

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 3 JUNE 2021
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Mark Osterstock

Members:

Ms Janet Miller	Independent Member
Mayor Jan-Claire Wisdom	
Cr Nathan Daniell	
Cr Chris Grant	

In Attendance:

Andrew Aitken	Chief Executive Officer
Lachlan Miller	Executive Manager Governance & Performance
Megan Sutherland	Executive Manager Organisational Development

1. COMMENCEMENT

The meeting commenced at 6.02pm.

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

Presiding Member _____ 8 July 2021

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2.3 Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting

Moved Cr Nathan Daniell
S/- Janet Miller

PRP4/21

That the minutes of the CEO Performance Review Panel meeting held on 18 March 2021 as distributed, be confirmed as an accurate record of the proceedings of that meeting.

Carried

Mayor Jan-Claire Wisdom joined the meeting at 6.03pm

4. PRESIDING MEMBER'S OPENING COMMENTS

Cr Mark Osterstock welcomed members to the Panel meeting.

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

7. OFFICER REPORTS – DECISION ITEMS

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7.1 2020 – 2021 CEO Performance Targets Update

Moved Cr Nathan Daniell
S/- Janet Miller

PRP5/21

The CEO Performance Review Panel resolves that the report be received and noted.

Carried

7.2 Proposed 2021-2022 CEO Performance Targets

Moved Mayor Jan-Claire Wisdom
S/- Cr Nathan Daniell

PRP6/21

The CEO Performance Review Panel resolves:

1. That the report be received and noted
2. To recommend to Council the adoption of the proposed 2021-2022 CEO Performance Targets as per *Appendix 1* with the removal of the Public Toilet Strategy and the inclusion of a Performance Target regarding Fabrik Activation – Capital (C6001).

Carried

8. MOTIONS WITHOUT NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

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11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on Thursday 8 July 2021, 6.30pm at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 7.40pm.