# In Attendance

#### Presiding Member Geoff Parsons

#### Members

Ross Bateup Paul Mickan Myles Somers John Kemp

## In Attendance

Melissa Bright Deryn Atkinson James Booker Melanie Scott Karen Savage Acting Director Development & Regulatory Services Assessment Manager Team Leader Statutory Planning Senior Statutory Planner Minute Secretary

# 1. Commencement

The meeting commenced at 6.32pm

## 2. Opening Statement

"Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come".

## 3. Apologies/Leave of Absence

- 3.1 Apologies Nil
- 3.2 Leave of Absence Nil

#### 4. Previous Minutes

4.1 Meeting held 11 May 2022

The minutes were adopted by consensus of all members

That the minutes of the meeting held on 11 May 2022 be confirmed as an accurate record of the proceedings of that meeting.

5. Presiding Member's Report Nil

## 6. Declaration of Interest by Members of Panel

John Kemp advised that in relation to Item 9.3, as this is an Adelaide Hills Council development application, there could be a perceived conflict of interest. However, as he has had no discussions on this matter, it has not been brought to a Council meeting and there is no pecuniary benefit for him, he does not believe he has a conflict and will remain in the room and vote.

Paul Mickan advised that he has recently been engaged by The Barossa Council to undertake a planning project, to review policies which affect a small portion of the Adelaide Hills Council area, which includes the area south of Kersbrook which is within the Barossa Valley Character preservation district. As the applications before the CAP are not within this area he does not believe he has any conflict of interest in these matters and will remain in the room and vote.

The Presiding Member and Myles Somers advised that, in relation to Item 9.1, the organisations they work for have a contract with URPS to provide planning assessment services. This is a professional relationship only and will not influence their views one way or the other in respect of the development and they will remain in the room and vote.

## 7. Matters Lying on the Table/Matters Deferred

7.1 Matters Lying on the Table Nil

(22)

#### 7.2 Matters Deferred

# 7.2.1 Development Application 21015778 by ProHealthCare Stirling for alterations and additions to existing consulting rooms, car parking and landscaping at 104 Mount Barker Road, Stirling

Deferred from meeting 9 February 2022

*"That a decision on the matter be deferred to enable the applicant to provide the following information:* 

- 1) A site plan to scale that demonstrates all trees to be retained and removed, earthworks and a Tree Protection zone for Tree 18 based on arboricultural advice.
- 2) Clarification on the intensity of the use in relation to all the treatment and consulting rooms, and calculation of car parking provisions.
- 3) Traffic engineering report assessing the safety of the proposed two-way access and impact on traffic flow, including information regarding the collection of waste, on Mount Barker Road".

Refer to Item 9.1 of the Minutes

7.2.2 Development Application 21031474 by 14 Johnston Pty Ltd for construction of a three-level childcare centre (pre-school) with ancillary car parking, outdoor play areas and landscaping at 14 Johnston Street, Stirling

Deferred from meeting 9 March 2022

*"That a decision on the matter be deferred to enable the applicant to provide the following:* 

- 1) An acoustic report prepared by a suitably qualified professional.
- 2) A review of the car parking design and its relationship with the intensity of the land use, in consideration of staff, parents and children, and visitors to the site.
- *3) Preparation and provision of a Waste Management Plan which considers storage capacity, location and collection times.*
- 4) Consideration of built form in terms of overshadowing".

#### 8. Development Assessment Applications – Development Act Nil

9. Development Assessment Applications – Planning, Development and Infrastructure Act

# 9.1 Development Application 21015778 by ProHealthCare Stirling (Janari Pty Ltd) for alterations and additions to existing consulting rooms, car parking and landscaping at 104 Mount Barker Road, Stirling

#### 9.1.1 Representations

Representations heard previously at CAP meeting held on 9 February 2022.

The applicant's representative, David Bills (URPS), was invited to answer questions from the Panel electronically via Zoom Webinar.

## 9.1.2 Decision of Panel

## The following was adopted by consensus of all members

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 21015778 by ProHealthCare Stirling (Janari Pty Ltd) for alterations and additions to existing consulting rooms, car parking and landscaping at 104 Mount Barker Road, Stirling is granted Planning Consent subject to the following conditions:

## CONDITIONS

## **Planning Consent**

1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.

