

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Pauline Gill
Councillor Chris Grant
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Melanie Selwood

In Attendance:

David Waters	Acting Chief Executive Officer
Terry Crackett	Director Corporate Services
David Collins	Acting Director Infrastructure & Operations
Natalie Armstrong	Director Development & Regulatory Services
Rebecca Shepherd	Acting Director Community Capacity
Lachlan Miller	Executive Manager Governance & Performance
Karen Cummings	Manager Property Services
Jen Blake	Manager Communications, Engagement & Events
Renee O'Connor	Coordinator Sport & Recreation
Josh Spier	Community & Social Planning Officer
Steven Watson	Governance & Risk Coordinator
Pam Williams	Minute Secretary

1. COMMENCEMENT

The meeting commenced at 6.02pm.

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

Mayor Jan-Claire Wisdom welcomed Cr Adrian Cheater to his first meeting of the Adelaide Hills Council.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

3. Apology

Cr Nathan Daniell

3.1 Leave of Absence

- Malcolm Herrmann 6 December – 22 December 2022, approved 29 November 2022
- Louise Pascale 19 December – 6 January 2023, approved 29 November 2022

Moved Cr Chris Grant

S/- Cr Kirsty Parkin

289/22

- 1 That a Leave of Absence from all duties of office be granted to Cr Pauline Gill from 16 January to 20 January 2023.**
- 2 That any committee, panel or advisory group membership currently held by Cr Pauline Gill be undertaken by the Deputy during the leave of absence.**

Carried Unanimously

3.2 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS**4.1 Council Meeting – 29 November 2022**

Moved Cr Lucy Huxter

S/- Cr Pauline Gill

290/22

That the minutes of the Ordinary Council meeting held on 29 November 2022 as supplied, be confirmed as an accurate record of the proceedings of that meeting, noting an amendment to Item 12.11.1, S43 Subsidiary Membership – Southern & Hills Local Government Association:

- d. To appoint Natalie Armstrong to the (Elected Member or Employee) Deputy Board Member position for a term to commence from 30 November 2022 and conclude at the conclusion of the 2022-26 council term**

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 Material Conflict of Interest, Mayor Jan-Claire Wisdom - Item 12.5, Nomination for GAROC Members

Under Section 75 of the *Local Government Act 1999* Mayor Jan-Claire Wisdom disclosed a Material Conflict of Interest in Item 12.5.

6. PRESIDING MEMBER'S OPENING REMARKS

Mayor Jan-Claire Wisdom welcomed everyone to the last meeting of 2022. The Mayor reflected that it is three years since the outbreak of the Cudlee Creek fire, with residents still suffering from the effects of this fire.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

7.1.1 Options to reduce traffic congestion Bridgewater Primary School Traffic Study

To be considered in January 2023

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

Nil

8.2 Deputations

Nil

8.3 Public Forum

John Hill, Stirling District Residents Association & SA Transport Action Group re Hills Transport

9. PRESENTATIONS

Nil

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

Nil

12. OFFICER REPORTS – DECISION ITEMS

12.1 Mt Barker Adelaide Hills Transport Study

Moved Cr Leith Mudge

S/- Cr Kirrilee Boyd

291/22

Council resolves:

- 1. That the report be received and noted.**
- 2. That Council acknowledges and provides its support for conduct of a transport study for the Adelaide Hills community.**
- 3. That the letter contained in Appendix 4 be endorsed as the Council's submission into the current stage of the Mount Barker/ Adelaide Hills Transport Study.**
- 4. That the Mayor and Chief Executive Officer be authorised to make any minor or non-substantive changes in finalising the letter, including the inclusion of any matters arising from the debate on this item.**
- 5. That the Mayor and Chief Executive Officer be authorised to represent the Council's position in direct engagement with relevant government representatives.**

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

12.2 2022-23 Budget Review 1

Moved Cr Melanie Selwood
S/- Cr Leith Mudge

292/22

Council resolves:

1. That the report be received and noted.
2. To adopt the proposed budget adjustments presented in Budget Review 1 which result in:
 - a. An increase in the Operating Surplus from \$676k to \$830k for the 2022-23 financial year.
 - b. Changes to Capital Works, reducing capital income by \$926k and increasing capital expenditure by \$580k for the 2022-23 financial year resulting in a revised capital expenditure budget for 2022-23 of \$27.369m.
 - c. An increase in Council's current Net Borrowing Result from \$6.934m to \$8.342m for the 2022-23 financial year as a result of the proposed operating and capital adjustments.

