In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Ian Bailey
Councillor Kirrilee Boyd
Councillor Nathan Daniell
Councillor Chris Grant
Councillor Linda Green
Councillor Malcolm Herrmann
Councillor John Kemp
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Andrew Stratford

In Attendance:

Andrew Aitken	Chief Executive Officer
Terry Crackett	Director Corporate Services
Peter Bice	Director Infrastructure & Operations
Melissa Bright (electronic)	A/Director Development & Regulatory Services
David Waters	Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance
Natalie Westover	Manager Property Services
Mike Carey	Manager Financial Services
Jess Charlton	Manager Library & Customer Services
James Szabo	Senior Strategic & Policy Planner
Lynne Griffiths	Community & Cultural Development Officer
Kira-Marie Laverty	Corporate Planning & Performance Coordinator
Steven Watson	Governance & Risk Coordinator
	Minute Taker

1. COMMENCEMENT

The meeting commenced at 6.31pm.

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

Mavor	28 June 2022

3. Apology

Cr Pauline Gill

3.1 Leave of Absence

Mayor Jan-Claire Wisdom, 1 June to 15 June 2022, approved at Council 26 April 2022

3.2 Absent

Nil

- 4. MINUTES OF PREVIOUS MEETINGS
- 4.1 Council Meetings 26 April 2022, Special Council 3 May & 17 May 2022

Moved Cr Mark Osterstock S/- Cr Ian Bailey

118/22

That the minutes of the Ordinary & Special Council meetings as supplied, be confirmed as an accurate record of the proceedings of those meetings:

- 1. Ordinary Council meeting held on 26 April 2022
- 2. Special Council meeting held on 3 May 2022
- 3. Special Council meeting held on 17 May 2022

Carried unanimously

- 5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL
- 5.1 Material Conflict of Interest, Cr Linda Green, Item 17, CAP Minutes

Under Section 74 of the *Local Government Act 1999* Cr Linda Green disclosed a Material Conflict of Interest in Item 17, the nature of which is as follows:

I am a part owner of a property discussed at the CAP meeting

Cr Linda Green intends to leave the meeting when this item is discussed.

5.2 Perceived Conflict of Interest, Cr Leith Mudge, Item 11.1, Motion on Notice Purchase of Land 8 St John Road Norton Summit

Under Section 75A of the *Local Government Act 1999* Cr Leith Mudge disclosed a Perceived Conflict of Interest in Item 11.1, the nature of which is as follows:

• I am a member of the Anglican Church and there could be a perception that I would put my personal interest ahead of the public interest on this matter.

Cr Leith Mudge intends to participate in discussions and vote when this item is discussed as he believes he can put the public interest ahead of personal interest.

6. PRESIDING MEMBER'S OPENING REMARKS

Mayor Jan-Claire Wisdom congratulated the new Albanese Federal Government. The Mayor mentioned the Campbelltown City Council Boundary proposal and congratulated Wallaroo on winning the Tourism Industry Council Small Tourism Town Award.

- 7. QUESTIONS ADJOURNED/LYING ON THE TABLE
- 7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

- 8. PETITIONS/DEPUTATIONS/PUBLIC FORUM
- 8.1 Petitions
- 8.1.1 Fenced Dog Park for Woodside

Moved Cr Malcolm Herrmann S/- Cr Linda Green

119/22

- 1. That the petition signed by 107 signatories requesting a fenced Dog Park in Woodside be received and noted.
- 2. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter.

	Carried unanimously
Mayor	28 June 2022

8.2 Deputations

8.2.1 Rev John Venus and Lee Watson (CFS) re Land Colonial Drive (8 St John Road) Norton Summit

8.3 Public Forum

Mayor Jan-Claire Wisdom welcomed members of the public to address Council on the Annual Business Plan for one hour, if required, commencing at 7.55pm.

9. PRESENTATIONS

Nil

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

11.1 Purchase of Land 8 St John Road Norton Summit

Moved Cr Ian Bailey S/- Cr John Kemp

120/22

I move that the matter of the purchase of land at 8 St John Road Norton Summit be brought to a workshop to ensure all members are fully aware of the situation which includes issues that have to be resolved, e.g. Council's encroachment onto Church land of the septic system and part of the CFS shed.

Carried unanii	nously
Carried unanii	nously

Cr Leith Mudge voted in favour of the motion, and the majority of Members voted in favour of the motion.