(23)

- 2) All car parking spaces, driveways and manoeuvring areas shall be designed, constructed, drained and line-marked in accordance with Australian Standard AS 2890.1:2004. Line marking and directional arrows shall be clearly visible and maintained in good condition at all times. Driveways, vehicle manoeuvring and parking areas shall be constructed of bitumen prior to occupation/commencement of the use and maintained in good condition at all times to the reasonable satisfaction of the Council.
- 3) The proposed development shall maintain a minimum of 30 vehicle parking spaces in accordance with the approved plans and details.
- 4) Landscaping including plantings shall be completed in the planting season following occupation and maintained in good health and condition at all times. Any such vegetation shall be replaced in the next planting season if and when it dies or becomes seriously diseased.
- 5) The development herein approved shall be connected to the existing sewer services with all relevant approvals including underfloor plumbing approved prior to the issue of Building Rules Consent and Development Approval.
- 6) Prior to Building Consent being granted the applicant shall prepare and submit to Council a final Siteworks Plan, Soil Erosion and Drainage Management Plan (SEDMP) and Construction Management Plan (CMP) for the site for Council's approval.

The Siteworks Plan shall accurately address the required levels across the site and the final stormwater plan.

The SEDMP shall comprise a site plan and design sketches that detail erosion control methods and installation of sediment collection devices that will prevent:

- a) soil moving off the site during periods of rainfall;
- b) Erosion and deposition of soil moving into the remaining native vegetation; and
- c) Soil transfer onto roadways by vehicles and machinery.

The works contained in the approved SEDMP shall be implemented prior to construction commencing and maintained to the reasonable satisfaction of Council during the construction period.

The CMP shall address amongst other things access and safety issues for employees, vehicle and general public during construction.

- 7) Prior to Building Rules Consent Being Granted the applicant is required to lodge and have approved a Section 221 application for works on Council land with regards to final footpath design and stormwater outlet (per the approved Civil Plan notes from MQZ Consulting Engineers).
- 8) A tree protection zone (TPZ) around 'regulated' tree 18 to be retained is required. The protection zone is to encompass the structural root zone of the tree and shall be determined by the project arborist. During construction each TPZ shall be fenced with 2.0 metre high chain mesh material with posts at 3 metre intervals and incorporate on the east and south sides a clearly legible sign displaying the words "Tree Protection Zone".

The following restrictions apply to the tree protection zone:

- a) No machine excavation is permitted.
- b) If any major roots (roots with a diameter greater than 25mm) are found outside the TPZ during construction the project arborist shall be contacted immediately to assess the situation.
- c) A layer of organic mulch to a depth of 100mm shall be placed over all root systems so as to assist with moisture retention and to reduce the impact of compaction.
- d) No material, equipment or temporary buildings shall be placed within any TPZ.
- e) No items shall be attached the tree including temporary service wires, nails, screws or any other fixing device.
- f) Supplementary watering shall be provided to the tree through any dry periods during and after the construction process. The tree is to be provided with a circular dripper system comprising 19mm polypipe, 4 litre per hour drippers spaced every 2 metres.
- g) Only landscaping, permeable paving or rubble paths shall occur in the TPZ, and only when all construction of the proposed alterations, additions and carparking has been completed. The area within the TPZ shall be retained at natural ground level and no additional soil or fill shall be placed within the zone.
- h) No other works shall occur within the TPZ without the consent of Council's Arborist during the life of the retained tree.
- i) Any services such as stormwater, sewer and electrical that enter the TPZ are to be excavated using non-destructive methods such as Hydro vac<sup>®</sup> or directional boring systems. This work is to be supervised by the project arborist. If any tree roots are discovered at this time, the project arborist is to assess and address accordingly.

#### **ADVISORY NOTES**

#### **General Notes**

- 1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) A decision of the Commission in respect of a development classified as restricted development in respect of which representations have been made under section 110 of the Act does not operate:
  - a. until the time within which any person who made any such representation may appeal against a decision to grant the development authorisation has expired; or
  - b. if an appeal is commenced:
    - i. until the appeal is dismissed, struck out or withdrawn; or
    - ii. until the questions raised by the appeal have been finally determined (other than any question as to costs).

## **Planning Consent**

This Planning Consent is valid for a period of twenty-four (24) months commencing from the date of the decision.

Building Consent must be applied for prior to the expiry of the DPC.

