williams	Minute Secretary

**1. COMMENCEMENT**

The meeting commenced at 6.37pm.

**2. OPENING STATEMENT**

“Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children’s ability to live on this land.”

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**3. APOLOGIES/LEAVE OF ABSENCE**

**3.1. Apology**  
Nil

**3.2. Leave of Absence**

Leave of the Meeting was granted for the following Leave of Absence:

- Mayor Bill Spragg amended to 13 May to 29 May 2018
- Cr Malcolm Herrmann amended to 23 May to 15 June 2018
- Cr Jan Loveday 30 May to 25 June 2018

**3.3. Absent**  
Nil

**4. MINUTES OF PREVIOUS MEETINGS**

**4.1. Council Meeting – 24 April 2018**

Moved Cr Lynton Vonow  
S/- Cr Ian Bailey

**104/18**

That the minutes of the ordinary meeting held on 24 April 2018 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

<b>Carried Unanimously</b>
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**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

**5.1. Material Conflict of Interest, Cr Malcolm Herrmann Item 12.8, Location of Principal Office**

Under Section 74 of the *Local Government Act 1999* Cr Malcolm Herrmann disclosed a Material Conflict of Interest in Item 12.8, Location of Principal Office, the nature of which is as follows:

- Cr Herrmann will receive a Travel Time Allowance of \$336 per annum as he lives at least 30kms but less than 50kms from the proposed principal office

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**5.2. Material Conflict of Interest, Cr John Kemp, Item 12.1, Supporting Volunteering in Community Groups and Organisations**

Under Section 75A of the *Local Government Act 1999* Cr John Kemp disclosed a Material Conflict of Interest in Item 12.1, Supporting Volunteering in Community Groups and Organisations, the nature of which is as follows:

- Cr John Kemp is a Board Member of The Hut and a volunteer with The Hut

**5.3. Material Conflict of Interest, Cr Linda Green Item 12.8, Location of Principal Office**

Under Section 74 of the *Local Government Act 1999* Cr Linda Green disclosed a Material Conflict of Interest in Item 12.8, Location of Principal Office, the nature of which is as follows:

- Cr Green will receive a Travel Time Allowance of \$336 per annum as she lives at least 30kms but less than 50kms from the proposed principal office

**5.4. Perceived Conflict of Interest, Cr Jan-Claire Wisdom Item 12.11, Attendance at National General Assembly, Canberra**

Under Section 75A of the *Local Government Act 1999* Acting Mayor Jan-Claire Wisdom disclosed a Perceived Conflict of Interest in Item 12.11, Attendance at National General Assembly, Canberra, the nature of which is as follows:

- Cr Jan-Claire Wisdom will be attending this Conference

Cr Jan-Claire Wisdom will remain in the Chamber and not vote when this item is discussed.

**6. PRESIDING MEMBER'S OPENING REMARKS**

Acting Mayor Jan-Claire Wisdom informed the gallery that an hour would be available during this meeting for comments on the Annual Business Plan.

As this is Volunteer Week, Acting Mayor Jan-Claire Wisdom passed on Council's thanks to all volunteers.

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**7. QUESTIONS ADJOURNED/LYING ON THE TABLE**

**7.1. Questions Adjourned**

**7.2. Questions Lying on the Table**

**Moved Cr Malcolm Herrmann  
S/- Cr Lynton Vonow**

**105/18**

**That this item be lifted from the table.**

<b>Carried</b>
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Road Widening – Edward Avenue Crafers  
From 24 April 2018 Council meeting

Moved Cr Malcolm Herrmann  
S/- Cr Nathan Daniell

Council resolves:

1. That the report be received and noted
2. To purchase the area of land, being 45m<sup>2</sup>, identified in red on the plan attached as Appendix 1 ("Land") from Zara Marina Parent and Guy Damien Parent for the consideration of \$9,500 (excl GST) plus all reasonable costs to vest the Land as public road.
3. That the Mayor and CEO be authorised to sign all necessary documentation to effect this resolution.

