



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: A/Mayor Nathan Daniell

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Mayor Jan-Claire Wisdom
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 14 May 2024
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

A handwritten signature in black ink, appearing to read 'GG', with a small dot at the end.

Greg Georgopoulos
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 14 May 2024
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology
Apologies were received from

3.2. Leave of Absence

Mayor Jan-Claire Wisdom, 13 February 2024 to 14 May 2024, approved by Council on 13 February 2024

Cr Pauline Gill, 26 April 2024 to 31 May 2024, approved by Council on 9 April 2024

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 23 April 2024

That the minutes of the ordinary meeting held on 23 April 2024 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
Nil
- 8.2. Deputations
Nil
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

- 9.1. Mine Operations Plan, White Rock Quarry - Ben Zammit, Executive Director Regulation and Compliance Division, Paul De Ionno, Director Minerals Regulation
- 9.2. Adelaide Hills Tourism – Acting Chair James Sellars and Executive Officer, Tanya Jarman

10. QUESTIONS ON NOTICE

- 10.1. Fabrik Arts & Heritage – Cr Chris Grant
- 10.2. Country Cabinet – Cr Malcolm Herrmann
- 10.3. Legal Fees – Cr Louise Pascale

11. MOTIONS ON NOTICE

Nil

12. ADMINISTRATION REPORTS – DECISION ITEMS

- 12.1. Annual Business Plan 2024-25 Draft for Consultation
 - 1. *That the Annual Business Plan 2024-25 Draft for Consultation report be received and noted.*
 - 2. *To endorse the draft Annual Business Plan 2024-25 (ABP) as contained in Appendix 1 for community consultation in accordance with Section 123 of the Local Government Act 1999, which includes a budget with an average residential rate rise of 5.78% resulting in the following financial sustainability targets as set by Council:*
 - a. *Operating Surplus of \$365,000*
 - b. *Adjusted Operating surplus ratio of 0.56% (target of 1% to 5%)*
 - c. *Net financial liabilities ratio of 55% (target of 25% to 75%)*
 - d. *Asset sustainability ratio of 100% (target of 95% to 105%)*
 - 3. *That the CEO be authorised to:*
 - a. *Make any formatting, nomenclature or other minor changes to the ABP prior to being released for public consultation and*

- b. Determine the consultation timings, media and processes while ensuring consistency and compliance with the provisions of applicable legislation and Council's Public Consultation Policy.

12.2. Status Report – Council Resolutions Update

1. That the report be received and noted.
2. The following completed items be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
24/05/2022	Ordinary Council	122/22	Purchase of Land 8 St John Road Norton Summit	Perceived - Cr Leith Mudge
13/06/2023	Ordinary Council	164/23	Boundary Change Committee Recommendations to Council	General - Cr Pascale
13/06/2023	Ordinary Council	166/23	Confidential Item - Sale of Land for <u>non payment</u> of Rates	Material - Cr Mudge
12/09/2023	Ordinary Council	236/23	Road Exchange Decision - 13 Upper Sturt Road Crafers West	Nil
10/10/2023	Ordinary Council	258/23	Bushfire Mitigation Strategy Public Consultation	Melanie Selwood - Material COI - Husband employed by <u>Treecore Ltd</u>
6/11/2023	Special Council	274/23	Houghton Hub Funding Request	Nil
14/11/2023	Ordinary Council	285/23	CEO PRP Council Member Appointments	Under section 75C of the <i>Local Government Act 1999</i> Cr Chris Grant disclosed a Material (section 75) Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.2, the nature of which is as follows: I am the Presiding Member of the CEO PRP which is a remunerated position.
21/11/2023	Special Council	297/23	Motion on Notice - Houghton Hermitage Inglewood and Paracombe Hub - Cr Malcolm Herrmann	Nil
28/11/2023	Ordinary Council	303/23	MON - Recognition of Statement of Commitment (Cr Louise Pascale)	Nil
28/11/2023	Ordinary Council	306/23	Proposed Road Closure – portion of Unmade Public Road adjacent 474b Springhead Road Mount Torrens	Nil
28/11/2023	Ordinary Council	307/23	Deputy Mayor Appointment	Under section 75C of the <i>Local Government Act 1999</i> Cr Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 13.1, the nature of which is as follows: I am intending to nominate for the position of Deputy Mayor, which is a remunerated position.
28/11/2023	Ordinary Council	314/23	Burning on Private Land	Nil
23/01/2024	Ordinary Council	2/24	International Women's Day - 8 March 2024	Nil
23/01/2024	Ordinary Council	9/24	Customer Relationship Management (CRM) System	Nil
23/01/2024	Ordinary Council	13/24	CEO Performance Review Panel Independent Member Appointment	Nil
13/02/2024	Ordinary Council	21/24	Treasury Policy Report	Nil
13/02/2024	Ordinary Council	22/24	Debt Recovery Policy Report	Nil
13/02/2024	Ordinary Council	23/24	Council Resolutions Report - February 2024	Nil
13/02/2024	Ordinary Council	24/24	Confidential Items Review - February 2024	Nil
27/02/2024	Ordinary Council	41/24	Appointment of Selection Panel for CAP Membership	Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a deputy member when I attend a panel meeting and have a pecuniary interest in the Revised Terms of Reference. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a panel member and have a pecuniary interest in the Revised Terms of Reference.

Ordinary Council Meeting 14 May 2024
AGENDA



28/11/2023	Ordinary Council	307/23	Deputy Mayor Appointment	Under section 75C of the <i>Local Government Act 1999</i> Cr Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 13.1, the nature of which is as follows: I am intending to nominate for the position of Deputy Mayor, which is a remunerated position.
28/11/2023	Ordinary Council	314/23	Burning on Private Land	Nil
23/01/2024	Ordinary Council	2/24	International Women's Day - 8 March 2024	Nil
23/01/2024	Ordinary Council	9/24	Customer Relationship Management (CRM) System	Nil
23/01/2024	Ordinary Council	13/24	CEO Performance Review Panel Independent Member Appointment	Nil
13/02/2024	Ordinary Council	21/24	Treasury Policy Report	Nil
13/02/2024	Ordinary Council	22/24	Debt Recovery Policy Report	Nil
13/02/2024	Ordinary Council	23/24	Council Resolutions Report - February 2024	Nil
13/02/2024	Ordinary Council	24/24	Confidential Items Review - February 2024	Nil
27/02/2024	Ordinary Council	41/24	Appointment of Selection Panel for CAP Membership	Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a deputy member when I attend a panel meeting and have a pecuniary interest in the Revised Terms of Reference. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a panel member and have a pecuniary interest in the Revised Terms of Reference.
26/03/2024	Ordinary Council	89/24	Statewide Bushfire Hazards Code Amendment – Adelaide Hills Council Submission	Nil
26/03/2024	Ordinary Council	97/24	Trans Tasman Energy Group	Nil
26/03/2024	Ordinary Council	100/24	Special CEO Performance Review Panel Committee Minutes of Meeting 21 March 2024	Nil
9/04/2024	Ordinary Council	106/24	Petition - Maintain Council decision regarding no citizenship on 26 January	Nil
9/04/2024	Ordinary Council	109/24	Local Roads Community Infrastructure Program LRCIP) Phase 3 – Alternate Projects	Nil
9/04/2024	Ordinary Council	111/24	CEO Performance Review Panel – Special Meeting 28 March 2024	Nil
9/04/2024	Ordinary Council	114/24	CEO Setting of KPIs	Nil
9/04/2024	Ordinary Council	116/24	CEO Performance Review Process 2024/25	CEO Performance Review Process 2024/25 – Confidential Item Under section 75B of the <i>Local Government Act 1999</i> Cr Mark Osterstock disclosed a General (section 74) Conflict of Interest in Item 19.3 CEO Performance Review Process 2024/25.
23/04/2024	Ordinary Council	129/24	Review of Council Assessment Panel (CAP) Sitting Fees	Review of Council Assessment Panel (CAP) Sitting Fees Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees.
23/04/2024	Ordinary Council	138/24	Appointment of Council Assessment Panel (CAP) Independent Members	Nil

12.3. Confidential Items Review – May 2024

DECISION 1

1. *That the report be received and noted.*
2. *That the items held as confidential in the Confidential Items Register (Appendix 1) be noted.*

DECISION 2 – Resolution 277/23– CEO Performance Review Process

1. *To note that in relation to resolution 277/23 Council resolved the following:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a) and (h) of the Act:

- *The Report, related attachments, minutes or other (presentation, documents or similar) of 6 November 2023, Item No. 8.1.1, CEO Performance Review Process, 277/23 remain confidential until the matter is determined and that this order be reviewed every twelve (12) months.*

On the grounds that the document(s) (or part) relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) specifically, the present matter relates to the CEO Probation Review Process, and it would be unreasonable at this stage to disclose that information, together with legal advice from Norman Waterhouse Lawyers.

