

**ADELAIDE HILLS COUNCIL  
MINUTES OF ORDINARY COUNCIL MEETING  
TUESDAY 25 JANUARY 2022  
ZOOM VIRTUAL MEETING ROOM**

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In Attendance

**Presiding Member:** Mayor Jan-Claire Wisdom

**Members:**

Councillor Ian Bailey
Councillor Kirrilee Boyd
Councillor Nathan Daniell
Councillor Chris Grant
Councillor Linda Green
Councillor Malcolm Herrmann
Councillor John Kemp
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin 6.31pm
Councillor Andrew Stratford

In Attendance:

Andrew Aitken	Chief Executive Officer
Peter Bice	Director Infrastructure & Operations
Melissa Bright	A/Director Development & Regulatory Services
David Waters	Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance
Deryn Atkinson	Manager Development Services
Kira-marie Laverty	Corporate Planning & Performance Coordinator
Pam Williams	Minute Secretary

**1. COMMENCEMENT**

The meeting commenced at 6.30pm.

**2. OPENING STATEMENT**

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

**3. Apology**

Nil

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**3.1 Leave of Absence**

Cr Pauline Gill, 14 December 2021 to 1 February 2022, approved at Council 14 December 2021

**3.2 Absent**

Nil

**4. MINUTES OF PREVIOUS MEETINGS**

**4.1 Council Meeting – 14 December 2021**

**Moved Cr Linda Green**

**S/- Cr Malcolm Herrmann**

**1/22**

**That the minutes of the Ordinary Council meeting held on 14 December 2021 as supplied, be confirmed as an accurate record of the proceedings of that meeting.**

<b>Carried Unanimously</b>
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**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

**5.1 Material Conflict of Interest Cr Mark Osterstock, Item 12.5, Liquor Licensing Policy,**

Under Section 74 of the *Local Government Act 1999* Cr Mark Osterstock disclosed a Material Conflict of Interest in Item 12.5, Liquor Licensing Policy, the nature of which is as follows:

- I am an employee of the Crown, and this item directly relates to my employment

Cr Mark Osterstock intends to leave the Chamber when this item is discussed.

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**5.2 Material Conflict of Interest Cr John Kemp, Item 12.3, Council Assessment Panel Membership**

Under Section 74 of the *Local Government Act 1999* Cr John Kemp disclosed a Material Conflict of Interest in Item 12.3, Council Assessment Panel Membership, the nature of which is as follows:

- This relates to an extension of current term on CAP, and sitting fees are payable

Cr John Kemp intends to leave the Chamber when this item is discussed.

**5.3 Material Conflict of Interest Cr Andrew Stratford, Item 12.4, Swimming Pool Fence Policy**

Under Section 74 of the *Local Government Act 1999* Cr Andrew Stratford disclosed a Material Conflict of Interest in Item 12.4, Swimming Pool Fence Policy, the nature of which is as follows:

- I own a swimming pool company, and may gain benefit or disbenefit

Cr Andrew Stratford intends to leave the Chamber when this item is discussed.

**5.4 Material Conflict of Interest Cr Leith Mudge, Item 12.3, Council Assessment Panel Membership**

Under Section 74 of the *Local Government Act 1999* Cr Leith Mudge disclosed a Material Conflict of Interest in Item 12.3, Council Assessment Panel Membership, the nature of which is as follows:

- I am seeking an extension as Deputy on CAP, and sitting fees are involved.

Cr Leith Mudge intends to leave the Chamber when this item is discussed.

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**6. PRESIDING MEMBER'S OPENING REMARKS**

Mayor Jan-Claire Wisdom advised that the 2022 Australia Day ceremony will focus on volunteering.

