

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 22 SEPTEMBER 2020
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Acting Mayor Nathan Daniell

Members:

Councillor Ian Bailey
Councillor Kirrilee Boyd
Councillor Pauline Gill
Councillor Chris Grant
Councillor Linda Green
Councillor Malcolm Herrmann
Councillor John Kemp
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin

In Attendance:

Andrew Aitken	Chief Executive Officer
Terry Crackett	Director Corporate Services
Peter Bice	Director Infrastructure & Operations
Marc Salver	Director Development & Regulatory Services
David Waters	Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance
Megan Sutherland	Executive Manager Organisational Development
Natalie Westover	Manager Property Services
Steven Watson	Governance & Risk Coordinator
James Szabo	Senior Strategic & Policy Planner
Jody Atkins	Team Leader Information Management
Pam Williams	Minute Secretary

1. COMMENCEMENT

The meeting commenced at 6.30pm.

2. OPENING STATEMENT

“Council acknowledges that we meet on the traditional lands of the Peramangk and Kaurna people and we recognise their connection with the land.

We understand that we do not inherit the land from our ancestors but borrow it from our children and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children’s ability to live on this land”.

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3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Cr Andrew Stratford

3.2 Leave of Absence

Mayor Jan-Claire Wisdom (24 August to 25 September 2020) approved 25 August 2020.

Moved Cr Ian Bailey

S/- Cr Kirrilee Boyd

199/20

That Leave of Absence be granted for:

- **Cr Kirsty Parkin from 19 October to 2 November 2020**
- **Mayor Jan-Claire Wisdom from 26 September to 26 October 2020**

Carried Unanimously

3.3 Absent

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 22 August 2020

Moved Cr Malcolm Herrmann

S/- Cr Linda Green

200/20

That the minutes of the Ordinary Council meeting held on 22 August 2020 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

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4.2 Special Council Meeting – 8 September 2020

Moved Cr Kirsty Parkin

S/- Cr Pauline Gill

201/20

That the minutes of the Special Council meeting held on 8 September 2020 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

4.3 Special Council Meeting – 15 September 2020

Moved Cr Pauline Gill

S/- Cr Leith Mudge

202/20

That the minutes of the Special Council meeting held on 15 September 2020 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 Material Conflict of Interest, Cr Kirrilee Boyd, Item 12.2 100 Old Mt Barker Road Stirling

Under Section 74 of the *Local Government Act 1999* Cr Kirrilee Boyd disclosed a Material Conflict of Interest in Item 12.2, 100 Old Mt Barker Road Stirling, the nature of which is:

- My sister is Chair of the Old School Community Garden Committee

Cr Boyd intends to leave the Chamber when this item is discussed.

5.2 Material Conflict of Interest, Cr Linda Green, Item 12.1 Genetically Modified Crops

Under Section 74 of the *Local Government Act 1999* Cr Linda Green disclosed a Material Conflict of Interest in Item 12.1, Genetically Modified Crops, the nature of which is:

- Recently I became part owner of a primary production property in Adelaide Hills, and as the item is about benefit or not of market and trade of primary produce I may suffer a loss or gain a benefit dependant on the outcome
- I am an assessor of a chemical safety course, and dependant on the outcome it could be perceived I may suffer a loss or gain a benefit dependant on the outcome

Cr Green intends to leave the Chamber when this item is discussed.

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5.3 Perceived Conflict of Interest, Cr Kirsty Parkin, Item 12.1 Genetically Modified Crops

Under Section 75A of the *Local Government Act 1999* Cr Parkin disclosed a Perceived Conflict of Interest in Item 12.1 Genetically Modified Crops, the nature of which is:

- I have expressed views to media, but have no set views and will make my decision after the debate.

Cr Parkin intends to participate in discussions and vote when this item is discussed

5.4 Material Conflict of Interest, Cr Chris Grant, Item 12.1 Genetically Modified Crops

Under Section 74 of the *Local Government Act 1999* Cr Chris Grant disclosed a Material Conflict of Interest in Item 12.1, Genetically Modified Crops, the nature of which is as follows:

- I grow apples that I have in the past sold and may do so in the future. I could gain a benefit or suffer a loss based on the outcome of the decision.