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 277/23 be kept confidential for 3 years to 31 May 2027.*

DECISION 3 – Resolution 233/23 – Amy Gillett Bikeway Stage 4 Alternate Offer to State Government

1. *To note that in relation to resolution 233/23 Council resolved the following:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(j) of the Act:

- *The Report of 4/9/2023, Item No. 6.1, Amy Gillett Bikeway Stage 4 – Alternate Offer to State Government, 232/23 remain confidential until 4 September 2025 and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) relates to information the disclose of which would involve the unreasonable disclosure of information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being employee of council, or a person engaged by the council).*
- *Would on balance, be contrary to the public interest.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 233/23 be kept confidential for a further period of 12 months to 4 September 2025.*

DECISION 4 – Resolution 207/23 - Country Cabinet August 2023 Key Strategic Issues

1. To note that in relation to resolution 207/23 Council resolved the following:

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- *The Report, related attachments and minutes of 25 July 2023, Item No. 18.1.1, Country Cabinet August 2023 Key Strategic Issues remain confidential until the announcement has been made but no longer than 30 June 2024 and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) relates to information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of Council, or a person engaged by the Council); and would on balance be contrary to the public interest.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 207/23 be kept confidential for a period of 12 months to 30 June 2025.*

DECISION 5 – Resolutions 236/22 & 154/23 – Ministerial Exemptions

1. To note that in relation to resolution 236/22 and 154/23 Council resolved the following:

Pursuant to section 91(7) of the Local Government Act 1999 the Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter with by the Council on a confidential basis under Sections (90(2) and 90(3)(i) of Act:

- *The Report of 23 August 2022, Item No. 18.5, Ministerial Exemption – Ashton Landfill, 236/22 & 154/23 remain confidential and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part of) would divulge information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to legal proceedings.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolutions 236/22 and 154/23 be kept confidential until a further order of Council is resolved.*

DECISION 6 – Resolutions 234/22 & 158/23 – Revised East Waste 2022-23 Annual Plan and Budget

1. *To note that in relation to resolution 234/22 and 158/23 Council resolved the following:*

Pursuant to section 90(2) of the Local Government Act 1999 the Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- *The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.4, Revised East Waste 2022-23 Annual Plan & Budget, 234/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 234/22 and 158/23 be kept confidential for a period of 12 months to 23 August 2025.*

DECISION 7 – Resolution 229/22 & 157/23 – East Waste Recycling Contract

1. *To note that in relation to resolutions 229/22 and 157/23 Council resolved:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- *The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 229/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolutions 229/22 and 157/23 be kept confidential for a period of 12 months to 23 August 2025.*

DECISION 8 – Resolution 236/21 – Ashton Landfill

1. *To note that in relation to resolution 236/21 Council resolved the following:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- *The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.3, Ashton Landfill, 171/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the matter.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.*

DECISION 9 – Resolution 165/22 – Warren Road Birdwood Blackspot

1. *To note that in relation to resolution 165/22 Council resolved the following:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- *The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.1, Warren Road Birdwood Blackspot, 165/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 165/22 be kept confidential for a period of 12 months to 28 June 2025.*

DECISION 10 – Resolution 238/21 – Electricity Procurement Legal Matter

1. *Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:*
 - *The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.*
 - *On the grounds that the document(s) (or part) relates to is legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings.*
2. *Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.*
3. *The document(s) to be kept confidential for a period of 12 months to 13 June 2025.*

DECISION 11 – Resolution 236/21 – Ashton Landfill

1. *To note that in relation to resolution 236/21 Council resolved the following:*

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- *The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.*
- *On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the Ashton Landfill.*

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. *The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

- 13.1. Kersbrook Cemetery and Martungka Natural Burial Ground Update

14. CORRESPONDENCE FOR NOTING

- 14.1. GRFMA - Notice of Dispute and Response
14.2. GRFMA – Appointment of Chairperson
14.3. Footpath between Lenswood Primary School and the General Store - Thank you letters from Daisy Karamanis and Lenswood and Forest Range Community Association

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

- 17.1. Council Member Function or Activity on the Business of Council
17.2. Reports of Members/Officers as Council Representatives on External Organisations
17.3. CEO Report

18. REPORTS OF COMMITTEES

- 18.1. Council Assessment Panel
Nil
18.2. Audit Committee
Nil
18.3. CEO Performance Review Panel
Nil
18.4. Boundary Change Committee
Nil

19. CONFIDENTIAL ITEMS

- 19.1. Forensic Analysis of Boundary Change Submission
19.2. Strategic Communication and Engagement Plan Woodforde, Teringie & Rostrevor

20. NEXT MEETING

Tuesday 28 May 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meeting & Workshops 2024

DATE	TYPE	LOCATION	MINUTE TAKER
JANUARY 2024			
Wed 10 January	CAP	Stirling	Karen Savage
Tues 23 January	Council	Stirling	Rebekah Lyons
Tues 30 January	Workshop	Stirling	N/A
FEBRUARY 2024			
Mon 5 February	Workshop	Woodside	N/A
Tues 13 February	Council	Stirling	Rebekah Lyons
Wed 14 February	CAP	Stirling	Karen Savage
Mon 19 February	Audit Committee	Stirling	Jody Atkins
Tues 20 February	Professional Development	Stirling	N/A
Thurs 22 February	CEO PRP	Stirling	Jody Atkins
Tues 27 February	Council	Stirling	Rebekah Lyons
MARCH 2024			
Mon 4 March	Workshop	Woodside	N/A
Tues 12 March	Council	Stirling	Rebekah Lyons
Wed 13 March	CAP	Stirling	Karen Savage
Tues 19 March	Professional Development	Stirling	N/A
Tues 26 March	Council	Stirling	Rebekah Lyons
APRIL 2024			
Tues 2 April (Easter Monday)	Workshop	Woodside	N/A
Wed 10 April	CAP	Stirling	Karen Savage
Tues 16 April	Professional Development	Stirling	N/A
Mon 15 April	Audit Committee	Stirling	TBA
Mon 22 April	Boundary Change Committee	Stirling	Zoë Gill
Tues 23 April	Council	Stirling	Rebekah Lyons
MAY 2024			
Mon 6 May	Workshop	Woodside	N/A
Wed 8 May	CAP	Stirling	Karen Savage
Tues 14 May	Ordinary Council	Stirling	Rebekah Lyons
Mon 20 May	Audit Committee	Stirling	TBA
Tues 21 May	Professional Development	Stirling	N/A
Thur 23 May	CEO PRP	Stirling	Kelley Jones Lawyers
Tues 28 May	Council	Stirling	Rebekah Lyons
JUNE 2024			
Mon 3 June	Workshop	Woodside	N/A
Tues 11 June	Ordinary Council	Stirling	Rebekah Lyons
Wed 12 June	CAP	Stirling	Karen Savage
Tues 18 June	Professional Development	Stirling	N/A

DATE	TYPE	LOCATION	MINUTE TAKER
Tues 25 June	Ordinary Council	Stirling	Rebekah Lyons
JULY 2024			
Mon 1 July	Workshop	Woodside	N/A
Tues 9 July	Ordinary Council	Stirling	Rebekah Lyons
Wed 10 July	CAP	Stirling	Karen Savage
Tues 16 July	Professional Development	Stirling	N/A
Tues 23 July	Ordinary Council	Stirling	Rebekah Lyons
AUGUST 2024			
Mon 5 August	Workshop	Woodside	N/A
Tues 13 August	Ordinary Council	Stirling	Rebekah Lyons
Wed 14 August	CAP	Stirling	Karen Savage
Mon 19 August	Audit Committee	Stirling	TBA
Tues 20 August	Professional Development	Stirling	N/A
Thur 22 August	CEO PRP	Stirling	Kelley Jones Lawyers
Tues 27 August	Ordinary Council	Stirling	Rebekah Lyons
SEPTEMBER 2024			
Mon 2 September	Workshop	Woodside	N/A
Tues 10 September	Ordinary Council	Stirling	Rebekah Lyons
Wed 11 September	CAP	Stirling	Karen Savage
Tues 17 September	Professional Development	Stirling	N/A
Tues 24 September	Ordinary Council	Stirling	Rebekah Lyons
OCTOBER 2024			
Tues 1 October (Public Holiday)	Workshop	Woodside	N/A
Tues 8 October	Ordinary Council	Stirling	Rebekah Lyons
Wed 9 October	CAP	Stirling	Karen Savage
Tues 15 October	Professional Development	Stirling	N/A
Mon 14 Oct	Audit Committee	Stirling	TBA
Tues 22 October	Ordinary Council	Stirling	Rebekah Lyons
NOVEMBER 2024			
Mon 4 November	Workshop	Woodside	N/A
Tues 12 November	Ordinary Council	Stirling	Rebekah Lyons
Wed 13 November	CAP	Stirling	Karen Savage
Mon 18 November	Audit Committee	Stirling	TBA
Tues 19 November	Professional Development	Stirling	N/A
Tues 26 November	Ordinary Council	Stirling	Rebekah Lyons
DECEMBER 2024			
Mon 2 December	Workshop	Woodside	N/A
Wed 11 December	CAP	Stirling	Karen Savage
Tues 17 December	Ordinary Council	Stirling	Rebekah Lyons

