



NOTICE OF SPECIAL COUNCIL MEETING

To: Mayor Bill Spragg

Councillors	Ward
Councillor Ron Nelson Councillor Jan-Claire Wisdom	Manoah
Councillor Ian Bailey Councillor Jan Loveday	Marble Hill
Councillor Kirrilee Boyd Councillor John Kemp Councillor Nathan Daniell	Mt Lofty
Councillor Andrew Stratford Councillor Lynton Vonow	Onkaparinga Valley
Councillor Linda Green Councillor Malcolm Herrmann	Torrens Valley

Notice is hereby given pursuant to the provisions under Section 82 of the Local Government Act 1999 that a Special meeting of the Council will be held on:

**Tuesday 9 October 2018
6.30pm
36 Nairne Road Woodside**

Business of the meeting:

1. Voting for Local Government Finance Authority Board Members

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

Peter Bice
Acting Chief Executive Officer



AGENDA FOR SPECIAL COUNCIL MEETING

**Tuesday 9 October 2018
6.30pm
36 Nairne Road Woodside**

ORDER OF BUSINESS

Council Vision

Nurturing our unique place and people

Council Mission

Delivering activities and services which build a resilient community, sustain our built and natural environment and promote a vibrant economy

1. COMMENCEMENT

2. OPENING STATEMENT

"Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land."

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology

3.2. Leave of Absence

4. DECLARATION OF INTEREST BY MEMBERS OF COUNCIL



5. BUSINESS OF THE MEETING

5.1. Voting for Local Government Finance Authority Board Members

6. CONFIDENTIAL ITEM

Nil

7. CLOSE SPECIAL COUNCIL MEETING

**ADELAIDE HILLS COUNCIL
SPECIAL COUNCIL MEETING
Tuesday 9 October 2018
AGENDA BUSINESS ITEM**

Item: 5.1

Originating Officer: Steven Watson, Governance & Risk Coordinator

Responsible Director: Peter Bice, Acting Chief Executive Officer

Subject: Voting for Local Government Finance Authority Board Members

For: Decision

SUMMARY

The Local Government Finance Authority (LGFA) will hold its Annual General Meeting on Friday 26 October 2018, which will include the election of two Representative Members to its Board of Trustees. It has received nine nominations for the two roles.

The election is being conducted by postal ballot, and Council must determine by resolution which two candidates it wishes to elect. The Mayor and Acting CEO will then complete the postal voting process to return Council's vote.

RECOMMENDATION

Council resolves:

1. That the report be received and noted
 2. That Adelaide Hills Council nominates and as Representative Members of the Board of Trustees of the Local Government Finance Association
 3. That the Mayor and Acting CEO submit Council's vote in the postal ballot conducted by the CEO and Returning Officer of the LGFA.
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1. GOVERNANCE

➤ Strategic Management Plan/Council Policy

Goal Organisational Sustainability
Strategy Governance

Council's submission of its vote supports the Local Government Association and the Local Government Finance Authority to preserve sound local government in South Australia.

➤ Legal Implications

Not applicable

➤ Risk Management Implications

The availability of LGFA funding is of considerable assistance in managing Council's financial risks. Participation in the election process provides council with the opportunity to influence the selection of experienced Board Members to the LGFA and so protects the Adelaide Hills Council's interests. It assists in managing the risk of:

Poor governance practices occur which leads to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	Medium (5C)	Medium (5C)

➤ Financial and Resource Implications

The continuing existence of the LGFA provides South Australian Local Government with a sector leading capacity for financial self-management. Adelaide Hills Council relies upon the LGFA to ensure that its ongoing funding requirements are cost effectively and efficiently met, and therefore has a significant interest in the continued success and good management of the LGFA.

There are no direct financial or resource implications to Council from this decision.

➤ Customer Service and Community/Cultural Implications

Not directly applicable

➤ Environmental Implications

Not directly applicable

➤ **Engagement/Consultation conducted with Council Committee, Regional Subsidiary, Advisory Group, the Administration and Community**

Not applicable.

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	Not Applicable
<i>Advisory Groups:</i>	Not Applicable
<i>Administration:</i>	Not Applicable
<i>Community:</i>	Not Applicable

2. BACKGROUND

The Local Government Finance Authority will hold its Annual General Meeting on Friday 26 October 2018, which will include the election of two representative members to its Board of Trustees. It has received nine nominations for these roles.

The election is being conducted by postal ballot and Council must, by resolution, determine which two candidates it wishes to elect. Details of the nine nominations are included in the Appendix to this report.

3. ANALYSIS

The nine nominees for the two available roles can all demonstrate a background in finance or strategic planning and performance. All are actively involved in Local Government at present, three as Council Members and six as senior financial managers employed by Councils. Their experience in local government ranges from 21 months to 29 years.

Council members should note that appointment to the two positions will result in a board allowance of up to \$7,400 per annum paid by the LGFA for each successful nominee.