11.2 Budget Review Committee

Moved Cr Malcolm Herrmann S/- Cr John Kemp

121/22

I move that:

- A workshop of Council be held during June 2022 to consider the establishment of a Budget Review Committee (or similar) pursuant to the provisions of Section 41 of the Local Government Act 1999 that would include of all members of Council and potentially an Independent Member.
- 2. The primary objective of the Budget Review Committee would be to assist Council in the achievement of its strategic objectives while maintaining financial sustainability through ongoing monitoring and providing advice on service and infrastructure provision, budget and expenditure management processes and results.
- 3. The workshop examine appropriate Terms of Reference for the Budget Review Committee which could include the following matters:
 - An examination of the appropriateness of all fees and charges;
 - A review of all other sources of income (excluding rates);
 - An examination of the full costs and revenue associated with Federal and State Government programs which are delivered by the Council;
 - Options available for service delivery, including shared services, contract services or in-house delivery of services;
 - A review of appropriate levels of service provision provided within each function of council giving consideration to whether those functions are mandatory or discretionary;
 - Consideration of Budget Review reports prior to reporting to Council
 - Monitoring of agreed savings strategies against established budget targets
 - The profiling and containment (or mitigation) strategies for key cost categories including, but not limited to salaries, contractors, energy, water and waste.
 - Any other subject which the committee may consider to have budgetary implications.
- 4. The workshop consider the timing of the potential commencement of a Budget Review Committee with a view to ensuring any initial opportunities could be captured within the development of the 2023 Annual Business Plan.

	Carried unanimously
Mavor	28 June 2022

12. OFFICER REPORTS – DECISION ITEMS

12.1 Local Heritage Grant Fund 2021-22 Project Approvals

Moved Cr Linda Green S/- Cr John Kemp

122/22

Council resolves:

- 1. That the report be received and noted
- 2. To approve the two shortlisted projects to receive grant funding to contribute to the works as detailed in Appendix 1 of this report and listed below:
 - Shop (4-6 Mount Barker Road, Stirling): Silvano Rotellini, replacing/restoring rotten barge boards to front gable and sides of heritage building (Grant amount: \$2500).
 - Longwood Institute (706 Longwood Road, Bradbury): Longwood Bradbury Progress Association, replacing wooden front door (Grant amount: \$2500).

Carried unanimously

12.2 Libraries Strategy

Moved Cr Linda Green S/- Cr John Kemp

123/22

- 1. That the report be received and noted.
- 2. To receive and note the *Draft Libraries Strategy Community Engagement Outcomes Report* contained in *Appendix 1*.
- 3. With an effective date of 7 June 2022, to adopt the *Libraries Strategy*, as contained in *Appendix 2*.
- 4. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Libraries Strategy* prior to publication.

	Carried unanimously
Mayor	28 June 2022

Leave of the meeting was sought and granted to bring item 12.8 Policy Review – Roadside

12.8 Policy Review – Roadside Trading

7.52pm Cr Mark Osterstock left the meeting 7.54pm Cr Mark Osterstock returned to the meeting

Trading forward to this point in the meeting.

Moved Cr Leith Mudge S/- Cr Kirsty Parkin

124/22

Council resolves:

- 1. That the report be received and noted
- 2. With an effective date of 7 June 2022, to revoke the 24 April 2018 Roadside
 Trading Policy and adopt the 24 May 2022 draft Roadside Trading Policy as
 contained in Appendix 1 with the revision of section 7. Item 6, "Where an applicant
 seeks a Mobile Food Vendor permit in a township, and within 200m of bricks and
 mortar businesses, community consultation may be required.
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 24 May 2022 draft *Roadside Trading Policy* prior to the effective date.

Carried unanimously

12.3 Public Art Strategy

Moved Cr Chris Grant S/- Cr Ian Bailey

125/22

- 1. That the report be received and noted
- 2. With an effective date of 14 June 2022, adopt the Adelaide Hills Council *Public Art Strategy July 2022 to June 2027* as per Appendix 1
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Public Art Strategy July 2022 to June 2027* prior to the effective date of adoption.

	Carried unanimously
Mavor	28 June 2022

12.4 Budget Review 3

8.08pm Cr Chris Grant left the meeting 8.11pm Cr Chris Grant returned to the meeting

Moved Cr Malcolm Herrmann S/- Cr Leith Mudge

126/22

Council resolves:

- 1. That the report be received and noted.
- 2. To adopt the proposed budget adjustments presented in Budget Review 3 for the 2021-22 financial year which result in:
 - a. An increase in the Operating Surplus from \$1.546m to \$1.607m for the 2021-22 financial year.
 - b. Changes to Capital Works, reducing capital income by \$4.250m and reducing capital expenditure by \$146k for the 2021-22 financial year resulting in a revised capital expenditure budget for 2021-22 of \$21.836m.
 - c. An increase in Council's current Net Borrowing Result from \$2.572m to \$6.615m for the 2021-22 financial year as a result of the proposed operating and capital adjustments.