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Community Forums 2024

6.00 for 6.30pm

(dates and venues to be confirmed)

DATE	LOCATION

Council Member Attendance 2024

Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
19.03.2024 (PD)	LOA	F	F	F	F	F	AP	F	F	F	F	F	F
23.03.2024 (WS)	LOA	P	F	F	F	F	P	P	F	F	F	AP	F
02.04.2024 (WS)	LOA	AP	F	F	F	F	F	P	A	F	F	P	P
09.04.2024 (WS)	LOA	F	F	F	F	LOA	F	F	A	F	F	LOA	F
16.04.24 (WS)	LOA	F	P	F	AP	LOA	LOA	LOA	F	F	F	F	F
06.05.2024 (WS)	LOA	F	F	F	F	F	A	F	LOA	F	F	F	F

Council Member Attendance 2024

Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
26.03.2024	LOA	AP	F	F	F	P	LOA	F	F	AP	F	AP	F
9.04.2024	LOA	F	F	F	F	LOA	F	F	P	F	F	LOA	F
23.04.2024	LOA	F	F	F	F	LOA	F	F	AP	F	F	F	F

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: _____

Meeting Name (please tick one)

- | | | | |
|------------------------------|--------------------------|---------------------------|--------------------------|
| Ordinary Council | <input type="checkbox"/> | Audit Committee | <input type="checkbox"/> |
| Special Council | <input type="checkbox"/> | Boundary Change Committee | <input type="checkbox"/> |
| CEO Performance Review Panel | <input type="checkbox"/> | Other: _____ | <input type="checkbox"/> |

Item No **Item Name:**

(Only one conflict of interest entry per form)

I, Mayor / Cr _____ have identified a conflict of interest as:

GENERAL

MATERIAL

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member’s private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

I intend to deal with my conflict of interest in the following transparent and accountable way:

- I intend to **stay** in the meeting (please complete details below)
- I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.

Minutes of Council

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Acting Mayor Nathan Daniell

Members:

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Melanie Selwood

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Ashley Curtis	Acting Director Corporate Services
Jess Charlton	Acting Director Community and Development
David Waters	Director Environment and Infrastructure
Zoë Gill	Governance and Risk Coordinator
Michael Kelledy (Kelledy Jones)	Governance Support
Rebekah Lyons	Minute Secretary
Tom Portas	Technical Support
Deryn Atkinson	Manager, Development Services
Kira-marie Laverty	Corporate Planning & Performance Coordinator

1. COMMENCEMENT

The meeting commenced at 6:30pm

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

Mayor _____

14 May 2024

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Cr Pauline Gill

3.2 Leave of Absence

Mayor Jan-Claire Wisdom, 13 February 2024 to 14 May 2024, approved by Council at its meeting of 13 February 2024.

Cr Louise Pascale 5 April 2024 to 29 April 2024, approved by Council at its meeting of 26 March 2024.

Moved Cr Mark Osterstock

S/- Cr Chris Grant

125/24

- 1 That a Leave of Absence from all duties of office be granted to Cr Adrian Cheater from 9 September 2024 to 22 September 2024.**
- 2 That any committee or panel membership currently held by Cr Adrian Cheater be undertaken by the Deputy during the leave of absence.**

Carried Unanimously

3.3 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS

4.1 Council Meeting – 9 April 2024

Moved Cr Malcolm Herrmann

S/- Cr Kirsty Parkin

126/24

Council resolves that the minutes of the Ordinary Council meeting held on 9 April 2024, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

5.1 Material Conflict of Interest, Cr Leith Mudge – Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees)

Under section 75C of the *Local Government Act 1999* Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.2.

5.2 Material Conflict of Interest, Acting Mayor Nathan Daniell – Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees)

Under section 75C of the *Local Government Act 1999* Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.2.

6. PRESIDING MEMBER'S OPENING REMARKS

Acting Mayor Daniell discussed the positive feedback he has received from many members of the community regarding the Recycling Hubs and Food Organics Green Organics (FOGO) waste initiatives.

The Acting Mayor commented on the Anzac Day services being held across the district and looks forward to seeing elected members and community members in attendance.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

8.1.1 Teringie Residents Association – Traffic hazard of speeding along residential streets in Teringie

**Moved Cr Chris Grant
S/- Cr Kirsty Parkin**

127/24

Council resolves:

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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1. That the petition signed by 50 signatories requesting Council to undertake an investigation and provide a solution to the traffic hazard of speeding along Teringie Drive and Woodland Way Teringie be received and noted.
2. A traffic count be carried out to ascertain the current traffic volumes and speed of vehicles travelling along Teringie Drive and Woodland Way Teringie.
3. That should prevailing speeds be found to be excessive, that further action be taken including, but not limited to:
 - a. Consideration of measures to calm traffic and/or increase driver awareness
 - b. Referral of the matter to SA Police for speed enforcement
4. Any additional budget allocations associated with the above should be referred to the Council's normal budget processes for consideration.
5. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter.

Carried Unanimously

8.2 Deputations

Nil

8.3 Public Forum

Nil

9. PRESENTATIONS

Nil

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

Nil

12. ADMINISTRATION REPORTS – DECISION ITEMS

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
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12.1 Investigation of temporary support for Stirling Mainstreet Businesses

Moved Cr Leith Mudge
S/- Cr Kirilee Boyd

Council resolves:

1. That the report be received and noted.
2. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25.
3. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25.
4. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals.

AMENDMENT

Moved Cr Kirsty Parkin
S/- Cr Adrian Cheater

Council resolves:

1. That the report be received and noted.
2. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25.
3. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25 **to be included in the draft Annual Budget and Business Plan 2024/25 for consultation.**
4. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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VARIATION

Through the Presiding Member, with the consent of the Mover and Seconder, leave of the meeting was sought and granted to vary point 3 of the amendment:

Council resolves:

1. That the report be received and noted.
2. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25.
3. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25 to be included in the draft Annual Budget and Business Plan 2024/25 for consultation **and consideration by Council.**
4. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals.

The Amendment was put and Carried

AMENDMENT

Moved Cr Mark Osterstock
S/- Cr Chris Grant

Council resolves:

1. That the report be received and noted.
2. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25.
3. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25 to be included in the draft Annual Budget and Business Plan 2024/25 for consultation and consideration by Council, **contingent upon the Stirling Business Association making a financial contribution to any targeted marketing campaign.**

**ADELAIDE HILLS COUNCIL
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4. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals.

The Amendment was put and Carried

MOTION AS AMENDED

Moved Cr Leith Mudge
S/- Cr Kirilee Boyd

128/24

Council resolves:

1. That the report be received and noted.
2. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25.
3. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25 to be included in the draft Annual Budget and Business Plan 2024/25 for consultation and consideration by Council, contingent upon the Stirling Business Association making a financial contribution to any targeted marketing campaign.
4. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals.

Carried

12.2 Review of Council Assessment Panel (CAP) Sitting Fees

Under section 75C of the *Local Government Act 1999* Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees, the nature of which is as follows:

- I gain a pecuniary benefit/detriment as the Deputy Council member on the Council Assessment Panel.

7:19pm Acting Mayor Nathan Daniell left the meeting room.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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Under section 75C of the *Local Government Act 1999* Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees, the nature of which is as follows:

- I am a member of the Council Assessment Panel and may receive a pecuniary gain or loss as a consequence of this decision.

7:19pm Cr Leith Mudge left the meeting room.

With leave of the meeting Cr Melanie Selwood presided over Item 12.2 in the absence of Acting Mayor Nathan Daniell.

**Moved Cr Adrian Cheater
S/- Cr Malcolm Herrmann**

129/24

Council resolves:

- 1. That the report be received and noted.**
- 2. To determine the sitting fees for Members, effective from the commencement of the next term of Members, as follows:**
 - i. Independent Presiding Member - \$578 (excl GST) per attended meeting**
 - ii. Independent Ordinary Member or Deputy Independent Ordinary Member - \$450 (excl GST) per attended meeting**
 - iii. Council Member or Deputy Council Member - \$318 (excl GST) per attended meeting**
 - iv. Authorised Training - \$78 (excl GST) per hour of training attended, excluding travel time.**
- 3. That in the event an Independent Ordinary Member is appointed as Acting Presiding Member at a meeting in the absence of the Presiding Member, that member will receive the Presiding Member sitting fee of \$578 (excl GST) for that meeting.**
- 4. The above mentioned sitting fees be reviewed prior to the next appointment of CAP Members in 2026.**

Carried Unanimously

7:26pm Acting Mayor Nathan Daniell returned to the meeting room and resumed the Chair.

