

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 14 NOVEMBER 2019
63 MT BARKER ROAD STIRLING**

In Attendance

Acting Presiding Member: Mayor Jan-Claire Wisdom

Members:

Ms Paula Davies	Independent Member - joined meeting at 6.05pm
Cr Nathan Daniell	
Cr Kirsty Parkin	

In Attendance:

Andrew Aitken	Chief Executive Officer
David Waters	Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance

In the absence of the Presiding Member, Cr Mark Osterstock, leave of the meeting was granted for Mayor Jan-Claire Wisdom to preside over the meeting.

1. COMMENCEMENT

The meeting commenced at 6.03pm

Paula Davies joined the meeting by speakerphone at 6.05pm.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

An apology was received by Cr Mark Osterstock.

2.2 Leave of Absence

Nil

2.3 Absent

Nil

Presiding Member _____

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3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting – 8 August 2019

Moved Cr Nathan Daniell
S/- Paula Davies

PRP20/19

That the minutes of the CEO Performance Review Panel meeting held on 8 August 2019 as distributed, be confirmed as an accurate record of the proceedings of that meeting

Carried

4. PRESIDING MEMBER'S OPENING COMMENTS

Nil

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

7. OFFICER REPORTS – DECISION ITEMS

7.1 2019 – 2020 CEO Performance Target Update

Moved Cr Nathan Daniell
S/- Cr Kirsty Parkin

PRP21/19

The Panel resolves:

1. That the report be received and noted.
2. To advise Council that it recognises that some of the performance target interim timelines may not be achieved but has confidence that all targets will be completed within the financial year.

Carried

8. MOTIONS WITHOUT NOTICE

Nil

Presiding Member _____

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9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on a date to be determined at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 7.04pm.

Presiding Member _____