



## NOTICE OF SPECIAL MEETING

To: Mayor Bill Spragg

Councillors	Ward
Councillor Ron Nelson Councillor Jan-Claire Wisdom	Manoah
Councillor Ian Bailey Councillor Jan Loveday	Marble Hill
Councillor Kirrilee Boyd Councillor John Kemp Councillor Nathan Daniell	Mt Lofty
Councillor Andrew Stratford Councillor Lynton Vonow	Onkaparinga Valley
Councillor Linda Green Councillor Malcolm Herrmann	Torrens Valley

Notice is hereby given pursuant to the provisions under Section 82 of the Local Government Act 1999 that a Special meeting of the Council will be held on:

**Tuesday 14 August 2018**  
**7.00pm**  
**36 Nairne Road Woodside**

Business of the meeting:

1. SAROC Nominations to the LGA

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

**Andrew Aitken**  
**Chief Executive Officer**



## AGENDA FOR SPECIAL MEETING

**Tuesday 14 August 2018**  
**7.00pm**  
**36 Nairne Road Woodside**

### ORDER OF BUSINESS

*Council Vision*

*Nurturing our unique place and people*

*Council Mission*

*Delivering activities and services which build a resilient community, sustain our built and natural environment and promote a vibrant economy*

**1. COMMENCEMENT**

**2. OPENING STATEMENT**

“Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children’s ability to live on this land.”

**3. APOLOGIES/LEAVE OF ABSENCE**

3.1. Apology

3.2. Leave of Absence

**4. DECLARATION OF INTEREST BY MEMBERS OF COUNCIL**

**5. PUBLIC FORUM**



**6. BUSINESS OF THE MEETING**

- 6.1. SAROC Nominations to the LGA  
*Council resolves that the report be received and noted*

**7. CONFIDENTIAL ITEMS**

Nil

**8. CLOSE SPECIAL COUNCIL MEETING**

**ADELAIDE HILLS COUNCIL  
SPECIAL COUNCIL MEETING  
Tuesday 14 August 2018  
AGENDA BUSINESS ITEM**

**Item:** 6.1

**Originating Officer:** Lachlan Miller, Executive Manager Governance & Performance

**Responsible Director:** Andrew Aitken, CEO

**Subject:** SAROC Nomination to LGA

**For:** Information

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**SUMMARY**

The LGA Circular 31.8, dated 2 August 2018, calls for nominations for two members to the South Australian Regions of Councils (SAROC) from our region, to commence from the conclusion of the 2018 Annual General Meeting (AGM) and to remain in office until the conclusion of the 2020 AGM.

The Local Government Association is currently reviewing its governance structures and this includes its two constituent bodies being the South Australian Regions of Councils (SAROC) representing the regional councils and the Greater Adelaide Region Organisation of Councils (GAROC) representing the metropolitan councils. The terms of reference for these bodies are still being finalised as part of the governance review.

The role of SAROC is regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions.

SAROC, under its proposed draft Terms of Reference, consists of a number of regional groupings including the Southern & Hills Councils. The Southern & Hills Councils Grouping (S&HCG) mirrors the current Southern & Hills Local Government Association (S&HLGA) constituent council membership with the exception of the Adelaide Hills Council. So, in effect, while AHC is part of the S&HLGA it may not be part of the S&HLG going forward and may instead be part of a GAROC Grouping (potential peri-urban).

It is worth noting at this point that AHC has been a member of Metropolitan Local Government Group (MLGG) for a considerable period of time and the MLGG will evolve to be the constituent membership of GAROC.

Nevertheless given that AHC is still a member of the S&HLGA, the purpose of this report is to inform Council of the correspondence to the S&HLGA regarding a call for nominations for Members of SAROC (**Appendix 1**).

Further information received from the S&HLGA Executive Officer (**Appendix 2**) is also provided to inform Council of how nominations are likely to be dealt with from the S&HLGA perspective.

## RECOMMENDATION

**Council resolves that the report be received and noted**

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### 1. GOVERNANCE

#### ➤ Strategic Management Plan/Council Policy

Goal	Organisational Sustainability
Strategy	Governance

#### ➤ Legal Implications

SAROC will be created under clause 19 of the revised Local Government Association of South Australia Constitution as one of two regional organisations, the other being the Greater Adelaide Region Organisation of Councils (GAROC)

SAROC will operate under its own Terms of Reference and members owe a fiduciary duty to the Committee and not to their regional groups (i.e. S&HG) or to their council.