7:26pm Cr Leith Mudge returned to the meeting room.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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12.3 Local Government Income Protection Fund

7:36pm Cr Lucy Huxter left the meeting room.

7:37pm Cr Lucy Huxter returned to the meeting room.

Moved Cr Mark Osterstock

S/- Cr Malcolm Herrmann

130/24

Council resolves:

- 1. That the Local Government Association Income Protection Fund report be received and noted.**
- 2. That the CEO consider the information presented in the report during Employee Development Agreement negotiations commencing 1 July 2025.**

Carried Unanimously

12.4 GRFMA Annual Business Plan

Cr Malcolm Herrmann made a personal explanation stating a general interest regarding the item due to being Council's representative on the GRFMA Board.

Moved Cr Leith Mudge

S/- Cr Chris Grant

131/24

Council resolves:

- 1. That the report be received and noted.**
- 2. To advise the Board of the Gawler River Floodplain Management Authority (GRFMA) that it has reviewed the GRFMA Draft 2024-25 Annual Business Plan and Budget and that Council does not approve the budget on the following basis:**
 - a. That the Council sees little if any benefit to the Adelaide Hills community in contributing to the cost of the further development of the flood mitigation works business case.**
 - b. That the Council is opposed to the apportioning of costs for further developing the business case equally among the member Councils.**
 - c. That the cost apportionment should be reflective of the relative contribution to the flood risk and the relative benefits of the flood mitigation works, to each community.**
- 3. That the Chief Executive Officer be authorised to participate in any dispute resolution process arising from this decision, noting that any decisions about funding allocations will need to be considered and approved by the Council.**

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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4. That the Chief Executive Officer provide a report to Council by 31 July 2024 which examines the risks and opportunities associated with the Council's ongoing membership of the Gawler River Floodplain Management Authority, including details of the process for withdrawing from the Authority.

Carried Unanimously

13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Disability Access and Inclusion Plan (DAIP) – Annual Progress Report 2023

Moved Cr Malcolm Herrmann

S/- Cr Melanie Selwood

132/24

Council resolves that the report be received and noted.

Carried Unanimously

13.2 Quarterly Council Performance Report – Q3 2023-24

Moved Cr Melanie Selwood

S/- Cr Adrian Cheater

133/24

Council resolves that the Quarterly Council Performance Report – Q3 2023-24 be received and noted.

Carried Unanimously

14. CORRESPONDENCE FOR INFORMATION

Nil

15. QUESTIONS WITHOUT NOTICE

Cr Lucy Huxter asked a question regarding the expected completion date for the bridge works in Balhannah alongside the OTR.

16. MOTIONS WITHOUT NOTICE

Having taken into account the Guiding Principles, the Acting Mayor accepted the following Motion Without Notice.

Moved Cr Malcolm Herrmann

S/- Cr Adrian Cheater

134/24

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

That Council

- 1. Congratulates the Member for Kavel, The Hon Dan Cregan on his elevation to Cabinet, with appointments as Special Minister of State and Minister for Police, Emergency Services and Correctional Services.**
- 2. Congratulates the Member for Cheltenham, The Hon Joe Szakacs as Minister for Local Government, Minister for Trade and Investment, and Minister for Veterans Affairs.**

Carried Unanimously

17. REPORTS

17.1 Council Member Function or Activity on the Business of Council

Acting Mayor Nathan Daniell

- 27 March, meeting with Pano AI - Stirling
- 27 March, meeting with Member for Heysen, Hon Josh Teague - Stirling
- 28 March, Special CEOPRP meeting - Stirling
- 2 April, meeting with Member for Mayo, Hon Rebekha Sharkie - Mount Barker
- 3 April, meeting with President of the RSL, Bob Willis - Stirling
- 3 April, Activating Bridgewater meeting - Bridgewater
- 4 April, interview with 5MU regarding Stirling businesses - phone
- 5 April, interview with The Courier regarding Community Renewables program - Crafers
- 17 April, interview with The Courier regarding Recycling Hubs - Stirling
- 17 April, meeting with GRMFA regarding business case - Stirling
- 22 April, meeting with Deputy Premier, Hon Susan Close - Adelaide CBD
- 22 April, Boundary Change Committee meeting - Stirling

17.2 Reports of Members as Council/Committee Representatives on External Organisations

Acting Mayor Nathan Daniell

- 19 April, S&HLGA Board Meeting with AHC as host Council - Stirling

17.3 CEO Report

Greg Georgopoulos, CEO discussed a potential tour for elected members of the Fabrik site at Lobethal on 6 May 2024 prior to the regular workshop at Woodside.

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

18. REPORTS OF COMMITTEES

18.1 Council Assessment Panel – 10 April 2024

Moved Cr Leith Mudge
S/- Cr Kirsty Parkin

135/24

Council resolves that the minutes of the Council Assessment Panel meeting held on 10 April 2024, as supplied, be received and noted.

Carried Unanimously

18.2 Audit Committee – 15 April 2024

Moved Cr Malcolm Herrmann
S/- Cr Melanie Selwood

136/24

Council resolves that the minutes of the Audit Committee meeting held on 15 April 2024, as supplied, be received and noted.

Carried Unanimously

18.3 CEO Performance Review Panel

Nil

18.4 Boundary Change Committee – 22 April 2024

Moved Cr Mark Osterstock
S/- Cr Chris Grant

137/24

Council resolves that the minutes of the Boundary Change Committee meeting held on 22 April 2024 as distributed, be received and noted.

Carried Unanimously

19. CONFIDENTIAL ITEMS

19.1 Appointment of Council Assessment Panel (CAP) Independent Members – Exclusion of the Public

Moved Cr Chris Grant
S/- Cr Kirsty Parkin

138/24

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Greg Georgopoulos
- Director Environment & Infrastructure, David Waters
- Acting Director Corporate Services, Ashley Curtis
- Acting Director Community & Development, Jess Charlton
- Governance and Risk Coordinator, Zoë Gill
- Governance Support, Kelledy Jones Lawyers
- Assessment Manager, Deryn Atkinson
- Minute Secretary, Rebekah Lyons
- IT Support, Tom Portas

be excluded from attendance at the meeting for Agenda Item 12.2: (Appointment of Council Assessment Panel Independent Members) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this Agenda Item would involve information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
63 MT BARKER ROAD STIRLING**

19.1.1 Appointment of Council Assessment Panel (CAP) Independent Members – Confidential Item

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 23 APRIL 2024
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19.1.2 Appointment of Council Assessment Panel (CAP) Independent Members – Duration of Confidentiality

Moved Cr Mark Osterstock
S/- Cr Leith Mudge

140/24

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 12.2 in confidence under sections 90(2) and 90(3)(a) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	Until the appointment of all members has been confirmed, but not longer than 31 May 2024
Related Attachments	Nil
Minutes	Until the appointment of all members has been confirmed, but not longer than 31 May 2024
Other	Nil

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

Carried Unanimously

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
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20. NEXT ORDINARY MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 14 May 2024 from 6.30pm at 63 Mt Barker Road, Stirling.

21. CLOSE MEETING

The meeting closed at 8:20pm

Questions on Notice

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 10.1 Question on Notice

Originating from: Cr Chris Grant

Subject: Fabrik Arts & Heritage

1. QUESTION

In November of last year, we were told that FABRIK was anticipated to be completed by the end of February, and a program of events would be ready and circulated by April of this year.

1. What is the current anticipated completion date for FABRIK and how robust is this estimate?
2. What opening date is scheduled?
3. Can the program of events now be circulated, and what connections have been established with other festivals such as the Fringe, SALA and the like?
4. What are the specific causes of delay, and is there now a clear and definite time-line for all the steps leading up to the opening date?
5. What is the estimated net cost to AHC of operating Fabrik, and how robust is this estimate?

2. BACKGROUND

Over the course of the Fabrik program the capital costs and operating costs have increased markedly and the time-line to completion has stretched out, and I do not feel the Chamber has been fully informed of the reasons for this. The delays and costs have some basis in the COVID epidemic and associated economic impacts, but at the same time the epidemic was well underway when we had a number of risk assessments and financial reviews which should consider the fact of the epidemic with other risks. A brief summary of these reviews is given below:

- A Risk Assessment of the Fabrik project was undertaken by Council in December 2017 (before my time in the Chamber so I don't know the details).
- In August 2020 an external economic impact and evaluation analysis was done by BDO Econsearch.
- A further review by Utintja Consulting in March 2021 and presented to us as a "Prudential Review" at a workshop on the 15th June 2021 by Melinda Rankin gave the estimated operating cost for 2024/25 estimated to be net \$354,813 and the total capital spend was estimated to be approximately \$4.3m. That review stated "The risk assessment undertaken by Council is robust." Anticipated overall completion at that time was December 2023.

By May 2022 (after tenders) the budget had grown to over \$5m.