An information sheet about each nominee is provided at **Appendix 1**. Once Council has selected its two preferred nominees, the Mayor and CEO will then be able to complete the necessary forms to return Council's vote before the closing date of Friday 12 October 2018.

In taking up the opportunity to vote for the above positions consideration of the following factors will be important to make appropriate selections:

- the current skills and knowledge of the nominees
- length and breadth of experience in the field of finance recognising the responsibilities placed on a board of a finance authority
- a balance of finance related skills, knowledge and experience (for example considering the selection of a Council Member and a council officer).

4. OPTIONS

Council has two options in relation to this report:

1. To nominate up to two nominees (from the list of nine) for election to the LGFA Board of Trustees; or
2. To resolve not to support any of the nine nominees for election and decline to submit a return.

5. APPENDICES

- (1) LGFA Board Appointments – Candidate information
- (2) Information on LGFA elections

Appendix 1

LGFA Board Appointments – Candidate information

NAME: COLIN DAVIES

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Justice of Peace in SA 25540
Fellow Institute of Public Accountants
Fellow Institute of Financial Accountants (UK)
Fellow Local Government Professionals

CURRENT POSITION IN LOCAL GOVERNMENT: Chief Executive Officer
The Flinders Ranges Council

PERIOD IN LOCAL GOVERNMENT 17 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Pichi Richi Railway Preservation Society - Treasurer
Rotary International District 9500 Inc - District Treasurer
Many community and sporting committees as Treasurer

Present:

Regional Development Australia Far North - Deputy Chair
Local Government Systems Inc - Deputy Chair
Quorn Men's Shed - President
Local Government Professionals - Fellow
SA Local Government Financial Managers Group - Member
Institute of Public Administration Australia - Member
Revenue Professionals SA - Member
Zone Emergency Management Committee Far North - Member
Bushfire Management Committee - Yorke, Mid North & Flinders - Member
Local Government Information Technology SA - Member
Various Council Committees

NAME: PAUL DUKA

OCCUPATION: Deputy CEO / Director Corporate Services

QUALIFICATIONS & AWARDS: CPA (Certified Practising Accountant)
Bachelor of Business (Accounting)

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Deputy CEO/Director Corporate Services
Wattle Range Council

PERIOD IN LOCAL GOVERNMENT 13 Years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Kangaroo Island Regional Development Board – Board Member

Present:

SA Local Government Finance Managers Group - Member

NAME: PETER FIELD

OCCUPATION: Elected Member

QUALIFICATIONS & AWARDS: Bachelor of Economics
Masters of Business Administration

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor, Water Gully Ward
City of Tea Tree Gully

PERIOD IN LOCAL GOVERNMENT 1 year, 9 months

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

City of Tea Tree Gully, Councillor
Audit Committee – Presiding Member
Governance and Policy Committee - Member
Transport Management Safety Committee - Member

NAME: KAREN HOCKLEY

OCCUPATION: Management Accountant

QUALIFICATIONS & AWARDS: Masters of Business Administration
Bachelor of Commerce (Accounting)
CPA Australia Professional Program
Associate Diploma in Accounting

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Elected Member, City of Mitcham

PERIOD IN LOCAL GOVERNMENT 4 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

City of Mitcham
Development Assessment Panel

Eastern Waste Management Authority
Recycling Review Technical Working Committee – Chair
General Manager Recruitment Committee

Present:

City of Mitcham
Audit Committee
Strategic Planning and Development Policy Committee
Murray Darling Basin Authority Member

Eastern Waste Management Authority
Board Member
Audit and Risk Committee
General Manager Performance Review Committee

NAME: TONY LINES

OCCUPATION: General Manager City Services

QUALIFICATIONS & AWARDS: Bachelor of Engineering in Civil Engineering
Master of Infrastructure Management
Diploma in Project Management
Graduate Australian Institute of Company Directors
Fellow of the Institute of Engineers Australia
Chartered Professional Engineer Australia

**CURRENT POSITION IN
LOCAL GOVERNMENT:** General Manager City Services
City of Marion

PERIOD IN LOCAL GOVERNMENT 2.5 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

Southern Adelaide Zone Emergency Management Committee - Chair

City of Marion and Kaurana

Steering Group for the joint management of a Cultural Centre - Chair

NAME: ANNETTE MARTIN

OCCUPATION: Manager Financial Services

QUALIFICATIONS & AWARDS: B.A. Accountancy
Certified Practising Accountant (CPA)
Graduate Australian Institute of Company Directors

Local government excellence awards for leadership
in financial management for development of an
industry wide internal controls framework and
financial modelling for Bowden Urban Village

SALGFMG Life Member

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Manager Financial Services
City of Charles Sturt

PERIOD IN LOCAL GOVERNMENT 18 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Present:

Local Government Finance Authority of South Australia
Board Member
Audit Committee Member

