

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 20 JUNE 2019
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Mark Osterstock

Members:

Ms Paula Davies (by phone)	Independent Member
Mayor Jan-Claire Wisdom	
Cr Nathan Daniell	
Cr Kirsty Parkin	

In Attendance:

Andrew Aitken	Chief Executive Officer
Lachlan Miller	Executive Manager Governance & Performance
Megan Sutherland	Executive Manager Organisational Development

1. COMMENCEMENT

The meeting commenced at 6.04pm.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting – 20 February 2019

Moved Mayor Jan-Claire Wisdom

S/- Paula Davies

PRP5/19

That the minutes of the CEO Performance Review Panel meeting held on 20 February 2019 as distributed, be confirmed as an accurate record of the proceedings of that meeting.

Carried

Presiding Member _____ 11 July 2019

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4. PRESIDING MEMBER'S OPENING COMMENTS

Nil

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

7. OFFICER REPORTS – DECISION ITEMS

7.1 Update from CEO on Performance Targets

Moved Mayor Jan-Claire Wisdom
S/- Kirsty Parkin

PRP6/19

That the CEO Performance Review Panel resolves that the report be received and noted.

Carried

7.2 Proposed CEO Performance Targets 2019/2020

Moved Paula Davies
S/- Cr Kirsty Parkin

PRP7/19

That the CEO Performance Review Panel resolves that the report be received and noted.

Carried

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7.3 CEO Performance Review Panel Meeting & Process Schedule 2019

**Moved Cr Nathan Daniell
S/- Paula Davies**

PRP8/19

The Panel resolves that:

- 1. the report be received and noted.**
- 2. the 2019 CEO Performance Review Panel Meeting and Process Schedule, as contained in Appendix 1, be adopted.**

Carried

8. MOTIONS WITHOUT NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Cr Mark Osterstock – EDA

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on Thursday 11 July 2019 at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 7.05pm.