July 2022 the redevelopment of building 21 was estimated to be completed by 31st of December 2022, Building 14 by the 31st of March 2023, new pavilion by the 30th of June 2023.

In November of 2023 I was told in response to a QWN that FABRIK was “anticipated to be completed by the end of February 2024, and a program of events would be ready and circulated by April 2024”. “We are looking at early to mid April for full kick off of activities to allow for time to deal with any defects that might need to be rectified pre/post handover.”

At the workshop 6th May 2024 we were presented with financial forecasts for Fabrik which included the resourcing and other operational costs.

Members of the public are naturally interested in the completion date, and as a Chamber we need to know the true cost of the project.

3. OFFICER’S RESPONSE – Jess Charlton, A/Director Community and Development

1. What is the current anticipated completion date for FABRIK and how robust is this estimate?

The building contractor has confirmed in writing an expected completion date of 1 July 2024.

2. What opening date is scheduled?

The operational opening date is planned to be the last week of August 2024, being the week commencing 26 August 2024.

3. Can the program of events now be circulated, and what connections have been established with other festivals such as the Fringe, SALA and the like?

Yes, a draft program of events can now be circulated. Please see **Appendix 1**.

Council has established multiple connections across the Arts sector, such as the Adelaide Fringe, History Month and SALA since opening in 2019.

4. What are the specific causes of delay, and is there now a clear and definite timeline for all the steps leading up to the opening date?

Some delays have occurred due to difficulties in securing qualified subcontractors and material shortages.

The primary cause of the latest completion delay (from February to June) has been SA Power Networks’ scheduling of the upgrade of the power supply to the site. This request for works was formally submitted to SA Power Networks in November 2023. The work is now scheduled for 2 June 2024.

The main steps leading up to completion from here on are:

- Completion of external landscaping works (May-June)
- Replacement of the electricity main supply transformer by SA Power Networks (2 June)
- Internal works to finalise the electricity supply, commissioning of infrastructure (June)
- Certificate of Occupancy and handover to Council (July)
- Addressing any minor defects (July)

- Marketing activities to promote the opening, exhibitions and program (July-August)
- Installation and set up by Fabrik staff (July-August)

A Gantt Chart showing the final completion phase and dependent activities is included in **Appendix 2**.

5. What is the estimated net cost to AHC of operating Fabrik, and how robust is this estimate?

The estimated net cost of Fabrik in 2024-25 is \$484,322. This estimate is founded on detailed income and expenditure forecasts derived from the best available information, although it is important to acknowledge the inherent variability in any long-term financial projections, particularly for a redeveloped service which has not yet commenced its expanded operations.

An external consultant reviewed the financial estimates which have considered various scenario variables such as retail sales per day and retail mark up. Projected expenditure factors in required staff resourcing, including new business development and public programs positions as well as marketing (equivalent to 5% of revenue) and contingency costs (equivalent to 5% of total costs).

Further details on the financial estimates are included in the Fabrik Business and Implementation Plan which will be presented to Council on 28 May 2024. The Plan also details the social and economic benefits that are anticipated to flow from Fabrik, including a benefit-cost ratio of 4.69 (a return of \$4.69 for every \$1 of investment) for the Adelaide Hills region, meaning there are significant positive community impacts from investment in Fabrik.

4. APPENDIX

1. Fabrik Public Program highlights 2024-2026
2. Fabrik development final phase schedule

Appendix 1

Fabrik Public Program Highlights 2024-2026

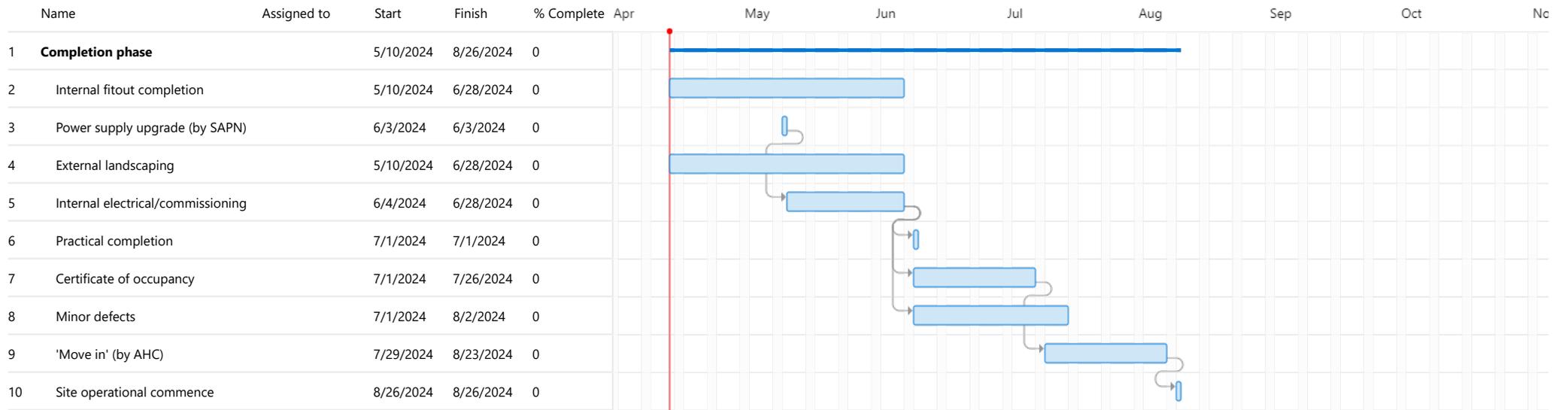
Draft Program of Events

<p><i>August – November 2024</i></p>	<p>Fabrik launch event</p> <p>Commencement of ongoing workshop program</p> <p>Launch of artist studios</p> <p><i>All things are connected</i> – textile exhibition, including artist workshops and presentations</p> <p><i>Present</i> – exhibition with India Flint</p> <p>First artist in residence – Thidarat (Mariam) Chantachua from Bangkok</p>
<p><i>November – December 2024</i></p>	<p><i>Australia Wide 9</i> – Ozquilt exhibition</p> <p>Lights of Lobethal – Artist Market</p>
<p><i>2025 program highlights</i></p>	<p>Major collaboration for Adelaide Festival (unconfirmed – discussions in progress)</p> <p>Adelaide Fringe exhibition with textile guild (discussions in progress)</p> <p><i>Hooked</i> – crochet exhibition with Lianne Gould and Kristen Philips</p> <p>History Festival event sharing history of the Onkaparinga Woollen Mill</p> <p>SALA collaboration exhibiting in partnership with Adelaide Central School of Art</p>
<p><i>2026 program highlights</i></p>	<p><i>Saltbush Country</i> – Country Arts SA First Nations exhibition</p> <p><i>New Exuberance</i> – JamFactory contemporary textiles exhibition</p> <p><i>International Art Textile Biennale</i> – Fibre Arts Australia exhibition</p>

Appendix 2

Fabrik Development Final Phase Schedule

Fabrik development final phase - Copy



**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 10.2 Question on Notice

Originating from: Cr Malcom Herrmann

Subject: Country Cabinet

1. QUESTION

What responses, if any, have been received from the Premier in regards to the submission made to him following the Country Cabinet meeting held in August 2023?

2. BACKGROUND

The Premier convened a Country Cabinet meeting at Mount Barker on 23 August 2023. This provided the opportunity for the members of the Cabinet to listen to the voices and concerns of the community.

The following day, the Cabinet reconvened at Balhannah where the council had been invited to make a submission directly to the Ministers. The newly appointed CEO, Greg Georgopoulos and Acting Mayor Nathan Daniell made a highly professional presentation highlighting local needs (**Appendix 1**).

Appendix 2 is the Council's prospectus which outlines the five key focus areas and 8 'quick wins'. The five focus areas include:

1. **Adelaide Hills Regional Plan** - Recognise the uniqueness and significance of the Adelaide Hills through the development of a whole-of-government Regional Strategy Plan.
2. **Amy Gillet Pathway** - Progress next stages of the Amy Gillett Pathway from Mt Torrens to Mt Pleasant.
3. **Transport Services** - Redesign local transport services and provide more frequent services for better connectivity for our community and visitors.
4. **Central Hills Masterplan** - Fund a Masterplan to manage the sport, recreation, community and civic infrastructure in Woodside.
5. **Critical roads and stormwater infrastructure** - Upgrade and renewal of critical roads and stormwater infrastructure.

There has been little news about the outcomes of that presentation.

3. OFFICER'S RESPONSE –Greg Georgopoulos, CEO

Appendix 3 outlines letters between the Council and The Premier of South Australia, the Hon Peter Malinauskas MP.

Various forms of communication between Council and relevant Ministers or State Government Departments have occurred since Country Cabinet was held. Council is updated on progress on a particular focus area when it occurs.