Cr Jan-Claire Wisdom and CEO Andrew Aitken are currently Council's representatives on the S&HLGA.

#### ➤ Risk Management Implications

While Council has little direct influence in the election of the S&HLGA members to SAROC, the need for robust governance practices at the regional grouping level and with the LGA Board (resulting from the governance review) will assist in mitigating the risk of:

*Poor governance practices occur which lead to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.*

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	Medium (3D)	Medium (3D)

#### ➤ Financial and Resource Implications

SAROC does not pay sitting fees and clarification is required as to whether SAROC funds travel and related expenses. It is anticipated that costs associated with SAROC will be funded by the LGA and therefore indirectly by the membership fees of councils.

#### ➤ Customer Service and Community/Cultural Implications

There are no direct end-user customer service implications regarding the nomination of S&HLGA members to SAROC.

➤ **Environmental Implications**

Not directly applicable.

➤ **Engagement/Consultation conducted with Council Committee, Regional Subsidiary, Advisory Group, the Administration and Community**

Consultation on the development of this report was as follows:

*Council Committees:* Not Applicable

*Council Workshops:* Not Applicable

*Advisory Groups:* Not Applicable

*Administration:* Not Applicable

*Community:* Not Applicable

## **2. BACKGROUND**

### LGA Governance Review

Under the current Local Government Association of South Australia (LGASA) governance arrangements there are a number of regional organisations established under s43 of the *Local Government Act 1999* to represent geographically aligned groups of councils.

The Adelaide Hills Council is a constituent council of the Southern & Hills Local Government Association (S&HLGA) along with Alexandrina Council, the Mount Barker District Council, the City of Victor Harbor, Kangaroo Island Council, and Yankalilla Council.

The LGASA is currently reviewing its governance structures and this includes its two constituent bodies being the South Australian Regions of Councils (SAROC) representing the regional councils and the Greater Adelaide Region Organisation of Councils (GAROC) representing the metropolitan councils. The terms of reference for these bodies are still being finalised as part of the governance review.

The role of SAROC is regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions.

The SAROC Regional Groupings consists of six regions:

- Southern & Hills Councils
- Legatus Councils
- Eyre Peninsula
- Limestone Coast
- Murraylands & Riverland
- Spencer Gulf Cities

The Southern & Hills Councils Grouping (S&HCG) mirrors the current Southern & Hills Local Government Association (S&HLGA) constituent council membership with the exception of the Adelaide Hills Council.

AHC has been a member of Metropolitan Local Government Group (MLGG) for a considerable period of time and the MLGG will evolve to be the constituent membership of GAROC.

#### Nomination for Members of SAROC

The new SAROC Terms of Reference (TOR) includes provisions for the calling of nominations for two members of SAROC from each region by no later than 3 months prior to the AGM before the officers are due to retire. As required under the TOR, the LGA CEO has written to each SAROC Regional Grouping calling for nominations for positions of members of SAROC.

The SAROC TOR requires that a person nominating as a member of SAROC must be a representative of a member on the SAROC Regional Grouping – clause 4.3.3.

The anticipated time frame for elections would be:

Indicative Timing	Headline	SAROC TOR Provision
n/a	Returning Officer	Returning Officer for all LGA electoral matters is the Chief Executive Officer (SAROC/GAROC Clause 4.4.1)
23 July 2018	Nominations Called	CEO to write to SAROC Regional Groupings calling for nomination for position of members of SAROC (Clause 4.3.2), at least 3 months before AGM (last date 26 July)
24 August 2018	Nominations Close	Nominations must be received by the CEO no later than 5pm on the day specified for the close of nomination
n/a	Nominations equal to vacancies	If the number of nominations received equals the number of vacant positions each candidate is elected and takes office at the conclusion of the AGM (President Clause 29.3) (SAROC/GAROC Clause 4.4.3)
3 September 2018	Ballot papers prepared and posted	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election (Clause 4.4.5)
18 October 2018	voting closes	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election (Clause 4.4.5)
19 October 2018	Counting of votes	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election. (Clause 4.4.5)
26 October 2018	Final declaration of result	CEO shall declare the candidate with the most votes elected at the AGM (SAROC/GAROC Clause 4.4.5(h))
26 October 2018	Voting for Board Members	SAROC/GAROC will elect 3 of its members (plus its Chair) to the Board of Directors (Clause 6.4.1) who's term of office commences after the AGM. The SAROC/GAROC TOR is silent on how and when this should occur. However, it is believed that each should meet at the conclusion of the AGM for the purpose of electing a chair and members onto the Board of Directors.