Carried unanimously

12.5 Policy Review – Community Group Use of Photocopiers

Moved Cr John Kemp S/- Cr Mark Osterstock

- 1. That the report be received and noted.
- 2. That with an effective date of 7 June 2022 to revoke the 17 July 2017 Community Group Use of Photocopiers Policy and adopt the May 2022 Community Group Use of Photocopiers Policy contained in Appendix 1.
- 3. That the Chief Executive Officer be authorised to make minor content, grammatical and formatting amendments to the *Community Group Use of Photocopiers Policy* prior to the effective date of adoption.

Mayor	28 June 202	22

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ΛΝ	H = V	11111	M = N		111	146	NAC	TION

Moved Cr Malcolm Herrmann S/- Cr Leith Mudge

Council resolves:

1. With the amendment that clause 4.6 "Subsidised cost access will only apply to black and white copy, due to the high cost of colour copying" be deleted.

Carried

MOTION AS AMENDED

Moved Cr John Kemp S/- Cr Mark Osterstock

127/22

Council resolves:

Mayor __

- 1. That the report be received and noted.
- 2. That with an effective date of 7 June 2022 to revoke the 17 July 2017 Community Group Use of Photocopiers Policy and adopt the May 2022 Community Group Use of Photocopiers Policy contained in Appendix 1 with the amendment that clause 4.6 "Subsidised cost access will only apply to black and white copy, due to the high cost of colour copying" be deleted.
- 3. That the Chief Executive Officer be authorised to make minor content, grammatical and formatting amendments to the Community Group Use of Photocopiers Policy prior to the effective date of adoption.

Carried unanimously

28 June 2022

Pol	icy Review – Community Information Display	
_	ved Cr Mark Osterstock	_
S/-	Cr John Kemp 128/2	2
Cou	uncil resolves:	
1.	That the report be received and noted	
2.	That with an effective date of 7 June 2022 to revoke the 26 May 2019 Community Information Display Policy and adopt the May 2022 Community Information Display Policy contained in Appendix 1.	-
3.	That the Chief Executive Officer be authorised to make minor content, grammatica and formatting amendments to the <i>Community Information Display Policy</i> prior to the effective date of adoption.	
	Carried unanimously	y
Pol	Carried unanimousle	<u>y</u>
Мо	icy Review – Buffers oved Cr John Kemp	<u>-</u>
Mo	icy Review – Buffers	<u>-</u>
Mo S/-	icy Review – Buffers oved Cr John Kemp	<u>-</u>
Mo S/-	icy Review – Buffers ved Cr John Kemp Cr Ian Bailey 129/2	<u>-</u>
Mo S/-	icy Review – Buffers oved Cr John Kemp Cr Ian Bailey 129/23 uncil resolves:	2
Mo S/- Cou	icy Review – Buffers oved Cr John Kemp Cr Ian Bailey 129/2: uncil resolves: That the report be received and noted That with an effective date of 7 June 2022, to revoke the 28 November 2017 Buffer	
Mo s/- Cou 1.	icy Review – Buffers oved Cr John Kemp Cr Ian Bailey 129/2: uncil resolves: That the report be received and noted That with an effective date of 7 June 2022, to revoke the 28 November 2017 Buffer Policy and adopt the Buffers Policy (draft) - May 2022 as per Appendix 1. That the Chief Executive Officer be authorised to make any formatting nomenclature or other minor changes to the Buffers Policy (draft) – May 2022 as per	2
Mo S/- Cou 1. 2.	icy Review – Buffers oved Cr John Kemp Cr Ian Bailey 129/2: uncil resolves: That the report be received and noted That with an effective date of 7 June 2022, to revoke the 28 November 2017 Buffer Policy and adopt the Buffers Policy (draft) - May 2022 as per Appendix 1. That the Chief Executive Officer be authorised to make any formatting nomenclature or other minor changes to the Buffers Policy (draft) – May 2022 as per Appendix 1 prior to the effective date.	2

12.9 Mayor's Attendance at National General Assembly Canberra

Mayor Wisdom declared a Material Conflict of Interest on the basis that the report concerns her attendance of at conference and advised she was leaving the meeting.

8.37pm Mayor Wisdom left the meeting and Deputy Mayor Nathan Daniell presided the meeting

Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

130/22

Council resolves:

- 1. That the report be received and noted.
- 2. To approve Mayor Jan-Claire Wisdom's attendance in a representative capacity at the National General Assembly of Local Government in Canberra in June 2022 and coverage of related costs estimated at \$3,700, in accordance with the *Council Member Training and Development Policy*.