Mayor Wisdom expressed her sorrow at the death in the recent South East fires on Friday 21 January 2022 of Country Fire Service volunteer, Louise Hincks, of the Happy Valley brigade. The Mayor asked Cr Linda Green, also a CFS volunteer, to say a few words of acknowledgement from Council:

*Words don't reflect the deep feeling of sorrow and loss.*

*CFS brigades are paying their respects in many ways including tonight the Gumeracha and Barossa Group brigades are paying their respects to honour Louise by sounding their siren for a minute, followed by a minute's silence.*

*A life taken, a sombre reminder of the risks CFS volunteers and other personnel on fire ground face.*

*Louise - you, your family, those who responded to the incident and your CFS family - are all in our thoughts.*

**7. QUESTIONS ADJOURNED/LYING ON THE TABLE**

**7.1 Questions Adjourned**

Nil

**7.2 Questions Lying on the Table**

Nil

**8. PETITIONS/DEPUTATIONS/PUBLIC FORUM**

**8.1 Petitions**

Nil

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**8.2 Deputations**

Denis & Mary Safe, parents of Amy Gillett provided the following statement:

*To the Mayor and Councillors of the AHC.*

*As Amy Gillett's parents, Denis and Mary Safe, we are absolutely thrilled with the remarkable Amy Gillett Bikeway, named in honour of our daughter Amy. There are several other legacies of Amy's life but the Bikeway is the one which so many people can enjoy. Amy would love this as indeed we also love this aspect.*

*We consider the Bikeway to be a "living" legacy of Amy's short life as it seems to reflect the way she lived her life with a sense of purpose, hard work, commitment and above all a sense of fun.*

*We visit the bikeway frequently with our bikes and feel uplifted when we see so many people enjoying this facility in their various ways. All of which benefit users physically, emotionally, mentally and for some spiritually as well as the economic benefit to local businesses.*

*For us personally it is a special place to come and be comforted by so many happy memories of Amy's life. It never fails to lift our spirits.*

*We sincerely hope that the Council will vote to enable agreements to be put in place to move on with the next stage from Mt Torrens to Birdwood. "*

**8.3 Public Forum**

No public forum as meeting was by electronic participation

**9. PRESENTATIONS**

Nil

**10. QUESTIONS ON NOTICE**

Nil

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**11. MOTIONS ON NOTICE**

**11.1 Randell's Cottages, Gumeracha**

**Moved Cr Malcolm Herrmann  
S/- Cr Ian Bailey**

**2/22**

**I move that the CEO provides a report to the April council meeting on options for the future of Randell's Workmen's Cottages, Beavis Court, Gumeracha. Such options to include separation of the cottage land from the reserve, Council's current investment in the preservation of the buildings and possible end use.**

<b>Carried Unanimously</b>
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**12. OFFICER REPORTS – DECISION ITEMS**

**12.1 Amy Gillett Bikeway**

**Moved Cr Mark Osterstock  
S/- Cr Chris Grant**

**3/22**

Council resolves:

1. That the report be received.
2. That the Mayor, on behalf of Council, writes to (and if deemed necessary requests an urgent personal deputation, at the Mayor's discretion) the Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development in relation to the approved funding of \$2.6 million (GST exclusive) under the Community Development Grants Programme to Council for the Amy Gillett Bikeway - Mount Torrens to Birdwood project (Stage 4), respectfully requesting a further time extension to 30 June 2022 in order to enable further negotiations to take place with the State Government concerning the construction and delivery of this project.
- 2a In the event that the Minister does not grant a further time extension, in order to enable further negotiations to take place with the State Government concerning construction and delivery of this project, that this matter is urgently brought back to Council for further consideration.

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3. That the Mayor, on behalf of Council, writes to the Hon Corey Wingard MP, Minister for Infrastructure and Transport advising:
  - a. That Council notes the correspondence received from Tony Braxton-Smith, Chief Executive, Commissioner of Highways dated 14 January 2022 concerning Amy Gillett Bikeway Stage 4.
  - b. That Council is of the firm view that, consistent with Amy Gillett Bikeway Stages 1, 2 and 3, that the construction and maintenance of Stage 4 of this State asset is the sole responsibility of the State Government and not Council.
  - c. That Council considers the Amy Gillett Bikeway to be of both Regional and State recreational and tourism significance, and as such, is of the firm view that the completion of Stage 4, by the State Government, is firmly considered to be a local community (State) election priority.
  - d. That in addition to the \$2.6 million Federal Government funding commitment, Council is prepared to commit a further \$100,000 in order to enable the State Government to construct and deliver Amy Gillett Bikeway Stage 4, consistent with the State Government's previous construction and delivery of Stages 1, 2 and 3.
  - e. That Council, on behalf of the local community, looks forward to the Department for Infrastructure and Transport expediting the construction and delivery of Amy Gillett Bikeway Stage 4.
  
