

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 15 FEBRUARY 2021
63 MT BARKER ROAD STIRLING**

In Attendance**Members:**

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| Cr Malcolm Herrmann | Presiding Member |
| David Moffatt | Independent Member |
| Natalie Johnston | Independent Member |
| Cr Leith Mudge | Council Member |

In Attendance:

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| Andrew Aitken | Chief Executive Officer |
| Terry Crackett | Director Corporate Services |
| Marc Salver | Director Development & Regulatory Services |
| Lachlan Miller | Executive Manager Governance & Performance |
| Mike Carey | Manager Financial Services |
| Kira-Marie Laverty | Corporate Planning and Reporting Coordinator |
| Steven Watson | Governance and Risk Coordinator Minute Taker |

Guests in Attendance:

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| NIL | |
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1. COMMENCEMENT

The meeting commenced at 6.30pm.

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

1.2. Welcome

The Presiding Member welcomed newly appointed Independent Member Natalie Johnston.

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2. APOLOGIES/LEAVE OF ABSENCE

2.1. Apology

Peter Brass (Independent Member)

**Moved Cr Leith Mudge
S/- David Moffatt**

1/AC21

That the apology be noted and accepted.

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| Carried |
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2.2. Leave of Absence

Nil

2.3. Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1. Audit Committee Meeting – 16 November 2020

**Moved Cr Leith Mudge
S/- David Moffatt**

2/AC21

That the minutes of the Ordinary Council meeting held on 16 November 2020 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

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| Carried |
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4. Delegation of Authority

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. The Recommendations in Item(s) 7.3, 7.6, 7.8 and 7.9 are to be submitted to Council for consideration.

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5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE

Nil

6. PRESENTATION

6.1. Development & Regulatory Services Directorate Risk Presentation

The Committee thanked the Director Development & Regulatory Services for his Directorate Risk presentation.

7. OFFICER REPORTS – DECISION ITEMS

7.1. Audit Work Plan

Moved Cr Malcolm Herrmann

S/- Natalie Johnston

3/AC21

The Audit Committee resolves:

1. That the report be received and noted.
2. That the status of the Action Report and Work Plan be noted with the following outcomes:
 - a. The Auditors were not present at the meeting with the reason detailed in the report.
 - b. The Terms of Reference review is scheduled once the Statutes Amendment (Local Government Reform) Bill 2020 (the Bill) commences, nominally in May 2021 as detailed in the report.

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| Carried Unanimously |
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7.2. Quarterly Council Performance Q2

Moved Cr Leith Mudge

S/- Natalie Johnston

4/AC21

The Audit Committee resolves that the report be received and noted.

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| Carried Unanimously |
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7.3. 2020 – 2021 Budget Review 2

Moved Cr Malcolm Herrmann
S/- David Moffatt

5/AC21

The Audit Committee resolves:

1. That the report be received and noted.
2. To recommend to Council the proposed budget adjustments presented in Budget Review 2 which result in:
 - a. A reduction in the Operating Surplus from \$2.343m to \$1.883m for the 2020-21 financial year.
 - b. Changes to Capital Works, increasing capital income by \$175k and reducing capital expenditure by \$1.404m for the 2020-21 financial year resulting in a revised capital expenditure budget for 2020-21 of \$20.083m.
 - c. A decrease in Council's current Net Borrowing Result from \$4.984m to \$3.865m for the 2020-21 financial year as a result of the proposed operating and capital adjustments.

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| Carried Unanimously |
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7.4. Debtors Report

Moved David Moffatt
S/- Cr Leith Mudge

6/AC21

The Audit Committee resolves that the report be received and noted.

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| Carried Unanimously |
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7.5. Risk Management Plan Update

Moved Cr Leith Mudge
S/- Natalie Johnston

7/AC21

The Audit Committee resolves that the report be received and noted.

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| Carried Unanimously |
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7.6. Internal Audit Quarterly Report

Moved Cr Leith Mudge
S/- David Moffatt

8/AC21

The Audit Committee resolves:

1. That the report be received and noted
2. To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.7a as contained in Appendix 1.

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| Carried Unanimously |
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7.7. Audit Actions Implementation Update

Moved Cr Leith Mudge
S/- Natalie Johnston

9/AC21

The Audit Committee resolves:

1. To receive and note the report.
2. To note the implementation status of Internal and External Audit actions.

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| Carried Unanimously |
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7.8. 2020 – 2021 External Audit Plan

Moved David Moffatt
S/- Cr Leith Mudge

10/AC21

The Audit Committee resolves:

1. That the report be received and noted
2. To recommend to Council the approval of the *2020-21 External Audit Plan* by Galpins Accountants, Auditors and Business Consultants as contained in Appendix 1.

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| Carried Unanimously |
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7.9. Long Term Financial Plan Review

Moved Cr Leith Mudge
S/- Natalie Johnston

11/AC21

The Audit Committee:

1. Receives and notes the report.
2. Notes the updated Long Term Financial Plan.
3. Recommends Council approve the Long Term Financial Plan 2021-22, as contained in Appendix 1 for community consultation in accordance with *Section 122 of the Local Government Act 1999*.

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| Carried Unanimously |
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8. CONFIDENTIAL ITEMS

Nil

9. NEXT MEETING

The next ordinary meeting of the Audit Committee will be held on Monday 19 April 2021 from 6.30pm at 36 Nairne Road, Woodside.

10. CLOSE MEETING

The meeting closed at 8.43pm.