Carried unanimously

8.38pm Mayor Wisdom returned to the meeting and resumed the Chair.

12.9.1 Short adjournment

Moved Cr Kirrilee Boyd S/- Cr Mark Osterstock

131/22

That the meeting adjourn for a short break.

Carried unanimously

- 8.39pm the meeting adjourned
- 8.53pm the meeting resumed.

12.10 Policy Review – Internal Audit

Moved Cr Malcolm Herrmann S/- Cr Leith Mudge

132/22

Council resolves:

- 1. That the report be received and noted.
- 2. With an effective date of 07 June 2022, to revoke the 27 June 2017 Internal Audit Policy and to adopt the *Internal Audit Policy (draft) April 2022* as per Appendix 1.
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Internal Audit Policy (draft) April 2022* as per Appendix 1 prior to the effective date.

Counted
Carried unanimously

12.11 Policy Review – Prudential Management

Moved Cr Chris Grant S/- Cr Malcolm Herrmann

133/22

Council resolves:

- 1. That the report be received and noted.
- 2. With an effective date of 07 June 2022, to revoke the 27 June 2017 Prudential Management Policy and to adopt the *Prudential Management Policy (draft) April 2022* as per Appendix 1.
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Prudential Management Policy (draft)* April 2022 as per Appendix 1 prior to the effective date.

Carried unani	mously
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12.	12	Policy	Review -	Risk	Managemen	ıt
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Moved Cr Mark Osterstock S/- Cr Kirrilee Boyd

134/22

Council resolves:

- 1. That the report be received and noted.
- 2. With an effective date of 07 June 2022, to revoke the 28 May 2019 Risk Management Policy and to adopt the Risk Management Policy (draft) April 2022 as per Appendix 1.
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Risk Management Policy (draft) April 2022* as per Appendix 1 prior to the effective date.

Carried unanimously

12.13 Confidential Items Review

Moved Cr Leith Mudge S/- Cr Linda Green

135/22

Council resolves:

DECISION 1

- 1. That the report be received and noted.
- 2. That the items held as confidential in the Confidential Items Register (Appendix 1) be noted.

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Moved Cr Chris Grant
S/- Cr Linda Green

136/22

Council resolves:

Mayor __

DECISION 2 - Resolution 105/21 - Multi Year Road Rally Proposal

- 4. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:
- The Report of 22 June 2021, Item No. 18.1 Multi Year Road Rally Proposal remain confidential until 31 December 2023 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

5. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief **Executive Officer.**

Ciii
Carried unanimously

28 June 2022

12.14 Status Report – Council Resolutions Update

Moved Cr Mark Osterstock S/- Cr Chris Grant

137/22

- 1. That the report be received and noted
- 2. The following completed items be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
22/03/2016	Ordinary Council	69/16	Land Acquisition Colonial Drive Norton Summit	Nil
26/03/2019	Ordinary Council	77/19	Randell's Cottages, Beavis Court, Gumeracha	Nil
27/04/2021	Ordinary Council	70/21	Green Organic Service Options	Nil
22/02/2022	Ordinary Council	37/22	Lobethal Bushland Park	Nil
22/03/2022	Ordinary Council	62/22	Caretaker Policy Review	Nil
26/04/2022	Ordinary Council	82/22	Petition - Property at Lobethal Road Lenswood	Nil
26/04/2022	Ordinary Council	83/22	Petition - Randell's Cottages Gumeracha	Nil
26/04/2022	Ordinary Council	99/22	Policy Review - Tree Management	Nil
26/04/2022	Ordinary Council	107/22	Appointment of CAP Independent Members - Duration of Confidentiality	Nil
26/04/2022	Ordinary Council	89/22	2022-2023 Long Term Financial Plan for Adoption	Nil

26/04/2022	Ordinary Council	91/22	Free Camping Expression of Interest	Nil
17/05/2022	Special Council	112/22	SHLGA Draft 22- 23 Budget and Member Contributions	Nil
17/05/2022	Special Council	113/22	AHRWMA Draft 22-23 Annual Business Plan & Budget	Nil
17/05/2022	Special Council	114/22	East Waste Draft 22-23 Annual Business Plan & Budget	Nil

Carried unanimously
Carried unanimously

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Fire Hydrant Location and Maintenance

Moved Cr John Kemp S/- Cr Linda Green

138/22

Council resolves that the report be received and noted.

Carried unanimously

14. QUESTIONS WITHOUT NOTICE

Cr Ian Bailey

- 1. Is there a charge for changing owner details on a property?
- 2. Do events require WZTM? and is there a requirement for an electrician to connect power to an event?