4. That a copy of this resolution and associated correspondence is forwarded to the Hon Steven Marshall MP, Premier of South Australia, the Hon Peter Malinauskas MP, Leader of the State Opposition, Hon Dan Cregan, Member for Kavel, the Hon Stephan Knoll MP, Member for Schubert, and Rebekha Sharkie, Federal Member for Mayo.

VARIATION

The Mover with the consent of the Seconder sought and was granted leave of the meeting to vary the motion.

**Council resolves:**

1. **That the report be received.**
2. **That the Mayor, on behalf of Council, writes to the Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development in relation to the approved funding of \$2.6 million (GST exclusive) under the Community Development Grants Programme to Council for the Amy Gillett Bikeway - Mount Torrens to Birdwood project (Stage 4), accepts the funding, and respectfully requests a further time extension to 30 June 2022 in order to enable further negotiations to take place with the State Government concerning the construction and delivery of this project.**

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- 2a In the event that the Minister does not grant a further time extension, in order to enable final negotiations to take place with the State Government concerning construction and delivery of this project, that this matter is urgently brought back to Council for further consideration.
3. That the Mayor, on behalf of Council, writes to the Hon Corey Wingard MP, Minister for Infrastructure and Transport advising (and requests a personal deputation):
- a. That Council notes the correspondence received from Tony Braxton-Smith, Chief Executive, Commissioner of Highways dated 14 January 2022 concerning Amy Gillett Bikeway Stage 4.
  - b. That Council is of the firm view that, consistent with Amy Gillett Bikeway Stages 1, 2 and 3, that the construction and maintenance of Stage 4 of this State asset is the sole responsibility of the State Government and not Council.
  - c. That Council considers the Amy Gillett Bikeway to be of both Regional and State recreational and tourism significance, and as such, is of the firm view that the completion of Stage 4, by the State Government, is firmly considered to be a local community (State) election priority.
  - d. That in addition to the \$2.6 million Federal Government funding commitment, Council is prepared to commit a further \$100,000 in order to enable the State Government to construct and deliver Amy Gillett Bikeway Stage 4, consistent with the State Government's previous construction and delivery of Stages 1, 2 and 3.
  - e. That Council, on behalf of the local community, looks forward to the Department for Infrastructure and Transport expediting the construction and delivery of Amy Gillett Bikeway Stage 4.
4. That a copy of this resolution and associated correspondence is forwarded to:
- Hon Steven Marshall MP, Premier of South Australia  
Hon Peter Malinauskas MP, Leader of the State Opposition  
Hon Dan Cregan, Member for Kavel  
Hon Stephan Knoll MP, Member for Schubert  
Rebekha Sharkie, Federal Member for Mayo.

<b>Carried Unanimously</b>
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**12.2 Wastewater Application Fee Refund Policy Update**

Moved Cr Linda Green  
S/- Cr Mark Osterstock

4/22

Council resolves:

1. That the report be received and noted.
2. With an effective date of 8 February 2022, to revoke the 18 December 2018 *Wastewater Application Fee Refund Policy* and to adopt the draft 25 January 2022 *Wastewater Application Fee Refund Policy* as contained in *Appendix 1*.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the draft 25 January 2022 *Wastewater Application Fee Refund Policy* prior to the effective date.

<b>Carried Unanimously</b>
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**12.3 Council Assessment Panel (CAP) Membership – Extension of Council Member term**

8.10pm Crs John Kemp & Leith Mudge declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to item 12.3 and left the Chamber.