<b>LAPSED</b>
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**Formal Motion**

**Moved Cr John Kemp  
S/- Cr Ian Bailey**

**106/18**

**That the meeting proceed to the next business.**

<b>Carried unanimously</b>
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**8. PETITIONS / DEPUTATIONS / PUBLIC FORUM**

**8.1. Petitions**

Nil

**8.2. Deputations**

Houghton, Inglewood & Hermitage Memorial Park Inc – Matt Thomas & Han Robot  
Gumeracha Main Street Project - Chelsea Lewis & Joel Taggart

**8.3. Public Forum**

Including Annual Business Plan public forum  
Nil

**9. PRESENTATIONS**

**9.1. Eastern Waste Management Authority – Rob Gregory**

**9.2. Gawler River Floodplain Management Authority – David Hitchcock**

**9.3. Adelaide Hills Region Waste Management Authority – Leah Maxwell**

**10. QUESTIONS ON NOTICE**

**10.1. Rural Property Addressing Markers – Cr Malcolm Herrmann**

1. What progress has been made in implementing the council resolution No. 12.12 dated 27 February 2018? and
2. What is the estimated completion date for the installation?

Officer's Response – David Collins, Acting Director Engineering & Assets

1. Following liaison between Adelaide Hills Council (AHC) and the City of Tea Tree Gully (CTTG), it was agreed that CTTG would coordinate the installation of the signs for both councils. Since the Council resolution, AHC staff have crosschecked the data provided by the Department of Transport and Infrastructure (DPTI) Rural Addressing Section and this information has been provided to CTTG along with maps for use as location guides for the sign installers.  
CTTG has engaged a sign manufacturer with signs scheduled for delivery to CTTG in mid May 2018. A joint Council letter was mailed out to residents on 8 May 2018 informing them of the resolution of both Councils and to provide information on what the changes mean. Below is an overview attachment to that letter indicating what is done for the resident regarding notifications and what the residents need to consider in relation to notifications that they will need to undertake.
2. Residents can commence using their new rural property address on 31 May 2018. Installation by CTTG will take place prior to this date.

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**10.2. Employment Costs – Cr Malcolm Herrmann**

1. What was the full time equivalent (FTE) employment in 2016/17?
2. What is the projected FTE employment in 2017/18?
3. What is the estimated FTE employment in 2018/19?
4. In which Directorates have new positions been abolished / created?
5. Are any of these positions funded from external sources?
6. What is the annual cost (including on costs) of the new positions?
7. What is the cost of external contact labour for 2017/18 and estimated for 2018/19?
8. What is the break down between inside and field staff for 2016/17, 2017/18 and estimated 2018/19?
9. Will the CEO include comparative employment figures in future Annual Business Plans and Annual Reports?

Officer's Response – Megan Sutherland, Executive Manager Organisational Development

1. **What was the full time equivalent (FTE) employment in 2016/17?**  
The 2016/17 Annual Business Plan provided for 177.9 FTE
2. **What is the projected FTE employment in 2017/18?**  
The 2017/18 Annual Business Plan provided for 183.5 FTE
3. **What is the estimated FTE employment in 2018/19?**  
The draft 2018/19 Annual Business Program provides for 191.4 FTE
4. **In which Directorates have new positions been abolished / created?**  
*Appendix 1* provides a summary of the movements in positions for each Directorate from 2015/16 to those proposed in 2018/19.
5. **Are any of these positions funded from external sources?**  
A number of positions have been externally funded each year within the Annual Business Plans. As detailed in *Appendix 1* there are 7.7 externally funded positions proposed within the 2018/19 draft Annual Business Plan.
6. **What is the annual cost (including on costs) of the new positions?**  
The increase in FTE of 7.9 that is identified between 2017/18 and that proposed for 2018/19 has a total annual cost (including on costs) of \$783k. It should be noted that of these roles 3.6 FTE will be capitalised and 1.6 FTE relates to the recently approved funding to establish the Arts & Heritage Hub at Lobethal.
7. **What is the cost of external contact labour for 2017/18 and estimated for 2018/19?**  
The revised budget for external contract labour in 2017/18 is currently \$171,160. The budget proposed for 2018/19 is \$172,100.

