



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

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|-----------------------------|
| Councillor Ian Bailey |
| Councillor Kirilee Boyd |
| Councillor Nathan Daniell |
| Councillor Pauline Gill |
| Councillor Chris Grant |
| Councillor Linda Green |
| Councillor Malcolm Herrmann |
| Councillor John Kemp |
| Councillor Leith Mudge |
| Councillor Mark Osterstock |
| Councillor Kirsty Parkin |
| Councillor Andrew Stratford |

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 27 September 2022
6.00pm – note change of time
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

Andrew Aitken
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 27 September 2022
6.00pm note change of time
63 Mt Barker Road Stirling

ORDER OF BUSINESS

CARETAKER from 6 September 2022

1. COMMENCEMENT

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology
Apologies were received from

3.2. Leave of Absence

Mayor Wisdom – 30 September to 23 October 2022 (to be resolved)

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 23 August 2022

That the minutes of the ordinary meeting held on 23 August 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Special Council Meeting – 20 September 2022

That the minutes of the special meeting held on 20 September 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
Nil
- 8.2. Deputations
 - 8.2.1. Bridgewater Primary School – Barb Jenkins & Carly Young
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

Nil

10. QUESTIONS ON NOTICE

- 10.1. SA Water Hydrant Locations (Cr John Kemp)
Has there been any further response from SA Water as to when the inclusion of Fire Plug and Hydrant locations will be available on the State Government website LocationSAMapViewer?
- 10.2. Bushfire Resilience Grant Program (Cr Andrew Stratford)
 - 1. *What is the status of progress with the bushfire resilience program which the Council recently received government grants to establish?*
 - 2. *How will the community be engaged in the program and will there be opportunities for community generated initiatives and ideas to be supported?*
 - 3. *Are there expenditure deadlines which apply to programs or initiatives under this program?*

11. MOTIONS ON NOTICE

11.1. Options to reduce traffic congestion Bridgewater Primary School (Cr John Kemp)

1. *Council explores the options to reduce traffic congestion and improve child safety in the vicinity of Bridgewater Primary School including:*
 - i. *Contacting the owners of 23 Morella Grove Bridgewater (CT 5473/109) to discuss the possibility of purchasing a section of their property along the southern end of Lezayre Avenue as shown in Appendix 1.*
 - ii. *Writing to the Department of Education, the Department for Infrastructure and Transport and to Bridgewater Primary School to determine the possibility of transferring a section of Department of Education land to become an extension of Morella Grove as shown in Appendix 2.*
2. *A report be presented to Council on the results of the exploration of the options.*

11.2. Coach Parking (Cr Kirsty Parkin)

I move that the CEO prepares a report into the viability of a Coach Parking space in Stirling.

12. ADMINISTRATION REPORTS – DECISION ITEMS

12.1. Council Submission on Miscellaneous Technical Enhancement Code Amendment

1. *That the report be received and noted*
2. *To approve the Adelaide Hills Council submission on the Miscellaneous Technical Enhancement Code Amendment as contained in Appendix 1*
3. *That the Chief Executive Officer be authorised to make any additional non-substantive technical additions and minor amendments to the submission prior to lodgement with the State Planning Commission no later than 30 September 2022.*

12.2. Regional Public Health and Wellbeing Plan

1. *That the report be received and noted.*
2. *To adopt Council's individual 'top actions' in the S&HLGA's Regional Public Health and Wellbeing Plan 2022-27 as per Appendix 1.*
3. *To adopt the joint 'focus areas for collaboration' in the S&HLGA's Regional Public Health and Wellbeing Plan 2022-27 as per Appendix 1.*

12.3. Confidential Items Review

Refer to Agenda Report

12.4. Acting Chief Executive Officer – Appointment to the Southern & Hills Local Government Association and the declaration of Conflicts of Interest

1. *That the report be received and noted*
2. *To appoint Mr David Waters as a Board Member of the Southern & Hills Local Government Association from 30 September 2022 and to advise the Association of the appointment.*
3. *To acknowledge the disclosure of interests contained in this report and to authorise the Acting Chief Executive Officer (designate), Mr David Waters, to act in the course of his official duties in relation to the following matters/entities:*
 - a. *Walking SA Inc.*
 - b. *Adelaide Hills Tourism*
 - c. *Australia Day Council of South Australia (ADCSA)*
 - d. *South Australian Cricket Association (SACA)*
 - e. *Aldgate Netball Club*

- 12.5. Status Report – Council Resolutions Update
Refer to Agenda Report

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

Nil

14. QUESTIONS WITHOUT NOTICE

15. MOTIONS WITHOUT NOTICE

16. REPORTS

- 16.1. Council Member Function or Activity on the Business of Council
- 16.2. Reports of Members/Officers as Council Representatives on External Organisations
- 16.3. CEO Report

17. REPORTS OF COMMITTEES

- 17.1. Council Assessment Panel – 14 September 2022
That the minutes of the CAP meeting held on 14 September 2022 as supplied, be received and noted.
- 17.2. Boundary Change Committee - 25 August 2022
That the minutes of the Audit Committee meeting held on 25 August 2022 as supplied, be received and noted
- 17.3. Audit Committee
Nil

- 17.3.1. Audit Committee Recommendation to Council
 - 1. *That the report be received and noted*
 - 2. *To adopt the revised Strategic Internal Audit Plan 2018/19-22/23 v1.11*

- 17.4. CEO Performance Review Panel
 - Nil*

18. CONFIDENTIAL ITEMS

- 18.1. CEOPRP Independent Member

19. NEXT MEETING (to be resolved)

Tuesday 25 October 2022, 6.00pm, 63 Mt Barker Road, Stirling

20. CLOSE MEETING

Council Meeting & Workshops 2022

| DATE | TYPE | LOCATION | MINUTE TAKER |
|----------------------|--------------------------|----------|--------------|
| OCTOBER 2022 | | | |
| 11 October | Workshop | Woodside | N/A |
| 12 October | CAP | TBA | Karen Savage |
| 13 October | CEO Performance Review | Stirling | TBA |
| 17 October | Audit Committee | Stirling | TBA |
| 18 October | Professional Development | Stirling | N/A |
| 25 October | Council | Stirling | Pam Williams |
| NOVEMBER 2022 | | | |
| 9 November | CAP | TBA | Karen Savage |
| 22 November | Swearing In Ceremony | Stirling | N/A |
| 29 November | Council | Stirling | Pam Williams |
| DECEMBER 2022 | | | |
| 6 December | Workshop | Woodside | N/A |
| 13 December | Professional Development | Stirling | N/A |
| 14 December | CAP | TBA | Karen Savage |
| 20 December | Council | Stirling | Pam Williams |

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Councillor:

Date:

Meeting name:

Agenda item no:

1. I have identified a conflict of interest as:

MATERIAL ☐ ACTUAL ☐ PERCEIVED ☐

MATERIAL: Conflict arises when a council member or a nominated person will gain a benefit or suffer a loss (whether directly or indirectly and whether pecuniary or personal) if the matter is decided in a particular manner. If declaring a material conflict of interest, Councillors must declare the conflict and leave the meeting at any time the item is discussed.

ACTUAL: Conflict arises when there is a conflict between a council member's interests (whether direct or indirect, personal or pecuniary) and the public interest, which might lead to decision that, is contrary to the public interest.

PERCEIVED: Conflict arises in relation to a matter to be discussed at a meeting of council, if a council member could reasonably be taken, from the perspective of an impartial, fair-minded person, to have a conflict of interest in the matter – whether or not this is in fact the case.

2. The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

3. I intend to deal with my conflict of interest in the following transparent and accountable way:

☐ I intend to **leave** the meeting *(mandatory if you intend to declare a Material conflict of interest)*

OR

☐ I intend to **stay** in the meeting *(complete part 4) (only applicable if you intend to declare a Perceived (Actual conflict of interest)*

4. The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be filled in. Ensure sufficient detail is recorded of the specific circumstances of your interest.)

and that I will receive no benefit or detriment direct or indirect, personal or pecuniary from considering and voting on this matter.

CONFLICTS MUST ALSO BE DECLARED VERBALLY DURING MEETINGS

Governance use only: Member voted FOR/AGAINST the motion.



Ordinary Business Matters

A **material, actual** or **perceived** Conflict of Interest does not apply to a matter of ordinary business of the council of a kind prescribed by regulation.

The following ordinary business matters are prescribed under Regulation 8AAA of the Local Government (General) Regulations 2013.

- (a) the preparation, discussion, conduct, consideration or determination of a review under section 12 of the Act
- (b) the preparation, discussion, adoption or revision of a policy relating to allowances and benefits payable to members if the policy relates to allowances and benefits payable equally to each member (rather than allowances and benefits payable to particular members or particular office holders)
- (c) the preparation, discussion, adoption or alteration of a training and development policy under section 80A of the Act
- (d) the preparation, discussion, adoption or amendment of a strategic management plan under section 122 of the Act
- (e) the adoption or revision of an annual business plan
- (f) the adoption or revision of a budget
- (g) the declaration of rates (other than a separate rate) or a charge with the character of a rate, and any preparation or discussion in relation to such a declaration
- (h) a discussion or decision of a matter at a meeting of a council if the matter—
 - (i) relates to a matter that was discussed before a meeting of a subsidiary or committee of the council
 - (ii) the relevant interest in the matter is the interest of the council that established the committee or which appointed, or nominated for appointment, a member of the board of management of the council subsidiary or regional subsidiary.
- (2) For the purposes of section 75(3)(b) of the Act, a member of a council who is a member, officer or employee of an agency or instrumentality of the Crown (within the meaning of section 73(4) of the Act) will not be regarded as having an interest in a matter before the council by virtue of being a member, officer or employee.

Engagement and membership with groups and organisations exemption

A member will not be regarded as having a conflict of interest **actual** or **perceived** in a matter to be discussed at a meeting of council by reason only of:

- an engagement with a community group, sporting club or similar organisation undertaken by the member in his or her capacity as a member; or membership of a political party
- membership of a community group, sporting club or similar organisation (as long as the member **is not** an office holder for the group, club or organisation)
- the member having been a student of a particular school or his or her involvement with a school as parent of a student at the school
- a nomination or appointment as a member of a board of a corporation or other association, if the member was nominated for appointment by a Council.

However, the member will still be required to give careful consideration to the nature of their association with the above bodies. Refer Conflict of Interest Guidelines.

For example: If your **only** involvement with a group is in your role as a Council appointed liaison as outlined in the Council appointed liaison policy, you will not be regarded as having a conflict of interest actual or perceived in a matter, and are NOT required to declare your interest.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the depute has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.

Item 4 Minutes of Council

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

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|-----------------------------|
| Councillor Ian Bailey |
| Councillor Kirrilee Boyd |
| Councillor Nathan Daniell |
| Councillor Pauline Gill |
| Councillor Linda Green |
| Councillor Malcolm Herrmann |
| Councillor John Kemp |
| Councillor Leith Mudge |
| Councillor Mark Osterstock |
| Councillor Kirsty Parkin |
| Councillor Andrew Stratford |

In Attendance:

| | |
|-------------------|---|
| Andrew Aitken | Chief Executive Officer |
| Terry Crackett | Director Corporate Services |
| Ashley Curtis | A/Director Infrastructure & Operations |
| Natalie Armstrong | Director Development & Regulatory Services |
| David Waters | Director Community Capacity |
| Lachlan Miller | Executive Manager Governance & Performance |
| Lynne Griffiths | Community & Cultural Development Officer |
| Karen Cummings | Manager Property Services |
| Renee O'Connor | Coordinator Sport and Recreation |
| Mike Carey | Manager Financial Services |
| John McArthur | Manager Sustainability Waste & Emergency Management |
| Megan Sutherland | Executive Manager Organisational Development |
| Steven Watson | Governance & Risk Coordinator |
| Pam Williams | Minute Secretary |

1. COMMENCEMENT

The meeting commenced at 6.33pm.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. Apology

Nil

3.1 Leave of Absence

- Cr Chris Grant 29 July 2022 to 26 September 2022, approved at Council 26 July 2022

Moved Cr Pauline Gill

S/- Cr Mark Osterstock

203/22

- 1 That a Leave of Absence from all duties of office be granted to Mayor Jan-Claire Wisdom from 22 September to 14 October 2022.**
- 2 That any committee, panel or advisory group membership currently held by Mayor Jan-Claire Wisdom be undertaken by the Deputy during the leave of absence.**

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| Carried Unanimously |
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3.2 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 26 July 2022

Moved Cr Malcolm Herrmann

S/- Cr Nathan Daniell

204/22

That the minutes of the Ordinary Council meeting held on 26 July 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

4.2 Special Council Meeting – 9 August 2022

**Moved Cr Linda Green
S/- Cr Mark Osterstock**

205/22

**That the minutes of the Special Council meeting held on 9 August 2022 as supplied,
be confirmed as an accurate record of the proceedings of that meeting.**

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| Carried Unanimously |
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5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 Perceived Conflict of Interest, Cr Malcolm Herrmann, Item 12.2 Community & Recreation Facility Grants 2022-2023 Recommendations

Under Section 75A of the *Local Government Act 1999* Cr Malcolm Herrmann disclosed a Perceived (Section 75) Conflict of Interest in Item 12.2, the nature of which is as follows:

- Cr Herrmann's brother is President of the Lobethal Centennial Hall Management Committee

Cr Herrmann intends to leave the Chamber when this item is discussed.

5.2 Perceived Conflict of Interest, Cr Malcolm Herrmann, Item 12.7 Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation

Under Section 75A of the *Local Government Act 1999* Cr Malcolm Herrmann disclosed a Perceived (Section 75) Conflict of Interest in Item 12.7, the nature of which is as follows:

- Cr Herrmann's property is connected to the CWM Scheme

Cr Herrmann advised that as the Item relates to the approval of the Draft Asset Management Plan for public consultation he believes that he is able to manage the conflict and therefore intends to remain in the Chamber when this item is discussed.

5.3 Perceived Conflict of Interest, Cr Andrew Stratford, Item 12.7 Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation

Under Section 75A of the *Local Government Act 1999* Cr Andrew Stratford disclosed an Perceived (Section 75) Conflict of Interest in Item 12.7, the nature of which is as follows:

- Cr Stratford owns a property connected to the CWM Scheme

Cr Stratford intends to remain in the Chamber when this item is discussed.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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5.4 Material Conflict of Interest, Cr Andrew Stratford, Item 12.2 Community & Recreation Facility Grants 2022-2023 Recommendations

Under Section 75A of the *Local Government Act 1999* Cr Andrew Stratford disclosed a Material (Section 74) Conflict of Interest in Item 12.2, the nature of which is as follows:

- Cr Stratford is a member of the management committee of the Woodside Hall as well as the Woodside Recreation Grounds

Cr Stratford intends to leave the Chamber when this item is discussed.

5.5 Material Conflict of Interest, Cr Mark Osterstock, Item 12.2 Community & Recreation Facility Grants 2022-2023 Recommendations

Under Section 75A of the *Local Government Act 1999* Cr Mark Osterstock disclosed a Material (Section 74) Conflict of Interest in Item 12.2, the nature of which is as follows:

- Cr Osterstock is an employee of the Crown (SA Police) in relation to the SA Police Pistol Club

Cr Osterstock intends to leave the Chamber when this item is discussed.

5.6 Material Conflict of Interest, Cr Linda Green, Item 12.2 Community & Recreation Facility Grants 2022-2023 Recommendations

Under Section 75A of the *Local Government Act 1999* Cr Linda Green disclosed a Material (Section 74) Conflict of Interest in Item 12.2, the nature of which is as follows:

- Cr Green is a member of the Lobethal Centennial Hall

Cr Green intends to leave the Chamber when this item is discussed.

5.7 Material Conflict of Interest, Cr Linda Green, Item 12.7 Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation

Under Section 75A of the *Local Government Act 1999* Cr Linda Green disclosed a Material (Section 74) Conflict of Interest in Item 12.7, the nature of which is as follows:

- Cr Green owns a property at Mt Torrens that is connected to the CWM Scheme

Cr Green intends to leave the Chamber when this item is discussed.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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63 MT BARKER ROAD STIRLING**

6. PRESIDING MEMBER'S OPENING REMARKS

Mayor Jan-Claire Wisdom welcomed everyone to the meeting and advised there was a large agenda tonight.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

8.2 Deputations

Nil

8.3 Public Forum

Nil

9. PRESENTATIONS

Nil

10. QUESTIONS ON NOTICE

10.1 Flammable aluminium composite external cladding panels (Cr Malcolm Herrmann)

1. Since 2017, how many buildings within the council area have been identified as containing flammable aluminium composite panel cladding?
2. What action has been taken to eliminate any public safety risk?
3. Are there any buildings which still require rectification work?
4. Is there any existing reporting mechanism for advising members on this issue?

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Officer's Response, Natalie Armstrong, Director Development & Regulatory Services

1. Since 2017, how many buildings within the council area have been identified as containing flammable aluminium composite panel cladding?

All local government councils were required to undertake a building audit relating to residential buildings over 2 storeys (including hotels, motels, apartments and aged care facilities) hospitals, schools and assembly buildings with aluminium composite panel cladding to their facades. Three (3) buildings have been identified in the Adelaide Hills Council area as potentially containing flammable aluminium composite panel cladding to the exterior façade of the selected group of buildings.

2. What action has been taken to eliminate any public safety risk?

Due to the existing legislative processes and provisions within the repealed Development Act 1993 and more recently Planning, Development & Infrastructure Act 2016, it was agreed that Council's Building Fire Safety Committee's (BFSC) having the experience and skills in fire and life safety would be best placed to conduct the building audit. The BFSC have undertaken both desktop audits of the three (3) identified buildings and conducted inspections of the exterior elevations of these buildings in an attempt to establish the products approved have been installed and that no unauthorised product substitution has occurred. Post audit, one (1) of the buildings identified has received development approval for the complete removal of all combustible cladding to the exterior façade and replacement with a non-combustible material, these works are being monitored by the BFSC.

3. Are there any buildings which still require rectification work?

Two (2) of the identified buildings are working collaboratively with the Building Fire Safety Committee in establishing what, if any, action is required to mitigate any risk identified, including testing of the cladding material to establish if it is aluminium composite panelling

4. Is there any existing reporting mechanism for advising members on this issue?

As part of Council's Annual Business Plan, the Building Fire Safety Committee reports on its activities throughout the year, which includes an update on the works associated with flammable aluminium composite panel cladding.

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11. MOTIONS ON NOTICE

11.1 Undergrounding of Power Lines Lobethal, Mt Torrens and Woodside

Moved Cr Malcolm Herrmann
S/- Cr Andrew Stratford

206/22

That the CEO investigates the potential for undergrounding of power lines in:

- Main Street and portion of Lobethal Road, Lobethal;
- Onkaparinga Valley Road (Main Street) Woodside; and
- Townsend Street, Mount Torrens

and, after consultation with the Power Lines Environment Committee, provides a report to Council by 28 February 2023.

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| Carried Unanimously |
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12. OFFICER REPORTS – DECISION ITEMS

12.1 Community Development Grant 2022-23 Recommendations

Moved Cr Kirsty Parkin
S/- Cr Linda Green

207/22

Council resolves:

1. That the report be received and noted.
2. That Council approve the awarding of Community Development Grants for 2022-2023 totalling \$37,270.00 as follows:

| | | |
|--|---|------------|
| South Australian Athletic League | Conduct an all-abilities event | \$2,500.00 |
| Adelaide Hills Cycling Club | Purchase safety lights and timing system | \$2,352.00 |
| Kersbrook Soldiers Memorial Park Community & Sports Club | Replace air conditioner in volunteer run op shop | \$2,500.00 |
| Gumeracha & Districts Community Resilience Group | Disaster resilience and preparedness calendar | \$2,400.00 |
| Cudlee Creek Soldiers Memorial Ground & Hall | Display to recognise local veterans and service personnel | \$2,500.00 |

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| | | |
|---|---|-------------------|
| Sixth Creek Catchment Group | Redevelopment of the Sixth Creek Catchment Group website | \$2,500.00 |
| Save Our Wildlife Foundation | Rescue equipment for possums, birds and koalas | \$2,475.00 |
| The Forest Range & Lenswood History Group | Software system to allow online access to collection | \$2,500.00 |
| Top of the Torrens Gallery Incorporated | Create and install public artwork in front garden area | \$2,500.00 |
| Hills Little Athletics Centre | Outdoor shade with logo | \$1,748.00 |
| Scout Social & Service Group, Scouts Australia S.A. Branch | Heritage interpretation and meeting place | \$2,500.00 |
| Longwood Bradbury Progress Association | Recovery and resilience activities for community impacted by Cherry Gardens bushfire. | \$2,100.00 |
| Gumeracha Group CFS Cadets | Woodhouse event for x 45 cadets from Gumeracha, Birdwood, Cudlee Creek and Mount Torrens | \$2,500.00 |
| Adelaide Hills Hawks Football Club | Cultural workshops and unique playing strip to support Indigenous Round | \$2,500.00 |
| Aldgate Brigade of the SA Country Fire Service | Television for community engagement and education programs | \$1,195.00 |
| Parents and Friends Group Basket Range Primary School | Reconciliation Through Action workshops for children in the region | \$2,500.00 |

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| Carried Unanimously |
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Cr Malcolm Herrmann declared a Perceived Conflict of Interest at Agenda Item 4 'Declaration of Interest by Members of the Committee' in relation to Item 12.2.
6.56pm Cr Herrmann left the Chamber.

Cr Mark Osterstock, Cr Linda Green and Cr Andrew Stratford declared a Material Conflict of Interest at Agenda Item 4 'Declaration of Interest by Members of the Committee' in relation to Item 12.2.
6.56pm Cr Osterstock, Cr Green and Cr Stratford left the Chamber.

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12.2 Community & Recreation Facility Grants 2022-2023 Recommendations

Moved Cr John Kemp
S/- Cr Leith Mudge

208/22

Council resolves:

1. That the report be received and noted
2. That Council approves the awarding of Community Recreation and Facility Grants for 2022-2023 totalling \$179,910.10 as follows.

| | | |
|---|------------------------------------|-------------|
| Mylor Citizens Friendship Club | Solar power storage battery | \$9,953.90 |
| Oakbank Golf Club | Upgrade of golf course pathways | \$13,000.00 |
| Lobethal Centennial Hall | Centennial Hall interior repaint | \$16,000.00 |
| Cudlee Creek Tennis Club | Wheelchair ramp and retaining wall | \$21,010.00 |
| Lobethal Bowling Club | Resurface playing green | \$36,500.00 |
| Uraidla Bowling Club | Car park entrance upgrade | \$3,000.00 |
| The Gumeracha and District Bowling Club | Safety paving | \$8,800.00 |
| Lobethal Recreation Ground Sports Club | Fitout of community kitchen | \$6,000.00 |
| Montacute Progress Association | Reverse cycle air conditioning | \$6,700.00 |
| Gumeracha Sporting Club | Oval drainage | \$6,046.20 |
| Scott Creek Progress Association | New kitchen in Scott Creek Hall | \$9,500.00 |
| Uraidla Districts Football Club | Uraidla Oval lighting upgrade | \$36,500.00 |
| Torrens Valley Little Athletics Centre | Equipment storage | \$4,400.00 |
| South Australia Police Pistol Club | Toilet block | \$2,500.00 |

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| Carried unanimously |
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6.57pm Cr Herrmann, Cr Osterstock, Cr Stratford and Cr Green returned to the Chamber

ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING

12.3 Proposed Road Closure – Unmade Public Road adjacent to 9 Fidlers Hill Road Inglewood

Moved Cr Malcolm Herrmann

S/- Cr Kirsty Parkin

209/22

Council resolves:

1. That the report be received and noted;
2. The land marked "A" in Preliminary Plan No. 22/0025 (known as the Road Land) be declared surplus to Council's requirements;
3. That the Chief Executive, or his delegate, are authorised to negotiate with the owners of 9 Fidlers Hill Road, Inglewood for the sale and transfer of the piece marked "A" in Preliminary Plan No. 22/0025 for the sum of \$27,250 plus GST, together with all fees and charges associated with the road closure process;
4. Subject to agreement from the owner of 9 Fidlers Hill Road, Inglewood to purchase the Road Land for the sum of \$27,250.00 plus GST, to make a Road Process Order pursuant to the *Roads (Opening & Closing) Act 1991* to close and merge the pieces of land identified as "A" in the Preliminary Plan No. 22/0025 attached to this report with Section 171 Hundred of Para Wirra comprised in Certificate of Title Volume 5426 Folio 204;
5. That upon the deposit of the Road Closure, the land will be excluded from the classification of Community Land and not be included in Council's Community Land Register;
6. Council staff to provide advice to the new landowner on how to best manage the biodiversity values of the site. If Agreement is not reached with the owner of 9 Fidlers Hill Road to transfer the land, then the land will continue to be held by Council;
7. That the Chief Executive Officer is authorised to finalise and sign all necessary documentation to close and sell the above portion of closed road pursuant to this resolution.

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| Carried |
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**ADELAIDE HILLS COUNCIL
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63 MT BARKER ROAD STIRLING**

12.4 2021-22 Preliminary End of Year Financial Results and Carry Forwards

Moved Cr Mark Osterstock
S/- Cr John Kemp

210/22

Council resolves:

- 1. That the report be received and the preliminary end of year financial results for 2021-22 be noted.**
- 2. That the Operating Initiatives Carry Forward projects from 2021-22 totalling an amount of \$144k of expenditure (Appendix 1 of this report) be approved for inclusion in the 2022-23 Budget.**
- 3. That the Operating Grants Carry Forward amounts from 2021-22 totalling \$385k of Grant Income and \$145k of grant expenditure (Appendix 2 of this report) be approved for inclusion in the 2022-23 Budget.**
- 4. That the Capital carry forward projects from 2021-22 totalling an amount of \$4.450m of expenditure and \$602k of income (Appendices 4 and 5 to this report) be approved for inclusion in the 2022-23 Budget.**
- 5. That the additional budget requests and changes resulting in a decrease in \$717k in Operating Income and an increase of \$64k in Operating Expenditure (Appendix 6) be approved for inclusion in the 2022-23 Budget.**
- 6. That the 2022-23 proposed Budgeted Uniform Presentation of Finances reflecting a revised budgeted Operating Surplus of \$676k before Capital Revenue and revised Net Borrowings of \$6.934m as summarised in Appendix 7 and 8 to this report be adopted.**

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| Carried unanimously |
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7.33pm Cr Mark Osterstock left the Chamber

7.36pm Cr Mark Osterstock returned to the Chamber

ADELAIDE HILLS COUNCIL
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12.5 Draft Community & Recreation Facilities Framework

Moved Cr Nathan Daniell
S/- Cr Pauline Gill

211/22

Council resolves:

1. That the report be received and noted
2. To receive and note the *Community and Recreation Facilities Framework and Play Space Framework Community Engagement Outcomes Report* contained in *Appendix 5*.
3. With an effective date on 1 July 2023, to adopt the draft *Community and Recreation Facilities Framework*, including the *Community and Recreation Facilities Policy (Appendix 1)*, the *Community and Recreation Facilities Service Levels (Appendix 2)*, the *Community and Recreation Facility Guidelines (Appendix 3)*, and the *Facility Maintenance Fund Guidelines (Appendix 4)*.
4. With an effective date on 1 July 2023, rescind the *Sport and Recreation Policy*.
5. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the draft *Community and Recreation Facilities Framework*, including the *Community and Recreation Facilities Policy (Appendix 1)*, the *Community and Recreation Facilities Service Levels (Appendix 2)*, the *Community and Recreation Facility Guidelines (Appendix 3)*, and the *Facility Maintenance Fund Guidelines (Appendix 4)* prior to the date of effect.

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| Carried unanimously |
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7.41pm Cr Malcolm Herrmann left the Chamber
7.41pm Cr Malcolm Herrmann returned to the Chamber
7.44pm Cr Ian Bailey left the Chamber

ADELAIDE HILLS COUNCIL
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12.6 Play Space Framework

Moved Cr Mark Osterstock
S/- Cr Kirrilee Boyd

212/22

Council resolves:

1. That the report be received and noted
2. To receive and note the *Community and Recreation Facilities Framework and Play Space Framework Community Engagement Outcomes Report* contained in *Appendix 4*.
3. To adopt the draft *Play Space Framework*, including the *Play Space Policy (Appendix 1)*, the *Guidelines for Maintenance and Upgrades of existing Play Spaces (Appendix 2)* and the *Service Levels for Play Spaces (Appendix 3)* from 6 September 2022.
4. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the draft *Play Space Policy (Appendix 1)*, the *Guidelines for Maintenance and Upgrades of existing Play Spaces (Appendix 2)* and the *Service Levels for Play Spaces (Appendix 3)* prior to the date of effect.

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| Carried unanimously |
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Cr Linda Green declared a Material Conflict of Interest at Agenda Item 4 'Declaration of Interest by Members of the Committee' in relation to Item 12.7.

7.45pm Cr Linda Green left the Chamber.

Cr Malcolm Herrmann & Cr Andrew Stratford declared a Perceived Conflict of Interest at Agenda Item 4 'Declaration of Interest by Members of the Committee' in relation to Item 12.7 and intend to participate in discussions and vote when this item is discussed.

7.47pm Cr Ian Bailey returned to the Chamber

ADELAIDE HILLS COUNCIL
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12.7 Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation

Moved Cr Leith Mudge
S/- Cr Malcolm Herrmann

213/22

Council resolves:

1. That the report be received and noted
2. That Council approve the *Draft Asset Management Plan Community Wastewater Management System 2023 - 2032* as contained in *Appendix 1* for community consultation.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the *Draft Asset Management Plan Community Wastewater Management System 2023 - 2032* prior to the consultation commencement.

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| Carried unanimously |
|---------------------|

Cr Malcolm Herrmann and Cr Andrew Stratford voted “for” the motion. The majority of persons who were entitled to vote at the meeting voted in favour of the motion.

7.54pm Cr Linda Green returned to the Chamber

12.8 Policy Review – Disposal of Assets

Moved Cr Mark Osterstock
S/- Cr Leith Mudge

214/22

Council resolves:

1. That the report be received and noted
2. With an effective date of 06 September 2022, to revoke the 10 October 2019 *Disposal of Assets Policy* and to adopt the 23 August 2022 *Disposal of Assets Policy* as per Appendix 1.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature, or other minor changes to the Policy as per Appendix 1 prior to the date of effect.

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| Carried unanimously |
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ADELAIDE HILLS COUNCIL
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12.9 Policy Review – Procurement

Moved Cr Malcolm Herrmann
S/- Cr John Kemp

215/22

Council resolves:

1. That the report be received and noted
2. With an effective date of 06 September 2022, to revoke the 1 October 2019 *Procurement Policy* and to adopt the 23 August 2022 *Procurement Policy* as per Appendix 1.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Policy as per Appendix 1 prior to the date of effect.

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| Carried unanimously |
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12.10 Policy Review – Waste & Resource Recovery Services

Moved Cr Linda Green
S/- Cr John Kemp

216/22

Council resolves:

1. That the report be received and noted
2. With an effective date of 7 September 2022, to revoke the 27 March 2018 Waste & Resource Recovery Service Policy and to adopt the 23 August 2022 Waste & Resource Recovery Services Policy as per Appendix 1.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 23 August 2022 Waste & Resource Recovery Services Policy as per Appendix 1 during the period of currency.

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| Carried unanimously |
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**ADELAIDE HILLS COUNCIL
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12.11 Status Report – Council Resolutions Update

**Moved Cr Pauline Gill
S/- Cr Mark Osterstock**

217/22

Council resolves:

- 1. That the report be received and noted**
- 2. The following completed items be removed from the Action List:**

| Meeting Date | Meeting | Res No. | Item Name | Previously Declared COI |
|---------------------|------------------|----------------|---|---|
| 28/07/2020 | Ordinary Council | 149/20 | Road Widening Netherhill Road Kenton Valley | Nil |
| 23/11/2021 | Ordinary Council | 250/21 | Road Acquisition - Portion of Teringie Drive Teringie | Nil |
| 22/03/2022 | Ordinary Council | 49/22 | MON Parking Time Limit adjacent Stirling Hospital | Nil |
| 28/06/2022 | Ordinary Council | 152/22 | Annual Business Plan 2022-23 for Adoption | Nil |
| 28/06/2022 | Ordinary Council | 154/22 | East Waste Charter Amendment - Confidential Item | Nil |
| 26/07/2022 | Ordinary Council | 183/22 | Parking Time Limit adjacent Stirling Hospital | Nil |
| 26/07/2022 | Ordinary Council | 185/22 | Youth School Holiday Program Driver Education Temp Road Closures | Nil |
| 26/07/2022 | Ordinary Council | 186/22 | Service Review Civil Services Maintenance | Nil |
| 26/07/2022 | Ordinary Council | 188/22 | Nomination for GAROC Members | Perceived - Mayor Jan- Claire Wisdom |

**ADELAIDE HILLS COUNCIL
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| | | | | |
|------------|------------------|--------|---|------------------------------------|
| 26/07/2022 | Ordinary Council | 190/22 | 2021-22 CEO Performance Targets Final Outcome | Nil |
| 26/07/2022 | Ordinary Council | 191/22 | Proposed CEO Performance Targets 2022-2023 | Nil |
| 26/07/2022 | Ordinary Council | 192/22 | Policy Review Models for Major Development | Nil |
| 26/07/2022 | Ordinary Council | 194/22 | Policy Review Internal Review of Council Decisions | Nil |
| 9/08/2022 | Special Council | 200/22 | Establishment of Boundary Change Committee | Material - Mayor Jan-Claire Wisdom |
| 9/08/2022 | Special Council | 202/22 | Establishment of Boundary Change Committee - Membership | Material - Mayor Jan-Claire Wisdom |

Carried unanimously

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Circular Procurement Pilot Project Update

**Moved Cr Kirrilee Boyd
S/- Cr Leith Mudge**

218/22

Council resolves that the report be received and noted.

Carried unanimously

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14. QUESTIONS WITHOUT NOTICE

- Cr Malcolm Herrmann – Amy Gillett Bikeway update
- Cr Kirsty Parkin – update on development applications
- Cr Andrew Stratford – bushfire resilience program grants
- Cr John Kemp – location of SA Water hydrants for fire fighting
- Mayor Jan-Claire Wisdom – junction Sheoak & Waverley Ridge

15. MOTIONS WITHOUT NOTICE

Nil

16. REPORTS**16.1 Council Member Function or Activity on the Business of Council****Mayor Jan-Claire Wisdom**

- 01 July, Mt Lofty History Group presentation, Stirling
- 11 July, Federal Member for Mayo, Rebekha Sharkie re Amy Gillett, Mt Barker
- 11 July, Adelaide City Council Christchurch Sister City networking event, Adelaide
- 22 July, Gumeracha Hospital/ Governor of SA meeting, Gumeracha
- 23 July, Make a difference presenter at LGA elections workshop, Adelaide
- 24 July, Australia Day Council Welcome event for Shane Fitzsimmons (Crisis Leader), Adelaide
- 25 July, LGA/SA Australia Day Council Leadership in Crisis workshop, LGA
- 25 July, Australia Day Council Leadership in Crisis presentation
- 01 August, Citizenship ceremony, Stirling
- 02 August, Making connections SA mental health workshop, Crafers
- 03 August, Adelaide City Council to sign letter about World Heritage project
- 04 August, Red Cross invitation Memorial Day for Hiroshima, Adelaide
- 07 August, Scott Creek Hall anniversary, Scott Creek

Cr Malcolm Herrmann

- 4 August, Top Of the Torrens Gallery, Birdwood
- 9 August, Opening Torrens Valley Soccer Club Toilet Block, Birdwood
- 22 August, Library refurbishment, Gumeracha
- 23 August, Consultation re Federation Park Upgrade, Gumeracha

**ADELAIDE HILLS COUNCIL
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16.2 Reports of Members as Council/Committee Representatives on External Organisations

Cr Malcolm Herrmann

- 8 August, GRFMA Audit Committee, North Adelaide
- 18 August, GRFMA, Gawler

16.3 CEO Report

Andrew Aitken, CEO, provided Council with a verbal Corporate Update, available via www.ahc.sa.gov.au, including:

- Heavy patch program
- Heathfield High School sports centre toilet block
- Crafers Pocket Park
- Road shoulder renewals
- Green organics drop off days
- Bush for Life
- Riparian restoration Cox Creek Reserve, Bridgewater
- New trucks and grader, elevated work platform
- Coventry Library window decals – Share Country

17. REPORTS OF COMMITTEES

17.1 Council Assessment Panel – 10 August 2022

Moved Cr John Kemp
S/- Cr Nathan Daniell

219/22

That the minutes of the Council Assessment Panel meeting held on 10 August 2022 as distributed, be received and noted.

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| Carried unanimously |
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17.2 Audit Committee – 15 August 2022

Moved Cr Leith Mudge
S/- Cr Malcolm Herrmann

220/22

That the minutes of the Audit Committee meeting held on 15 August 2022 as distributed, be received and noted.

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| Carried unanimously |
|----------------------------|

**ADELAIDE HILLS COUNCIL
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17.3 CEO Performance Review Panel – 4 August 2022

Moved Cr Mark Osterstock
S/- Cr Kirsty Parkin

221/22

That the minutes of the CEO Performance Review Panel meeting held on 4 August 2022 as distributed, be received and noted.

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| Carried unanimously |
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17.4 Boundary Change Committee

Nil

17.4.1 Adjournment of Council Meeting

Moved Cr Mark Osterstock
S/- Cr Kirsty Parkin

221/22

That the Council meeting adjourns for a short break from 8.26pm.

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| Carried unanimously |
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8.42pm the Council meeting resumed.

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18. CONFIDENTIAL ITEMS

18.1 2022 CEO Performance & Remuneration Reviews – Exclusion of the Public

Moved Cr Ian Bailey

S/- Cr Linda Green

222/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, Ashley Curtis
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Executive Manager Organisational Development, Megan Sutherland
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.1: (2022 CEO Performance and Remuneration Reviews) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the personal affairs of the Chief Executive Officer, in that details of his performance and remuneration reviews will be discussed.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

18.1 2022 CEO Performance & Remuneration Reviews – Confidential Item

Moved Cr Mark Osterstock
S/- Cr John Kemp

223/22

Council resolves:

- 1. That the report be received and noted**
- 2. That the CEO ‘meets expectations’ in relation to the 2022 CEO Performance Review.**
- 3. To acknowledge that the CEO has recently tendered his resignation and that his performance over the 10 years of tenure has been exceptional and has regularly exceeded expectations in terms of his performance reviews.**
- 4. Regarding the performance outcome, that no specific performance improvement plan is needed.**
- 5. To increase the CEO’s TEC Package to \$282,252.92 being an increase of 2.5%, from 1 July 2022.**

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| Carried unanimously |
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ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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18.1 2022 CEO Performance & Remuneration Reviews – Duration of Confidentiality

Moved Cr Malcolm Herrmann
S/- Cr John Kemp

224/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---------------------|---|
| Report | Until the matter has been decided by Council and the CEO has been advised in writing of the decision. |
| Related Attachments | Until the matter has been decided by Council and the CEO has been advised in writing of the decision. |
| Minutes | Until the matter has been decided by Council and the CEO has been advised in writing of the decision. |
| Other | Nil |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Executive Manager Governance and Performance.

Carried unanimously

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18.2 Acting and Substantive Chief Executive Officer Recruitment – Exclusion of the Public

Moved Cr Nathan Daniell
S/- Cr Linda Green

225/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Executive Manager Governance & Performance, Lachlan Miller
- Executive Manager Organisational Development, Megan Sutherland
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.2: Acting and Substantive Chief Executive Officer Recruitment in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the Local Government Act 1999, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the personal affairs of the Chief Executive Officer, in that details of his separation arrangements and remuneration review will be discussed.

Section 90(3)(b) of the Local Government Act 1999, , the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which:

- (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- (ii) would, on balance, be contrary to the public interest;

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried unanimously |
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**ADELAIDE HILLS COUNCIL
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18.2.1 Acting and Substantive Chief Executive Officer Recruitment – Confidential item

Moved Cr Nathan Daniell
S/- Cr John Kemp

226/22

1. That the report be received and noted
2. To determine that, as a result of negotiation in accordance with clause 14.3.2 of the Employment Agreement, the termination (separation) date for Chief Executive Officer, Andrew Aitken, will be 4.00pm, Friday, the 30th day of September 2022.
3. That in relation to the Acting CEO Recruitment:
 - a. To manage the recruitment process without the engagement of a Recruitment Consultant.
 - b. To adopt an Internal Recruitment Candidate identification strategy.
 - c. To adopt a Bespoke Selection Panel model for the Acting CEO Selection Panel.
 - d. To establish the Acting CEO Selection Panel, for the purposes of s98(4) of the *Local Government Act 1999*, which will commence on 23 August 2022 and remain in effect until Council appoints the Acting CEO.
 - e. That the Acting CEO Selection Panel will have the following functions:
 - i. To develop and implement an Expression of Interest process consistent with the resolved Candidate Identification Strategy;
 - ii. To shortlist applications and conduct interviews with a view to identifying a preferred candidate(s);
 - iii. To report back and make a recommendation to Council with regard to a preferred candidate(s) and terms & conditions of appointment.
 - f. To note that the Acting CEO Selection Panel may request advice from an external recruitment consultant as required and that will be procured within existing delegations and budgets.
 - g. That the Acting CEO Selection Panel will consist of five (5) members as follows: Mayor; Deputy Mayor; Presiding Member of the CEO Performance Review Panel; and two (2) Ordinary Members. The Presiding and Deputy Presiding Member of the Acting CEO Selection Panel will be the Mayor and Deputy Mayor respectively.

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- h. That a Total Remuneration Package of \$260,000 will be able to be communicated to potential applicants for the role and will form the basis for negotiations with the preferred candidate.
- i. That the method of selecting the Acting CEO Selection Panel Ordinary Members will be by an indicative vote to determine the preferred persons for the two (2) positions utilising the Appointments to Positions Process contained in Clause 4.7 Council's *Code of Practice for Council Meeting Procedures*.
- j. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the Acting CEO Selection Panel Ordinary Member roles and for the meeting to resume once the results of the indicative vote have been declared.

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| Carried unanimously |
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9.22pm The Council meeting adjourned

9.38pm The Council meeting resumed

18.2.3 Acting and Substantive Chief Executive Officer Recruitment – Acting CEO Selection Panel - Confidential item

Moved Cr Mark Osterstock
S/- Cr Kirrilee Boyd

227/22

- 1. To appoint Cr Leith Mudge and Cr Ian Bailey as Ordinary Members of the Acting CEO Selection Panel.
- 2. That in relation to the Substantive CEO Recruitment, that this matter is referred to the incoming Council for decision in December 2022.

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| Carried unanimously |
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**ADELAIDE HILLS COUNCIL
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9.41pm Cr Osterstock left the Chamber and did not return.

18.3. East Waste Recycling Contract – Exclusion of the Public

Moved Cr Pauline Gill

S/- Cr Nathan Daniell

228/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, Ashley Curtis
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Manager Sustainability, Waste and Emergency Management, John McArthur
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.3: (East Waste Recycling Contract) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(d) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried unanimously |
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**ADELAIDE HILLS COUNCIL
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18.3.2 East Waste Recycling Contract – Duration of Confidentiality

Moved Cr Linda Green
S/- Cr Nathan Daniell

230/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.3 in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---------------------|---|
| Report | 23 August 2024 |
| Related Attachments | 23 August 2024 |
| Minutes | 23 August 2024 |
| Other | 23 August 2024 |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

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| Carried unanimously |
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18.3.3 Extension of Meeting Time (9.54pm)

Moved Cr Nathan Daniell
S/- Cr Linda Green

231/22

That the meeting be extended by up to 30 minutes.

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| Carried |
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9.54pm Cr Pauline Gill left the Chamber and did not return.

ADELAIDE HILLS COUNCIL
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18.4 Revised East Waste 2022-23 Annual Plan & Budget – Exclusion of the Public

Moved Cr Nathan Daniell
S/- Cr Linda Green

232/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, Ashley Curtis
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Manager Sustainability, Waste and Emergency Management, John McArthur
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.4: (Revised East Waste 2022-23 Annual Business Plan and Budget) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(d) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the business who supplied the information.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried |
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**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

18.4.1 Revised East Waste 2022-23 Annual Plan & Budget – Confidential Item

Moved Cr Kirsty Parkin
S/- Cr Linda Green

233/22

Council resolves:

- 1. That the report be received and noted.**
- 2. To provide consent to the Eastern Waste Management Authority *Draft Annual Plan 2022-23 (Revised)*.**

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| Carried unanimously |
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ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING

18.4.2 Revised East Waste 2022-23 Annual Plan & Budget – Duration of Confidentiality

Moved Cr Leith Mudge
S/- Cr Nathan Daniell

234/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.4 in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---|---|
| Report | Nil |
| Related Attachments Appendix 1 Appendix 2 | 23 August 2024 Nil |
| Minutes | Nil |
| Other | Nil |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried unanimously

ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING

18.5 Ministerial Exemption – Exclusion of the Public

Moved Cr Linda Green

S/- Cr Nathan Daniell

235/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, Ashley Curtis
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Manager Sustainability, Waste and Emergency Management, John McArthur
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.5: (Ministerial Exemption) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(i) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to legal proceedings.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried |
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**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 AUGUST 2022
63 MT BARKER ROAD STIRLING**

18.5.2 Ministerial Exemption – Duration of Confidentiality

Moved Cr Kirsty Parkin

S/- Cr John Kemp

237/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.5 in confidence under sections 90(2) and 90(3)(i) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---------------------|---|
| Report | 23 August 2024 |
| Related Attachments | 23 August 2024 |
| Minutes | 23 August 2024 |
| Other | 23 August 2024 |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

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| Carried unanimously |
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19. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 27 September 2022 from 6.30pm at 63 Mt Barker Road, Stirling.

20. CLOSE MEETING

The meeting closed at 10.03pm.

**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

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|-----------------------------|
| Councillor Ian Bailey |
| Councillor Kirrilee Boyd |
| Councillor Nathan Daniell |
| Councillor Pauline Gill |
| Councillor Malcolm Herrmann |
| Councillor John Kemp |
| Councillor Leith Mudge |
| Councillor Mark Osterstock |
| Councillor Kirsty Parkin |
| Councillor Andrew Stratford |

In Attendance:

| | |
|-------------------|---|
| Andrew Aitken | Chief Executive Officer |
| Peter Bice | Director Infrastructure & Operations |
| Natalie Armstrong | Director Development & Regulatory Services |
| David Waters | Director Community Capacity |
| Lachlan Miller | Executive Manager Governance & Performance |
| Steven Watson | Governance and Risk Coordinator Minute Taker |

1. COMMENCEMENT

The special meeting commenced at 6.31pm

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

Mayor _____ 27 September 2022

**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Cr Chris Grant
Cr Linda Green

3.2 Leave of Absence

- Cr Chris Grant - 29 July 2022 to 26 September 2022, approved at Council 26 July 2022
- Mayor Jan-Claire Wisdom – 22 September to 14 October 2022, approved at Council 23 August 2022

3.3 Absent

Nil

4. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

4.1 Material Conflict of Interest, Mayor Jan-Claire Wisdom, Item 7.1 Election of East Regional Grouping Representatives to GAROC

Under Section 74 of the *Local Government Act 1999* Mayor Jan-Claire Wisdom disclosed a Material Conflict of Interest in Item 7.1 Election of East Regional Grouping Representatives to GAROC, the nature of which is as follows:

- I am a Candidate for the election.

Mayor Jan-Claire Wisdom intends to leave the meeting when Item 7.1 is discussed.

5. PRESIDING MEMBER'S OPENING REMARKS

5.1 Condolence Motion – Death of Her Majesty Queen Elizabeth II

Moved Mayor Jan-Claire Wisdom
S/- Cr Mark Osterstock

238/22

Adelaide Hills Council records its sorrow at the death of Her Majesty Queen Elizabeth II, expresses gratitude for her life of exceptional public service, and extends our sincere condolences to the Royal Family, the people of the United Kingdom and the Commonwealth, at home and abroad, and the Mayor be authorised to forward correspondence to this regard listing the names of the current Council Members.

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

5.2 Accession of His Majesty King Charles III

**Moved Mayor Jan-Claire Wisdom
S/- Cr Mark Osterstock**

239/22

Council acknowledges the accession to the throne of His Majesty King Charles III and wishes His Majesty a long and peaceful reign, and the Mayor be authorised to forward correspondence to this regard listing the names of the current Council Members.

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| Carried Unanimously |
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6. PUBLIC FORUM

Nil

7. BUSINESS OF THE MEETING

7.1 Election of East Regional Grouping Representatives to GAROC

Mayor Jan-Claire Wisdom declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 7.1 and Mayor Jan-Claire Wisdom left the Chamber and did not participate in the vote.

6.40pm Mayor Jan Claire Wisdom left the meeting and Deputy Mayor Nathan Daniell assumed the role of Presiding Member.

**Moved Cr John Kemp
S/- Cr Ian Bailey**

1. That the report be received and noted.
2. To cast its vote for Mayor Jan-Claire Wisdom as the East Regional Grouping Representatives to GAROC.
3. To authorise the Mayor to mark the ballot paper reflecting the Council's determination and authorise the CEO (or their delegate) to lodge Council's nomination in accordance with the process set out in Appendix 1.

**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

AMENDMENT

Moved Cr Malcolm Herrmann
S/- Cr Andrew Stratford

1. That the report be received and noted.
2. To cast its vote for Mayor Jan-Claire Wisdom and Don Palmer as the East Regional Grouping Representatives to GAROC.
3. To authorise the Mayor to mark the ballot paper reflecting the Council's determination and authorise the CEO (or their delegate) to lodge Council's nomination in accordance with the process set out in Appendix 1.

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| Carried |
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The Amendment was put and carried

The Amendment became the motion, as follows

Moved Cr Malcolm Herrmann
S/- Cr Andrew Stratford

1. That the report be received and noted.
2. To cast its vote for Mayor Jan-Claire Wisdom and Don Palmer as the East Regional Grouping Representatives to GAROC.
3. To authorise the Mayor to mark the ballot paper reflecting the Council's determination and authorise the CEO (or their delegate) to lodge Council's nomination in accordance with the process set out in Appendix 1.

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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

**Moved Cr Pauline Gill
S/- Cr Kirrilee Boyd**

240/22

1. That the report be received and noted.
2. To cast its vote for Mayor Jan-Claire Wisdom as the East Regional Grouping Representative to GAROC.
3. To authorise the Mayor to mark the ballot paper reflecting the Council's determination and authorise the CEO (or their delegate) to lodge Council's nomination in accordance with the process set out in Appendix 1.

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| Carried Unanimously |
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6.48pm Mayor Jan-Claire Wisdom returned to the meeting and the Presiding Member role.

7.2 Election of LGA President

**Moved Cr Pauline Gill
S/- Cr Nathan Daniell**

241/22

Council resolves:

1. That the report be received and noted.
2. To cast its vote for Mayor Erica Vickery, Naracoorte Lucindale Council for LGA President.
3. To authorise the Mayor to mark the ballot paper reflecting the Council's determination and authorise the CEO (or their delegate) to lodge Council's nomination in accordance with the process set out in *Appendix 1*.

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

7.3 Elections for Local Government Finance Authority Board of Trustees

Moved Cr Malcolm Herrmann
S/- Cr Pauline Gill

242/22

1. That the report be received and noted
2. To vote for Michael Sedgman and Annette Martin as Representative Members of the Board of Trustees of the Local Government Finance Authority.
3. To authorise the Mayor to mark the ballot paper reflecting Council's determination and authorise the CEO (or their delegate) to lodge the ballot paper in accordance with the process set out in Appendix 1.

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| Carried Unanimously |
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7.4 Use of Boundary Change Committee delegation

Moved Cr John Kemp
S/- Cr Leith Mudge

243/22

Council resolves:

1. That the report be received and noted.
2. To note the Boundary Change Committee's use of the delegation under clause 4.3.1 of the Committee's Terms of Reference to lodge the Inquiry Plan Submission directly to the Boundaries Commission.
3. To retrospectively endorse the Inquiry Plan Submission contained in Appendix 4.

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

8. CONFIDENTIAL ITEM

8.1 Appointment of Acting CEO – Exclusion of the Public

Moved Cr Malcolm Herrmann
S/- Cr Ian Bailey

244/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Executive Manager Governance & Performance, Lachlan Miller
- Governance and Risk Coordinator and Minute Secretary, Steven Watson

be excluded from attendance at the meeting for Agenda Item 8.1: (Appointment of the Acting Chief Executive Officer) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being the personal affairs of the candidates for the Acting Chief Executive Officer role, in that details of their applications, interviews and referee comments will be discussed.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

8.1.1 Suspension of proceedings

**Moved Cr Leith Mudge
S/- Cr Ian Bailey**

245/22

Leave of the meeting was granted to suspend proceedings to allow members open discussion on item 8.1.2.

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| Carried Unanimously |
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7.00pm Mayor Jan-Claire Wisdom suspended the meeting.

7.15pm Mayor Jan-Claire Wisdom reconvened the meeting.

**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

8.1.2 Appointment of Acting CEO – Confidential Item

Moved Cr Ian Bailey
S/- Cr Leith Mudge

246/22

Council resolves:

- 1. That the report be received and noted**
- 2. To appoint David Waters to the position of Acting Chief Executive Officer of the Adelaide Hills Council for a period commencing 4.01pm Friday 30 September 2022 and concluding upon the commencement of the successful candidate in the (substantive) Chief Executive Officer Recruitment process.**
- 3. To authorise the Mayor to negotiate the final terms and conditions of the Acting Chief Executive Officer's Employment Agreement being materially similar to the draft Employment Agreement in Appendix 1 and with a Total Remuneration Package value of no greater than \$269,582.00.**

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| Carried Unanimously |
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**ADELAIDE HILLS COUNCIL
MINUTES OF SPECIAL COUNCIL MEETING
TUESDAY 20 SEPTEMBER 2022
63 MT BARKER ROAD STIRLING**

8.1.3 Appointment of Acting CEO – Duration of Confidentiality

Moved Cr Leith Mudge
S/- Cr John Kemp

247/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 8.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---------------------|---|
| Report | Until an Employment Agreement has been executed between both parties |
| Related Attachments | NIL |
| Minutes | Until an Employment Agreement has been executed between both parties |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

9. NEXT MEETING

Moved Cr Kirsty Parkin
S/- Cr Pauline Gill

248/22

Council resolves the next Ordinary Council Meeting be scheduled for Tuesday 27 September 2022, 6.00pm, 63 Mt Barker Road Stirling.

Carried Unanimously

10. CLOSE MEETING

The meeting closed at 7.22pm.

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 10.1 Question on Notice

Originating from: Cr John Kemp

Subject: Inclusion of Fire Plug and Hydrant locations on
Location SAMapViewer

1. QUESTION

Has there been any further response from SA Water as to when the inclusion of Fire Plug and Hydrant locations will be available on the State Government website LocationSAMapViewer?