### 3. ANALYSIS

While there is some ambiguity regarding the interpretation of clause 4.3.3 (see above), the S&HLGA Executive Officer has provided guidance to Council (**Appendix 2**) in point 4 that the intention is for nominations for SAROC to be drawn from the current S&HLGA membership.

Further the Executive Officer is suggesting in point 7 of Appendix 2 that the current practice of the S&HLGA President and Deputy President being nominated as the grouping's nominees to SAROC be retained. This will be a matter for the members of the S&HLGA Board to determine at their 17 August 2018 meeting.

### 4. OPTIONS

Council has the following options:

- I. To receive and note the report (Recommended)
- II. To resolve to determine an alternate course of action (e.g. to nominate an AHC Council Member for consideration of the S&HLGA Board for nomination to SAROC).  
(Not Recommended)

### 5. APPENDICES

- (1) Call for Nominations for Members of SAROC – LGA President - 26 July 2018
- (2) Call for Nominations for Members of SAROC –S&HLGA Executive Officer - 2 August 2018



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# **Appendix 1**

*Call for Nominations for Members of SAROC – LGA  
President - 26 July 2018*

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In reply please quote our reference: ECM 663278

26 July 2018

Mr Graeme Martin  
Executive Officer  
Southern & Hills Local Government Association  
13 Ringmer Dr  
BURNSIDE SA 5066  
**Emailed:** graeme@shlga.sa.gov.au

Dear Graeme

### **Call for Nominations for Members of SAROC**

I am seeking your assistance to call for nominations for two (2) members of SAROC from your region to commence from the 2018 Annual General Meeting and to remain in office until the 2020 AGM. A nomination form for the position of member of SAROC is attached and must be received by me, no later than **5pm Friday August 24 2018**.

As you may be aware, the LGA membership adopted a new Constitution at the 2018 Ordinary General Meeting (OGM) which, amongst other items, provided for the LGA Board to adopt a Terms of Reference (TOR) for SAROC. The SAROC TOR outlines how members can be elected to SAROC, the function of SAROC and how SAROC will operate. A full copy of the SAROC TOR, as adopted at the July 2018 LGA Board meeting, can be found on the LGA's website.

The new SAROC TOR includes provisions for the calling of nominations for two (2) members of SAROC from each region (as listed in the attachment to this letter) by no later than 3 months prior to the AGM before the officers are due to retire. In addition, ballot papers are required to be distributed at least 6 weeks prior to the AGM.

The SAROC TOR also outlines the process as to how the election will occur. More specifically, the SAROC TOR required that the LGA CEO to write to each SAROC Regional Grouping calling for nominations for positions of members of SAROC. It is my understanding that each region has a slightly different method of nominating/selecting a member(s) to represent them on SAROC. As such, I hereby request that you:

- liaise with each council in your region and (where necessary) coordinate a meeting for the purpose of calling for nominations for two positions on SAROC; and
- notify me of the regions nominations for the two positions on SAROC, using the attached nomination form, no later than **5pm Friday August 24 2018**.

To assist in this process I have attached a nomination form, a candidate information sheet and the relevant exact from the SAROC TOR relevant to the conduct of elections for members of SAROC. I have also sent a copy of this letter to your member council Mayors and CEOs.

Should an election be required in your region, I will be in contact with you to discuss the timing and method of conducting the election in accordance with the SAROC TOR.