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- 8. What is the break down between inside and field staff for 2016/17, 2017/18 and estimated 2018/19?**

	2016/17	2017/18	2018/19
Field FTE	50	50	51
Office FTE	127.9	133.5	140.4

Please note that within the inside staff numbers are those staff responsible for managing field staff and undertaking field project management. It is also important to note that large elements of our infrastructure works are undertaken by external contractors.

- 9. Will the CEO include comparative employment figures in future Annual Business Plans and Annual Reports?**

As indicated above detailed comparative information has been provided in the past three Annual Business Plans. In future years, summarised FTE information will be included in both the Annual Business Plans and Annual Reports to provide additional clarity at a whole-of-organisation level.

**11. MOTIONS ON NOTICE**

**11.1. Intersection North East & South Para Roads, Chain of Ponds**

Moved Cr Malcolm Herrmann  
S/- Cr Ian Bailey

**107/18**

**That the Chief Executive Officer seeks advice from the Minister of Transport as to whether the Marshall Government will match or better the pledge given by the former Minister of Transport and Infrastructure to improve the safety for motorists using the intersection of North East Road and South Para Road, Chain of Ponds, and reports the outcome to Council. A copy of the correspondence also to be sent to the Member for Newland, Mr Richard Harvey MP.**

<b>Carried Unanimously</b>
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8.51pm Leave of the meeting was granted for a short break.

9.05pm The meeting resumed.

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**12. OFFICER REPORTS – DECISION ITEMS**

**12.1. Supporting Volunteering in Community Groups and Organisations**

Cr John Kemp declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.1.

9.06pm Cr John Kemp left the Chamber.

**Moved Cr Ian Bailey  
S/- Cr Jan Loveday**

**108/18**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. That Council resolves to redirect resourcing to support external volunteering from the Hills Volunteering model to a model of support being provided directly through the Adelaide Hills Council Administration, as set out in Option 3.**

<b>Carried Unanimously</b>
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9.11pm Cr John Kemp returned to the Chamber

Leave of the meeting was granted to bring items 12.7, East Waste 2018/19 Business Plan & Draft Budget, and 12.12, AHRWMA 2018/19 Business Plan & Draft Budget, forward to this point in the meeting.

**12.7 East Waste 2018/19 Business Plan & Draft Budget**

**Moved Cr Malcolm Herrmann  
S/- Cr Jan Loveday**

**109/18**

**Council resolves:**

- 1. That the report be received and noted**
- 2. That the East Waste draft 2018/19 Annual Plan and Budget be given consent.**

<b>Carried Unanimously</b>
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**12.12 Adelaide Hills Region Waste Management Authority Draft 2018/19 Annual Business Plan & Budget**

Moved Cr Jan Loveday 110/18  
S/- Cr Kirrilee Boyd

Council resolves:

1. That the report be received and noted.
2. That Council notes the draft Annual Business Plan and Budget for the 2018/19 Financial Year.

Carried Unanimously

Leave of the meeting was granted to bring item 13.2, Communications & Marketing Plan Progress Report, forward to this point in the meeting.

**13.2 Communications & Marketing Plan 2014 – Progress Report**

Moved Cr Kirrilee Boyd 111/18  
S/- Cr Ron Nelson

Council resolves that the report be received and noted.

Carried Unanimously

**12.2. Budget Review 3**

Moved Cr Nathan Daniell 112/18  
S/- Cr John Kemp

Council resolves to:

1. Receive and note the report.
2. Adopt the Operating Budget variations presented in Budget Review 3 resulting in no change to the Operating Surplus for the 2017-18 financial year of \$1.986m.
3. Adopt the proposed Capital Works variations provided for in Budget Review 3 representing:
  - a. An increase in Capital Income of \$170k
  - b. An increase in Capital Expenditure of \$170k.
4. Adopt the unchanged Net Borrowing result of \$4.030m for 2017-18 as a result of operating budget and capital program amendments.