2. BACKGROUND

Timeline:

25 01 2022

I moved a Motion With Out Notice which was carried unanimously:

- 1 I move that Council writes to SA Water Board Chair Mr. Andrew Fletcher, requesting the locations of Fire Hydrants and Fire Plugs be included on the South Australian Government Geographic Information System (GIS) mapping website SALocationMapView (<https://location.sa.gov.au/viewer/?%20map>).
- 2 I move that Council writes to SA Water Board Chair Mr. Andrew Fletcher, seeking information on the methodology used to ensure Fire Plugs and Hydrants are inspected to assess functionality, particularly in the bushfire prone areas of the Adelaide Hills.
- 3 A report be presented to Council on the reply from SA Water.

22 03 2022

I moved a Question On Notice:

- 1 What response has Council received from SA Water regarding the locations of Fire Hydrants and Fire Plugs being included on the South Australian Government Geographic Information System (GIS) mapping website SALocationMapView?
- 2 If there has been a response or dialogue with SA Water when will a report be presented to Council?

The Staff response was:

“An initial response has been received from SA Water indicating that they were already in the process of uploading their fire plugs and hydrants to the Location SA Viewer. Further communication between the Council Administration and SA Water is ongoing to finalise the progress of the fire hydrant location information and the methodology used to ensure Fire Plugs and Hydrants are inspected to assess functionality.”

“It is anticipated a report will be provided at the Ordinary Council meeting to be held 24 May 2022 noting this timeframe is subject to all communications between Council and SA Water being completed.”

24 05 2022

An Information Report (Item 13.1) stated in part;

“SA Water advised at the time of receiving the initial correspondence from Council that they were in the process of uploading fire hydrant location information to the Location SA MapViewer website. SA Water has since confirmed this process is continuing and is hopeful the fire hydrant location will be available on the Location SA MapViewer website in the near future.”

“The Administration will continue to monitor the Location SA MapViewer website and if the hydrant location is not uploaded prior to the 2022/23 Fire Danger Season staff will follow up with SA Water.”

We are now in the Fire Danger Season and yet at the time of writing this QON, Fire Plug and Hydrant locations are not available on the SALocationMapViewer website.

3. OFFICER’S RESPONSE – John McArthur, Manager Sustainability, Waste and Emergency Management

Since the information report was provided to Council in May 2022 the Administration has monitored whether the fire hydrant location data had been added to the *Location SA MapViewer website*.

As of 6 September 2022, the fire hydrant location data had not been added to the *Location SA MapViewer website*. The Administration contacted SA Water on 6 and 21 September 2022 seeking an update on progress of uploading the fire hydrant location data. At the time of preparing this response there had not been a response from SA Water to Council’s most recent contact.

The 2022-23 Fire Danger Season will commence 1 December 2022 (unless brought forward or delayed) and therefore there remains time for SA Water to upload the fire hydrant location information prior to the bushfire season commencing.

The Administration will continue to seek a response from SA Water and monitor the *Location SA MapViewer website*. Any updates will be reported to Council Members.

4. APPENDIX

Nil

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 10.2 Question on Notice

Originating from: Cr Andrew Stratford

Subject: Bushfire Resilience Grant Program

1. QUESTION

- 1) What is the status of progress with the bushfire resilience program which the Council recently received government grants to establish?
- 2) How will the community be engaged in the program and will there be opportunities for community generated initiatives and ideas to be supported?
- 3) Are there expenditure deadlines which apply to programs or initiatives under this program?

2. BACKGROUND

Given we are on the cusp of summer and therefore another bushfire season, it is pertinent to be aware of any initiatives under this program which need to be addressed and/or finalised as a matter of urgency.

Coincidentally, there recently appeared an article in the Courier (10 August 2022) which showcased an initiative addressing the opportunity for residents in lifestyle properties to work with their communities and the CFS in identifying and establishing improved property protection practices within high bushfire risk areas. This initiative (which also has the support of local CFS) seeks to utilise resilience funding to be operational and is hopeful of being in place and of benefit to local properties by this coming summer.

3. OFFICER'S RESPONSE – Rebecca Shepherd, Manager Community Development

What is the status of progress with the bushfire resilience program which the Council recently received government grants to establish?

The Adelaide Hills Council has been successful in securing funding from three sources to continue the recent bushfire resilience work undertaken with the Adelaide Hills community. This includes two federal grants from the National Recovery and Resilience Agency (Black Summer Bushfire Recovery Program and Preparing Australian Communities Program) and a state partnerships grant with Wellbeing South Australia. These three funding opportunities

will enable a further two years and nine months of programs and initiatives to support community recovery and resilience along with internal capacity building for council.

Council is in the process of recruiting a Community Resilience Team (funded by the above) which will work alongside community on a range of projects approved by each funding body including:

- Development and distribution of community resources including the delivery of workshops tailored to the needs of specific groups such as children and farmers
- Delivery of Community Led Emergency Resilience (CLER) workshops in partnership with the Australian Red Cross to assist communities identify their unique needs, strengths and solutions to become more prepared for future emergencies
- Development of resources for both the Council and broader community on how to manage vegetation for fire risk
- Supporting the recently established Adelaide Hills Community Action Bushfire Network (AHCABN), an overarching network of community based resilience building movements across the district, and projects that may be initiated by that network
- Upgrading Council or community owned facilities to ensure they provide the utility that communities themselves have determined are needed to support that community's ability to respond and recover from potential natural disaster.

Although the program is still in its establishment phase, work is continuing with the resource Council currently has at its disposal to continue important work started in the previous federally funded program as it relates to the work in the new program.

How will the community be engaged in the program and will there be opportunities for community generated initiatives and ideas to be supported?

Council staff will engage with and work alongside the community during the delivery of the bushfire resilience program.

In particular the delivery of CLER workshops and support for the AHCABN empowers community through the provision of expert advice and guidance to determine their own needs and generate initiatives and ideas.

The program does have some capacity to support the further development of initiatives that come through these groups or other avenues through advice, support, advocacy, networking and building connections. The program is, however committed to the implementation of the strategies that were outlined in grant agreements, with some flexibility to pursue other ideas. The program is not designed to provide grants to other groups or organisations; indeed the grant programs included a condition that funding under those programs could not be used by grant recipients to run local grant programs. All funds must be acquitted by the Adelaide Hills Council.

Council staff are already having conversations with stakeholders around initiatives including the concept of improved property protection strategies outlined in the recent Courier article. The implementation of this initiative and any others will be dependent on an appropriate level of support from primary stakeholders, broader community interest and funding availability.

Other grant programs, such as the State Government's Disaster Risk Reduction Program run by SAFECOM, provide opportunities for community groups and other agencies to apply for funding. Council staff will continue to support groups in identifying potential opportunities to fund community initiatives.

Are there expenditure deadlines which apply to programs or initiatives under this program?

The three successful grants come with fix term dates for delivery of the approved activities detailed in the response to question one. The funding obtained from the two Federal Government grants are to be expended over two years and nine months while the Wellbeing SA funding is to be expended over a two year period.

4. APPENDIX

Nil

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 11.1 Motion on Notice

Originating from: Cr John Kemp

Subject: Options to reduce traffic congestion and improve child safety adjacent to Bridgewater Primary School

1. MOTION

I move that:

1. Council explores the options to reduce traffic congestion and improve child safety in the vicinity of Bridgewater Primary School including:
 - i. Contacting the owners of 23 Morella Grove Bridgewater (CT 5473/109) to discuss the possibility of purchasing a section of their property along the southern end of Lezayre Avenue as shown in Appendix 1.
 - ii. Writing to the Department of Education, the Department for Infrastructure and Transport and to Bridgewater Primary School to determine the possibility of transferring a section of Department of Education land to become an extension of Morella Grove as shown in Appendix 2.
2. A report be presented to Council on the results of the exploration of the options.

2. BACKGROUND

The purpose of this Motion on Notice is to explore the options to improve child safety and traffic movements in the vicinity of Bridgewater Primary School with minimal Council budget implications in the short term. The roads around the school already become congested with long queues of vehicles which is likely to be further exacerbated by the operation of a childcare centre opposite the school as discussed below.

At the 22 August 2022 Council Assessment Panel meeting, the development application for a childcare centre at 23 Morella Grove Bridgewater (Item 9.2 Development No: 22005412) was approved. This application generated considerable concern from the many representations received regarding the impact on child safety due to increased traffic congestion at peak times. **Appendix 1** shows that Lezayre Avenue is one way only and a section of Morella Grove is also one way.

There is a history of discussions between Bridgewater Primary School and the Department of Education (2013) in regard to formally extending Morella Grove as shown in **Appendix 2**. Furthermore a Local Government Association report published in 2009 entitled Car Parking and Traffic Management around Public Schools stated:

“Councils and the Department of Education and Children’s Services (DECS) are faced with increased community pressure to address both traffic congestion and safety around public school grounds.

All public schools are subject to the DECS policy that ensures that school pick-up and drop-off areas occur on public roads. However, State Government developments such as public schools are exempt from Councils’ planning requirements (development planning process).

Where schools have arterial road frontage issues, and or the need for regulatory devices, and the approval of non-standard traffic management devices, input from the Department of Transport, Energy & Infrastructure (DTEI) is also required.”

Given the Department of Education policy on drop off and pick up only occurring on public roads, it seems an obvious solution to the current traffic congestion at peak times to extend Morella Grove. Especially considering the increase in traffic associated with a child care centre with a capacity for 80 children.

Some years ago in an attempt to improve the safety of children crossing Shannon Road between the intersections of Morella Grove and Lezayre Avenue, Council approached the then owners of 23 Morella Grove Bridgewater regarding a acquiring a section of their land. Unfortunately they refused. The opportunity now exists to approach the new owners. This opportunity may also offer the possibility to widen the southern end of Lezayre Avenue to allow for two way traffic movement, (refer to **Appendix 1**). This would provide more options for traffic flow to and from the school including two way traffic along the entire length of Morella Grove. Under the current conditions, vehicle queuing on Lezayre Avenue often extends back on to Shannon Road. Another consideration is traffic movement in the event of a bushfire scenario.

Put simply, this motion is aimed at beginning a conversation between the key stakeholders with the goal of achieving an effective solution to the current less than ideal situation in regard to child safety. Particularly for those students who walk or ride bicycles to Bridgewater Primary School.

3. OFFICER’S RESPONSE – Ashley Curtis, Manager Civil Services

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal A Built Environment

Objective B1 Our district is easily accessible for community, our businesses and visitors

Priority B1.5 Provide accessibility for the full range of users by ensuring Council’s road, footpath and trails network is adequately maintained and service levels for all users are developed and considered.

| | |
|---------------|---|
| Goal | A Built Environment |
| Objective B4 | Sustainable management of our built assets ensures a safe, functional and well serviced community |
| Priority B4.4 | Improve road safety through a safe system approach to road design, construction and maintenance including on-going applications to the State and Federal Road Blackspot program |

Council has adopted a *School Parking and Associated Facilities Policy* that provides the Council and staff with principles and guidelines for addressing requests for additional car parking, drop-off/pick-up facilities, or similar, near schools. This Policy has informed the Officer's response to the component of the motion relating to acquiring Department of Education land to extend Morella Grove, particularly the policy principle that "the Council (i.e. the broader community) should not bear the burden of resolving matters that occur primarily due to increased demand for parking at schools or DECD decisions to remove parking from school land".

➤ **Legal Implications**

There are road rules and regulations, as well as Australian Standards, which are applicable to on and off-street parking. There are also Australian Standards and regulations which govern traffic control devices. These will need to be investigated and detailed in the report to Council.

➤ **Risk Management Implications**

Providing a report to Council regarding options to reduce traffic congestion and improve pedestrian safety in the vicinity of the Bridgewater Primary School will assist in mitigating the risk of:

Decisions regarding investment in infrastructure not being adequately informed, leading to a loss in community confidence in Council.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (2B) | Low (1D) | Low (1D) |

➤ **Financial and Resource Implications**

An investigation into traffic movement and pedestrian safety in the vicinity of Bridgewater Primary School would be a significant undertaking and cannot be accommodated within existing resources. It is recommended that the services of a specialist traffic engineering consultant be obtained to support staff in preparing the report back to Council. Costs for these services are estimated to be in the order of \$10,000 to \$15,000, and would include traffic and pedestrian movement surveys, parking demand surveys, intersection performance modelling, and concept development for any proposed upgrades.

To meaningfully discuss land acquisition with the owner of 23 Morella Grove would require Council to obtain a valuation on the subject portion of the land. A valuation report is estimated to cost approximately \$1,000.

There are no immediate financial implications of writing to the Department for Education to determine the possibility of transferring a section of school land to become an extension of Morella Grove, however the ongoing upgrade, renewal, maintenance, and depreciation costs should the transfer go ahead would be significant.

Given the current Caretaker Period provisions which apply, any costs associated with delivering on this motion would need to be considered by Council at a future budget review following the conclusion of the current Caretaker Period.

Any future report to Council regarding the above matters will further detail the costs of delivering any of the recommendations contained within that report.

➤ **Customer Service and Community/Cultural Implications**

Not applicable.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

The responding officer discussed the proposed motion with the mover prior to completing this report, including outlining what elements of the motion the responding officer could and could not support.

Consultation on the development of this report was as follows:

Council Committees: Not Applicable

Council Workshops: Not Applicable

Advisory Groups: Not Applicable

External Agencies: Not Applicable

Community: Not Applicable

4. ANALYSIS

The Administration supports the motion that a report be returned to Council exploring options to reduce traffic congestion and improve pedestrian safety in the vicinity of Bridgewater Primary School.

Concerns have previously been raised regarding traffic congestion and pedestrian safety in the vicinity of the Bridgewater Primary School, most recently through representations in response to the proposed childcare centre at 23 Morella Grove.

When assessing the proposed development, Council officers required the developer to demonstrate that the proposal would not contribute to traffic congestion or negatively impact pedestrian safety. The applicant's traffic engineers, CIRQA, undertook detailed modelling of the performance of the intersections of Morella Gr/ Trenouth St and Lezayre Ave/ Morella Gr/ Shannon St/ Fielding Rd, which showed that the intersections operated at

an acceptable level of service. These findings were supported by traffic counts and field surveys, including video surveys of traffic at these intersections, which were provided to Council and showed minimal delays when queuing, even during peak times.

CIRQA went on to demonstrate that the childcare centre proposal would not have a significant impact on the performance of these intersections. The detailed assessment by CIRQA is included in the minutes of the Council Assessment Panel (CAP) meeting dated 10 August 2022. The CAP accepted CIRQA's assessment and findings.

Notwithstanding the above, there may be merit in broadening traffic investigations beyond the scope of the CIRQA study. A traffic study covering the local area surrounding Bridgewater Primary School would consider traffic congestion arising from the school's own enrolment pressures. It would also look at the performance of the existing one-way zones, as well as pedestrian movements to and from the school. The subsequent report to Council would include concepts and costings for any recommended treatments identified, that could then be considered as part of a future Annual Business Plan and Budget.

The Administration considers that contacting the owners of 23 Morella Grove and commencing discussions regarding purchasing a portion of their land prior to the traffic study being undertaken is premature. Currently there is no identified need for this land, and it is unclear what benefit would be achieved by acquiring this land and widening Lezayre Ave at this location. However, the broader traffic study could consider this proposal specifically, and if there is a finding that widening Lezayre Ave is recommended, an approach to the owners may be justified at that time.

Similarly, the Administration does not recommend writing to the Department for Education regarding transferring school land to Council prior to the traffic study being undertaken. This proposal may contradict Council's own policy regarding School Parking and Associated Facilities. It is unclear at this time what actions the Department for Education have taken to address congestion at the school. The financial implications of receiving this land should also be thoroughly understood before approaching the Department. However, the broader traffic study could consider this proposal specifically, and if there is a finding that transferring this land to Council is recommended, an approach to the Department may be justified at that time.

5. APPENDICES

- (1) Lezayre Avenue
- (2) Proposed Morella grove extension

Appendix 1

Lezayre Avenue



Appendix 2

Proposed Morella Grove extension



AREA FOR TRANSFER
3200m2 (approx)

Lezayre
Avenue

Morella
Grove



**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 11.2 Motion on Notice

Originating from: Cr Kirsty Parkin

Subject: Coach parking in Stirling

1. MOTION

I move that the CEO prepares a report into the viability of a Coach Parking space in Stirling.

2. BACKGROUND

Stirling Village is a popular destination for day-tourists. Local residents often encounter day-tourists enjoying the different seasons on display in Stirling and photographing the leaves and blossoms, and during Stirling Market Day the village attracts ever-larger groups of people keen to stroll through our streets.

There is limited parking in and around Stirling Village for cars, and none at all for tourist coaches, which means the delights of Stirling and indeed the adjacent towns of Aldgate and Bridgewater are not included as part of advertised tour packages of the region and overlooked by tourists who are ferried direct to Hahndorf.

The Stirling Business Association and Lofty Bus Services have both indicated they would be supportive of a report providing the following:

1. An exploration of available spaces a tourist coach could park for several hours, once they have deposited day tourists at the bus-stops in Stirling, Aldgate and Bridgewater
2. Possible costings to mark out these spaces as designated coach parking.

A letter of support for this concept by Lofty Coaches is attached.

3. OFFICER'S RESPONSE – Ashley Curtis, Manager Civil Services

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

Strategic Plan 2020-24 – A brighter future

Goal A Prosperous Economy

Objective E2 Provide local infrastructure to drive growth and productivity

Priority E2.1 Work with all levels of Government to ensure the region's infrastructure needs are understood and prioritised

➤ **Legal Implications**

There are road rules and regulations, as well as Australian Standards, which are applicable to coach parking. These will need to be investigated and detailed in the report to Council.

➤ **Risk Management Implications**

Providing a report to Council regarding the viability of a coach parking space in Stirling will assist in mitigating the risk of:

Decisions regarding investment in the provision of coach parking in Stirling not being adequately informed, leading to a loss in community confidence in Council.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (2B) | Low (1D) | Low (1D) |

➤ **Financial and Resource Implications**

Due to the specialised nature of coach operation, the complexities involved in considering coach parking within a busy business district, and the potential interfaces with state agencies such as the Department for Infrastructure and Transport (DIT), and the Passenger Transport Board, it is proposed to engage a specialist traffic consulting engineer to provide advice on this matter. The estimated cost of this engagement is \$2,500, which can be accommodated within existing operational budgets.

Any identified works if the site is suitable would be costed, and subject to normal considerations as part of the Annual Business Planning processes.

➤ **Customer Service and Community/Cultural Implications**

Lofty Coaches has provided a letter in support of this motion, outlining their case for coach parking close to the Stirling business district.

➤ **Sustainability Implications**

A report into the matter of coach parking would explore whether or not coach parking may provide for more sustainable means of tourist transport to and from Stirling.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

Council Committees: Not Applicable

Council Workshops: Not Applicable

Advisory Groups: Not Applicable

External Agencies: Not Applicable

Community: Not Applicable

4. ANALYSIS

The Administration supports the motion that a report be returned to Council regarding the viability of a coach parking space in Stirling.

The area referenced in the background of this report as the Stirling Village is considered to be focused on Mt Barker Road from Pomona Rd to Merrion Terrace and surrounds. This area is somewhat complex from a traffic perspective, featuring high traffic volumes, roads under the care and control of both Council and DIT, formal and informal parking spaces, provisions for public transport, and a variety of speed zones and traffic control devices.

In light of the community requests for coach parking in Stirling, the traffic environment warrants further investigation and study.

The report to Council can explore further the need for coach parking from an economic development perspective. It can also explore what can and cannot be achieved within the current available space and constraints on site. Finally, the report can provide recommendations to facilitate or improve coach access to Stirling, including concept sketches and preliminary costings.

5. APPENDIX

- (1) Letter from Lofty Coaches

Appendix 1

Letter from Lofty Coaches



Lofty Coaches
PO Box 976
Mt Barker SA 5251
Ph: 8391 5272; Fax: 8391 5229

28 July 2022

To Whom it May Concern

Lofty Coaches has been approached to add its support to a proposal for dedicated large bus/coach parking in the township of Stirling. A proposal a few years ago identified that an area near the wood yard would be suitable due to its width and close (walking) proximity to the heart of the Stirling shopping and business precinct.

Lofty Coaches is an active member of the business and tourism communities that operate across the Adelaide Hills and beyond. The company provides significant support to the region through the provision of school bus runs, and charters to individuals, businesses, schools and community programs located in the Adelaide Hills and also to both of the local Councils – Mount Barker and Adelaide Hills. It also transports significant numbers of visitors into and around the Adelaide Hills environs most weeks through private charters for weddings and other business functions and events.

The Stirling shopping/business precinct is a particularly busy and difficult traffic environment to travel through and especially so in large coach, and equally difficulty (and sometimes next to impossible) to find a safe place to stop our large coaches to disembark or board passengers.

Lofty Coaches is very happy to lend its support to any proposal to Council for dedicated coach parking close to the Stirling shopping/business precinct.

Yours sincerely,

Dean McGinty
Managing Director
Lofty Coaches

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 SEPTEMBER 2022
AGENDA BUSINESS ITEM**

Item: 12.1

Responsible Officer: James Szabo
Senior Strategic and Policy Planner
Development and Regulatory Services

Subject: Adelaide Hills Council Submission on the Miscellaneous
Technical Enhancement Code Amendment

For: Decision

SUMMARY

The purpose of this report is to seek Council approval for a submission relating to the *Miscellaneous Technical Enhancement Code Amendment* (the 'Amendment').

The scope of the Amendment is limited to technical matters that improve procedures and policy content within the *Planning and Design Code* (the 'Code'). Accordingly the submission (refer to **Appendix 1**) is targeted and focuses on key areas of policy improvement that are likely to align with the stated objectives of the Amendment.

Key areas of focus include strengthening the Adelaide Hills Subzone land division policy and ensuring that the policy setting within the primary production zone is appropriate to discourage farmland fragmentation.

It is noted that a range of issues previously raised by the Administration with the State Planning Commission (the 'Commission') have received a reasonable response (refer **Appendix 2**), and the Commission is to be commended on these proposed changes.

In order for comments on the Amendment to be considered by the Commission they must be submitted no later than 30 September 2022. The Administration is therefore recommending that the submission be approved with the aim to continually improve development processes and outcomes and to ensure the Adelaide Hills Council position is heard and considered on matters relevant to the Amendment.

RECOMMENDATION

Council resolves:

1. That the report be received and noted
2. To approve the Adelaide Hills Council submission on the Miscellaneous Technical Enhancement Code Amendment as contained in Appendix 1
3. That the Chief Executive Officer be authorised to make any additional non-substantive technical additions and minor amendments to the submission prior to lodgement with the State Planning Commission no later than 30 September 2022.

1. BACKGROUND

The Code came into effect on 19 March 2021, replacing Council's *Development Plan*. The Code sets out the rules that determine what landowners can do on their land.

Since its introduction, the Commission has been monitoring and reviewing the Code and its performance with a view to identifying any areas where adjustments may be required to ensure intended outcomes are better achieved. This resulted in the State Planning Commission initiating the Amendment on 6 December 2021.

Prior to initiating the Amendment, the Commission undertook preliminary engagement with local government to inform and assist the scoping of this Amendment. In response to the Commission's call for issues, the Administration submitted a summary of policy areas that seemed worthy of consideration for the Amendment (refer to **Appendix 2**).

On 25 July 2022 the Commission released the draft Amendment for community engagement. A review of the proposal reveals that the scope of the Amendment is narrow and only concerned with technical enhancements limited to the following:

- improve policy clarity and interpretation
- ensure greater consistency and alignment with Code drafting principles
- improving system efficiency and procedural matters
- review classification tables and assessment pathways, in particular for common and minor forms of development
- linkage improvements (missing or additional policies)
- addressing unintended policy consequence
- update to the Rules of Interpretations to improve understanding of the Code's operation.

Issues involving a substantial change in policy position, or the intent of zones, subzones, overlays or general development policies are not considered within the scope of this Amendment.

Within this context the Administration has undertaken a detailed review of the Amendment and drafted a submission in response, the details of which are outlined in Section 2 of this report.

2. ANALYSIS

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

| | |
|---------------|---|
| Goal 1 | A Functional Built Environment |
| Objective B2 | Preserve and enhance the unique character of the Hills for current and future generations |
| Priority B2.3 | Proactively work with developers to ensure that built form complements or enhances existing local character whilst preserving the character and amenity of our towns, historic buildings and scenic environment |
| Goal 5 | A Progressive Organisation |
| Objective O4 | We actively represent our community |
| Priority O4.3 | Advocate to, and exert influence with, our stakeholders on behalf of our community to promote the needs and ambitions of the region |

The draft Submission identifies key issues and concerns within the Code relevant to the Adelaide Hills Council in order to improve the general performance, interpretation and consistency of the Code as it applies to development in our district.

The analysis and recommended amendments seek alignment with Objective B2 and Priority B2.3. Council's advocacy in relation to the Amendment is consistent with Objective O4 and Priority O4.3.

➤ Legal Implications

Section 73 (2)(a) of the *Planning, Development and Infrastructure Act 2016* (the 'Act') provides that a proposal to amend the Code via a Code Amendment may be initiated by the Commission.

➤ Risk Management Implications

Making a submission on the Amendment will assist in mitigating the risk of:

The Planning and Design Code being in a form that does not respond to the nuanced and local planning issues relevant to the Adelaide Hills Council (AHC), resulting in inappropriate development or the application of unnecessary procedural/policy burden on applicants and residents.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (4C) | Medium (3C) | Low |

It is noted that Council will be responsible for administering the Code for development applications within the Adelaide Hills Council area. Therefore, taking this opportunity to provide a submission will assist with future administrative functions and achievement of strategic priorities.

➤ **Financial and Resource Implications**

Drafting a submission on the Code Amendment is achieved within the operational budget of the Policy Planning area.

➤ **Customer Service and Community/Cultural Implications**

Trusting that key issues and areas of concern raised in the submission can be addressed via the Amendment, there is opportunity for positive impact for the community, particularly on development assessment outcomes within the Adelaide Hills Council area.

➤ **Sustainability Implications**

The submission is recommending that for dwellings and commercial development the Code makes available key policy relating to ecological sustainable design. Such an approach is seen as an important policy setting that ensures development responds appropriately to its context and promotes a sustainable built environment across the Council.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of the submission and this report was as follows:

| | |
|----------------------------|---|
| <i>Council Committees:</i> | Not Applicable |
| <i>Council Workshops:</i> | 20 September 2022 |
| <i>Advisory Groups:</i> | Not Applicable |
| <i>External Agencies:</i> | Planning and Land Use Services, PIRSA and EPA |
| <i>Community:</i> | Not Applicable |

Council Workshop

Feedback at the workshop reiterated support for policy within the Code to protect character and amenity of the hills and the protection of primary production land through minimising farmland fragmentation.

In addition, there was a suggestion that where ancillary uses (i.e. motorbike tracks) are causing impacts on amenity, that consideration be given to whether the legislation or Code can capture these as development in order to mitigate their impacts.

External Agencies

Senior Staff at Planning and Land Use Services have been engaged during the submission drafting process and based on feedback it is anticipated that the suggested changes in the submission are likely to be within scope.

➤ **Additional Analysis**

Since the introduction of the Code the Policy Planning and the Statutory Planning teams have been working collaboratively to identify Code related issues as they arise through development assessment processes.

This policy analysis informed a 'call for issues' paper (**Appendix 2**), of which at the time the scope of the Amendment was not yet defined. As a result several issues were raised that on review, are considered to be out of scope and may need to be pursued separately via future Code Amendments or as part of legislative review processes. For issues that are within scope,

a reasonable portion have received a good response via the Amendment, with the following worthy of mention:

- Procedural improvements including for minor development, referrals and the removal of requirement for notification signage on rural roads
- Definition improvements for Tourist Accommodation and Function Venue and the inclusion of a heavy vehicle parking definition and
- Policy improvements for value adding and tourist accommodation development.

The bulk of the draft Submission is therefore, largely focused on those issues that were previously raised but are absent from the Amendment. These issues are considered key areas of improvement in the Code relevant to Adelaide Hills Council, and are summarised below:

- Adelaide Hills Subzone – land division – Policy Intent: seeking additional weighting for the median land division rule through the Desired Outcome and the Performance Outcome.
- Limited Land Division Overlay and Productive Rural Landscape Zone – land division (boundary realignment) – Policy Intent and Relevance: seeking stronger policy to discourage potential farmland fragmentation through boundary realignment.
- Administrative Definitions – Neighbourhood-type zone – Township Zone: highlighting inconsistency with definitions and the need for the Township Zone to be considered within this administrative definition to enable procedural and performance outcome considerations.
- Productive Rural Landscape Zone – Detached Dwelling – Interface Between Land Uses: seeking to ensure an equitable application of policy relating to the interface considerations between dwellings and agricultural operations in rural areas.
- Productive Rural Landscape Zone – Agricultural Buildings – Policy Review: seeking consistent application of policy across assessment pathways, particularly managing materials, finish selections and earthworks.
- Design in Urban Areas and Design – General Development Policies – Linkages: seeking to provide scope to consider key environmental policy relating to ecological sustainable design for residential and commercial development.

To support each of the six issues a detailed analysis and a corresponding solution is provided (refer to Enclosure A – **Appendix 1**) to encourage the adoption of the preferred policy amendments (refer to Attachment A – **Appendix 1**).

It is noted that matters relating to the Adelaide Hills Subzone and the Boundary Realignment have been previously raised with the Commission and senior PLUS staff on numerous occasions, and there is now a real sense of urgency for these matters to be addressed via this Amendment. Regarding the matter of farm fragmentation, and as addressed by the covering letter, the Commission's proposal to remove the Restricted Development trigger for Land Division applications (proposing the creation of additional allotments) in primary production zones is not supported. This proposal is considered to lack reasonable justification, will potentially lead to speculation of land that could undermine key strategic objectives relating to the protection of primary production land and sends the wrong message to primary industry.

Additional commentary has also been provided (refer to Enclosure B – **Appendix 1**) for issues that have been considered in the Amendment but where there is room for improvement or where opportunity for further refinement could be realised. Generally the comments seek to ensure the Amendment addresses issues holistically taking into account contemporary experience in applying the Code to actual development.

Actively engaging in these opportunities to further refine and improve the Code is considered a key part of ensuring that Adelaide Hills Council's voice is heard on matters relating to the Code and how it applies to our district. It is anticipated that the Commission will be responsive to the suggested changes put forward in the submission. The Administration will monitor the Code Amendment and provide future updates regarding how the matters have progressed and whether appropriate amendments have been achieved and what impact it is having on Development Assessment processes and outcomes.

The Code will continue to be monitored as part of an ongoing process of improvement and refinement and there will be opportunities to raise matters deemed out of scope by this Amendment, for instance via the Planning System Implementation Review or other future Code Amendments.

3. OPTIONS

Council has the following options:

- I. To approve the Adelaide Hills Council Submission on the *Miscellaneous Technical Enhancement Code Amendment* and forward to the Commission in order to encourage consideration of additional policy improvements associated with the Amendment (Recommended)
- II. To substantially alter the Adelaide Hills Council Submission on the *Miscellaneous Technical Enhancement Code Amendment* and forward to the Commission in order to encourage consideration of additional policy issues not necessarily associated with the Amendment (Not Recommended)
- III. To not approve the Adelaide Hills Council Submission on the *Miscellaneous Technical Enhancement Code Amendment* (Not Recommended)

4. APPENDICES

- (1) Adelaide Hills Council Submission on the Miscellaneous Technical Enhancement Code Amendment
- (2) Response to the Commission's Call for Issues

Appendix 1

*Adelaide Hills Council Submission on the Miscellaneous
Technical Enhancement Code Amendment*

22 September 2022

Mr Craig Holden
Chair – State Planning Commission
GPO Box 1815
ADELAIDE SA 5001

Email: plansasubmissions@sa.gov.au

Dear Mr Holden,

Adelaide Hills Council - Miscellaneous Technical Enhancement Code Amendment Submission

The Adelaide Hills Council appreciates the opportunity to contribute to further refinement and improvement of the Planning and Design Code (the Code) via the Miscellaneous Technical Code Amendment (the Amendment) led by the State Planning Commission (the Commission).

Since the introduction of the Code Council Staff have been proactively identifying and analysing a range of Code related issues as they arise through development assessment processes and ongoing policy analysis. Many issues relating to this Amendment have been raised in Council's previous submission as part of the scoping phase, while some have been identified in the interim period prior to the release of the draft Amendment.

For those issues that were previously raised and have drawn a satisfactory response – and there are many – we commend the Commission and Agency Staff for their attention to these matters, they will assist in streamlining and improving Development Assessment processes and outcomes.

For the issues that were previously raised and have not drawn a satisfactory response and for those issues that have been identified more recently, a detailed policy analysis and amendment proposal has been presented below for consideration by the Commission (refer to **Enclosure A**). I would draw your attention to two of those issues, one involving land division in the Adelaide Hills Subzone and the other boundary realignment in the Productive Rural Landscape Zone, where recent development activity has revealed some concerning weaknesses in the policy settings for these two important areas. If it would assist with informing the Commission's view on these matters my staff would be happy to meet in person to provide further context.

In addition, several key changes have attracted some concern and/or would benefit from additional refinement. For these changes additional commentary has been provided below (refer to **Enclosure B**). There is one change, involving the removal of the Restricted Development trigger in the Limited Land Division Overlay within the Productive Rural Landscape Zone that has been met with additional concern. This response from the Commission is not considered one that is strategically sound with the real possibility to heighten speculation for land in Adelaide's sought-after Peri-urban farmland – particularly 'lifestyle' properties. It is largely on account of this and other pressures that maintaining the procedural rigour of the Restricted Pathway is seen as so

critical, particularly the mechanism which provides the ability to refuse a Restricted Development application without proceeding to make an assessment, with little means to appeal this decision to the Courts. It's also viewed more favourably to have SCAP as the relevant authority on these matters to provide a consistent approach across the State, recognising that farmland protection is a State-wide matter. Procedural processes aside there is also a point to be made about what sort of message this sends to the agricultural sector more broadly, but particularly in the Peri-urban region.

If the key issues identified within this submission can be addressed the Amendment will have a greater positive impact on development assessment processes and outcomes within the Adelaide Hills Council area – and likely other parts of the region. We trust that suggested changes put forward in this submission are within scope, and that the supporting investigations provide a satisfactory rationale for further analysis and ultimately the adoption of appropriate changes in the final version of the Amendment.

Should you wish to clarify any of the matters raised by the submission please do not hesitate to contact Natalie Armstrong – Director of Development and Regulatory Services on 8408 0546 or via email narmstrong@ahc.sa.gov.au.

We appreciate the opportunity to contribute to the continual enhancement of the Planning and Design Code to support great planning outcomes across the Adelaide Hills Council.

Yours sincerely

Andrew Aitken
Chief Executive Officer

Enc A – Additional Recommended Inclusions
Enc B – Response to MTE Code Amendment

ENCLOSURE A

**ADELAIDE HILLS COUNCIL
ADDITIONAL RECOMMENDED INCLUSIONS**

DRAFT

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1 – Adelaide Hills Subzone – land division – Policy Intent

Issue

Council staff have identified some specific policy refinement for the median land division criteria (also known as the 'median rule') within the Adelaide Hills Subzone, that aims to better clarify intended outcomes and ensure greater consistency between land division policy.

Investigation

Council Staff were invited to provide a draft policy framework for the Adelaide Hills Subzone as part of the Phase 3 Code development, the proposal sought to have the median rule policy (as expressed by DTS/DPF 2.1) referenced in both the Desired Outcomes and the Performance Outcomes. The intention was to maximise the weighting of the policy and ensure development outcomes were promoted comparable to those achieved under the Development Plan. Following the release of Phase 3 of the Code however, it was evident that this proposal was not adopted in full and DO 2 and PO 2.1 were given a more generic wording convention with no reference to the median rule, other than by DTS/DPF 2.1.

There has been a consistent view and feedback to the Commission and PLUS Staff that without more direct reference to the median rule in the DO's and the PO's there is a fundamental weakness in the policy when applied to a Performance Assessed land division application. Desired Outcome 2 and Performance Outcome 2.1 and DTS/DPF 2.1 read as follows:

| | |
|------|--|
| DO 2 | Land division is sympathetic to the allotment pattern and characteristics within the locality. |
|------|--|

| Site Dimensions and Land Division | |
|--|--|
| <p>PO 2.1</p> <p>Allotments/sites created for residential purposes are consistent with the established pattern of division surrounding the development site to maintain local character and amenity.</p> | <p>DTS/DPF 2.1</p> <p>Development satisfies (a) or (b):</p> <ol style="list-style-type: none"> 1. it will not result in more than 1 dwelling on an existing allotment 2. allotments/sites have an area the greater of the following (excluding the area within the access 'handle' if in the form of a battle-axe development): <ol style="list-style-type: none"> 1. 2000m² 2. the median allotment size of all residential allotments in the |

| | |
|--|---|
| | Adelaide Hills Subzone either wholly or partly within a radius of 200m measured from the centre of the main allotment frontage. |
|--|---|

Concerns regarding the efficacy of the Policy within the Subzone were validated recently by an Environment, Resources and Development Court case (Parkins v Adelaide Hills Council Assessment Manager [2022] SAERDC 12) that has shown that PO 2.1 and by default DO 2 fails to deliver the land division outcomes anticipated. The case has revealed that despite quantum departures from the median allotment size expressed in DPF 2.1, PO 2.1 simply did not provide enough weighting to treat the concept of consistency with the established pattern of division surrounding development sites appropriately – by failing to respond to the median rule.

The decision reveals a disharmony between the PO and DTS/PPF that in our view requires a timely resolution to stem the precedent set by this decision. If left in its current form there is genuine concern that it will inevitably lead to a progressive downward trend in allotment sizes in most localities where there is currently a range of sizes, and subsequently a progressive erosion of the existing character of the Subzone, of which the median rule seeks to preserve.

It is noted that the creation of the Subzone was largely justified on the premise that Council had adopted an innovative approach to land division policy through the introduction of a median rule. The approach provided appropriate guidance for land division proposals by responding to the varying range of allotment sizes within the area defined spatially by the Subzone. It also acted as a non-complying trigger, discouraging those proposals that were under the median rule. These factors were deemed worthy of being transitioned into the Code via the subzone to replicate the outcomes achieved under the Adelaide Hills Development Plan. As demonstrated these outcomes are not being achieved with the current policy setting, and Council strongly suggests Amendments to the Subzone.

Proposed Code Change

AMEND DO 2 to ensure that outcomes seeking a sympathetic or consistent response to allotment patterns and characteristics apply the median allotment size within the locality.

AMEND PO 2.1 to ensure development appropriately achieves consistency with the character of the locality by replicating the median allotment size.

AMEND DTS/DPF 2.1 to remove duplication with comparable Zone criteria.

CONSIDER creating a new clause within the Rules of Interpretation section to better guide the assessment of DPF departures against corresponding PO's.

Amendment instructions

Refer to Attachment A, and the corresponding Part of the issue/topic identified.

2 – Limited Land Division Overlay and Productive Rural Landscape Zone – land division (boundary realignment) – Policy Intent and Relevance

Issue

Limited Performance Outcome criteria in the Code providing guidance to a Relevant Authority where a boundary realignment is proposed within the Limited Land Division Overlay and the Productive Rural Landscape Zone.

Investigation

It is generally accepted that minimising the fragmentation of primary production land is contingent on discouraging the creation of additional allotments and limiting the scope of boundary realignments. This is particularly important in Adelaide's sought-after Peri-Urban farmland within the Productive Rural Landscape Zone that is subject to heightened speculation particularly for smaller lifestyle properties. With regards to the Code the objective to minimise the fragmentation of farmland is captured succinctly by the Limited Land Division Desired Outcome which reads as follows:

| | |
|------|--|
| DO 1 | The long term use of land for primary production is maintained by minimising fragmentation through division of land. |
|------|--|

However, the potential policy criteria available to inform an assessment for a boundary realignment in this regard reveals that PO 1.2 of the Overlay has limited application within the Productive Rural Landscape Zone (and possibly the Rural Zone) where no minimum site area TNV designation applies. This leaves a policy gap that is not reconciled by either the Productive Rural Landscape Zone or the Land Division General Development Policies which are both silent on minimising the fragmentation of farmland.

It is noted that under the Adelaide Hills Development Plan, boundary realignments in the primary production zone generally had a very narrow scope, with only minor readjustments of allotment boundaries to correct anomalies or improved management outcomes for the purpose of primary production or conservation generally contemplated. Additional Policy also explicitly discouraged fragmentation of primary production land and provided scope to ensure that any realignment and intended land use would not impede the use of rural land for primary production or value adding industries – giving scope to consider the protection of good agricultural land whether currently in production or not. For comparison, the Adelaide Hills Council Development Plan excerpts below highlight Principles of Development Control (PDCs) relating to boundary realignment that explicitly outline when and how a boundary realignment would be appropriate development:

| Watershed (Primary Production) Zone | |
|-------------------------------------|---|
| PDC 19 | Land division in rural areas should not occur where the proposed or potential use is liable to: (a) result in the pollution of water resources; or (b) <u>cause the loss of productive primary production land.</u> |
| PDC 20 | Land division may be undertaken where no additional allotment or allotments |

| | |
|---|--|
| | are created and the purpose of the plan of division is to: (a) <u>provide for a minor readjustment of allotment boundaries to correct an anomaly in the placement of those boundaries with respect to the location of existing buildings; and</u> (b) <u>provide for a minor readjustment of allotment boundaries to improve the management of the land for the purpose of primary production and/or the conservation of its natural features.</u> |
| PDC 21 | <u>Land division may be undertaken provided that the development of the resulting allotments would not result in a loss of primary production land or in a greater risk of pollution of surface or underground waters than would occur through development of the existing allotments.</u> |
| Land Division – Council Wide Provisions | |
| PDC 21 | <u>Rural land should not be divided if the resulting allotments would be of a size and configuration likely to impede the efficient use of rural land for any of the following:</u> (a) <u>primary production</u> (b) <u>value adding industries related to primary production</u> (c) <u>protection of natural resources.</u> |
| PDC 22 | Rural land should not be divided where new allotments would result in any of the following: (a) <u>fragmentation of productive primary production land...</u> |

Through experience in assessing boundary realignments under the Code and comparing the outcomes achieved under the Development Plan there is a significant shortfall in policy addressing when a boundary realignment appropriate.

It is acknowledged that criteria in the Code reflecting some of the intent of the Development Plan policy above is contained in Mount Lofty Ranges Water Supply Catchment (Area 1 and 2) Overlay by DTS/DPF 5.1, which reads as follows:

| Mount Lofty Ranges Water Supply Catchment (Area 1 and 2) | |
|--|--|
| Land Division | |
| PO 5.1 Land division does not result in an increased risk of pollution to surface or underground water. | DTS/DPF 5.1 Land division does not create additional allotments and satisfies (a) and/or (b): (a) is for realignment of allotment boundaries to correct an anomaly in the placement of those boundaries with respect to the location of existing buildings or structures or |

| | |
|--|---|
| | (b) is for realignment of allotment boundaries in order to improve management of the land for primary production and/or conservation of natural features. |
|--|---|

It is noted that having the policy in this Overlay within the Code limits its application in supporting the intent of Limited Land Division Overlay (which has a greater spatial extent across rural land – see image 1) to minimise farmland fragmentation from boundary realignment. In addition DTS/DPF 5.1 does not support the outcomes sought by PO 5.1. It is considered that the wording from DTS/DPF 5.1 should be moved to the Limited Land Division Overlay to support or as a PO addressing boundary realignment.

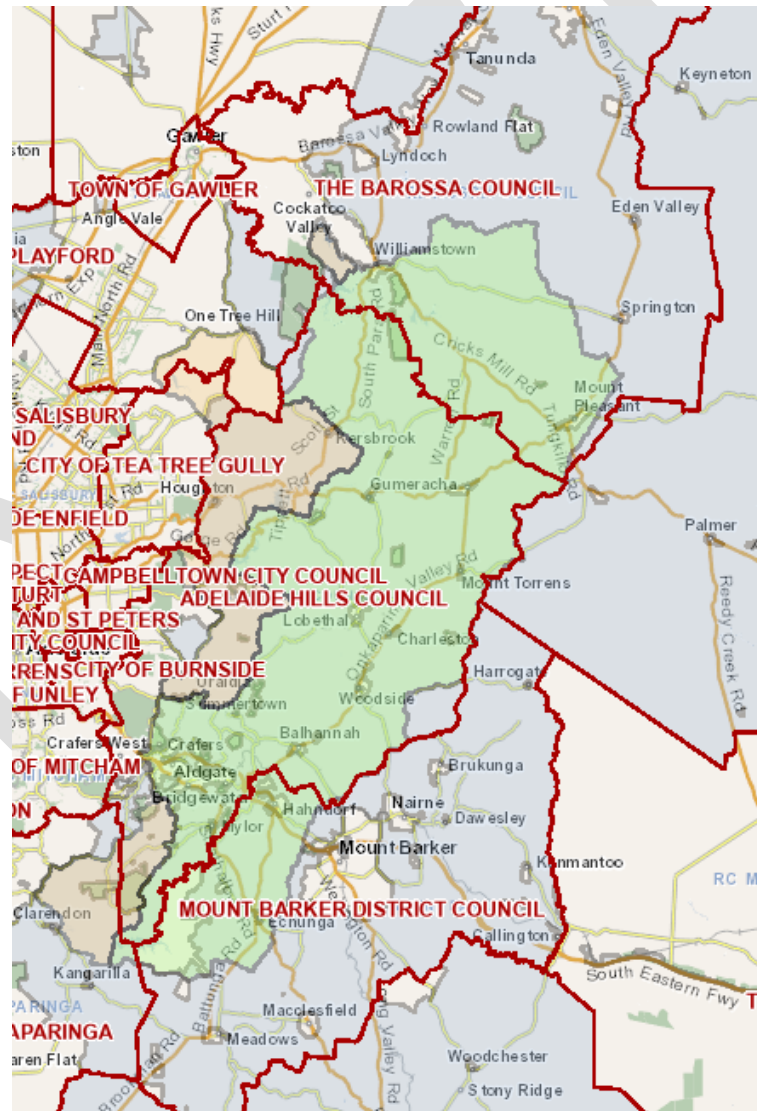


Figure 1 – Spatial extent of LLDO (blue) in comparison to the MLRWA(1&2)O (orange and green)

Proposed Code Change

CREATE new policy (PO 1.3) within the Limited Land Division Overlay to provide guidance of when land division, specifically boundary realignment where no minimum site area is specified in the relevant Zone, should occur.

CREATE new policy (PO 12.3) within the Productive Rural Landscape Zone to provide guidance on when land division, specifically boundary realignment that increases the capacity of the land for the purposes of primary production or conservation, is appropriate.

CONSIDER clarifying through the Rules of Interpretation section whether DO's have a role to play in the assessment of applications where no relevant PO's are available to support the outcomes being sought.

Amendment instructions

Refer to Attachment A, and the corresponding Part of the issue/topic identified.

3 - Administrative Definitions – Neighbourhood-type zone – Township Zone

Issue

The administrative definition of a Neighbourhood-type zone in the Code appears to be at odds with the Guide to the Planning and Design Code (the Guide). In particular the Guide identifies the Township Zone as being within the suite of People and Neighbourhood Zones, this appears inconsistent with the range of Neighbourhood-type zones identified by the corresponding Administrative Definition, with the effect having procedural and performance assessment implications.

Investigation

In the Township Mainstreet Zone there are instances where the PO and DTS/DPF criteria refer to 'Neighbourhood-type zone' as a means to define the applicability of certain criteria. The Neighbourhood-type zone administrative definition reads as follows:

| Term | Definition |
|-------------------------|--|
| Neighbourhood-type zone | <p>Means any of the following:</p> <ul style="list-style-type: none"> City Living Zone Established Neighbourhood Zone General Neighbourhood Zone Golf Course Estate Zone Hills Neighbourhood Zone Housing Diversity Neighbourhood Zone Master Planned Neighbourhood Zone Master Planned Township Zone Neighbourhood Zone Residential Park Zone Rural Living Zone Rural Neighbourhood Zone Rural Settlement Zone Rural Shack Settlement Zone Suburban Neighbourhood Zone Township Neighbourhood Zone Waterfront Neighbourhood Zone Urban Renewal Neighbourhood Zone |

Assessment of certain proposals in the Township Mainstreet Zone has revealed that the adjoining Township Zone is not defined as a Neighbourhood-type zone in accordance with the above, and there are instances where reasonable notification triggers such as (DTS/DPF 3.2 & 3.3) are not applicable and performance criteria relating to visual impact and overshadowing cannot be reasonably applied.

Proposed Code Change

AMEND the Neighbourhood-type zone administrative definition to include Township Zone to address inconsistency with the Guide to the Planning and Design Code.

REVIEW all changes in the Amendment involving Neighbourhood-type Zones to ensure that the Township Zone is reasonably captured.

Amendment instructions

Refer to Attachment A, and the corresponding Part of the issue/topic identified.

DRAFT

4 – Productive Rural Landscape Zone – Detached Dwelling – Interface Between Land Uses

Issue

Feedback previously provided identified that policy provisions relating to matters of interface between sensitive receivers and rural land uses are not being called up for Performance Assessed detached dwellings in Table 3 – Applicable Policies for Performance Assessed Development of the Productive Rural Landscape Zone, and therefore are not available to a relevant authority for a development's assessment.

It is suggested that PO 9.1 – 9.7 of the Interface between Land Uses General Development Policies and their associated DTS/DPF provisions are relevant to the assessment of detached dwellings within the zone. The issue and outcome being sought is comparative to section 2.3.2.4. Rural Zone – Detached Dwelling – Interface Between Land Uses – Linkages of the Amendment. For consistency between the rural suite of zones, this change should be replicated in the Productive Rural Landscape Zone.

Investigation

Investigations have ascertained that policy provisions from the Interface between Land Uses General Development Policies related to Interface with Rural activities, namely PO 9.1 – 9.7 have been applied to the following Deemed-to-Satisfy and Performance Assessed development types:

| Deemed-to-Satisfy | Performance Assessed |
|-----------------------|---|
| Tourist Accommodation | Horsekeeping Horticulture Tourist Accommodation |

These provisions relate more closely to the location and design of sensitive receivers with respect to an existing rural activity, rather than the design and siting of rural activities as they relate to dwellings. Only PO 9.6 could potentially relate to the development of a rural activity as it requires setbacks and vegetation to minimise spray drift, however this could equally apply to new residential development activities which are being proposed adjacent to existing rural activities. Given these provisions have been applied to tourist accommodation, it is considered appropriate to also apply PO 9.1 – 9.7 to a Detached Dwelling within the Productive Rural Landscape Zone to ensure a generally consistent approach.

Proposed Code Change

ADD the following policy linkages for Performance Assessed Detached Dwelling in Table 3 of the Productive Rural Landscape Zone, including associated DTS/DPF provisions:

- Interface between Land Uses [Interface with Rural Activities]: PO 9.1, PO 9.2, PO 9.3, PO 9.4, PO 9.5, PO 9.6, PO 9.7

CONSIDER it is noted that the Horticulture Deemed – to – Satisfy criteria does not capture any of the Interface Between Land Uses General Development Policies in the Productive Rural Landscape Zone and it is recommended that this be looked at as a separate but related issue.

Amendment instructions

Refer to Attachment A, and the corresponding Part of the issue/topic identified.

DRAFT

5 – Productive Rural Landscape Zone – Agricultural Buildings – Policy Review

Issue

Shortfalls and inconsistencies have been identified in the both the application and intent of the Built Form and Character policy criteria as it applies to Agricultural Buildings within the Productive Rural Landscape Zone (PRLZ).

Investigation

A review of the Accepted Development Classification Criteria, Deemed-to-Satisfy Classification Criteria and Performance Assessed Applicable Policies reveals that these inconsistencies and shortfalls result in different outcomes for the same type of building.

Some observations include:

- No requirement to respond to topography in the Accepted Development Classification Criteria. It is considered that the inclusion of PO 11.1 (c) would improve outcomes across the scenic locations of the PRLZ.
- There is no relevant Deemed-to-Satisfy criteria under DTS 11.1 (i.e. none are applicable) despite it being called up via Table 2. This in effect means that larger Agricultural Buildings can be eligible for DTS consent without having to respond to key outcomes relating to visual impact that smaller accepted development must consider.
- The Performance Assessment Applicable Policies do not call up PO 11.1. The exclusion of PO 11.1 from Table 3 means that Agricultural Buildings exceeding the DPF 13.1 minimum size (i.e. the largest scale), with potential for the most impact, have no applicable criteria guiding materials and finish (i.e. the use of low reflective materials and finishes that blend with the surrounding landscape and important siting considerations), and
- From a land use perspective Table 3 makes no reference to PO 1.1, despite Agricultural Buildings having a Performance Assessed Pathway and being contemplated in the Zone.