Carried Unanimously

12.3 Substantive CEO Recruitment

Moved Cr Mark Osterstock
S/- Cr Chris Grant

293/22

Council resolves:

1. That the report be received and noted.
2. To manage the Substantive CEO recruitment process with a Recruitment Consultant, to be procured by the Administration.
3. To undertake a CEO remuneration benchmarking exercise utilising the Recruitment Consultant.
4. To adopt a Bespoke Selection Panel model for the Substantive CEO Selection Panel.
5. To satisfy the provisions of Section 98(4a) of the *Local Government Act 1999* by determining a Qualified Independent Person prior to considering recommendations for appointment to the Substantive CEO position.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

- 6. That the Substantive CEO Selection Panel:**
- a. Will have the following functions:**
- i. in collaboration with the Recruitment Consultant:**
- to review and finalise the CEO Position Description (consistent with the provisions of s99 of the Act);
 - determine the market approach (mix of media) and candidate assessment tools; and
 - division of recruitment actions and responsibilities.
- ii. to shortlist and assess candidates in order to determine a preferred candidate(s); and**
- iii. make a recommendation to Council for appointment of a preferred candidate and the terms and conditions of appointment.**
- b. Will consist of five (5) members as follows: Mayor; Deputy Mayor; Presiding Member of the CEO Performance Review Panel; and two (2) Ordinary Members. The Presiding and Deputy Presiding Member of the Substantive CEO Selection Panel will be the Mayor and Deputy Mayor respectively.**
- c. That the method of selecting the Substantive CEO Selection Panel Ordinary Members will be by an indicative vote to determine the preferred persons for the two (2) positions utilising the Appointments to Positions Process contained in Clause 4.7 of Council's *Code of Practice for Council Meeting Procedures*.**
- d. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the Substantive CEO Selection Panel Ordinary Member roles and for the meeting to resume once the results of the indicative vote have been declared.**

Carried Unanimously

6.47pm The Council meeting adjourned
6.48pm The Council meeting resumed

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

12.3.1 Substantive CEO Recruitment – Members of Recruitment Panel

Moved Cr Chris Grant
S/- Cr Lucy Huxter

294/22

Council resolves to appoint Cr Mark Osterstock and Cr Kirsty Parkin as Ordinary Members of the Substantive CEO Selection Panel.

Carried Unanimously

12.4 Cemetery Operating Policy

Moved Cr Pauline Gill
S/- Cr Kirrilee Boyd

295/22

Council resolves:

1. That the report be received and noted.
2. With an effective date of 3 January 2023, to revoke the 24 August 2021 *Cemetery Operating Policy* and to adopt the 20 December 2022 *Cemetery Operating Policy* as per Appendix 1.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 20 December 2022 *Cemetery Operating Policy* as per Appendix 1 prior to the date of effect.

Carried Unanimously

12.5 Nomination for GAROC Members

Moved Cr Chris Grant
S/- Cr Leith Mudge

296/22

Council resolves:

1. That the report be received and noted.
2. To determine that the method of selecting a Council Member to be nominated for the Greater Adelaide Regional Organisation of Councils be by an indicative vote utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for nomination for the Greater Adelaide Regional Organisation of Councils and for the meeting to resume once the results of the indicative vote have been declared.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

6.56pm The Council meeting adjourned

6.57pm the Council meeting resumed

Mayor Jan-Claire Wisdom declared a Material Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' as she may gain a benefit or suffer a loss from this appointment, in relation to Item 12.5.

6.57pm Mayor Wisdom vacated the Chair and left the Chamber.