Carried Unanimously

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**12.3. Safe Environments Policy**

Moved Cr Linda Green 113/18  
S/- Cr Jan Loveday

**Council resolves:**

1. That the report be received and noted
2. With an effective date of 5 June 2018, to revoke the 9 May 2017 Safe Environments Policy and to approve the Safe Environments Policy as contained in Appendix 1.

<b>Carried Unanimously</b>
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**12.4. Audit Committee Recommendations to Council**

Moved Cr Malcolm Herrmann 114/18  
S/- Cr John Kemp

**Council resolves:**

1. That the report be received and noted
2. To adopt the scope of work and timing of the 2017/18 External Audit by Galpins Accountants, Auditors and Business Consultants as contained in Appendix 1
3. To note the Risk Management Plan Update as contained in Appendix 2
4. To adopt the draft Strategic Internal Audit Plan 2018/19 – 2021/22 as contained in Appendix 3.

<b>Carried Unanimously</b>
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**12.5. Southern & Hills Local Government Association 2018/19 Budget**

Moved Cr Ian Bailey 115/18  
S/- Cr Linda Green

**Council resolves:**

1. That the report be received and noted.
2. That the Southern and Hills Local Government Association's proposed 2018-19 budget be received and noted.

<b>Carried Unanimously</b>
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**12.6. Caretaker Policy**

Moved Cr John Kemp  
S/- Cr Lynton Vonow

**116/18**

**Council resolves:**

- 1. That the report be received and noted**
- 2. With an effective date of 5 June 2018, to revoke the 10 June 2014 Caretaker Policy and to approve the May 2018 Caretaker Policy as contained in Appendix 1.**

<b>Carried Unanimously</b>
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**12.7. East Waste 2018/19 Business Plan & Draft Budget**

This item was considered earlier in the meeting.

**12.8. Location of Council's Principal Office**

Cr Malcolm Herrmann and Cr Linda Green declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.8.

9.35pm Cr Malcolm Herrmann & Cr Linda Green left the Chamber.

Moved Cr John Kemp  
S/- Cr Kirrilee Boyd

**117/18**

**Council resolves:**

- 1. That the report be received and noted**
- 2. To determine the location of the Principal Office to be 63 Mount Barker Road, Stirling with the hours of business to be 8.30am – 5.00pm, Monday to Friday, except public holidays.**

<b>Carried</b>
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**DIVISION**

Cr Andrew Stratford called for a division.

The Acting Mayor set aside her ruling.

In the affirmative (5)

Councillors Boyd, Kemp, Daniell, Vonow, Loveday

In the negative (3)

Councillors Stratford, Nelson, Bailey

On the basis of the results of the division, the Mayor declared the motion CARRIED

9.51pm Crs Malcolm Herrmann and Linda Green returned to the Chamber

**12.9. Fee Waiver Request - Bridgewater Uniting Church**

Moved Cr Ron Nelson

**118/18**

S/- Cr Jan Loveday

**Council resolves:**

1. That the report be received and noted.
2. That a maximum of \$515.00 in development fees be authorised to be waived for the Bridgewater Uniting Church for Development Application 473/291/18 in accordance with Council's Development Application Fee Waiver Policy.

<b>Carried Unanimously</b>
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Leave of the meeting was granted for a 30 minute extension until 10.30pm.

**12.10. Gawler River Floodplain Management Authority 2018/21 Business Plan & Draft 2018/19 Budget**

Moved Cr Malcolm Herrmann

**119/18**

S/- Cr John Kemp

**Council resolves:**

1. That the report be received and noted.
2. To advise that it has reviewed the Gawler River Floodplain Management Authority's 2018/21 Business Plan and approves the Adelaide Hills Council's contribution of \$25,231 as set out in the draft 2018/19 Budget.

<b>Carried Unanimously</b>
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**12.11. Attendance at National General Assembly, Canberra**

Acting Mayor Jan-Claire Wisdom declared a Perceived Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.11. Acting Mayor Jan-Claire Wisdom remained in the Chamber.