Table 1 – Accepted Development Classification criteria reads as follows:

| Class of Development | Accepted Development Classification Criteria |
|---|---|
| Agricultural building Except where any of the following apply: <ul style="list-style-type: none"> • Character Area Overlay • Coastal Areas Overlay • Gateway Overlay • Hazards (Flooding) Overlay • Heritage Adjacency Overlay • Historic Area Overlay • Local Heritage Place Overlay | <ol style="list-style-type: none"> 1. The development will be located on an allotment having an area of at least 10ha 2. The development is set back at least 50m from an allotment boundary 3. Building height - does not exceeding 10m above natural ground level 4. Total floor area - does not exceed 250m² 5. If clad in sheet metal-is pre-colour |

| | |
|--|---|
| <ul style="list-style-type: none"> • Ramsar Wetlands Overlay • Significant Landscape Protection Overlay • State Heritage Area Overlay • State Heritage Place Overlay | <p>treated or painted in a non-reflective colour</p> <p>6. Does not involve- excavation exceeding a vertical height of 1m; or filling exceeding a vertical height of 1m, and, if the development involves both excavation and filling, the total combined excavation and filling must not exceed a vertical height of 2m</p> <p>7. Does not involve the clearance of native vegetation</p> <p>8. The development will not be located within the extents of the River Murray 1956 Flood Level as delineated by the SA Property and Planning Atlas.</p> |
|--|---|

Table 2 – Deemed-to-Satisfy Classification Criteria within the Productive Rural Landscape Zone reads as follows:

| Class of Development | Deemed-to-Satisfy Classification Criteria |
|--|---|
| | Zone |
| <p>Agricultural building</p> <p>Except where any of the following apply:</p> <p>Character Area Overlay</p> <p>Character Preservation District Overlay</p> <p>Coastal Areas Overlay</p> <p>Gateway Overlay</p> <p>Hazards (Flooding) Overlay</p> <p>Heritage Adjacency Overlay</p> <p>Historic Area Overlay</p> <p>Local Heritage Place Overlay</p> <p>Ramsar Wetlands Overlay</p> <p>Significant Landscape Protection Overlay</p> <p>State Heritage Area Overlay</p> <p>State Heritage Place Overlay</p> <p>The Cedars Subzone</p> | <p>Land Use and Intensity DTS/DPF 1.1</p> <p>Siting and Design DTS/DPF 2.1, DTS/DPF 2.2</p> <p>Built Form and Character DTS/DPF 11.1</p> <p>Agricultural Buildings DTS/DPF 13.1</p> |

Table 3 – Performance Assessment Classification criteria within the Productive Rural Landscape Zone reads as follows:

| Class of Development | Applicable Policies |
|-----------------------|---|
| | Zone |
| Agricultural building | <p>Siting and Design PO 2.1, PO 2.2</p> |

| | |
|--|-----------------------------------|
| | Agricultural Buildings PO 13.1 |
|--|-----------------------------------|

For reference an excerpt of the siting and design and built form and character criteria within the Productive Rural Landscape reads as follows:

| Siting and Design | |
|---|---|
| PO 2.1 Development is provided with suitable vehicle access. | DTS/DPF 2.1 Development is serviced by an all-weather trafficable public road. |
| PO 2.2 Buildings are generally located on flat land to minimise cut and fill and the associated visual impacts. | DTS/DPF 2.2 Buildings: (a) are located on a site with a slope not greater than 10% (1-in-10) (b) do not result excavation and/or filling of land that is greater than 1.5m from natural ground level. |
| Built Form and Character | |
| PO 11.1 Large buildings designed and sited to reduce impacts on scenic and rural vistas by: (a) having substantial setbacks from boundaries and adjacent public roads (b) using low reflective materials and finishes that blend with the surrounding landscape (c) being located below ridgelines. | DTS/DPF 11.1 None are applicable. |
| Agricultural Buildings | |
| PO 13.1 Agricultural buildings and associated activities are sited, designed and of a scale that maintains a pleasant rural character and function. | DTS/DPF 13.1 Agricultural buildings: (a) are located on an allotment having an area of at least 2ha (b) are setback at least 40m from an allotment boundary (c) have a building height not exceeding 10m above natural ground level (d) do not exceed 350m ² in total floor |

| | |
|--|---|
| | area (e) incorporate the loading and unloading of vehicles within the confines of the allotment. |
|--|---|

Based on the above it is recommended that both the criteria applicable to Accepted, Deemed to Satisfy and Performance Assessment pathways be reviewed and revised as well as changes to the applicable policy criteria be considered to ensure consistent and improved outcomes.

Proposed Code Change

ADD new Table 1 criteria to provide additional guidance relating to siting of Agricultural Buildings.

CREATE a corresponding DTS/DPF criteria for PO 11.1 in the PRLZ to inform Agricultural Buildings that are eligible for a DTS pathway.

ADD PO 1.1 and PO 11.1 to Table 3 of the PRLZ to provide policy to guide land use, siting and design, including material and finish guidance for large structures.

NOTE there may be multiple ways to address this issue and the proposed Code change is the considered the preferred and more holistic approach.

Amendment instructions

Refer to Attachment A, and the corresponding Part of the issue/topic identified.

6 – Design in Urban Areas and Design – General Development Policies – Linkages

Issue

Consistent feedback has been provided since the inception of the Code that has identified that not all the policy provisions relating to Environmental Performance from the Design in Urban Areas and Design general Development Policies are linked to relevant Performance Assessed development (i.e. residential or commercial) within zones.

Investigation

PO 4.1 to PO 4.3 of the Design in Urban Areas and Urban General Development Policies are not linked to Performance Assessed development in Table 3 of relevant zones. The provisions read as follows:

Environmental Performance: PO 4.1: *Buildings are sited, oriented and designed to maximise natural sunlight access and ventilation to main activity areas, habitable rooms, common areas and open spaces.*

Environmental Performance: PO 4.2: *Buildings are sited and designed to maximise passive environmental performance and minimise energy consumption and reliance on mechanical systems, such as heating and cooling.*

Environmental Performance: PO 4.3: *Buildings incorporate climate-responsive techniques and features such as building and window orientation, use of eaves, verandahs and shading structures, water harvesting, at ground landscaping, green walls, green roofs and photovoltaic cells.*

None of the provisions appear in Table 3 – Applicable Policies for Performance Assessed Development in any zone where residential or commercial development appears as a Performance Assessed Development Type. Given all other policy provisions from the Design in Urban Areas and the Design General Development Policies are applied to a Performance Assessed residential and commercial development, it is considered the omission of these policies is a missed opportunity to raise the bar on imperative environmental design outcomes for new buildings, and should be applied to all relevant residential and commercial Development types.

Proposed Code Changes

ADD PO 4.1, PO 4.2 and PO 4.3 of the Design in Urban Areas and Design General Development Policies to the Performance Assessed pathway for relevant “residential and commercial” development in all zones to ensure a consistent approach to the application of policy provisions from this module.

Amendment Instructions

Refer to ATTACHMENT A, and the corresponding Part of the Code and issue/topic identified

7 – Additional Recommended Inclusions

Spatial Application of Urban Tree Canopy & Stormwater Management Overlay

These Overlays do not apply to the Rural Neighbourhood or Township Zones in our Council Area, despite these zones displaying a compact residential form. We would suggest that the Commission consider localised application of these Overlays across non-urban areas. This will ensure that built up areas in various locations across the state can benefit from the outcomes sought by the policies within the Overlay.

Heat loading / roof colour

Energy efficiency policies should encourage light coloured roofs to minimise heat loading. Recent heat mapping demonstrates a significant difference between light and dark coloured roofs.

Historic and Character Area Overlay Policies

Most policies in the Historic and Character Area Overlay are worded very generically making them difficult to apply to developments. Additionally, most policies don't refer to the Area Statements which contain more useful policy guidance; PO 1.1 does refer to the Statement but this policy is very general and it would increase the weighting of the statements if other policies also referred to it.

8 – Issues identified in the AHC MTECA ‘call for issues’ but not addressed by the Amendment and other general issues

Desired Character Statements

Consideration should still be given to whether a Desired Character Statement Overlay could be developed with localised statements applied in a similar manner to Historic Area Statements.

Housing Diversity Neighbourhood Zone TNV

The TNV for this Zone in our Council is inconsistent with what Council requested in previous submissions on the Code. It should allow buildings up to 3 storeys to a maximum height of 12 metres.

Township and Township Mainstreet Zones

It is considered that the loss of Desired Character Statements impacted Adelaide Hills Townships disproportionately. It is considered that additional refinement of policy is necessary for promoting and enhancing the existing features of our regional and rural towns and their local context.

Privacy from Ground Level

The Code is lacking policy addressing privacy from ground level dwellings or habitable buildings which are raised above natural ground level or sit substantially higher than a neighbour’s yard.

Ancillary use thresholds

Some forms of uses traditionally considered ancillary (i.e. motorbike tracks on rural land) are causing impacts on amenity, could consideration be given to whether the legislation or Code can capture these specific examples as development as a means to mitigate their impacts.

ATTACHMENT A

**ADELAIDE HILLS COUNCIL
PROPOSED CODE POLICY – AMENDMENT INSTRUCTIONS**

DRAFT

1 – Adelaide Hills Subzone – land division – Policy Intent

Adelaide Hills Subzone

Within the Adelaide Hills Subzone amend DO1 to the following:

| Desired Outcome | |
|-----------------|--|
| DO2 | Land division is sympathetic to the allotment pattern and <u>characteristics and is consistent with the median allotment size within the locality.</u> |

Within the Adelaide Hills Subzone amend PO 2.1 to the following:

| Land Division | |
|---|---|
| PO 2.1 | DTS/DPF 2.1 |
| <p>Allotments/sites created for residential purposes are consistent with the established pattern of division surrounding the development site to maintain local character and amenity. <u>Allotments/sites created for residential purposes achieve the median allotment size in the locality.</u></p> | <p>Development satisfies (a) or <u>and</u> (b):</p> <ol style="list-style-type: none"> 1. it will not result in more than 1 dwelling on an existing allotment 2. allotments/sites have an area the greater of the following (excluding the area within the access 'handle' if in the form of a battle-axe development): <ol style="list-style-type: none"> 1. 2000m² 2. the median allotment size of all residential allotments in the Adelaide Hills Subzone either wholly or partly within a radius of 200m measured from the centre of the main allotment frontage. |

2 – Limited Land Division Overlay and Productive Rural Landscape Zone – land division (boundary realignment) – Policy Intent and Relevance

Limited Land Division Overlay

Within the Limited Land Division Overlay create PO 2.3 as follows:

| General | |
|---|--|
| <p>PO 2.3</p> <p><u>Land division involving boundary realignment where no minimum site area is specified in the relevant Zone occurs only to:</u></p> <ul style="list-style-type: none"> (a) <u>correct an existing anomaly in the placement of allotment boundaries;</u> <u>or</u> (b) <u>alter the boundaries in order to improve the management of the land for the purpose of primary production and/or the conservation of natural features.</u> | <p>DTS/DPF 2.1</p> <p>None are applicable.</p> |

Within the Productive Rural Landscape Zone create PO 12.3 as follows:

| General | |
|---|--|
| <p><u>PO 12.3</u></p> <p><u>Land division involving boundary realignments, which increase the capacity of the land for the purpose of primary production should occur only where:</u></p> <ul style="list-style-type: none"> (a) <u>the allotments are of a size and configuration to support the existing and proposed land uses</u> (b) <u>water of sufficient quality and quantity is available to sustain the proposed use</u> (c) <u>the use will be compatible with adjacent or nearby uses of land.</u> | <p>DTS/DPF 2.1</p> <p>None are applicable.</p> |

3 – Administrative Definitions – Neighbourhood-type zone

Within the Administrative Definitions amend the Neighbourhood-type zone definition as follows:

| Term | Definition |
|-------------------------|--|
| Neighbourhood-type zone | <p>Means any of the following:</p> <ul style="list-style-type: none"> City Living Zone Established Neighbourhood Zone General Neighbourhood Zone Golf Course Estate Zone Hills Neighbourhood Zone Housing Diversity Neighbourhood Zone Master Planned Neighbourhood Zone Master Planned Township Zone Neighbourhood Zone Residential Park Zone Rural Living Zone Rural Neighbourhood Zone Rural Settlement Zone Rural Shack Settlement Zone Suburban Neighbourhood Zone <u>Township Zone</u> Township Neighbourhood Zone Waterfront Neighbourhood Zone Urban Renewal Neighbourhood Zone |

4 – Productive Rural Landscape Zone – Detached Dwelling – Interface Between Land Uses

Within the Productive Rural Landscape Zone, amend Table 3 – Applicable Policies for Performance Assessed Development for a detached dwelling by including following policy linkages:

General Development Policies – Interface between Land Uses [Interface with Rural Activities]: PO 9.1, PO 9.2, PO 9.3, PO 9.4, PO 9.5, PO 9.6, PO 9.7

DRAFT

5 – Productive Rural Landscape Zone – Agricultural Buildings – Policy Review

Within the Productive Rural Landscape Zone, amend Table 1 – Accepted Development Classification criteria to provide additional guidance relating to siting of Agricultural Buildings.

| Class of Development | Accepted Development Classification Criteria |
|--|--|
| <p>Agricultural building</p> <p>Except where any of the following apply:</p> <ul style="list-style-type: none"> • Character Area Overlay • Coastal Areas Overlay • Gateway Overlay • Hazards (Flooding) Overlay • Heritage Adjacency Overlay • Historic Area Overlay • Local Heritage Place Overlay • Ramsar Wetlands Overlay • Significant Landscape Protection Overlay • State Heritage Area Overlay • State Heritage Place Overlay | <p>9. The development will be located on an allotment having an area of at least 10ha</p> <p>10. The development is set back at least 50m from an allotment boundary</p> <p>11. Building height - does not exceeding 10m above natural ground level</p> <p>12. Total floor area - does not exceed 250m²</p> <p>13. If clad in sheet metal-is pre-colour treated or painted in a non-reflective colour</p> <p>14. <u>The development is located below ridgelines</u></p> <p>15. Does not involve- excavation exceeding a vertical height of 1m; or filling exceeding a vertical height of 1m, and, if the development involves both excavation and filling, the total combined excavation and filling must not exceed a vertical height of 2m</p> <p>16. Does not involve the clearance of native vegetation</p> <p>17. The development will not be located within the extents of the River Murray 1956 Flood Level as delineated by the SA Property and Planning Atlas.</p> |

Within the Productive Rural Landscape Zone, create– Deemed – To – Satisfy Classification criteria 11.1 to inform siting and design outcomes for Agricultural Buildings that are eligible for a DTS pathway.

| Built Form and Character | |
|---|---|
| <p>PO 11.1</p> <p>Large buildings designed and sited to reduce impacts on scenic and rural vistas by:</p> | <p>DTS/DPF 11.1</p> <p>None are applicable. <u>Large buildings:</u></p> <p>(a) <u>if clad in sheet metal-is pre-colour</u></p> |

| | |
|---|---|
| <ul style="list-style-type: none"> (d) having substantial setbacks from boundaries and adjacent public roads (e) using low reflective materials and finishes that blend with the surrounding landscape (f) being located below ridgelines. | <p><u>treated or painted in a non-reflective colour</u></p> <p>(b) <u>are located below ridgelines.</u></p> |
|---|---|

Within the Productive Rural Landscape Zone, amend Table 3 – Applicable Policies for Performance Assessed Development for agricultural buildings by including following policy linkages:

Productive Rural Landscape Zone – Land use and Intensity PO 1.1

Productive Rural Landscape Zone – Built Form and Character PO 11.1

6 – Design in Urban Areas and Design – General Development Policies – Linkages

Within all relevant zone, amend Table 3 – Applicable Policies for Performance Assessed Development by inserting the following Performance Outcomes for relevant residential and commercial development:

General Development Policies – *Design in Urban Areas [Environmental Performance] PO 4.1, PO 4.2 PO 4.3*

General Development Policies – *Design [Environmental Performance] PO 4.1, PO 4.2 PO 4.3*

| Code Amendment Section | Summary of Proposed Change | AHC Comments |
|--|---|---|
| 2.3.2.9.7. Dwellings within the Rural Intensive Enterprise Zone | Review of the restricted classification of a dwelling within the Rural Intensive Enterprise Zone to align with the new principles. | Supported |
| 2.3.2.9.2. Land Division within the Limited Land Division Overlay | Review of the restricted classification of land division in zones where the Limited Land Division Overlay applies to align with the new principles. | Not Supported This approach is considered to be strategically misaligned (as expressed in the covering letter). The restricted pathway provides a better procedural framework to deal with these applications and it sends a strong message about protecting primary production land across the State. By way of comparison the Restricted Development trigger for Land Division in the Hills Face Zone has not been dealt with in the same manner by this Amendment, and we would seek to understand how the circumstances differ and whether the approach should be consistent given the comparative significance of these Zones. |
| 2.3.2.6. Rural Zone – Land Division / Boundary Realignment – Linkages | Feedback has suggested that additional policy guidance is required for the assessment of Land Divisions, including Boundary Realignments within the Rural Zone. | Supported – subject to comments A similar review to strengthen the policy relating to Boundary Realignments in the Productive Rural Landscape Zone should also be considered as outlined in Section 2 of Enclosure A. |
| 2.3.2.9.1. Industry listed as a restricted development classification | Proposal to remove restricted trigger for industry from a range of employment type zones and the Township Zone | Partially Supported – subject to comments While the rationale for this change is understood for employment type zones, it is only cautiously supported for the Township Zone. It is noted that the predominant land use of Adelaide Hills Township Zones is residential. To ensure protection to the amenity of these localities there is a desire for more targeted zone policy regarding industry uses to support this change. |

| | | |
|---|---|--|
| 2.3.2.9.10. Hills Face Zone – Various land uses | Review of the restricted classification of all land uses within the Hills Face Zone to align with the new principles. | Supported – subject to comments The changes are supported, however, by way of comparison there are questions as to whether the Restricted Development Trigger for land division is consistent with the proposed changes in rural zones relating to land division, as both zones are significant in terms of landscape. |
| 2.3.2.10.1. Notification Tables – Minor Development | Concerns were raised by council planners and accredited professionals about public notification requirements to adjoining landowners for relatively minor applications which 'trip' into a performance assessed pathway under the Code. This creates additional work for planning authorities over and above notifications that occurred under the former development system. | Supported – subject to comments The changes are supported, subject to a strengthening of policies relating to ancillary structures. |
| 2.3.2.10. Notification Tables – Table 5 – Procedural Matters (PM) | Proposing tailored column for minor and anticipated development within zones | Supported Note: The additional inclusion of Minor determinations opens Councils up the potential for more judicial reviews from neighbours that have missed out on notification because of reliance on the new clause. For this reason, there may be some hesitation to apply the clause until there is some clarity on its application, likely via case law etc. |
| 2.3.2.10.3. Notification Tables – Frost Fans | In the call for submissions, frost fans were raised by one Council as a land use activity that was being unnecessarily bogged down by notification. However, as frost fans are common cause for complaint it is not recommended at this time to depart from the position adopted in the Phase 3 (Urban Areas) Code Amendment. | Supported There are many variables that come into play when considering the impact of frost fans on nearby sensitive receivers, including local topographical and climatic characteristics, the type and number of fans used and the way they are operated. For these reasons notification is an important procedural step for this type of development. |
| 2.3.2.10.6.6. Productive Rural Landscape Zone Table 5 - Procedural Matters (PM) - Notification | Exemption - Pursuant to regulation 47(6)(c) of the Planning, Development and Infrastructure (General) Regulations 2017, the requirement to place a notice on the relevant land under section 107(3)(a)(ii) of the Planning, Development and Infrastructure Act 2016 does not apply in the Productive Rural Landscape Zone. Placement | Supported It is considered that this exemption is consistent with the requirements of comparable zones such as the Rural Zone. The effectiveness of having notification signage on 80km/h rural roads was always questioned, particularly where adjoining neighbours will continue to be notified directly in accordance with Practice Direction 3. However, understand that an increase in the 60m notification radius for public notification might be an equitable approach to offset the notice exemption. |

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| 2.3.2.11. Building Height – TNV and context – Policy refinement Suburban Mainstreet Zone | Most zones include a policy guiding building heights, some of which require a development to satisfy two outcomes: a building height specified in a Technical and Numeric Variation (TNV) and a positive response to the local context. | <p>Not Supported</p> <p>Medium rise is defined as 3-6 storeys whereas the Suburban Main Street Zone areas in AHC have a TNV of 2 storeys.</p> <p>Note: The policy seeks development which “complement(s)” rather than is “consistent with” the main street character. As such, this policy (as amended) could allow building heights which exceed the TNV and consequently poor development outcomes.</p> |
| 2.3.2.12. Building Height, Building Wall Setback and Wall Height – Policy Review | <p>South facing terminology inconsistencies.</p> <p>Wall height measurement inconsistencies.</p> | <p>Supported</p> <p>Supported subject to comments</p> <p>There is concern about the potential maximum wall heights (particularly boundary walls) which can be achieved where fill up to 1m high, is potentially resulting in boundary walls which are ~4m above neighbouring ground level and 11.5m long. The potential impact of this is not considered reasonable. In addition, ancillary buildings criteria should have a measurement taken from NGL to minimise impacts on neighbouring properties, particularly through DTS pathways.</p> |
| 2.3.2.13 Building Walls and Dwelling Walls – Policy Review | Replace ‘dwellings’ with ‘buildings’ to ensure setback provisions capture all forms of buildings. | Supported |
| 2.3.2.20. Horticulture – Prescribed Surface Water Areas Overlay and Prescribed Wells Area Overlay – linkages | Removal of Prescribed Surface Water Areas Overlay and Prescribed Wells Area Overlay from the list of Overlay exclusions for Deemed-to-Satisfy Horticulture where it appears in Table 2 of all relevant Zones. Add Overlay DTS/DPF provisions to offset removal of the exclusion. | Supported |
| 2.3.2.21. Interface Height – Multiple Zones: Policy and TNV – Policy Review | To clarify the intent of the interface height building envelopes and create consistency across the Code, it is recommended to add ‘(except where this boundary is a street boundary)’ to the end of the explanation sentence within all interface height policies to provide consistency between the zones and enable streetscape character to be guided by the above PO. | <p>Supported – subject to comments</p> <p>Refer to Enclosure A Section 3 and the need for the Township Zone to be included in the administrative definitions so that development within an adjacent Township Mainstreet Zone adequately responds to this policy criteria.</p> |

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| 2.3.2.22. Land Division – Site Contamination – Policy Relevance and Linkage | Part 9.1 of the Code (Referral Body: Environment Protection Authority) specifies that a referral is required for Performance Assessed Land Division in certain circumstances, however, the policy provisions of the Site Contamination General Development Policies are not linked to this development type, which makes it difficult for a user to ascertain whether a referral would be required. | <p>Supported</p> <p>Note: Despite recent refinement Practice Direction 14 is still proving challenging to apply for a range of development types. Further refinement is recommended to improve clarity around when a Preliminary Site Investigation is and is not required.</p> |
| 2.3.2.23. Non Residential Outbuildings – New Policy and Assessment Pathways | While assessment pathways for outbuildings currently exist, relevant policies are typically related to residential outbuildings. As such, non-residential outbuildings will often default to Performance Assessed where they are not ancillary to a dwelling (e.g., a shed for a church or a school in a neighbourhood-type zone). | <p>Supported – subject to comments</p> <p>It is necessary for the Township Zone to be captured by these changes, can be necessitated by additions to the Neighbourhood Type Zone definition (refer to Attachment A).</p> |
| 2.3.2.25. Pool Fencing – Accepted Development Pathway | Amend Table 1 such that swimming pool safety features associated with a pool are accepted | Supported |
| 2.3.2.26. Primary Street Setback – Use of Building Line | Amend front setback policies to allow dwellings to be the average setback of both adjoining dwellings where one of those setbacks is a secondary street setback and removing clause relating to adjoining dwellings separated by a road. | <p>Supported</p> <p>Note: reference to ‘primary street setback’ criteria for development in the rural context is problematic due to the way buildings typically orientate to take advantage of views and landscape features etc. with limited relationship to the street.</p> |
| 2.3.2.28. Tourist Accommodation – Total Floor Area – Rural Zones | Feedback received expressing concerns with differences in policy interpretation for total floor area of Tourist Accommodation in the Rural Zone and Productive Rural Landscape Zone | <p>Supported – subject to amendment</p> <p>It is positive to see the focus on policy improvement for Tourist Accommodation in rural zones and the change is supported. However, the policy contained within DTS/DPF 6.3 (c) still refers to no more than one ‘facility’. The meaning of the term is ambiguous in this context and should be either refined or deleted.</p> <p>Further discussion regarding these policies has considered whether there is merit in seeking to prevent the conversion of tourist accommodation to private dwellings through appropriate design responses. General Development Policies – Tourism Accommodation</p> |

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| | | PO 3.4 addresses this issue for development in areas constituted under the National Parks and Wildlife Act 1972; however given the sections heading it would not be unavailable for a majority of Tourist Accommodation applications, particularly those within the Productive Rural Landscape Zone. It is recommended that this be reviewed with consideration to expanding the scope of these provisions to apply to all tourist accommodation, particularly those in rural zones. |
| 2.3.3.4. Hazards (Flooding) Overlay – PO 3.5 and DTS/DPF 3.5 - Linkages | Correct inconsistencies and errors in application of H(F)O policies | Supported |
| 2.3.3.5. Heritage Adjacency Overlay - Referral | Amend referral wording to clarify the Relevant Authority can determine whether development material affects SHP | Supported |
| 2.3.3.8. Mount Lofty Ranges Water Supply Catchment (Area 1 and 2) Overlay - Policy intent | Removing duplication in wording. | Supported |
| 2.3.3.10. Mount Lofty Ranges Water Supply Catchment (Area 1 and Area 2) Overlays – Referral | Addresses lack of referral trigger for workers accommodation and to ensure that only applications where two habitable buildings concurrently on the same site are referred. | Supported – subject to amendment For clarity it is recommended that additional wording be included to capture this example through the addition of 'decommissioning' after the word demolition. |
| 2.3.3.12. Prescribed Water Resources Area Overlay – Referral | An error exists in the Procedural Matters (PM) – Referrals table within the Prescribed Water Resources Overlay, whereby the overlay does not include an exemption for developments that have already been granted access to water as is provided in the various other Prescribed Water Overlays in the Code. | Supported This change addresses an anomaly that was resulting in industry development within an Employment Zone connected to mains water being referred to the DEW. |

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| 2.3.4.4. Decks – Design, and Design in Urban Areas General Development Policies – Assessment Pathways | Provide policies and assessment pathways specific to decks in urban, township and rural areas. | Supported |
| 2.3.4.6. Design in Urban Areas DTS/DPF 19.1 - Soft Landscaping – Policy Review | Include minimum dimension for soft landscaping in Design in Urban Areas 19.1. Amend DPF 22.1 to clarify the soft landscaping requirement applies to the whole site, not individual sites for group / Residential Flat Buildings. | Partially supported – subject to amendment The effect of this policy amendment / interpretation is that some dwellings in a group dwelling or RFB could have little or no direct access to soft landscaping which could lead to poor amenity and urban heat outcomes. This should be reconciled with refinement to DPF 22.1(a) |
| 2.3.4.7. Garage and Driveways – Design DTS/DPF 19.5, and Design in Urban Areas DTS/DPF 23.5 General Development Policies – Policy Review | Reword policy relating to driveway angle to clarify how to apply the policy | Supported |
| 2.3.4.8. Heavy Vehicle Parking - Transport, Access and Parking General Development Policy - Policy and Definition Review | Create new policy to address heavy vehicle parking. | Supported |
| 2.3.4.11. Land Division – General Development Policies – Linkages | Include Land Division PO 2.8 and 3.11 in relevant Table 3 (currently missing) | Supported |
| 2.3.7.1. Ancillary Accommodation – Amend | Definition amended. | Supported – subject to amendment The proposed change to the definition involving the addition of ‘is not a self-contained residence’ has limited practical impact and only replicates the dwelling listing in the corresponding exclusion column. A better approach might be to express clearly what functional areas within a building would need to be omitted to avoid being defined a self-contained residence, much like the approach of (c) under this definition. A revised criteria (b) could read as follows: <i>excludes functional areas that are generally associated with a self-contained residence such as kitchens and laundries. . .</i> In addition, greater clarity should be provided to give distinction between ‘ancillary |

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| | | accommodation', 'outbuilding' and 'dwelling addition' for freestanding 'rumpus room' or 'studio' style development, which are a reasonably common form of development. Currently the approach is clunky in terms of which elements should be selected to process such a development. |
| 2.3.7.2. Caravan and Tourist Park – Amend | Definition amendment to add Tourist Accommodation to the inclusion's column. | Supported |
| 2.3.7.4. Educational Establishment – Amend | Definition | Supported – subject to amendment There is general support for the changes, one issue that arises is how the difference in car parking rates is to be reconciled in Transport, Access and Parking Table 1 – General Off-Street Car Parking Requirements, as there are currently different rates for child care centres and preschools. |
| 2.3.7.8. Renewable Energy Facility – Policy Refinement | Amendment to the restricted table within the Conservation and Hills Face Zone to add the exclusion of domestic use for solar photovoltaic panels (roof or ground mounted) and battery storage facility. | Supported |
| 2.3.7.9. Tourist Accommodation – Amend | Definition amended to included caravan and tourist parks and ancillary facilities. | Supported |
| 2.3.7.10. Workers Accommodation – Amend | Definition amended to assist with interpretation. | Supported |
| 2.3.7.11. Heavy Vehicle Parking – New Definition | New definition created to assist with the application of new policy proposed to address this use. | Supported |

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| 2.3.7.12. Function Venue – New Definition | Definition | Supported – subject to amendment The new definition is supported. With respect to its application there has been discussion about whether the plural nature of the definition is deliberate and would reasonably afford one off functions as an ancillary activity to the primary use. This definition does not appear to capture a <u>one-off</u> large-scale event (i.e. music concert). If this is the intent could an exclusion (Column D) to the definition of Function Venue be included for such events. Recognising that it would be more effective to address this in the PDI Regulations as an exempt form of development. |
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Appendix 2

Response to the Commission's Call for Issues

Ms Helen Dyer
Chair
State Planning Commission
GPO Box 1815
Adelaide SA 5001

E-mail: saplanningcommission@sa.gov.au

Dear Ms Dyer

**Adelaide Hills Council Submission for the Miscellaneous Technical Enhancement Code
Amendment – Issues Scoping Process**

The Adelaide Hills Council is pleased to contribute to the Commission's prioritisation of policy review following the full introduction of a State-wide Planning and Design Code (the Code) on 19 March 2021.

The Adelaide Hills has a rich and diverse history and a bright future, and as an organisation we continue to strive to protect the unique township and environmental settings whilst supporting sustainable economic development. We acknowledge that Planning has a critical role to play in this space.

However, planning policy and regulations have a significant impact on the enablers of productivity and competitiveness. A well designed planning system can enhance the operation of markets but, if poorly designed, can impede the efficient functioning of markets and restrict the scope and benefit of competition. Planning can create excessive barriers to entry, diversification or expansion, including limiting the number, size, operating model and mix of businesses.

Regulations can often fail to meet their objectives because they are not sufficiently adaptable or targeted. In many cases, these problems could be addressed by ensuring that regulation is "fit for purpose" and adopting outcomes-based regulations. Regulation is excessive when it does not accomplish its objective, or when the cost of accomplishing the objective through regulation is excessive or when there is an alternative to regulation that is less costly.

As per the Treasurer's Instruction 17, the Commission is strongly encouraged to ensure that best practice evidence based policy making principles are applied to any of its review processes.

It is within the context of the above discussion that Council has identified various technical and policy issues. Since Phase 3 Go Live, Council Development Assessment Staff have been monitoring and reporting technical and policy issues as they arise.

Some of the more critical issues can be summarised as:

- Refinement of Adelaide Hills Subzone criteria
- Policy intent for Shop, Tourism Accommodation and Function Centre
- Site Contamination and Preliminary Site Investigation for low risk development
- Indigenous Heritage Overlay
- Referral triggers to Department of Environment and Water for Light Industry in Employment Zones
- Township character policy gaps
- Rural boundary realignment policy gaps
- Missing assessment pathways for common development
- Holistic approach to Environmental Performance criteria
- Lack of bushfire affected replacement building streamlined pathway

For a more detailed description of these issues please refer to Attachment A. For ease of interpretation, the issues have been grouped as either Policy Wording/Intent, Policy Gap or Zone Table/Technical/Procedural issue.

Summary

Adelaide Hills Council is excited about the future opportunities that may result from continued review and refinement of the Planning and Design Code, as the region has missed opportunities for investment and industry development due to its restrictive and demanding planning regulations.

Council is keen to understand and contribute to the broader program of more strategic and transformative policy change, as envisaged through the Policy Discussion Papers and through broad feedback received on the draft Planning and Design Code. To enable better collaboration on policy improvement to the Code work, it would be informative and beneficial for the Commission to provide a forward program of policy priorities together with the envisaged resources and inputs to implement these changes.

We would welcome the opportunity to discuss any of the above with the State Planning Commission. If you have any queries regarding the above comments, or wish to discuss our submission, please do not hesitate to contact either myself or James Szabo, Senior Strategic & Policy Planner, on 8408 0522.

Yours sincerely



Melissa Bright
Acting Director Development and Regulatory Services

cc: Local Government Association – stephensmith@lga.sa.gov.au

Attachments:

- A. Miscellaneous Technical Enhancements to Planning and Design

Attachment A

Miscellaneous Technical Enhancement Code Amendment Issues Scoping

| 1 – Policy Wording / Intent | 2 – Policy Gap | 3 – Technical / Procedural |
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| <p>1.1 Adelaide Hills Subzone Restricted Development Trigger and Refinement</p> <p>The lack of a Restricted Development Trigger in the Rural Neighbourhood Zone to support the application of the Median Rule Land Division criteria in the Adelaide Hills Subzone is seen as a key weakness.</p> <p>The Commission is requested to consider applying a Restricted Development trigger to the Adelaide Hills Subzone capturing the Median Rule criteria. This will act as a sufficient disincentive for applicants who seek to subdivide land below relevant minimums. It is considered that without the Restricted Development pathway applicants will pursue land division below the Median Rule minimums leading to an erosion of the renowned character of these leafy neighbourhoods.</p> <p>In addition, some potential refinements have been identified as follows:</p> <ul style="list-style-type: none"> Strengthening Performance Outcome (PO) 2.1 by inserting <u>relevant allotment minimums and after consistent with the.</u> Delete (a) under Deemed to Satisfy (DTS)/Designated Performance Feature (DPF) 2.1 as this is confusing customers and staff when read in conjunction with (b), and is a duplicate of Zone DTS/DPF 8.1. Insert <u>to</u> after <i>configured</i> in PO 2.2 to improve legibility. | <p>2.1 Greater implementation of State Planning Policies reflected in Code</p> <p>There is a need for further embedding of the State Planning Policies into the Planning and Design Code. Generation 1 of the Planning and Design Code represented a culmination of former Development Plan policy, without major reform or addressing policy gaps. Now is the time to research and develop that best practice evidence based policy is reflected strongly in the Code.</p> <p>Regional Plans will also provide much needed spatial definition of environmental assets and climate change priorities.</p> | <p>3.1 Site Contamination Land Hierarchy – Sensitive Uses</p> <p>The EPA presented at the Mount Lofty Ranges Planners Group Meeting on Friday 25 June 2021 regarding the recent changes regarding site contamination. Around the room there was fairly consistent feedback for the EPA that the changes that require a Preliminary Site Investigation report to be provided by applicants in instances where a dwelling is proposed on existing agricultural land (for AHC anywhere in the Productive Rural Landscape Zone) is a big concern. Anecdotally the cost of these reports is \$7,000 which is a considerable burden for applicants. This is also causing some volatility in the process where Council are having to ask for this upfront for the EPA. This approach is heavy handed, inconsistent with the previous approach and inflexible. It would be a good case study for the State Productivity Commission's ongoing review of Development Referral processes.</p> <p>A balance needs to be achieved here and one suggestion is that Practice Direction 14 should be refined to provide an assessing authority with some discretion particularly on sites where low-intensity agriculture has occurred (i.e. grazing) or where development is proposed within the cluster of existing farm buildings (i.e. within existing farm complex curtilage and not on land used for agriculture). This could be supplemented by a declaration from the applicant.</p> |
| <p>1.2 Shops, Tourism and Function Centres in the Productive Rural Landscape Zone</p> <p>Council is supportive of the changes that enable value adding, farm gate businesses and the expansion of the economic base of the region through tourism accommodation and function centres. However, the way the corresponding development criteria for these types of uses has been drafted would benefit from further refinement.</p> | <p>2.2 Tourism Accommodation, Caravan and Tourist Park and Glamping in the Productive Rural Landscape Zone</p> <p>Tourism accommodation in the form of glamping has the potential to be defined as a Caravan and Tourist Park. In such instances, no Performance Assessed (PA) Pathway is available in the Productive Rural Landscape Zone (PRLZ). When determining applicable Performance Outcomes (PO)</p> | <p>3.2 Indigenous Heritage</p> <p>There is no mechanism in the Code for formal referral relating to Aboriginal cultural matters and the protection of Aboriginal heritage.</p> <p>The sensitivities surrounding the identification of indigenous sites are recognised and it is understood that the protection of Indigenous heritage is regulated by another piece of legislation, namely the Aboriginal Heritage Act 1988.</p> |

As an example, what is the rationale for the following Designated Performance Features (DPF) criteria:

- 75 seat maximum for a restaurants and function centres
- 100sqm floor area maximums for tourist accommodation, and
- 5ha site area minimum for function centres.

These are considered to pose a potential barrier for reasonable/viable development based on the evolving nature of cellar doors and tourist accommodation. In addition, due to the influence of Overlays on assessment pathways in the PRLZ, these uses are very unlikely to be afforded a DTS pathway. This is a good example of the requirement for evidence based policy making (see attached letter) and raises the question; what are these thresholds trying to achieve? In considering these thresholds the Performance Outcome's (PO) should also be revised to provide stronger guidance for assessing authorities where thresholds are exceeded.

The Tourism Accommodation criteria is particularly difficult whereby the PO 6.3 appears to limit tourism accommodation to instances where it is in association with a primary production use on the land (presumably a subject allotment). This intent appears to be lost by DPF 6.3 whereby criteria (a) references adjoining allotments and in essence repeats itself, as regardless of whether tourism accommodation occurs on the same allotment or an adjoining allotment – used for primary production – that in essence is the same thing. If the intent here is, as the Desired Outcome seeks – to expand the economic base of the region – than the PO and the DPF criteria should be refined to better address the desired intent. In which case DPF 6.3 (a) could simply be reworded as follows:

Tourism Accommodation . . . is ancillary to and located on the same allotment, or ~~an~~ adjoining an allotment, used for primary production. . .

In this instance the PO should also be revisited to ensure its scope is consistent with the DPF. Further DPF 6.3 (c) limits tourism accommodation to one 'facility' per allotment. This term is ambiguous and undefined and doesn't appear to be contemplative of a full range of accommodation typologies (i.e. how should a cluster of individual glamping tents or tiny cabins be considered against this criteria).

there is uncertainty as to whether Zone PO 6.3 and 6.4 can reasonably be applied.

In order to provide clarity to the Assessing Authority and proponents a PA pathway for Caravan and Tourist Park should be developed for the PRLZ.

Note: Council are receiving numerous enquiries for this type of glamping style development. Also see Issue 1.2 regarding policy wording and intent for Tourism Accommodation in the PRLZ

Following the Consent Determination (CD) of the Kurna native title claim, Adelaide Hills Council was approached by the Board of Kurna Yerta Aboriginal Corporation RNTBC (KYAC) requesting that KYAC be notified of any Council work that has potential to impact Aboriginal heritage, to enable KYAC to manage impacts on Kurna heritage. Similarly, KYAC requested that if Council is authorising a third party developer or proponent to undertake heritage-affecting works, that we advise such a developer or proponent to contact KYAC in the first instance.

Such a process should be formally embedded through the inclusion of a Native Title Overlay that establishes a regulatory process for referrals relating to heritage affecting works within a native title area.

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| <p>1.3 Restricting Land Division in Established Neighbourhood Zone (Ayers Hill Road)</p> <p>In the transition to the Code the Ayers Hill Historic Policy Area was moved under the Historic Character Area Overlay and transitioned into the Established Neighbourhood Zone. Under the old Policy Area provisions land division (where an additional allotment was proposed to be created) was discouraged and any such application was subject to a non-complying trigger. To achieve a like for like outcome for this Policy Area Council sought a resolution and the Department opted to apply the Limited Land Division Overlay. While this was seen as a way to discourage land division, the weakness in the policy suite – in the absence of a Restricted Development Trigger or a high minimum Site Area TNV threshold, was always a concern. In particular, whether the application of the Limited Land Division Overlay in this location – affectively a suburban setting – is valid based on its Desired Outcome:</p> <p><i>DO 1: The long term use of land for primary production is maintained by minimising fragmentation through division of land.</i></p> <p>We recommend expanding the scope of the Limited Land Division overlay through an additional Desired Outcome that contemplates a more urban/township context.</p> <p><i>Note:</i> Removal of the Overlay without an adequate alternative would not be supported.</p> | <p>2.3 Desired Character Statements</p> <p>The removal of Desired Character Statements from planning policy is one of the biggest losses in the transition to the Code. These statements helped to define the historic and current character of an area, provided key guidance for future development and assisted councils in the development assessment process. The former Development Plan also provided greater specificity and a more relevant strategic framework to support both the existing and future development of these areas, which stemmed from extensive community consultation and council investment over many years.</p> <p>Consideration should still be given to whether a Desired Character Statement Overlay could be developed with localised statements applied in a similar manner to Historic Area Statements.</p> | <p>3.3 Bushfire Affected Replacement Buildings – Loss of Streamlined Pathways</p> <p>In the transition to the Code the streamlined pathways established under Schedule 4 of the Development Regulations 2008 has been lost. This is considered a key component of Local Government assisting with disaster recovery and an equivalent or similar mechanism should be created in the Code or legislation to unlock this pathway.</p> |
| <p>1.4 Design in Urban Areas DPF 23.5(b)</p> <p>The policy intends to ensure driveways are angled for safe and convenient vehicle access, however the wording is confusing and difficult to apply.</p> | <p>2.4 Environmental performance criteria not always applicable in the Code for residential, commercial or industrial development</p> <p>Design in Urban Areas and Design in the General Development Section of the Code both contain Environmental Performance criteria relating to Ecological Sustainable Design outcomes (PO 4.1, 4.2 and 4.2). Testing has revealed that these provisions are not always applied to performance assessment pathways involving residential, commercial or industrial development. From the perspective of good design these criteria are fundamental and should be a basic consideration for any contextual design response.</p> <p>In addition it is noted that no corresponding DTS criteria has been developed for these provisions. This effectively obviates any consideration to environmental performance for volume build and affordable housing, where quite often purchasers may not have the benefit of consulting with an Architect or a design expert, to learn and better understand the benefits of these performance outcomes, form</p> | <p>3.4 Criteria for Outbuildings in the PRLZ</p> <p>Performance Assessed pathway for Outbuilding in PRLZ displays PO 14.2, whereas PO 14.1 appears to be more relevant and is not listed as a relevant assessment criteria.</p> |

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| | <p>both an energy efficiency and liveability perspective. Using this example highlights an equity issue.</p> <p>With the knowledge that tackling energy inefficiency in Australian buildings is paramount in the context of mitigating climate change, these PO's are a positive in that they aim to reduce energy consumption without compromising comfort. However it is noted that energy must be considered at the planning stage as important passive design elements (such as building orientation) cannot be retrofitted. These criteria are therefore a key piece in the ESD package that the Code has delivered, but it appears to be somewhat neglected when compared to other areas such as reducing heat island effect and WUSD. All components of ESD needs to be equally weighted to be effective.</p> | |
| <p><u>1.5 Housing Diversity Neighbourhood Zone – Detached Hammerhead Site Area</u></p> <p>The HDN zone TNV contains minimum site areas for a range of dwelling types but does not provide a separate site area for detached dwellings in a hammerhead configuration or clarify that any driveway handle is not included in the minimum site area. By contrast, the General Neighbourhood Zone does provide policy specific to hammerhead dwellings. Recommendation: Specify a minimum site area for hammerhead dwellings and ensure the allotment is practical and functional.</p> | <p><u>2.5 Township and Township Mainstreet Zones</u></p> <p>It is considered that the loss of Desired Character Statements impacted our Townships disproportionately. It is considered that additional refinement of policy is necessary for promoting and enhancing the existing features of our regional and rural towns and their local context.</p> <p>A recommended starting point could be to recognise the differences in context between metropolitan and non-metropolitan areas. Additional local policy should also be used to promote the surrounding landscape, cultural heritage, natural features and protection and enhancement of the key characteristics that reflect the identity of a town. Oakbank is an example where a cluster of historic buildings adjacent Onkaparinga Valley Road – some local heritage and state heritage places – have no commensurate policy guidance about how their setting should be protected and how new development should respond to this context</p> | <p><u>3.5 Tailor notification triggers for different development types</u></p> <p>In many zones, a large range of development types are grouped in Column A</p> <p>The exclusions outlined in Column B are primarily written to apply to certain types of developments such as dwellings / dwelling additions etc. and have unintended consequences for notification triggers for other structures such as fences, retaining walls, water tanks etc.</p> <p>Given the Column B wording captures any boundary 'structures' it will apply to boundary fences and retaining walls. Most fencing will exceed the prescribed boundary length of 8 metres and therefore most fencing will trigger public notification.</p> <p>This could be addressed through refinement of the public notification tables so that different types of development have appropriately tailored development triggers – for example having specific notification triggers for primary buildings such as dwellings or commercial buildings; fencing and retaining walls; or roof mounted structures such as air conditioners and solar panels etc.</p> |
| <p><u>1.6 Design in Urban Areas DPF 20.2</u></p> <p>The policy seeks a range of façade treatments to improve streetscape outcomes. The wording of the policy could be clearer, for example the distinction between 'Building Wall' and 'Building Line'.</p> | <p><u>2.6 Boundary Realignments in the PRLZ</u></p> <p>Boundary realignments are a common form of development in the PRLZ and would benefit from an assessment pathway.</p> <p>In addition, the policy criteria guiding boundary realignment is not considered sufficient to discourage fragmentation of productive farmland in circumstances when landholders are shifting boundaries of contiguous titles. It is considered that additional Performance Outcomes should be developed for both the Zone and the Limited Land Division Overlay that specifically discourage fragmentation of good</p> | <p><u>3.6 Barracks Lane - Bridgewater (PRLZ) Mapping Error</u></p> <p>In the transition to the Code the site adjacent Barracks Lane has gone from the Public Purpose Zone to PRLZ. Council was not aware of this proposed transition and is unsure whether this is an orderly or economic Zone selection for this site.</p> |

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| | productive farmland. It is noted that Council strongly advocated for the Priority Primary Production Area (PPPA) mapping to be incorporated as an Overlay in the Code to assist in determining where that good productive farmland is likely to be within the region, in order to assist with such applications. It has recently come to light that bushfire mapping is being proposed to sit outside the Code as a reference document and perhaps this could be considered for the PPPA Mapping. | |
| <p><u>1.7 Design in Urban Areas DPF 23.1</u></p> <p>The minimum internal garage dimensions (5.4m x 5.4m for double garage) are considered insufficient to cater for a typical range of car sizes and should be increased</p> | <p><u>2.7 Privacy from ground level</u></p> <p>The Code is lacking policy addressing privacy from ground level dwellings or habitable buildings which are raised above natural ground level or sit substantially higher than a neighbour's yard.</p> | <p><u>3.7 Employment Zone - Trigger for Industry to be referred to DEW due to Prescribed Water Resources Overlay</u></p> <p>A recent application for a light industry proposal, on a site connected to mains water in an Employment Zone triggered a referral to the Department of Environment and Water under the Prescribed Water Resource Area Overlay.</p> <p>The old comparative referral under Schedule 8 Clause 12A of the Development Regulations 2008 appears to have lost its practical intent through its transposition into the Code. In particular, consideration should be given to how (a) in the previous clause obviates the listed activities (development class) from the need for a referral where there is no intention of the development to actually take water from watercourses, lakes, wells or surface water.</p> <p>As such we consider that the application of this Overlay referral lacks any practical flexibility and unreasonably obstructs anticipated economic development in Employment Zones within the Prescribed Water Resources Area. As a result we think this needs urgent attention and may have broader impacts beyond the Employment Zone (i.e. Township Zone).</p> |
| <p><u>1.8 Hazard (Flooding - General) Overlays – DTS/DPF 2.1 - 1% above AEP</u></p> <p><i>"In instances where no finished floor level value is specified, a building incorporates a finished floor level at least 300mm above the height of a 1% AEP flood event."</i></p> <p>AEP data is not readily available to confirm whether this DPF criteria is satisfied and therefore can be difficult to interpret and assess.</p> | <p><u>2.8 Urban Tree Canopy & Stormwater Management Overlay Application</u></p> <p>Urban Tree Canopy and Stormwater Management Overlays don't apply to Rural Neighbourhood, Township or commercial zones, and don't apply to commercial developments.</p> <p>Consider where and when these overlays apply and/or improve sustainability policies which apply to mixed use zones and commercial developments.</p> | <p><u>3.8 Housing Diversity Neighbourhood Zone Storey and Height TNV</u></p> <p>The TNV is inconsistent with what Council requested in previous submissions, it should allow buildings up to 3 storeys to a maximum height of 12 metres.</p> |
| <p><u>1.9 Hazards (Flooding – Evidence Required) Overlay – DTS/DPF 1.1 - 300mm above TOK</u></p> <p>Promotes poor outcomes on the low side of the street in areas where they may not actually be flood risk (evidence required).</p> | <p><u>2.9 Missing performance assessed pathways</u></p> <p>Some common types of development such as swimming pools, decks, earthworks, tree damaging activity, fencing (in Productive Rural Landscape Zone) advertising hoarding, privacy screen, should not have to be full Code assessed.</p> | <p><u>3.9 Dealing with Variations</u></p> <p>Greater clarification is required on how to process variations including:</p> <ul style="list-style-type: none"> Do variations require public notification; are the notification triggers the same as the original application? What assessment pathway should variations follow? |

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| | In addition, alterations to buildings (i.e. no increase in floor area but not 'internal building work', such as changes to external appearance) – unclear whether should be processed as 'dwelling addition'. No option for 'dwelling alteration' element. | <ul style="list-style-type: none"> • What are the applicable policies; • Should the specified assessment policies which were applied to the original application apply; and • Should the relevant authority refer to the policies applicable to the element(s) of the original application in Table 3? |
| <p>1.10 Soft landscaping for dwelling additions</p> <p>Outbuildings have a DPF criteria for soft landscaping which allows for the same amount of existing soft landscaping prior to the development occurring. This should also be applicable to dwelling additions.</p> | <p>2.10 Definition and Assessment Pathway for transport depot/truck parking</p> <p>Where the parking of a vehicle exceeding 3000kg is proposed on a rural allotment, there is limited policy criteria to draw from to inform an assessment. A definition of truck parking and a subsequent Assessment Pathway in the PRLZ and Rural Zones would be beneficial useful in this regard.</p> | <p>3.10 Replacement Buildings in the Hazards (Flooding) General Overlay</p> <p>Replacement buildings are Deemed-to-Satisfy in many zones however there are no requirements in relation to Flooding-General Overlay. There could be FFL implications for these buildings so it is recommend that the Overlay policies are applied to Replacement Buildings in Table 2.</p> |
| <p>1.11 No applicable front setback criteria for open-structured parts of dwelling additions</p> <p>There are occasions, such as in the Hills Neighbourhood Zone, where the only relevant front setback criteria for a 'dwelling addition' refers to the 'building line'. The building line definition refers to walls only, and so a dwelling addition including a balcony, verandah or porch for example, theoretically has no minimum DTS/DPF front setback criteria.</p> | <p>2.11 Loss of Scenic Routes</p> <p>As previously advised by PLUS the Scenic Quality Overlay cannot be applied to the scenic routes previously identified in the Development Plan, as these routes have no defined spatial extent in terms of affected area or view sheds. Although a compromise has seen the Scenic Quality Overlay applied to 2 rural character Policy Areas (previously applicable under the Development Plan), there remains 9 suggested Policy Areas that have not seen the Scenic Quality Overlay applied. Further exploration of this issue is required to address the policy gap left by the loss of scenic routes and associated policy addressing rural character and amenity.</p> | <p>3.11 Transport Access & Parking Table 3 – Off-street Bicycle Parking Requirements</p> <p>The designated areas include a limited number of zones and therefore there are no bicycle parking requirements in many zones. While the relevant policy (Transport Access & Parking PO 9.1) refers to 'adequately sized' bicycle parking facilities, there are no quantitative requirements in the policy or the table.</p> <p>It is recommended that quantitative requirements for bike parking apply to additional zones such as Township, Local Activity Centres, Community Facilities, Employment and Recreation Zones. Also recommend including a requirement to meet dimensions set out in the relevant Australian Standard (AS2890.3 (2015)).</p> |
| <p>1.12 Building Line Interpretation</p> <p>The building line definition is unclear in a number of regards and is problematic on larger rural allotments where dwellings are often angled to take advantage of landscape features and have little relationship with the front boundary. Criteria relating to secondary structures located forward of the main building line is also tripping out minor and anticipated development within the PRLZ from streamlined assessment pathways.</p> | <p>2.12 Local Heritage Place Overlay- Economic Viability</p> <p>In general, relevant Code policy seeks retention, conservation and adaptation of local heritage places. Performance Outcome 6.1 of the Local Heritage Place overlay states that:</p> <p><i>Local Heritage Places are not demolished, destroyed or removed in total or in part unless:</i></p> <p><i>(a) the portion of the Local Heritage Place to be demolished, destroyed or removed is excluded from the extent of listing that is of heritage value or</i></p> <p><i>(b) the structural integrity or condition of the Local Heritage Place represents an unacceptable risk to public or private safety and is irredeemably beyond repair.</i></p> | <p>3.12 Transport Access & Parking Table 3 – Off-street Bicycle Parking Requirements</p> <p>The designated areas include a limited number of zones and therefore there are no bicycle parking requirements in many zones. While the relevant policy (Transport Access & Parking PO 9.1) refers to 'adequately sized' bicycle parking facilities, there are no quantitative requirements in the policy or the table.</p> <p>It is recommended that quantitative requirements for bike parking apply to additional zones such as Township, Local Activity Centres, Community Facilities, Employment and Recreation Zones. Also recommend including a requirement to meet dimensions set out in the relevant Australian Standard (AS2890.3 (2015)).</p> |

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| | <p>A council recently considered a development application for the demolition of a local heritage place within a township. Part (a) of the abovementioned policy was not considered relevant.</p> <p>In relation to part (b) of PO 6.1, no information was provided to suggest that the heritage place represented an unacceptable risk to public or private safety. The application was however, subject to public notification.</p> <p>Two structural engineering reports were provided to council concluding that the economic viability of any remediation works and restoration of the cottage to a habitable state would require substantial reconstruction at considerable cost to the owners. In this instance, the abovementioned policy does not include a test for economic viability, but it must be proven that the building is 'irredeemably beyond repair'.</p> <p>In this case, a substantial amount of the historic fabric of the building had already been lost or was in such poor condition that it required reconstruction rather than repair. Further it was argued that in order to meet the test of PO 6.1(b), the heritage place needs to be both an unacceptable risk to public or private safety and uninhabitable and beyond repair.</p> <p>The structural engineering report reviewed the risk to personal safety and council was required, at its cost, to obtain a further expert assessment seeking structural advice in relation to relative risk.</p> <p>To determine 'irredeemably beyond repair', it should be a mandatory requirement that a Heritage Impact Assessment be submitted with all demolition applications for local heritage places or an economic viability report for justification of this performance outcome. The following addition to PO 6.1 is suggested:</p> <p><i>(c) A heritage impact statement is required demonstrating heritage value of the Local Heritage Place and its contribution to the heritage values of the area and how well the theme is represented.</i></p> <p>Policy should also consider the prohibition of wilful damage and neglect as a means to attaining demolition approval and review of the penalties applied in this situation may need to be increased to act as a deterrent. Neglect of some heritage properties still occurs and ongoing damage to heritage places, be they either local or state items, should be strongly discouraged</p> | |
| | <p>2.13 Increase Local Biodiversity Outcomes</p> <p>Consideration should be given to addressing biodiversity through extending policy under the Urban Tree Canopy Overlay to give planting guidance through species selection.</p> | |

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| | Consideration should also be given to the development of Guidance materials for planting and landscaping to sit alongside the Code policy for small, medium and large tree planting. | |
| | <p>2.14 Hazard Mapping – Link to Climate Change Modelling</p> <p>We support and acknowledge the work commencing to undertake consistent updated spatial mapping to increase the availability of risk data for bushfire and flooding.</p> <p>Noting that the IPCC Sixth Assessment report will be live in August 2021, these reviews and updates of data should include this as the most up to date information for climate projections and heat mapping.</p> | |

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 12.2

Responsible Officer: Rebecca Shepherd
Manager Community Development
Community Capacity

Subject: Regional Public Health and Wellbeing Plan 2022-27

For: Decision

SUMMARY

The *South Australian Public Health Act 2011* (the Act) requires that a council or group of councils prepare and maintain a regional public health plan (RPHP). A RPHP must identify and address public health risks in the region. The Adelaide Hills Council meets this requirement by developing and maintaining a RPHP with the six constituent councils of the Southern and Hills Local Government Association (S&HLGA).