Moved Cr Mark Osterstock  
S/- Cr Chris Grant

5/22

Council resolves:

1. That the report be received and noted.
2. That the term of the current Council Member (Cr John Kemp) and Deputy Council Member (Cr Leith Mudge) on the Council Assessment Panel be extended to the end of the Council term.

<b>Carried Unanimously</b>
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8.11pm Cr John Kemp & Cr Leith Mudge returned to the Chamber

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**12.3.1 Council Assessment Panel (CAP) Membership - recruitment process for Independent Members**

Moved Cr John Kemp

S/- Cr Malcolm Herrmann

6/22

To undertake a recruitment process for an Independent Presiding Member and three (3) Independent Ordinary Members of the Council Assessment Panel for a term commencing 1 June 2022 and concluding 31 May 2024 (inclusive).

<b>Carried Unanimously</b>
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**12.3.2 Council Assessment Panel (CAP) Membership – Selection Panel for Independent Members**

Moved Cr Linda Green

S/- Cr Kirsty Parkin

7/22

To appoint Cr John Kemp and Cr Leith Mudge and the CEO (or delegate) as members of the Council Assessment Panel Independent Member Selection Panel.

<b>Carried Unanimously</b>
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**12.4 Revocation of Building and Swimming Pool Inspection Policy**

8.18pm Cr Andrew Stratford declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to item 12.4 and left the Chamber.

Moved Cr Kirrilee Boyd

S/- Cr Kirsty Parkin

8/22

**Council resolves:**

1. That the report be received and noted.
2. That Council revokes the Building and Swimming Pool Inspection Policy (*Appendix 1*) with an effective date of 25 January 2022.

<b>Carried Unanimously</b>
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8.22pm Cr Andrew Stratford returned to the Chamber

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**12.5 Revocation of Liquor Licensing Policy**

8.23pm Cr Mark Osterstock declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to item 12.5 and left the Chamber.

**Moved Cr John Kemp**

**S/- Cr Linda Green**

**9/22**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. That Council revokes the Liquor Licensing Policy (*Appendix 1*) with an effective date of 25 January 2022.**

<b>Carried Unanimously</b>
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8.28pm Cr Mark Osterstock returned to the Chamber

**12.6 Updating Arrangements for Building Fire Safety Committee Members**

**Moved Cr Malcolm Herrmann**

**S/- Cr Ian Bailey**

**10/22**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. To appoint the following members to the Adelaide Hills Building Fire Safety Committee as the appropriate Authority for the purposes of Section 157 (17) of the *Planning, Development and Infrastructure Act 2016* commencing on 27 January 2022 and expiring on 31 May 2022:**
  - a. Louis Palumbo, Team Leader Building Services as an authorised Council Officer with expertise and qualifications in building surveying and fire safety; and**
  - b. Tom Warneke, Building Officer as the Council representative with Catherine Clare, Building Officer appointed as deputy member.**
- 3. To appoint Louis Palumbo as the Presiding Member of the Building Fire Safety Committee.**
- 4. With an effective date of 27 January 2022, to revoke the 26 September 2017 *Building Fire Safety Committee Terms of Reference* and to adopt the draft *Building Fire Safety Committee Terms of Reference* as contained in *Appendix 1*.**

<b>Carried Unanimously</b>
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**12.6.3 Adjournment of Council meeting**

Moved Cr Leith Mudge  
S/- Cr Kirsty Parkin

11/22

That the Council meeting adjourn until 8.40pm.

<b>Carried Unanimously</b>
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8.31pm The meeting adjourned.

8.41pm The meeting resumed with all Members present.

**12.7 Service Review Brief – Civil Services**

Moved Cr Leith Mudge  
S/- Cr Malcolm Herrmann

12/22

**Council resolves:**

1. That the report be received and noted
2. To adopt the draft *Service Review Brief – Civil Services* as contained in *Appendix 1*
3. That the Chief Executive Officer be authorised to make minor changes to the draft *Service Review Brief – Civil Services* arising from the Council's consideration of the matter.