4. APPENDIX

- (1) Adelaide Hills Council Country Cabinet Presentation
- (2) Adelaide Hills Council Country Cabinet Prospectus
- (3) Letter between Adelaide Hills Council and The Premier regarding Country Cabinet 2023

Appendix 1

Adelaide Hills Council Country Cabinet Presentation

ADELAIDE HILLS

Country Cabinet 2023

Nathan Daniell - Deputy Mayor

Greg Georgopoulos - Chief Executive Officer

2023

**COUNTRY
CABINET**



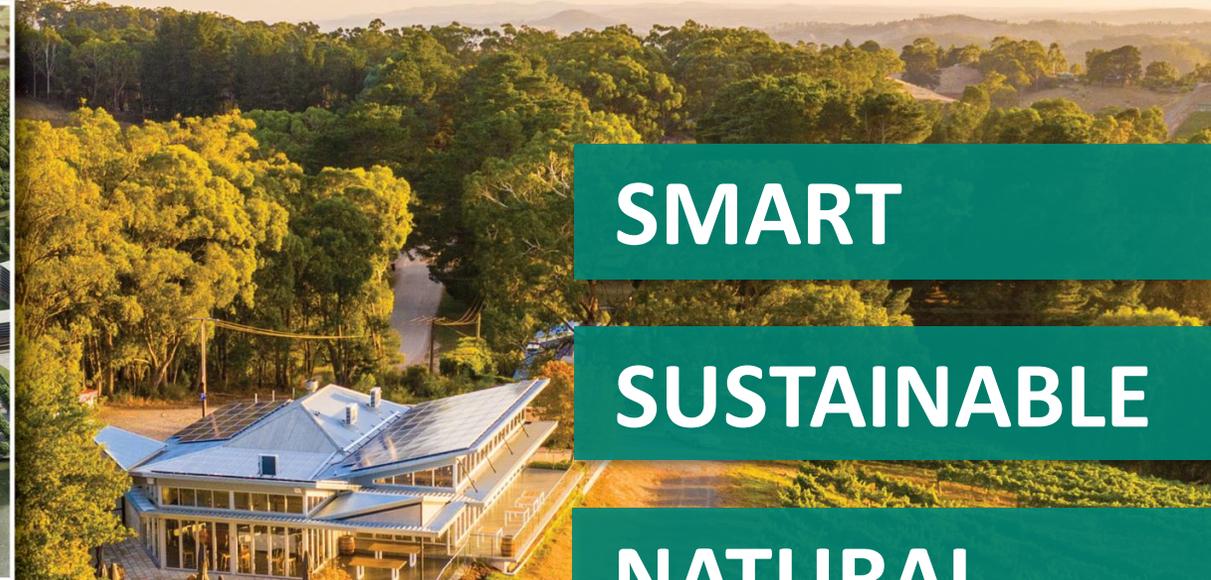
**Adelaide Hills
COUNCIL**

Adelaide Hills

The other jewel in the crown of SA tourism

“Our aspiration for our exceptional region is to make it easier for our community to prosper while maintaining and enhancing the unique environment, character and livability of our area.”

AHC Strategic Plan 2020-24



SMART

SUSTAINABLE

NATURAL

**THRIVING
ECONOMY**



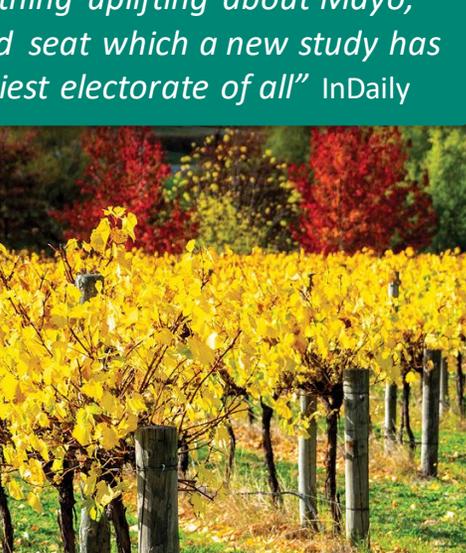
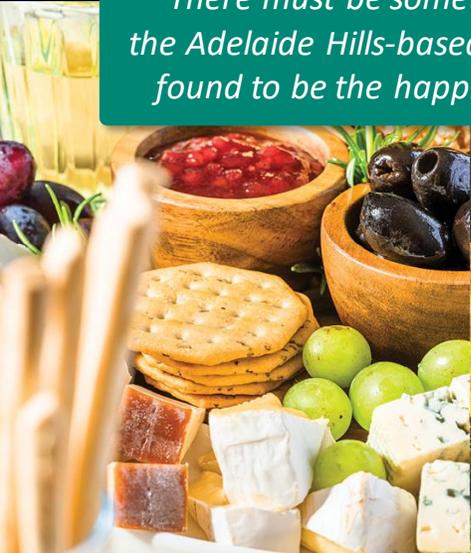
Adelaide Hills - Global Reputation

2023

**COUNTRY
CABINET**



“There must be something uplifting about Mayo, the Adelaide Hills-based seat which a new study has found to be the happiest electorate of all” InDaily



Well Traveller

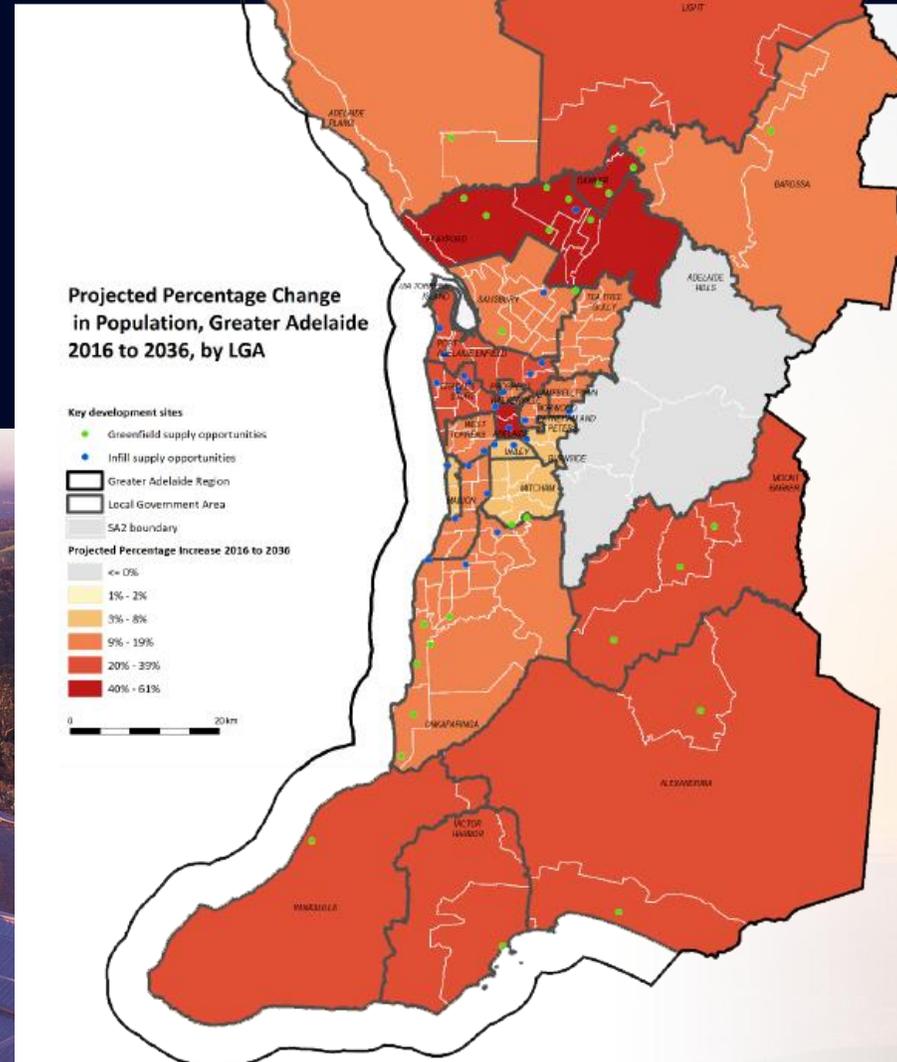
“Wander into wellness” SATC

Unique Adelaide Hills

The green wedge between Metropolitan Adelaide, regional growth centre of Mt Barker and rural South Australia.