- 9.2 Development Application 22011041 by Construction Services Australia for single storey detached dwelling and combined fence and retaining walls (maximum height 3.2m) at 16 Balmoral Road, Woodside
  - 9.2.1 **Representations**

Nil

#### 9.2.2 Decision of Panel

The following was adopted by consensus of all members

(24)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 22011041 by Construction Services Australia for single storey detached dwelling and combined fence and retaining walls (maximum height 3.2m) at 16 Balmoral Road, Woodside is granted Planning Consent subject to the following conditions:

#### CONDITIONS

#### **Planning Consent**

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.
- 2) The external finishes to the dwelling herein approved shall be as follows:
  - WALLS:Austral 'Alloy' brickwork with rendered grey facade or similarROOF:Colorbond 'Wallaby' or similar
- 3) The driveway cross-over shall be a maximum of 6m wide, and shall be constructed in accordance with Council Standards SD11 & 13. Joins between new concrete works and bitumen are to be crack sealed to avoid seepage. Council Standards SD 11 & 13 can be found at: <u>https://www.ahc.sa.gov.au/Resident/roads-streetscapes-and-works/civil-designstandards</u>
- 4) All exposed excavations and fill as shown on the approved site plan shall be:
  - a) rounded off and battered to match and blend with the natural contours of the land;
  - b) covered with approximately 100mm of topsoil; and
  - c) planted with grass, shrubs or ground covers to avoid erosion and visual concerns prior to occupation of the approved dwelling to the reasonable satisfaction of Council.

- 5) Prior to construction of the approved development straw bales (or other soil erosion control methods as approved by Council) shall be placed and secured below areas of excavation and fill to prevent soil moving off the site during periods of rainfall.
- 6) All roof run-off generated by the development hereby approved shall be directed to a rainwater tank with overflow to the street to the satisfaction of Council within one month of the roof cladding being installed. All roof and hard paved water run-off shall be managed to prevent trespass onto adjoining properties.

Overflow from rainwater tanks is to be directed to the street (via a pump if necessary) or managed on-site to the satisfaction of Council using design techniques to the satisfaction of Council.

- 7) A supply of water independent of reticulated mains supply shall be available at all times for fire-fighting purposes:
  - a minimum supply of 2,000 (two thousand) litres of water shall be available for fighting purposes at all times; and
  - the water supply shall be located such that it provides the required water; and
  - the water supply shall be fitted with domestic fittings (standard household taps that enable an occupier to access a supply of water with domestic hoses or buckets for extinguishing minor fires); and
  - the water supply outlet shall be located at least 400mm above ground level for a distance of 200mm either side of the outlet; and
  - a water storage facility connected to mains water shall have an automatic float switch to maintain full capacity; and
  - where the water storage facility is an above-ground water tank, the tank (including any support structure) shall be constructed of non-combustible material.

## **ADVISORY NOTES**

## **General Notes**

1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.

- 2) Appeal rights General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This consent or approval will lapse at the expiration of 2 years from its operative date, subject to the below or subject to an extension having been granted by the relevant authority.
- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).
- 5) A decision of the Commission in respect of a development classified as restricted development in respect of which representations have been made under section 110 of the Act does not operate:
  - a. until the time within which any person who made any such representation may appeal against a decision to grant the development authorisation has expired; or
  - b. if an appeal is commenced:
    - i. until the appeal is dismissed, struck out or withdrawn; or
    - ii. until the questions raised by the appeal have been finally determined (other than any question as to costs).

## **Planning Consent**

This Planning Consent is valid for a period of twenty four (24) months commencing from the date of the decision.

Building Consent must be applied for prior to the expiry of the DPC.

| Moved | Myles Somers | Carried unanimously |
|-------|--------------|---------------------|
| S/-   | Ross Bateup  | (25)                |

That the Council Assessment Panel notes and receives the amended Plans provided separately to the agenda for consideration for Item 9.3.

# 9.3 Development Application 22005832 by Adelaide Hills Council (Property Section) for dwelling alterations and additions, carport, deck and 22,000L water storage tank at 22 Wright Road, Stirling

- 9.3.1 Representations Nil
- 9.3.2 **Decision of Panel**

The following was adopted by consensus of all members (26)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 22005832 by Adelaide Hills Council (Property Section) for dwelling alterations and additions, carport, deck and 22,000L water storage tank at 22 Wright Road, Stirling is granted Planning Consent subject to the following conditions:

## CONDITIONS

**Planning Consent** 

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.
- 2) External materials and colours shall match or complement those of the existing dwelling.
- 3) All roof runoff generated by the development hereby approved shall be managed on-site using design techniques such as:
  - Rainwater tanks
  - Grassed swales
  - Stone filled trenches
  - Small infiltration basins

Stormwater overflow management shall be designed so as to not permit trespass into the effluent disposal area. Stormwater shall be managed on site with no stormwater to trespass onto adjoining properties.

