



**Adelaide Hills**  
COUNCIL

**AUDIT COMMITTEE**

**NOTICE OF MEETING**

To: **Presiding Member** Cr Malcolm Herrmann

**Members**

David Moffatt  
Peter Brass  
Natalie Johnston  
Cr Leith Mudge

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

**Monday 23 May 2022**  
**6.30pm**  
**63 Mt Barker Road, Stirling**

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend. Meetings will be conducted in accordance with the applicable COVID-19 social distancing guidelines and may result in Members participating electronically in accordance with the provisions of the Committee's Terms of Reference.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

**Andrew Aitken**  
**Chief Executive Officer**



**Adelaide Hills**  
COUNCIL

**AUDIT COMMITTEE**

**AGENDA FOR MEETING**  
**Monday 23 May 2022**  
**6.30pm**  
**63 Mt Barker Road, Stirling**

**ORDER OF BUSINESS**

**1. COMMENCEMENT**

- 1.1. Acknowledgement of Country

*Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.*

**2. APOLOGIES/LEAVE OF ABSENCE**

- 2.1. Apology  
2.2. Leave of Absence  
2.3. Absent

**3. MINUTES OF PREVIOUS MEETINGS**

- 3.1. Audit Committee Minutes – 20 April 2022

***Recommendation***

*That the minutes of the Audit Committee meeting held on 20 April 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

**4. DELEGATION OF AUTHORITY**

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

- 5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE**
- 6. PRESENTATIONS, ACTION REPORT & WORKPLAN**
- 6.1. External Audit Interim Management Letter – Galpins (to be considered in conjunction with Item 7.1)
  - 6.2. Corporate Services Directorate Risk Presentation
  - 6.3. Phil Mattingly, Team Leader ICT, Cyber Security Presentation (to be considered in conjunction with Item 8.1)
  - 6.4. Action Report and Work Plan Update
    - 1. *That the report be received and noted.*
    - 2. *That the status of the Action Report and Work Plan be noted.*
- 7. OFFICER REPORTS**
- 7.1. Internal Financial Controls & IT Entity Controls Review - Interim Management Letter
    - 1. *That the report be received and noted*
    - 2. *Notes the communication received from Galpins from their Interim visit relating to the 2021-22 Financial Controls Review and the Management Responses to their findings from the Interim Audit, as contained in Appendix 1.*
    - 3. *Notes the communication received from Galpins from their Interim visit relating to the 2021-22 IT Entity Level Controls Review and the Management Responses to their findings from the Interim Audit. As contained in Appendix 2.*
  - 7.2. Internal Financial Controls Update  
*The Audit Committee resolves that the report be received and noted.*
  - 7.3. End of Year Reporting Timetable 2021-22  
*The Audit Committee resolves that the report be received and noted.*
  - 7.4. 2021-22 Budget Review 3
    - 1. *That the report be received and noted*
    - 2. *To recommend to Council the proposed budget adjustments presented in Budget Review 3 which result in:*
      - a. *An increase in the Operating Surplus from \$1.546m to \$1.607m for the 2021-22 financial year.*
      - b. *Changes to Capital Works, reducing capital income by \$4.250m and reducing capital expenditure by \$146k for the 2021-22 financial year resulting in a revised capital expenditure budget for 2021-22 of \$21.836m.*
      - c. *An increase in Council's current Net Borrowing Result from \$2.572m to \$6.615m for the 2021-22 financial year as a result of the proposed operating and capital adjustments.*

- 7.5. Revised Draft Annual Business Plan 2022-2023
1. *That the report be received and noted*
  2. *To advise Council that the Committee has reviewed the revised draft Annual Business Plan 2022-23 – May 2022 (ABP), as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability and does not raise any significant concerns.*

- 7.6. Risk Management Plan Update
- The Audit Committee resolves that the report be received and noted.*

- 7.7. Internal Audit Quarterly Update
1. *That the report be received and noted*
  2. *To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.10a as contained in Appendix 1.*

**8. CONFIDENTIAL ITEMS**

- 8.1. Cyber Security Audit – Implementation Status

**9. NEXT MEETING**

The next Audit Committee meeting will be held at 6.30pm on Monday 15 August 2022 at 63 Mount Barker Road, Stirling.

**10. CLOSE MEETING**