The Act requires that a RPHP must be reviewed and renewed every 5 years, which has resulted in the development of the S&HLGA's *Draft Regional Public Health and Wellbeing Plan 2022-27* (the Draft Plan), as contained in **Appendix 1**. The Draft Plan identifies five shared goals that the six councils will work towards over 2022 to 2027. Under each shared goal, the Draft Plan lists the 'top actions' that each constituent council is proposing to take, along with some regional 'focus areas' that the councils are intending to work on together over the next five years.

The purpose of this report is to seek Council's adoption of Adelaide Hills Council's individual 'top actions' and the 'focus areas for collaboration' between the six councils, as stated in the Draft Plan (**Appendix 1**).

RECOMMENDATION

Council resolves:

1. That the report be received and noted.
 2. To adopt Council's individual 'top actions' in the S&HLGA's Regional Public Health and Wellbeing Plan 2022-27 as per **Appendix 1**.
 3. To adopt the joint 'focus areas for collaboration' in the S&HLGA's Regional Public Health and Wellbeing Plan 2022-27 as per **Appendix 1**.
-

1. BACKGROUND

S&HLGA's first RPHP (2015)

This report has arisen because the Act requires that a council or group of councils prepare and maintain a RPHP to identify and address public health risks in the region. To meet this requirement, the six constituent councils of the S&HLGA (the Councils of Adelaide Hills, Alexandrina, Kangaroo Island, Mount Barker, Yankalilla and Victor Harbor) partnered to develop the first S&HLGA RPHP, which was endorsed by the Adelaide Hills Council Strategic Planning and Development Policy Committee on 9 June 2015.

Section 51 of the Act requires that a RPHP, once prepared and in place, must be reviewed and renewed every 5 years. The S&HLGA's first RPHP was due for renewal in mid-2020. However, due to COVID-19 and other factors, SA Health extended the due date to the second half of 2022.

Development of the Draft RPHP 2022-27

In December 2021, the S&HLGA engaged Adelaide Hills Council's Community Development Team to lead the renewal of the RPHP on behalf of the Association's constituent councils.

Between January and April 2022, Council's Community and Social Planning Officer worked closely with the S&HLGA RPHP Working Group (the Working Group) to review the first RPHP and prepare the Draft RPHP 2022-27. The Working Group comprises administration representatives of each constituent council.

Steps in developing the Draft Plan included assessing public health data for the region, and facilitating staff workshops at each constituent council. The purpose of the workshops was to identify regional public health risks and collective responses, ensuring alignment with each council's existing strategic objectives.

The Draft Plan articulates five shared goals, aligned with the priorities of the State Public Health Plan 2019-24, which the six councils will work towards from 2022 to 2027. Under each shared goal, the Draft Plan highlights the 'top actions' that each constituent council proposes to focus on, as well as 'focus areas for collaboration' that the councils are intending to work on together over the next five years.

Adelaide Hills Council's proposed 'top actions' (for inclusion in the draft RPHP) were workshopped with Council Members on 12 April 2022.

In accordance with the Act, before the Draft Plan was released for public comment, it was submitted to the appropriate Minister to endorse for consultation purposes. The Hon Chris Picton MP, Minister for Health and Wellbeing, endorsed the Draft Plan for public consultation on 17 June 2022.

Public consultation on the Draft RPHP 2022-27

The endorsed Draft RPHP 2022-27 was released for public consultation between 6 July and 5 August 2022. Adelaide Hills Council hosted and managed the community consultation project on behalf of the other five constituent councils.

An online feedback survey was the key method used to gather public feedback on the Draft RPHP, via Adelaide Hills Council’s online Community Engagement Hub.

To seek feedback from relevant stakeholders, Council’s Community and Social Planning Officer also conducted consultation meetings with leaders of key regional public health partners.

The consultation methods were focused on collecting feedback to help strengthen and finalise the RPHP for adoption and implementation.

During the community consultation period, a total of 47 responses were received, including responses via the online survey, consultation meetings with regional public health partners, and emails.

Public feedback on Adelaide Hills Council’s proposed top actions (contained in the Draft RPHP) were presented at the Council Workshop on 9 August 2022.

A Community Engagement Summary Report is contained in **Appendix 2**.

Updated Draft RPHP and final consultation with the Chief Public Health Officer (CPHO)

The Working Group used public feedback received to update the Draft RPHP. Non-substantive changes were made to strengthen the RPHP in response to community and stakeholder feedback.

The updated Draft Plan was then sent to the Chief Public Health Officer (CPHO) for final feedback (in line with requirements under the Act).

The Acting CPHO’s feedback was received on 30 August 2022 (**Appendix 3**), confirming that the Draft RPHP meets requirements for planning under the Act. The Acting CPHO commended the RPHP, and did not suggest any amendments for consideration.

Following consultation with the CPHO, the Draft RPHP was finalised for adoption by all constituent councils of the S&HLGA. The proposed RPHP 2022-27 (**Appendix 1**) is entitled the *Regional Public Health and Wellbeing Plan 2022-27*. It contains the individual and collaborative priority actions that the six councils will take over the next 5 years to support public health and community wellbeing.

2. ANALYSIS

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 2 Community Wellbeing

Objective C4 An active, healthy, thriving and resilient community

Priority C4.1 Support community wellbeing through our contribution to public health planning, disaster recovery activities and the implementation of strategies that aim to measure and enhance wellbeing.

Recommitting to a regional approach to public health planning (via the S&HLGA) enables all constituent councils to achieve public health outcomes that they would not be able to achieve on their own. Regional public health planning also supports consistency and good practice among the S&HLGA councils in delivering core services that promote public health and community wellbeing.

➤ **Legal Implications**

The S&HLGA's RPHP 2022-27 was prepared in accordance with legislated requirements, as specified in the *South Australian Public Health Act 2011*, and relevant guidelines provided by SA Health: Guide to Regional Public Health Planning (2019) and Reviewing your Council's Regional Public Health Plan Fact Sheet.

➤ **Risk Management Implications**

Adopting Council's individual and collaborative priority actions in the S&HLGA's RPHP 2022-27, and then implementing, monitoring and reporting progress on a biennial basis via the Working Group, are controls that will assist in mitigating the risk of:

Failure to meet legislative responsibilities under the Act to prepare, maintain and report on a RPHP that is consistent with the State Public Health Plan (2019-24) and responds to local public health challenges, resulting in a lack of accountability and loss of stakeholder confidence.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (3A) | Low (1E) | Low |

Failure to continue public health planning within a regional framework, in partnership with S&HLGA, leading to impairment in achieving Council's Strategic Priority C4.1.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (3B) | Low (1E) | Low |

The residual risk rating takes into account Council's endorsement of the S&HLGA's first RPHP in 2015.

➤ **Financial and Resource Implications**

Adopting and implementing Council's individual and collaborative priority actions contained in the S&HLGA's RPHP 2022-27 will not require resourcing outside of Council's current operating budgets.

➤ **Customer Service and Community/Cultural Implications**

There are community and stakeholder expectations that Council will continue its role in regional public health planning, in partnership with the S&HLGA, in support of coordinated efforts to protect and promote public health and community wellbeing.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of the S&HLGA's RPHP 2022-27 has been undertaken with those listed below:

Council Committees: Not Applicable

Council Workshops: Adelaide Hills Council's proposed priority actions (for inclusion in the draft RPHP) were workshopped with Council on 12 April 2022.

Public feedback on Adelaide Hills Council's proposed top actions (contained in the Draft RPHP) were presented at the Council Workshop on 9 August 2022.

Advisory Groups: Not Applicable

External Agencies: S&HLGA RPHP Working Group
SA's Chief Public Health Officer
Stirling Hospital
Country SA Primary Health Network (PHN)
Barossa Hills Fleurieu Local Health Network (LHN)
Summit Health
Victor Harbor Private Hospital

Community: Consultation on the Draft RPHP was undertaken between 6 July and 5 August 2022, in accordance with Section 51 of the Act and Council's Public Consultation Policy. The public consultation provided an opportunity for community members and stakeholders to provide feedback via hardcopy and online survey response as well as providing submissions by email, letter, phone contact, or consultation meetings (by appointment) with the lead consultant (Council's Community and Social Planning Officer).

Community feedback received in relation to Adelaide Hills Council's proposed top actions (contained in the Draft RPHP) was presented at the Council Workshop held 9 August 2022.

➤ **Additional Analysis**

The significant majority of respondents and partners who provided feedback on the Draft Plan supported its proposed priority actions for 2022 to 2027. Respondents living in the Adelaide Hills Council area indicated strong levels of support for Council's proposed top actions and the six councils' proposed focus areas for collaboration.

Consultation participants, while generally supportive of the Draft RPHP, provided several suggestions for strengthening the RPHP and its responsiveness to local health needs. In response, the updated Draft RPHP which was sent to the CPHO incorporated the following key changes:

| Section | Change |
|--|---|
| Emerging public health issues (page 22 of Appendix 1) | <ul style="list-style-type: none"> Added key issue of increasing demand for and insufficient availability of local health services and infrastructure Amended issue of COVID-19 to include 'Long COVID' |
| Adelaide Hills Council's top actions for Goal 1 - PROMOTE (page 27 of Appendix 1) | <ul style="list-style-type: none"> Updated Action 1.2 to include liveable housing and street design to support ageing in place and accessible housing for people with disability |
| Adelaide Hills Council's for Goal 3 - PREPARE (page 31 of Appendix 1) | <ul style="list-style-type: none"> Updated Action 3.2 to delivery of the Towards Community-Led Resilience Program aimed at strengthening the psychological and practical preparedness of communities to respond and recover from future bushfire and other extreme weather events, with a focus on at-risk groups Amended Action 3.3 to include support of local climate actions groups Updated Action 3.4 to include support of young people to get involved in nature-based volunteering and climate action |
| Goal 5 – PROGRESS (pages 34-35 of Appendix 1) | <ul style="list-style-type: none"> Added new sub-section 'Partnerships', with examples of specific partners Added new focus area for collaboration (FA12): 'Explore ways the S&HLGA Regional Public Health Plan Working Group can help strengthen the strategic relationships and collaboration between the six councils and their regional partners (such as a regional public health forum), including the identification of funding opportunities for collaborative initiatives' Added new focus area for collaboration (FA14): 'Share and review relevant data updates (inclusive of data from the ABS 2021 Census) to monitor changes and gaps in our region's population health and consider any implications for implementing the Plan over the 2022–27 timeframe' Added new 'top action for Goal 5' (D): 'Advocate for better access to local health services across the region including through increased and improved health services for vulnerable and higher need community groups' |

Following the proposed RPHP's adoption by the six constituent councils, it will be presented to the S&HLGA Board for endorsement at their scheduled meeting on Friday 21 October 2022.

3. OPTIONS

Council has the following options:

- I. To adopt Adelaide Hills Council's individual and collaborative priority actions, as presented in the S&HLGA's Draft Regional Public Health and Wellbeing Plan 2022-27 (**Appendix 1**) without making any further amendments. If Council resolves to adopt the priority actions as per **Appendix 1**, it will meet its legislated responsibilities under the Act to prepare, maintain and report on a RPHP that is consistent with the State Public Health Plan 2019-24 (Recommended)
- II. To amend any/all of Adelaide Hills Council's priority actions stated in the S&HLGA's Draft Regional Public Health and Wellbeing Plan 2022-27 (as presented in **Appendix 1**) prior to adoption (Not Recommended)
- III. To not adopt the Adelaide Hills Council's priority actions stated in the S&HLGA's Draft Regional Public Health and Wellbeing Plan 2022-27, as presented in **Appendix 1** (Not recommended)

4. APPENDICES

- (1) S&HLGA's Draft Regional Public Health and Wellbeing Plan 2022-27, containing Council's priority actions for adoption
- (2) Community Engagement Summary Report - Adelaide Hills Council version
- (3) Correspondence from the Acting Chief Public Health Officer

Appendix 1

*S&HLGA's Draft Regional Public Health and Wellbeing
Plan 2022-27*



Southern and Hills LGA Regional Public Health and Wellbeing Plan 2022-27



Southern and Hills Local Government Association

Regional Public Health and Wellbeing Plan 2022–2027

Version 8: 31/08/22

Prepared by Adelaide Hills Council, in partnership with the Southern and Hills Local Government Association (S&HLGA) Regional Public Health Plan Working Group (WG), on behalf of the six Constituent Councils of the Association:

Adelaide Hills Council
Alexandrina Council
Kangaroo Island Council
Mount Barker District Council
District Council of Yankalilla
City of Victor Harbor

Lead consultant Josh Spier, Community & Social Planning Officer, Adelaide Hills Council (AHC)

Consultant team Rebecca Shepherd, Manager Community Development, AHC
Josh Spier, Community & Social Planning Officer, AHC

Prepared for S&HLGA

Project manager Graeme Martin, Executive Officer, S&HLGA

Project team S&HLGA Regional Public Health Plan Working Group
Chair: Leann Symonds, Manager Community Wellbeing, City of Victor Harbor

Document history

| Version | Date | Prepared by | Details | Approved |
|---------|----------|-------------|--|----------|
| 1 | 28/03/22 | Josh Spier | Draft for WG review | JS |
| 2 | 29/03/22 | Josh Spier | Draft with updates from the WG | JS |
| 3 | 7/04/22 | Josh Spier | Draft with updates from the WG | JS |
| 4 | 11/04/22 | Josh Spier | Draft with updates from RS and proofreader | JS |
| 5 | 14/04/22 | Josh Spier | Draft with final changes from the WG | GM |
| 6 | 12/08/22 | Josh Spier | Draft following public consultation for WG review | JS |
| 7 | 18/08/22 | Josh Spier | Draft with updates from the WG (responding to feedback received during public consultation), to send to the Chief Public Health Officer for feedback | GM |
| 8 | 31/08/22 | Josh Spier | Final version following feedback from the Acting Chief Public Health Officer | JS |

Acknowledgement of Country

The Southern & Hills Local Government Association acknowledges and respects Aboriginal peoples as the region's first people and recognises their traditional relationship with Country.

We acknowledge that the spiritual, social, cultural, and economic practices of Aboriginal peoples come from their traditional lands and waters and that their cultural and heritage beliefs, languages, and laws are still of importance today.



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Acronyms

ABS - Australian Bureau of Statistics

GA – Greater Adelaide

IRSD - Index of Relative Socio-economic Disadvantage

LGA – local government area

LGILC - Local Government Information Linkages and Capacity Building Program

MMM - Modified Monash Model

RPHP – Regional Public Health Plan

RSA – Regional South Australia

S&HLGA – Southern & Hills Local Government Association

Introduction

This Plan is the second Regional Public Health Plan (RPHP) for the Southern and Hills region and is a collaboration of the six constituent councils of the Southern and Hills Local Government Association (the S&HLGA):

- Adelaide Hills Council
- Alexandrina Council
- Kangaroo Island Council
- Mount Barker District Council
- District Council of Yankalilla
- City of Victor Harbor

This Plan is for the period 2022 to 2027 and builds on the first Regional Public Health Plan for the S&HLGA (2015-2020). It will provide the basis for the next Regional Public Health Plan (2028-2033).

This Plan responds to a fresh assessment of the population health and risks in our local communities and the region as a whole.

About the Southern and Hills LGA

The [Southern and Hills Local Government Association \(S&HLGA\)](#) is a regional group of councils, first formed in July 1969 as a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

In order to improve the wellbeing of communities across the region, the S&HLGA undertakes a regional coordinating, representational, advocating and communications role on behalf of its six member councils.

The [2021 S&HLGA Strategic Plan](#) sets out the long-term vision and direction of the Association and encapsulates the collective commitment of the member councils:

The councils of the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island region under the umbrella of the Southern and Hills Local Government Association, co-operating with and supporting each other to improve the wellbeing on their communities.

Action 4.4 of the [S&HLGA's Business Plan 2021-2025](#) is to work with the member councils to implement and monitor the Regional Public Health Plan, as well as continuing to support the S&HLGA Regional Public Health Plan Working Group.

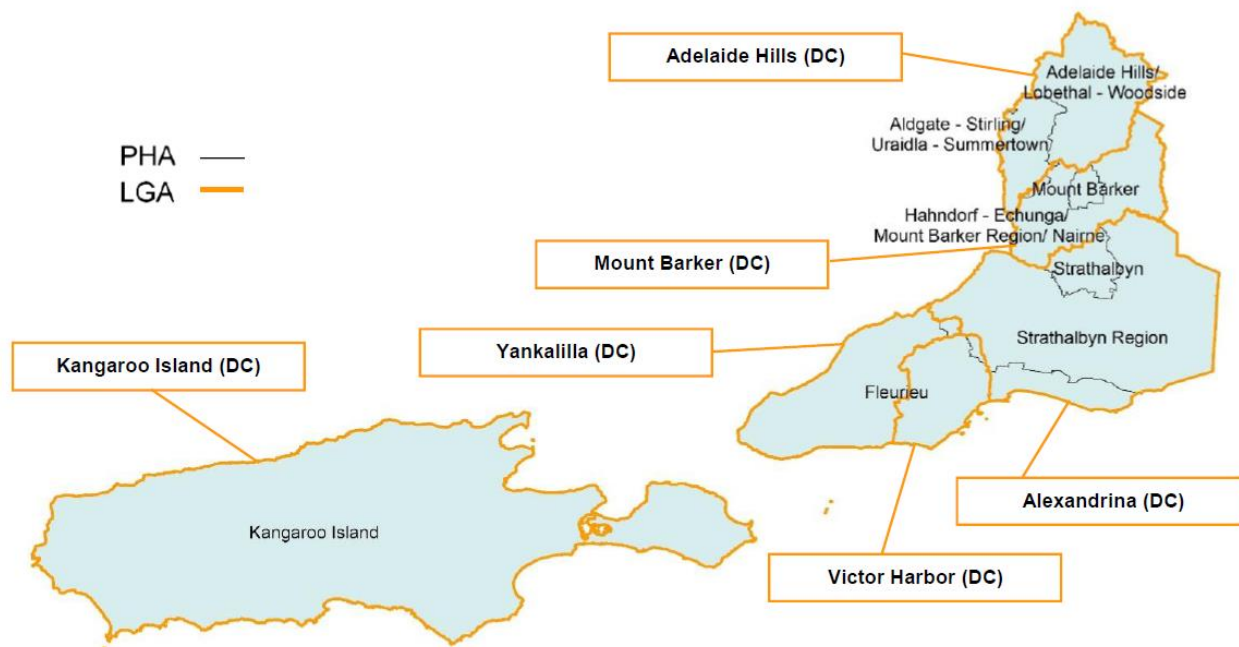


Figure 1 – Map of the Southern & Hills LGA region and its constituent district council (DC) areas and Population Health Areas (PHAs)¹

¹ 'Population Health Areas' (PHAs) are geographical areas based on suburbs (in cities and larger towns) and localities (in regional and remote areas) as published by the Australian Bureau of Statistics as Statistical Areas Level 2 (SA2s). PHAs are comprised of either whole SA2s or multiple (aggregates of) SA2s. Source: [Population Health Profile for the Southern & Hills LGA \(September 2019\)](#), prepared by the Public Health Information Development Unit (PHIDU) for the LGA of SA

Legislative requirements

The *South Australian Public Health Act 2011* (the Act) requires that a council, or group of councils (like the S&HLGA) prepare and maintain a 'regional public health plan' to protect the public health of their communities, prevent illness, disease and injury and promote conditions to support community wellbeing. The S&HLGA's [first Regional Public Health Plan](#) (adopted May 2015) was prepared to meet this requirement.

The Act (s51) requires that, once prepared, the RPHP must be reviewed at least once every 5 years. The S&HLGA's first Plan was due for review in mid-2020. However, owing to COVID-19, the due date for the reviewed RPHP was extended to 1 September 2022.

The Act (s51) also requires that the review of the previous RPHP must undertake a fresh assessment of population health and risks in the region, and consider any required changes to the RPHP arising from the second [State Public Health Plan 2019-24](#). The development of this Plan was based on the review outcomes.



Alignment with the State Government's strategic priorities

This Plan aligns with the [South Australian State Public Health Plan 2019-2024](#) (the State Plan). The State Plan's vision is for *"a healthy, liveable and connected community for all South Australians"*. To achieve this vision, the State Plan calls for coordinated action across four priorities:



Figure 2 - Priorities of the State Public Health Plan 2019-2024²

This Plan also aligns with the first [Wellbeing SA Strategic Plan 2020–2025](#). Wellbeing SA is an agency established in January 2020 to deliver a renewed focus and action on prevention in South Australia and a broad understanding of wellbeing. Wellbeing SA's Plan sets a vision for *"a balanced health and wellbeing system that supports improved physical, mental and social wellbeing for all South Australians"*. It identifies three priority focus areas that have been taken into consideration when developing this Plan:



Figure 3 - Focus areas of the Wellbeing SA Strategic Plan 2020-2025³

² Source: South Australian State Public Health Plan 2019-2024, p.26

³ Source: Wellbeing SA Strategic Plan 2020–2025, p.11

Alignment with the councils' strategic plans

All constituent councils are already contributing to public health and wellbeing outcomes across their core business. The key strategic plans of all councils (Table 1) include aspirational goals which are relevant to the health and wellbeing of their communities.

Each council's key strategic plan was reviewed and incorporated when developing actions for this Plan to ensure consistency. Aligning this Plan with councils' strategic plans ensures that actions towards achieving public health outcomes are appropriately programmed and resourced.

Table 1 – Key strategic plans of the constituent councils of the S&HLGA

| Constituent council | Key strategic plan | Aspirational guiding themes |
|--------------------------------|---|---|
| Adelaide Hills Council | Strategic Plan 2020-24: A brighter future | <ul style="list-style-type: none"> • A functional built environment • Community wellbeing • A prosperous economy • A valued natural environment • A progressive organisation |
| Alexandrina Council | A2040: Our plan to thrive 2020-2024 | <ul style="list-style-type: none"> • Liveable Alexandrina • Green Alexandrina • Connected Alexandrina |
| Kangaroo Island Council | Strategic Plan 2020-2024 | <ul style="list-style-type: none"> • A built environment focused on essential and community services • Community and individuals empowered to improve the quality of Island life • Re-establish a strong and diverse economy • Our environment is maintained, enhanced and protected • Leadership to deliver positive social, financial and environmental outcomes |
| Mount Barker District Council | Community Plan 2020-2035 | <ul style="list-style-type: none"> • Community wellbeing • Economic prosperity • Ecological sustainability |
| District Council of Yankalilla | Strategic Plan 2030 Vision: Four Year Focus 2020-2024 | <ul style="list-style-type: none"> • Our Environment • Our Community • Our Economy • Our Infrastructure • Our Leadership |
| City of Victor Harbor | Community Plan 2030 | <ul style="list-style-type: none"> • We are a caring, connected and active community • We have a culture of innovation, collaboration and creativity • We manage growth and change responsibly • We protect our environment • We have services and infrastructure that meet our community's needs • We are a financially sustainable and well-governed organisation |

Our previous Plan

The first [Regional Public Health Plan for the Southern & Hills LGA, Wellbeing in Our Community](#), was completed in May 2015 and formally endorsed in July 2015. Development of the first Plan involved a comprehensive audit of plans and documents, an analysis of health and demographic data, research on trends and health issues, consultations with local councils and other stakeholders, and consideration of past council and regional achievements. Key findings from this analysis informed the development of regional strategies and individual Action Plans for each council. *Wellbeing in Our Community* remains a valuable planning resource for understanding the following:

- The region's character
- The region's state of public health, including key issues, gaps and risks
- The achievements, commitments and partners of each constituent council.

This Plan builds on the key foundations and achievements of the previous Plan, including the following regional projects that involved collaboration between all constituent councils:

- The S&HLGA Regional Public Health Plan Working Group has been functioning successfully since the first RPHP was adopted. This region-wide Working Group has enabled representatives of all constituent councils to develop a coordinated and strategic approach to obtain funding, strengthen health partner relationships and achieve regional health-related projects.
- The 'Community Wellbeing Alliance Pilot Project' commenced in July 2019 and was completed December 2021. This project enabled the engagement of a part-time Project Officer to act as a dedicated resource for the region focused on public health planning. The Project Officer leveraged additional grants to deliver regional public health initiatives, and also coordinated these initiatives.
- The 'Regional champions for accessible destinations in the Southern and Hills LGA' project was funded through the Local Government Information Linkages and Capacity Building Program (LGILC). The project increased staff knowledge and skill in planning, design and construction of important public places using universal design principles. This project won a Planning Institute of Australia's 2021 Award for Planning Excellence.
- The 'Regional champions for accessible communications in the Southern and Hills LGA' project was also funded through the LGILC program. This project successfully built staff capacity in producing accessible information for people with disability.
- The 'Community Wellbeing Indicators for South Australian Local Government' project was funded through the Local Government Research and Development Scheme. This project developed South Australia's first set of [Indicators of Community Wellbeing for Local Government](#) to track issues that are important to our communities, for public health, strategic planning and service provision. This project received the 2021 Minister for Health and Wellbeing's Award for Excellence in Public Health in the Regional category.

This Plan

This Plan acknowledges that supporting public health and community wellbeing is a key priority for all constituent councils, and that each council continues to address public health issues across their core service areas. However, the actions that each council take to address public health vary according to their local context, community priorities, and their organisational capacity and resourcing levels. For these reasons, this Plan does not detail all of the individual activities of each constituent council that support the health and wellbeing of their communities. Rather, it identifies the top actions that each council will focus on over the life of the Plan, as well as focus areas for regional initiatives to address common challenges that require collaboration between all councils and partners. The priorities and actions of this Plan have been co-designed with the input from the constituent councils, community and stakeholders across the region.



About public health

In South Australia, public health is guided by the Act and the State Plan. The Act states that “public health means the health of individuals in the context of the wider health of the community” (p.6). The State Plan defines public health as “what we do collectively as a society to create the conditions and environments that enable health and wellbeing” (p.8). Public health is about everyone working together to create these conditions and environments that people need every day to be healthy, including:



Figure 4 – Examples of actions that support public health (Source: State Public Health Plan 2019-2024, p.8)



The health and wellbeing of individuals and communities are influenced by social, economic, political, cultural and environmental factors that shape the conditions in which we are born, grow, live and age. These factors are often referred to as the ‘determinants of health’ (as shown in Figure 5).

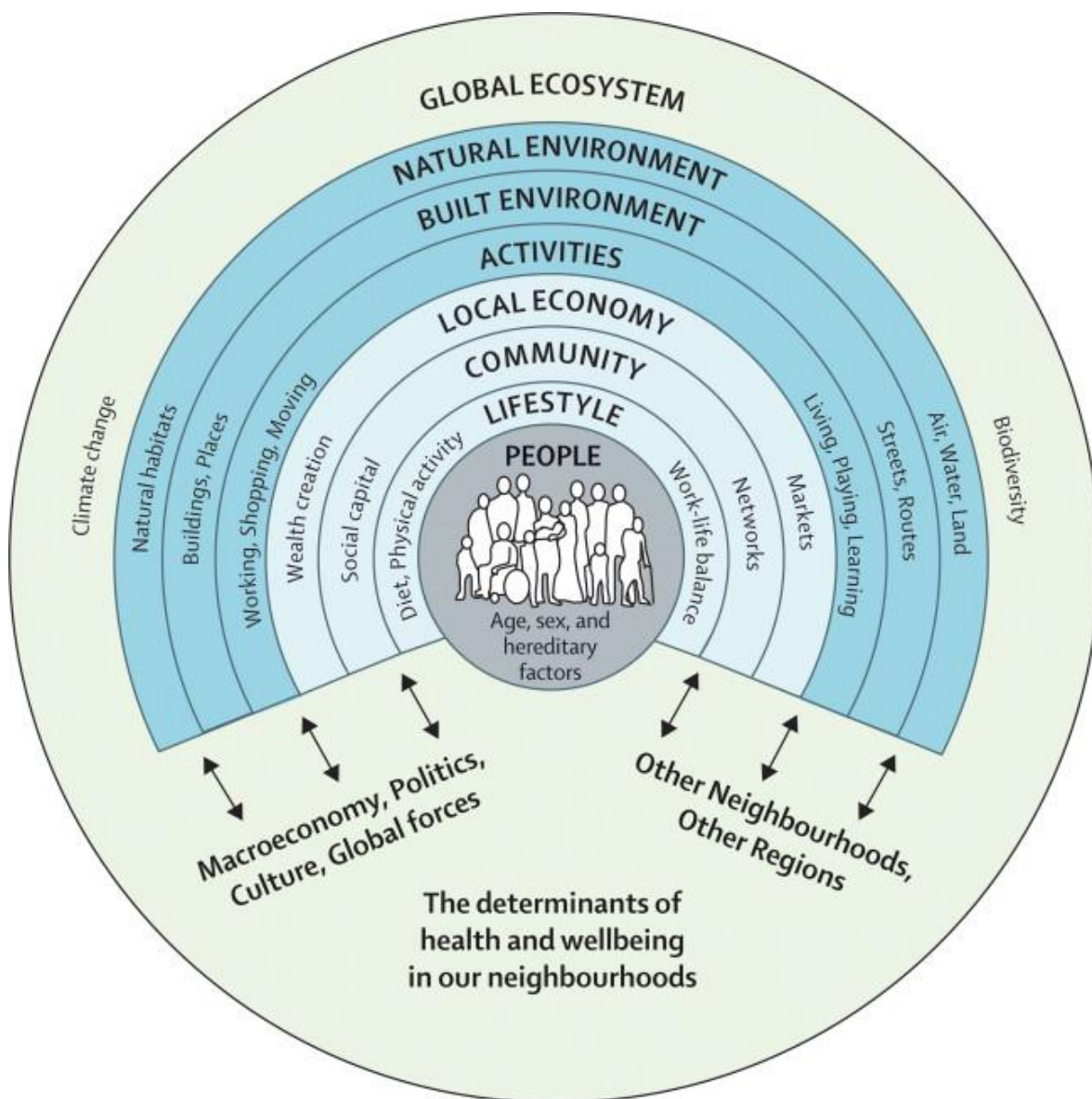


Figure 5 - Determinants of health and wellbeing⁴

Local councils are intimately involved in addressing many determinants of health and wellbeing, whether directly or indirectly, especially at the neighbourhood level. Many aspects of councils’ operations influence and support individual and community wellbeing, including through land use and transport planning, environmental health services, open space services, and economic and community development activities.⁵

⁴ Source: Barton, H. and Grant, M. (2006). A health map for the local human habitat. *The Journal for the Royal Society for the Promotion of Health*, 126 (6). pp. 252-253, developed from the model by [Dahlgren G, Whitehead M. \(1991\)](#)

⁵ See pages 5-6 of the [Indicators of Community Wellbeing for the S&HLGA Report \(April 2022\)](#), prepared by Jeanette Pope for the S&HLGA.

Priority populations

The State Plan recognises that in South Australia, there are significant disparities in health status for some population groups, in particular:

- Aboriginal and Torres Strait Islander people
- People living in rural and regional areas
- People experiencing socioeconomic disadvantage
- People from culturally and linguistically diverse backgrounds.

This Plan acknowledges that targeted collaborative action is needed to address the health gaps for these priority population groups, and for the additional priority population groups that all constituent councils are already supporting:

- Children and young people
- Older people
- People living with disability

Public health planning needs to address the preventive health needs of priority population groups and achieve equitable outcomes. Examples of how councils can take into account the priority population groups include:

- Provide or link people to free and low-cost services and programs through libraries and community centres
- Provide information about council services and facilities in accessible formats
- Ensure disadvantaged groups have an opportunity to contribute to Council decisions
- Provide opportunities for young people to connect through youth-friendly activities and spaces
- Provide or enable a range of sport and recreation facilities that enable everyone to take part
- Work with sports clubs and community groups to provide inclusive environments for all residents.⁶



⁶ Source: Prevention and Population Health Branch (2020). [Local Government Community Health and Wellbeing Toolkit](#). Wellbeing SA, Government of South Australia.

The role of local government in public health

Local councils play various roles in supporting public health and community wellbeing. These varied roles are outlined in Table 2.

Table 2 - Roles of local government in public health⁷

| Role | Description |
|--------------------------------|--|
| Leader / Planner | Development of strategies, policies, programs and services that respond to relevant trends and influences. |
| Owner / Custodian | Management of assets that are under the care and control of Council. This includes management of social, physical and green infrastructure assets. |
| Regulator | Undertaking responsibilities pursuant to relevant legislation (e.g. food and health premise compliance). |
| Information Provider | Provision of information to the general community and identified stakeholders. |
| Advocate | Advocacy to relevant bodies (e.g. making representations on behalf of the community to other tiers of government). |
| Facilitator / Initiator | Bringing together and/or engaging with individuals, community groups, industry, government agencies and other stakeholders to address issues impacting (or potentially impacting) on the city. |
| Agent | Managing the provision of a service on behalf of a third party, such as State or Commonwealth governments where there is a demonstrated need and benefit to the community. |
| Direct Provider | Delivery of a service, project or program in full by Council, with no resource or funding support from external parties. |
| Part Funder / Partner | Service or project in which Council works with another organisation to fund and/or deliver an outcome. |

Given the myriad factors influencing health and wellbeing, multiple core services of councils influence health and wellbeing. All constituent councils want to help their communities to be healthy, safe, protected, inclusive, accessible, liveable and resilient. However, constituent councils vary in size and capacity to deliver public health activities.

Despite the varying capacities of constituent councils, each council continues to support health and wellbeing through their activities, and there are opportunities to consider different ways councils can contribute to health and wellbeing beyond the roles of direct provider of health services.

⁷ Source: [Guide to Regional Public Health Planning \(2019\)](#). Local Government Association of South Australia, p.20.

Developing this Plan

The S&HLGA Regional Public Health Plan Working Group, comprising staff representatives of the six constituent councils and the Executive Officer of the S&HLGA, provided guidance and input into the development of this Plan. Development of this Plan was based on:

- A fresh assessment of the state of public health and wellbeing in the region and councils areas (summarised in the 'Snapshot of public health in our region' section of this Plan and detailed further in Appendix A)⁸
- A review of the first S&HLGA RPHP (2015-2020) and subsequent progress reports and final evaluation report
- A review of key documents with a focus on the strategic plans of the constituent councils
- A series of strategic meetings held with the S&HLGA Regional Public Health Plan Working Group
- Planning workshops held with relevant staff at each constituent council
- [Partner and community consultation on the Draft Plan](#)
- Consultation with leadership groups and Elected Members at each council.



⁸ This assessment was undertaken prior to the release of 2021 Census data. Consequently, this Plan includes an action (under Goal 5) to review 2021 Census data for health and wellbeing indicators at the Local Government Area (LGA) level and consider any implications for implementing the Plan over the 2022–27 timeframe. As some important topics (such as socio-economic indexes) are not scheduled for release until early to mid-2023, the refresh of this plan in response to relevant 2021 Census data will be completed by the end of 2023.

Our region

The Southern and Hills Region consists of six council areas spanning from the Adelaide Hills through to Mount Barker, Alexandrina, Victor Harbor, Yankalilla and Kangaroo Island. Collectively these councils form a large and distinctive peri-urban and rural area adjoining the south and hills of the City of Adelaide in South Australia. The combined council areas cover an area of 8,656 square kilometres, with 652 kilometres of coastline and the River Murray and lakes forming the southeast boundary of the region.

There is extreme diversity within the region which includes the foothill suburbs of Adelaide and the remote areas of Kangaroo Island.

The region has significant natural beauty with unique and appealing rural and coastal settings and it incorporates diverse townships, beaches and places. Overall, the region is seen as a quality place to live and visit with a range of recreation and lifestyle opportunities.

Each local council area within the S&HLGA has a unique topography and population character, and this is reflected in the analysis of the region's 'state of public health' outlined later in this section.



Rural and remote locations

The Modified Monash Model (MMM) categorises all Australian locations as a city, rural, remote or very remote in relation to their access to healthcare services.⁹ It gives locations a category from MM 1 (city) to MM 7 (very remote) based on their population size and distance from capital cities. The Australian Government uses MMM to determine eligibility for a range of its health workforce programs, such as rural Bulk Billing Incentives, the Workforce Incentive Program and the Bonded Medical Program.

The most recent MMM classifications for the constituent council areas provide an indication of the mixture of remoteness across our region, in relation to their access to health services. As is shown in Table 3, Kangaroo Island is classified as the most remote area in the region (with an MM 7 category, which is given to areas on a populated island that is separated from the mainland and is more than 5km offshore).

Table 3 - MMM 2019 classifications for the region¹⁰

| Council area | MMM (2019) classifications, as at March 2022 |
|--------------------------------|--|
| Adelaide Hills Council | MM 1: Metropolitan areas MM 2: Regional centres MM 5: Small rural towns |
| Alexandrina Council | MM 3: Large rural towns MM 4: Medium rural towns MM 5: Small rural towns |
| Kangaroo Island Council | MM 7: Very remote communities |
| Mount Barker District Council | MM 2: Regional centres MM 3: Large rural towns MM 5: Small rural towns |
| District Council of Yankalilla | MM 2: Regional centres MM 5: Small rural towns |
| City of Victor Harbor | MM 3: Large rural towns MM 5: Small rural towns |



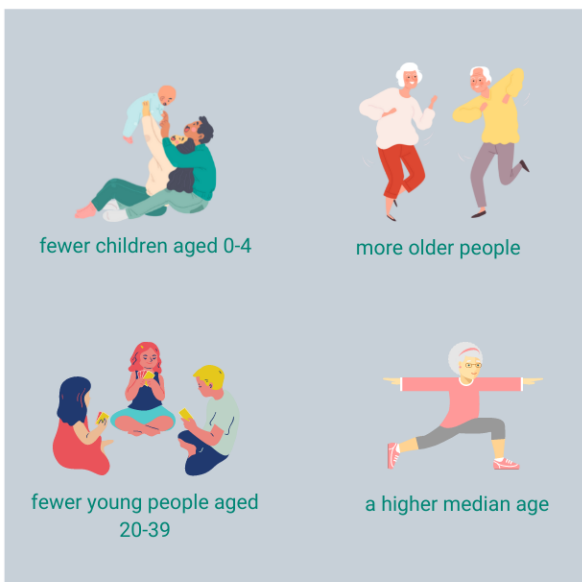
⁹ Australian Government Department of Health (2021). Modified Monash Model: <https://www.health.gov.au/health-topics/rural-health-workforce/classifications/mmm>

¹⁰ Source: Australian Government Department of Health (2022). Health Workforce Locator: <https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator>

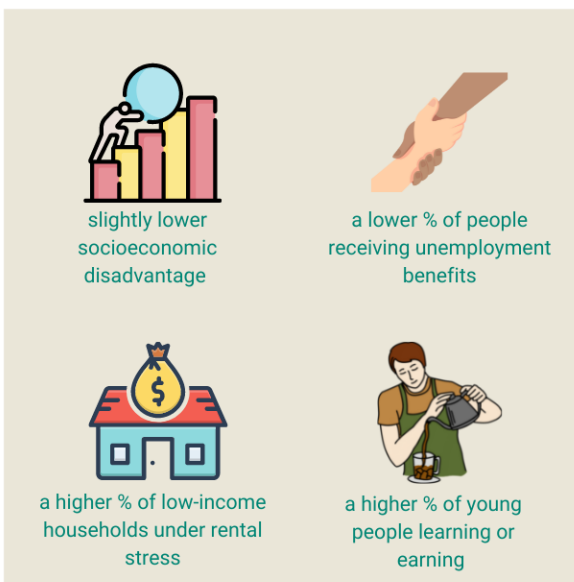
Demographic snapshot of our region

Compared with Greater Metropolitan Adelaide, the Southern and Hills region has:

Age profile



Socioeconomic disadvantage



Population profile



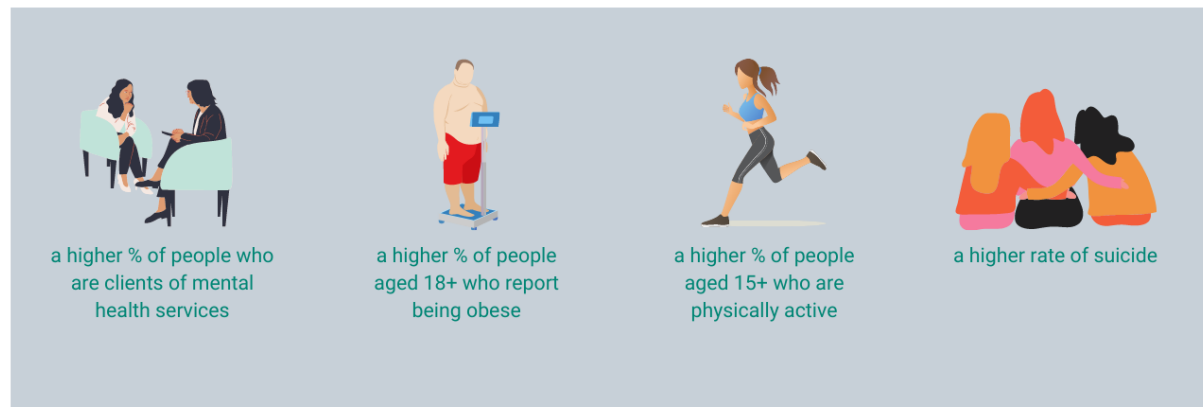
Early life and childhood



Snapshot of public health in our region

The fresh assessment of public health data for the region revealed variations between the council areas for several public health indicators. There are also variations within as well as between council areas. However, the assessment found some common issues affecting all council areas, bringing into focus opportunities for collaborative action between the councils. Most notably, when compared with Greater Metropolitan Adelaide, the Southern and Hills region has:

Personal health and wellbeing



Community connectedness



A more detailed summary of the findings from the fresh assessment of the 'state of public health' in the region and individual council areas is available in Appendix A. The assessment of the latest population health data¹¹ informed the development of the priority actions outlined later in this Plan.

¹¹ As noted previously, this assessment was undertaken prior to the release of 2021 Census data. Consequently, this Plan includes an action (under Goal 5) to review 2021 Census data for regional health and wellbeing indicators and consider any implications for implementing the Plan over the 2022–27 timeframe. As some important topics (such as socio-economic indexes) are not scheduled for release until early to mid-2023, the refresh of this plan (in response to relevant 2021 Census data) is scheduled for completion by the end of 2023.

Emerging public health issues

Progress reports were submitted by constituent councils over the period for the previous RPHP (2015-2020). As part of this process, councils reported emerging public health issues. The following key emerging public health issues were reported by constituent councils over the reporting period 2018 to 2020 (and over 2021), and were also raised by our regional partners as the critical issues that this second Plan needs to help address:

- Local health services and infrastructure are not keeping pace with the region's ageing and increasing population. Increasing demand for **local health services** (including GPs, psychiatrists, multidisciplinary clinics, emergency departments and ambulance services) is greater than supply in our growing region. Our community leaders and partners point to a myriad of factors attributing to this critical issue, including Commonwealth and State policy settings making it difficult to attract and retain health professionals needed in our rural areas, as well as insufficient funding needed for new health clinics and emergency care in rural towns.
- Increased **extreme climate events** such as heat waves and bushfire. Kangaroo Island Council, Adelaide Hills Council and Mount Barker District Council were all impacted by bushfires during 2019/20.
- Funding for and access to adequate **mental health services**. These existing challenges have been exacerbated by the impacts of bushfire on communities in three of the Councils in this region, and by the effects of the COVID-19 pandemic.
- Expenses associated with **transport** to Adelaide for health-related services which are not available in the region. The issue is being close enough to Adelaide not to have services provided in the region, but not close enough to be in the metro-ticket scheme for transport. For example, from City of Victor Harbor the ticket cost is \$28 per adult. When people need regular transport (eg 5 days per week) to attend a health service this is very expensive.
- Challenges with implementing the [new State Planning and Design Code](#), particularly ensuring that the policies introduced will reflect housing needs with respect to adaptability, energy efficiency and healthy built environments.
- **Compulsive hoarding and domestic squalor** becoming a bigger issue than indicated in the first RPHP.
- The impacts of SA Health's withdrawal from **disease prevention and health promotion** following the [Review of Non-Hospital Based Services](#) by Warren McCann in 2012 (the 'McCann Review')
- Increasing **homelessness and people at risk of homelessness**
- The impact of changes introduced by State and Commonwealth governments in how **aged care and disability services** are funded and delivered.
- The immediate and longer-term effects of **COVID-19** (including 'Long Covid') on local communities and economies across the region, including the impacts of public health measures (e.g. stay-at-home orders, border closures, and activity and service restrictions). COVID—19 responses were reported to be exacerbating pre-existing risks factors that lead to poorer health outcomes, such as: social isolation; job and incomes loss; harmful consumption of alcohol; reduced access to mental health services; reduced availability of family, domestic and sexual violence services (despite the increased demand); exacerbation of the underlying drivers of family, domestic and sexual violence; disruptions in young people's education or employment.¹²

¹² This list of concerns has been substantiated through the review of several reports, including: 'Re-engaging Volunteers and COVID-19' (February 2021), Volunteering Australia; 'Household Impacts of COVID-19 Survey' (June 2021), Australian Bureau of Statistics;

- Councils also reported **additional emerging issues**, including: safety of staff in emergency departments due to a rise in violent drug and alcohol presentations; availability of emergency housing, poverty, transport disadvantage; lack of resourcing to implement the DAIPs and ensure mainstream services are accessible for all; lack of resourcing to renew ageing sport facilities and replace ageing infrastructure; decline in volunteerism.

'Family, domestic and sexual violence service responses in the time of COVID-19' (December 2021), Australian Institute of Health and Welfare; 'Mental Health Impact of COVID-19' (December 2021), Australian Institute of Health and Welfare; 'COVID-19 and the impact on young people' (June 2021), Australian Institute of Health and Welfare.

Regional challenges for public health and wellbeing

The following regional public health issues and challenges were identified through assessing the latest available data and trends at the time of preparing this Plan (detailed in Appendix A):

- Mitigating and adapting to **climate change** and its impacts for present and future communities.
- High % of people with **mental health issues**, premature deaths from **suicides**, clients of mental health services, especially children and young people. Exacerbated by the impacts of bushfire on communities in three councils, and by the effects of the COVID-19 pandemic.
- Ongoing **impacts of COVID-19** on community and economic activities that support health and wellbeing
- Decline in **volunteering** since beginning of COVID-19, and reliance on volunteer base for essential roles that contribute to community health and wellbeing
- High **population growth** (except AHC) projected between 2016-2036, especially in Mount Barker, Alexandrina and Victor Harbor LGAs
- **Ageing population** with high numbers of Age Pension recipients, especially Victor Harbor, Alexandrina and Yankalilla LGAs
- High number of unpaid **carers** (before COVID-19). (While there are benefits from the care economy to local communities and economics, unpaid care can affect people's ability to fully participate in paid employment, and unpaid carers need ongoing support, recognition and respite.)
- High levels of **housing stress** (mortgage and rental), especially Mount Barker, Victor Harbor, Alexandrina and Yankalilla LGAs
- Fewer **social housing** dwellings available for rent
- Low numbers of **school leavers admitted to university**. (Participation in higher education increases opportunities for choice of occupation and for income and job security, and also equips people with the skills and ability to control many aspects of their lives – key factors that influence wellbeing throughout the life course.)
- Significant variation of **socioeconomic disadvantage** between the LGAs with similar indicators of socioeconomic disadvantage for the Victor Harbor, Yankalilla and Alexandrina LGAs. The least disadvantaged LGA is Adelaide Hills. The LGAs with greatest socioeconomic disadvantage seem to be experiencing the **poorest health outcomes**: Victor Harbor, Yankalilla and Alexandrina reported the poorest outcomes for early life and childhood and personal health and wellbeing domains. Unemployment, low income, housing stress and reliance on government support stand out as key factors influencing poor health and wellbeing outcomes in the most disadvantaged LGAs. (Socioeconomic factors drive health outcomes for communities.)
- High levels of **obesity** (childhood, males and females), which is a risk factor for chronic diseases
- 22.7% of children in their first year of school across the region in 2018 were considered to be '**developmentally vulnerable**'¹³ - up from 18.3% in the region in 2015. Highest % in Yankilla (31%) and highest increase from 2015-2018 in Victor Harbor. (The early development assessment of children predicts later health, wellbeing and academic success).

The priorities and actions set out in the next section of this Plan were developed to respond to the issues and challenges outlined above.

¹³ The [Australian Early Development Census \(AEDC\)](#) measures the development of children in their first year of full-time school. For this indicator, children who are considered to be 'developmentally vulnerable' are those with score in the lowest 10% on one or more domains of the 2018 AEDC.

Our vision and shared goals

The previous Plan's vision for public health in the region was:

Active, connected and resilient communities with a strong sense of wellbeing

To maintain continuity with the first Plan, and better align with the State Plan, our vision has been updated as follows:

Healthy, liveable, connected and resilient communities for all

This vision provides an opportunity for the constituent councils to work together with their partners and communities towards improved health and wellbeing across the region and council areas.

Five shared regional Goals have been developed to guide each council's priority actions over the next planning period that will collectively contribute to achieving the priorities of the State Plan:

| Goal for this Plan, 2022-2027 | Alignment with State Plan 2019-24 priority |
|--|---|
| PROMOTE: Stronger communities and healthier environments | PROMOTE: Build stronger communities and healthier environments |
| PROTECT – Communities are protected against public and environmental health risks | PROTECT (part 1): Protect against public and environmental health risks |
| PREPARE – Communities are aware of and responding to the health risks of climate change | PROTECT (part 2): Respond to climate change |
| PREVENT – Communities are empowered for healthy living | PREVENT: Prevent chronic disease, communicable disease and injury |
| PROGRESS: Councils, communities and partners working together to achieve regional public health outcomes | PROGRESS: Strengthen the systems that support public health and wellbeing |

For this Plan, each constituent council will implement their own priority actions towards the five regional Goals. Under each regional Goal, each council has identified the top actions they will focus on over the life of this Plan. Each council's actions respond to the identification of key public health issues and gaps in their LGA, whilst ensuring strong alignment with their existing strategic directions and long-term financial plans related to public health.

In addition, 'focus areas for collaboration' have also been identified for each regional Goal. These focus areas respond to common public health issues affecting communities across all council areas of the region. These focus areas have been included to guide efforts to seek additional funding and support in order to achieve new regional initiatives that will require collaboration between and coordination of the constituent councils and partners.

Each council will also continue to deliver other public health activities not outlined in this Plan, but these priority actions and focus areas for collaboration have been identified as a focus in response to the challenges for public health for the region and council areas (as identified in the previous section).

Goal 1 - PROMOTE: Stronger communities and healthier environments

Why is this important?

- The environments where we live, learn, work and play influence our physical, social and emotional health and wellbeing across the life course.
- Well-designed public spaces and developments make our communities more sustainable, safe, walkable, inclusive and accessible for all.
- Built environments protected from excessive noise, air pollution, environmental hazards and the risk of physical injury contribute to our quality of life.
- Healthy and safe communities support mental wellbeing and ageing well by encouraging connectedness, supporting others, volunteering and other forms of community participation.
- Creating healthier environments improves population health in an equitable way.
- Social networks enable communities to share resources and work together to meet their needs.

Focus areas (FAs) for collaboration between councils in achieving this Goal:

- FA1. Champion the use of Universal Design¹⁴ to improve the accessibility of public spaces and destinations across the region
- FA2. Maximise community usage of green open spaces for activities that support health and wellbeing
- FA3. Share information, resources and learnings to reinvigorate volunteering and community activities post COVID-19.

¹⁴ Universal Design involves creating facilities, built environments, products and services that can be used by people of all abilities, to the greatest extent possible, without adaptations.

Our top actions for Goal 1

| Council | Top actions |
|--------------------------------|---|
| Adelaide Hills Council | <ol style="list-style-type: none"> 1.1. Facilitate and promote opportunities for social connection, volunteering and community participation to foster mental health and wellbeing 1.2. Encourage residential developments to incorporate 'livable housing'¹⁵ and street design, to support 'ageing in place' and accessible housing for people with disability 1.3. Engage with our community and priority groups when designing new open spaces and built environments, ensuring access and health benefits for all 1.4. Support children's early development through our community programs and services, particularly in the areas of emotional maturity and social competence |
| Alexandrina Council | <ol style="list-style-type: none"> 1.5. Develop Village Innovation Plans¹⁶ for all main settlements and rural areas with clear actions that contribute to healthy environments 1.6. Design, locate, construct and activate community infrastructure and open space to ensure safe, inclusive and convenient access for communities and individuals 1.7. Advocate for the diverse housing needs of our communities 1.8. Advocate for an improved transport system that connects communities to Adelaide and across our region |
| Kangaroo Island Council | <ol style="list-style-type: none"> 1.9. Enhance the quality and accessibility of the built environment, including sporting facilities, parks, gardens, playgrounds, pools, trails and streetscapes 1.10. Promote community awareness of disability and ageing for an inclusive community through implementing our Disability Access and Inclusion Plan 1.11. Support the social and emotional development of our young people 1.12. Support events, programs, initiatives and volunteering opportunities that enable social connection, access and inclusion and promote the health and wellbeing of all residents |
| Mount Barker District Council | <ol style="list-style-type: none"> 1.13. Seek funding and work with partners to deliver mental health support for community in response to factors including COVID-19, societal stressors and climate related emergencies 1.14. Lobby for the SA Homelessness Alliance to have a presence in Mount Barker 1.15. Seek the input of people with disability and support people / services in the design of new buildings and open spaces 1.16. Develop and implement a Child and Youth Action Plan that specifies action to contribute to better outcomes for children in the physical health and wellbeing domain |
| District Council of Yankalilla | <ol style="list-style-type: none"> 1.17. Engage in advocacy and land use planning to facilitate greater health services for our ageing community, to attract investment in aged care beds and retirement living options for the district 1.18. Investigate opportunities to stimulate volunteering by a growing population of retired professionals 1.19. Engage with state and federal government stimulus programs targeting small to medium businesses or Council infrastructure projects that stimulate industries affected by COVID-19 1.20. Implement actions under the 'Accessible Communities' theme of our Disability Access and Inclusion Plan |
| City of Victor Harbor | <ol style="list-style-type: none"> 1.21. Coordinate events, programs, initiatives and volunteering opportunities that facilitate social connection, access and inclusion and improve health and wellbeing for our ageing population 1.22. Implement the Disability Access and Inclusion Plan 1.23. Pursue the establishment of a Regional Study Hub that services the southern Fleurieu Peninsula 1.24. In collaboration with Business Victor Harbor, finalise and implement the City of Victor Harbor Economic Development Strategy |

¹⁵ Livable Housing Australia have produced [Livable Housing Design Guidelines](#) that recommend 15 livable design elements which, if implemented, will ensure new dwellings accommodate ageing in place and meet the needs of residents with disability, injury and young children.