Cr Grant intends to leave the Chamber when this item is discussed.

6. PRESIDING MEMBER'S OPENING REMARKS

Acting Mayor Nathan Daniell advised that he attended a Regional Visitor Strategy workshop involving Adelaide Hills Tourism, SATC, and representatives from the Tourism Industry and Local Government, with a focus on building up local tourism.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

8.2 Deputations

8.2.1 Donella Peters re GM Crop Free Zone

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8.3 Public Forum

Nil

9. PRESENTATIONS**9.1 Hills and Fleurieu Landscape Board – David Greenhough (Presiding Member) & Kim Krebs (Regional Manager)****10. QUESTIONS ON NOTICE**

Nil

11. MOTIONS ON NOTICE**11.1 Long Term Strategic Tree Planting Program**

Moved Cr Malcolm Herrmann

S/- Cr Chris Grant

203/20

That the Chief Executive Officer provides a report to inform the 2021/2022 budget process on the establishment of a long term (approximately 10 years) tree planting program. Such a report to address, inter alia:

- Possible locations including roadsides, reserves, council and community owned land
- Potential involvement of schools, volunteers and/or community groups
- Priorities for plantings which may inform the number of trees to be planted, and/or a \$ cost per annum

Carried Unanimously

12. OFFICER REPORTS – DECISION ITEMS

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12.1 Genetically Modified Crops – Consideration of whether or not to apply to the Minister to become a no GM Food Crop Area

Cr Chris Grant and Cr Linda Green declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.1 and left the Chamber.

7.15pm Cr Chris Grant and Cr Linda Green left the Chamber

Cr Kirsty Parkin declared a Perceived Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.1 and remained in the Chamber and voted

Moved Cr John Kemp

S/- Cr Kirrilee Boyd

204/20

Council resolves:

- 1. That the report be received and noted.**
- 2. That Council apply to the Minister for Primary Industries and Regional Development under Section 5A(1) of the Genetically Modified Crops Management Act 2004 for the Adelaide Hills Council area to be designated as an area in which no genetically modified food crops may be cultivated based on risks to trade and marketing.**
- 3. That Council approve the application package as contained in Appendix 3 to apply to the Minister for Primary Industries and Regional Development requesting that the Adelaide Hills Council be designated as an area in which no genetically modified food crops may be cultivated.**
- 4. That the Chief Executive Officer, be authorised to make any formatting, nomenclature or other minor changes to the application package contained in Appendix 3 prior to submitting it to the Minister by the 30 September 2020 deadline.**
- 5. That the Consultation Report as contained in Appendix 1 be made available to engagement participants, in addition to notifying them of Council's decision in this regard.**

Carried Unanimously

Cr Kirsty Parkin voted in favour of the motion. The majority of persons who were entitled to vote at the meeting voted in favour of the motion.

7.36pm Cr Linda Green returned to the Chamber

7.38pm Cr Chris Grant returned to the Chamber

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12.2 100 Old Mt Barker Road Stirling – building upgrade and offer of lease

Cr Kirrilee Boyd declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.2 and left the Chamber.

7.37pm Cr Kirrilee Boyd left the Chamber

Moved Cr Ian Bailey

S/- Cr Kirsty Parkin

205/20

Council resolves:

- 1. That the report be received and noted**
- 2. To progress the budgeted upgrade of the old school building located at 100 Old Mt Barker Road Stirling including the replacement of the roof, gutters, fascia boards, downpipes and damaged internal ceilings, with the anticipated cost to be \$155,000.**
- 3. To apply to the Minister for Environment and Water for approval to lease the land located at 100 Old Mt Barker Road Stirling, including the old school building, to The Old School Community Garden Inc.**
- 4. Subject to obtaining the approval specified in 3 above, offer to The Old School Community Garden a 2 year lease over the land located at 100 Old Mt Barker Road Stirling, including the old school building. The rent under the lease to be \$1 per annum (if demanded).**
- 5. That the Mayor and Chief Executive Officer be authorised to sign all necessary documents, including affixing the common seal, to give effect to this resolution.**

Carried Unanimously

7.51pm Cr Kirrilee Boyd returned to the Chamber

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12.3 Recovery Update

**Moved Cr Pauline Gill
S/- Cr Linda Green**

206/20

Council resolves:

- 1. That the report, including the update on the Council's activities in support of recovery from the Cudlee Creek Bushfire and COVID-19 pandemic, be received and noted.**
- 2. That Council approve the submission of an application for funding of \$140,000 per year for two years for the establishment of a Resilience and Readiness Program.**
- 3. That Council work with the Office of the Premier's Advocate for Suicide Prevention to initiate a Suicide Prevention Network in the Adelaide Hills.**
- 4. That subject to the success of the pilot series of workshops currently being conducted to support community groups in the recovery from both the Cudlee Creek Bushfire and the COVID-19 pandemic, that a further series of workshops be held to target the needs of community and sporting associations throughout the district.**

Carried Unanimously

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12.4 S210 Conversion to Public Road

Moved Cr Malcolm Herrmann
S/- Cr Leith Mudge

207/20

Council resolves:

- 1. That the report be received and noted.**
- 2. To undertake a process pursuant to Section 210 of the *Local Government Act 1999* for the conversion of private road to public road for the land described as:
 - **Russell Terrace, Bridgewater being the land comprised in CT 5411/603 of 1494m² currently owned by Bridgewater Park Ltd (In Liquidation).**
 - **Lot 82 Western Branch Road, Lobethal being the land comprised in CT 5696/27 of 105m² currently owned by Margaret Dixon Dearman, Ernest William Dearman & Burton Stirling Dearman.**
 - **1 Robert Street Woodside being the land comprised in CT 5695/342 of 58m² currently owned by James Johnston and William Johnston.**
 - **Pieces 29 and Lot 30 in FP 156206 on Western Branch Road, Lobethal being the land comprised in CT 5696/31 of 446m² and 337m² currently owned by South Australian Company.**
 - **Norman Road, Bridgewater being Allotment 16 and 17 in DP 2167 as the land comprised in CT 5890/905 of 738m² and 1265m² currently owned by Donald Frederick Canham & Eileen Agnes Canham.****
- 3. That the Mayor and the Chief Executive be authorised to finalise the above matter including signing all necessary documentation to complete all transactions.**
- 4. That a further report be presented to Council following the completion of the notice period required under Section 210(2) of the Act detailing the outcome of the attempts to locate the owners of the roads detailed above.**

Carried Unanimously

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12.5 2020 LGA President Ballot

Moved Cr Mark Osterstock

S/- Cr Linda Green

208/20

Council resolves:

- 1. That the report be received and noted**
- 2. For the Acting Mayor to mark the ballot paper with the Adelaide Hills Council's vote for Mayor Jan-Claire Wisdom, Adelaide Hills Council, and to lodge the completed ballot paper in accordance with the process set out in *Appendix 1*.**

Carried Unanimously

12.6 Election for GAROC 2020 – 2022

Moved Cr John Kemp

S/- Cr Leith Mudge

209/20

Council resolves:

- 1. That the report be received and noted**
- 2. For the Acting Mayor to mark the ballot paper with the Adelaide Hills Council's vote for Mayor David O'Loughlin and Mayor Jan-Claire Wisdom and to lodge the completed ballot paper in accordance with the process set out in *Appendix 1*.**

Carried Unanimously

12.6.1 Short adjournment

Moved Cr Kirsty Parkin

S/- Cr Leith Mudge

210/20

That the council meeting adjourn for a 10 minute break at 8.15pm.

Carried

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8.15pm The Council meeting adjourned.

8.25pm The Council meeting resumed.

12.7 Strategic Internal Audit Plan Revision

Moved Cr Leith Mudge

S/- Cr Malcolm Herrmann

211/20

Council resolves:

- 1. That the report be received and noted.**
- 2. That Council adopt the revised Strategic Internal Audit Plan (v1.5b) as contained in Appendix 1.**

Carried Unanimously

12.8 Policy Review – Records & Information Management Policy and Records and Information Management for Council Members Procedure

Moved Cr Linda Green

S/- Cr Leith Mudge

212/20

Council resolves:

- 1. That the report be received and noted.**
- 2. With an effective date of 6 October 2020, revoke the 28 February 2017 ‘Records Information Management Policy’ (Appendix 2) and to adopt the new ‘Records Information Management Policy’ as contained in Appendix 1.**
- 3. With effective date of 6 October 2020, revoke the 28 August 2018 ‘Records & Information Management for Council Members Procedure’ and to adopt the updated ‘Records Information Management for Council Members Procedure’ as contained in Appendix 3.**
- 4. That the Chief Executive Officer, or delegate, be authorised to make any formatting, nomenclature or other minor changes to the *Records Information Management Policy and/or Records Information Management for Council Members Procedure* prior to the effective dates.**

Carried

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12.9 Policy Review – Community Loans Policy

Moved Cr Kirsty Parkin

S/- Cr Kirrilee Boyd

213/20

Council resolves:

1. That the report be received and noted
2. With an effective date of 8 October 2020, to revoke the 24 April 2018 *Community Loans Policy* and to adopt the revised *Community Loans Policy* in Appendix 1.
3. That the Chief Executive Officer, or delegate, be authorised to make any formatting, nomenclature or other minor changes to the *Community Loans Policy* prior to the effective date.

Carried

12.10 Policy Review – Council Member Allowances and Support Policy

Moved Cr John Kemp

S/- Cr Leith Mudge

214/20

Council resolves:

1. That the report be received and noted
2. With an effective date of 8 October 2020, to revoke the 27 November 2018 *Council Member Allowances & Support Policy* and to adopt the revised *Council Member Allowances & Support Policy* in Appendix 1.
3. That the Chief Executive Officer, or delegate, be authorised to make any formatting, nomenclature or other minor changes to the *Council Member Allowances & Support Policy* prior to the effective date.

Carried Unanimously

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12.11 Status Report – Council Resolutions Update

**Moved Cr Linda Green
S/- Cr Malcolm Herrmann**

215/20

Council resolves:

- 1. That the report be received and noted**
- 2. The following completed items be removed from the Action List:**

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
23/06/2020	Ordinary Council	106/20	Local Roads and Community Infrastructure Program Projects	Actual - Cr Green & Cr Stratford Perceived - Cr Herrmann
30/06/2020	Special Council	132/20	Sealed Roads Renewal Contract - Period of Confidentiality	None declared
28/07/2020	Ordinary Council	157/20	Appointment of Independent Member to Council Assessment Panel - Period of	None declared
25/08/2020	Ordinary Council	160/20	Petition Proposed Solar Development, Birdwood	None declared
25/08/2020	Ordinary Council	163/20	MON Community Groups & COVID-19 Impact	None declared
25/08/2020	Ordinary Council	166/20	DA Fee Waiver Clayton Church Homes Inc	None declared
25/08/2020	Ordinary Council	170/20	2019-2020 Preliminary End of Year Financial Results & Carry Forwards	None declared
25/08/2020	Ordinary Council	171/20	Local Government Elections Act Review Submission	None declared
25/08/2020	Ordinary Council	173/20	Nomination for GAROC - Voting for Council Member	None declared
25/08/2020	Ordinary Council	174/20	Nomination for LGA President	None declared
25/08/2020	Ordinary Council	177/20	Road Closures Young Drivers Awareness Course 2020 - 2021	None declared

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Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
25/08/2020	Ordinary Council	178/20	Policy Review - School Parking & Associated Facilities	None declared
25/08/2020	Ordinary Council	179/20	Policy Review - Unsealed Roads	None declared
26/08/2020	Ordinary Council	176/20	SA Power Network Tariff Agreement	None declared
8/09/2020	Special Council	191/20	CEO PRP Membership - Council Members	Perceived - Cr Mark Osterstock
8/09/2020	Special Council	193/20	S43 Regional Subsidiary Membership - East Waste	None declared
8/09/2020	Special Council	195/20	Advisory Group Membership - appointment of Council Members	None declared
8/09/2020	Special Council	197/20	Reconciliation Working Group Membership - appointment of Council Member	None declared

Carried Unanimously

13. OFFICER REPORTS - INFORMATION ITEMS

Nil

14. QUESTIONS WITHOUT NOTICE

Cr Boyd – Acting Mayoral allowance
Cr Herrmann – Council Assessment Panel meeting date re Birdwood solar farm
Cr Green – Stonehenge Reserve update
Acting Mayor Daniell – Freedom of Information searches

15. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Mayor accepted the following Motion Without Notice.