**Moved Cr Jan Loveday  
S/- Cr Kirrilee Boyd**

**120/18**

**Council resolves:**

- 1. That the report be received and noted**
- 2. To note the attendance of Deputy Mayor Cr Jan-Claire Wisdom in a representative capacity.**

<b>Carried Unanimously</b>
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The majority of persons who were entitled to vote at the meeting voted in favour of the motion. As Presiding Member, Acting Mayor Jan-Claire Wisdom did not vote.

**12.12. Adelaide Hills Region Waste Management Authority Draft 2018/19 Annual Business Plan & Budget**

This item was considered earlier in the meeting.

**12.13. Status Report – Council Resolutions Update**

**Moved Cr John Kemp  
S/- Cr Jan Loveday**

**121/18**

**That Council resolves:**

- 1. The Council Action List be received and noted**
- 2. The following completed item be removed from the Action List:**

<b>Date</b>	<b>Meeting</b>	<b>No</b>	<b>Heading</b>
13/02/2017	Audit Committee	AC16/17	ICT Security Risk Assessment Action Implementation Update - Period of Confidentiality
25/07/2017	Ordinary Council	157/17	Sport & Recreation Facility Grants - Guidelines Review
26/09/2017	Ordinary Council	226/17	Supporting the Arts Action Plan
6/11/2017	Audit Committee	AC60/17	Internal Audit Actions Implementation - Period of Confidentiality

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28/11/2017	Ordinary Council	280/17	Draft Play Space Policy
27/03/2018	Ordinary Council	79/18	Congratulations to Members of Parliament for appointment to Ministry
24/04/2018	Ordinary Council	88/18	Arts Action Plan
24/04/2018	Ordinary Council	91/18	Policy Review - Road Rents, Outdoor Dining & Roadside Trading
24/04/2018	Ordinary Council	92/18	Long Term Financial Plan Update
24/04/2018	Ordinary Council	95/18	Sport & Recreational Facility Grants
24/04/2018	Ordinary Council	96/18	Community Loans Policy
24/04/2018	Ordinary Council	97/18	Delegations
24/04/2018	Ordinary Council	91/18	Policy Review - Road Rents, Outdoor Dining & Roadside Trading
30/04/2018	Audit Committee	AC18/23	External Audit Plan

**Carried Unanimously**

**13. OFFICER REPORTS – INFORMATION ITEMS**

**13.1. Customer Service Standards Report – Quarter 3, 2017/18**

Moved Cr Ian Bailey  
S/- Cr Nathan Daniell

**122/18**

**Council resolves that the report be received and noted.**

**Carried Unanimously**

**13.2. Communications & Marketing Plan 2014 – Progress Report**

This item was considered earlier in the meeting.

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**13.3. Council Member Conduct Complaint**

Moved Cr Malcolm Herrmann  
S/- Cr Linda Green

123/18

Council resolves that the report be received and notes that no breach of the code was found.

<b>Carried Unanimously</b>
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**14. MISCELLANEOUS ITEMS****15. QUESTIONS WITHOUT NOTICE**

Cr Malcolm Herrmann – Fund My Neighbourhood projects  
Cr Ian Bailey – Tregarthen Reserve toilets  
Cr Malcolm Herrmann – Finance Assistance Grants

10.10pm Cr Kemp left the Chamber and did not return

Cr Linda Green – B double freight route

**16. MOTIONS WITHOUT NOTICE**

Nil

**17. REPORTS****17.1. Council Member Activities****Cr Jan-Claire Wisdom**

- 25 April, ANZAC Day ceremony, Mylor
- 25 April, ANZAC Day ceremony , Stirling
- 25 April, ANZAC Day ceremony, Forest Range
- 26 April, Rotary Indoor and Garden Sculpture Exhibition, Aldgate
- 27 April, Lord Mayor’s Colonel Light Birthday celebration, Adelaide
- 1 May, Sturt Valley Road Trail onsite meeting, Aldgate
- 2 May, Meeting re Trails, Stirling
- 4 May, Speech at Women’s Business Network breakfast, Mt Barker
- 6 May, Medieval Fair, Gumeracha
- 9 May, Metro Mayors’ Luncheon, Burnside