6.58pm With approval of the Chamber Cr Chris Grant took the Chair

12.5.2 Greater Adelaide Regional Organisation of Councils (GAROC) Membership

Moved Cr Mark Osterstock

S/- Cr Leith Mudge

297/22

1. To endorse the nomination of Mayor Jan-Claire Wisdom for the Greater Adelaide Regional Organisation of Councils and authorise the Chief Executive Officer to lodge the completed nomination form to the Local Government Association.
2. That the Chief Executive Officer, on behalf of Council, writes to all Elected Members who represent the Eastern Region of Councils for GAROC seeking their support on behalf of the community of the Adelaide Hills for Mayor Jan-Claire Wisdom to fill the vacancy.

Carried Unanimously

7.01pm Cr Grant vacated the Chair

7.01pm Mayor Jan-Claire Wisdom returned to the Chamber and resumed the Chair

12.6 Status Report – Council Resolutions Update

Moved Cr Kirsty Parkin

S/- Cr Leith Mudge

298/22

Council resolves:

1. That the report be received and noted
2. The following completed items be removed from the Action List:

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
26/04/2022	Ordinary Council	92/22	Heathfield Resource Recovery Centre Management Agreement	Nil
28/06/2022	Ordinary Council	150/22	Naming of Parks & Reserves	Nil
23/08/2022	Ordinary Council	213/22	Draft Asset Management Plan – Community Wastewater Management Scheme 2023-2032 for public consultation	Material - Cr Linda Green Perceived - Cr Malcolm Herrmann Perceived - Cr Andrew Stratford
25/10/2022	Ordinary Council	277/22	Naming of Parks & Reserves	Nil
29/11/2022	Ordinary Council	293/22	Petition - Water Storage Tank Upper Hermitage	Nil
29/11/2022	Ordinary Council	297/22	Deputy Mayor Position Appointment	Material - Cr Nathan Daniell
29/11/2022	Ordinary Council	300/22	12.4.1 Audit Committee Membership – Council Member and Presiding Member Appointment	Material - Cr Malcolm Herrmann Material - Cr Melanie Selwood
29/11/2022	Ordinary Council	302/22	CEO PRP Membership Council Member & Presiding Member Appointment	Material - Cr Chris Grant General - Cr Kirsty Parkin
29/11/2022	Ordinary Council	303/22	12.7 Boundary Change Committee - Council Member and Presiding Member Appointment	Nil

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

			Method of Voting and Terms of Reference	
29/11/2022	Ordinary Council	304/22	12.7.1 Boundary Change Committee - Council Member and Presiding Member Appointment	Material - Cr Mark Osterstock General - Cr Leith Mudge General - Cr Kirsty Parkin
29/11/2022	Ordinary Council	306/22	S43 Subsidiary Membership – East Waste	General - Cr Lucy Huxter
29/11/2022	Ordinary Council	308/22	12.9.2 S43 Subsidiary Membership – Adelaide Hills Region Waste Management Authority	General - Cr Lucy Huxter
29/11/2022	Ordinary Council	311/22	12.10.1 S43 Subsidiary Membership – Gawler River Floodplain Management Authority	General - Cr Malcolm Herrmann
29/11/2022	Ordinary Council	313/22	12.11.1 S43 Subsidiary Membership – Southern & Hills Local Government Association	General - Mayor Jan-Claire Wisdom General - Cr Kirsty Parkin
29/11/2022	Ordinary Council	316/22	12.13 Policy Review – Council Member Allowances and Support Policy	Nil
29/11/2022	Ordinary Council	317/22	Legislative Change – Member Integrity & Behaviour	Nil

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Adelaide Hills War Memorial Swimming Centre Feasibility Study

Moved Cr Pauline Gill

S/- Cr Chris Grant

299/22

Council resolves that the report be received and noted.

Carried Unanimously

13.2 Regional Public Health Plan Biennial Report

Moved Cr Kirrilee Boyd

S/- Cr Kirsty Parkin

300/22

Council resolves that the report be received and noted.