Conditions imposed by South Australian Country Fire Service under Section 122 of the Act

#### ACCESS TO HABITABLE BUILDING

4) 'The Planning and Design Code' Hazards (Bushfire – High Risk) Overlay (Performance Objective 6.2) details the mandatory requirements for 'Private' roads and driveways to facilitate safe and effective use, operation and evacuation for firefighting and emergency personnel and evacuation of residents, occupants and visitors where required. These requirements apply when the furthest point of the building is more than 60m from the nearest public road.

SA CFS has no objection to utilising the existing access driveway as detailed on drawing named PROPOSED SITE PLAN dated at last revision 18/02/2022 and upgraded, where necessary, to comply with the following conditions:

- The driveway shall be connected to a formed, all-weather public road with the transition area between the road and driveway having a gradient of not more than 7 degrees (1-in-8).
- Access to the building site shall be of all-weather construction, with a minimum formed road surface width of 3 metres and must allow forward entry and exit for large fire-fighting vehicles, to within 60m of the furthest point of the building.
- The all-weather road shall allow fire-fighting vehicles to safely enter and exit the allotment in a forward direction by incorporating either:
  - 1. A loop road around the building, OR
  - 2. A turning area with a minimum radius of 12.5 metres, OR
  - 3. A 'T' or 'Y' shaped turning area with a minimum formed length of 11 metres (for each 'leg') and minimum internal radii of 9.5 metres OR
  - 4. A 'U' shaped 'drive-through' option.
- Private access shall have minimum internal radii of 9.5 metres on all bends.
- Private access shall provide overhead clearances of not less than 4.0m horizontally and vertically between the driveway surface and overhanging branches or other obstructions, including buildings and/or structures.

#### WATER SUPPLY & ACCESS (to dedicated water supply)

5) Ministerial Building Standard MBS008 "Designated bushfire prone areas additional requirements" 2020, as published under the Planning, Development and Infrastructure Act 2016, provides the technical details of the dedicated water supply for bushfire fighting for the bushfire zone. The dedicated bushfire fighting water supply shall also incorporate the installation of a pumping system, pipe-work and fire-fighting hose(s) in accordance with MBS008.

'The Planning and Design Code' Hazards (Bushfire – High Risk) Overlay (Performance Objective 4.3) details the mandatory requirements for the site to provide a dedicated hardstand area in a location that allows fire fighting vehicles to safely access the dedicated water supply.

SA CFS has no objection to the proposed location for the dedicated water supply as detailed on drawing named PROPOSED SITE PLAN dated at last revision 18/02/2022, providing the outlet is positioned to comply with the following conditions:

- The water supply outlet shall be easily accessible and clearly identifiable from the access way and is no greater than 60m path of travel to the furthermost point of the building, to enable fire services to reach all parts of the building with no more than two lengths of hose from the hardstand area.
- The dedicated water supply and its location should be identified with suitable signage (i.e. blue sign with white lettering "FIRE WATER").
- Access to the dedicated water supply shall be of all-weather construction, with a minimum formed road surface width of 3 metres.
- Provision shall be made adjacent the water supply for a nominally level hardstand area (capable of supporting fire-fighting vehicles with a gross vehicle mass (GVM) of 21 tonnes) that is a distance equal to or less than 6 metres from the water supply outlet.
- SA CFS appliance's inlet is rear mounted; therefore the outlet/water storage shall be positioned so that the SA CFS appliance can easily connect to it rear facing.
- A gravity fed water supply outlet may be remotely located from the above ground tank to provide adequate access.
- All non-metal water supply pipes for bushfire fighting purposes (other than flexible connections and hoses for fire-fighting) shall be buried below ground to a minimum depth of 300mm with no non-metal parts above ground level.
- All water supply pipes for draughting purposes shall be capable of withstanding the required pressure for draughting.

Please note that where the water supply is an above-ground water tank, the tank (including any support structure) must be constructed of non-combustible material, such as concrete or metal.

#### MAINTAIN AN ASSET PROTECTION ZONE (APZ) - VEGETATION MANAGEMENT

6) 'The Planning and Design Code' Hazards (Bushfire – High Risk) Overlay (Performance Objective 4.2) details the mandatory requirements to establish and maintain an asset protection zone. As such, landscaping shall include bushfire protection features that will prevent or inhibit the spread of bushfires and minimise the risk to life and/or damage to buildings and property and maintain a fuel reduced zone for safe movement of occupants and fire fighters.