<b>Carried unanimously</b>
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Administrative Action: Service Review Brief to incorporate the requirement for presentations to Audit Committee and Council.

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**12.8 Delegations Review January 2022**

Moved Cr Malcolm Herrmann  
S/- Cr Linda Green

13/22

Council resolves:

1. That the report be received and noted
2. That, having considered a review of Council's Delegations as presented, the Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:

Instrument of Delegation
<i>Electricity (Principles of Vegetation Clearance) Regulations 2021</i>
<i>Environment Protection Regulations 2009</i>
<i>Fire and Emergency Services Act 2005</i>
<i>Independent Commission Against Corruption Act 2012</i>
<i>Instrument A–Instrument of Delegation under the Planning Development and Infrastructure Act 2016</i>
<i>Instrument B–Instrument of Delegation under the Planning Development and Infrastructure Act 2016</i>
<i>Instrument of authorisation for the purposes of the Instrument of General Approval and Delegation (dated 22 August 2013) under the Road Traffic Act 1961</i>
<i>Instrument of sub-delegation for the purposes of the Instrument of General Approval and Delegation (dated 22 August 2013) under the Road Traffic Act 1961</i>
<i>Local Government (General) Regulations 2013</i>
<i>Local Government Act 1999</i>
<i>Ombudsman Act 1972</i>
<i>South Australia Public Health (Legionella) Regulations 2013</i>

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3. That, having considered a review of Council's Delegations as presented, in exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the following Acts and statutory instruments made thereunder contained in the proposed Instrument of Delegation attached to the Report dated 25<sup>th</sup> day of January 2022 and entitled as detailed in the table below are hereby delegated this 25<sup>th</sup> day of January 2022 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Instrument of Delegation	Appendix Number
<i>Electricity (Principles of Vegetation Clearance) Regulations 2021</i>	Appendix 3
<i>Environment Protection Regulations 2009</i>	
<i>Fire and Emergency Services Act 2005</i>	
<i>Independent Commission Against Corruption Act 2012</i>	
<i>Local Government (General) Regulations 2013</i>	
<i>Local Government Act 1999</i>	
<i>Ombudsman Act 1972</i>	
<i>South Australia Public Health (Legionella) Regulations 2013</i>	

- a. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
- b. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Instruments during the period of currency.

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4. That, having considered a review of Council's Delegations as presented, in exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation attached to the Report dated 25<sup>th</sup> January 2022 and entitled as detailed in the table below are hereby delegated this 25<sup>th</sup> day of January 2022 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Instrument of Delegation	Appendix Number
<i>Instrument A—Instrument of Delegation under the Planning Development and Infrastructure Act 2016</i>	Appendix 3

- a. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
- b. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Instruments during the period of currency.
5. That, having considered a review of Council's Delegations as presented, in exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation attached to the Report dated 25<sup>th</sup> January 2022 and entitled as detailed in the table below are hereby delegated this 25<sup>th</sup> day of January 2022 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Instrument of Delegation	Appendix Number
<i>Instrument B—Instrument of Delegation under the Planning Development and Infrastructure Act 2016</i>	Appendix 3

- a. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

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- b. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Instruments during the period of currency.
6. That, having considered a review of Council's Delegations as presented, the Council hereby resolves to grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation under the *Road Traffic Act 1961* this 25th day of January 2022 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.

Instrument of Delegation	Appendix Number
<i>Instrument of sub-delegation for the purposes of the Instrument of General Approval and Delegation to Council (22 August 2013)</i>	Appendix 3
<i>Instrument of authorisation for the purposes of the Instrument of General Approval and Delegation to Council (22 August 2013)</i>	

- a. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with sub-delegation and authorisation of powers under the *Road Traffic Act 1961* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.
- b. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Instruments during the period of currency.

