



AUDIT COMMITTEE

NOTICE OF MEETING

To: **Presiding Member** Cr Malcolm Herrmann

Members

David Moffatt
Peter Brass
Pamela Lee
Cr Melanie Selwood

Notice is hereby given pursuant to the provisions under Section 87 of the *Local Government Act 1999* that the next meeting of the Audit Committee will be held on:

Monday 16 October 2023
6.00pm
36 Nairne Road Woodside

A copy of the Agenda for this meeting is supplied under Section 87 of the Act.

Committee meetings are open to the public and members of the community are welcome to attend. Meetings will be conducted in accordance with the applicable COVID-19 social distancing guidelines and may result in Members participating electronically in accordance with the provisions of the Committee's Terms of Reference.

A Public notice of the Agenda for this meeting is supplied under Section 88 of the Act.

A handwritten signature in black ink, appearing to read 'GG', is positioned above the name of the Chief Executive Officer.

Greg Georgopoulos
Chief Executive Officer



Adelaide Hills
COUNCIL

AUDIT COMMITTEE

AGENDA FOR MEETING
Monday 16 October 2023
6.00pm
36 Nairne Road Woodside

ORDER OF BUSINESS

1. COMMENCEMENT

- 1.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land. Together we will care for this country for the generations to come.

2. APOLOGIES/LEAVE OF ABSENCE

- 2.1. Apology
2.2. Leave of Absence
2.3. Absent

3. MINUTES OF PREVIOUS MEETINGS

- 3.1. Audit Committee Minutes – 21 August 2023

Recommendation

That the minutes of the Audit Committee meeting held on 21 August 2023, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

4. PRESIDING MEMBER'S OPENING REMARKS

5. DELEGATION OF AUTHORITY

The Audit Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1. Action Report and Work Plan Update

1. *That the Action Report and Workplan Update be received and noted.*
2. *To note and approve the status of the Action Report October 2023 as contained in Appendix 1.*
3. *To note and approve the Audit Committee Work Plan 2023 (Version: 1.3a) as contained in Appendix 2.*

8. OFFICER REPORTS

8.1. Development Services Service Review – Implementation Plan

1. *That the report be received and noted.*
2. *To receive and note the Management Review and Action Plan in response to the Service Review 2022-23 – Development Services, as contained in Appendix 4.*
3. *To note that that the implementation status of the agreed actions will be reported to Audit Committee and Council on a biannual basis, nominally March and August.*

8.2. 2022/23 Annual Financial Statements and End of Year Report

1. *That the 2022/23 Annual Financial Statements and End of Year Report be received and noted*
2. *That in accordance with Section 126(4)(a) of the Local Government (Financial Management) Regulations 1999, the Audit Committee advises Council that it has reviewed:*
 - i. *the General Purpose Financial Statements of the Council for the financial year ended 30 June 2023 as contained in Appendix 1, and*
 - ii. *the External Auditor BDO' Annual Completion Report as contained in Appendix 2, and is satisfied that the 2022-23 financial statements present fairly the state of affairs of the Council.*
3. *To recommend that the Adelaide Hills Council 2022-23 General Purpose Financial Statements, contained in Appendix 1, may be certified by the Chief Executive Officer and the Mayor.*
4. *To note the confirmation of BDO's Auditor Independence Statement provided at Appendix 2.*
5. *To recommend that the Certification of Auditor Independence statement contained in Appendix 3 may be certified by the Chief Executive Officer and the Presiding Member of the Audit Committee in accordance with the requirements of Regulation 22(3) of the Local Government (Financial Management) Regulations 2011.*

8.3. Quarterly Council Performance Report – Q1 2023-24

That the Quarterly Council Performance Report – Q4 2022-23 be received and noted.

8.4. Internal Audit Quarterly Report – Q1 2023-24

That the Internal Audit Quarterly Report be received and noted

9. MOTIONS ON NOTICE

9.1. Local Government Income Protection Fund

I move that the CEO investigates the operation of the Local Government Income Protection Fund (LGIPF) and provides a report to the February 2024 Audit Committee meeting. Among other topics which the CEO may identify, the report should address the following points between 2019/2020 and 2023/2024:

- 1. When did the LGIPF commence;*
- 2. Was it part of an Enterprise Bargaining Agreement process at the time;*
- 3. The premiums paid;*
- 4. The number of claims lodged;*
- 5. The number of claims approved;*
- 6. The amount paid to employees under the provisions of the Plan;*
- 7. The eligibility criteria;*
- 8. The value for money of the Fund to both the council (as the employer) and employees;*
- 9. Whether this form of benefit is common within the SA Public Service, the Local Government Sector, neighboring councils and/or the Group 2 councils;*
- 10. Whether there are alternatives to the current arrangements;*
- 11. If changes are to be considered, whether such changes could be incorporated into the next Enterprise Development Agreement.*

10. QUESTIONS WITHOUT NOTICE

11. CONFIDENTIAL ITEMS

Nil

12. NEXT MEETING

The next Audit Committee meeting will be held at 6.00pm on Monday 20 November 2023 at 63 Mount Barker Road, Stirling.

13. CLOSE MEETING