

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
THURSDAY 13 OCTOBER 2022
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Cr Mark Osterstock

Members:

Ms Janet Miller	Independent Member
Cr Chris Grant	Committee Member

In Attendance:

David Waters	Chief Executive Officer
Steven Watson	A/Executive Manager Governance & Performance Minute Taker

1. COMMENCEMENT

The meeting commenced at 6.05pm

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Mayor Jan-Claire Wisdom
Deputy Mayor Cr Nathan Daniell

2.2 Leave of Absence

Leave of the meeting was granted for the following Leave of Absence:

Mayor Jan-Claire 30 September to 23 October 2022, approved at Council on 27 September 2022.

2.3 Absent

Nil

Presiding Member _____ ...

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3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting – 4 August 2022

Moved Cr Chris Grant
S/- Janet Miller

PRP19/22

That the minutes of the CEO Performance Review Panel meeting held on 4 August 2022 as distributed, be confirmed as an accurate record of the proceedings of that meeting.

Carried

4. PRESIDING MEMBER'S OPENING COMMENTS

- The Presiding Member advised the CEOPRP of the resignation of the Executive Manager Organisational Development (EMOD). The Presiding Member thanked the EMOD for her service and support to the CEOPRP.
- The Presiding Member advised the Committee that this meeting will be the last meeting of the CEOPRP before the Local Government Election 2022 and thanked all CEOPRP Members for their assistance and support. The Presiding Member also thanked staff supporting the CEOPRP for their assistance.
- The Presiding Member congratulated Janet Miller upon her appointment for another 12 months as Independent Member of the CEOPRP.

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

Presiding Member _____ ...

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7. OFFICER REPORTS – DECISION ITEMS

7.1 CEO Performance Targets 2022-23

Moved Cr Chris Grant
S/- Janet Miller

PRP20/22

The CEO Performance Review Panel resolves that the report be received and noted.

Carried

8. MOTIONS WITHOUT NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held at a time to be confirmed at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 6.36pm.

Presiding Member _____ ...