<b>Carried unanimously</b>
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**12.9 Status Report – Council Resolutions Update**

**Moved Cr John Kemp  
S/- Cr Kirsty Parkin**

**14/22**

**Council resolves:**

- 1. That the report be received and noted**
- 2. The following completed items be removed from the Action List:**

<b>Meeting Date</b>	<b>Meeting</b>	<b>Res No.</b>	<b>Item Name</b>	<b>Previously Declared COI</b>
27/07/2021	Ordinary Council	152/21	Assistance to Vulnerable Residents on Catastrophic Fire Days	None declared
24/08/2021	Ordinary Council	174/21	Policy for Community Consultation - Memorials Policy	None declared
24/08/2021	Ordinary Council	175/21	Policy Review - Cemetery Operating Policy	None declared
24/08/2021	Ordinary Council	183/21	Audit Committee Membership Independent Members	None declared
24/08/2021	Ordinary Council	185/21	Delegations Review August 2021	None declared
28/09/2021	Ordinary Council	202/21	MON - Community Project Update	None declared
28/09/2021	Ordinary Council	203/21	Formal Motion - Woodside Recreation Ground Reuse Proposal	Actual - Cr Andrew Stratford
28/09/2021	Ordinary Council	214/21	MWN - Woodside Recreation Ground Reuse Proposal	None declared
26/10/2021	Ordinary Council	224/21	S221 Permit Redden Drive Cudlee Creek CFS Water Storage Tank	None declared
23/11/2021	Ordinary Council	246/21	12.2 Community & Recreation Facility Grants 2021-2022 – Piccadilly Valley Community Recreation Centre	Material - Cr Ian Bailey

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23/11/2021	Ordinary Council	247/21	Community & Recreation Facility Grants 2021-2022	None declared
23/11/2021	Ordinary Council	248/21	12.3 Memorials Policy - Community Engagement Outcomes and Adoption of Policy	None declared
23/11/2021	Ordinary Council	253/21	Draft 2020 - 2021 Annual Report	None declared
4/12/2021	Ordinary Council	273/21	Woodside Recreation Ground Water Reuse Proposal Environmental & Economic Analysis	Perceived - Cr Andrew Stratford
14/12/2021	Ordinary Council	275/21	S270 Internal Review of Council Decision	None declared
14/12/2021	Ordinary Council	277/21	Assisting Vulnerable Residents on Extreme & Catastrophic Fire Danger Days	None declared
14/12/2021	Ordinary Council	290/21	East Waste Independent Chair Appointment - Confidential	None declared

**Carried unanimously**

8.55pm Cr Kirsty Parkin left the meeting.

**13. OFFICER REPORTS - INFORMATION ITEMS**

**13.1 Council Quarterly Performance Report Q2**

**Moved Cr Nathan Daniell  
S/- Cr Kirrilee Boyd**

**15/22**

**Council resolves that the report be received and noted.**

**Carried unanimously**

8.59pm Cr Kirsty Parkin rejoined the meeting

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**14. QUESTIONS WITHOUT NOTICE**

Cr Chris Grant – requesting update on Lenswood property  
Cr Ian Bailey – Planning reforms and costs  
Cr Kirsty Parkin – Heathfield Change rooms timeframe

**15. MOTIONS WITHOUT NOTICE**

Having taken into account the Guiding Principles, the Mayor accepted the following Motion Without Notice.

**15.1 Fire Hydrants and Fire Plugs**

Moved Cr John Kemp  
S/- Cr Chris Grant

16/22

- 1 I move that Council writes to SA Water Board Chair Mr. Andrew Fletcher, requesting the locations of Fire Hydrants and Fire Plugs be included on the South Australian Government Geographic Information System (GIS) mapping website SALocationMapView (<https://location.sa.gov.au/viewer/?%20map>).**
- 2 I move that Council writes to SA Water Board Chair Mr. Andrew Fletcher, seeking information on the methodology used to ensure Fire Plugs and Hydrants are inspected to assess functionality, particularly in the bushfire prone areas of the Adelaide Hills.**
- 3 A report be presented to Council on the reply from SA Water.**