Key (indicative) timings and SAROC Terms of Reference provisions are outlined in the following table:

Indicative Timing	Headline	SAROC TOR Provision
n/a	Returning Officer	Returning Officer for all LGA electoral matters is the Chief Executive Officer (SAROC/GAROC Clause 4.4.1)
23 July 2018	Nominations Called	CEO to write to SAROC Regional Groupings calling for nomination for position of members of SAROC (Clause 4.3.2), at least 3 months before AGM (last date 26 July)
24 August 2018	Nominations Close	Nominations must be received by the CEO no later than 5pm on the day specified for the close of nomination
n/a	Nominations equal to vacancies	If the number of nominations received equals the number of vacant positions each candidate is elected and takes office at the conclusion of the AGM (President Clause 29.3) (SAROC/GAROC Clause 4.4.3)
3 September 2018	Ballot papers prepared and posted	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election (Clause 4.4.5)
18 October 2018	voting closes	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election (Clause 4.4.5)
19 October 2018	Counting of votes	In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election. (Clause 4.4.5)
26 October 2018	Final declaration of result	CEO shall declare the candidate with the most votes elected at the AGM (SAROC/GAROC Clause 4.4.5(h))
26 October 2018	Voting for Board Members	SAROC/GAROC will elect 3 of its members (plus its Chair) to the Board of Directors (Clause 6.4.1) who's term of office commences after the AGM. The SAROC/GAROC TOR is silent on how and when this should occur. However, it is believed that each should meet at the conclusion of the AGM for the purpose of electing a chair and members onto the Board of Directors.

### LGA Board Appointments

In addition, under the New LGA Constitution and the SAROC TOR, once members are elected to SAROC, these members will then elect a Chair and three SAROC members to form the LGA Board. These SAROC LGA Board Members will be accompanied by their equivalent from GAROC as well as the President and Immediate Past President to form the ten (10) member LGA Board.

## Timing of LGA Election

The issue in relation to the timing of the LGA Elections and the timing of the Local Government general elections has been previously raised by a number of members.

Recent changes to the LGA Constitution provided for the election of President, SAROC and GAROC members, and to the LGA Board to take effect from the LGA's AGM, every other year. This was part of the modernization of the LGA Constitution to reflect more contemporary corporate governance practices where, like most companies and organisations, the President and Board take office from the AGM. This enables the outgoing President to deliver their annual report, the LGA's annual report and finance statements for the preceding year, before handing over to the incoming President.

It is acknowledged that because of the timing of the AGM, the election of LGA Board and President, and the local government general election; that there is the potential for the President and/or a Board member(s) to not be elected in their respective council and thus causing a casual vacancy. It is also noted that this situation could also occur if the election of LGA office holders was held, say three to six months after of the Local government Elections to coincide with the LGA's OGM. In fact the old Constitution foreshadowed this occurrence and outlined how a replacement President would be elected. Under the new Constitution, the casual vacancy provisions would apply.

Thus there is no ideal time to hold elections for office bearers for the LGA when the end of term coincides with the general council elections. However, the general view is, that it is preferable for a new Board and President to take office at the AGM and as soon as possible around a general council election to ensure the Board and President can maximise the use of a two year term, rather than be put in a holding pattern until a new Board is elected following council elections.

If you have any questions in relation to the election process, please contact me or Dr Andrew Johnson on 8224 2094 or [andrew.johnson@lga.sa.gov.au](mailto:andrew.johnson@lga.sa.gov.au).

Yours sincerely



Matt Pinnegar

**Chief Executive Officer / LGA Returning Officer**

Telephone: (08) 8224 2039

Email: [matt.pinnegar@lga.sa.gov.au](mailto:matt.pinnegar@lga.sa.gov.au)

Attachments:

- 1 2018 Nomination Form – SAROC
- 2 Candidate Information Sheet
- 3 Extract from LGA SAROC TOR – Section 4

### List of SAROC Regional Groupings

<b>SAROC Regional Grouping</b>	<b>Members</b>
<b>Southern &amp; Hills Councils</b>	Alexandrina Mount Barker Victor Harbor Yankalilla Kangaroo Island
<b>Legatus Councils</b>	Adelaide Plains Barossa Barunga West Clare & Gilbert Valleys Copper Coast Goyder Light Mount Remarkable Northern Areas Orroroo/ Carrieton Peterborough Wakefield Yorke Peninsula Flinders Ranges
<b>Eyre Peninsula</b>	Ceduna Cleve Elliston Franklin Harbor Kimba Streaky Bay Tumby Bay Wudinna Lower Eyre Peninsula Port Lincoln
<b>Limestone Coast</b>	Grant Kingston Mount Gambier Naracoorte & Lucindale Robe Tatiara Wattle Range
<b>Murraylands &amp; Riverland</b>	Loxton/ Waikerie Mid Murray Karoonda/ East Murray Coorong District Southern Mallee Berri/Barmera Renmark/Paringa Murray Bridge
<b>Spencer Gulf Cities</b>	Port Augusta Port Pirie Whyalla