2023

**COUNTRY
CABINET**



27.9 per day visitors for each ratable property = 1.2 million per year

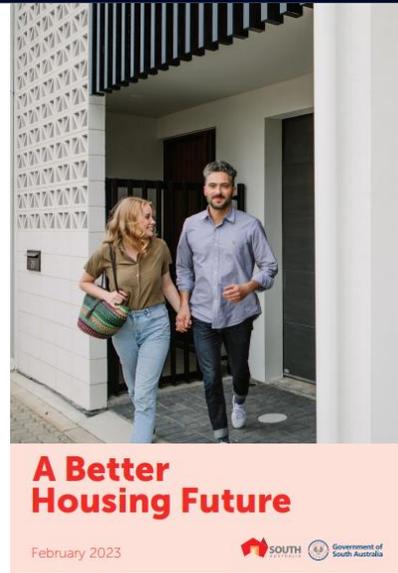
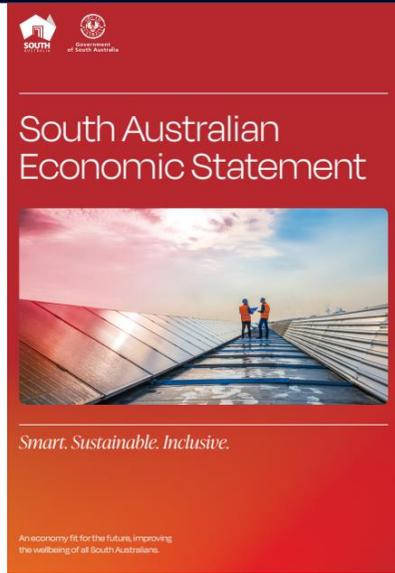
89% of the Mount Lofty Ranges watershed island

57 community townships and settlements

World-class food and beverage production



Strategic Alignment

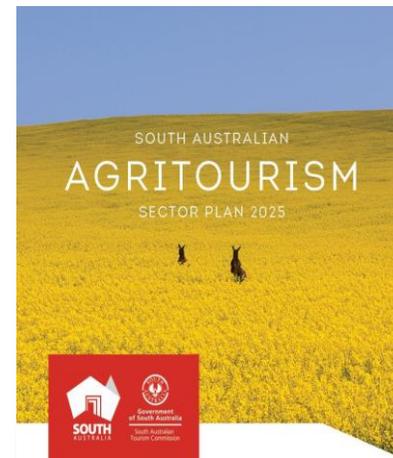
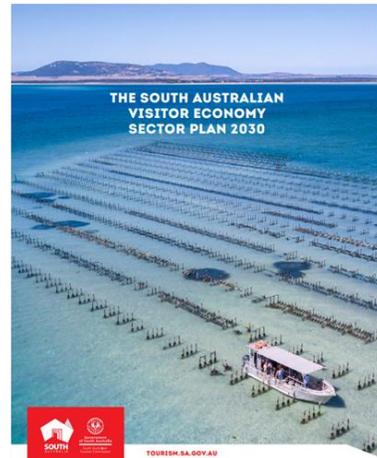


South Australian Economic Statement: Capitalise on the global green transition

South Australian Visitor Economy Sector Plan 2030: Recognise the importance of regions to tourism

20 Year State Infrastructure Strategy: Improve connectivity to, between and within key economic regions

The 30-Year Plan for Greater Adelaide: Value the natural environment and enhance biodiversity



State Significance

Key Challenges

- Balance between **Urbanisation and the Environment**
- **Decarbonising** our economy
- Strategy required to achieve **carbon neutrality**
- Conserving and **Improving Biodiversity** in our Federally Listed 'Biodiversity Hotpot'

Key Opportunities

- Develop and Implement the **Adelaide Hills Regional Plan**
- Clearly articulate the **long-term vision** for the Hills over the next 30 years
- **Partnership** with Green Industries SA
- **Pilot programs** to decarbonise the economy
- Marketing of sustainable tourism initiatives



Infrastructure

2023

**COUNTRY
CABINET**



Key Challenges

- Visitor economy
- Easy, frequent and reliable access
- Critical roads and stormwater assets
- Visitor and community Transport
- Mobile black spots

Key Opportunities

- **On-demand public transport:**
Crafers-Aldgate-Bridgewater
- Intra-region and State-wide tracks and trails:
Amy Gillett
- **Investment required** for critical road and stormwater infrastructure
- Improved **telecommunications network**



Smart Sustainable Development

Key Challenges

- Development vs environment
- Sensible development
- Green credential housing and public realm
- Support sustainable growth

Key Opportunities

- Central Hills Master Plan
- Pilot green development
- Housing diversity
- Integrated community and infrastructure plan
- Growing our regions



Recap - Seeking Partnership



- Adelaide Hills Council and the State have a shared vision for the region and a history of successful collaboration
- Adelaide Hills has **global credibility** and hence further State investment has high Return On Investment

Adelaide Hills Council – Key Requests

1. Critical Roads and Stormwater **\$8.2 Million**
2. **Amy Gillet Bikeway \$5.2 million**
3. Trial ‘on demand’ public transport – **Adelaide Hills**

Adelaide Hills Council - Strategic Priorities

1. **Adelaide Hills Regional Plan** - Unique & Significant
2. **Pilot programs** to reduce the Hills carbon footprint and **decarbonise the local economy**
3. **Central Hills Masterplan** - Management of our diversity and population **\$750k**
4. Increasing and promoting **Adelaide Hills green credentials**. Vision Business Case:
\$60k_(AHC)/**\$60K_(RDA)/****\$60k_(SAgov)**