<b>Carried unanimously</b>
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**16. REPORTS****16.1 Council Member Function or Activity on the Business of Council****Mayor Jan-Claire Wisdom**

- 26 November, Stirling East Primary School Bushfire showcase, Stirling
- 28 November, Adelaide Rally invitation lunch, Bridgewater
- 30 November, Bushfire Brave Showcase, Hahndorf
- 1 December, Torrens Valley volunteer thank you lunch, Gumeracha
- 3 December, Woodside volunteer thank you lunch, Woodside
- 3 December, Royal Australian Artillery SA Cocktail Party, Woodside
- 4 December, CFS Piccadilly Brigade Station opening, Piccadilly
- 6 December, LG Reconciliation Industry Network Group via zoom
- 9 December, Great Australian Wine Trail Zoom meeting with Mayors
- 13 December, meeting Mt Lofty History Group, Stirling
- 15 December, meeting with staff member re Community Ready & Recovery Projects
- 20 December, Photoshoot for Festival of Cycling, Stirling
- 17 January, Photoshoot Festival of Cycling, Woodside
- 24 January, 5MU interview re Festival of Cycling

**Cr Malcolm Herrmann**

- Funeral of Geoffrey Williams, late husband of former Gumeracha District Councillor, Eileen Williams

**16.2 Reports of Members as Council/Committee Representatives on External Organisations****Mayor Jan-Claire Wisdom**

- 10 December, SHLGA meeting, Goolwa

**16.3 CEO Report**

Andrew Aitken, CEO, provided Council with a verbal Corporate Update. Full details are available on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)

- Green organics drop off days
- Waste education videos
- Heathfield Change Rooms
- Gumeracha Streetscape upgrades
- Road upgrades & kerb renewals
- Footpath condition assessments
- Road embankment Basket Range
- Emu crossing Lobethal
- Cat By-Law

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**17. REPORTS OF COMMITTEES**

**17.1 Council Assessment Panel – 12 January 2022**

Moved Cr John Kemp  
S/- Cr Leith Mudge

**17/22**

That the minutes of the Council Assessment Panel meeting held on 12 January 2022 as distributed, be received and noted.

<b>Carried unanimously</b>
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**17.2 Audit Committee**

Nil

**17.3 CEO Performance Review Panel**

Nil

**18. CONFIDENTIAL ITEMS**

**RELEASED 30 JANUARY 2022**

**18.1 Audit Committee Independent Member Vacancy – Exclusion of the Public**

Moved Cr Linda Green  
S/- Cr Kirrilee Boyd

**18/22**

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Acting Director Development & Regulatory Services, Melissa Bright
- Director Infrastructure & Operations, Peter Bice
- Executive Manager Governance & Performance, Lachlan Miller
- Corporate Planning & Performance Coordinator, Kira Laverty
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.1: (Audit Committee Independent Member Vacancy) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

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Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), because it would disclose the personal details of an Audit Committee Independent Member's performance.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

<b>Carried unanimously</b>
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**RELEASED 30 JANUARY 2022**

**18.1.1 Audit Committee Independent Member Extension of Term – Confidential Item**

Moved Cr Malcolm Herrmann  
S/- Cr Leith Mudge

**19/22**

**Council resolves:**

- 1. That the report be received and noted**
- 2. To extend the term of office for Natalie Johnston to the Audit Committee Independent Member position for the period 1 May 2022 to 30 April 2023.**

<b>Carried unanimously</b>
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**RELEASED 30 JANUARY 2022**

**18.1.2 Audit Committee Independent Member Extension of Term – Duration of Confidentiality**

Moved Cr Leith Mudge  
S/- Cr Kirsty Parkin

20/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3) (a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* that the report, related attachments and the minutes of Council be retained in confidence until 30 April 2022.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

<b>Carried unanimously</b>
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**19. NEXT ORDINARY MEETING**

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 22 February 2022 from 6.30pm at 63 Mt Barker Road, Stirling.

**20. CLOSE MEETING**

The meeting closed at 9.30pm.