¹⁶ As outlined in the [A2040 Four Year Delivery Plan 2020-24](#), Alexandrina Council is committed to developing 'Village Innovation Plans' (VIPs) for each of Alexandrina's 11 townships by 2024. VIPs will help shape the future of each town for the next 20 years.

Goal 2 – PROTECT: Communities are protected against public and environmental health risks

Why is this important?

- We have healthy and safe communities due to the often unseen, but essential, foundational public health services that protect us every day.
- Healthy living environments contribute to public health outcomes such as food safety and water quality and the safe, effective disposal of waste.
- State and local government work together to maintain the infrastructure and system that protect the community against public and environmental health risks
- Human health is improved through identifying and addressing the links with animal health and environmental health
- The increasing frequency and severity of extreme weather events, such as floods, droughts, bushfires, storms and periods of extreme heat, threaten the physical and mental health and wellbeing of our communities, especially priority populations.

The focus area (FA) for collaboration between councils in achieving this Goal:

- FA4. Strengthen community resilience to respond to public health emergencies and disasters, including projects that provide accessible information and build preparedness and resilience of vulnerable population groups.

Our top actions for Goal 2

| Council | Top actions |
|--------------------------------|---|
| Adelaide Hills Council | <ul style="list-style-type: none"> 2.1. Protect the community from public health risks through the management of immunisation programs 2.2. Undertake regulatory action including food safety inspections, wastewater system compliance and nuisance assessment 2.3. Support and partner with the emergency services and the community before, during and after emergency events 2.4. Mitigate bushfire risks by partnering with relevant agencies and the community to encourage shared responsibility and a whole-of-landscape approach to vegetation management |
| Alexandrina Council | <ul style="list-style-type: none"> 2.5. Contribute to the development of a long-term approach to waste management on the Fleurieu Peninsula 2.6. Determine Council's ongoing role in educating communities about health and wellbeing risks and protective measures associated with major events (eg COVID-19) 2.7. Investigate and advocate for services and support for people experiencing hoarding and squalor disorder |
| Kangaroo Island Council | <ul style="list-style-type: none"> 2.8. Monitor and respond to environmental and public health risks, such as pollution, biosecurity and disease outbreaks 2.9. Support community and emergency services and collaborate to build preparedness and resilience 2.10. Proactively adapt to environment change in partnership with other stakeholders for a whole of Island response |
| Mount Barker District Council | <ul style="list-style-type: none"> 2.11. Provide advice, support, and education resources, that help protect communities against public health and environmental risks as well as responding to those risks when they arise 2.12. Provide a wastewater treatment service that delivers multiple public health and environmental outcomes 2.13. Work with other levels of government to review and define Council's role in protecting our priority groups from health and wellbeing risks associated with COVID-19 and other transmittable diseases 2.14. Partner with organisations to help our communities (particularly our priority groups) to plan for climate related emergencies |
| District Council of Yankalilla | <ul style="list-style-type: none"> 2.15. Deliver strong environmental health services, including food safety, effective wastewater management and community education about public health risks 2.16. Participate in zone emergency management planning and committees, take opportunities to support or advocate for local emergency services organisations 2.17. Respond to opportunities to improve local adverse events management identified for the local government sector |
| City of Victor Harbor | <ul style="list-style-type: none"> 2.18. Implement regional bush fire management plan, local and zone emergency management plans 2.19. Implement recommendations from the Coastal Adaptation Strategy 2.20. Respond to the COVID-19 emergency and recovery phase 2.21. Regulate food safety, waste water systems, water quality, sanitation, swimming pools/spas, vermin control |

Goal 3 – PREPARE: Communities aware of and responding to the health risks of climate change

Why is this important?

- Climate change is impacting health in many ways, including from increasingly frequent extreme weather events, the disruption of food systems, increases in zoonoses and food-, water- and vector-borne diseases, and mental health issues.¹⁷
- Climate change is also undermining key determinants of health, such as livelihoods, cost of living, equality and access to health care and social support.
- Our region’s emissions must be reduced to mitigate the impacts on community health and wellbeing, property and infrastructure, and energy/insurance prices.
- Insurance premiums are rising in areas prone to extreme weather events and in some areas, insurance is now unavailable. It has been reported around 10% of home owners and 40% of renters are under-insured, and that our region faces fast expansion of insurance “red zones” (uninsurable housing), with uninsurable addresses predicted to rise 10-fold by 2100.¹⁸
- These climate-related health risks are disproportionately impacting the most disadvantaged, including women, children, poorer communities, older populations, and those with underlying health conditions.
- With disadvantaged and vulnerable groups likely to be hit the hardest, it is essential that communities are supported to adapt to the changing conditions.

Focus areas (FAs) for collaboration between councils in achieving this Goal:

- FA5. Strengthen the climate resilience of our communities through regional partnerships such as Resilient Hills & Coasts¹⁹
- FA6. Promote community understanding of and adaptation to the public health risks associated with climate change
- FA7. Explore the need for a tool to assist councils’ decision-makers to consider the current and future public health risks of climate change when undertaking climate risk governance assessments.

¹⁷ Climate change and health (2021). World Health Organization. <https://www.who.int/news-room/fact-sheets/detail/climate-change-and-health>

¹⁸ Indicators of Community Wellbeing for the S&HLGA (2021), prepared by Jeanette Pope for the S&HLGA

¹⁹ Resilient Hills & Coasts (RH&C) is a [Regional Climate Partnership](#) between the member councils of the S&HLGA, Landscape Boards, Regional Development Australia and the SA Government, working to strengthen the resilience of our communities, economies and natural and built environments to a changing climate. [Find out more.](#)

Our top actions for Goal 3

| Council | Top actions |
|--------------------------------|---|
| Adelaide Hills Council | <p>3.1. Assist our community to reduce the impact of waste to landfill on the environment</p> <p>3.2. Deliver the Towards Community-Led Resilience Program to strengthen the psychological and practical preparedness of communities to respond and recover from future bushfire and other extreme weather events, with a focus on at-risk groups</p> <p>3.3. Partner with the Resilient Hills & Coasts initiative and support local climate action groups</p> <p>3.4. Raise awareness of climate change-related mental health issues among young people and promote their participation in nature-based volunteering and climate action</p> |
| Alexandrina Council | <p>3.5. Partner with community groups and the Murray Darling Association to ensure a sustainable future for the Murray-Darling Basin system, including a focus on advocating for a climate adaptation plan for the Coorong, Lower Lakes and Murray Mouth region</p> <p>3.6. Develop a comprehensive community education and behaviour change program to advance climate change adaption and resilience</p> <p>3.7. Support the Resilient Hills & Coasts partnership and seek funding for our community to build resilience to climate change challenges</p> <p>3.8. Ensure Village Innovation Plans (VIPs) include urban greening and tree canopy enhancements</p> |
| Kangaroo Island Council | <p>3.9. Obtain funding for a plan to respond to environment change and liaise with other stakeholders for a whole of island response</p> <p>3.10. Support initiatives for a sustainable carbon neutral future including best practice waste management and tree planting programs to increase township shade, cooling and amenity to ensure our environment is enhanced and protected</p> <p>3.11. Advocate for sustainable initiatives and businesses</p> <p>3.12. Encourage sustainable renewable energy options and tree planting programs</p> |
| Mount Barker District Council | <p>3.13. Pursue a longer-term agreement and funding support for the Resilient Hills & Coast Climate Adaptation partnership.</p> <p>3.14. Engage and involve the community in the understanding, appreciation and protection of local natural areas</p> <p>3.15. Help empower Aboriginal leadership, knowledge and participation in bushfire recovery, cultural burning and land management</p> <p>3.16. Manage open space to prevent biodiversity loss and replenish nature that protects and enhances health and wellbeing benefits</p> |
| District Council of Yankalilla | <p>3.17. Support State Government and regional environment partnerships such as the Hills and Fleurieu Landscape Board, SA Coastal Council Allianceⁱ and the Resilient Hills & Coasts partnership</p> <p>3.18. Promote improvements to open space and publicise our existing tree planting program to increase township shade, cooling and amenity</p> <p>3.19. Encourage sustainable development such as changes to land use policies and pre lodgement services to encourage water, waste and energy wise urban form and dwelling design</p> <p>3.20. Continue membership of the Fleurieu Regional Waste Authority (FRWA) which manages waste and recycling operations including kerbside collections and the Yankalilla Waste and Recycling Depot</p> |
| City of Victor Harbor | <p>3.21. Increase awareness in the community of the impacts of climate change.</p> <p>3.22. Implement annual priorities for achieving our Climate Agenda 2030ⁱⁱ</p> <p>3.23. Participate in partnerships such as Resilient Hills & Coasts and support local environmental volunteer groups such as Victor Harbor Coastcare, Trees for Life and Friends of Hindmarsh River Estuary.</p> <p>3.24. Implement the actions, and consider the short- and long-term opportunities from the Resilient Hills & Coasts – Regional Action Plan 2020-2025</p> |

Goal 4 – PREVENT: Communities empowered for healthy living

Why is this important?

- Preventable chronic and communicable diseases threaten our health, mental wellbeing and the productivity and vitality of our communities.
- Most illness and deaths in Australia are caused by chronic conditions, placing a high burden on individuals, their families and the health system.
- 80% of all heart disease, stroke and type 2 diabetes and 40% of cancers could be prevented if known risk factors were eliminated
- Known risk factors for preventable disease are poor diet, physical inactivity, insufficient sleep, tobacco smoking and alcohol misuse
- Chronic diseases share common risk factors; reducing these has a range of benefits for population health and wellbeing
- Chronic disease impacts our mental health and wellbeing, and people with mental illness are at a higher risk of developing a chronic disease.

Focus areas (FAs) for collaboration between councils in achieving this Goal:

- FA8. Encourage increased active travel and recreation (including walking, running, cycling)
- FA9. Investigate a regional approach to walking, running and cycling trails planning, focused on the long-term planning of accessible trails that connect our council areas and significant places of interest across our region
- FA10. Identify opportunities to support children and young people develop preventive health behaviours, such as healthy eating and exercising.

Our top actions for Goal 4

| Council | Top actions |
|--------------------------------|---|
| Adelaide Hills Council | <p>4.1. Develop a new mapping feature on our website to promote community usage of our parks, reserves and playgrounds</p> <p>4.2. Partner with our sporting clubs and relevant programs, such as Good Sportsⁱⁱⁱ, to build healthy club environments that encourage healthy behaviours</p> <p>4.3. Facilitate opportunities for people to exercise with others through events like Discover, Play, Bikeway!^{iv} and offering a variety of exercise classes at our community centres</p> <p>4.4. Encourage the delivery of programs and classes that empower our communities to prepare and eat healthy meals, and grow and share their own fruit and vegetables</p> |
| Alexandrina Council | <p>4.5. Enhance engagement with arts and culture by facilitating diverse opportunities and experiences across our region</p> <p>4.6. Develop partnerships, strategies and initiatives to improve early childhood development</p> <p>4.7. Provide support for community initiatives that enhance health, wellbeing, learning, connection and inclusion</p> <p>4.8. Develop information, recognition and opportunities for increased volunteering</p> |
| Kangaroo Island Council | <p>4.9. Enhance built environments to support active lifestyles, such as sporting facilities, parks, gardens, playgrounds, pools, trails</p> <p>4.10. Collaborate with relevant initiatives (such as Good Sports) and sports clubs to prevent and reduce harms from alcohol and other drugs</p> <p>4.11. Seek opportunities to expand community gardens to all townships to promote healthy eating, being outside and social connection</p> <p>4.12. Develop partnerships to support the design and delivery of preventive mental health and wellbeing initiatives</p> |
| Mount Barker District Council | <p>4.13. Work with the Local Drug Action Team partners to help prevent drug and alcohol-related harm, with a focus on families and young people aged 12-25</p> <p>4.14. Position Council planning and resources to help guard against and prepare for future pandemics</p> <p>4.15. Collaborate with others, and incorporate policies and practices into Council business to help support a resilient and sustainable local and regional food system that contributes to positive health and environmental outcomes</p> <p>4.16. Play an active role in public health promotion, which includes: healthy eating and disease prevention</p> |
| District Council of Yankalilla | <p>4.17. Encourage sporting clubs to utilise the Good Sports program's tools and resources to build a policy around alcohol management, smoking regulations, mental health, illegal drugs, and safe transport</p> <p>4.18. Leverage the network of existing trails and consider linking townships by trails to encourage additional walking experiences that take in the different communities of the district</p> <p>4.19. Facilitate the creation of adventure sports clubs relevant to the our natural assets and topography (hills, coast and beaches)</p> <p>4.20. Support sporting clubs to improve privately owned facilities for the benefit of community users, including regular review of open space assets and improvement of some open spaces within towns</p> <p>4.21. Encourage the establishment of community gardens in our townships, to provide meaningful social participation, affordable healthy produce and promote physical and mental health</p> |
| City of Victor Harbor | <p>4.22. Develop partnerships and strategies that support community initiatives for wellbeing through physical activity, play and recreation</p> <p>4.23. Provide services, information and activities for families and children through the Fleurieu Families Program</p> <p>4.24. Promote and enhance access and use of open spaces, beaches and the environment for the benefit of wellbeing and health</p> <p>4.25. Support partnerships with local organisations to provide early intervention services and safe places for young people</p> |

Goal 5 – PROGRESS: Councils, communities and partners working together to achieve regional public health outcomes

Why is this important?

- Strengthening collaborative efforts across the health system and across government, non-government, business and community will result in a planned and consistent approach to addressing public health issues.
- Partnerships are essential to achieving improved health and wellbeing across the region.
- It is essential that regional public health planning, policies and responses are evidence-based and informed by quality data.
- The key enablers for achieving this Plan are partnerships and collaboration between all constituent councils and partners, coordination, evaluation and research, reporting and communications, networking and sharing information and learnings.
- Internal collaboration and coordination within each council is needed to pull in the same direction.

Partnerships

As a collective of councils we will engage with relevant partners to achieve public health outcomes for our residents. Developing stronger relationships with our key health partners will enable us to better monitor community health needs and to explore opportunities to collaborate on projects that align with our strategic goals and role in public health. Key partners include but are not limited to:

| Type of partners | Examples |
|---|--|
| Community and civic society | Community centres, sport and recreation clubs, resident and progress associations, climate action groups, community walking, running and cycling groups |
| Government agencies, authorities and initiatives | Eastern Health Authority, Regional Development Australia (Adelaide Hills, Fleurieu and Kangaroo Island), National Recovery and Resilience Agency, Wellbeing SA, Landscape Boards, Barossa Hills Fleurieu Local Health Network, Health Advisory Councils, Department of Education |
| Non-government health and community services | Summit Health, Mission Australia, private hospitals, JFA Purple Orange, Headspace, mental health services, Junction Australia, Community Connections partners |
| Peak bodies and alliances | Local Government Association of South Australia, Toward Home Alliance, Heart Foundation, Public Health Association of Australia, Murray Darling Association |
| Public Health Partner Authorities | Council on the Ageing SA, Country SA Primary Health Network, Alcohol and Drug Foundation |

Focus areas (FAs) for collaboration between councils in achieving this Goal:

- FA11. Continue to collaborate on the region-wide S&HLGA Regional Public Health Plan Working Group, including the development of regional sub working groups, where practical, to further collaborate, seek funding or advocate for equitable health outcomes for the most disadvantaged priority groups across our region
- FA12. Explore ways the S&HLGA Regional Public Health Plan Working Group can help strengthen the strategic relationships and collaboration between the six councils and their regional partners (such as a regional public health forum), including the identification of funding opportunities for collaborative initiatives
- FA13. Identify and seek funding opportunities for a regional coordinator role
- FA14. Share and review relevant data updates (inclusive of data from the ABS 2021 Census) to monitor changes and gaps in our region's population health and consider any implications for implementing the Plan over the 2022–27 timeframe
- FA15. Update, reissue and consider the [Indicators of Community Wellbeing Report for the Southern and Hills LGA](#) with new data as they become available (including data from the 2021 Census)
- FA16. Explore the development of 'access to services and infrastructure' indicators, including research to determine what access means in regional settings and what the best measures are.

Our top actions for Goal 5

Each constituent council will pursue opportunities to:

- A. Invest in new and existing partnerships with community, business, government and other stakeholders to further our regional vision for "healthy, liveable, connected and resilient communities for all"
- B. Develop stronger partnerships with recreation, sporting and community groups to deliver wellbeing benefits from local facilities and resources
- C. Collaborate and partner with services and relevant community groups to deliver evidence-based initiatives that promote mental health and wellbeing
- D. Advocate for better access to local health services across the region including through increased and improved health services for vulnerable and higher need community groups.

Reporting on the plan

As required by the Act (s52), the constituent councils of the S&HLGA will collectively prepare a biennial report for the Chief Public Health Officer. The biennial reports will assess the extent to which, during the reporting period, the councils have individually and collectively succeeded in implementing this Plan. Each biennial report will relate to a reporting period of 2 years ending on 30 June in the reporting year. In a reporting year, we will provide our biennial report to the Chief Public Health Officer on or before 30 September. The applicable reporting periods for this Plan are as follows:

| Reporting period | Biennial report due |
|----------------------------------|--------------------------------|
| From 1 July 2022 to 30 June 2024 | On or before 30 September 2024 |
| From 1 July 2024 to 30 June 2026 | On or before 30 September 2026 |
| From 1 July 2026 to 30 June 2028 | On or before 30 September 2028 |

Constituent councils will provide a copy of the biennial progress reports to their respective elected bodies, key partners and communities.

There is currently no prescribed RPHP reporting format. Our intended reporting format will include:

- Status update of each action (Completed/In Progress/Not started)
- Each council to highlight key achievements under each Goal
- For each Goal, updates on activity and outcomes achieved in relation to the nominated focus areas for collaboration between councils and partners
- Description of any challenges impacting the implementation of specific actions

Identification of emerging public health issues that may not have been considered in this Plan, but which may require addressing within the scope of public health action.

Appendix A: The state of public health in the region

Unless otherwise noted, the key findings summarised below were derived from the review of the following sources:

- [Population Health Profile for the Southern & Hills LGA \(September 2019\)](#), prepared by the Public Health Information Development Unit (PHIDU) for the LGA of SA (including the updated data sets for selected indicators released April 2021)
- [Indicators of Community Wellbeing for the S&HLGA Report \(April 2022\)](#), prepared by Jeanette Pope for the S&HLGA
- *Wellbeing in our Community: Regional Public Health Plan for the Southern & Hills LGA* ([Background Report](#) and [Directions Report](#)), 2015
- *Consolidated Progress Report* on the implementation of the S&HLGA's first RPHP (for the period 2014 to 2020), compiled by Penny Worland for the S&HLGA.

Our region's demographics

Compared with Greater Adelaide (GA) and/or Regional SA (RSA), our region has:

- fewer children aged 0 to 4 years and people aged 20 to 39 years (compared with GA)
- more people at the older ages (than in GA), with the exception of females aged 80 years and over
- higher projected population growth from 2016 to 2036 (22%, compared with 18% for GA and 9% for RSA)²⁰, with highest projected growth for Mount Barker LGA (38%)
- a higher median age (51 years, compared with 39 years for GA and 45 years for RSA), with highest median ages for Victor Harbor LGA (59 years) and Yankalilla LGA (55 years) and lowest median ages for Mount Barker LGA (39 years) and Adelaide Hills LGA (44 years)²¹
- a bigger increase of median age from 2011 to 2016 (+4 years, compared with 0 change for GA and +3 years for RSA), with highest change for Alexandrina LGA (+4 years), and Kangaroo Island and Yankalilla LGAs (both +3)
- a higher number of people aged 65+ per 100 people aged 15-64 (41, compared with 28 for GA and 40 for RSA), with highest # for Victor Harbor LGA (88 per 100) and lowest for Mount Barker LGA (25 per 100)
- a lower % of Aboriginal and Torres Strait Islander people (1%, compared with 2% for GA and 5% for RSA), with highest % for Alexandrina and Kangaroo Island LGAs (both 2%)
- an Aboriginal population that has markedly more children and young adults and substantially fewer at older ages (than the region's non-Indigenous population)

²⁰ Local Area Population Projections for South Australia, 2016 to 2036 (2020), Government of South Australia, Department of Planning, Transport and Infrastructure. Accessed: https://plan.sa.gov.au/state_snapshot/population

²¹ ABS, Regional population by age and sex, 2020. Accessed: <https://www.abs.gov.au/statistics/people/population/regional-population-age-and-sex/2020>

- a lower % of people born in non-English speaking countries (5%, compared with 17% for GA and 5% for RSA), with the highest % for Adelaide Hills LGA (6%)
- a lower % of people needing assistance with core activities due to a long-term health condition, a disability or old age (5%, compared with 6% for GA and RSA).
- a higher % of people providing unpaid care to others (13%, compared with 12% for GA and RSA)
- a similar % of people with disability living in the community. Highest % in Victor Harbor LGA (7%)

State of public health and wellbeing in our region

Socioeconomic disadvantage

Compared with Greater Adelaide (GA) and/or Regional SA (RSA), our region has:

- a slightly lower Index of Relative Socio-economic Disadvantage (IRSD) score (1024, compared to 989 for GA and 945 for RSA), with the highest scores (indicating a relative lack of disadvantage) for the Adelaide Hills (1080) and Mount Barker (1033), and the lowest scores (indicating relatively greater disadvantage) for Victor Harbor (958) and Kangaroo Island (970)
- a slightly lower % of people receiving unemployment benefits (10%, compared with 11% for GA and 13% for RSA), with the highest % in Victor Harbor (16%) and Yankalilla (14%)
- a lower % of school leavers admitted to university than for GA (29% compared with 38%), but higher % than for RSA (18%), with the lowest % in Kangaroo Island (8%) and Yankalilla (20%)
- a higher % of young people learning or earning than RSA (87% compared with 80), and the same % compared with GA (87%), with lowest % in Kangaroo Island (81%)
- a lower % of children in welfare dependent families (17%, compared with 23% for GA and 27% for RSA), with the highest % in Victor Harbor (31%) and Yankalilla (27%)
- a higher % of low income households under rental stress (34%, compared with 30% for GA and 27% for RSA), with the highest % for Victor Harbor (43%) and Alexandrina (40%)
- Similar % of people with government support as main source of income compared with GA (31% compared with 31%), and a higher % than RSA (37%)

Early life and childhood

Compared with Greater Adelaide (GA) and/or Regional SA (RSA), our region has:

- a lower % of women smoking during pregnancy (7%, compared with 10% for GA and 18% for RSA), with the highest % in Yankalilla (13%) and Victor Harbor (12%)
- a higher % of obesity in people aged 2-17 compared with GA (10% compared with 8%), but slightly lower than for RSA (11%), with the highest % for Alexandrina and Victor Harbour (both 11%)
- a similar % of children developmentally vulnerable as GA (23%), and lower % than RSA (27%), however there has been a rise in vulnerability levels between 2015 and 2018, except in Kangaroo Island
- a higher rate of children and young people (aged 0-19) who are clients of the Child and Adolescent Mental Health Service compared with GA (1,923 per 100,000 compared with 1,304 per 100,000), but a lower rate than RSA (2,381 per 100,000)

Personal health and wellbeing

Compared with Greater Adelaide (GA) and/or Regional SA (RSA), our region has:

- a lower % of people aged 15+ assessing their health as 'fair' or 'poor' (15%, compared with 16% for GA and 18% for RSA), with the highest % for Kangaroo Island (18%) and Yankalilla (18%)
- a lower % of people with high or very high levels of psychological distress (13%, compared with 14% for GA and 15% for RSA), with the highest % for Victor Harbor (15%)
- a lower % of people with Type 2 diabetes (4%, compared with 5% for GA and 6% for RSA)
- a similar % of people with mental health problems (17% of males and 22% of females, compared with 18% of males and 23% of females for GA, and 20% of males and 24% of females for RSA), with the highest % for Victor Harbor (21% of males and 25% of females) and Yankalilla (19% of males and 24% of female)
- a lower % of people who smoke (14%, compared with 19% for RSA and 14% for GA), with the highest % in Kangaroo Island (20%)
- a higher % of people aged 18+ who report being obese than GA (34% of males and 31% of females, compared with 33% of males and 31% of females), but a lower % than RSA (38% of males and 36% of females), with the highest % in Victor Harbor (36% of males and 31% of females)
- a lower % of people aged 15+ who reported being physically inactive (64%, compared with 68% for GA and 73% for RSA), with the highest % for Kangaroo Island (72%)
- a similar % of the adult population who met the guidelines for fruit consumption (50%, compared with 49% for GA).
- the same median age at death as GA (80 year for males and 85 years for females), with the lowest median age at death for males in Yankalilla (76 years) and the lowest median age at death for females in Kangaroo Island (82 years)
- a higher rate of suicide per 100,000 people (18, compared with 13 for GA and 15 for RSA), with the highest recorded rates in Kangaroo Island (27), Victor Harbor (20) and Mount Barker (19)
- a higher rate of clients of mental health services per 100,000 (2,455, compared with 1,893 for GA and 3,105 for RSA), with the highest rate in Kangaroo Island (5,795) and Victor Harbor (2,985)
- a lower rate of hospital admissions for avoidable conditions per 100,000 (2,536, compared with 2,895 for GA and 3,300 for RSA), with the highest rate in Yankalilla (3,270)

Community connectedness

Compared with Greater Adelaide (GA) and/or Regional SA (RSA), our region has:

- a consistent % of people who are able to get support in a time of crisis (94%, compared with 94% for GA and RSA)
- a consistent % of people who disagree with acceptance of other cultures than GA (5%) and lower % than RSA (7%).
- a higher % of people who feel safe walking alone in local area after dark (67%, compared with 50% for GA and 58% for RSA), with the lowest % in Mount Barker (60%)

ⁱ Based on the mounting challenges facing coastal Councils and strong demand from the sector for a more collective approach, the 'South Australia Coastal Councils Alliance' was formally launched in October 2019 with the initial

objectives of providing: 1) An informed, coordinated advocacy voice; and 2) a forum for information sharing and networking on coastal management issues facing Councils across SA.

ii The City of Victor Harbor Council's [Climate Agenda 2030](#) sets out its commitment to taking action to mitigate and adapt to climate change. It also outlines the first annual program of climate priorities to be delivered in 2020/21.

iii Good Sports is a free Australia-wide program building stronger community sporting clubs. It's run by the Alcohol and Drug Foundation (ADF), an independent and not for profit organisation, funded by state and federal governments. The ADF is committed to building strong communities and limiting the harm caused by alcohol and other drugs. [Read more](#).

iv 'Discover, Play, Bikeway!' is an Adelaide Fringe event presented by Adelaide Hills Council. The free family event enables locals and visitors to discover the Amy Gillett Bikeway. Participants can ride or walk the [Amy Gillett Bikeway](#) and discover music, art and entertainment. The event is open to all – from seasoned cyclists and cycling groups to families with kids on scooters.

Appendix 2

*Community Engagement Summary Report – Adelaide
Hills Council version*



Southern and Hills LGA Draft Regional Public Health Plan 2022-27



Community Engagement Summary Report – Adelaide Hills Council version August 2022



1. Background

Between January and April 2022 the draft second Regional Public Health Plan (RPHP) for the Southern and Hills LGA (S&HLGA) was prepared through collaboration between the six constituent councils of the S&HLGA: the Councils of Adelaide Hills, Alexandrina, Kangaroo Island, Mount Barker, Yankalilla and Victor Harbor.

The collaborative process for developing the draft plan included:

- an evaluation of the [first RPHP for the S&HLGA \(2015\)](#)
- a fresh assessment of the state of public health in the region
- special meetings of the S&HLGA RPHP Working Group and
- initial planning workshops with relevant staff from across all six councils of the S&HLGA, to identify regional public health challenges and actions to address these.

In the resulting draft plan, the vision for the region is *healthy, liveable, connected and resilient communities for all*.

The draft plan outlines five shared goals (aligned with the key priorities of the [State Public Health Plan 2019-24](#)) that the six councils are proposing to work towards over 2022-27:

1. Stronger communities and healthier environments
2. Communities protected against public and environmental health risks
3. Communities aware of and responding to the health risks of climate change
4. Communities empowered for healthy living
5. Working together to achieve regional public health outcomes

Under each shared goal, the draft plan also highlights the ‘top actions’ that each constituent council is proposing to focus on over 2022-27.

For each of the above shared goals, the draft plan identifies ‘focus areas for collaborative action’ that the councils are wanting to work on together.

The draft plan was released for public consultation between 6 July and 5 August 2022.

An online feedback survey was the key method used to seek public feedback. The survey was focused on making sure the draft plan and its proposed actions reflect local priorities and appropriately respond to key public health issues across the region.

2. Engagement process

An online feedback survey was the key method used to gather feedback on the draft plan from stakeholders and community across the region.

The feedback survey was available via Adelaide Hills Council's [online Community Engagement Hub](#) from 6 July 2022 until 5 August 2022. A copy of information provided on AHC's online hub is available in Appendix B.

The feedback survey was focused on collecting community and partner feedback on the draft plan which could be used to refine and finalise the plan for adoption and implementation. The focus was on ascertaining the level of support for:

- Each council's proposed 'top actions' (under each Shared Goal)
- The proposed 'focus areas for collaboration' between the six councils (under each Shared Goal)
- The proposed RPHP as a whole.

Although the online feedback survey was promoted as the preferred method for giving feedback, residents and stakeholders across the region could also contribute via:

- Collecting a hardcopy Feedback Survey at their local Council Library/Customer Service Centre and returning to the same venue or via any of the ways listed below
- Emailing written submissions to engage@ahc.sa.gov.au with "Draft Regional Public Health Plan" in the subject field
- Posting a written submission to: Community Engagement Officer, PO Box 44, Woodside SA 5244
- Phoning 8408 0400.

Distribution and promotion

The consultation was promoted through:

- The social media channels of each council
- Posters displayed at each council's key customer service centres and libraries
- Emails to stakeholders, e-news lists and networks identified and distributed by each council
- Media releases sent to local print media across the region
- Public notices and advertisements published in local print media across the region (Adelaide Hills Herald, The Courier, Southern Argus, The Victor Harbor Times and Fleurieu Sun).

The constituent councils' websites (and social media) directed all visitors to AHC's online engagement page.

In addition, direct emails were sent to key public health partners across the region, inviting written submissions, survey responses and offering consultation meetings with the lead consultant.

Promotion statistics are presented below:

| | Email (# of recipients) | Social media (# of people reached) | Websites (# of visitors)* |
|--------------------------------|-------------------------|------------------------------------|---------------------------|
| Adelaide Hills Council | 3841 | 2814 | 382 |
| Alexandrina Council | 1085 | 728 | 33 |
| Kangaroo Island Council | N/A | N/A | N/A |
| Mount Barker District Council | N/A | 3144 | 51 |
| District Council of Yankalilla | 2593 | 1772 | 95 |
| City of Victor Harbor | 2733 | 71 | N/A |

*Visitors to councils' consultation platforms (and social media) were directed to the project page on Adelaide Hills Council's digital community engagement platform.

3. Survey participants

Local council area of residence

A total of 36 responses to the online survey were received.

34 respondents indicated they lived in one of the six council areas in the Southern and Hills region, including:

- 12 residents of the Adelaide Hills Council area
- 9 residents of the District Council of Yankalilla area
- 4 residents of the Kangaroo Island Council area
- 4 residents of the City of Victor Harbor area
- 3 residents of the Mount Barker District Council area
- 2 residents of the Alexandrina Council area

Two respondents indicated they were not responding as a resident in the region but as:

- A manager of Commonwealth-funded mental health services that operate across all 6 council areas.
- CEO / Director of Nursing, Stirling Hospital

Suburb

As presented below, survey respondents residing in the Adelaide Hills Council area came from 10 different suburbs/townships across the council area, including: Bridgewater, Crafers (n=2), Cudlee Creek, Lobethal, Longwood, Mylor, Scott Creek, Stirling, Summertown and Woodside,

Age

Ages of survey respondents varied from 18 to 84. The highest response was from the 55 to 74 year olds (n=24, 68.5%).

Organisations

Six of the survey responses were from organisations, including:

- Stirling Business Association
- Summit Health
- Stirling Hospital

4. Findings and outcomes

A total of 47 responses were received, including responses via the online survey, consultation meetings with regional public health partners, and emails.

The significant majority of respondents and partners supported the draft plan and its proposed priority actions for the period 2022 to 2027.

Consultation participants provided the following key suggestions for strengthening the plan:

- ensure plan responds to the key public health challenges, such as preventing chronic diseases (which may be overlayed with Long COVID)
- give greater attention to an ageing population with a focus on active lifestyles
- consolidate the role of councils in advocating on critical public health issues to the other levels of government on behalf our communities
- specify name existing and potential partners for collaboration
- ensure the plan is focused on addressing priority populations, most notably Aboriginal and people culturally and linguistically diverse (CALD) backgrounds
- facilitate a regional forum of public health stakeholders (including those within the private system) to strengthen regional partnerships and explore funding opportunities for collaborative initiatives
- include support for key partners to improve representation of local government and community representation on consumer and health advisory groups in the region

Survey feedback on Adelaide Hills Council proposed top actions

Thirteen survey respondents chose to provide feedback on Adelaide Hills Council's (AHC) proposed top actions in the draft plan.

The majority of these respondents either supported AHC's draft top actions, or supported 'with some changes'.

- 100% support for actions under Goals 1 and 5
- 98% support for actions under Goal 2
- 92% support for actions under Goal 4
- 87% support for actions under Goal 3

More detail is provided in the table on the following pages.

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|--|
| Goal 1 - Stronger communities and healthier environments | | |
| 1. Facilitate and promote opportunities for social connection, volunteering and community participation to foster mental health and wellbeing | <ul style="list-style-type: none"> • 11 out of 13 respondents support • 2 support with some changes • 0 didn't support | <ul style="list-style-type: none"> • There are many Bush for Life sites in the hills looking for volunteers to help maintain them, which are important sites for biodiversity and climate change resilience. I'd like Council to partner with TFL to help promote these volunteering opportunities. Tree planting and part and full day weeding events are a great way to get involved. • I have paused volunteering for 10 Years now, because I found it very confusing to get my head around insurance, collective bargaining, awards, penalties, minimum wage, Centrelink, accreditations etc. Actually, I am still unsure, which car insurance to choose from all the options on the registration form. • We [Stirling Hospital] are looking to get into the volunteering space. Hopefully we can help in that space (e.g. if community members are looking to volunteer in the hospital). |
| 2. Encourage and support residential developments to incorporate <i>livable housing design</i> | <ul style="list-style-type: none"> • 12 out of 13 respondents support • 1 supports with some changes • 0 didn't support | <ul style="list-style-type: none"> • I'd like any further residential developments to incorporate larger verges that allow for the establishment of shade trees for the future along streetscapes. I note to my disappointment a number of housing developments are woefully hot in rising Summer conditions, the ash felt needs to be shaded by suitable, non-combustible deciduous trees. Some of Adelaide's most beautiful suburbs have street trees, their rainfall is less than most of the hills so there is no excuse. I'd also like to see community gardens, for food growing, established in those woefully small subdivisions. • Social isolation is a key risk area in both new residential developments and in the many small villages of the Adelaide Hills, especially for young mothers, unemployed adolescents and the elderly. Mt Barker seems to have an "on demand" small bus service from outlying areas to the city hub, but there are many elderly people living around Scott Creek, Bradbury, Echunga and Mylor without any access to public transport and other community services who will not be able to stay in their homes in the future without better community-based services and access to the larger regional centres. |
| 3. Engage with our community and priority groups when designing new open spaces and built environments, ensuring access and health benefits for all | <ul style="list-style-type: none"> • 12 out of 13 respondents support • 1 supports with some changes • 0 didn't support | <ul style="list-style-type: none"> • We should engage with community and priority groups not just when designing new spaces but also retrofitting existing public spaces. It is good that access for all is included. |

| AHC's proposed top actions | Level of support | Respondent comments: |
|--|---|--|
| 4. Support children's early development through our community programs and services, particularly in the areas of emotional maturity and social competence | <ul style="list-style-type: none"> 10 out of 13 respondents support 3 support with some changes 0 didn't support | <ul style="list-style-type: none"> Should include youth not just children. I feel the youth are missing from this plan. We have amazing spaces for engagement in AHC area. Looking at Lobethal Kindy Nature program and their attachment to Bushland Park and Gumeracha Primary and their planting program in Federation Park. Can there be more collaboration with schools to get our kids out into these amazing spaces. I would love to see further investment in the Amy Gillett bikeway as a great way to connect towns and businesses in our region What are you thinking in that space - what sort of programs? |
| ADDITIONAL COMMENTS / IDEAS | | <ul style="list-style-type: none"> None of this plan, in any of its topics is being inclusive of people with chronic illness etc, its is not a separate topic, It's is need to be addressed in every topic of this plan- very very disappointing, we have a lot more people in the younger age groups too with these conditions it's not just the over 50's, And now the cost of moving is so great the population as it ages cannot afford to move to better suited areas. The whole plan needs to be rewritten to address this need. There is no reference in this section to the ongoing mental health toll of the bushfires. We know many people who are still struggling with mental health as part of recovery. We need to find ways to increase mental health services in our region, in an accessible way. |
| Goal 2 - Communities are protected against public and environmental health risks | | |
| 1. Protect the community from public health risks through the management of immunisation programs | <ul style="list-style-type: none"> 13 out of 13 respondents support 0 support with some changes 0 didn't support | <ul style="list-style-type: none"> Can surely only be undertaken in collaboration with SA Health. Where are the connections? I have booked my first dose of Covid and Influenza Immunisation. Immunisation pros and cons have been popping up for at least 10 Years and I am getting my head around the ideology behind it. |
| 2. Undertake regulatory action including food safety inspections, wastewater system compliance and nuisance assessment | <ul style="list-style-type: none"> 12 out of 13 respondents support 0 support with some changes 1 didn't support | <ul style="list-style-type: none"> Very poor. Only does the council show any interest in wastewater, when the home is up for sale! I lost a sale of a house – very bad (I cannot begins to say how upset, and the issues from that Very Bad management). If the council is really on to this topic they should be more proactive. |

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|--|
| 3. Support and partner with the emergency services and the community before, during and after emergency events | <ul style="list-style-type: none"> 13 out of 13 respondents support 0 support with some changes 0 didn't support | <ul style="list-style-type: none"> Re housing in general, not to allow building in known flood areas and require sufficient land around new builds to absorb rainwater and rain water run off (i.e. no houses that practically fill the entire block - establish a safe ratio of land to building). Much better resourcing of CFS/SES is required and specific training and logistics capacity needs to be built into the ADF for rapid callout for emergency action. My experience in the recent Cherry Gardens Bushfire showed how unprepared the local council and state government were for such an event, even though the experiences of KI and other recent bushfires was there to learn from. There was no effective action to cull feral animals immediately post bushfire, which would have provided an ideal opportunity and now we are under attack on rural properties from deer and rabbits that are too difficult to deal with. There is definitely a need to collaborate with existing services to ensure they are ready to support us when needed. CFS and SES, Lions and Rotary were definitely essential during the last two bushfire events and they are well placed to provide education to communities. Unsure, if insurance agencies would prevent or reduce arsonist activity. Isn't it the support and partnering with the emergency services that the arsonist wants to achieve? Having a small business such as an insurance agency would give the potential arsonist a meaningful occupation and bond with the community without having to 'make a difference' in someone's life. |
| 4. Mitigate bushfire risks by partnering with relevant agencies and the community to encourage shared responsibility and a whole-of-landscape approach to vegetation management | <ul style="list-style-type: none"> 12 out of 13 respondents support 1 supports with some changes 0 didn't support | <ul style="list-style-type: none"> Would like to see stronger requirements to make properties bushfire safer (roof sprinklers, proper fire hoses, etc.). Consultation is vital in relation to vegetation management in residential streets. Sometimes it is impossible to understand the need for some of the harsh 'pruning' that occurs |
| ADDITIONAL COMMENTS / IDEAS | | <ul style="list-style-type: none"> Priority: Assess and prioritise mitigation of poor air quality in council buildings. Budget for acquisition of HEPA filters/CR boxes. It's also important to be pro-active to foster networks that can support each other. There are many people who are keen to create these networks but need support from council. |
| Goal 3 - Communities responding to health risks of climate change | | |
| 1. Assist our community to reduce the impact of waste to landfill on the environment | <ul style="list-style-type: none"> 10 out of 13 respondents support | <ul style="list-style-type: none"> From the Stirling Hospital's point of view, we do have solar panels, and we are looking into other ways |

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|---|
| | <ul style="list-style-type: none"> 2 support with some changes 1 didn't support | <ul style="list-style-type: none"> To go greener, such as electronic car charging stations and other initiatives around waste management. Needs to be a much higher focus on more creative recycling to produce useful products locally at a cost-effective recovery rate and to support local employment in this manufacture and marketing. Eg why are we exporting melted down polystyrene from Heathfield to china as a factory fuel that simply moves its pollution off-shore? Why are those who produce the least groundfill being charged the same for garbage services as those who produce the most each week? There is no incentive to be less wasteful. Our area has many businesses who are reliant on Primary Production. Can they be supported in this process? Only if you do it without out extra cost to residents, eg no dump fees. and if you really wish to change Climate change and reduce waste. So ideas turn all your pc's off at night you only work 30 % of the day save a lot of electric y. Reduce week end markets etc, - leads to less pollution from cars in the area . Get more Bus's on during the day etc, Help cover the cost of solar for Homes and sports clubs. Positive Things ! lead by eg. |
| 2. Partner with relevant agencies (such as the Australian Red Cross) in building community-led resilience to climate change and extreme weather events | <ul style="list-style-type: none"> 10 out of 13 respondents support 1 supports with some changes 2 didn't support | <ul style="list-style-type: none"> Assess and mitigate for major bushfire risk to townships. Remove vegetation that fuels fires and replace with fire retardant species/ Yes with regard to bush-fire attack Id like to see the Councils every year publish the updated maps of safe havens, and if they can expand these zones of safe havens. I 'm not clear on what you mean by action 2/ |
| 3. Continue to be a partner of the Resilient Hills & Coasts regional climate change adaptation group | <ul style="list-style-type: none"> 9 out of 13 respondents support 1 supports with some changes 3 didn't support | <ul style="list-style-type: none"> Could include ...'and support local climate action groups to deliver coordinated action'. |
| 4. Promote and support community planning conversations about climate change and its impacts on health, especially with young people, including action to address the mental health impacts of climate change | <ul style="list-style-type: none"> 10 out of 13 respondents support 1 supports with some changes 1 didn't support | <ul style="list-style-type: none"> A lot of younger people are every focused on climate change. A good action. Provide opportunities for young people to participate in volunteering events such as tree planting and bushcare as detailed above can help with feelings of helplessness around climate change, by providing an opportunity to provide tangible benefits to the environment in their local area. |

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|---|
| | | <ul style="list-style-type: none"> The science behind climate change is as complex as the science behind immunisation and shoah. It takes decades to address these issues in a way that doesn't make people panic. In my opinion Goal 3.4. Is really best addressed in high schools, unless there is a Covid outbreak at a high school... This sounds like a Lot of BS- Your are not Doctors - therefore you should not be messing in the mental health area. |
| ADDITIONAL COMMENTS / IDEAS | | <ul style="list-style-type: none"> The use of agricultural chemicals needs significant consideration. My neighbour regularly sprays his pasture without warning to us and all of those chemicals end up in our waterways and soils. There are significant health risks from a number of chemicals used in primary production. We need education programs about those health risks, and better support for people switching to regenerative practices. |
| Goal 4 - Communities empowered for healthy living | | |
| 1. Develop a new mapping feature on our website that promotes and increases community usage of our parks, reserves and playgrounds for preventive mental health benefits | <ul style="list-style-type: none"> 9 out of 13 respondents support 2 support with some changes 2 didn't support | <ul style="list-style-type: none"> Would be good to include trails and walks in this too. Would suggest captures all health benefits, including physical and mental health. I grew up in a high rise building between two beautiful parks. Both had artificial hills, where I learnt skiing and rode a (whitehorses?) open sleigh with my siblings. However, as the years went past, I wondered, why I never saw any of the elderly neighbors going for walks. When I was in my mid teens I sat down on a park bench to do my French homework in the sun. After a few minutes a man sat next to me and harassed me. Therefore, my experience is, that public spaces can be taken over by communists (?) or capitalists (?) |
| 2. Partner with our sporting clubs and relevant programs, such as Good Sports, to build healthy club environments that encourage healthy behaviours | <ul style="list-style-type: none"> 10 out of 13 respondents support 2 support with some changes 1 didn't support | <ul style="list-style-type: none"> Include health and equitable behaviour. With sporting clubs, we [Stirling Hospital] could give information out there for sporting injuries, about our services such as physio and orthopaedic surgery, here in the Hills to help. If there are sporting injuries, people don't always have to go to the city. |
| 3. Facilitate opportunities for people to exercise with others through events like Discover, Play, Bikeway! and offering a variety of exercise classes at our community centres | <ul style="list-style-type: none"> 10 out of 13 respondents support 1 supports with some changes 1 didn't support | <ul style="list-style-type: none"> More defined and well-maintained walking trails that connect the hills communities and that can be promoted for ecotourism. |

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|--|
| 4. Provide programs and classes that empower our communities to eat healthy, and grow and share their own fruit and vegetables | <ul style="list-style-type: none"> 12 out of 13 respondents support 0 support with some changes 0 didn't support | <ul style="list-style-type: none"> Provide and support (I think adding the word support would mean that council could support via grant funding programs and classes but not provide the full program) - e.g. it could be a community led program that council support. I grow lots of produce and often have excess, and I am sure there are others across the hills in the same position. I'd love a way to share this excess fruit and veg in a safe way with those in the community who struggle to afford fresh fruit and vegetables. Also happy to share my skills and experiences growing in this environment with others interested in doing the same. Support community gardens and open council land for community horticulture. I'd also like to see community gardens, for food growing, established in those woefully small subdivisions. |
| ADDITIONAL COMMENTS / IDEAS | | <ul style="list-style-type: none"> Make sure you put in all of the above items - to include disability, and that does not just mean people in wheelchairs. What about working with local GP clinics to gather data to know which parts of their community are considered to have high risk factors for ill health to assist with targeted health prevention. There are so many local opportunities to be healthy - we live in an incredible area. How much is it reasonable to provide..... Will people actually engage???? School programs/Starting early may be the best investment along with active ageing programs for those who are socially isolated |
| Goal 5 - Working together to achieve regional public health outcomes | | |
| 1. Invest in new and existing partnerships with community, business, government and other stakeholders to help achieve healthy, liveable, connected and resilient communities for all | <ul style="list-style-type: none"> 11 out of 13 respondents support 1 supports with some changes 0 didn't support | <ul style="list-style-type: none"> Sounds a bit vague. I understand the concept, but I'm not sure it's specific enough. I like. I think there is an opportunity for the us (Stirling Hospital) to engage more with Council, especially given we are one of the biggest employers in the district with over 100 staff. |
| 2. Develop stronger partnerships with community recreation and sporting groups to deliver wellbeing benefits from local assets | <ul style="list-style-type: none"> 12 out of 13 respondents support 0 support with some changes | <ul style="list-style-type: none"> 'Local assets' feels like it could be explained in a more community friendly way, e.g. is it local facilities and buildings? Support community initiatives to run health based events. |

| AHC's proposed top actions | Level of support | Respondent comments: |
|---|--|---|
| | <ul style="list-style-type: none"> 0 didn't support | |
| 3. Collaborate and partner with services and relevant community groups to deliver evidence-based initiatives that promote mental health and wellbeing | <ul style="list-style-type: none"> 11 out of 13 respondents support 1 supports with some changes 0 didn't support | <ul style="list-style-type: none"> This is also big issue for people with a disability. |
| ADDITIONAL COMMENTS / IDEAS | | <ul style="list-style-type: none"> Not sure what these items mean. Perhaps some examples would help...apologies if this in the full plan (time poor) Please advocate for our local GPs and health services. Rural Health is being forgotten and it's placing pressure on metro services. Our GPs and Rural Hospitals AKA Gumeracha Soldiers Memorial Hospital/Stirling Hospital need to be maintained as key local health centres with day programs and education provided. Mothers Groups, Carers groups, Support groups should all be held here to make sure our communities are connected/supported and healthy. Please, please, please.... community centres are important but our hospitals need our help too. |

Survey feedback on the proposed focus areas for collaboration

Under each 5 shared goals, the draft plan identifies ‘focus areas for collaboration’ (FAC) that the six councils are proposing to work on together over 2022-2027.

Most of the survey respondents provided feedback on the focus areas for collaboration:

- 33 respondents provided feedback on the proposed FAC for Goal 1
- 32 respondents provided feedback on the proposed FAC for Goals 2 and 4
- 31 respondents provided feedback on the proposed FAC for Goals 3 and 5

Overall, the proposed focus areas for collaboration received a high level of support.

- 97% support for FAC under Goal 2
- 95% support for FAC under Goal 4
- 89% support for FAC under Goals 1 and 5
- 88% support for FAC under Goal 3

More detail is provided in the table on the following pages.

