

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 21 AUGUST 2023
63 MT BARKER ROAD STIRLING**

In Attendance**Members:**

Cr Malcolm Herrmann	Presiding Member
Peter Brass	Independent Member
David Moffatt	Independent Member
Pamela Lee	Independent Member
Cr Melanie Selwood	Council Member

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Terry Crackett	Director Corporate Services
David Waters	Director Community Capacity
Liz Packer	A/Manager Financial Services
Lachlan Miller	Executive Manager Governance & Performance
Kira-marie Laverty	Corporate Planning & Performance Coordinator

Guests in Attendance:

Nil

1. COMMENCEMENT

The meeting commenced at 6.00pm.

1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE**2.1. Apology**

Nil

2.2. Leave of Absence

Nil

Presiding Member _____ 16 October 2023

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 21 AUGUST 2023
63 MT BARKER ROAD STIRLING**

2.3. Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1. Special Audit Committee Meeting – 19 June 2023

Moved Peter Brass

S/- Pamela Lee

AC28/23

That the minutes of the Special Audit Committee meeting held on 19 June 2023 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

4. PRESIDING MEMBER'S OPENING REMARKS

1. Peter Bice, Director Infrastructure and Operations has resigned and will leave the Council early October.
2. Country Cabinet meets at Mount Barker on 23/24 August. AHC making a submission on a range of strategic topics.

5. DELEGATION OF AUTHORITY

In accordance with the Audit Committee Terms of Reference, the Committee has no delegated decision-making powers. There are no Recommendations arising to be submitted to Council for consideration.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT COMMITTEE

Nil

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1. Community Capacity Risk Presentation – David Waters – Director Community Capacity

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 21 AUGUST 2023
63 MT BARKER ROAD STIRLING**

7.2. Action Report and Work Plan Update

Moved David Moffatt
S/- Cr Melanie Selwood

AC29/23

The Audit Committee resolves:

1. That the Action Report and Work Plan Update be received and noted
2. To note the status of the *Action Report August 2023* as contained in *Appendix 1*.
3. To note the *Audit Committee Work Plan 2023, Version: 1.2* as contained in *Appendix 2*.
4. To approve the proposed changes to the *Draft Audit Committee Work Plan 2023, Version:1.3a* as contained in *Appendix 3*.

Carried Unanimously

8. OFFICER REPORTS – DECISION ITEMS

8.1. End of Financial Year Update

Moved Peter Brass
S/- Pamela Lee

AC30/23

The Audit Committee resolves:

1. That the End of Financial Year Update 2022-23 be received and noted.
2. To note to Council that changes to the 2023-24 Budget as a result of the proposed Carry Forward amounts will result in Financial Sustainability indicators within Council's agreed targets as follows:

a.	Operating Surplus Ratio	2.1%	(Target 1% to 5%)
b.	Operating Surplus Ratio (underlying)	2.2%	(Target 1% to 5%)
c.	Net Financial Liabilities Ratio	54%	(Target 25% to 75%)
d.	Asset Renewal Funding Ratio	100%	(Target 95% to 105%)

Carried Unanimously

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 21 AUGUST 2023
63 MT BARKER ROAD STIRLING**

8.2. Service Review Biannual Report – Civil Services

Moved Peter Brass
S/- Pamela Lee

AC31/23

The Audit Committee resolves that the Service Review Biannual Report – Civil Services be received and noted with the exclusion of Item 4.1.

Carried Unanimously

8.3. Debtors Report

Moved Peter Brass
S/- David Moffatt

AC32/23

The Audit Committee resolves that the Debtors Report – 30 June 2023 be received and noted.

Carried Unanimously

8.4. Quarterly Council Performance Q4

Moved Peter Brass
S/- Pamela Lee

AC33/23

The Audit Committee resolves the Quarterly Council Performance Report – Q4 2022-23 be received and noted.

Carried Unanimously

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
MONDAY 21 AUGUST 2023
63 MT BARKER ROAD STIRLING**

8.5. Placement of Council's Insurance Portfolio

Moved Pamela Lee
S/- Cr Melanie Selwood

AC34/23

The Audit Committee resolves that the Placement of Council's Insurance Portfolio Report be received and noted.

Carried Unanimously

8.6. Risk Management Quarterly Report

Moved Cr Melanie Selwood
S/- Peter Brass

AC35/23

The Audit Committee resolves:

1. That the Risk Management Quarterly Report be received and noted.
2. To recommend to Council that the CEO review internal processes to ensure that reviews of strategic risks are undertaken in a timely manner, and are not overdue by more than 6 months.

Carried Unanimously

8.7. Audit Actions Implementation Report

Moved Cr Melanie Selwood
S/- Pamela Lee

AC36/23

The Audit Committee resolves:

1. That the Audit Actions Implementation Report be received and noted
2. To note the implementation status of Internal and External Audit actions.

Carried Unanimously

**ADELAIDE HILLS COUNCIL AUDIT COMMITTEE
MINUTES OF MEETING
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63 MT BARKER ROAD STIRLING**

9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the Audit Committee will be held on Monday 16 October 2023 from 6.00pm at 63 Mt Barker Road, Stirling.

12. CLOSE MEETING

The meeting closed at 8.04pm.