

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 8 JULY 2021
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Mark Osterstock

Members:

Ms Janet Miller	Independent Member
Mayor Jan-Claire Wisdom	
Cr Nathan Daniell	
Cr Chris Grant	Electronic attendance

In Attendance:

Andrew Aitken	Chief Executive Officer
Megan Sutherland	Executive Manager Organisational Development
Steven Watson	Acting Executive Manager Governance & Performance Minute Taker

1. COMMENCEMENT

The meeting commenced at 6.01pm

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

With the leave of the meeting, Item 7.1 was brought forward on the agenda.

7.1 2020 – 2021 CEO Performance Targets Final Update

**Moved Cr Nathan Daniell
S/- Mayor Jan-Claire Wisdom**

PRP8/21

The CEO Performance Review Panel resolves:

- 1. That the report be received and noted**

Presiding Member _____

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- 2. To recommend to Council that the CEO has achieved the following status in relation to the CEO Performance Targets 2020-2021:**

Target 1 – Completed
Target 2 – Completed
Target 3 – Completed
Target 4 – Completed
Target 5 – Completed
Target 6 – Completed
Target 7 – Completed
Target 8 – Completed

Carried

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

NIL

2.2 Leave of Absence

NIL

2.3 Absent

NIL

3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting – 3 June 2021

Moved Mayor Jan-Claire Wisdom
S/- Janet Miller

PRP7/21

That the minutes of the CEO Performance Review Panel meeting held on 3 June 2021 as distributed, be confirmed as an accurate record of the proceedings of that meeting

Carried..

4. PRESIDING MEMBER'S OPENING COMMENTS

NIL

Presiding Member _____

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5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

NIL

7. OFFICER REPORTS – DECISION ITEMS

7.1 2020 – 2021 CEO Performance Targets Final Update

This item was considered earlier in the meeting.

8. MOTIONS WITHOUT NOTICE

NIL

9. QUESTIONS WITHOUT NOTICE

Janet Miller - What CEO Performance target is included for Fabrik?

Cr Nathan Daniell – When is the performance review occurring and what is the timeline?

10. CONFIDENTIAL ITEMS

NIL

11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on Thursday 12 August 2021, 6.00pm, at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 6.13pm

Presiding Member _____