



## **AUDIT COMMITTEE**

### **NOTICE OF MEETING**

To: **Presiding Member** Cr Malcolm Herrmann

#### **Members**

David Moffatt  
Peter Brass  
Natalie Johnston  
Cr Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

**Monday 17 April 2023**  
**6.30pm**  
**63 Mt Barker Road, Stirling**

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend. Meetings will be conducted in accordance with the applicable COVID-19 social distancing guidelines and may result in Members participating electronically in accordance with the provisions of the Committee's Terms of Reference.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

A handwritten signature in blue ink, appearing to read 'David Waters', with a long horizontal flourish extending to the right.

**David Waters**  
**Chief Executive Officer**



## **AUDIT COMMITTEE**

**AGENDA FOR MEETING**  
**Monday 17 April 2023**  
**6.30pm**  
**63 Mt Barker Road, Stirling**

### **ORDER OF BUSINESS**

#### **1. COMMENCEMENT**

##### **1.1. Acknowledgement of Country**

*Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.*

#### **2. APOLOGIES/LEAVE OF ABSENCE**

##### **2.1. Apology**

##### **2.2. Leave of Absence**

##### **2.3. Absent**

#### **3. MINUTES OF PREVIOUS MEETINGS**

##### **3.1. Audit Committee Minutes – 20 February 2023**

*That the minutes of the Audit Committee meeting held on 20 February 2023, as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

##### **3.2. Special Audit Committee Minutes – 20 February 2023**

*That the minutes of the Special Audit Committee meeting held on 20 February 2023, as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

**4. PRESIDING MEMBER'S OPENING REMARKS**

**5. DELEGATION OF AUTHORITY**

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

**6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE**

**7. PRESENTATIONS, ACTION REPORT & WORKPLAN**

7.1. Risk Presentation

*Nil*

7.2. Action Report and Work Plan Update

- 1. That the report be received and noted.*
- 2. That the status of the Action Report and Work Plan be noted.*
- 3. To approve the proposed changes to the Audit Committee Work Plan 2023 as contained in Appendix 2.*

**8. OFFICER REPORTS**

8.1. 2022-23 External Audit Plan

- 1. That the report be received and noted.*
- 2. To recommend to Council the approval of the 2022-23 External Audit Plan by BDO Audit Pty Ltd as contained in Appendix 1.*
- 3. To note the 2022-23 Financial Statement Audit – Engagement Letter as contained in Appendix 2 and the 2022-23 Internal Financial Control Audit – Engagement Letter as contained in Appendix 3.*

8.2. Q3 2022-23 Performance Report

*The Audit Committee resolves the Quarterly Council Performance Report – Q3 2022-23 be received and noted.*

8.3. Service Review Biannual Report – Civil Services

*The Audit Committee resolves that the report be received and noted.*

8.4. Draft Annual Business Plan for Consultation

- 1. That the report be received and noted.*
- 2. To advise Council that the Committee has reviewed the draft Annual Business Plan 2022-23 (ABP), as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.*
- 3. That, on the basis of the Committee's review, to recommend the draft ABP to Council for community consultation.*

**9. QUESTIONS WITHOUT NOTICE**

**10. CONFIDENTIAL ITEMS**

Nil

**11. NEXT MEETING**

The next Audit Committee meeting will be held at 6.30pm on Monday 15 May 2023 at 63 Mount Barker Road, Stirling.

**12. CLOSE MEETING**