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15.1 Pomona Road Streetscape

Moved Cr Kirsty Parkin

S/- Cr John Kemp

216/20

That the Chief Executive Officer provide for consideration by the elected body at the November 2020 Council meeting a report detailing the way in which the Pomona Road Stirling streetscape will be returned to its prior tree-lined amenity (or similar) after all the construction works currently taking place, or planned, across various sites along the road have been completed.

Carried Unanimously

16. REPORTS

16.1 Council Member Function or Activity on the Business of Council

Cr Kirrilee Boyd

- 7 September, Shield Tree Woorabinda Reserve

Cr Pauline Gill

- 31 August, Woodside Recreation Ground Masterplan community forum
- 2 September, Local Recovery Committee meeting (video)
- 2 September, Webinar for Planning and Development Code
- 3 September, Kersbrook Residents Association
- 7 September, Recovery speech at St Marks College

16.2 Reports of Members as Council/Committee Representatives on External Organisations

Cr John Kemp

- 9 September, Adelaide Hills Region Waste Management Authority meeting

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16.3 CEO Report

Andrew Aitken, CEO, provided Council with a verbal Corporate Update.

- Infrastructure works - Bus shelters, bridge works, roads, stormwater, cemeteries, footpaths, pedestrian crossing, retaining wall, roundabouts, Crafers Hall
- Free Green Organics Day
- Solar Bin Trial
- Tree and shrub planting days involving Schools and communities
- CWMS upgrade
- undergrounding of power lines
- RUOK Day

The CEO reported on the death of former Councillor and Deputy Mayor Tim Potter, Adelaide Hills Council (1997 – 2003) and the former District Council of Gumeracha (1991 – 1997). Council sends its condolences to the family.

17. REPORTS OF COMMITTEES**17.1 Council Assessment Panel**

No meeting held

17.2 Strategic Planning & Development Policy Committee

No meeting held

17.3 Audit Committee

No meeting held

17.4 CEO Performance Review Panel – 3 September 2020

Moved Cr Mark Osterstock
S/- Cr Kirsty Parkin

217/20

That the minutes of the CEO Performance Review Panel meeting of 3 September 2020 as distributed, be received and noted.

Carried Unanimously

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18. CONFIDENTIAL ITEMS

RELEASED 18 OCTOBER 2020

18.1 2020 CEO Performance and Remuneration Reviews – Exclusion of the Public

Moved Cr Ian Bailey
S/- Cr Leith Mudge

218/20

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- CEO, Andrew Aitken
- Director Infrastructure and Operations, Peter Bice
- Director Development and Regulatory Services, Marc Salver
- Director Corporate Services, Terry Crackett
- Director Community Capacity, David Waters
- Executive Manager Governance and Performance, Lachlan Miller
- Executive Manager Organisational Development, Megan Sutherland
- Governance and Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.1: (2020 CEO Performance and Remuneration Review) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the personal affairs of the Chief Executive Officer, in that details of his performance review will be discussed.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

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RELEASED 18 OCTOBER 2020

18.1.1 2020 CEO Performance and Remuneration Reviews – Confidential Item

Moved Cr Mark Osterstock
S/- Cr Kirsty Parkin

219/20

Council resolves:

- 1. That the report be received and noted**
- 2. That the CEO 'exceeds expectations' in relation to the 2020 CEO Performance Review.**
- 3. With regard to the performance outcome, that no specific performance improvement plan is needed.**
- 4. To increase the CEO's TEC Package by 1.0% to commence from 1 July 2020.**
- 5. To increase the CEO's annual leave allocation by five (5) days annual leave making a total of five (5) weeks annual leave per annum.**

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RELEASED 18 OCTOBER 2020

18.1.2 2020 CEO Performance and Remuneration Reviews – Period of Confidentiality

Moved Cr Malcolm Herrmann
S/- Cr Ian Bailey

220/20

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the CEO has been advised in writing, but not longer than one month from the date of the decision of Council.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Executive Manager Governance and Performance.

Carried Unanimously

19. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 27 October 2020 from 6.30pm at 63 Mt Barker Road, Stirling.

20. CLOSE MEETING

The meeting closed at 9.44pm.