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|---|---|--|
| Goal 1 - Stronger communities and healthier environments | | |
| 1. Champion the use of Universal Design* to improve the accessibility of public spaces and destinations across the region | <ul style="list-style-type: none"> • 26 respondents support • 2 support with some changes • 6 didn't support | <ul style="list-style-type: none"> • Universal design? One size fits all, lacking diversity, restricting those who are different. • While universal design is nice in theory it invariably ends up with so called faceless experts telling us what is best for us. For example walking trails; ask citizens and observe where citizens go to determine how to enhance walking opportunities. Don't get sucked into the consultant expert design nonsense. Ask citizens what they want. Try engaging on social media. |
| 2. Maximise community usage of green open spaces for activities that support wellbeing | <ul style="list-style-type: none"> • 29 respondents support • 2 support with some changes • 3 didn't support | <ul style="list-style-type: none"> • I like this and wonder if we could also include the words remove barriers to access • Wellbeing? Need clarification on what wellbeing may entail. • Increase communal green spaces. |
| 3. Share information, resources and learnings to reinvigorate volunteering and community activities post COVID-19 | <ul style="list-style-type: none"> • 31 respondents support • 1 support with some changes • 2 didn't support | <ul style="list-style-type: none"> • I think people have stopped volunteering as it takes a lot of effort and commitment for it then to just be continuously shut down by the govt. during COVID. • There needs to be a root and branch review of volunteering services. To provide just two graphic personal examples, when I moved to Yankalilla I registered as a potential volunteer and never received a response. I also recently answered the Council's call for volunteer drivers for the community transport service. 3 weeks later I am still waiting for a response. • While volunteering is very important for many reasons - is it possible to look at incentives? A discount on Council rates? A yearly voucher? Help with petrol costs? Some volunteering activities save councils money and involve a large contribution in time. |
| ADDITIONAL COMMENTS | | <ul style="list-style-type: none"> • Collaboration can happen in a number of settings such as a chemistry lab. Substances can be assessed under a microscope that can focus on dishes or preparations. I never was a big fan of the school subject Chemistry at my high school, but in my 50ies, I finally started to understand, how Chemistry came into this world. • I think the plans for each council under Goal 1 is exciting. Of particular note would be Universal Design and inclusive design priorities. Summit Health as a not for profit organisation is in the process of designing a new building at Aston Hills with these priorities guiding the design. Mental Health and the encouragement to expand the use of nature based wellbeing activities by all of the councils is excellent. An advocacy and policy focus on increased |

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|---|---|---|
| | | affordable and social housing as well as enhanced public transport options are much needed policy directions. |
| Goal 2 - Communities are protected against public and environmental health risks | | |
| 1. Strengthen community resilience to respond to public health emergencies and disasters, including projects that provide accessible information and build preparedness and resilience of vulnerable population groups. | <ul style="list-style-type: none"> • 30 respondents support • 2 support with some changes • 1 didn't support | <ul style="list-style-type: none"> • Challenge and Response to body integrity was the title of a unit for the Bachelor of Nursing Degree at Flinders University. That means, it can be a fairly lengthy process to appropriately respond to public health emergencies and disasters, because the public is such a big pond. • Yes I'd like more collaboration between the struggling CFS and the community. Can the Council promote the CFS training and preparedness with local group meetings rather than a flyer in the post. • I think it is important to unpack what we mean by 'vulnerable population groups'. These could be geographically vulnerable; physically vulnerable; emotionally vulnerable and others. Without unpacking this, it becomes a motherhood statement. • It is the state government responsibility around health. Council should focus on ensuring citizens who are disadvantaged or forgotten can also participate and benefit. For example, not once during a local event have I seen aged or disabled folks supported by transportation or similar to ensure they also get to participate and enjoy the local community. Don't duplicate other work, focus on how local government can directly support citizens. • We all need to support vulnerable groups during emergencies. I was shocked though despite the unprecedented efforts post Cudlee Creek Fire that there were still people who weren't prepared, stayed home when they shouldn't and expected the CFS to save their home. There was also a class action..... I do wonder how much Council Money should be spent over and above the amount already invested when people just don't seem to change. • The most recent fires have enabled communities to work closely together, and at this stage of the recovery processes there are activities happening designed to build resilience and preparedness. It is great that all of the councils are working on this longer term resilience and community spirit. |
| Goal 3 - Communities responding to health risks of climate change | | |
| 1. Strengthen the climate resilience of our communities through regional partnerships such as Resilient Hills & Coasts | <ul style="list-style-type: none"> • 25 respondent supports • 2 support with some changes | <ul style="list-style-type: none"> • Concern that regional partnerships cost money & infrastructure to set up & maintain. |

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|--|--|---|
| | <ul style="list-style-type: none"> 4 didn't support | |
| 2. Promote community understanding of and adaptation to the public health risks associated with climate change | <ul style="list-style-type: none"> 27 respondent supports 1 supports with some changes 4 didn't support | <ul style="list-style-type: none"> No need there is so much info out there already! |
| 3. Explore the need for a tool to assist councils' decision-makers to consider the current and future public health risks of climate change when undertaking climate risk governance assessments | <ul style="list-style-type: none"> 27 respondent supports 2 support with some changes 3 didn't support | <ul style="list-style-type: none"> A tool for decision makers would be very helpful. But public health risks are not restricted to impacts of climate change. I note there are no references to covid-19? Is that because it is considered a federal and state issue, not local? A 'tool' implies a potentially complex & expensive, sometimes a simple & elegant process is the better option. Well trained professionals in the appropriate field rather than administrators reliant on a 'tool'. The 'tool' mentioned should include invitation to community voice |
| ADDITIONAL COMMENTS | | <ul style="list-style-type: none"> This is great! Perhaps you could offer financial incentives for individual household action such as fire protection and solar panels; perhaps a % rate reduction for specific initiatives. Our house insurance company offers a reduction in premium for locks on windows, for example. Partner with the community in moving to Net Zero through green power purchase agreements. A great deal of which has yet to be identified. Engage with the community and the hive mind. Expertise is also local and not just outsourced. It is so good that councils are deliberately working together to strengthen local remediation strategies for the damage of climate change. Personal and big government remediation is much enhanced by local government working together to help local communities to make long term change. |
| Goal 4 - Communities empowered for healthy living | | |
| 1. Encourage increased active travel and recreation (including walking, running, cycling) | <ul style="list-style-type: none"> 29 respondents support | <ul style="list-style-type: none"> Promote parkrun. |

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|--|---|--|
| | <ul style="list-style-type: none"> 1 supports with some changes 3 didn't support | <ul style="list-style-type: none"> Need to do more than encourage - need better quality walking and cycling trails. Also need to ensure they are accessible for people living with disability. |
| 2. Investigate a regional approach to walking, running and cycling trails planning, focused on the long-term planning of accessible trails that connect our council areas and significant places of interest across our region | <ul style="list-style-type: none"> 30 respondents support 0 support with some changes 2 didn't support | <ul style="list-style-type: none"> More cycling trails would be great. I also think a shuttle service for the Heysen Trail would be fantastic. As at present, the Southern section of the Heysen Trail is one way and requires car shuffles or backtracking. Food swaps should also be a normal part of the community. Promote better competition areas for equine sports. Keep cycling off our public roads. A huge number of recreational cyclists use narrow roadways. I'd like more signs that indicate warnings to drivers the roads are shared by cyclists. Particularly significant for encouraging health and wellness. Might include something around different levels of ability: those of us who are aged and less able could benefit from support here. (Practical suggestion might include being able to participate in walking tracks if there were public transport options to return to one's car). The bike way to Woodside was a huge waste of money (just too costly idea was ok), and include horse riding, and disability access in all of this- this document is so one sided! It's only aimed at the fit and healthy in the first place. Also this would help get the bikes of the dangerous roads, Much safer for the riders, even to the point if there is a bike way they must use it, to make it safer for all road users. Cycling, walking, wheel chair, scooter, skate options that are contiguous, useful point to point and allow mobility from anywhere to anywhere in our communities. For example improve beach access from Normanville and environs, have more off road paths like that between Normanville and Carrickalinga and via our beautiful environs. This is how we can be different to the cbd. |
| 3. Identify opportunities to support children and young people develop preventive health behaviours, such as healthy eating and exercising | <ul style="list-style-type: none"> 31 respondents support 2 support with some changes 0 didn't support | <ul style="list-style-type: none"> Would be good to include mental resilience in this. Big focus on educating children on healthy choices. Long term chronically unwell people will not suddenly make healthy choices without significant support. Perhaps support our local hospitals and community health services to provide better education and support. Transport |

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|--|---|---|
| | | to appts may help too. This will need collaboration and Advocacy to SA Health - more needs to be done in the regions. |
| ADDITIONAL COMMENTS | | <ul style="list-style-type: none"> • There is a desperate need for a community bus service. Will address transport & isolation issues for vulnerable locals. • Please include a commitment to address the significant lack of public open space in Hahndorf township. • Provide a central facility for skate and blade activities. • Mental Ill Health and obesity are serious problems as noted by the plan. Enhancing engagement in nature activities enhances wellbeing, positive mental health, and positive physical health. Go councils, this is the best thing you can be doing. |
| Goal 5 - Working together to achieve regional public health outcomes | | |
| 1. Continue to collaborate on the region-wide S&HLGA Regional Public Health Plan Working Group, including the development of regional sub working groups, where practical, to further collaborate, seek funding or advocate for equitable health outcomes for the most disadvantaged priority groups across our region | <ul style="list-style-type: none"> • 27 respondents support • 2 support with some changes • 3 didn't support | |
| 2. Identify and seek funding opportunities for a regional coordinator role | <ul style="list-style-type: none"> • 25 respondents support • 2 support with some changes • 5 didn't support | <ul style="list-style-type: none"> • Having a regional coordinator to drive this work and provide a focus on these areas across the region is imperative - particularly important for the smaller councils. |
| 3. Update, reissue and consider the Indicators of Community Wellbeing Report for the Southern and Hills LGA with new data as they become available | <ul style="list-style-type: none"> • 26 respondents support • 2 support with some changes • 3 didn't support | |

| Proposed focus areas for collaboration | Level of support | Respondent comments |
|---|---|---|
| 4. Explore the development of 'access to services and infrastructure' indicators, including research to determine what access means in regional settings and what the best measures are | <ul style="list-style-type: none"> • 25 respondents support • 4 support with some changes • 3 didn't support | <ul style="list-style-type: none"> • Transport to Adelaide is severely lacking from Victor Harbor. Making people rely on private cars or taxi services. • I do like the notion of unpacking what access means in our region: very different depending on location and ability. |
| ADDITIONAL COMMENTS | | <ul style="list-style-type: none"> • Sounds like a lot of meetings & not enough action imho! Lots of administrative busy work, rather than effort being directed to providing services. • Only if you update this documents to include in all topics. • Engage more with locals, including social media, information sessions on weekends and weekdays and even in the aged care homes. Facilitate citizens intermingling. • Think I've covered it above. More needs to be done for regional health. Our Hospitals and GPs need to be key to this. • These initiatives are forward looking. It is so good that we are heading down this path of helping one another and sharing resources, programs and people so that we help everyone to have a better local health y community. |

Survey feedback on the draft plan as a whole

Survey respondents were asked if they had any final feedback on the draft plan.

15 respondents offered comments. The verbatim comments are grouped under key themes below.

Support for the plan and future action

- Very laudable. Now we need to see some practical action!
- Generally it was very good, I only read the goals. I'd like to know "How" in more detail as the plan is tabled.
- I think this is an excellent start - we need to be really mindful of what this looks like from a range of perspectives, including those who are unlikely to respond to this survey (eg homeless).
- I support the role of a regional coordinator to achieve these goals.
- Re regional challenges - there is lack of speciality services offered in the Hills, so patients are having to travel to the city. We've recently started offering geriatrician consulting on site. There is real need for psychiatrists and geriatricians, and anything around mental health and child psychology.
- In terms of what we see for our service offerings we recognise the ageing population which is why there is lot of focus around eye surgery and gastroenterology surgery - these are the sort of things we are looking at for people aged 60+.
- We do orthopaedics as well, we want to make sure the service deliveries that we investigate and invest in are going to be supported, so that people don't have to travel to city, where appropriate.
- As to what AHC may be able to do to support, I think there's an opportunity moving forward to work closer with the Council. We will be in early stages of planning to undertake fairly significant building works to upgrade the facility, and as one of the few hospitals in the Hills, we want to make sure we are here into the future. So we will be looking to do fundraising events, and there will be opportunities for Council to get involved and support, in same way Hospital can support the Council.

Criticism or scepticism of the plan

- Very disappointed, it's leaving so many fringe groups out of the plan, You can do a lot better
- Overall this reads like the standard vague aspirational collection of motherhood statements typically generated by health professionals and bureaucrats, with no specific commitments to any tangible and funded initiatives to address the issues, except for ever more committees and task groups. If as much energy was applied to solutions as applies to talk fests the community may well benefit at some point.
- A lot of affirmations, little detail and no boundaries as to what is not acceptable. As a draft it's ok but climate change and promoting regional business may go against each other.
- Just that we hope it is for the community and not money making for outside businesses.

Other priority issues for consideration

- My greatest issue with Victor Harbor is the complete **lack of bulk billing GP clinics**. There is not a single bulk billing service in the area. Personally, I have been unable to see a doctor with pressing health issues because of this. Which puts my long term health at risk.
- There is also no "**respiratory clinic**" that SA Health continue to promote despite us having the oldest population in the state and very vulnerable to COVID and the flu.
- **Provide much needed services** to our community rather than setting up regional bodies etc!
- As a matter of priority I consider action on **air health and carbon emissions** vital.
- Engage with citizens more; most of the answers are already in the community and don't need outside experts to tell us how to think. Also leverage our uniqueness and don't just copy others or follow the herd. Examples include **village renewable electric grids, walking frequency increased over cbd** and **ensure all citizens have a voice**.
- The plan doesn't address how the areas will **attract doctors to the region**. The Yankalilla area has just seen a clinic close and residents are now having to travel at least 40 minutes to a doctor.
- We also need **facilities in this region that assist the elderly**, people are having to take their family members to other areas for activities or to be looked after so they can get some respite

Miscellaneous

- I have spent more than a decade pondering about 'draftsmen' every now and again.

Feedback from external stakeholder meetings

The following external stakeholders responded to an offer to meet with the lead consultant or proxy, to discuss and provide feedback on the draft plan.

- Country SA Primary Health Network (PHN)
- Barossa Hills Fleurieu Local Health Network (LHN)
- Summit Health
- Stirling Hospital
- Victor Harbor Private Hospital

Consultation meetings were held during the consultation period.

Following each stakeholder consultation meeting, key points of feedback were checked and verified via email with the stakeholders.

Two email submissions were also received, one from a registered health practitioner based in the region and the other from an Adelaide Hills Council resident.

Feedback from external stakeholders is provided in Appendix A.

Key themes

Key themes across the stakeholder comments included:

- Support for the proposed focus areas for collaboration and priority directions outlined in the draft plan
- Strong support for obtaining funding for a regional coordinator role as critical to the success of the regional plan
- Strong alignment between the draft plan and the strategic plans and priorities of key public health partners in the region, particularly:
 - child and youth health
 - mental health wellbeing and community resilience
 - aged care
 - COVID responsibilities (and future pandemic protection/responsiveness)
 - emergency and disaster planning
 - health promotion – particularly healthy living to prevent disease
 - health risk to vulnerable groups from climate change
- Key public health partners in the region want to develop future partnerships with the six councils of S&HLGA, towards better health outcomes for people living in the region

Stakeholder suggestions

The external stakeholders provided the following suggestions for strengthening the plan:

- Specifically name the key partners for collaboration.
- Give greater attention to: chronic disease (which may be overlayed with Long COVID) via actions that focus on improved access to services, multidisciplinary care and health literacy.
- Give greater attention to an ageing population with a focus on active lifestyles.
- Increase the plan's focus on addressing priority populations, most notably Aboriginal and people from culturally and linguistically diverse (CALD) backgrounds, depending on the regional's population profile.
- Add an action under Goal 5 for the S&HLGA Regional Public Health Plan Working Group to facilitate an annual (or biannual?) regional forum of public health stakeholders (including those with the private system). Forum focused on considering joint funding opportunities and formulating collective advocacy responses to other levels of government on behalf of our communities to improve public health services and infrastructure.
- Look to expand the S&HLGA Regional Public Health Plan Working Group to include representation from key public health partners in the region, to strengthen regional partnerships and explore funding opportunities to collaborate on regional health-related projects.

- Include support for key partners, such as the Barossa Hills Fleurieu Local Health Network to improve the active participation of local government and community representation on consumer and health advisory groups in our region.
- Councils working together in advocating for more State and Commonwealth support (workforce and infrastructure buildings) for medical practices in priority locations (e.g. Goolwa and Gumeracha).

5. Next steps

The S&HLGA Regional Public Health Plan Working Group will use feedback provided in this consultation to prepare an updated draft to send to the Chief Public Health Officer (CPHO) for final consultation (this is a legislative requirement before the councils can adopt it for implementation).

Following submission of the updated draft plan to the CPHO, we will email a copy of the updated draft plan to the consultation participants who wished to stay informed about the outcomes of this consultation, including a summary of key changes made as a result of the feedback received during the public consultation.

After considering final feedback received from the CPHO, the final plan is scheduled for adoption by each constituent council at their September meeting.

Once approved by all six councils, the final plan will go to the S&HLGA Board for endorsement at their October meeting.

Following these meetings, we will email the interested consultation participants with another update, providing details of any final feedback received from the CPHO and the subsequent decisions made by the six councils and the S&HLGA Board.

Feedback received during this consultation will also be used to inform the more detailed planning and implementation of key actions, and to identify potential collaborators for projects and initiatives.

6. Appendix A – Stakeholder submissions

Country SA PHN

From: [redacted]
Sent: Thursday, 4 August 2022 12:49 PM
To: Josh Spier
Cc:
Subject: CSAPHN Feedback: Draft Regional Public Health Plan 2022-27 for the Southern & Hills LGA

Hi Josh,

Great to chat with you this morning and thanks again so much for the opportunity to review the draft Regional Public Health Plan 2022-27 for the Southern & Hills LGA.

Country SA PHN (CSAPHN) is supportive of the proposed focus areas and actions outlined in the draft Plan and would be very open to future partnerships, that support our ongoing commitment to better health outcomes for people living in county areas.

As discussed, we have popped some thoughts in the table below for your consideration. You may also like to take a look at our Needs Assessment which identifies, from our perspective, the health needs of country South Australian communities and the corresponding services that may be required to support these needs. There are certainly some synergies between our Needs Assessment and your draft Plan which is great to see!

Please don't hesitate to reach out if you have any questions or would like to discuss further.

We look forward to seeing the Plan come to fruition.

| Theme | Comment |
|------------------|---|
| General Comments | Principles align with CSAPHN Vision, Strategic Plan and Needs Assessment |
| | Identified actions lean towards building stronger communities and healthier environments ie. Strong themes related to climate change and physical activity noted |
| | Other themes include COVID-19 and Bushfires noted – Whilst acknowledging these are significant events, both have entered recovery phase (with any luck). Given the Plan goes until 2027, there may be value on greater attention to other areas that are likely to be ongoing eg. chronic disease (which may be overlayed with Long COVID), ageing population and so on |

| | |
|---------------------|--|
| | Limited goals and actions that address priority populations, most notably Aboriginal and CALD people however, this may be reflective of the area's population base |
| | Goals 4 and 5 most relevant to the aims and objects of CSAPHN – Goal 5 in particular provides for improved relationships and collaboration between CSAPHN and Local Governments |
| | Execution of the Plan present opportunities to partner and support achievement of goals in a number of way which may be realised through information sharing, joint planning and funding models and so on |
| | S&HLGA Regional Public Health Plan Working Group tasked with developing a coordinated and strategic approach to obtain funding, strengthen health partner relationships and achieve regional health-related projects. This, as well as other forums, may be an opportunity for CSAPHN connection |
| Synergies | <p>Alignment with areas described in CSAPHN Needs Assessment include:</p> <ul style="list-style-type: none"> • Ageing populations – some reference in Plan but light on • Child and youth health – multiple references in Plan • Mental Health – multiple references in Plan • Alcohol and other drugs – some references in Plan • Population health – vaccination referenced in Plan |
| Goal 4 (Page 31) | CSAPHN and Primary Care more broadly is well positioned to support achievement of <i>"communities empowered for healthy living"</i> |
| | The <i>"why is this important"</i> description has a focus on chronic disease however, chronic disease is not specifically addressed in any of the identified actions. Achievement of the goal could be further supported with actions that focus on chronic disease management including but not limited to improved access to services, multidisciplinary and integrated care, health literacy, better health outcomes and experience |
| | Many of the actions identified in this section relate to active lifestyle – A greater emphasis on how this will include an ageing population, many of whom will have multiple chronic conditions, may be beneficial |
| | CSAPHN is well positioned to support some of the actions described in this section, particularly around chronic disease, child and youth health and mental health – Support may be in the form of data and |

| | |
|---------------------|--|
| | evidence, access to consumer advisory and shared learnings, connection to Commonwealth initiatives and commissioned service providers, funding (where applicable) or other collaborative opportunities |
| Goal 5 (Page 33) | CSAPHN is well positioned to support achievement of <i>“councils, communities and partners working together to achieve public health outcomes”</i> – Support may be in the form of data and evidence, access to consumer advisory and shared learnings, connection to Commonwealth initiatives and commissioned service providers, funding (where applicable) or other collaborative opportunities |
| | There is potential to specifically mention collaboration with CSAPHN to demonstrate ongoing commitment to a relationship |

Kind Regards

Manager Special Projects
Country SA PHN

Barossa Hills Fleurieu Local Health Network

From: [redacted]
Sent: Friday, 5 August 2022
To: Josh Spier
Subject: RE: Meeting with Josh Spier to provide feedback on the draft RPHP 2022-27

Dear Josh

Thank you for your email and opportunity to comment on the draft Regional Public Health Plan 2022-27 for the Southern and Hills.

I am happy with the summary of our conversation and have made a couple of tweaks below.

In regard to the idea of BHFLHN representation at the Working Party, as we are a large organisation, it is appropriate to explore with leadership within BFHLHN to determine who is best positioned and has capacity to contribute to this forum should this eventuate. We also have a Board member with a strong professional background in public health planning and service networks/partnerships that offers a strategic view. I think it would be useful to further discuss how this forum works and figure out the best way to enable key stakeholders like BHFLHN in the regional public health space to have a focus on the implementation of relevant actions.

Overall, key areas in the plan for collaboration that align with BHFLHN business includes:

- Aged care
- Child and Youth Health
- COVID responsibilities (and future pandemic protection/responsiveness)
- Emergency and disaster planning
- Health promotion – particularly healthy living to prevent disease and reduce the impact of chronic disease
- Health risk to vulnerable groups from climate change
- Mental health wellbeing and community resilience

I also believe a coordinator role will be critical to the success of the regional plan.

I hope that is helpful.

Please give me a call if you wish to discuss further.

Kind Regards

Director Service Development, Capital and Innovation
Barossa Hills Fleurieu Local Health Network, SA Health

SUMMARY OF CONVERSATION

Ideas:

- Potential piece of work to audit active membership of local community members AND LG nominees on the
- Regional Health Advisory Councils in our region (Hills Area; KI & Southern Fleurieu). Support BHFLHN to (re)activate local members and LG nominees, where needed. E.g. are comm and LG seats filled? If filled, are members active? If not, why not?
- Support BHFLHN to promote EOIs for local consumer rep roles throughout our region
- Support BHFLHN to promote community engagement opportunities, especially to residents from vulnerable communities in our region to participate in co-design processes (eg. of new services)
- Assist BHFLHN with potential development of a regional sector-specific employment strategy, with a focus on attracting, recruiting and retaining the future health workforce where will be most needed in the region
- Expand the membership of the S&HLGA Regional Public Health Working Group to include appropriate BHFLHN representation whose contribution will best align with the Working Group's public health role and has capability and capacity to enable action implementation.

Comments on biggest public health issues in our region:

- infrastructure for Mt Barker, both health and in general (such as sewer, power, transport etc), to meet the demands of population growth
- people who live in Hills are often travelling back to metro for health services (in health we measure this through a concept called 'self-sufficiency') – this happens for a range of reasons (included but not limited to):
- Relatively easy access via the freeway
- Significant commuter population working elsewhere and seeking services close to work
- New in-coming residents continuing care with existing providers
- Lack of understanding of available services
- Local health services/clinical capability limit

Summit Health

From: [redacted]
Sent: Tuesday, 2 August 2022 10:16 AM
To: Josh Spier
Subject: Summary of your feedback - please confirm by 4pm this Friday
Importance: High

Josh – good to meet you yesterday. Comments annotated below [in **bold**]

CEO

Summit Health Centre
Peramangk Country
MOUNT BARKER

From: Josh Spier
Sent: Monday, 1 August 2022 4:54 PM
To: [redacted]
Subject: Summary of your feedback - please confirm by 4pm this Friday

Dear [redacted]

Thanks for your time today to provide feedback on the draft Regional Public Health Plan 2022-27 for the Southern and Hills LGA.

Your suggestions will help us refine and finalise the plan.

Below is my summary of your key feedback... Can you please check to make sure this is an accurate representation of your comments. (Don't hesitate to send through any edits or additional comments)

Can you please reply to this email with any edits and verification by 4pm this Friday

SUMMARY OF FEEDBACK

Key feedback and suggestions:

- Consider naming key and potential partners, where appropriate. **KWH: Agree**
- Attracting and retaining a sustainable workforce (especially local) is a challenge for us, and will become bigger challenge in future with new facilities and with ongoing population growth. Biggest workforce gap is psychiatrists, but also palliative carers, geriatricians and GPs. **Agree**
- In the past, it has been a struggle for us to get significant linkage with the councils in our region, particularly when funding opportunities come up. If we had a better relationship, we could be part of each other's bids for funding, to support projects that lead to better health services / outcomes in our region. Consider adding strategy to facilitate better

relationships and between councils and Summit Health (and other key partners) – that actually lead to working together on funding submissions – eg scale of BBRF schemes. This needs to be tangible – not just a seat on a committee. **Agree**

- Consider role councils can play in supporting planning, funding and development of new multidisciplinary health facilities in priority population growth locations – eg Goolwa and Gumeracha **Agree**
- Another challenge for us - finding spaces to deliver health services from. Consider making council facilities available as a key priority for councils, whether subsidised leases and in-kind agreements **Agree but would add that it doesn't have to reduced price or in-kind – that would just be an extra bonus if that could happen**
- Consider role of councils in helping to advocate for more State and Commonwealth support (workforce and infrastructure buildings) for medical practices in priority locations (e.g. Gumeracha). Yes, the general health of regional population is (relatively) is pretty good in comparison to other regions. But this means funding bodies invest funds elsewhere. Problem is that maintaining level of health requires investment, otherwise this region will experience decrease in health levels, and will end up with same poor outcomes as other areas. Which will make distributing funds across regions even more difficult. The region is also experiencing high population growth, but the funding level is not 'inflating' at the same rate necessary to maintain the same services for a bigger population **Agree**

Did I miss anything? **I don't think so, although we covered a lot of ground over coffee. I think the key thing is the creation of a real relationship so that you think of us and we think of you every time there is an opportunity**

Thanks

Josh Spier
Community and Social Planning Officer
Adelaide Hills Council

Stirling Hospital

The following comments were captured during a consultation meeting with the CEO / Director of Nursing at Stirling Hospital (held 29/07/2022)

Re regional challenges - there is lack of speciality services offered in the Hills, so patients are having to travel to the city. We've recently started offering geriatrician consulting on site. There is real need for psychiatrists and geriatricians, and anything around mental health and child psychology.

In terms of what we see for our service offerings we recognise the ageing population which is why there is lot of focus around eye surgery and gastroenterology surgery - these are the sort of things we are looking at for people aged 60+.

We do orthopaedics as well, we want to make sure the service deliveries that we investigate and invest in are going to be supported, so that people don't have to travel to city, where appropriate. We've got some capacity for more consultants on site.

In terms of care for mental health patients, at the moment, we are not currently looking into this, but may in future. We need the appropriate skillset of staff to appropriately care for those people.

As to what AHC may be able to do to support, I think there's an opportunity moving forward to work closer with the Council.

We are in early stages of planning to undertake fairly significant building works to upgrade the facility, and as one of the few hospitals in the Hills, we want to make sure we are here into the future.

So we will be looking to do fundraising events, and there will opportunities for Council to get involved and support, in the same way Hospital can support the Council.

Registered health practitioner based in the Adelaide Hills

From: [redacted]
Sent: Thursday, 7 July 2022 2:26 PM
To: AHC Communications Engagement & Events; Josh Spier
Subject: Southern & Hills LGA Draft Regional Public Health Plan 2022-2027

After perusing the LGA draft regional public health plan and simultaneously working on starting a new community health care clinic in the Adelaide hills, I can heartedly agree that achieving the five goals mentioned in the plan are important for the communities well being.

I am an AHPRA registered and experienced Chinese medicine practitioner and Acupuncturist looking at starting a community acupuncture clinic (think affordable group acupuncture) in the Adelaide hills region. This is evidenced based ancillary health care which will help foster community, assist with wellbeing and support mental health in a time when it is needed more than ever.

With the challenges set forth in the draft plan

- * High % of people with mental health issues, exacerbated by the effects of the COVID-19, *
- Significant variation of socioeconomic disadvantage between the LGAs, with most disadvantaged areas experiencing the poorest health outcomes
- * High levels of obesity (childhood, males and females)

There is a need for affordable, accessible health interventions that will help diminish the above stats, and help lessen the health burden on the current orthodox health system.

The draft plan has stated that the Adelaide hills council in goal 5 has expressed a desire to work together, with community groups and partner with services to deliver evidence based initiatives that promote mental health and wellbeing.

What better time to do this?

Adelaide Hills Council resident

From: [redacted]
Sent: Thursday, 4 August 2022 2:33 PM
To: Josh Spier
Subject: Re: LAST WEEK TO PROVIDE US WITH YOUR THOUGHTS - Draft Regional Public Health Plan 2022-27 for the Southern and Hills Region

I had a quick look and saw a sea of words, mostly expressing the bleedingly obvious.

I'm afraid I am quite cynical about the worth of all these consultations and things.

I understand they are generally forced on council by higher levels of government, but generally they do look fairly useless to me!

7. Appendix B – Information provided



Draft Regional Public Health Plan 2022-27 for the Southern and Hills LGA

You are invited to provide feedback on the draft Regional Public Health Plan 2022-27 for the Southern and Hills region

The Draft Plan was prepared through collaboration between the six constituent councils of the [Southern and Hills Local Government Association \(S&HLGA\)\(External link\)](#): the Councils of Adelaide Hills, Alexandrina, Kangaroo Island, Mount Barker, Yankalilla and Victor Harbor.

The purpose of the Plan is to guide coordinated efforts to improve the health and wellbeing of all residents in the Southern and Hills region. It has been developed to meet the [South Australian Public Health Act 2011\(External link\)](#) and to align with the [State Public Health Plan\(External link\)](#).

The Draft Plan for 2022-27 outlines the goals and priorities that the six councils will work towards together, and the top actions that each council will take over the next 5 years in order to:

- protect the public health of their communities,
- prevent illness, disease and injury and
- promote conditions to support community wellbeing.

Your feedback will help the councils to finalise the Plan for adoption and implementation.

How to view the Draft Plan

- View and download the [Full Version of the Draft Plan](#)
- View and download a [Summary Version of the Draft Plan](#)
- View a hardcopy of the Draft Plan at your local Council Library/Customer Service Centres (between 6 and 5 August 2022 during the venue's opening hours)
- Request a copy by emailing engage@ahc.sa.gov.au or phoning 8408 0400 during business hours.

How to provide feedback on the Draft Plan

- Preferably use the online Feedback Form below
- Alternatively, print the relevant Hardcopy Feedback Form in the Document Library on the right (or below), and return via any of the ways listed below
- Collect a hardcopy Feedback Form from your local Council Library/Customer Service Centre (between 6 and 29 July 2022 during the venue's opening hours) and return to the same venue or via any of the ways listed below
- Email written submissions to engage@ahc.sa.gov.au with "Draft Regional Public Health Plan" in the subject field
- Post a written submission to: Community Engagement Officer, PO Box 44, Woodside SA 5244
- Phone 8408 0400

For feedback to be considered it must be received by 4pm, Friday 5 August, 2022.

Appendix 3

*Correspondence from the Acting Chief Public Health
Officer*

OFFICIAL



Health
Department for
Health and Wellbeing

Ref: A4129061

Mr Graeme Martin
Executive Officer
Southern and Hills Local Government Association
13 Ringmer Drive
BURNSIDE SA 5055
graeme@shlga.sa.gov.au

Chief Public Health Officer
Health Regulation and Protection

Citi Centre Building
11 Hindmarsh Square
Adelaide SA 5000

PO Box 287, Rundle Mall
Adelaide SA 5000
DX 243

Tel 08 8226 6215

Fax 08 8226 0720

ABN 97 643 356 590

www.health.sa.gov.au

Dear Mr Martin

Thank you for your letter of 18 August 2022 regarding the Southern and Hills Local Government Association's (S&HLGA) draft *Regional Public Health Plan* (RPHP) 2022-2027, which was submitted as a draft for consultation, pursuant to Section 51(13) of the *South Australian Public Health Act 2011* (the Act). As the Chief Public Health Officer's delegate for this matter, I confirm that the S&HLGA's draft RPHP meets requirements for planning under the Act.

I welcome the social determinants and system-building approaches to planning for your region. S&HLGA's five goals and nominated priority populations align with state public health priorities for promoting, protecting, and preserving health and wellbeing. I acknowledge the Plan's integrated nature, including the focus on regional challenges, and the links to local strategic planning, and member council priorities.

As a public-facing document, the RPHP communicates the line of sight between local and regional response to significant public health risks, and social and health vulnerabilities for your region. I commend your approach to collaboration and governance mechanisms, and your commitment to local indicator use as a planning driver.

In my view, the S&HLGA RPHP provides your region with a robust framework for regional public planning. I look forward to working with you to achieve improved health and wellbeing outcomes for your member council communities' public health planning.

To discuss any matters relating to this consultation response, please contact Dr Kirsty Hammet, Local Government Relations and Policy, on 0455 086 206 or kirsty.hammet@sa.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to be "Chris Lease".

DR CHRIS LEASE

Deputy Chief Public Health Officer
Health Regulation and Protection

20/8/22

OFFICIAL

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 12.3

Responsible Officer: Steven Watson
Governance and Risk Coordinator
Office of the Chief Executive

Subject: Confidential Items Review – September 2022

For: Decision

SUMMARY

Section 91 of the *Local Government Act 1999* requires Council to review confidential orders at least once every year.

A review of the Register of Confidential Items has been undertaken and there are two (2) that require a new confidentiality order. Council must determine the period of confidentiality for these items.

NB: If the meeting wishes to discuss the status of any items in a manner that will result in the disclosure of information currently under an s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.

RECOMMENDATION

DECISION 1

1. That the report be received and noted.
2. That the items held as confidential in the Confidential Items Register (*Appendix 1*) be noted.

DECISION 2 – Resolution 238/21 – Electricity Procurement Legal Matter

3. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:
 - The Report of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to is legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings.

4. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

DECISION 3 – Resolution 236/21 – Ashton Landfill

5. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- The Report of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the Ashton Landfill.

6. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.
-

1. BACKGROUND

An Extract of the Confidential Items Register is contained on Council's website and is reviewed on a monthly basis. Items that have progressed to the specified point and are no longer of a confidential nature are released in accordance with the respective council resolution. Items that remain in confidence are displayed on the Register.

For administrative and Council efficiencies, items may be included in reviews even though they may not be due for such. Processing items in this way eliminates the need for additional reports to Council whilst maintaining the confidential status of items.

2. ANALYSIS

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

Objective O4 We actively represent our community

Priority O4.3 Attract and develop a diverse and capable elected body that represents, promotes and reflects the composition of the community

Priority O4.3 Advocate to, and exert influence with, our stakeholders on behalf of our community to promote the needs and ambitions of the region

Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community

Priority O5.1 Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

The review of Council's *Confidential Items Register* is an important element of Council's commitment to open and transparent decision making which facilitates public accountability.

➤ **Legal Implications**

Section 91(7) of the *Local Government Act 1999* sets out the provisions regarding the making of orders to retain documents and discussions considered at Council and Council Committees in confidence.

Section 91(9) requires that these orders must specify the duration of the order or the circumstances in which the order will cease to apply or must be reviewed. Any order that operates for a period exceeding 12 months must be reviewed at least once in every year.

To enable management of any order made under Section (90) a Confidential Orders Register is maintained.

➤ **Risk Management Implications**

Reviewing confidentiality orders assists with mitigating the risks of:

Confidential information is released which prejudices Council's and/or third parties' interests.

| Inherent Risk | Residual Risk | Desired Risk |
|---------------|---------------|--------------|
| Extreme (5C) | Medium (3D) | Low (3E) |

Information scheduled for release under a confidentiality order is not duly released resulting in a breach of legislation and depriving the community of public information.

| Inherent Risk | Residual Risk | Desired Risk |
|---------------|---------------|--------------|
| Extreme (5C) | Medium (3D) | Low (3E) |

Note: there are a number of other controls that assist with managing these risks.

➤ **Financial and Resource Implications**

Not applicable

➤ **Customer Service and Community/Cultural Implications**

There is a high expectation that Council has appropriate corporate governance processes in place including effective management and regular review of the Confidential Items Register.

➤ **Sustainability Implications**

Not applicable

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

Council Committees: Not applicable

Council Workshops: Not applicable

Advisory Groups: Not applicable

External Agencies: Not applicable

Community: Not applicable

➤ **Additional Analysis**

The Register of Confidential Items has been reviewed and there are two (2) items that require the consideration of a new confidentiality order at this time. An extract of the register is attached (**Appendix 1**) which provides a summary of all existing confidential orders highlighting those orders that require new confidentiality provisions, as follows:

- **Resolution 238/21 – Electricity Procurement Legal Matter**

The Period of Confidentiality for this item concludes 26 October 2022.

It is recommended that a new confidentiality order be applied and that the item remain confidential until 27 September 2023 on the grounds that the document(s) (or part) relates to is legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings and that this order be reviewed every twelve (12) months.

- **Resolution 236/21 – Ashton Landfill**

The Period of Confidentiality for this item concludes 26 October 2022.

It is recommended that a new confidentiality order be applied and that the item remain confidential until 27 September 2023 on the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the Council believes on reasonable grounds will take place, involving the Council or an employee of the Council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the Ashton Landfill and that this order be reviewed every twelve (12) months.

3. **OPTIONS**

Council has the following options:

- I. To extend the period of confidentiality as per the recommendations. (Recommended)
- II. Determine an alternative period of confidentiality. (Not Recommended)
- III. Allow the confidentiality order to expire thus releasing the information. (Not Recommended)

NB: If the meeting wishes to discuss the status of any items in a manner that will result in the disclosure of information currently under an s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.

4. APPENDIX

(1) Extract of Confidential Items Register September 2022

Appendix 1

*Extract of Confidential Items Register
September 2022*

Extract Confidential Items Register September 2022

| Register No | Date of Meeting | Council/Committee | Agenda No | Resolution Number | Officer | Responsible People Leader | Report Title | LG Act 1990 Provision | Release date (no longer than 12 mths) | Original Resolution regarding Period of Confidentiality | Revised Period of Confidentiality | Next Review Date (8 mths less than release date) | Notes for Updating | Still in confidence |
|-------------|-----------------|-------------------|-----------|-----------------------------------|-----------------|---------------------------|---|-----------------------|---------------------------------------|---|--|--|---|---------------------|
| 404 | 23/06/2022 | Council | 18.5 | 236/22 | John McArthur | Peter Bice | Ministerial Exemption | 90(3)(i) | 23/06/2024 | retain the items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 23 August 2024 Related Attachments 23 August 2024 Minutes 23 August 2024 Other 23 August 2024 | | 23/05/2023 | | Yes |
| 402 | 23/06/2022 | Council | 18.3 | | John McArthur | Peter Bice | East Waste Recycling Contract | 90(3)(i) | 23/06/2024 | retain the items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 23 August 2024 Related Attachments 23 August 2024 Minutes 23 August 2024 Other 23 August 2024 | | 23/05/2023 | | Yes |
| 395 | 28/06/2022 | Council | 18.3 | 171/22 | John McArthur | Peter Bice | Ashton Landfill | 90(3)(i) | 28/06/2023 | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda item 18.3 in confidence under sections 90(2) and 90(3)(i) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (8) of the Local Government Act 1999 to retain the items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 28 June 2024 Related Attachments 28 June 2024 Minutes 28 June 2024 Other NIL | | | | Yes |
| 393 | 28/06/2022 | Council | 18.1 | 165/22 | Peter Bice | Peter Bice | Warren Road Birdwood Blackspot | 90(3)(i) | 28/06/2023 | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda item 18.1 in confidence under sections 90(2) and 90(3)(i) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (8) of the Local Government Act 1999 to retain the items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Until all resolutions are executed, but not longer than 28 June 2023 Related Attachments Until all resolutions are executed, but not longer than 28 June 2023 Minutes Until all resolutions are executed, but not longer than 28 June 2023 | | | | Yes |
| 392 | 28/06/2022 | Council | 18.4 | 154/22 | Lachlan Miller | Andrew Atken | East Waste Charter Amendment | 90(3)(i) | 28/06/2023 | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda item 18.4 in confidence under sections 90(2) and 90(3)(i) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (8) of the Local Government Act 1999 to retain the items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 30 June 2024 Related Attachments 30 June 2024 Minutes 30 June 2024 Other (presentation, documents, or similar) 30 June 2024 | | | | Yes |
| 387 | 26/04/2022 | Council | 11.1.2 | 87/22 | Melissa Bright | Melissa Bright | Property Lobethal Road, Lenswood - Confidential | 90(3)(a) | 26/04/2023 | Report Two year term Related Attachments Two year term Minutes NIL Other (presentation, documents, or similar) NIL | | | Minute not confidential | Yes |
| 382 | 26/10/2021 | Council | 18.1 | 238/21 | David Collins | Peter Bice | Electricity Procurement Legal Matter | 90(3)(h) | 26/10/2022 | that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the matter is determined, but not longer than 26 October 2022. | | 26/07/2022 | | Yes |
| 381 | 26/10/2021 | Council | 18.2 | 236/21 | John McArthur | Peter Bice | Ashton Landfill | 90(3)(i) | 26/10/2022 | that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until 26 October 2024. | | 1/07/2022 | | Yes |
| 379 | 22/06/2021 | Ordinary Council | 18.1.1 | 144/21 | James Sinden | Terry Cracknell | Cyber Security Plan | 90(3)(e) | 22/03/2023 | that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the control deficiencies are mitigated but no longer than 30 June 2023. | Resolved - 22 March 2022 *Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act: On the grounds that the document(s) (or part) relates to matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person. 2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | 1/01/2023 | Last reviewed by Council 22 March 2022 | Yes |
| 377 | 25/05/2021 | Ordinary Council | 18.1.1 | 105/21 | Jennifer Blake | David Waters | Multi-Year Road Rally Proposal | 90(3)(i) | 24/05/2023 | that the report and related attachments of Council and the discussion and considerations of the subject matter be retained in confidence until 25 October 2023. | | 24/02/2023 | PARTIAL RELEASE 08 OCTOBER 2023 Reduction and Appendices Remain Confidential | Yes |
| 376 | 24/05/2021 | Audit Committee | 8.1.1 | AC32/21 and extended with AC24/22 | James Sinden | James Sinden | Cyber Security Report | 90(3)(e) | 30/06/2023 | that the report, related attachments and the minutes of the Audit Committee and the discussion and considerations of the subject matter be retained in confidence until the control deficiencies are mitigated but no longer than 30 June 2023. | Resolved - 22 March 2022 1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act: *The Report of 27 January 2021, Item No. 18.2, CWMS Review, 20/21 remain confidential until 30 July 2023 and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part) relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest. 2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | 24/03/2023 | | Yes |
| 373 | 27/01/2021 | Council | 18.2 | 20/21 | David Collins | Peter Bice | CWMS Review | 90(3)(i) | 22/06/2023 | The Report of 27 January 2021, Item No. 18.2, CWMS Review, 20/21 remain confidential until 30 July 2023 and that this order be reviewed every twelve (12) months. | Resolved - 22 March 2022 1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act: *The Report of 27 January 2021, Item No. 18.2, CWMS Review, 20/21 remain confidential until 30 July 2023 and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part) relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest. 2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | 1/01/2023 | Last reviewed by Council 22 March 2022 | Yes |
| 365 | 19/10/2020 | Audit | 7.2 | ACS/20 and extended with ACS/21 | Terry Cracknell | James Sinden | Cyber Security Audit | 90(3)(e) | 30/06/2023 | that the report related attachments and the minutes of the Committee and the discussion and considerations of the subject matter be retained in confidence until the control deficiencies are mitigated | AC Meeting 18 Oct 2021 - Item 7.5 | 24/03/2023 | | Yes |
| 351 | 1/08/2018 | Special Council | 7.2.1 | 183/18 | Terry Cracknell | Andrew Atken | Retirement Village Review | 90(3)(b) | 22/05/2023 | This item has been partially released, given Council's original resolution detailed 'Until settlement with the exception of Clause 8 and Appendix 2 which shall be retained in confidence until 31 July 2022'. The Report of 01 August 2018, Item No. 7.1, Retirement Village Review, on the grounds that the document(s) (or part) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council and would, on balance, be contrary to the public interest. Specifically, the present matter relates to Council considering an offer from a competitor with regard to where to take the waste stream, and to consider the long term implications and options in relation to the Regional Waste Management Authority of which it is a member, and due to the fact that the competitor has initiated legal proceedings against the aforementioned Authority where Council disposes of its waste. This order shall operate until further order of the Council and will be reviewed at least annually in accordance with the Act. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | Resolved - 22 March 2022 1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act: *Clause 8 and Appendix 2 of the Report of 01 August 2018, Item No. 7.2.1, Retirement Village Review, 183/18 remain confidential until 31 July 2023 and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part) relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council and would, on balance, be contrary to the public interest. 2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | 1/01/2023 | Last reviewed by Council 22 March 2022 | Yes |
| 240 | 22/04/2014 | Council | 18.2.1 | 85/14 | John McArthur | Peter Bice | AHRWMA | 90(3)(b,4-i) | 22/01/2023 | That the Report of 22 April 2014, Item No. 18.2 Adelaide Hills Regional Waste Management Authority on the grounds that the document(s) (or part) (i) could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business, or to prejudice the commercial position of the Council; and (ii) would, on balance, be contrary to the public interest. Commercial information of a confidential nature (not being a trade secret) the disclosure of which: (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest. Specifically, the present matter relates to Council considering an offer from a competitor with regard to where to take the waste stream, and to consider the long term implications and options in relation to the Regional Waste Management Authority of which it is a member, and due to the fact that the competitor has initiated legal proceedings against the aforementioned Authority where Council disposes of its waste. This order shall operate until further order of the Council and will be reviewed at least annually in accordance with the Act. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | Resolved - 22 March 2022 1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act: The Report of 22 April 2014, Item No. 18.2.1, AHRWMA, 85/14 remain confidential until the matter is determined and that this order be reviewed every twelve months. On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds, will take place, involving the council or an employee of the council. 2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | 1/01/2023 | 220224 Advice from Leah Maxwell, The payments from the settlement finish in 2024, so at this stage it would be appropriate to reconsider in 2 years time. | Yes |

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

| | |
|-----------------------------|---|
| Item: | 12.4 |
| Responsible Officer: | Lachlan Miller Executive Manager Governance & Performance Office of the Chief Executive |
| Subject: | Acting Chief Executive Officer – Appointment to the Southern & Hills Local Government Association and the declaration of Conflicts of Interest |
| For: | Decision |

SUMMARY

At its 20 September 2022 Special meeting, the Council resolved to appoint Mr David Waters to the position of Acting Chief Executive Officer from 4.01pm on Friday 30 September 2022.

In being appointed to the role, there are some legislative and other ‘housekeeping’ matters that need to be attended to.

The purpose of this report is to seek Council’s resolution to:

1. Appoint Mr Waters to the Board of the Southern & Hills Local Government Association (SHLGA)
2. To permit Mr Waters to act in the course of his official duties relation to dealings with external organisations/entities in which he either has an interest for the purposes of s120 of the *Local Government Act 1999* (the “Act”) or there could be the perception of an interest.

RECOMMENDATION

Council resolves:

1. That the report be received and noted.
 2. To appoint Mr David Waters as a Board Member of the Southern & Hills Local Government Association from 30 September 2022 and to advise the Association of the appointment.
 3. To acknowledge the disclosure of interests contained in this report and to authorise the Acting Chief Executive Officer (designate), Mr David Waters, to act in the course of his official duties in relation to the following matters/entities:
 - a. Walking SA Inc.
 - b. Adelaide Hills Tourism
 - c. Australia Day Council of South Australia (ADCSA)
 - d. South Australian Cricket Association (SACA)
 - e. Aldgate Netball Club
-

1. BACKGROUND

Acting CEO Appointment

On 26 July 2022, the current CEO, Andrew Aitken, provided the Principal Member, Mayor Jan-Claire Wisdom, with a notice of resignation. A termination (settlement) date of 4.00pm, Friday 30 September 2022 was negotiated and resolved (226/22) by the Council under the provisions of the Employment Agreement.

Further at its 23 August 2022 meeting, Council resolved (226/22) to undertake an Acting CEO Recruitment process and appointed a Selection Panel for this purpose.

The recruitment process has now been completed and at its 20 September 2022 Special meeting, Council resolved to appoint Mr David Waters as Acting Chief Executive Officer from 4.01pm, Friday 30 September 2022.

Southern & Hills Local Government Association

At its 22 October 2019 meeting, Council resolved as follows:

12.12 Southern & Hills Local Government Association Membership

Moved Cr Nathan Daniell
S/- Cr Pauline Gill

261/19

That Council resolves:

1. That the report be received and noted.
2. To appoint Andrew Aitken to the position of Southern & Hills Local Government Association Board Member to 30 November 2022.

| |
|---------------------|
| Carried Unanimously |
|---------------------|

2. ANALYSIS

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

| | |
|---------------|---|
| Objective O1 | We have the right people with the right knowledge and skills in the right jobs and they are supported and developed |
| Priority O1.4 | Continue to support all staff through training, mentoring, coaching and development to enable the achievement of organisational and community goals |

| | |
|--------------|---|
| Objective O5 | We are accountable, informed, and make decisions in the best interests of the whole community |
|--------------|---|

Priority O5.1 Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

➤ **Legal Implications**

Southern & Hills Local Government Association

SHLGA is a regional subsidiary with the following constituent councils: District Council of Mount Barker, City of Victor Harbor, District Council of Yankalilla, Adelaide Hills Council, Alexandrina Council, Kangaroo Island Council and The Barossa Council.

SHLGA operates under a Charter. Clauses 5.1.1 and 5.1.2 of the Charter provide that:

- Each of the Constituent Councils will appoint two persons to the Board, one of whom must be an Elected Member of the Constituent Council and the other of whom may be an Elected Member or an employee of the Constituent Council.
- Each of the Constituent Councils may appoint one Deputy Board Member for each of that Constituent Council's Board Members. A Deputy Board Member may attend Board Meetings in the place of the Board Member for whom they are deputy, whenever that Board Member is absent.

CEO Conflicts of Interest

Section 120 of the Act deals with the matter of conflict of interest in relation to Council Officers. Subsection (1) refers to the Chief executive Officers and provides the following:

120—Conflict of interest

- (1) The chief executive officer of a council who has an interest in a matter in relation to which he or she is required or authorised to act in the course of official duties—
- (a) must disclose the interest to the council; and
 - (b) must not, unless the council otherwise determines during a council meeting that is open to the public, act in relation to the matter.

Maximum penalty: \$5 000.

Subsection (5) sets out the terms of an interest for the purposes of the Act, as follows:

- (5) An employee has an interest in a matter if the employee, or a person with whom the employee is closely associated, would, if the employee acted in a particular manner in relation to the matter, receive or have a reasonable expectation of receiving a direct or indirect pecuniary benefit or a non-pecuniary benefit or suffer or have a reasonable expectation of suffering a direct or indirect pecuniary detriment or a non-pecuniary detriment.

Subsection (6) defines a person closely associated, as follows:

- (6) A person is closely associated with an employee of a council—
- (a) if that person is a body corporate of which the employee is a director or a member of the governing body; or
 - (b) if that person is a proprietary company in which the employee is a shareholder; or
 - (c) if that person is a beneficiary under a trust or an object of a discretionary trust of which the employee is a trustee; or
 - (d) if that person is a partner of the employee; or
 - (e) if that person is the employer or an employee of the employee; or
 - (f) if that person is a person from whom the employee has received or might reasonably be expected to receive a fee, commission or other reward for providing professional or other services; or
 - (g) if that person is a relative of the employee.
- (7) However, an employee, or a person closely associated with an employee, will not be regarded as having an interest in a matter—
- (a) by virtue only of the fact that the employee or person—
 - (i) is a ratepayer, elector or resident in the area of the council; or
 - (ii) is a member of a non-profit association, other than where the employee or person is a member of the governing body of the association or organisation; or
 - (b) in a prescribed circumstance.

➤ **Risk Management Implications**

The appointment of qualified and experienced representatives to the regional subsidiaries and the appropriate management of interests will assist in mitigating the risk of:

Poor governance practices occur which lead to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| Extreme (5C) | Low (3E) | Low (3E) |

Note that there are many other controls that assist in mitigating this risk and the recommendations contained in this report involve the renewal of current controls.

➤ **Financial and Resource Implications**

There are no financial implications associated with the recommendations contained in this report.

The resource implications associated with the recommendations contained in this report as confined to the time required for the Acting CEO to prepare for and attend SHLGA meetings.

➤ **Customer Service and Community/Cultural Implications**

The community would have a strong expectation that conflicts of interest in either Council Members or Officers are appropriately disclosed and managed.

➤ **Sustainability Implications**

Not applicable

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

| | |
|----------------------------|---|
| <i>Council Committees:</i> | Not Applicable |
| <i>Council Workshops:</i> | Not Applicable |
| <i>Advisory Groups:</i> | Not Applicable |
| <i>External Agencies:</i> | Southern & Hills Local Government Authority |
| <i>Community:</i> | Not Applicable |

➤ **Additional Analysis**

The Acting CEO (designate) has provided the following information in relation to his interests:

The Acting CEO (designate) is a member of Walking SA Inc. and although he is not a member of its management committee, he is a member of its Finance and Funding Committee. As such, it is considered appropriate for the Council to consider this interest and determine whether or not to allow the Acting CEO to continue to act in relation to matters concerning Walking SA.

There are few instances where the CEO would be expected to act in relation to matters concerning Walking SA. The Council has little to no direct influence on the organisation, but does make decisions which affect walking and walkability, such as the development of trails networks, footpaths, etc., which impact on the achievement of Walking SA's aims and objectives. The Council is currently working closely with Walking SA on the development of the Adelaide 100 trail, but work on that is primarily undertaken by staff other than the CEO.

The Acting CEO considers his involvement in Walking SA to be beneficial to him from a personal and professional development perspective, but is prepared to relinquish his involvement in its Finance and Funding Committee as an alternative to the Council not permitting him to act in relation to matters concerning Walking SA, should the Council consider that to be preferable.

The Acting CEO is a member of the governing body of Adelaide Hills Tourism (AHT), having been nominated by the Council's Chief Executive Officer (but appointed by the Board under its constitution). While the Acting CEO may relinquish his position on the AHT Board, depending on opportunities for suitable backfilling, it is considered appropriate for the Council to consider this interest and determine whether or not to allow the Acting CEO to continue to act in relation to matters concerning Adelaide Hills Tourism.

Council Members may recall that the incumbent CEO was a member of the AHT Board. He disclosed this interest to the Council and was permitted to continue to act in relation to matters concerning AHT. The Acting CEO is seeking the same permission.

AHT is a not-for-profit association concerned with the interests of tourism and the tourist economy in the Adelaide Hills Region. Along with Mt Barker District Council and South Australian Tourism Commission, the Adelaide Hills Council is a key funding partner. Whilst technically not 'representing' the Council on the Board, the AHT Board has an adopted position that the funding partner CEOs or their nominees should be on the Board. This is considered appropriate given the significant funding provided to AHT and that AHT is essentially a mechanism for the three funding partners to combine efforts and resourcing to develop the tourism economy.

The Acting CEO is a member of the Australia Day Council of South Australia (ADCSA). He is not on the governing body or any committees of that association, but the membership is disclosed for information. The Council does work with ADCSA in the delivery of Australia Day activities and the Citizen of the Year Awards. Council makes an annual subscription fee to ADCSA.

The Acting CEO is a member of the South Australian Cricket Association (SACA). He is not on the governing body or any committees of that organisation, but the membership is disclosed for information. The Council does work with SACA in relation to the provision of infrastructure for cricket in the district and partners with SACA in funding projects from time to time.

The Acting CEO is a parent member of the Aldgate Netball Club. He is not on the governing body or any committees of that organisation, but his association is disclosed for information. The Aldgate Netball Club utilises facilities owned by the Council and the Council may provide support through grants and other means from time to time.

As detailed in the Legal Implications section above, the provisions of s120(6) and (7) would make Mr Waters membership of Walking SA Inc. and AHT to be interests for the purposes of s120 and Council approval is required to continue to act in relation to these matters.

Further, the provisions of s120(6) and (7) would make Mr Waters membership of ADCSA, SACA and *Aldgate Netball Club* not interests for the purposes of s120. However out of an abundance of caution and to assist in managing any perceptions, it is proposed to seek Council's approval for Mr Waters to continue to act in relation to these matters.

3. OPTIONS

Council has the following options:

- I. To resolve to appoint Mr David Waters to the Southern & Hills Local Government Association and to resolve for him to continue to act in relation to the identified entities (Recommended)
- II. To determine an alternate appointment to the Southern & Hills Local Government Association and/or do not provide authorisation to act in relation to the identified entities.(Not Recommended)

4. APPENDICES

Nil

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

Item: 12.5

Responsible Officer: Lachlan Miller
Executive Manager Governance and Performance
Office of the Chief Executive

Subject: Council Resolutions Update including 2 year update to outstanding resolutions

For: Decision

SUMMARY

The Action List is updated each month by the responsible officer and outlines actions taken on resolutions passed at Council meetings. In some cases actions can take months or years to be completed due to the complexity and/or the level of influence Council has in the matter.

In March 2015, Council resolved that outstanding resolutions passed before 31 March 2013 would be the subject of a report outlining the reasons why the resolutions have not been completed, detailing what actions have been taken and an estimated date of completion.

While the above resolution referred to a date, the duration was two (2) years and the intent of the Council's resolution has been carried forward as a prudent accountability mechanism.

