

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE  
MINUTES OF MEETING  
MONDAY 18 OCTOBER 2021  
63 MT BARKER ROAD STIRLING**

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**In Attendance****Members:**

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Natalie Johnston	Independent Member
Councillor Leith Mudge	Council Member

**In Attendance:**

David Waters	A/Chief Executive Officer
Terry Crackett	Director Corporate Services
Peter Bice	Director Infrastructure & Operations
Lachlan Miller	Executive Manager Governance & Performance
Mike Carey	Manager Financial Services
John McArthur	Manager Waste, Sustainability and Emergency Management
Sharon Leith	Sustainability Coordinator
Kira-marie Laverty	Corporate Planning & Performance Coordinator

**Guests in Attendance:**

Tim Muhlhausler	Galpins
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**1. COMMENCEMENT**

The meeting commenced at 6.30pm.

**1.1. Acknowledgement of Country**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

**2. APOLOGIES/LEAVE OF ABSENCE****2.1. Apology**

Nil

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**2.2. Leave of Absence**

Nil

**2.3. Absent**

Nil

**3. MINUTES OF PREVIOUS MEETINGS**

**3.1. Audit Committee Meeting – 16 August 2021**

**Moved Peter Brass  
S/- Natalie Johnston**

**AC 45/21**

**That the minutes of the Audit Committee meeting held on 16 August 2021 as supplied, be confirmed as an accurate record of the proceedings of that meeting.**

<b>Carried Unanimously</b>
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**4. Delegation of Authority**

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. The Recommendations in Items 7.1, 7.3, and 7.4 are to be submitted to Council for consideration.

**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE**

Nil

**6. PRESENTATIONS, ACTION REPORT & WORKPLAN**

**6.1. Community Capacity Risk Presentation**

A/CEO David Waters presented the Community Capacity Risk Presentation.

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**6.2. Action Report and Work Plan Update**

Moved Peter Brass  
S/- David Moffatt

AC 46/21

The Audit Committee resolves:

1. That the report be received and noted.
2. That the status of the Action Report and Work Plan be noted.
3. To adopt the draft Audit Committee Work Plan v1.3 as contained in Appendix 2.

<b>Carried Unanimously</b>
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**7. OFFICER REPORTS – DECISION ITEMS**

**7.1. General Purpose Financial Statements**

The Audit Committee met with the auditor, Tim Muhlhausler, without management present, to discuss the external auditor's report and any issues arising from the audit.

Moved Peter Brass  
S/- Natalie Johnston

AC 47/21

The Audit Committee resolves:

1. That the report be received and noted.
2. That in accordance with Section 126(4)(a) of the *Local Government (Financial Management) Regulations 1999*, the Audit Committee advises Council that it has reviewed:
  - a. the General Purpose Financial Statements of the Council for the financial year ended 30 June 2021 as contained in Appendix 1, and
  - b. the External Auditor Galpins' Audit Clearance Report as contained in Appendix 2,

and is satisfied that the 2020-21 financial statements present fairly the state of affairs of the Council.
3. To recommend that the Adelaide Hills Council 2020-21 General Purpose Financial Statements, contained in Appendix 1, be certified by the Chief Executive Officer and the Mayor.

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4. To note the confirmation of Galpins' Auditor Independence Statement provided at Appendix 3.
5. To recommend that the Certification of Auditor Independence statement contained in Appendix 4 be certified by the Chief Executive Officer and the Presiding Member of the Audit Committee in accordance with the requirements of Regulation 22(3) of the *Local Government (Financial Management) Regulations 2011*.

<b>Carried Unanimously</b>
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**7.2. Climate Risk & Governance - Update**

Moved Cr Leith Mudge  
S/- David Moffatt

**AC 48/21**

The Audit Committee resolves:

1. That the report be received and noted
2. That an annual status update be provided on the Climate Change Adaptation Governance and Risk Assessment indicator progression

<b>Carried Unanimously</b>
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**7.3. Bridge Asset Management Plan (draft for review)**

Moved Cr Leith Mudge  
S/- Peter Brass

**AC 49/21**

The Audit Committee resolves:

1. That the report be received and noted
2. To recommend to Council the approval of the *Draft Bridge Asset Management Plan* as contained in *Appendix 3* for consultation.

<b>Carried Unanimously</b>
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**7.4. Service Review Framework (draft for review)**

Moved Cr Leith Mudge  
S/- Natalie Johnston

AC 50/21

The Audit Committee resolves:

1. That the report be received and noted
2. To recommend to Council to adopt the *Service Review Framework* contained in *Appendix 1*.

<b>Carried Unanimously</b>
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**7.5. Confidential Items Review**

Moved Peter Brass  
S/- David Moffatt

AC 51/21

The Audit Committee resolves:

1. That the report be received and noted.
2. That the items held as confidential in the Confidential Items Register (Appendix 1) be noted.
3. Pursuant to Section 91(7) of the *Local Government Act 1999*, the Audit Committee orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Audit Committee on a confidential basis under Sections 90(2) and 90(3)(e) of the Act:
  - Report of 19 October 2020, Item No. 7.2.1, Cyber Security Audit, 51/AC20 remain confidential until the control deficiencies are mitigated and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

<b>Carried Unanimously</b>
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**7.6. Quarterly Performance Report Q1**

Moved Peter Brass  
S/- David Moffatt

AC 52/21

The Audit Committee resolves that the report be received and noted.

<b>Carried Unanimously</b>
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**8. CONFIDENTIAL ITEMS**

Nil

**9. NEXT MEETING**

The next ordinary meeting of the Audit Committee will be held on Monday 15 November 2021 from 6.30pm at 63 Mt Barker Road, Stirling.

**10. CLOSE MEETING**

The meeting closed at 9.08pm.