SA CFS has no objection to the location and extent of the asset protection zone as detailed on submission named 22 Wright Rd, Stirling Vegetation Clearance (CFS RFI and Adelaide Hills Council Response) dated 08/04/2022, providing it complies with the following conditions:

- Vegetation management shall be established and maintained within a minimum of 27 metres of the habitable building, except to the north where the minimum distance shall be 35 meters, as follows:
  - The number of trees and understorey plants existing and to be established within the VMZ shall be reduced and maintained such that when considered overall a maximum coverage of 30% is attained, and so that the leaf area of shrubs is not continuous. Careful selection of the vegetation will permit the 'clumping' of shrubs where desirable, for diversity, and privacy and yet achieve the 'overall maximum coverage of 30%'.
  - 2. Reduction of vegetation shall be in accordance with SA Native Vegetation Act 1991 and SA Native Vegetation Regulations 2017.
  - 3. Trees and shrubs shall not be planted closer to the building(s) than the distance equivalent to their mature height.
  - 4. Trees and shrubs must not overhang the roofline of the building, touch walls, windows or other elements of the building.
  - 5. Shrubs must not be planted under trees and must be separated by at least 1.5 times their mature height from the trees' lowest branches.
  - 6. Grasses within the zone shall be reduced to a maximum height of 10cm during the Fire Danger Season.
  - 7. No understorey vegetation shall be established within 2 metres of the habitable building (understorey is defined as plants and bushes up to 2 metres in height).

- 8. Flammable objects such as plants, mulches and fences must not be located adjacent to vulnerable parts of the building such as windows, decks and eaves
- 9. The VMZ shall be maintained to be free of accumulated dead vegetation.
- A single row of trees or shrubs are permitted closer to the building than their mature height for screening purposes, providing they are not connected to other hazardous vegetation, are not within close proximity of timber building elements, windows and doors and do not touch or overhang any part of the building. Screening plants should have low flammability characteristics, be kept in optimum health, pruned regularly and any dead vegetation removed.

#### **ADVISORY NOTES**

#### **General Notes**

- No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This consent or approval will lapse at the expiration of 2 years from its operative date, subject to the below or subject to an extension having been granted by the relevant authority.
- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).
- 5) A decision of the Commission in respect of a development classified as restricted development in respect of which representations have been made under section 110 of the Act does not operate:

- a. until the time within which any person who made any such representation may appeal against a decision to grant the development authorisation has expired; or
- b. if an appeal is commenced:
  - i. until the appeal is dismissed, struck out or withdrawn; or
  - ii. until the questions raised by the appeal have been finally determined (other than any question as to costs).

#### **Planning Consent**

1) This Planning Consent is valid for a period of twenty four (24) months commencing from the date of the decision.

Building Consent must be applied for prior to the expiry of the DPC.

Advisory Notes imposed by South Australian Country Fire Service under Section 122 of the Act

# **BUILDING CONSIDERATIONS**

2) Ministerial Building Standard MBS008 "Designated bushfire prone areas additional requirements" 2020, as published under the Planning, Development and Infrastructure Act 2016 applies to this site.

Please refer to the National Construction Code (NCC), relevant standards and state provisions for construction requirements and performance provisions.

A site Bushfire Attack Level (BAL) assessment was conducted in accordance with the NCC and Australian Standard<sup>™</sup>3959 (AS3959) "Construction of Buildings in Bushfire Prone Areas".

Category of Bushfire Attack Level: BAL 29 - This BAL rating is conditional upon the establishment and maintenance of an Asset Protection Zone, in accordance with the Asset Protection Zone – Vegetation Management condition of consent placed on the planning consent with the same application reference and in accordance with "22 Wright Rd, Stirling Vegetation Clearance (CFS RFI and Adelaide Hills Council Response)" dated 08/04/2022.

This report is considered relevant at the date of assessment with respect to the proposed Site Plan, dated 18/02/2022 and shall not be considered as SA CFS endorsement of any subsequent development.

## 10. Development Assessment Applications – Review of Decisions of Assessment Manager Nil

## 11. ERD Court Appeals

The Assessment Manager provided the Panel with a verbal update on current ERD Court Appeals.

12. Policy Issues for Advice to Council Nil

## 13. Other Business

- 13.1 There was discussion in relation to the history of the Zoning for the Crest Land Division.
- 13.2 The Presiding Member formally welcomed Myles Somers as the new Independent Member for the next term of the Panel, noting his experience as a Planner and Manager.
- 14. Order for Exclusion of the Public from the Meeting to debate Confidential Matters Nil

# 15. Confidential Item

Nil

# 16. Next Meeting

The next ordinary Council Assessment Panel meeting will be held on Wednesday 13 July 2022.

#### 17. Close meeting

The meeting closed at 7.24pm.