RECOMMENDATION

Council resolves:

1. That the report be received and noted
2. The following completed items be removed from the Action List:

| Meeting Date | Meeting | Res No. | Item Name | Previously Declared COI |
|--------------|------------------|---------|--|---|
| 23/03/2021 | Ordinary Council | 49/21 | Local Heritage Grant Fund Project 2020 - 2021 | Material - Cr Linda Green Perceived - Cr Leith Mudge |
| 22/06/2021 | Ordinary Council | 119/21 | Community & Recreation Facilities Framework & Play Space Framework - Drafts for Consultation | None declared |

| Meeting Date | Meeting | Res No. | Item Name | Previously Declared COI |
|--------------|------------------|---------|--|---|
| 23/11/2021 | Ordinary Council | 250/21 | Road Acquisition - Portion of Teringie Drive Teringie | None declared |
| 24/05/2022 | Ordinary Council | 142/22 | Fenced Dog Park for Woodside | None declared |
| 28/06/2022 | Ordinary Council | 159/22 | Policy Review - Genetically Modified Crops | Material - Cr Chris Grant Material - Cr Linda Green |
| 26/07/2022 | Ordinary Council | 180/22 | MON Speed Limit Review Cudlee Creek - Cr Herrmann | Nil |
| 26/07/2022 | Ordinary Council | 186/22 | Service Review Civil Services Maintenance | Nil |
| 26/07/2022 | Ordinary Council | 193/22 | Policy Review Public Transport | Nil |
| 26/07/2022 | Ordinary Council | 197/22 | Council Performance Report notification to public | Nil |
| 23/08/2022 | Ordinary Council | 207/22 | Community Development Grant 2022-23 Recommendations | Nil |
| 23/08/2022 | Ordinary Council | 208/22 | Community & Recreation Facility Grants 2022-2023 Recommendations | Perceived - Cr Malcolm Herrmann Material - Cr Mark Osterstock Material - Cr Linda Green Material - Cr Andrew Stratford |
| 23/08/2022 | Ordinary Council | 210/22 | 2021-22 Preliminary End of Year Financial Results and Carry Forwards | Nil |
| 23/08/2022 | Ordinary Council | 211/22 | Draft Community & Recreation Facilities Framework | Nil |
| 23/08/2022 | Ordinary Council | 212/22 | Play Space Framework | Nil |
| 23/08/2022 | Ordinary Council | 214/22 | Policy Review - Disposal of Assets | Nil |
| 23/08/2022 | Ordinary Council | 215/22 | Policy Review - Procurement | Nil |
| 23/08/2022 | Ordinary Council | 216/22 | Policy Review – Waste & Resource Recovery Services | Nil |
| 23/08/2022 | Ordinary Council | 223/22 | 2022 CEO Performance & Remuneration Reviews – Confidential Item | Nil |
| 23/08/2022 | Ordinary Council | 224/22 | 2022 CEO Performance & Remuneration Reviews – | Nil |

| Meeting Date | Meeting | Res No. | Item Name | Previously Declared COI |
|--------------|------------------|---------|--|-------------------------|
| | | | Duration of Confidentiality | |
| 23/08/2022 | Ordinary Council | 226/22 | Acting and Substantive Chief Executive Officer Recruitment – Confidential item | Nil |
| 20/9/2022 | Special Council | 238/22 | Condolence Motion - Death of Her Majesty Queen Elizabeth II | Nil |

1. GOVERNANCE

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community

Priority O5.3 Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community

The timely completion of Council resolutions assists in meeting legislative and good governance responsibilities and obligations.

➤ Legal Implications

Not applicable

➤ Risk Management Implications

Regular reporting on outstanding action items will assist in mitigating the risk of:

Actions arising from Council resolutions may not be completed in a timely manner

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (4C) | Medium (4E) | Medium (4E) |

➤ **Financial and Resource Implications**

Not applicable

➤ **Customer Service and Community/Cultural Implications**

Not applicable

➤ **Sustainability Implications**

Not applicable

➤ **Engagement/Consultation conducted in the development of the report**

Not applicable

2. BACKGROUND

At its meeting of 24 March 2015 Council resolved:

That the CEO provides a report to the 28 April 2015 Council meeting in relation to outstanding resolutions passed before 31 March 2013 outlining the reasons why the resolutions have not been completed, detailing what actions have been taken and an estimated date of completion.

The contents of this report formed a workshop discussion with Council Members on 3 May 2017.

While the above resolution referred to a date, the duration was two (2) years and the intent of the Council's resolution has been carried forward as a prudent accountability mechanism.

3. ANALYSIS

The Action list has been updated to provide Council with information regarding outstanding actions. Completed resolutions are identified in the recommendation for removal from the Action List.

4. OPTIONS

Council has the following options:

- I. Note the status of the outstanding items and the proposed actions
- II. Resolve that other actions are required.

5. APPENDIX

- (1) Action List

Appendix 1
Action List

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|-------------------------|---|----------------------|-------------|------------|--|
| 24/01/2017 | 7/17 | Cromer Cemetery Revocation of Community Land | None declared | a report be prepared and submitted to the Minister for Local Government seeking approval for the revocation of the community land classification of a portion of the land contained in Certificate of Title Volume 5880 Folio 219 identified in red on the plan attached as Appendix 1. | Terry Crackett | In Progress | 31/12/2022 | <p>DEWNR have requested that the revocation be put on hold whilst they investigate the requirements to alter the trust affecting the land and undertake an assesment of the native vegetation on the land, this is likely to take some months.</p> <p>DEW advised on 4/12/18 that there are some impediments to the progression of the proposed boundary realignment due to the mining operations on the adjacent land, which are being negotiated with the Dept for Mining. Advice is that these negotiations could take considerable time (2yrs).</p> <p>In the interim, consideration will be given to the granting of a right of way to ensure that the cemetery has legal access.</p> <p>DEW staff member dealing with this matter has left DEW so there may be an extended delay whilst it is reallocated and assessed.</p> <p>DEW awaiting finalisation of negotiations with Dept for Mining</p> <p>March 21 - Council staff have requested an update from DEW as to the status of this matter</p> <p>October 21 - Council staff continue to engage with DEW to seek a progression of the matter</p> <p>November 21 - no further update from DEW</p> <p>Jan 22 - contact has been made with DEW who are investigating the situation again prior to further communication with Council</p> <p>March 22 - a new contact has been established with DEW who is working proactively with Council to plan a path forward to meet both DEW and Council objectives</p> <p>August 2022 - DEW have advised that the land can be subdivided as Crown Land and rededicated back to Council which will mean Community Land revocation is unnecessary. On site meeting held with DEW, Survey Plan prepared and with DEW for comment (sent 30/08/2022) prior to lodgement. Seeking confirmation from DEW on their willingness to resume the land prior to lodging land division.</p> |
| 28/08/2018 | 200/18 | Proposal to enter 11 AHC Reserves into Heritage Agreements 2018 | None declared | <p>1. That the report be received and noted.</p> <p>2. That the Biodiversity Officer be authorised to enter: Doris Coulls Reserve, 152 Old Mt Barker Road, AldgateHeathfield Waste Facility, 32 Scott Creed Road, HeathfieldKiley Reserve, 15 Kiley Road, AldgateShanks Reserve, 1 Shanks Road, AldgateStock Reserve, Stock Road, MylorLeslie Creek Reserve, Leslie Creek Road, MylorMi Mi Reserve, 125 Aldgate Valley Road, MylorAldgate Valley 2 Reserve, 114 Aldgate Valley Road, MylorKyle Road Nature Reserve, Kyle Road, MylorCarey Gully Water Reserve, Deviation Road, Carey GullyHeathfield Stone Reserve, 215 Longwood Road, HeathfieldMylor Parklands, Mylor</p> <p>all being of significant biodiversity value, into Heritage Agreements.</p> <p>3. That the Heritage Agreements retain the existing dog access arrangements in place for each of those reserves.</p> | Peter Bice | In Progress | 30/06/2022 | <p>The Heritage Applications were phased over the years in order to be accommodated within available resourcing.</p> <p>Heritage Agreements have been registered over:</p> <p>Kiley Reserve</p> <p>Shanks Reserve</p> <p>Kyle Road Nature Reserve,</p> <p>Leslie Creek Reserve</p> <p>Aldgate Valley 2 Reserve</p> <p>Doris Coulls Reserve</p> <p>Mylor Parklands</p> <p>Heathfield Waste Facility</p> <p>Reserve 26 - "Stock Rd 1"</p> <p>Heathfield Stone Reserve successfully rededicated for conservation purposes with Lands Title Office, and will now be referred to as Heathfield Conservation Reserve.</p> <p>Heathfield Conservation Reserve and Heritage Mi Mi Reserve Applications have been accepted and signed by Andrew Aitken, to be countersigned by DEW.</p> <p>Carey Gully was initially rejected but appealed by Biodiversity Officer. Heritage Officer changed their recommendation for acceptance and sent to delegate for approval. Correspondence received that rededication from recreation to conservation purposes is required. Paperwork to commence that process has been provided to Property dept.</p> <p>All applications have been lodged by June 30 2022 as per 2018 Council resolution.</p> |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|-------------------------|---|----------------------|-------------|------------|--|
| 11/09/2018 | 229/18 | Road Exchange McBeath Drive, Skye Horsnell Gully | None declared | <p>In accordance with sections 12 and 15 of the Roads (Opening and Closing) Act 1991, as regards the land within the Adelaide Hills Council area, enter into an Agreement for Exchange with Boral Resources (SA) Ltd and issue a Road Process Order to open as road portions of Section 906 Hundred of Adelaide numbered "1", "2" and "3" on Preliminary Plan No. 17/0066 (Appendix 1) and in exchange to close portions of McBeath Drive marked "A", "B", "C" and "D" on Preliminary Plan No. 17/0066, subject to the following: Boral Resources (SA) Ltd agreeing to pay all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs; Boral Resources (SA) Ltd agreeing to pay all costs associated with a Council boundary adjustment between Adelaide Hills Council and the City of Burnside to rectify the resulting Council boundary anomaly from the road exchange process</p> <p>The closed road is excluded as Community Land pursuant to the <i>Local Government Act 1999</i>.</p> <p>Council approves the sale of the differential between the total area of closed road and the total area of opened road of approximately 1,242m² to Boral Resources (SA) Ltd for the amount of \$6,210 as determined by an independent valuation. Subject to the successful completion of the road exchange process, Council undertakes a process in conjunction with the City of Burnside to realign the local government boundary along the new location of McBeath Drive to the south side of pieces 42, 52 and 62 of the proposed residential allotments in accordance with the provisions of the Local Government (Boundary Adjustment) Amendment Act 2017 (to commence on 1 January 2019) and/or Part 2 of Chapter 3 of the Local Government Act 1999.</p> <p>The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution.</p> | Terry Crackett | In Progress | 31/12/2022 | <p>Road exchange documentation has been executed and provided to Boral for lodgement with the Surveyor-General.</p> <p>Submission has been prepared and lodged with the Boundaries Commission jointly on behalf of the City of Burnside and Adelaide Hills Council. The Boundaries Commission has agreed to investigate the proposal and that process is underway. Further feedback has been provided to the Boundaries Commission to progress. Boral are negotiating a Land Management Agreement with the State Government which has delayed the completion of the land division and road exchange</p> <p>Awaiting advice that land division has been completed so that the bounday realignment can occur</p> <p>November 21 - Boral have received final DA and lodgement of land division plan with Land Services SA is expected shortly, once the land division is finalised, the boundary realignment April 22 - awaiting lodgement of land division plans by Boral</p> <p>August 2022 - Have had no update from Boral or lawyers, Karen to follow up.</p> |
| 11/09/2018 | 232/18 | Revocation of Community Land – Bridgewater Retirement Village | None declared | <p>To commence a process to revoke the Community Land classification of the land located on the corner of Mt Barker Road and Second Avenue Bridgewater known as 511 Mt Barker Road Bridgewater contained in Certificate of Title Volume 5488 Folio 788 (Land) on which a portion of the Bridgewater Retirement Village is located by: Preparing a report as required under section 194(2)(a) of the Local Government Act 1999 and making it publicly available. Undertaking consultation in accordance with its Public Consultation Policy as required under section 194(2)(b) of the Local Government Act 1999.</p> <p>To commence a process to vary the charitable trust affecting the Land by investigating land parcels owned by the Adelaide Hills Council, including Carripook Park, Candlebark Reserve and Vincent Playground Reserve, that may be suitable for the development of a landscaped garden for the benefit of the community and for the construction of a memorial to the Ash Wednesday Bushfires of 1983 as contemplated by the charitable trust over the Land and invite community suggestions and feedback in relation to any appropriate land parcels.</p> <p>To approve a budget allocation in the amount of \$10,000 for legal expenses for the preparation of an Application to the Supreme Court to vary the charitable trust.</p> <p>That a further report be presented to Council for consideration after community consultation and further investigations have been completed</p> | Terry Crackett | In Progress | 31/12/2022 | <p>Initial consultation to identify possible locations for the establishment of a garden and memorial concluded on 28 January 2019 with only one submission received being a suggestion from the Retirement Village residents to investigate Carripook Park as their preferred option.</p> <p>Council, at the meeting of 27 August 2019, approved Carripook Park as the location to vary the trust to.</p> <p>The Attorney-General has provided in-principle support to the proposal so a design for the landscaped garden and bushfire memorial at Carripook Park will be prepared for submission to the Supreme Court.</p> <p>November 21 - consultation has been undertaken and draft affidavit has been prepared for lodgement with the Supreme Court</p> <p>Jan 22 - awaiting approval from the Attorney General prior to lodgement with the Supreme Court</p> <p>April 22 - documents nearing finalisation for lodgement with Supreme Court</p> <p>June 22 - all Supreme Court documents have been executed and progressed with the Attorney-General</p> <p>Aug 22 - all documents to remove the Trust have now been approved by the supreme court. Trust now removed from Retirement Village site. Meeting with residents on 22 Sept to finalise any updated feedback on community land revocation.</p> |
| 23/07/2019 | 188/19 | LED Street Lighting Upgrade | None declared | <p>That the report be received and noted. To approve an increase of \$365k in Council's 2019/20 capital budget to commence the transition of 900 P – category public streetlights to LED with the funding source to be recommended to Council at its next budget review. That Council engage SAPN to commence the changeover of P-Category lights to LED public lighting on Council roads and that authority is given to the CEO to finalise a contract with SAPN and sign that agreement. That Council enter into a PLC tariff agreement for public lighting with SAPN until 30 June 2020 and subsequently move to the tariff set by the Australian Energy Regulator from July 2020. That Council continues to liaise with SAPN and DPTI on the changeover of Council public lighting on roads under the care and control of the State Government. That a further report be provided to Council on the outcome of the continued discussions with SAPN and DPTI.</p> | Peter Bice | In Progress | 24/06/2022 | <p>Council lights changed to LED at Aldgate, Uraidla and Sumertown Main Street complete. Birdwood Main Street Council lighting under investigation for changeover to LED.</p> <p>The Public Lighting Working Group (including representatives from Local Government, DIT and SAPN) has established a sub-group to work with DIT on the transition of V Category lights on state maintained roads. Timing of any agreements between LG and DIT unknown.</p> <p>Council officers continue to be updated on sub-group progress and have nominated to join main street lighting working group.</p> |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|---|--|----------------------|-------------|------------|--|
| 17/09/2019 | 239/19 | Circular Procurement Pilot Project | None declared | Council resolves:That the report be received and noted.To approve participation in the Circular Procurement Pilot Project.That the Chief Executive Officer be authorised to execute the Memorandum of Understanding as contained in Appendix 1 of this report.That the Council endorses, in principle, the following targets:subject to the procurement needs and requirements of Council in 2020/21 purchasing recycled plastic products or materials equivalent to 10% of the weight of plastic collected within the Council area, which is equivalent to approximately 25 tonnes based on 2017/18 data.subject to the procurement needs and requirements of Council, commencing in 2021/22 Council will incrementally increase its purchasing of recycled plastic products or materials thereafter until it is equivalent to 50% of the weight of plastic collected within the Council area, which is equivalent to 124 tonnes based on 2017/18 data.That a report be provided to Council in early 2021/22 providing an update on the Council's participation in the Circular Procurement Pilot Project for the period 2020/21. | Peter Bice | In Progress | 18/09/2024 | Council continues to participate in the Circular Procurement trial. |
| 28/01/2020 | 11/20 | Revocation of Community Land - Bridgewater Retirement Village | None declared | That the report be received and notedSubject to the Supreme Court issuing an order granting approval for a trust variation scheme, a report be prepared and submitted to the Minister for Planning seeking approval to revoke the community land classification of Allotment 220 in Filed Plan No. 8131 known as 511 Mount Barker Road Bridgewater.The Mayor and CEO be authorised to sign all necessary documentation to give effect to this resolution. | Terry Crackett | In Progress | 31/12/2022 | Application to the Minister for Planning will be made once the trust variation scheme has been approved by the Supreme Court. The Attorney-General has provided in-principle support for the proposal. A detailed landscape design has been prepared, community consultation on the design is underway and submission for the Supreme Court is being prepared. November 21 - consultation has been undertaken, draft affidavit has been prepared for lodgement with the Supreme Court Jan 22 - awaiting approval from the Attorney General to lodge with the Supreme Court April 22 - documents nearing finalisation for lodgement with Supreme Court June 22 - all Supreme Court documents have been executed and progressed with the Attorney-General August 2022 -Supreme court document have beenapproved, Trust now removed from Retirement Village site and have been transferred to Caripook Park. Meeting with residents on 22 September to discuss status and will then finalise report to Minister to revoke community land classification. |
| 15/12/2020 | 300/20 | Road Exchange Pomona Road Stirling | None declared | 1. That the report be received and noted 2. In accordance with sections 12 and 15 of the Roads Opening and Closing) Act 1991, enter into an Agreement for Exchange with the owner of the land of 21 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 20/0038 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 20/0038 as "Public Road A", subject to the owner of the land at 21 Pomona Road Stirling agreeing to pay all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs 3. The closed road be excluded as Community Land pursuant to the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution | Terry Crackett | In Progress | 31/12/2022 | Final Plans and Road Process Order documents have been executed by all parties. Awaiting on processing with the Surveyor- General and the Lands Titles Office |
| 27/01/2021 | 22/21 | CWMS Review | None declared | that the report, related attachments and the discussion and considerations of the subject matter be retained in confidence until 30 July 2021. | Peter Bice | In Progress | 24/12/2021 | |
| 23/03/2021 | 49/21 | Local Heritage Grant Fund Project 2020 - 2021 | Material - Cr Linda Green Perceived - Cr Leith Mudge | 1. That the report be received and noted 2. To approve the eight shortlisted projects to receive grant funding as detailed in the body of this report to contribute to the works as detailed in <i>Appendix 1</i> of this report and listed below:Our Lady of the Rosary Church, Aldgate - \$2,500Old Post Office, Crafers - \$1,417Crataegus Cottage, Crafers - \$2,500Circa 1850's Cottage, Mount George - \$2,500Shop, Stirling - \$2,500Stone Cottage, Stirling - \$2,500Former Aldgate Valley Church of Christ, Aldgate - \$2,500Cudlee Creek Uniting Church, Cudlee Creek - \$2,500 3. To delegate to the Chief Executive Officer to determine whether any changes to grant recipient's proposed works maintain grant eligibility. | Natalie Armstrong | Completed | 30/06/2022 | Round 2 update: Four out of the endorsed eight applications have received grant funding following successful completion of the grant application process. There were three applications that were at varying parts in the process, these applications failed to meet the 21/22 EOFY cut off to complete all required steps and will they not be receiving any grant funds. |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|----------------------------|---|----------------------|-------------|------------|---|
| 23/03/2021 | 52/21 | Crown Land Revocation | None declared | <ol style="list-style-type: none"> That the report be received and noted That the consultation report (<i>Appendix 1</i>) be received and noted To apply to the Minister for Planning to revoke the Community Land classification of the following parcels of land:- <ol style="list-style-type: none"> CR 5752/186, Lot 32 Fullgrabe Road, Crafers CR 5753/725, Section 1609 Illert Road, Mylor CR 5753/729, Section 1657 Scott Creek Road, Scott Creek CR 5753/741, Sections 53 and 54 Sandy Waterhole Road, Woodside CR 5753/742, Section 547 Schuberts Road, Lobethal CR 5753/744, Section 553 Pedare Park Road, Woodside CR 5753/745, Section 556 Tiers Road, Woodside CR 5753/746, Section 565 Old Carey Gully Road, Stirling CR 5753/754, Section 511 North East Road, Inglewood CR 5753/758, Section 262 Reserve Road, Forreston CR 5763/631, Section 1591 Silver Road, Bridgewater CR 5763/634, Section 71 Magarey Road, Mount Torrens CR 5763/635, Section 72 Magarey Road, Mount Torrens CR 5763/636, Section 84 Forreston Road, Forreston CR 6142/329, Lot 501 Greenhill Road, Balhannah CR 5926/487, Lot 20 Bell Springs Road Charleston (for rededication to the Department of Environment & Water) CR 5753/718, Section 1544 Reserve Terrace Aldgate (for rededication to Meals on Wheels) CR 5753/753, Section 495 off Kersbrook Road Kersbrook (for rededication to Forestry SA) That a further report be presented to Council once a response from the | Terry Crackett | In Progress | 30/09/2022 | <p>Being progressed in accordance with resolution.</p> <p>November 21 - awaiting feedback from the Minister for Planning on final application for revocation</p> <p>Jan 22 - final application has been lodged with the Minister for Planning</p> <p>June 22 - awaiting response from new Minister</p> <p>September 2022 - still awaiting response from Minister</p> |
| 22/06/2021 | 117/21 | Mobile Library Replacement | None declared | <p>That the report be received and noted.</p> <p>That the Administration proceed with the replacement of the mobile library with a customised van and that the amount carried forward into 2021-22 be adjusted from \$480,000 to \$200,000. That the report be received and noted.</p> <p>That the Administration proceed with the replacement of the mobile library with a customised van and that the amount carried forward into 2021-22 be adjusted from \$480,000 to \$200,000.</p> | David Waters | In Progress | 30/06/2022 | The new van has been delivered and procurement of the fit out and customisation is in progress, including artwork designs for the exterior. The new van is expected to be ready by mid to late October. |
| 22/06/2021 | 119/21 | Community & Recreation Facilities Framework & Play Space Framework - Drafts for Consultation | None declared | <ol style="list-style-type: none"> That the report be received and noted. To receive and endorse the draft Community and Recreation Facilities Framework and the draft Play Space Framework and implement Stage 3 of Engagement (consultation). That the results of Stage 3 Engagement and the final draft Frameworks be presented to Council for their consideration by December 2021. That the CEO be authorised to: Make any formatting, nomenclature or other minor changes to the Draft Framework documents prior to being released for public consultation and Determine the consultation timings, media and processes while ensuring consistency and compliance with the provisions of applicable legislation and Council's <i>Public Consultation Policy</i>. | Terry Crackett | Completed | 30/06/2022 | Final Framework documents were adopted at the August 2022 Council Meeting. |
| 27/07/2021 | 158/21 | Revocation of Community Land Classification - Closed Roads R2142AA & R1573AB | Perceived - Cr Linda Green | <ol style="list-style-type: none"> That the report be received and noted To commence a revocation of community land process for the land described as "AA" in Road Plan No. 2142 ("Closed Road"), off Lenger Road, Mount Torrens including consultation in accordance with Council's Public Consultation Policy and the <i>Local Government Act 1999</i> with the intention of selling the Closed Road to the adjoining owners. To commence a revocation of community land process for the land described as "A" and "B" in Road Plan No. 1573 ("Closed Road") adjacent to 105 Nicholls Road, Norton Summit including consultation in accordance with Council's Public Consultation Policy and the <i>Local Government Act 1999</i> with the intention of selling the Closed Road to the adjoining owners. That a further report be presented to Council at the completion of the consultation. | Terry Crackett | In Progress | 30/06/2022 | <p>Commenced in accordance with the resolution</p> <p>Public Consultation has completed. NO formal responses received - follow up report is prepared and to be presented at June 2022 Council meeting</p> <p>Follow up report presented to Council 26 July 2022.</p> <p>Council have written to the Minister for approval of Community Land Revocation status. Anticipated response due mid September 2022.</p> |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|-------------------------|---|----------------------|-------------|------------|---|
| 4/08/2021 | 169/21 | MON Natural Burials | None declared | That the CEO provides a report to Council by 30 June 2022, outlining a policy and/or procedures by which Council can effectively manage natural burials in council cemeteries, such a report to include suitable locations and indicative costs. | Terry Crackett | In Progress | 30/06/2022 | Preliminary planning underway for return to Council with report by 30 June 2022. Aug 2022 - Report deferred to October 2022 Council meeting to enable the Cemetery Advisory Group to consider the updated draft Policy at its meeting in October |
| 24/08/2021 | 170/21 | Road Exchange Aldi Devleopment Pomona Road Stirling | None declared | That the report be received and notedIn accordance with sections 12 and 15 of the <i>Roads (Opening and Closing) Act 1991</i> , enter into an Agreement for Exchange with the owner of the land of 3-5 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 21/0011 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 21/0011 as "Public Road A", subject to the owner of the land at 3-5 Pomona Road Stirling and Council agreeing to share all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs.The closed road be excluded as Community Land pursuant to the <i>Local Government Act 1999</i> .The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution. | Terry Crackett | In Progress | 31/08/2022 | Commenced in accordance with resolution Road Process Documents have been signed by Council. Currently awaiting process by the Surveyor-Generals and Lands Titles Office. Road plan has been examined, however this is awaiting the deposit of a prior amalgamation and easement plan with the Lands Titles Office. |
| 24/08/2021 | 178/21 | Operational Workplace Review | None declared | 1. That the report be received and noted 2. That Council take up commercial lease space in Stirling at 85 Mount Barker Road Stirling, and the associated costs for the leasehold premises detailed in <i>Appendix 1</i> be adjusted in the 2021-22 financial year at Budget Review 1 3. Further detailed scoping be undertaken on the proposed renewal and energy efficiency upgrades to the Stirling Office, Heathfield Depot, Gumeracha Depot and Woodside Offices (current Development and Building Team offices) and presented to Council for consideration where appropriate within the 2021-22 Budget Review 1 and the next review of the Long Term Financial Plan 4. Subject to endorsement of the detailed scoping identified in 3 above, the Development and Building Team be relocated from Woodside to Stirling 5. To include budget provision in the draft Annual Business Plan for the 2022-23 financial year to undertake a feasibility study on the medium to long term needs for community and operational sites and where greater efficiencies may be obtained through consolidation of sites. | Terry Crackett | In Progress | 30/06/2024 | Commenced in accordance with resolution Fitout of Garrod Office and progression of preliminary work for Stirling transportable underway. Scoping of other components to be is nearing completion and will be presented back to Council for review. Sept 22 - refit of transportable building at Stiling underway to allow for Ranges and EHO's to move in. Fitout at Garrod now complete with some staff having moved in. Meeting at Heathfield in early Sept to continue discussions on extension/renovations at that site. |
| 26/10/2021 | 220/21 | Charleston Cemetery Compulsory Acquisition | None declared | 1. That the report be received and noted. 2. To revoke the resolution of Council of 22 May 2001, B129. 3. To commence a process to compulsorily acquire, under the <i>Land Acquisition Act 1969</i> , the Charleston Cemetery being the land contained in Certificate of Title Volume 5066 Folio 740 located at 36 Newman Road Charleston from The Charleston Cemetery Trust Inc.To continue to manage the Charleston Cemetery on behalf of The Charleston Cemetery Trust Inc in the interim from the date of this resolution until the completion of the land acquisition process.To authorise the Mayor and Chief Executive Officer to undertake all necessary actions, including execution of documents, including under the common seal of Council, to give effect to this resolution. | Terry Crackett | In Progress | 31/12/2022 | Commenced in accordance with the resolution. November 21 - letter seeking consent to undertake the compulsory acqusition has been sent to the Minister Jan 22 - Minister has advised they are considering their position and will advise further in due course March 22 - Minister advised that has been deferred until after the election April 22 - new Minister has confirmed receipt and will review in due course Aug 22 - received advice from Minister for Local Government (via Normans) on 9/08/2022 that they were still waiting to hear back from Crown Solicitors Office on this matter. |
| 26/10/2021 | 221/21 | Single Use Plastic MON Response | None declared | That the report be received and notedThat the actions outlined in this report are implemented. | Peter Bice | In Progress | 30/11/2022 | Ongoing action implementation |
| 26/10/2021 | 235/21 | Ashton Landfill - Confidential Item | None declared | As per Confidential minute | Peter Bice | In Progress | 31/12/2022 | Matter continues to be progressed. Further updates will be provided when a material change occurs. |
| 26/10/2021 | 238/21 | Electricity Procurement Legal Matter - Confidential Item | None declared | As per confidential minute | Peter Bice | In Progress | 10/01/2022 | |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|--------------------------|---|----------------------|-------------|------------|---|
| 23/11/2021 | 250/21 | Road Acquisition - Portion of Teringie Drive Teringie | None declared | <ol style="list-style-type: none"> That the report be received and noted. To purchase Allotment 592 in Deposited Plan No. 127876 (<i>Appendix 3</i>) being an area of land totalling 7sqm identified in red on the Certificate of Title attached as <i>Appendix 2</i> ("Land") from the land owner at 59 Teringie Drive, Teringie, for the purchase price of \$1,000 (excl GST) plus all reasonable costs to vest the Land as public road. The Land being purchased to be excluded as Community Land pursuant to the <i>Local Government Act 1999</i>; and That the CEO be authorised to sign all necessary documentation to give effect to this resolution | Terry Crackett | Completed | 31/08/2022 | <p>Commenced in accordance with Council resolution.</p> <p>Documents have been processed and regsitered with the Lands Titles Office. Land owner has been paid compensation</p> |
| 14/12/2021 | 274/21 | Woodside Recreation Ground Reuse further information | Perceived - Cr Stratford | <ol style="list-style-type: none"> The report be received and noted. That a report be prepared for Council's information on the costs associated with bore water saving initiatives that could be implemented in respect to Council-owned recreational assets that are currently irrigated by bore water. | Peter Bice | In Progress | 11/10/2022 | A contractor has been engaged to undertake an audit of the irrigation systems. |
| 22/03/2022 | 52/22 | Response to MON Bore Use | Nil | <ol style="list-style-type: none"> That the report be received and noted To negotiate an agreement with the Summertown Village Water Company for access to the Council bore located on Anya Crescent Reserve at Summertown for a defined period, being not more than 3 years, on terms and conditions to be agreed whereby by the end of the agreement term, the Summertown Village Water Company has established an independent water supply for its shareholders and current use of the Council bore ceases To negotiate an in principle agreement with the Summertown Community Centre Inc. for a land exchange at Tregarthen Reserve Summertown that would see the public infrastructure located on land owned by the Council and the sport and recreation infrastructure on land owned by the Summertown Community Centre Inc. with the Council being responsible for the provision of water to Tregarthen Reserve To negotiate an agreement with the owner of 30 Stonehenge Avenue Stirling, for access to and use of the bore located on Council land at 28 Stonehenge Avenue Stirling, for a defined reasonable period of time, say 18 – 24 months, on terms and conditions to be agreed whereby by the end of the agreement, the landowner has established an independent water supply for its land and use of the Council bore ceases To undertake further investigations in relation to the Mylor bore and tanks and to which properties it supplies water The CEO further reports to Council on an annual basis of progress being made on points 2-5. | Terry Crackett | In Progress | 30/06/2025 | <p>Commenced in accordance with resolution.</p> <p>Sept 22 - commenced as per resolution</p> |
| 22/03/2022 | 53/22 | Removal of Remoteness Sculpture, Stirling | Nil | <ol style="list-style-type: none"> That the report be received and noted. That the sculpture known as <i>The Remoteness</i>, be removed from the area in front of the Coventry Library, Stirling. That best endeavours should be made to retain suitable elements of the sculpture for placement in the surrounding landscape in a manner appropriate to the setting, such as for informal seating. That the Council works with the Stirling Business Association and stakeholders from the former Adelaide Hills International Sculpture Symposium Inc to identify and implement appropriate means of recognising the sculpture and ensuring its legacy is not lost to the precinct in which it is presently situated and the overall Hills Sculpture Trail. | David Waters | In Progress | 30/11/2022 | In mid-June, the former artistic director for Adelaide Hills International Sculpture Symposium Inc approached Council staff advising of a product he believes may provide a potential 'fix' for the sculpture. He was unavailable to progress the matter through June/July, however staff have recently met with him to progress the matter. Staff have sought advice on the suggested fix from ArtLab and at the time of update, are awaiting an outcome of their work. It will be important to evaluate whether or not the risk profile associated with the matter would change with the proposed fix. As there is a Council resolution to remove the sculpture, the matter may need to come back to Council for consideration if the fix is deemed viable. |
| 22/03/2022 | 56/22 | CEO Performance Review Process and Schedule | Nil | <ol style="list-style-type: none"> That the report be received and noted. To undertake the 2022 CEO Performance Review and Remuneration Review using an external consultant. That the 2022 CEO Performance Review Panel (CEOPRP) Meeting and Process Schedule – External (Caretaker Period) as contained in Appendix 2, be adopted and the CEOPRP Presiding Member be delegated to amend the Process Schedule meeting/workshop dates as required in consultation with the Administration. | Terry Crackett | In Progress | 31/08/2022 | The CEO Performance and Remuneration Reports have been received. The Consultant has met with the Panel to discuss the reports. The Panel made recommendations to Council at its meeting on 4/8/22. A report has been prepared for Council decision as its meeting on 23/8/22. |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|----------------------------|--|----------------------|-------------|------------|--|
| 26/04/2022 | 86/22 | MON Property Lobethal Road Lenswood | Nil | 1. Council notes the long history of compliance action taken by the Council under both the <i>Development Act 1993</i> , and the <i>Local Nuisance and Litter Control Act 2016</i> , in relation to: continuing unauthorised use of the land as a junkyard/scrap storage facility/builder's storage facility;the continuing unsightly condition of the land when viewed from the public realm; andongoing nuisance caused by wandering livestock and animals which issues continue to bring about adverse impacts within the locality. The Council instructs the Chief Executive Officer to take such further action/s as he may be advised to take under (including but not limited to) the <i>Local Nuisance and Litter Control Act 2016</i> , and/or the <i>Planning, Development and Infrastructure Act 2016</i> , (which action/s may involve the commencement legal proceedings and/or the exercise of step-in rights) to address the above issues on an ongoing basis. Wherever possible, such action should seek to recover the Council's costs associated with the relevant action/s. | Natalie Armstrong | In Progress | 25/04/2024 | Ongoing monitoring by Council staff |
| 26/04/2022 | 87/22 | Property Lobethal Road Lenswood - Duration of Confidentiality | Nil | Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released ReportTwo year termRelated AttachmentsTwo year term MinutesNILOther (presentation, documents, or similar)NIL | Natalie Armstrong | In Progress | 25/04/2024 | |
| 26/04/2022 | 92/22 | Heathfield Resource Recovery Centre Management Agreement | Nil | 1. That the report be received and noted. 2. That the Heathfield Resource Recovery Centre Management Agreement with the Adelaide Hills Region Waste Management Authority be extended for a five year period pursuant with renewal provisions within the existing agreement. 3. To delegate to the Chief Executive Officer the authority to negotiate any minor amendments required to the Heathfield Resource Recovery Centre Management Agreement and to give effect to resolution 2 above. | Peter Bice | In Progress | 25/11/2022 | Administrative review of agreement continues to be progressed. |
| 26/04/2022 | 93/22 | Options for Randell's Workmen's Cottages Gumeracha | Nil | 1. That the report be received and noted. 2. To rescind parts 3 to 6 of resolution numbered 77/19 of 26 March 2019 thereby removing the requirement to pursue a land division application and Expression of Interest process for the reuse of the Randell's Workmen's Cottages for tourist accommodation or some other use. 3. That the Chief Executive Officer undertakes further scoping and costing for option 4, as outlined in the 26 April 2022 report, for undertaking minor works on the cottages to prevent further deterioration. 4. That the results of the scoping and costing exercise be considered as part of the 2023/24 budget preparation process. | Terry Crackett | In Progress | 31/12/2022 | Commenced in accordance with resolution. Sept 22 -Team Leader property projects is currently seeking costings for the works as per the resolution. |
| 24/05/2022 | 122/22 | Purchase of Land 8 St John Road Norton Summit | Perceived - Cr Leith Mudge | I move that the matter of the purchase of land at 8 St John Road Norton Summit be brought to a workshop to ensure all members are fully aware of the situation which includes issues that have to be resolved, e.g. Council's encroachment onto Church land of the septic system and part of the CFS shed. | Terry Crackett | In Progress | 30/09/2022 | Workshop scheduled for 9 August 2022. Workshop held on 16 August 2022. Investigations ongoing during September/October 2022 |
| 24/05/2022 | 124/22 | Local Heritage Grant Fund 2021-22 Project Approvals | Nil | That the report be received and noted To approve the two shortlisted projects to receive grant funding to contribute to the works as detailed in Appendix 1 of this report and listed below: Shop (4-6 Mount Barker Road, Stirling): – Silvano Rotellini, replacing/restoring rotten barge boards to front gable and sides of heritage building (Grant amount: \$2500). Longwood Institute (706 Longwood Road, Bradbury): Longwood Bradbury Progress Association, replacing wooden front door (Grant amount: \$2500). | Natalie Armstrong | In Progress | 16/06/2022 | Applicants notified of Council decision and case management service is being provided to progress the projects. One applciaiton currently engaged in Development Assessment Process with the second project to lodge shortly. |
| 24/05/2022 | 142/22 | Fenced Dog Park for Woodside | Nil | Council resolves that, in line with the Council's Dog and Cat Management Plan 2018-2022, the CEO provides a report to Council by 27 October 2022 on the feasibility of establishing a fenced dog park at Jacaranda Drive Woodside or another suitable location near Woodside. | Terry Crackett | Completed | 30/09/2022 | Staff have spoken with the Head Petitioner, and informed them that investigations into a dog park in the Woodside region will be considered in the review of Council's Animal Management Plan. |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|--|--|----------------------|-------------|------------|---|
| 28/06/2022 | 150/22 | Naming of Parks & Reserves | Nil | That the CEO identifies which parcels of council owned/managed Parks and Reserves (or other suitable land) included on the Community Land Register which do not have a formally assigned name; Subject to the findings of 1, prepares an estimate of costs for the installation of signs together with program for installations over, say, a ten or more year period. Advises how the assignment of European names and Aboriginal names can be installed concurrently to achieve economies of scale. Prepares a report for consideration by the Council by 31 October 2022. | Peter Bice | In Progress | 13/10/2022 | Identification of relevant land parcels underway, with report for October Ordinary Council Meeting currently being prepared. |
| 28/06/2022 | 156/22 | East Waste Charter Amendment - Duration of Confidentiality | Nil | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.4 in confidence under sections 90(2) and 90(3)(k) of the <i>Local Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 30 June 2024 Related Attachments 30 June 2024 Minutes 30 June 2024 Other (presentation, documents, or similar) 30 June 2024 | Andrew Aitken | In Progress | 26/08/2022 | Matter is progressing |
| 28/06/2022 | 157/22 | Revocation of Community Land Classification - Closed Roads Mt Torrens & Norton Summit | Perceived - Cr Linda Green | That the report be received and noted A report be prepared and submitted to the Minister for Planning seeking approval for the revocation of the community land classification of the land identified as: a. Closed Road AA in Road Plan No. 2142 contained in Certificate of Title Volume 6261 Folio 496 located at Mount Torrens (Appendix 1) b. Closed Road AB in Road Plan No. 1573 contained in Certificate of Title Volume 6261 Folio 497 located at Norton Summit (Appendix 1) | Terry Crackett | In Progress | 14/07/2022 | Commenced in accordance with resolution. Council staff have written to the Minister for Local Government (Hon. Geoff Brock) seeking the Revocation of Community Land Classification |
| 28/06/2022 | 158/22 | MON Response Natural Burials | Nil | 1. That the report be received and noted 2. To endorse the proposal to establish a natural burial ground within the Kersbrook Cemetery site 3. That, prior to the opening of the Kersbrook natural burial ground for burials, the Cemetery Operating Policy be updated to include provisions for natural burials and presented to Council for adoption. | Terry Crackett | In Progress | 23/09/2022 | Sept 22 - Updated cemeteries operating policy drafted and will go to October 2022 Council meeting after sharing with the Cemeteries Advisory Group at its meeting in early October. Research underway for processes for microchipping etc. for natural burials. |
| 28/06/2022 | 159/22 | Policy Review - Genetically Modified Crops | Material - Cr Chris Grant Material - Cr Linda Green | 1. That the report be received and noted. 2. With an effective date of 12 July 2022, to revoke the 7 January 2019 <i>Genetically Modified Crops Policy</i> and to adopt the revised 28 June 2022 <i>Genetically Modified Crops Policy (draft)</i> as per <i>Appendix 1</i> . 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the <i>Genetically Modified Crops Policy (draft)</i> prior to the effective date. | Natalie Armstrong | Completed | 14/07/2022 | Following adoption the new policy has been uploaded to the Council website. GM Crop updates in SA will be monitored and opportunities will be identified to leverage the Policy for advocacy purposes. |
| 28/06/2022 | 166/22 | Warren Road Birdwood Blackspot - Confidential Item | Nil | See Confidential Minute | Peter Bice | In Progress | 26/08/2022 | In Progress |
| 28/06/2022 | 167/22 | Warren Road Birdwood Blackspot - Duration of Confidentiality | Nil | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(d) of the <i>Local Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Until all resolutions are executed, but not longer than 28 June 2023 Related Attachments Until all resolutions are executed, but not longer than 28 June 2023 Minutes Until all resolutions are executed, but not longer than 28 June 2023 | Peter Bice | In Progress | 30/09/2022 | In Progress |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|-------------------------|---|----------------------|-------------|------------|---|
| 28/06/2022 | 168/22 | Santos Tour Down Under Event Opportunity - Confidential | Nil | See Confidential Minute | David Waters | In Progress | 25/11/2022 | Following the official announcement of the men’s race routes on Friday 8th July the SATC embargo regarding these routes has lifted . However, details of the Women'sTour remain in confidence until the details are officially released in September 2022. |
| 28/06/2022 | 170/22 | Santos Tour Down under Event Opportunity - Duration of Confidentiality | Nil | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.2 in confidence under sections 90(2) and 90(3) (j) of the <i>Local Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportUntil Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2023.Related AttachmentsNot ApplicableMinutesUntil Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2023.Other (discussion and considerations of the subject matter)Until Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2023. | David Waters | In Progress | 25/11/2022 | Following the official announcement of the men’s race routes on Friday 8th July the SATC embargo regarding these routes has lifted . However, details of the Women's Tour remain in confidence until the details are officially released in September 2022. |
| 28/06/2022 | 172/22 | Ashton Landfill - Confidential | Nil | See Confidential Minute | Peter Bice | In Progress | 13/10/2022 | Matter continues to be progressed. Further updates will be provided when a material change occurs. |
| 28/06/2022 | 173/22 | Ashton Landfill - Duration of Confidentiality | Nil | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.3 in confidence under sections 90(2) and 90(3)(i) of the <i>Local Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReport28 June 2024Related Attachments28 June 2024Minutes28 June 2024OtherNIL | Peter Bice | In Progress | 13/10/2022 | |
| 28/06/2022 | 175/22 | Fabrik Tender & Contract - Confidential Item | Nil | See Confidential Item | Terry Crackett | In Progress | 18/08/2022 | |
| 28/06/2022 | 176/22 | Fabrik Tender & Contract - Duration of Confidentiality | Nil | Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.5 in confidence under sections 90(2) and 90(3)(d) of the <i>Local Government Act 1999</i> , resolves that an order be made under the provisions of sections 91(7) and (9) of the <i>Local Government Act 1999</i> to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportuntil execution of contract but no longer than 30 September 2022Related AttachmentsNILMinutesuntil execution of contract but no longer than 30 September 2022OtherNIL | Terry Crackett | In Progress | 14/07/2022 | |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|-------------------------|--|----------------------|-------------|------------|--|
| 26/07/2022 | 179/22 | MON CCC Boundary Reform Oversight by S41 Committee - Cr Osterstock | Nil | <p>1. That in the event that the Local Government Boundaries Commission, following their consideration of Campbelltown City Council's (CCC) Stage 2 submission, determines to inquire into the proposal further, pursuant to the provisions of Section 41 of the Local Government Act 1999, Council resolves that it will establish a Committee of Council to be known as the Boundary Change Committee.</p> <p>2. The objectives for the Committee will be to oversee (including yet not limited to Council's response to the proposal) and advise Council of any actions that the Committee deems appropriate in responding to the proposal.</p> <p>2.1 The Committee will comprise 5 elected members, including the Mayor, one being the Presiding Member.</p> <p>2.2 The Committee may co-opt, or make use of the services of any other person (in an advisory capacity) for the purpose of investigating or deliberating on any specific matter or on any other temporary basis.</p> <p>2.3 A budget allocation of \$10,000 (exclusive of GST), will be made to enable the Committee to seek external advice in order to assist the Committee in fulfilling its objectives.</p> <p>2.4 The Chief Executive Officer will allocate appropriate human resources to ensure that reports, agendas, notices of meetings and minutes of the Committee are recorded and managed in accordance with legislative compliance requirements. Other professional human resources will be allocated as required. Any Council employee attending will have no voting rights.</p> <p>3. That the Chief Executive Officer prepare Terms of Reference (TOR) for Council's consideration, that incorporates the aforementioned, in order to facilitate the Committee's establishment.</p> <p>4. That upon Council receiving advice from the Local Government Boundaries Commission that it has determined to inquire into the CCC proposal further, the</p> | Andrew Aitken | In Progress | 16/08/2022 | Draft Boundary Change Committee Terms of Reference to be considered at Council's 23 August 2022 meeting. |
| 26/07/2022 | 180/22 | MON Speed Limit Review Cudlee Creek - Cr Herrmann | Nil | That the CEO writes to the Chief Executive Officer, Department of Infrastructure and Transport (DIT) requesting DIT to undertake a review of the speed limit on Gorge Road, Cudlee Creek between the intersection with Prairie Road and the intersection with Cudlee Creek Road, and approximately 200m southeast of the intersection with Cudlee Creek Road and approximately 200m on the Cudlee Creek Road, but concentrating on the area in the vicinity of the intersection with Redden Drive. | Andrew Aitken | Completed | 1/09/2022 | 3/8/22 Letter emailed to Mr Jon Whelan regarding request for a speed limit review Cudlee Creek. 1/9/22 No response has been received to date. |
| 26/07/2022 | 181/22 | Support for Road closures 2022 Adelaide Hills Rally | Nil | <p>1. That the report be received and noted.</p> <p>2. That, in relation to the 2022 Adelaide Hills Rally, Council supports the event contingent on the organisers, to the satisfaction of the Chief Executive Officer: Complying with Council's <i>Festivals and Events Policy – Guideline No. 1 for Competitive Motoring Events</i> Providing evidence of satisfactory insurance to cover any damage to third party property caused by the event Entering into a road repair agreement with Council to cover any rectification works required as a result of damage caused by the event Providing confirmation that the affected business owners are aware of the road closures Providing written confirmation that the concerns raised by affected residents and businesses have been addressed (noting that not all concerns can necessarily be addressed to the satisfaction of all residents and businesses) and that the event organisers will make their best endeavours to arrange for egress and ingress to those properties within the event where possible where a pressing need has been advised in advance Written confirmation from the organisers that they will erect advance notice of road closures on the affected roads, at least three weeks prior to the event Providing evidence of satisfactory procedures for enabling emergency services access to properties on the event route at all times.</p> <p>3. That subject to the requirements of Item 2. being undertaken, Council provides consent for road closure orders in relation to Stage 2 of the event, to be held on Saturday 22 October 2022 as follows: Charligate Stage (Charleston)</p> <p>Closure 10:30am – 4:00pm</p> <p>Harrison Road, Kings Road, Burnley Road, Teakles Road, Lewis Road, Bell Springs Road and Warmington Run closed – from Quarry Road to Hollows Road (then</p> | David Waters | In Progress | 26/08/2022 | The organisers have met the requirements of Item 2. A dilapidation report is still to be conducted closer to the event but agreement has been signed that any reparation will be made by the event organisers. |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|-------------------------|---|----------------------|-------------|------------|---|
| 26/07/2022 | 182/22 | Policy Review - Festivals and Events | Nil | That the report be received and noted. To undertake public consultation on the Draft July 2022 <i>Festivals and Events Policy</i> and the CEO prepares a report for Council. | David Waters | Not Started | 26/08/2022 | Our Caretaker Policy states it is prohibited for discretionary public consultation to be undertaken during the 'election period' on an issue which is contentious unless Council specifically resolves otherwise. Consultation will therefore take place in early 2023 after caretaker has ended and the Tour Down Under event is concluded to allow administration to focus on the consultation. |
| 26/07/2022 | 184/22 | S221 Permit CFS Last Refuge Signage within Council | Nil | 1. That the report be received and noted 2. To issue a Section 221 (Road Rent) Permit to the SA Country Fire Service, in accordance with the provisions of the <i>Local Government Act 1999</i> , which is sought for the occupation of portion of road reserves located adjacent to Houghton Oval, Kersbrook Oval, Birdwood Oval, Mount Torrens and Gumeracha Ovals for the purposes of the installation of CFS "Bushfire Last Resort Refuge" signage. 3. To authorise the Chief Executive to finalise and sign all necessary documentation pursuant to this resolution. | Terry Crackett | In Progress | 26/08/2022 | Matter commenced in accordance with Council Resolution. Documents have been signed by both CFS and Council. Distribution of documents to the CFS to occur. |
| 26/07/2022 | 186/22 | Service Review Civil Services Maintenance | Nil | 1. That the report be received and noted 2. To receive and note the <i>Service Review 2021-22 – Civil Service Maintenance Function Report</i> , as contained in Appendix 1. 3. To adopt the <i>Service Review 2021-22 – Civil Service Maintenance Function – draft Action Plan</i> , containing the Service Review recommendations, management responses and agreed actions, as contained in Appendix 2 4. To note that that the implementation status of the agreed actions will be reported to Council on a biannual basis, nominally March and August. | Peter Bice | Completed | 26/08/2022 | |
| 26/07/2022 | 193/22 | Policy Review Public Transport | Nil | 1. That the report be received and noted 2. That with an effective date of 9 August 2022, to revoke the 28 February 2017 <i>Public Transport Policy</i> and to adopt the revised 26 July 2022 <i>Public Transport Policy (draft)</i> as per App 1. 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the <i>Public Transport Policy (draft)</i> prior to the effective date. | Natalie Armstrong | Completed | 5/08/2022 | Following Council endorsement the Policy has been finalised and is ready to be published on Council's Website. |
| 26/07/2022 | 197/22 | Council Performance Report notification to public | Nil | That the quarterly Council Performance Report containing all its current Key Performance Indicators and Strategic Goal updates be added to the email sent to subscribers of the Adelaide Hills newsletter every quarter. | David Waters | Completed | 5/08/2022 | A link has been added to the August 2022 e-newsletter directly linking to the latest Council Performance Report. This will be repeated for each newsletter following Council consideration of the quarterly report. |
| 23/08/2022 | 206/22 | MON Undergrounding of Power Lines Lobethal, Mt Torrens & Woodside | Nil | That the CEO investigates the potential for undergrounding of power lines in: Main Street and portion of Lobethal Road, Lobethal; Onkaparinga Valley Road (Main Street) Woodside; and Townsend Street, Mount Torrens and, after consultation with the Power Lines Environment Committee, provides a report to Council by 28 February 2023. | Peter Bice | In Progress | 13/01/2023 | Investigations progressing. |
| 23/08/2022 | 207/22 | Community Development Grant 2022-23 Recommendations | Nil | That the report be received and noted. That Council approve the awarding of Community Development Grants for 2022-2023 totalling \$37,270.00 as follows: Refer to Minutes for Table | David Waters | Completed | 15/09/2022 | all applicants successful and unsuccessful have been notified of the outcome with letters via email. Authorisation paperwork sent to Finance to disperse funds. |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|---|--|----------------------|-------------|------------|---|
| 23/08/2022 | 208/22 | Community & Recreation Facility Grants 2022-2023 Recommendations | Perceived - Cr Malcolm Herrmann Material - Cr Mark Osterstock Material - Cr Linda Green Material - Cr Andrew Stratford | That the report be received and noted That Council approves the awarding of Community Recreation and Facility Grants for 2022-2023 totalling \$179,910.10 as follows:refer to Minutes for table | Terry Crackett | Completed | 15/09/2022 | Grant funding documentation for successful applicants has been distributed. |
| 23/08/2022 | 209/22 | Proposed Road Closure – Unmade Public Road adjacent to 9 Fidlers Hill Road Inglewood | Nil | That the report be received and noted;The land marked “A” in Preliminary Plan No. 22/0025 (known as the Road Land) be declared surplus to Council's requirements;That the Chief Executive, or his delegate, are authorised to negotiate with the owners of 9 Fidlers Hill Road, Inglewood for the sale and transfer of the piece marked “A” in Preliminary Plan No. 22/0025 for the sum of \$27,250 plus GST, together with all fees and charges associated with the road closure process;Subject to agreement from the owner of 9 Fidlers Hill Road, Inglewood to purchase the Road Land for the sum of \$27,250.00 plus GST, to make a Road Process Order pursuant to the <i>Roads (Opening & Closing) Act 1991</i> to close and merge the pieces of land identified as “A” in the Preliminary Plan No. 22/0025 attached to this report with Section 171 Hundred of Para Wirra comprised in Certificate of Title Volume 5426 Folio 204;That upon the deposit of the Road Closure, the land will be excluded from the classification of Community Land and not be included in Council's Community Land Register;Council staff to provide advice to the new landowner on how to best manage the biodiversity values of the site. If Agreement is not reached with the owner of 9 Fidlers Hill Road to transfer the land, then the land will continue to be held by Council;That the Chief Executive Officer is authorised to finalise and sign all necessary documentation to close and sell the above portion of closed road pursuant to this resolution. | Terry Crackett | In Progress | 13/10/2022 | Sept 22 - Roads Officer liaising with property owner re transfer and road closure finalisation. |
| 23/08/2022 | 210/22 | 2021-22 Preliminary End of Year Financial Results and Carry Forwards | Nil | That the report be received and the preliminary end of year financial results for 2021-22 be noted.That the Operating Initiatives Carry Forward projects from 2021-22 totalling an amount of \$144k of expenditure (Appendix 1 of this report) be approved for inclusion in the 2022-23 Budget.That the Operating Grants Carry Forward amounts from 2021-22 totalling \$385k of Grant Income and \$145k of grant expenditure (Appendix 2 of this report) be approved for inclusion in the 2022-23 Budget.That the Capital carry forward projects from 2021-22 totalling an amount of \$4.450m of expenditure and \$602k of income (Appendices 4 and 5 to this report) be approved for inclusion in the 2022-23 Budget.That the additional budget requests and changes resulting in a decrease in \$717k in Operating Income and an increase of \$64k in Operating Expenditure (Appendix 6) be approved for inclusion in the 2022-23 Budget.That the 2022-23 proposed Budgeted Uniform Presentation of Finances reflecting a revised budgeted Operating Surplus of \$676k before Capital Revenue and revised Net Borrowings of \$6.934m as summarised in Appendix 7 and 8 to this report be adopted. | Terry Crackett | Completed | 15/09/2022 | Council Financial systems updated for budget changes |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|--|---|---|----------------------|-------------|------------|---|
| 23/08/2022 | 211/22 | Draft Community & Recreation Facilities Framework | Nil | <p>1. That the report be received and noted</p> <p>2. To receive and note the <i>Community and Recreation Facilities Framework and Play Space Framework Community Engagement Outcomes Report</i> contained in <i>Appendix 5</i> .</p> <p>3. With an effective date on 1 July 2023, to adopt the draft <i>Community and Recreation Facilities Framework</i> , including the <i>Community and Recreation Facilities Policy (Appendix 1)</i>, the <i>Community and Recreation Facilities Service Levels (Appendix 2)</i>, the <i>Community and Recreation Facility Guidelines (Appendix 3)</i>, and the <i>Facility Maintenance Fund Guidelines (Appendix 4)</i>.</p> <p>4. With an effective date on 1 July 2023, rescind the <i>Sport and Recreation Policy</i> .</p> <p>5. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the draft <i>Community and Recreation Facilities Framework</i> , including the <i>Community and Recreation Facilities Policy (Appendix 1)</i>, the <i>Community and Recreation Facilities Service Levels (Appendix 2)</i>, the <i>Community and Recreation Facility Guidelines (Appendix 3)</i>, and the <i>Facility Maintenance Fund Guidelines (Appendix 4)</i> prior to the date of effect.</p> | Terry Crackett | Completed | 15/09/2022 | Staff have begun detailed planning for the implementation of the Community & Recreation Facilities Framework. |
| 23/08/2022 | 212/22 | Play Space Framework | Nil | <p>1. That the report be received and noted</p> <p>2. To receive and note the <i>Community and Recreation Facilities Framework and Play Space Framework Community Engagement Outcomes Report</i> contained in <i>Appendix 4</i> .</p> <p>3. To adopt the draft <i>Play Space Framework</i> , including the <i>Play Space Policy (Appendix 1)</i>, the <i>Guidelines for Maintenance and Upgrades of existing Play Spaces (Appendix 2)</i> and the <i>Service Levels for Play Spaces (Appendix 3)</i> from 6 September 2022.</p> <p>4. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the draft <i>Play Space Policy (Appendix 1)</i>, the <i>Guidelines for Maintenance and Upgrades of existing Play Spaces (Appendix 2)</i> and the <i>Service Levels for Play Spaces (Appendix 3)</i> prior to the date of effect.</p> | Terry Crackett | Completed | 15/09/2022 | Implementation of the Play Space Framework has begun and will be ongoing. |
| 23/08/2022 | 213/22 | Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation | Material - Cr Linda Green Perceived - Cr Malcolm Herrmann Perceived - Cr Andrew Stratford | <p>1. That the report be received and noted</p> <p>2. That Council approve the <i>Draft Asset Management Plan Community Wastewater Management System 2023 - 2032</i> as contained in <i>Appendix 1</i> for community consultation.</p> <p>3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the <i>Draft Asset Management Plan Community Wastewater Management System 2023 - 2032</i> prior to the consultation commencement.</p> | Peter Bice | In Progress | 15/09/2022 | Engagement plan ready for release following caretaker. |
| 23/08/2022 | 214/22 | Policy Review - Disposal of Assets | Nil | That the report be received and notedWith an effective date of 06 September 2022, to revoke the 10 October 2019 <i>Disposal of Assets Policy</i> and to adopt the 23 August 2022 <i>Disposal of Assets Policy</i> as per Appendix 1.That the Chief Executive Officer be authorised to make any formatting, nomenclature, or other minor changes to the Policy as per Appendix 1 prior to the date of effect. | Terry Crackett | Completed | 15/09/2022 | Adopted Policy now included on Council Website |
| 23/08/2022 | 215/22 | Policy Review - Procurement | Nil | That the report be received and notedWith an effective date of 06 September 2022, to revoke the 1 October 2019 <i>Procurement Policy</i> and to adopt the 23 August 2022 <i>Procurement Policy</i> as per Appendix 1.That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Policy as per Appendix 1 prior to the date of effect. | Terry Crackett | Completed | 15/09/2022 | Adopted Policy included on Council website |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|------------------------------|---|----------------------|-------------|------------|---|
| 23/08/2022 | 216/22 | Policy Review – Waste & Resource Recovery Services | Nil | 1. That the report be received and noted 2. With an effective date of 7 September 2022, to revoke the 27 March 2018 Waste & Resource Recovery Service Policy and to adopt the 23 August 2022 Waste & Resource Recovery Services Policy as per Appendix 1. 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 23 August 2022 Waste & Resource Recovery Services Policy as per Appendix 1 during the period of currency. | Peter Bice | Completed | 15/09/2022 | Policy completed and made available on Council's website |
| 23/08/2022 | 223/22 | 2022 CEO Performance & Remuneration Reviews – Confidential Item | Nil | Refer to Minute (confidential items released) | Terry Crackett | Completed | 15/09/2022 | Correspondence to CEO completed. |
| 23/08/2022 | 224/22 | 2022 CEO Performance & Remuneration Reviews – Duration of Confidentiality | Nil | to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Until the matter has been decided by Council and the CEO has been advised in writing of the decision. Related Attachments Until the matter has been decided by Council and the CEO has been advised in writing of the decision. Minutes Until the matter has been decided by Council and the CEO has been advised in writing of the decision. Other Nil Pursuant to section 91(9)(c) of the <i>Local Government Act 1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Executive Manager Governance and Performance. | Terry Crackett | Completed | 15/09/2022 | Item released from confidence |
| 23/08/2022 | 226/22 | Acting and Substantive Chief Executive Officer Recruitment – Confidential item | Nil | Refer to Minutes (confidential items released) | Andrew Aitken | Completed | 30/09/2022 | Council resolved to appoint the Acting CEO at its 20 September 2022 meeting |
| 23/08/2022 | 227/22 | Acting and Substantive Chief Executive Officer Recruitment – Acting CEO Selection Panel - Confidential item | Nil | 1. To appoint Cr Leith Mudge and Cr Ian Bailey as Ordinary Members of the Acting CEO Selection Panel. 2. That in relation to the Substantive CEO Recruitment, that this matter is referred to the incoming Council for decision in December 2022. | Andrew Aitken | In Progress | 29/11/2022 | Acting CEO Selection Panel convened and all actions completed. No actions of substantive CEO recruitment until after the November 2022 election. |
| 23/08/2022 | 229/22 | East Waste Recycling Contract – Confidential Item | Nil | Refer to Confidential Minutes | Peter Bice | In Progress | 15/09/2022 | |
| 23/08/2022 | 230/22 | East Waste Recycling Contract – Duration of Confidentiality | Nil | to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 23 August 2024 Related Attachments 23 August 2024 Minutes 23 August 2024 Other 23 August 2024 Pursuant to section 91(9)(c) of the <i>Local Government Act 1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | Peter Bice | In Progress | 15/09/2022 | |
| 23/08/2022 | 233/22 | Revised East Waste 2022-23 Annual Plan & Budget – Confidential Item | refer to Confidential Minute | Refer to Confidential Minute | Peter Bice | In Progress | 15/09/2022 | |

| Meeting Date | Res No. | Item Name | Previously Declared COI | Action Required (Council Resolution) | Responsible Director | Status | Due Date | Status (for Council reporting) |
|--------------|---------|---|-------------------------|--|----------------------|-------------|------------|-----------------------------------|
| 23/08/2022 | 234/22 | Revised East Waste 2022-23 Annual Plan & Budget – Duration of Confidentiality | Nil | to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReportNil Related Attachments Appendix 1 Appendix 2 23 August 2024 NilMinutesNilOtherNil Pursuant to section 91(9)(c) of the <i>Local Government Act 1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | Peter Bice | In Progress | 15/09/2022 | |
| 23/08/2022 | 236/22 | Ministerial Exemption – Confidential Item | Nil | Refer to Confidential Minute | Peter Bice | In Progress | 15/09/2022 | |
| 23/08/2022 | 237/22 | Ministerial Exemption - Duration of Confidentiality | Nil | to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not releasedReport23 August 2024 Related Attachments23 August 2024Minutes23 August 2024Other23 August 2024 Pursuant to section 91(9)(c) of the <i>Local Government Act 1999</i> , the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. | Peter Bice | In Progress | 15/09/2022 | |
| 20/09/2022 | 238/22 | Condolence Motion - Death of Her Majesty Queen Elizabeth II | Nil | Letter to be written to Buckingham Palace and signed by Mayor | Andrew Aitken | Completed | 23/09/2022 | Letter posted via airmail 21/9/22 |