SALGFMG

Executive for 18 years including President from 2010 to 2014
Chair and/or active member of numerous SALGFMG working parties

NAME: STEVE MATHEWSON

OCCUPATION: Director Services

QUALIFICATIONS & AWARDS: Diploma in Accounting

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Director Services
City of Adelaide

PERIOD IN LOCAL GOVERNMENT 20 years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

City of Noarlunga/City of Onkaparinga (1988 – 1998)

Innovision – Consulting to Local Government (1998 – 2007)

City of Onkaparinga (2007 – 2016)
CFO & Director Finance & Commercial

Local Government Financial Management Group

G6 Procurement (Council Solutions)

Present:

LG Professionals

NAME: JOHN SANDERSON

OCCUPATION: Retired Finance Consultant

QUALIFICATIONS & AWARDS: Land Managers Certificate
Banking and Finance - 47 years

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Councillor, City of Mitcham

PERIOD IN LOCAL GOVERNMENT 29 Years

OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:

Past:

Local Government Finance Authority of South Australia
Board Member and Deputy Trustee - 25 years
Audit Committee Member

Ashford Community Hospital Inc
Deputy Treasurer and Board Member

Local Government Purchasing Co-operative
Board Member

Present:

City of Mitcham
Audit Committee
CEO Performance Review Committee
Strategic Planning and Development Policy Committee
Community Development Grants Committee

NAME: MICHAEL SEDGMAN

OCCUPATION: Chief Executive Officer

QUALIFICATIONS & AWARDS: Master of Commercial Law
Master of Business Administration
Bachelor of Commerce
Fellow of CPA Australia
Fellow of Governance Institute of Australia
Fellow of Chartered Institute of Secretaries

**CURRENT POSITION IN
LOCAL GOVERNMENT:** Chief Executive Officer
Rural City of Murray Bridge

PERIOD IN LOCAL GOVERNMENT 20 years

**OTHER COMMITTEES/ BODIES OF
LOCAL GOVERNMENT INVOLVEMENT:**

Past:

Local Government Association Workers Compensation Scheme (2011 - 2015)

Local Government Association Mutual Liability Scheme (2019 - 2015)

Waste Care SA (2010 - 2013)

South Australian Local Government Consulting (2006 - 2009)

Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)

Inner Northern Group Training Limited (2000 - 2004)

Present:

Murray River Lakes & Coorong Tourism Alliance (2016 - Present)

Overview Committees of: (2017 - Present)

LGA Asset Mutual Fund

LG Income Protection Fund

Appendix 2

Information on LGFA elections

TO: CHIEF EXECUTIVE OFFICERS

FROM: CHIEF EXECUTIVE OFFICER & RETURNING OFFICER

RE: ELECTIONS FOR THE POSITIONS OF REPRESENTATIVE MEMBERS OF THE BOARD OF TRUSTEES

Our circular of 3 July 2018 called for nominations to fill the two representative board member positions (provided by Section 7(1)(a) of the Local Government Finance Authority Act 1983) currently held by Ms Annette Martin and Cr John W Frogley.

Nine nominations have been received for the two positions and, as previously indicated in the abovementioned circular, the election will be conducted by postal ballot.

Enclosed please find details supplied by each candidate to assist Councils in determining the candidates for whom they wish to vote. If Councils wish to ascertain further details, they may contact the individual candidates direct.

In order to comply with the Rules of the Authority, the casting of the vote by your Council must be conducted as follows:-

1. The voting must be on the enclosed ballot paper which has all the candidates listed in alphabetical order together with the closing date for the election.
2. The Council must by Resolution determine which candidates (being not more than two) they wish to elect.
3. The Council's representative to the AGM of the Local Government Finance Authority of South Australia (or in his absence the councillor chairing the Council meeting) shall at the Council meeting in his own handwriting mark the ballot paper with an "x" next to the two candidates whom the Council wishes elected. Please do not type in the "x" after the meeting or mark the ballot paper in any other way.
4. (a) The ballot paper should then be inserted in the attached white small envelope addressed to the Returning Officer which is marked "Confidential Ballot Paper".
4. (b) The "Confidential Ballot Paper" envelope should then be placed in the middle sized envelope addressed to the Returning Officer and the Council's name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent the signature of the Chairman of the Council meeting).

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4. (c) Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide, 5000, in the self addressed large envelope which is included for that purpose.
5. All votes must be received by the Returning Officer by 5.00 pm on Friday 12 October 2018.
6. Only use the ballot paper enclosed with the signature of R Hardy on the reverse, and if an error is made, return the spoilt ballot paper to this office and another will be returned to you.

If you have any further queries on the matter, please contact the undersigned, or Robert Hardy at this office.

Kindly arrange for this circular to be included on the Council's next agenda for the information of the elected members.



P SLATER
CHIEF EXECUTIVE OFFICER



R HARDY
RETURNING OFFICER

7 September 2018