

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 14 FEBRUARY 2022
ZOOM VIRTUAL MEETING ROOM**

In Attendance**Members:**

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Natalie Johnston	Independent Member
Cr Leith Mudge	Council Member

In Attendance:

Andrew Aitken	Chief Executive Officer
Peter Bice	Director Infrastructure & Operations
Melissa Bright	Acting Director Development & Regulatory Services
Lachlan Miller	Executive Manager Governance & Performance
Mike Carey	Manager Financial Services
Steven Watson	Governance and Risk Coordinator Minute Taker

Guests in Attendance:

Tim Muhlhausler	Galpins
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1. COMMENCEMENT

The meeting commenced at 6.30pm.

1.1 Acknowledgement of Country

The Audit Committee acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

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2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1 Audit Committee Meeting – 15 November 2021

Moved Cr Leith Mudge
S/- David Moffatt

AC1/22

That the minutes of the Audit Committee meeting held on 15 November 2021 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried

4. Delegation of Authority

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. The Recommendations in Item(s) 7.1, 7.2, 7.3, 7.8 are to be submitted to Council for consideration.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE

Nil

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6. PRESENTATIONS, ACTION REPORT & WORKPLAN

6.1 Development & Regulatory Services Directorate Risk Presentation

Moved Cr Malcolm Herrmann
S/- Natalie Johnston

AC2/22

That the Audit Committee thank Acting Director Development & Regulatory Services for the presentation.

Carried

6.2 Action Report and Work Plan Update

Moved David Moffatt
S/- Peter Brass

AC3/22

1. That the report be received and noted.
2. That the status of the Action Report and Work Plan be noted.

Carried Unanimously

7. OFFICER REPORTS – DECISION ITEMS

Tim Muhlhausler from Galpins attended for item 7.1 and answered questions from the Committee.

7.1 External Audit Plan 2021-22

Moved Cr Malcolm Herrmann
S/- Cr Leith Mudge

AC4/22

1. That the report be received and noted.
2. To recommend to Council the approval of the 2021-22 External Audit Plan by Galpins Accountants, Auditors and Business Consultants as contained in Appendix 1.

Carried Unanimously

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The Presiding Member sought and was granted leave of the meeting to bring Item 7.3 forward.

7.3 Budget Review 2

**Moved Cr Leith Mudge
S/- David Moffatt**

AC5/22

The Audit Committee resolves:

- 1. That the report be received and noted.**
- 2. To recommend to Council the proposed budget adjustments presented in Budget Review 2 which result in:**
 - a. An increase in the Operating Surplus from \$1.115m to \$1.546m for the 2021-22 financial year.**
 - b. Changes to Capital Works, reducing capital income by \$1.299m and reducing capital expenditure by \$5.253m for the 2021-22 financial year resulting in a revised capital expenditure budget for 2021-22 of \$21.982m.**
 - c. A reduction in Council's current Net Borrowing Result from \$7.348m to \$2.572m for the 2021-22 financial year as a result of the proposed operating and capital adjustments.**

Carried Unanimously

7.2 2022-23 Long Term Financial Plan Review

**Moved Peter Brass
S/- Cr Leith Mudge**

AC6/22

The Audit Committee resolves:

- 1. That the report be received and noted**
- 2. Notes the *2022-23 Draft Long Term Financial Plan*.**
- 3. Recommends Council approve the *2022-23 Draft Long Term Financial Plan*, as contained in Appendix 1 for community consultation in accordance with Section 122 of the *Local Government Act 1999*.**
- 4. That the Chief Executive Officer be authorised to make minor changes to the *2022-23 Draft Long Term Financial Plan* arising from the Committee's consideration of the matter prior to it being provided to Council.**

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Carried Unanimously

7.3 Budget Review 2

This item was considered earlier in the meeting.

7.4 Debtors Report to 31 December 2021

Moved Natalie Johnston

S/- Cr Leith Mudge

AC7/22

The Audit Committee resolves the report be received and noted.

Carried Unanimously

7.5 Transferable Risk Profile Report

Moved Cr Leith Mudge

S/- Peter Brass

AC8/22

The Audit Committee resolves the report be received and noted.

Carried Unanimously

7.6 Risk Management Plan Update

Moved Cr Leith Mudge

S/- Natalie Johnston

AC9/22

The Audit Committee resolves the report be received and noted.

Carried Unanimously

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7.7 Audit Committee Meeting Dates 2022

Moved Cr Leith Mudge
S/- Peter Brass

AC10/22

The Audit Committee resolves:

1. That the report be received and noted.
2. To approve the Audit Committee meeting schedule, timings and locations for 2022 as follows:

Commencement	6.30pm
Meeting Dates and Locations	Monday 14 February 2022, 63 Mt Barker Road, Stirling (this meeting)
	Wednesday 20 April 2022, 63 Mt Barker Road, Stirling
	Monday 23 May 2022, 63 Mt Barker Road, Stirling
	Monday 15 August 2022, 63 Mt Barker Road, Stirling
	Monday 17 October 2020, 63 Mt Barker Road, Stirling
	No meeting scheduled (Council General Elections Nov 2022)

3. That the Chief Executive Officer be authorised to adjust the meeting schedule, timings and locations as required (e.g. where there is a scheduling clash with another important corporate event or meeting, or where a scheduled meeting falls on a non-business day, or where a quorum is unlikely, or where no meeting is scheduled, although is required).

Carried Unanimously

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7.8 Internal Audit Quarterly Update

Moved Natalie Johnston
S/- Cr Leith Mudge

AC11/22

The Audit Committee resolves:

1. That the report be received and noted
2. To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.9a as contained in Appendix 1.

Carried Unanimously

7.9 Council Quarterly Performance Report Q2

Moved Peter Brass
S/- Cr Leith Mudge

AC12/22

The Audit Committee resolves that the report be received and noted.

Carried Unanimously

7.10 Legislative Reform – Second Round Proclamation

Moved Peter Brass
S/- Cr Leith Mudge

AC13/22

The Audit Committee resolves that the report be received and noted.

Carried Unanimously

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7.11 Audit Action Implementation Report

**Moved Cr Leith Mudge
S/- Natalie Johnston**

AC14/22

The Audit Committee resolves:

- 1. That the report be received and noted**
- 2. To note the implementation status of Internal and External Audit actions.**

Carried Unanimously

8. CONFIDENTIAL ITEMS

Nil

9. NEXT MEETING

The next ordinary meeting of the Audit Committee will be held on Wednesday 20 April 2022 from 6.30pm at 63 Mt Barker Road, Stirling.

10. CLOSE MEETING

The meeting closed at 8.59pm