Item 17 Minutes of Committees

**ADELAIDE HILLS COUNCIL
BOUNDARY CHANGE COMMITTEE
MINUTES OF MEETING
THURSDAY 25 AUGUST 2022
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Nathan Daniell

Members:

| | |
|--------------------|--|
| Cr Ian Bailey | |
| Cr Kirsty Parkin | |
| Cr John Kemp | |
| Cr Mark Osterstock | |

In Attendance:

| | |
|----------------|--|
| Andrew Aitken | Chief Executive Officer |
| Terry Crackett | Director Corporate Services |
| Ashley Curtis | A/Director Infrastructure & Operations |
| Lachlan Miller | Executive Manager Governance & Performance |

1. COMMENCEMENT

The meeting commenced at 6.30pm.

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

Presiding Member _____ ...

**ADELAIDE HILLS COUNCIL
BOUNDARY CHANGE COMMITTEE
MINUTES OF MEETING
THURSDAY 25 AUGUST 2022
63 MT BARKER ROAD STIRLING**

3. MINUTES OF PREVIOUS MEETINGS

3.1 Boundary Change Committee

Nil

4. PRESIDING MEMBER'S OPENING COMMENTS

The Chair welcomed Members and the gallery to this inaugural Boundary Change Committee meeting which has the important role of assisting and providing advice to Council in relation to the Woodforde/Rostrevor Boundary Change Proposal. He thanked Cr Osterstock for moving of the motion in Council that gave rise to this Committee.

The Chair advised that there are many facets to the Boundary Change Proposal and Council's potential actions and that these are best decided at the appropriate time and circumstances. For this inaugural meeting there is one key business item being the response to the Boundaries Commission's Inquiry Plan and this will be the main focus for the evening.

5. DELEGATION OF AUTHORITY

The Boundary Change Committee operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

Presiding Member _____ ...

**ADELAIDE HILLS COUNCIL
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7. OFFICER REPORTS – DECISION ITEMS

7.1 Boundaries Commission Inquiry Submission

Moved Cr John Kemp
S/- Cr Kirsty Parkin

BCC1/22

The Boundary Change Committee resolves:

1. That the report be received and noted
2. To approve the draft Inquiry Brief Submission, as contained in Appendix 4, for lodgement with the Commission in accordance with clause 4.3.1 of the Committee's Terms of Reference and to delegate to the Chief Executive Officer to make to make any formatting, nomenclature, or other minor changes to the draft Submission prior to its lodgement.
3. To note that the final Inquiry Brief Submission will be incorporated into correspondence from the Adelaide Hills Council Mayor to the Boundaries Commission Chair for the purposes of lodgement.

| |
|----------------------------|
| Carried Unanimously |
|----------------------------|

8. MOTIONS WITHOUT NOTICE

Moved Cr Nathan Daniell
S/- Cr Mark Osterstock

BCC2/22

That the Boundary Change Committee requests that the Mayor gives consideration to providing an update to our affected residents on Campbelltown City Council's (CCC) boundary change proposal. This update could include but not be limited to:

- Our unwavering commitment to ensure their desire to remain part of the Adelaide Hills Council is strongly represented throughout every stage of the inquiry process.
- The Boundary Commission's recent decision determining that an inquiry into the Proposal may proceed.
- That this inquiry will be subject to CCC agreeing to fund the inquiry, which will not be considered until after the conclusion of the 2022 periodic local government elections.
- The formation of our Boundary Change Committee which will provide additional oversight and advice on CCC's proposal.

| |
|----------------------------|
| Carried Unanimously |
|----------------------------|

Presiding Member _____ ...

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9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next meeting of the Boundary Change Committee will be will be a Special Meeting called in accordance with the provisions of s87 of the *Local Government Act 1999*.

12. CLOSE MEETING

The meeting closed at 6.51pm.

Presiding Member _____ ...

**ADELAIDE HILLS COUNCIL
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WEDNESDAY 14 SEPTEMBER 2022
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[Please Note: These minutes are unconfirmed until 12 October 2022]

In Attendance

Presiding Member

Geoff Parsons

Members

Ross Bateup

Paul Mickan

Myles Somers

John Kemp

In Attendance

Natalie Armstrong

Deryn Atkinson

James Booker

Doug Samardzija

Melanie Scott

Tom Portas

Karen Savage

Director Development & Regulatory Services

Assessment Manager

Team Leader Statutory Planning

Senior Statutory Planner

Senior Statutory Planner

Systems Analyst

Minute Secretary

1. Commencement

The meeting commenced at 6.32pm

2. Opening Statement

“Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come”.

**ADELAIDE HILLS COUNCIL
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3. Apologies/Leave of Absence

- 3.1 The Presiding Member thanked Myles Somers for standing in as Presiding Member at the last meeting.
- 3.2 Apologies
Nil
- 3.3 Leave of Absence
Nil

4. Previous Minutes

- 4.1 Meeting held 10 August 2022

The minutes were adopted by consensus of all members

(34)

That the minutes of the meeting held on 10 August 2022 be confirmed as an accurate record of the proceedings of that meeting.

5. Presiding Member's Report

Nil

6. Declaration of Interest by Members of Panel

Paul Mickan advised that he is still engaged by The Barossa Council to undertake a planning project, to review policies which affect a small portion of the Adelaide Hills Council area, which includes the area south of Kersbrook which is within the Barossa Valley Character Preservation District. As none of the applications before the CAP are within this area he does not believe he has any conflict of interest in these matters and will remain in the room and vote.

Additionally, Paul further advised that, in relation to Item 8.3, he is connected with the applicant's Planning Consultant, Emma Barnes, via social media. He has not been in touch with Emma for some time, and has not discussed this application nor any other application with her. Accordingly, he does not believe he has a conflict of interest in this matter and will remain in the room and vote.

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The Presiding Member advised that, in relation to Items 8.3 and 11.1, the organisation he works for has contracts with Planning Studio and URPS respectively to provide planning assessment services. However, these are professional relationships and will not impair his ability to remain impartial. He will remain in the room and vote in respect of these matters.

7. Matters Lying on the Table/Matters Deferred

7.1 Matters Lying on the Table
Nil

7.2 Matters Deferred

7.2.1 **Development Application 21008654 by Phillips/Pilkington Architects for two storey community facility, including function hall (200 person capacity), verandah, associated car parking, landscaping and earthworks at 1377 Lower North East Road, Houghton**

Deferred from meeting 10 August 2022

“That a decision on the matter be deferred to enable the applicant to provide the following information:

- 1) *Further acoustic professional advice to confirm modelling of patron noise includes both patrons on the terrace (balcony) & patrons within the building with doors & windows open when music is not played.*
- 2) *And validate that the modelling of background noise has considered noise readings taken as close as practicable to the elevation of the sensitive receiver premises.*

Refer to Item 8.1 of these Minutes (35)

**ADELAIDE HILLS COUNCIL
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8. Development Assessment Applications – Development Act

8.1 Development Application 21008654 by Phillips/Pilkington Architects for two storey community facility, including function hall (200 person capacity), verandah, associated car parking, landscaping and earthworks at 1377 Lower North East Road, Houghton and remainder of works at 20 Pomona Road, Stirling

8.1.1 Representations

Representations heard previously at CAP meeting held on 10 August 2022.

The applicant's representatives, Ivailo Dimitrov (Acoustic Engineer) and Matt Thomas (Houghton Soldiers Park), were invited to answer questions from the Panel.

8.1.2 Decision of Panel

The following was adopted by consensus of all members (35)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and**
- 2) Development Application Number 21008654 by Phillips/Pilkington Architects for two storey community facility, including function hall (200 person capacity), verandah, associated car parking, landscaping and earthworks at 1377 Lower North East Road, Houghton is GRANTED Planning Consent subject to the following conditions:**

PLANNING CONSENT

CONDITIONS

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below (if any).**

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- 2) All external lighting shall be directed away from residential development and, shielded if necessary to prevent light spill causing nuisance to the occupiers of those residential properties.
- 3) All external materials and finishes shall be of subdued colours which blend with the natural features of the landscape and are of a low-light reflective nature.

NOTE: browns, greys, greens and beige are suitable and galvanised iron and zincalume are not suitable.

- 4) All car parking spaces, driveways and manoeuvring areas shall be designed, constructed, and delineated in accordance with Australian Standard AS 2890.1:2004. Delineation and directional arrows shall be clearly visible and maintained in good condition at all times.

Driveways, vehicle manoeuvring and parking areas shall be constructed of compacted gravel prior to occupation and maintained in good condition at all times to the reasonable satisfaction of the Council

- 5) All materials and goods shall at all times be loaded and unloaded within the confines of the subject land. Materials and goods shall not be stored on the land in areas delineated for use as car parking.
- 6) At any one time, the overall capacity of the community facility shall be limited to a maximum of 200 persons. This includes any associated outdoor areas for liquor licensing purposes.
- 7) The opening hours of the community facility shall be the following:

| | |
|----------------------|--------------------|
| Monday to Thursday: | 11:00am to 10:00pm |
| Friday and Saturday: | 10:00am to 12:00am |
| Sunday: | 9:00am to 3:00pm |
- 8) Entertainment in the form of a range of music shall be contained within the building during the operating hours of the community facility. Windows and doors of the building shall be kept closed during times when music is played.

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- 9) Prior to occupation, the sound system shall be tuned and commissioned by an acoustic engineer in accordance with the recommendations from the Bestec Acoustic Services 100% Design Report dated 31 August 2022. When the nominated noise levels are achieved, the sound limiter and main amplifier should be locked by the acoustic engineer to prevent the settings being adjusted by staff or performers.
- 10) Prior to music being played and during the music amplification, sound pressure levels from all speakers shall be measured at 1m from the speakers to ensure that amplification does not exceed the recommended levels of the Bestec Acoustic Services 100% Design Report. Records of the readings shall be maintained and available for inspection by the Council upon request.
- 11) All performers shall only use the sound system and amplifier provided by the function centre. No other sound systems and amplifiers are permitted to be used unless tuned and commissioned by an acoustic engineer prior to use in order to comply with the recommendations from Bestec Acoustic Services 100% Design Report dated 31 August 2022.
- 12) A maximum of four (4) speakers shall be used at any one time.
- 13) Prior to Building Consent being issued, all noise management construction recommendations from the Bestec Acoustic Services 100% Design Report dated 31 August 2022 shall be included in the final building design plans, submitted for Building Consent.
- 14) Prior to occupation of the approved building, the noise management construction recommendations from the Bestec Acoustic Services 100% Design Report dated 31 August 2022 shall be implemented to the reasonable satisfaction of Council staff.
- 15) Prior to construction of the approved development straw bales (or other soil erosion control methods as approved by Council) shall be placed and secured below areas of excavation and fill to prevent soil moving off the site during periods of rainfall.
- 16) Landscaping, detailed in plans prepared by Outer Space and stamped as part of this planning consent shall be planted in the planting season following occupation of the approved building and maintained in good health and condition at all times. Any such vegetation shall be replaced in the next planting season if and when it dies or becomes seriously diseased.

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- 17) The works in relation to the protection of trees outlined in the Arborist's Report prepared by Project Green and submitted as part of this application as a strategy for management of the trees are to be undertaken simultaneously with the commencement of building works on the site.
- 18) Prior to occupation of the approved building, all surface water from carparking or hardstand areas shall be directed to a proprietary pollutant treatment device capable of removing oils, silts, greases, and gross pollutants prior to discharge to Council's and the EPA's reasonable satisfaction.
- 19) All stormwater from the building is to be directed into the existing underground stormwater infrastructure within one month of roof cladding being installed.
- 20) All waste shall be removed from the subject land at least once weekly. Collection of waste shall be carried out only between the hours of 7.00am and 5.00pm on any day.
- 21) The number of functions in a calendar year not associated with community or sporting events shall not exceed 12 per year. A record of all events shall be maintained and available for inspection by the Council on request.

Such functions shall have a maximum capacity of 200. Any increase in the number of functions/capacity will require separate development approval.

Conditions imposed by Environment Protection Authority under Section 122 of the Act

- 22) No irrigation of the oval with treated wastewater is to occur.
- 23) All bores located on site must be decommissioned prior to the commissioning of the wastewater system.
- 24) The wastewater system must be fitted with an audible and visual alarm to alert a person of responsibility of any and all faults.
- 25) The detailed design of the stormwater management system must incorporate the outcomes modelled in the concept design outlined in the 'Houghton Memorial Oval Stormwater Management Plan' prepared by Tonkin Consulting and dated 17 April 2018.

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ADVISORY NOTES

General Notes

- 1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights – General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This consent or approval will lapse at the expiration of 2 years from its operative date, subject to the below or subject to an extension having been granted by the relevant authority.
- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).
- 5) The applicant is advised that any proposal to clear, remove limbs or trim native vegetation on the land, unless the proposed clearance is subject to an exemption under the Regulations of the Native Vegetation Act 1991, requires the approval of the Native Vegetation Council. For further information visit: www.environment.sa.gov.au/Conservation/Native_Vegetation/Managing_native_vegetation

Any queries regarding the clearance of native vegetation should be directed to the Native Vegetation Council Secretariat on 8303 9777. This must be sought prior to Full Development Approval being granted by Council.

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Advisory Notes requested by Environment Protection Authority under Section 122 of the Act

- 6) The applicant/owner/operator are reminded of its general environmental duty, as required by section 25 of the Environment Protection Act 1993, to take all reasonable and practicable measures to ensure that activities on the site and associated with the site (including during construction) do not pollute the environment in a way which causes or may cause environmental harm.
- 7) The EPA recommends that management processes and responsibilities for the operation and management of the wastewater treatment system and irrigation area are documented in an operational management plan.
- 8) Further information and resources on managing construction activities to minimise impacts to waste quality can be found on the EPA website Building & construction | EPA. In particular, the Code of practice for the building and construction industry lists the circumstances in which a soil erosion drainage management plan should be prepared.
- 9) More information about the Environment Protection Authority and the Environment Protection Act and policies can be found at: www.epa.sa.gov.au

8.2 Development Application 22006231 by Beyond Ink for change in use from shop to indoor recreation facility at 41 Avenue Road, Stirling

8.2.1 Representations

| Name of Representor | Address of Representor | Nominated Speaker |
|---|--|---|
| Nicholas Stephenson | PO Box 83, Stirling | Richard Wundke |
| Matthew O'Callaghan on behalf of Joan O'Callaghan | PO Box 1277, Mylor 50 Avenue Road, Stirling | Matthew O'Callaghan via Zoom Webinar |

The applicant's representatives, Sonia Gallarello and Jordana Ashcroft (Beyond Ink) and Kim Cambridge, addressed the Panel.

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[Please Note: These minutes are unconfirmed until 12 October 2022]

8.2.2 Decision of Panel

The following was adopted by consensus of all members

(36)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 22006231 by Beyond Ink for change in use from shop to indoor recreation facility at 41 Avenue Road, Stirling is GRANTED Planning Consent subject to the following conditions:

PLANNING CONSENT

CONDITIONS

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.
- 2) The opening hours of the indoor recreation facility shall be:

| | |
|---------------------|--------------------------------------|
| Monday to Friday | 6.00am – 11.30am and 4.30pm – 8.30pm |
| Saturday and Sunday | 9.00am to Noon |
- 3) At any one time, the overall capacity of the indoor recreation facility shall be limited to a maximum of 12 participants and 2 staff and class times must have a minimum separation of 15 minutes between finishing time and commencement of the next class.
- 4) Music shall only be played within the indoor recreation facility when classes are operating and doors and windows are closed. The noise from the music shall not exceed:
 - Day-time (07:00 to 20:00): 57dBA
 - Night-time (20:00 to 07:00): 50dBA

When assessed externally at the nearest existing noise sensitive location.

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ADVISORY NOTES

General Notes

- 1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights – General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This consent or approval will lapse at the expiration of 2 years from its operative date, subject to the below or subject to an extension having been granted by the relevant authority.
- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).

- 8.3 **Development Application 22011328 by Simon Winter for change of use from residential to include service trade premises (plant sales in an outdoor setting) at 11 Rugby Road, Aldgate**

8.3.1 Representations

| Name of Representor | Address of Representor | Nominated Speaker |
|----------------------------|-------------------------------|--------------------------|
| Rick Harper | 20 Rugby Road, Aldgate | Rick Harper |

The applicant's representatives, Emma Barnes (Planning Studio) and Anji Brennan, addressed the Panel.

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8.3.2 Decision of Panel

The following was adopted by consensus of all members (37)

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 107(2)(c) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) Development Application Number 22011328 by Simon Winter for change of use from residential to include service trade premises (plant sales in an outdoor setting) at 11 Rugby Road, Aldgate is GRANTED Planning Consent subject to the following conditions:

PLANNING CONSENT

CONDITIONS

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below.
- 2) The opening hours of the facility shall be (as proposed):
 - 10:00am to 3:00pm Tuesday to Friday
 - 10:00am to 4:00pm Saturday
 - 11:00am to 4:00pm Sunday; and
 - Closed on Mondays
- 3) Deliveries to / from the site shall occur within the existing, adjacent Loading Zone on Strathalbyn Road during the prescribed hours established for the Loading Zone. No deliveries shall occur to the Rugby Road access.

Note: this consent does not include the commercial movement of vehicles to / from the site via the Strathalbyn Road site frontage or contemplate the use of the crossover for commercial deliveries.

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Alteration of such use would require further application to Council and referral to the Office of the Minister for Highways in respect of vehicular access to State-maintained Strathalbyn Road.

- 4) Landscaping detailed in site plan by Planning Studio (*Magnolia grandiflora* 'sweet and neat' as the evergreen screen shown on plan) shall be planted in the planting season following Development Approval and maintained in good health and condition at all times. Any such vegetation shall be replaced in the next planting season if and when it dies or becomes seriously diseased.
- 5) All materials stored within the site in the areas marked for display and sale shall be kept in a tidy manner at all times. No materials related to the plant sales in an outdoor setting shall be stored outside the area delineated for the activity on the approved site plan.
- 6) There shall be no plant propagation for commercial purposes undertaken on-site.
- 7) Any change to include the sale of products beyond garden plants will require a separate application to Council.

ADVISORY NOTES

General Notes

- 1) No work can commence on this development unless a Development Approval has been obtained. If one or more consents have been granted on this Decision Notification Form, you must not start any site works or building work or change of use of the land until you have received notification that Development Approval has been granted.
- 2) Appeal rights – General rights of review and appeal exist in relation to any assessment, request, direction or act of a relevant authority in relation to the determination of this application, including conditions.
- 3) This consent or approval will lapse at the expiration of 2 years from its operative date, subject to the below or subject to an extension having been granted by the relevant authority.

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- 4) Where an approved development has been substantially commenced within 2 years from the operative date of approval, the approval will then lapse 3 years from the operative date of the approval (unless the development has been substantially or fully completed within those 3 years, in which case the approval will not lapse).

| |
|--|
| 8:37pm The meeting was adjourned for a short break |
|--|

| |
|----------------------------|
| 8:47pm The meeting resumed |
|----------------------------|

9. Development Assessment Applications – Planning, Development and Infrastructure Act

- 9.1 **Development Application 19/532/473 by GE Hughes Construction Co for variation to Development Authorisation 19/532/473 to vary truck wash location, combined fence and retaining wall height (maximum 4.4m), retaining walls height (maximum height 2m) and retaining wall location and associated earthworks at 4 Brettig Road, Lobethal.**

Original Proposal: Change of use to include a transport depot and extend an existing vehicle hardstand, retaining walls, combined fence and retaining wall (maximum height 4.15 metres), 2 x 28,000 litre fuel storage pods, storage building, outbuilding for truck wash equipment, 2 x 20,000 litre water tanks and associated earthworks at 4 Brettig Road, Lobethal

9.1.1 Representations

Nil

The Council Assessment Panel agreed to the request from the applicant's representative, Duane Hughes, to address the Panel.

9.1.2 Decision of Panel

The following was adopted by consensus of all members (38)

The Council Assessment Panel considers that Variation Number 2 to vary Development Plan Consent 19/532/473 to vary truck wash location, combined fence and retaining wall height (maximum 4.4m), retaining walls height (maximum height 2m) and retaining wall location and associated earthworks is minor in nature and unlikely to unreasonably impact on the neighbouring properties and approves the variation under Regulation 65 of the Planning, Development and Infrastructure

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(General) Regulations 2017 at 4 Brettig Road Lobethal subject to amendment to the following condition:

1) Development In Accordance With The Plans

The development herein approved shall be undertaken in accordance with the following plans, details and written submissions accompanying the application, unless varied by a separate condition:

- Designing Places Architects plans:
- dated 11 August 2022, WD01, WD01a, WD02 & WD02a, WD03, WD04
- dated 19 April 2021 PA02B, PA05 & PA06
- DBN Consulting Engineers Stormwater management plan dated 30 April 2021 revision 3D, Figure 01 A dated 13 August 2019, Figure 02 A dated 26 July 2020, Figure 03 E dated 26 August 2020, Appendices B and C dated 17 July 2020
- A-FLO Equipment Sheets 1 and 2 Rev 01 and Sheet 1 Rev 0.1 date stamped by Council 27 November 2019

10. Development Assessment Applications – Review of Decisions of Assessment Manager
Nil

11. ERD Court Appeals

11.1 Compromise Proposal for 14 Johnston Street, Stirling – DA 21031474

The applicant's representative, Simon Channon (URPS), was invited to answer questions from the Panel.

Moved John Kemp
S/-

Lost
(39)

The motion was Lost for want of a seconder.

The Council Assessment Panel do not accept the compromise proposal that was put forward as it would be contrary to Transport, Access and Parking – Movement Systems PO 1.2, and Design in Urban Areas – Site Facilities / Waste Storage PO 11.2.

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| | | |
|-------|--------------|---------|
| Moved | Myles Somers | Carried |
| S/- | Ross Bateup | (40) |

The Council Assessment Panel resolved that:

- 1) Pursuant to Section 125 (4)(b) of the Planning, Development and Infrastructure Act 2016, and having undertaken an assessment of the application against the Planning and Design Code, the application is NOT seriously at variance with the provisions of the Planning and Design Code; and
- 2) The Amended Proposal received 1 September 2022 for Development Application Number 21031474, by 14 JOHNSTON PTY LTD for construction of a three-level childcare centre (pre-school) with ancillary car parking, outdoor play areas and landscaping at 14 Johnston Street, Stirling is SUPPORTED and
- 3) An order is sought from the ERD Court granting Planning Consent subject to the conditions below; and
- 4) Delegation is given to the Assessment Manager to negotiate the final condition wording for a Court order to settle the appeal.

CONDITIONS

- 1) The development granted shall be undertaken and completed in accordance with the stamped plans and documentation, except where varied by conditions below:
 - Amended plans from Gardiner Architects Job number 202015 Drawing number TP.00 Rev D, TP.02, TP.03 Rev D, TP.04 Rev D, TP.05 Rev D, TP.06 Rev D, TP.07 Rev D, TP.08 Rev D, TP.09 Rev D, TP.10 Rev D, TP.11 Rev D, and TP.20 Rev D all dated 30 August 2022
 - Amended Waste Management Report from Colby Phillips dated 31 August 2022
 - Environment Noise Assessment Report from Echo Acoustic Consulting dated 6 April 2022
 - Stormwater Management Plan Report prepared by Drew Rudd Engineers' dated 3 March 2021
- 2) External lighting shall be designed to conform with AS4289: - *Obtrusive Effects of Outdoor Lighting* and be restricted to that necessary for safe access & egress and security purposes only and shall be directed and shielded and fitted with honeycomb diffusers in such a manner to reduced glare and direct light so as to not cause nuisance to adjacent properties.

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- 3) All lighting shall be connected to a timer and be switched on no earlier than 6am and switched off by no later than 7.00pm.
- 4) All car parking spaces, driveways and manoeuvring areas shall be constructed and line-marked in accordance with AS 2890.1:2004. Line marking and directional arrows shall be clearly visible and maintained in good condition at all times. Excluded parking areas such as the turn-around bay shall be marked with diagonal yellow bars in accordance with Part 11 of AS 1742 *Manual of uniform traffic control devices*.
- 5) Alterations to the Johnston Street footpath and kerb shall be undertaken to the reasonable satisfaction of Council, and footpath paving materials shall match the existing footpath paving.
- 6) All materials and goods shall at all times be loaded and unloaded within the confines of the subject land. Materials and goods shall not be stored on the land in areas delineated for use as car parking.
- 7) All solid waste of any kind shall be stored in closed containers having a close-fitting lid with containers stored in a concealed location and in a manner which mitigates the occurrence of offensive odours emanating from the site or attraction of animals or insects to the stored waste. Waste shall not be stored on the land in areas delineated for use as car parking.
- 8) Waste collection shall be managed on-site in accordance with the Waste Management Plan, prepared by Colby Phillips Advisory, dated 31 August 2022. On-site waste shall be collected only between 9am and 3pm Monday to Friday.
- 9) The opening hours of the facility shall be 6:30am to 6:30pm Monday to Friday, and remain closed on Saturdays, Sundays and Public Holidays.
- 10) Prior to Building Consent being issued, all noise management construction recommendations from the Echo Acoustic Consulting Report (the Report) dated 6 April 2022 shall be included in the final building design plans submitted for Building Consent as follows:
 - The fences in Figure 2 of the Report depicted as blue are a minimum of 2.4m in height when measured above the Outdoor Play Area 1 ground level and fences depicted as red are a minimum of 1.8m in height when measured above the Outdoor Play Area 1 ground level.

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- The fences depicted in Figure 2 of the Report shall be constructed from sheet steel with a base material thickness (BMT) of 0.42mm, or an alternative material with the same or greater surface density. The fences should be sealed airtight at all junctions, including with the building, the ground floor wall and at the overlap of sheets.
- The extent of the balustrade depicted as yellow in Figure 3 of the Report shall be a minimum of 2.1m in height when measured above the deck.
- The extent of the balustrade depicted as orange in Figure 3 and Figure 4 of the Report shall be a minimum of 1.8m in height when measured above the deck.
- The balustrade material shall be of material with a surface density equal to or greater than sheet steel with a 0.42mm BMT, including glass or Perspex. The balustrade should be sealed airtight at all junctions, including with the deck and at the overlap of sheets.
- The access to Play Area 2 and Play Area 4 shall incorporate a 1.8m high solid external gate of the same material specification as the balustrade. The gate shall incorporate a frame and rubber contact at all sides and a drop-down seal at the base to provide an airtight seal when closed.
- Any shade sail used in the play areas shall be constructed from an acoustically transparent material such as “open weave” shade cloth or similar rather than waterproof PVC.
- Acoustic absorption shall be provided to the soffit of the slab above the Play Area 1 for the extent shown as purple in Figure 3 of the Report and in accordance with Figure 5 of the Report by directly fixing material such as 25mm thick *Pyrotek “Reapor”* panels.

11) Prior to occupation of the approved building, the noise management construction recommendations from the Echo Acoustic Consulting Report dated 6 April 2022 shall be implemented to the reasonable satisfaction of Council staff.

- 12) The applicant shall prepare and implement a Noise Management Plan for the facility which includes the following measures:
1. Closing doors and windows in rooms when music is being played.
 2. Ensuring outdoor play spaces are not used before 7.00am.
 3. Not introducing surfaces or equipment which regularly elevate children above the fence height.
 4. Not having equipment or surfaces intended for impact outside.
 5. Not having musical instruments outside.
 6. Maintaining play equipment such that noise which could be reduced by maintenance is not generated.
 7. Utilising gates and doors with soft close mechanisms.

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8. Maintaining a method for neighbours to contact the facility and communicating this to neighbours in writing.
9. Ensuring crying or distressed children are taken inside the centre and comforted.
10. Monitoring the behaviour of children by trained childcare staff.
11. Ensuring carers and staff control the level of their voice while outside.

This plan and associated records shall be maintained and be made available to Council upon request.

- 13) All roof runoff and runoff from the car-park shall be managed on-site in accordance with the approved Stormwater Management Plan Report prepared by Drew Rudd Engineers' dated 3 March 2021 and Email from Jon Rudd dated 7 October 2021 to the reasonable satisfaction of Council.

Note: There is an existing stormwater 150mm pipe that crosses the front of the property, no alterations are to be made to this. If damaged report to the Council immediately.

- 14) Prior to the commencement of the development herein approved tree protection measures shall be implemented in accordance with the detail contained in the Tertiary Tree Consulting Pty Ltd Addendum Report dated 26 August 2021 (the report) for the purposes of protection of the regulated trees, for and during the construction phase. Note the tree is on neighbouring land, but the following applies to those parts of the TPZ on the subject land. In particular:

1. Site Meeting: A site meeting must occur between the minimum AQF level 5 Project Arborist and the builder addressing the tree protection plan before site works commence inclusive of demolition works (AS4970-2009).
2. Tree Watering: The TPZ is to be irrigated and kept moist for 4 weeks before site works commence and is to continue throughout the length of the project (AS4970-2009).
3. Tree Nutrition: Before site works commence and to enhance and facilitate new tree root growth, the TPZ is to be inoculated with QuadShot organic biological stimulant and Trichoderma harzianum. These measures will increase tree health and new fine feeder root growth. This must be undertaken by the minimum AQF level 5 Project Arborist. This must be certified by the Project Arborist with the certification submitted to the local council (Handreck and Black 2010).
4. Mulching The TPZ: Before site works commence and to enhance and facilitate tree health through nutrient cycling, within the TPZ area, the TPZ must have a layer of properly composted mulch complying with AS4454 covering it to a depth of between 50-100 mm only. Mulch choices include but are not limited to Jeffreys Biomatt and Jeffreys Recover. No machinery is permitted within the TPZ to complete this task. The minimum AQF level 5 Project Arborist must certify the

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choice of mulch. The minimum AQF level 5 Project Arborist must certify the mulch is correctly installed with the certification submitted to the local council (AS4970-2009).

5. **TPZ Fencing:** A two-metre-tall temporary chain mesh tree protection fence must be installed in the location as drawn in appendix 5 complying with AS4687 and AS4970-2009. This will protect the TPZ/SRZ and vascular tissue while allowing the works to proceed. Signage identifying the TPZ must be attached to the TPZ fencing complying with AS4970-2009 and AS1319. The tree protection fencing must be installed prior to the commencement of any site works including demolition works. This fence must not be moved without consulting the minimum AQF level 5 Project Arborist (Refer the Tree Protection Plan appendix 5 in this report for further information). The minimum AQF level 5 Project Arborist must certify in writing the tree protection measures are correctly installed with certification documents submitted to the local council. This fence can be moved in consultation with the minimum AQF level 5 Project Arborist at the point of footing construction. (AS4970-2009).
6. **Machinery Access:** Machinery access is only permitted within the tree protection zone including the building and carpark footing footprint area under the direct supervision of the minimum AQF level 5 Project Arborist. Suitable ground protection such as rumble boards must first be laid to spread the load and stop soil compaction. The rumble boards must be approved in writing by the Project Arborist. The works within the TPZ must be directly supervised by the Project Arborist with certification documentation submitted to the local council (AS4970-2009). This may be required for works such as digging the elevator shaft and the bored piers.
7. **Grade Changes (Footing):** Except for the pier and elevator shaft locations. Within the area for the building and carpark footing, the soil within the TPZ must remain undisturbed with no grade change.
8. **Elevator Shaft:** Refer the machinery access section 6 above for further instructions. These works must occur under the direct supervision of the minimum AQF level 5 Project Arborist with certification submitted to the local council.
9. **Bored Pier Footings:** Within the TPZ the footings must be pier and beam. The beam sections must be installed above the existing grade with an air gap. This means the only impact for the footing will be the footprint of each pier only keeping the impact low and acceptable. All pier trench works must be bored. Refer the machinery access section above for further instructions. This must occur under the direct supervision of the minimum AQF level 5 Project Arborist with certification submitted to the local council (AS4970-2009). Some fine feeder roots will be lost during these works. Trees replace fine feeder roots every week to six months depending on thickness (Hirons and Thomas 2018), therefore, will have

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no deleterious impact on the TPZ as the tree will quickly replace/regenerate these roots.

10. **Supplementary Irrigation:** A supplementary irrigation system must be installed under the proposed footing within the TPZ to ensure water continues to be delivered to the roots within this part of the TPZ. This must be a dripper system laid on the existing grade, so no excavation is required. (Roberts et al., 2018).
11. **Service Installation:** Services must either be hung/fixed to the underside of the beam sections of the footing, or service trenches must be excavated with a hydrovac to ensure tree roots >40mm diameter are not damaged. Exposed tree roots are to be kept moist and the trench must be backfilled in a timeframe specified by the minimum AQF level 5 Project Arborist which will be determined by the weather at the time of works and the roots found during this process. This must occur under the direct supervision of the minimum AQF level 5 Project Arborist with certification submitted to the local council (Roberts et al., 2018; AS4970-2009). Some fine feeder roots will be lost during hydrovac works. Trees replace fine feeder roots every week to six months depending on thickness (Hirons and Thomas 2018), therefore, will have no deleterious impact on the TPZ as the tree will quickly replace/regenerate these roots.
12. **Further Tree Protections:** Unless specifically specified within section 4 of the report, the following activities a-n inclusive are not permissible within any Tree Protection Zone and form part of the tree protection plan for the nominated trees to be retained:
 - a. Machine excavation including trenching.
 - b. Excavation for silt fencing.
 - c. Cultivation.
 - d. Storage of materials.
 - e. Preparation of chemicals including cement products.
 - f. Parking of vehicles or plant.
 - g. Refueling.
 - h. Dumping of waste.
 - i. Washing and cleaning of equipment.
 - j. Placement/storage of fill.
 - k. Lighting of fires.
 - l. Soil level alterations.
 - m. Temporary or permanent installation of utilities and signs.
 - n. Physical damage to the tree including attaching anything to the tree. (AS4970-2009).

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15) Landscaping detailed on plans TP.05 Rev D, TP.08 Rev D and TP.09 Rev D dated 30 August 2022 and the planting of the green roof as shown in TP.07 Rev D shall be planted prior to the occupation of the building herein approved. Landscaping shall thereafter be maintained in good health and condition at all times. Any landscaping that dies or becomes seriously diseased shall be replaced in the next available planting season.

16) Prior to Building Consent a Construction Erosion Management Plan (CEMP) including a Traffic Management Plan for construction shall be prepared and submitted to Council for approval.

12. **Policy Issues for Advice to Council**
Nil

13. **Other Business**

13.1 **Review of Council Assessment Panel (CAP) Operating and Meeting Procedures**

The Panel had a detailed discussion regarding representors being allowed a further opportunity to address the CAP after the applicant's response to the Panel. The Panel determined that the current practice should remain as defined in 5.6.10 of the draft Operating and Meeting Procedures.

Moved Paul Mikan
S/- Ross Bateup

Carried Unanimously
(41)

1) That the Council Assessment Panel revokes the Operating and Meeting Procedures adopted on 10 March 2021, and adopts the revised Operating and Meeting Procedures dated 14 September 2022 as detailed in Attachment 1 of this report, with amendment to Clause 8.

2) Delegation is provided to the Assessment Manager to make any legislative, formatting or nomenclature changes to the Operating and Meeting Procedures.

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- 13.2 Memo of Variation to Previous CAP Decision – Development Application 22026980 – 1 Lobethal Road, Lobethal (Fabrik) – sent by the Assessment Manager on 31 August 2022

The Assessment Manager asked for confirmation that the Members had received this memo and were satisfied that the variation was minor and should be dealt with by staff. The Panel Members confirmed this to be the case.

14. **Order for Exclusion of the Public from the Meeting to debate Confidential Matters**

Nil

15. **Confidential Item**

Nil

16. **Next Meeting**

The next ordinary Council Assessment Panel meeting will be held on Wednesday 12 October 2022.

17. **Close meeting**

The meeting closed at 10.11pm.

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
AGENDA BUSINESS ITEM**

| | |
|-----------------------------|---|
| Item: | 17.3.1 |
| Responsible Officer: | Lachlan Miller Executive Director Governance & Performance Office of the Chief Executive |
| Subject: | Audit Committee Recommendation – Strategic Internal Audit Plan |
| For: | Decision |

SUMMARY

At its 15 August 2022 meeting, Council's Audit Committee considered the status of the Strategic Internal Audit Plan 2018/19-22/23 (the 'SIAP') and two completed Internal Audit Reports. In relation to the former the Committee resolved to recommend the revised SIAP (v1.11a) to Council for adoption.

RECOMMENDATION

Council resolves:

- 1. That the report be received and noted**
 - 2. To adopt the revised Strategic Internal Audit Plan 2018/19-22/23 v1.11**
-

1. BACKGROUND

The SIAP, which was developed from the results of strategic risk assessments and previous internal & external audit findings, guides the scoping and delivery of Council's Internal Audit Program.

The SIAP is routinely reviewed by the Audit Committee in relation to internal audit status and timings.

The Committee reviewed the SIAP v1.11a at its 15 August 2022 meeting and resolved (AC45/22) – extract only:

4. To recommend to Council to adopt the revised Strategic Internal Audit Plan v1.11a as contained in Appendix 3.

Carried Unanimously

2. ANALYSIS

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community

Priority O5.1 Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

➤ **Legal Implications**

Section 125 of the *Local Government Act 1999* (the 'Act') requires councils to ensure that appropriate policies, practices and procedures of internal controls are implemented and maintained in order to assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, to ensure adherence to management policies, to safeguard Council's assets, and to secure (as far as possible) the accuracy and reliability of Council records.

The Internal Audit Program is an important tool to provide an objective appraisal of the adequacy on internal controls in managing our risk and supporting the achievement of council objectives.

➤ **Risk Management Implications**

The implementation of the internal audit program will assist in mitigating the risk of:

Internal control failures occur which leads to greater uncertainty in the achievement of objectives and/or negative outcomes.

| Inherent Risk | Residual Risk | Target Risk |
|---------------|---------------|-------------|
| High (4C) | Low (2E) | Low (2E) |

The controls tested are part of the internal control framework contributing to the current Residual Risk rating. The recommendations arising from audits and the management actions to be undertaken are mitigations which will contribute to reducing the risk rating to the Target Risk level.

➤ **Financial and Resource Implications**

The Internal Audit budget for the 2022-23 financial year should be sufficient for the audits that are likely to be conducted in the financial year.

The proposed audits are planned to be outsourced under the oversight of the Executive Manager Governance and Performance. Given the range of demands on this role, and the specialised nature of a number of the audits, it is not possible to undertake audits internally and while not necessary, it does promote the objectivity of the audit process.

The resource implications associated with other high priority projects within the Governance & Performance Department (i.e. boundary change submission, Acting CEO recruitment, Code of Conduct complaint and BCP development) have resulted in the deferral of planned works for the implementation of the Strategic Internal Audit Plan and, as such, minimal progress have occurred in recent months.

➤ **Customer Service and Community/Cultural Implications**

There is a high expectation that Council has appropriate corporate governance processes in place including an effective internal control environment.

➤ **Sustainability Implications**

Not applicable

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

Council Committees: The Audit Committee considered the SIAP v1.11a at its 15 August 2022 meeting.

Council Workshops: Not Applicable

Advisory Groups: Not Applicable

External Agencies: Not Applicable

Community: Not Applicable

➤ **Additional Analysis**

As identified in the Financial and Resource Implications section above, due to a number of urgent high priority projects in the Governance & Performance Department, progress on the implementation of the SIAP has been minimal over the past two months.

3. OPTIONS

Council has the following options:

- I. To adopt the revised SIAP v1.11 (Recommended)

- II. To determine changes to the contents of the revised SIAP (Not Recommended)

4. APPENDICES

- (1) Strategic Internal Audit Plan 2018/19-22/23 v1.11

Appendix 1

Strategic Internal Audit Plan 2018/19-22/23 v1.11

Strategic Internal Audit Plan 2018/19 - 22/23

| Audit Engagement | Scope | Strategic/Corporate Risk Linkage | Insurance Mapping (coverage in BPI) | Year 1 2018/19 | Year 2 2019/20 | Year 3 2020/21 | Year 4 2021/22 | Year 5 2022/23 |
|--|---|--|---|-------------------|-------------------|-------------------|-------------------|---------------------------------|
| Recruitment & Retention Practices | Focusing on the role analysis, authorisation, recruitment process, remuneration determination, reward and recognition processes. | SR9a - Failure to manage, improve and develop the human resources available to the Council. | No | | | | Completed | |
| Budgetary Management | Focussing on financial planning, control and reporting. Relationship of budget with LTFP, legislative and regulatory compliance. | SR9c - Failure to manage, improve and develop the financial resources available to the Council. | Yes 2. Strategic Financial Planning, 2.2 Budgets | | | | | Q2 (Project Brief agreed) |
| Payroll Function | Focussing on the payroll operation, including a review of the processes, systems, activities, controls and risks. The extent to the audit engagement will consider aspects from commencement of employment to termination of individuals, including payment of wages, leave, changes to position security, administration and payroll reporting. Including PIR from 2014 audit. | SR9c - Failure to manage, improve and develop the financial resources available to the Council. | Yes 4 Liabilities, 4.4 Employee Provisions 6. Expenses, 6.2 Payroll | | | Completed | | |
| Major Projects Review | Focussing on processes, activities associated with the project, including scoping, planning, implementation, monitoring, post project review, risk management, development of maintenance program and operations. | SR2 - Failure to deliver projects, programs and services in accordance with plans (time, budget, quality). | Depending on project | | | | | Q2 (AHBTC Divestment) - scoping |
| Use of Purchase Cards | Focussing on the systems, processes and documentation for the issuing, custody, use, transaction approval and oversight of Purchase Cards | SR9c - Failure to manage, improve and develop the financial resources available to the Council. | Yes 6 Expenses, 6.1 Purchasing & Procurement 6 Expenses, 6.4 Credit Cards 7 External Services, 7.1 Contracting | Completed | | | | |
| Capital Works Programming & Delivery | Focussing on the planning, scheduling, approval, monitoring, and reporting processes and practices regarding the Capital Works Program. The procurement and contract management processes will be out of scope due to other scheduled audits on these subjects. | SR2 - Failure to deliver projects, programs and services in accordance with plans (time, budget, quality). SR6 - Failure to provide appropriate infrastructure for the community. SR4 - Failure to take measures to protect the community from natural and other hazards | Yes 3 Assets, 3.7 Fixed Assets 3 Assets 3.8 Project Costing | | | | Q4 - scoping | |
| Treasury Management | Focusing on the processes, practices and policies regarding Treasury Management including compliance with legislative obligations. | SR9c - Failure to manage, improve and develop the financial resources available to the Council. | Yes 3 Assets, 3.2 Banking 3 Assets, 3.3 Investments 4 Liabilities, 4.3 Borrowings | | | | | Q1 - scoping |
| Cyber Security | Focusing on the cyber security risks to the Council, undertake an assessment of the adequacy of the control framework including an assessment against the maturity levels of the Australian Cyber Security Centre's Essential Eight Model. | SR9b - Failure to manage, improve and develop the information resources available to the Council. | No | | | Completed | | |
| Emergency Management | Focussing on Emergency Management Plans, identification of risks associated with various types of disasters and the controls and processes to mitigate those risks, status of preparedness in the event of an emergency, recovery process and association with the Community and other Emergency Services. | SR4 - Failure to take measures to protect the community from natural and other hazards | No | | | | | Q1 |
| Economic Development Strategy Implementation | Focusing on the strategy development and revisions processes, determination of actions and initiatives, funding of strategy implementation and evaluation of outcomes against strategy objectives. | SR7 - Failure to promote the Council area and provide an attractive climate and locations for the development of business, commerce, industry and tourism. | No | | | | Completed | |
| Training & Development Practices | Focusing of the identification of training and development (T&D) needs, sourcing of T&D options, scheduling and support of activities, assessment of transfer into workplace and evaluation of T&D initiatives. This will include development activities such as coaching & mentoring. | SR9a - Failure to manage, improve and develop the human resources available to the Council. | No | | | | | Q2 |
| Contract Management | Focussing on the post-procurement processes, activities, controls, risk, compliance through stages of the function, including induction, payment approval, monitoring, superintending, reporting, contractual close and evaluation. The procurement processes will be out of scope due to another scheduled audit on this subject. | SR2 - Failure to deliver projects, programs and services in accordance with plans (time, budget, quality). SR11 - Failure to exercise, perform and discharge the powers, functions and duties under legislation, contracts, leases and policies. | Yes 7 External Services, 7.1 Contracting | | | | | Q4 |
| Number of Audits | | | | | | | 4 | 5 |

Version Control

| Date Adopted | Version Comments | No. |
|--------------|---|-------|
| 30/04/2018 | Initial plan considered by Audit Committee | 1.0a |
| 22/05/2018 | Adopted by Council | 1.0 |
| 26/02/2019 | Amended plan adopted by Council (Purchase Card audit added) | 1.1 |
| 17/12/2019 | Amended plan adopted by Council (Plan extended for a year, projects rescheduled) | 1.2 |
| 25/02/2020 | Amended plan adopted by Council (Changes to the timing and scope of the cyber security audit) | 1.3 |
| 25/07/2020 | Amended plan adopted by Council (Changes in timing for Recruitment & Retention, Budgetary Mgt, Treasury Mgt, Emergency Mgt & BCP) | 1.4 |
| 22/09/2020 | Amended plan adopted by Council (Changes to the timing of audits) | 1.5 |
| 15/12/2020 | Amended plan adopted by Council (completion of cyber, changes to other timings) | 1.6 |
| 10/02/2021 | Amended plan (changes to timings for 20/21 projects) | 1.7 |
| 22/06/2021 | Amended plan adopted by Council (Changes in timing for Recruitment & Retention, Budgetary Mgt) | 1.8 |
| 22/02/2022 | Amended plan adopted by Council (Removal of internal financial control orientated audits) | 1.9 |
| 17/05/2022 | Status update for Audit Committee regarding 2022-23 projects | 1.1 |
| 10/08/2022 | Status update for Audit Committee regarding 2022-23 projects | 1.11a |

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 27 September 2022
CONFIDENTIAL AGENDA BUSINESS ITEM**

Item: 18.1

Responsible Officer: Lachlan Miller
Executive Manager Governance & Performance
Office of the Chief Executive

Subject: CEO Performance Review Panel Independent Member

For: Decision

1. CEO Performance Review Panel Independent Member – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Andrew Aitken
- Director Community Capacity, David Waters
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Director Infrastructure & Operations, Peter Bice
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.1: (CEO Performance Review Panel Independent Member) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), because it would disclose the personal details of an Audit Committee Independent Member's performance.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

3. CEO Performance Review Panel Independent Member – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

| Item | Duration of Confidentiality NB: Item to be reviewed every 12 months if not released |
|---------------------|---|
| Report | 31 December 2022 |
| Related Attachments | 31 December 2022 |
| Minutes | 31 December 2022 |

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.