## 2018 Nomination Form

### SAROC

<b>Nominee's Council</b>	<i>(insert name of council)</i>
<b>Nominee's Name</b> <b>(full name)</b>	<i>(insert title, first name and surname)</i>
<b>Name of Region</b>	<i>(Select one)</i> <ul style="list-style-type: none"> <li><input type="checkbox"/> Southern &amp; Hills Councils</li> <li><input type="checkbox"/> Legatus Councils Eyre Peninsula</li> <li><input type="checkbox"/> Limestone Coast</li> <li><input type="checkbox"/> Murraylands &amp; Riverland</li> <li><input type="checkbox"/> Spencer Gulf Cities</li> </ul>
<b>Declaration and signature of nominee</b>	<p>I hereby accept such nomination and consent to act as President if so elected.</p> <p>Signature:</p> <p>.....</p>
<b>Signature and name of Regional EO</b>	<p>Signature:</p> <p>.....</p> <p><i>(insert name)</i></p>
<b>Dated</b>	<i>(insert date)</i>

**This form is to be sent to the LGA Returning Officer**  
**Close of nominations 5:00pm Friday 24 August 2018**

# Candidate Information Sheet

## SAROC

(word limit is strictly 1,000 words)

Name:	<i>(insert title, first name and surname)</i>
Council:	<i>(insert council name)</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"><li><i>(insert)</i></li></ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"><li><i>(insert)</i></li></ul>
Other information	<ul style="list-style-type: none"><li><i>(insert details of leadership, board, corporate governance experience etc)</i></li></ul>

**This form must accompany the Nomination Form**



## Extract – SAROC Terms of Reference

### Clause 4 – SAROC

#### 4. SAROC

##### 4.1. Role

The role of SAROC is regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions.

##### 4.2. Membership

4.2.1. Each SAROC Regional Grouping of Members listed in the schedule to these Terms of Reference will elect in accordance with clauses 4.3 and 4.4 from the Members of the SAROC Regional Grouping 2 Council Members of Members in the SAROC Regional Grouping to SAROC provided that each person elected is from a different Member.

##### 4.3. Nominations for election to SAROC

4.3.1. The members of SAROC will be elected biennially.

4.3.2. In the year in which SAROC members will be elected, and at least 3 months before the Annual General Meeting, the Chief Executive shall write to all SAROC regions, as listed in the schedule, calling for nominations for the membership of SAROC.

4.3.3. A person nominating as a member of SAROC must be a representative of a member on the relevant SAROC Regional Grouping

4.3.4. A nomination of a person as a member of SAROC must be received by the Chief Executive Officer not later than 5 pm on the day specified for the closure of nominations (**Close of Nominations**). A nomination must be signed by the candidate indicating his or her willingness to stand for election and be in the form determined by the Chief Executive

##### 4.4. Election to SAROC

4.4.1. The Chief Executive shall be the returning officer for any election of members to SAROC.

4.4.2. After the Close of Nominations, the Chief Executive will notify Members of each SAROC Regional Grouping of the candidates for membership of SAROC nominated by the Regional Grouping of Members.

4.4.3. If the only nominations received from a Regional Grouping of Members by the Close of Nominations match the membership positions described in clause 4.2.1 then the Chief Executive will declare those persons duly elected to those membership positions.

4.4.4. If the number of persons nominated by the Close of Nominations by the Regional Grouping of Members exceeds the number of membership positions described 4.2.1 then an election for the purpose of clause 4.2.1 must be held in accordance with this clause.

4.4.5. In the event of an election being required, the regional groupings in consultation with the Chief Executive shall conduct an election.