Cr Leith Mudge

1. Who is responsible for burnt out and or abandoned vehicles?

Cr Herrmann

1. Progress report on the Amy Gillett Bikeway?

Cr Andrew Stratford

1. Near Miss Junction of Tiers Road and Onkaparinga Valley Road, is there an update from DIT?

Cr Mark Osterstock

1. What are the requirements for Corflute signage removal following the Federal Election?

15. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Mayor accepted the following Motion Without Notice.

15.1 Congratulations to new Prime Minister, Hon Anthony Albanese MP

Moved Cr Leith Mudge S/- Cr John Kemp

139/22

- Council congratulates the new Albanese Labor Government on its recent victory in the 2022 Federal Election. Council looks forward to working with the new government to make the Adelaide Hills an even greater place to live, work and play.
- 2. A copy of this motion to be forwarded by the Mayor to the new Prime Minister, The Honourable Anthony Albanese MP.
- 3. Council congratulates Rebekha Sharkie MP as the re-elected Federal Member for Mayo in the 2022 Federal Election. Council looks forward to working with Rebekha Sharkie MP to make the Adelaide Hills an even greater place to live, work and play.
- 4. A copy of this motion to be forwarded by the Mayor to the Rebekha Sharkie MP.

Carried unanimously

15.2 Fenced Dog Park for Woodside

Moved Cr Malcolm Herrmann S/- Cr Kirsty Parkin

140/22

Council resolves that, in line with the Council's *Dog and Cat Management Plan 2018-2022*, the CEO provides a report to Council by 27 October 2022 on the feasibility of establishing a fenced dog park at Jacaranda Drive Woodside or another suitable location near Woodside.

	Carried unanimously
Mayor	28 June 2022

16. REPORTS

16.1 Council Member Function or Activity on the Business of Council

Mayor Jan-Claire Wisdom

- 27 April, Senator McLachlan tour of the AHC District especially looking at cycling and tourism infrastructure
- 4 May, Meeting with residents re Sheoak Rd Crafers West junction with main roads, Crafers West
- 9 May, Media call re Federal Govt announcement and Onkaparinga Council for upgrades to Mt Bold reservoir to improve water management in Onkaparinga catchment, Mt Bold
- 10 May, Media call re Federal Labour announcement for funding of new resources for CFS first response vehicles and bushfire signage in Mitcham and AHC council areas, Belair
- 13 May, Farewell to Marc Salver, Director Development & Regulatory Services, Stirling
- 15 May, Longwood Hall bushfire history exhibition, Longwood
- 17 May, Summit Volunteers thank you lunch, Norton Summit
- 20 May, Discussions with LGA SA CEO re supporting Ukrainian communities
- 22 May, Opening of new GP clinic, Stirling

Cr Malcolm Herrmann

- 30 April, Presentation of ANZAC medal, Gumeracha
- 2 May, Neighbourhood Watch, Gumeracha
- 15 May, 180th Anniversary Lutheran Church, Lobethal

Cr Linda Green

- 18th May, Fabrik, worker gathering themes of display
- 5 May, Lutheran Women of SA and NT convention, Lobethal
- 15 May, Lobethal 180th Anniversary

16.2 Reports of Members as Council/Committee Representatives on External Organisations

Mayor Jan-Claire Wisdom

• 2 May, GAROC Board meeting, Adelaide

Cr Linda Green

- 27 April, East Waste Audit
- 5 May, East Waste Board meeting

16.3 CEO Report

Andrew Aitken, CEO, provided Council with a verbal Corporate Update.

17. REPORTS OF COMMITTEES

17.1 Council Assessment Panel – 11 May 2022

9.33pm Cr Linda Green declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by members of the Council' in relation to Item 17.1 and left the Chamber.

Moved Cr John Kemp S/- Cr Ian Bailey

141/22

That the minutes of the Council Assessment Panel meeting of 11 May 2022 as distributed, be received and noted.

Carried unanimously

9.34pm Cr Linda Green returned to the meeting

17.2 Audit Committee

Nil

17.3 CEO Performance Review Panel – 12 May 2022

Moved Cr Mark Osterstock S/- Cr Chris Grant

142/22

That the minutes of the CEO Performance Review Panel meeting of 12 May 2022 as distributed, be received and noted.

Carried unanimously

18. CONFIDENTIAL ITEMS

Nil

19. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 28 June 2022 from 6.30pm at 63 Mt Barker Road, Stirling.

20. CLOSE MEETING

The meeting closed at 9.34pm.