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**Cr Jan-Claire Wisdom - Acting Mayor**

- 14 May, Conduct Citizenship Ceremony, Stirling
- 15 May, Meeting with Director Strategy and Planning re upcoming World Heritage Project Steering Group meeting, Stirling
- 16 May, Meeting with LGA re LGA Board meeting, Adelaide
- 18 May, Social media for tourism business workshop, Stirling
- 20 May, Birdwood Farm Day, Mt Crawford
- 20 May, Meeting with residents re Upper Sturt Post Office, Upper Sturt

**Cr Ron Nelson**

- 10 May, Scott Creek Progress Association
- 20 May, Scott Creek Longwood Bradbury History Group
- 20 May, Upper Sturt Hall Committee

**Cr Malcolm Herrmann**

- 2 May, High School ANZAC Day celebration, Birdwood
- 5 May, Medieval Fair, Gumeracha
- 7 May, Combined Neighbourhood Watch, Gumeracha
- 9 May, Recycling Facilities, Wingfield
- 10 May, Residents Association, Kersbrook
- 14 May, Citizenship ceremony, Stirling
- 21 May, RSL Sub Branch meeting, Gumeracha

**Cr Lynton Vonow**

- 25 April, ANZAC Day service, Lobethal
- 9 May, WCCC (Bird-in-Hand gold mine), Woodside

**Cr Kirrilee Boyd**

- 1 May, Sturt Valley Road Trail onsite meeting, Aldgate
- 2 May, Meeting re Trails, Stirling

**17.2. Reports of Members as Council/Committee Representatives on External Organisations**

**Cr Jan-Claire Wisdom, Acting Mayor**

**Media**

- 7 May Article for *Weekender Herald* on tourism
- 16 May *Channel 9, Courier, Weekender* launch of Hills WiFi hotspots @ Hahndorf
- 18 May *Hills Radio 88.9FM* radio chat segment on Volunteering



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**Cr Jan-Claire Wisdom**

- 27 April Southern and Hills LGA (SHLGA) Board meeting @ Stirling
- 9 May Metro Local Government Group (MLGG) Board meeting @ Adelaide
- 17 May Local Government Association SA (LGASA) Board Meeting @ Adelaide
- 21 May State Library SA (SLSA) Board Meeting @ Adelaide

**Cr Linda Green**

- East Waste Board Meeting

**17.3. CEO Report**

Andrew Aitken, CEO, provided Council with a verbal Corporate Update.

- Lobethal Bushland Park trail
- Tree pruning
- Bridges, road reconstruction, footpaths, drainage across district
- China Recycling issue
- Adelaide Hills Tourism
- Business Month in May
- Santos Tour Down Under visitation numbers increased

**18. REPORTS OF COMMITTEES**

**18.1. Council Assessment Panel – 9 May 2018**

**Moved Cr Nathan Daniell**  
**S/- Cr Linda Green**

**124/18**

**That the minutes of the Council Assessment Panel meeting of 9 May 2018 as distributed, be received and noted.**

<b>Carried Unanimously</b>
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**18.2. Strategic Planning & Development Policy Committee**

Nil

**18.3. Audit Committee – 30 April 2018**

**Moved Cr Malcolm Herrmann**  
**S/- Cr Nathan Daniell**

**125/18**

**That the minutes of the Audit Committee meeting held on 30 April 2018 as distributed, be received and noted.**

<b>Carried Unanimously</b>
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**18.4. CEO Performance Review Panel**  
Nil

**19. CONFIDENTIAL ITEMS**  
Nil

**20. NEXT MEETING**  
The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 26 June 2018 from 6.30pm at 63 Mt Barker Road, Stirling.

**21. CLOSE MEETING**  
The meeting closed at 10.29pm.