- 4.4.6. The Chief Executive, in consultation with the regional groupings shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
- (a) at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
  - (b) in respect of an election for the purposes of clause 4.2.1, the 2 candidates with the most votes shall be deemed elected and the Chief Executive shall declare the candidates elected at the Annual General Meeting.
  - (c) in the case of candidates for membership positions described in clause 4.2.1 receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes to determine which candidate is elected.
- 4.4.7. The Chief Executive may, in his or her discretion, appoint a deputy returning officer and delegate any of his or her powers, functions or duties to that person who shall act accordingly.
- 4.4.8. The Chief Executive may, in his or her discretion, delegate any of his or her powers, functions or duties to regional LGA Executive Officers who shall act accordingly for the conduct of their respective regional LGA SAROC elections.

#### **4.5. Term of office**

The term of office for members of SAROC shall commence after the Annual General Meeting of the year in which the member is elected. Each member of SAROC will serve for a period of 2 years or until a circumstance causing a casual vacancy as described in clause 4.8.1 occurs.

#### **4.6. Duties**

- 4.6.1. Each member of SAROC must:
- (a) undertake his or her role as a SAROC member honestly and act with reasonable care and diligence in the performance and discharge of functions and duties;
  - (b) not make improper use of information acquired by virtue of his or her position as a SAROC member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the LGA;
  - (c) not make improper use of his or her position as a SAROC member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the LGA; and
  - (d) not act in any matter where the SAROC member has a conflict of interest (provided that an interest shared in common with all or a substantial proportion of the members of SAROC will not be an interest giving rise to a conflict of interest).

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## **Appendix 2**

*Call for Nominations for Members of SAROC –S&HLGA  
Executive Officer - 2 August 2018*

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**From:** Graeme Martin <[REDACTED]>  
**Sent:** Thursday, 2 August 2018 7:13 AM  
**To:** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
**Cc:** [REDACTED]  
[REDACTED]  
**Subject:** SAROC nominations  
**Attachments:** Call for Nominations for Members of SAROC.pdf

Hello Mayors and CEOs

The LGA has written to us requesting nominations for SAROC by 5 pm 24 August. We have two allocated SAROC positions ( see attachment from the LGA ). While we will have our 17 August scheduled S&HLGA Board meeting just prior to this date where we can confirm our position, I am aware some of you are currently considering this issue and even preparing Council information reports. In view of this I offer the following comments and a preferred position which may assist.

1. The LGA is still in the midst of its Governance review and the nominations and appointments will fall prior to the final LGA Constitutional changes and associated ancillary support documents being implemented. We are therefore in a transition period which is rather murky.
2. The nominations and appointments will also fall prior to the conclusion of the next Council elections. We have to understand then that the appointments although for a 2 year term may in fact change before the expiry date depending on election results.
3. As you may be aware, two clear issues were raised from the recent consultation that the LGA conducted on the Ancillary Documents to the LGA's Constitution. They were as follows:
  - a) The regions wanted to determine their representatives on SAROC
  - b) Only members of the regional LGAs should represent that region on SAROC.
4. A key eligibility criteria, is that *'A person nominating as a member of SAROC must be a representative of a member on the relevant SAROC Regional Grouping'*. The intention was to ensure only those on regional LGA "Boards" were eligible in order to ensure that those nominated had a relationship and a communication stream with the regional LGA. This means we are really seeking nominations from the S&HLGA Board members as opposed to "any" elected member from S&HLGA Councils.
5. Some regional organisations have rules around this nomination to SAROC in their Charter, i.e The President and Deputy are the automatic SAROC representatives for the region. Our Charter is silent on specific SAROC issues although clause 5.8.5 of the Charter specifies *the president of the S&HLGA shall be an ex-officio member of all committees*. Our planned future Charter review will deal with this issue in order to give some clarity and/or flexibility.
6. Our current SAROC representatives are S&HLGA President Mayor Keith Parkes and Deputy President Mayor Glen Rowland. The Regional Organisation's Executive officer is also a SAROC member but this will change to an observer position.
7. My recommendation and proposed policy to adopt would be **That the S&HLGA President and Deputy President at the time of the call for SAROC nominations automatically be nominated as the S&HLGA SAROC representatives.**

Happy to have any discussion on this matter so please do not hesitate to contact me.