Carried Unanimously

14. QUESTIONS WITHOUT NOTICE

Nil

15. MOTIONS WITHOUT NOTICE

Nil

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

16. REPORTS

16.1 Council Member Function or Activity on the Business of Council

Mayor Jan-Claire Wisdom

- 29 November, First meeting new AHC Council 2022-26 term
- 30 November, CBS (Community Bridging Services) opening of Art Exhibition, Stirling
- 02 December, VALO Adelaide Race guest, Adelaide
- 02 December, Adelaide Hills Wine Show guest, Adelaide
- 05 December, AHC Briefing session
- 06 December, Meeting with community group/residents Greg Russell and Danielle Clode re Bushfire mitigation partnership
- 07 December, Torrens Valley Volunteer Christmas celebration, Gumeracha
- 08 December, Social first meeting with David Leach new Mayor of Mt Barker, Stirling
- 08 December, SHLGA (Southern and Hills Local Government Association) agenda briefing, Stirling
- 08 December, Financial Assistance Grants and World Heritage briefing with AHC staff
- 09 December, SHLGA Board meeting, Goolwa
- 13 December, AHC Agenda briefing, Stirling
- 13 December, AHC new Council official photo, Stirling
- 14 December, Briefing re Electricity contract, Stirling
- 15 December, Woodside Christmas Pageant, Woodside
- 19 December, Volunteers Thank you celebration, Stirling

Cr Malcolm Herrmann

- 4 December, RSL Gumeracha Sub branch Christmas Lunch, Woodside
- 8 December, Forreston Community Hall, end of year function
- 10 December, Christmas Pageant, Lobethal
- 11 December, Carols in the Valley, Lobethal
- 14 December, Living Nativity, Lobethal
- 15 December, Christmas Pageant, Woodside

Cr Pauline Gill

- 15 December, Judging Woodside Christmas Pageant
- 17 December, Lights of Lobethal function

16.2 Reports of Members as Council/Committee Representatives on External Organisations

Cr Malcolm Herrmann

- 8 December, GRFMA, Elizabeth

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

16.3 CEO Report

David Waters, CEO, provided Council with a verbal Corporate Update, including:

- Native Vegetation Act – 3rd party provider
- Electricity Market Offers via LGA Procurement
- Emergency support to be provided by team from Adelaide Hills Council for Riverland floods

17. REPORTS OF COMMITTEES

17.1 Council Assessment Panel

Nil

17.2 Audit Committee – 12 December 2022

Moved Cr Pauline Gill

S/- Cr Melanie Selwood

301/22

That the minutes of the Audit Committee meeting held on 12 December 2022 as distributed, be received and noted.

Carried Unanimously

17.3 CEO Performance Review Panel

Nil

17.4 Boundary Change Committee

Nil

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

18. CONFIDENTIAL ITEMS

18.1 Surplus Government Land Notification – Exclusion of the Public

Moved Cr Pauline Gill

S/- Cr Lucy Huxter

302/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Acting Chief Executive Officer, David Waters
- Acting Director Community Capacity, Rebecca Shepherd
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, David Collins
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Manager Property Services, Karen Cummings
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.1: (Surplus Government land notice) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(d) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which –

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest;

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

18.1.1 Surplus Government Land Notification – Confidential Item

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

18.1.2 Surplus Government Land Notification – Duration of Confidentiality

Moved Cr Kirsty Parkin

S/- Cr Leith Mudge

304/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.
Related Attachments	Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.
Minutes	Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.
Other (presentation, documents, or similar)	NIL

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

RELEASED 26 JANUARY 2023

18.2 Citizen of the Year Awards 2023 – Exclusion of the Public

Moved Cr Chris Grant
S/- Cr Leith Mudge

305/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Acting Chief Executive Officer, David Waters
- Acting Director Community Capacity, Rebecca Shepherd
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, David Collins
- Executive Manager Governance & Performance, Lachlan Miller
- Manager Communications, Engagement & Events, Jen Blake
- Governance & Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.2: (Citizen of the Year 2023 Recommendations) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(o) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is information relating to a proposed award recipient before the presentation of the award, the disclosure of which could reasonably be expected to reveal award recipient information before a special event.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING

RELEASED 26 JANUARY 2023

18.2.1 Citizen of the Year Awards 2023 – Confidential Item

Moved Cr Pauline Gill
S/- Cr Chris Grant

306/22

Council resolves:

1. That the report be received and noted.
2. That Council confer the 2023 Citizen of the Year Award on Natasha Hortle of Woodside.
3. That Council confer the 2023 Young Citizen of the Year Award on Jasmin Scott of Woodside.
4. That Council confer the 2023 Community Event of the Year Award on the 2022 English Ale Festival.

That Civic Awards (12) be presented to:

- a. Doreen Thomas of Aldgate
- b. Tracy Goodwin of Aldgate
- c. Ray Grivell of Balhannah
- d. John Odea of Gumeracha
- e. Robert Riggs of Uraidla
- f. Donald Kevin Herrmann of Lobethal
- g. Merylyn Hannaford of Uraidla
- h. Mitchell Smyth of Gumeracha
- i. Ross Kealley of Crafers West
- j. Meals on Wheels of Stirling
- k. Brenda Stenhouse of Houghton
- l. Oakbank Soldiers Memorial Hall Committee.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

RELEASED 26 JANUARY 2023

18.2.2 Citizen of the Year Awards 2023 – Duration of Confidentiality

Moved Cr Pauline Gill
S/- Cr Lucy Huxter

307/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter (which may include disclosure to media outlets to aid in achieving reporting timelines for publication; and disclosure to award recipients and their nominators, families and friends) in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.2 in confidence under sections 90(2) and 90(3)(o) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	26 January 2023
Related Attachments	26 January 2023
Minutes	26 January 2023
Other	Nil

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

RELEASED 20 FEBRUARY 2023

18.3 Appointment of External Auditor – Exclusion of the Public

Moved Cr Kirsty Parkin
S/- Cr Melanie Selwood

308/22

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Acting Chief Executive Officer, David Waters
- Acting Director Community Capacity, Rebecca Shepherd
- Director Corporate Services, Terry Crackett
- Director Development & Regulatory Services, Natalie Armstrong
- Acting Director Infrastructure & Operations, David Collins
- Executive Manager Governance & Performance, Lachlan Miller
- Governance & Risk Coordinator, Steven Watson
- Minute Secretary, Pam Williams

be excluded from attendance at the meeting for Agenda Item 18.3: (Appointment of External Auditor) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(d) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) that would, on balance, be contrary to the public interest, the disclosure of which could reasonably be expected to prejudice the commercial position of the business which supplied the information and to confer a commercial advantage on a third party.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

RELEASED 20 FEBRUARY 2023

18.3.1 Appointment of External Auditor – Confidential Item

Moved Cr Kirrilee Boyd
S/- Cr Melanie Selwood

309/22

Council resolves:

1. That the report be received and noted
2. To appoint BDO Audit Pty Ltd for the provision of external audit services for a period of three (3) years commencing with the audit for the financial year ending 30 June 2023, with an option of a further period of up to two (2) years, with an indicative cost for the initial three (3) years of \$83,600.
3. To delegate to the Chief Executive Officer to conduct the final negotiations with regard to the pricing of the external audit contract and to execute all required documentation to give effect to Council's appointment of the external auditor.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 20 DECEMBER 2022
63 MT BARKER ROAD STIRLING**

RELEASED 20 FEBRUARY 2023

18.3.2 Appointment of External Auditor – Duration of Confidentiality

Moved Cr Chris Grant
S/- Cr Melanie Selwood

310/22

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.3 in confidence under sections 90(2) and 90(3)(d) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	31 December 2024
Related Attachments	31 December 2024
Minutes	Until Council has appointed an External Auditor for the 30 June 2023 financial year.
Other (presentation, documents, or similar)	NIL

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

19. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 24 January 2023 from 6.30pm at 63 Mt Barker Road, Stirling.

20. CLOSE MEETING

The meeting closed at 7.47pm.