Questions

2023

**COUNTRY
CABINET**



**Adelaide Hills
COUNCIL**

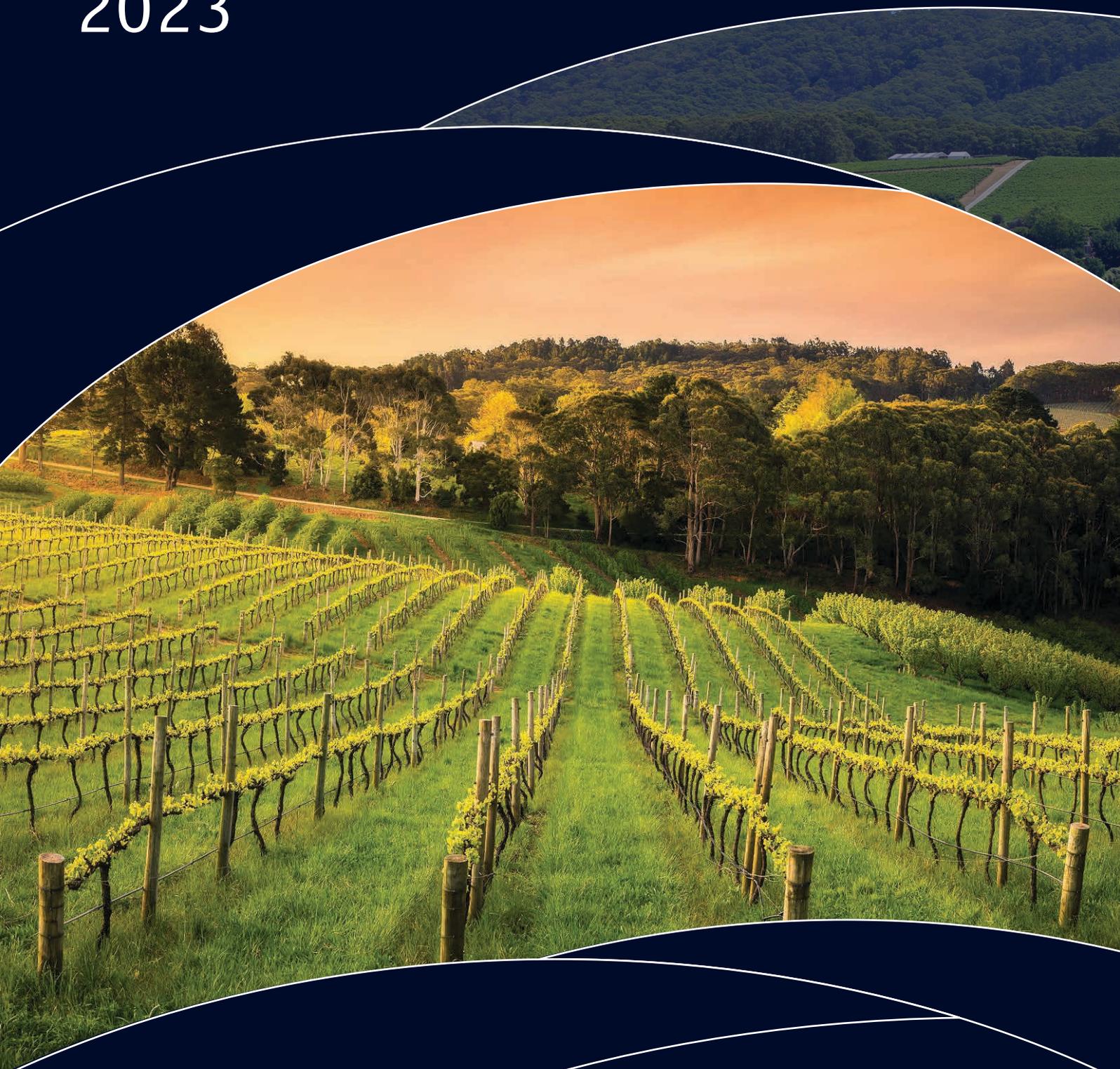
Appendix 2

Adelaide Hills Council Country Cabinet Prospectus

ADELAIDE HILLS

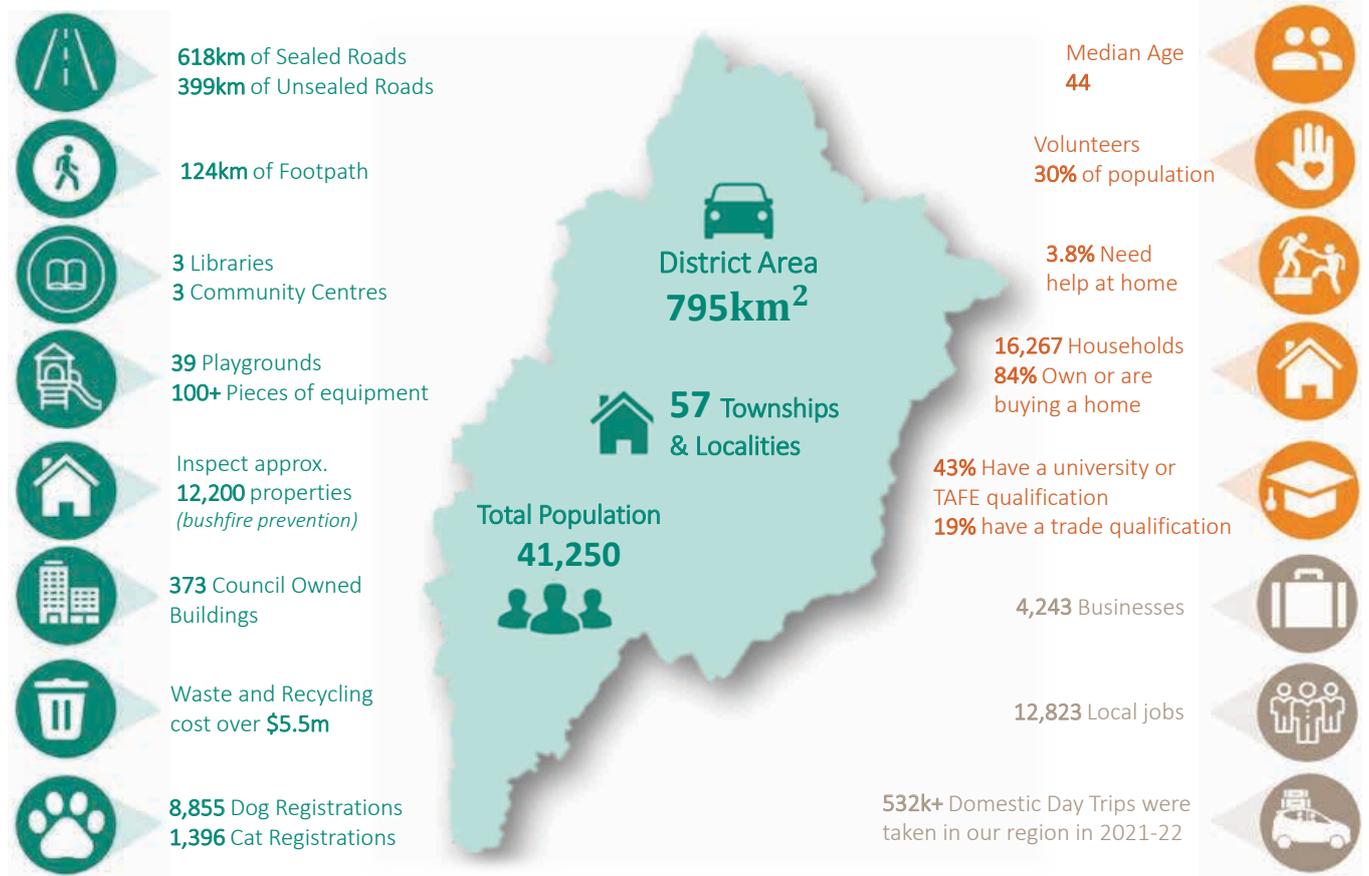
Country Cabinet

2023



We are Unique

The Adelaide Hills is the green wedge between metropolitan Adelaide, the regional growth centre of Mt Barker and rural South Australia. Our aspiration for our exceptional region is to make it easier for our community to prosper while maintaining and enhancing the unique environment, character and liveability of our area.



Our challenges and opportunities are best addressed by adopting a whole-of-government approach and we welcome the opportunity to support and work with SA Government. This document contains a list of Council's priority projects with brief accompanying information. More detailed information can be provided on request.

Proposed Project

1: Adelaide Hills Regional Plan

The Adelaide Hills is of **state significance** to South Australia. The mixed use of our Region and its productive nature creates an area of rare beauty, but also of great conflict, requiring a **careful, coordinated and cooperative** approach to its management. For our region to establish itself as a sustainable community in environmental, social and economic terms, a clear whole-of-government **vision and strategy** is required.

Seeking Partnership:

Develop and fund an Adelaide Hills Regional Plan to provide a consistent and integrated approach to the future development of the region.

Long-standing concerns regarding remnant biodiversity, water resources, natural hazards and agriculture, all amplified by advancing climate change, and a post-pandemic surge in demand for non-metropolitan lifestyles have all added pressures to our unique landscapes. While some of these concerns will be considered in the recently commenced Greater Adelaide Plan review, there is an urgent need for the next 30 Year Plan to be informed by a more focused analysis of Adelaide's peri-urban region.

Previous iterations of the 30 Year Plan have focused overwhelmingly on questions of urban land supply and growth management for the metropolitan area with the vulnerable peri-urban area a secondary consideration. It is important to understand however that not all issues will be addressed through planning legislation.

Many other issues will be implemented through education, information programs, incentives, strategies and specific projects.

Thirty years ago the need for an integrated, whole-of-government approach to managing the uniqueness of the region was recognised in the Mount Lofty Ranges Regional Strategy Plan. This was recognised as a dynamic process to be reviewed and updated every three years to ensure that objectives were being achieved and that it was compatible with any changes in issues or attitudes which may have occurred. It is strongly encouraged that this approach be reinvigorated.



Proposed Project

2: Amy Gillett Pathway

Following the old railway line, the **Amy Gillett Pathway** is a cycling, walking and horse riding trail that currently runs 17km from Oakbank to Mt Torrens. **Much loved** by locals as a traffic-free way to exercise, the Pathway is increasingly being discovered by visitors as a way to explore and enjoy the Adelaide Hills rural landscape.

Seeking Partnership:

Estimated \$18m funding to complete the next stages of the Amy Gillett Pathway from Mt Torrens to Mt Pleasant.

This is a significant project for our region for both our local community and visitors. Cycling, walking and equestrian activities were identified by the Tourism Sentiment Index (analysis of more than 1.6 million online conversations about the region from around the world) as three of the Adelaide Hills' top four growth opportunities.

Council has worked collaboratively with Department for Infrastructure and Transport (DIT) on the design of Amy Gillett Stage 4 (Mount Torrens to Birdwood) to refine the final estimates to ensure a value managed design and to confirm the State Government's commitment to deliver Stage 4. The current preliminary estimate to deliver Stage 4 is in the vicinity of \$9.0m (Council lobbied to secure \$2.6m of Federal Government Funding and is providing \$500,000 as its contribution to the project). Whilst the value management design processes is seeking to reduce this overall cost, there is still a shortfall of \$5.9m.

Based on the current estimates to deliver Stage 4 of Amy Gillett, extending the pathway from Birdwood to Mount Pleasant (Stage 5) to a sealed standard would likely cost between \$11m - \$12m.



Proposed Project

3: Transport Services

The Adelaide Hills region covers a total land area of around 1,400km², roughly the same size as metropolitan Adelaide. However, it **differs markedly** from the metropolitan Adelaide area in terms of topography; land uses; density, distribution, demographics and growth expectations of the population. These factors all create **unique transport needs and issues**.

Seeking Partnership:

While we await the outcomes of the Area Transport Study:

- Provide more frequent services for better connectivity for our community and visitors
- Trial on-demand public transport bus service in Crafers-Stirling-Aldgate-Bridgewater

For example, in February 2022 a \$19m Hills public transport package was announced which incorporated a new dedicated express bus service, fleet and bus depot for the Hills, along with planning for a Bridgewater Park 'n' Ride, a Verdun Park 'n' Ride, and expansion of the Crafers Park 'n' Ride (the latter of which has started construction). Beyond that announcement however, there has been a general lack of detail, transparency and progress updates around this investment including: route/s, location of stops and timetable; bus size, number, timeframes.

In September 2022 the Government commenced a study into the transport issues impacting Mt Barker and the Adelaide Hills.

Following community consultation, an Area Transport Study report is being prepared that outlines key issues impacting the region including potential focus areas for future transport improvements.

Tourism is a significant contributor to the Hills economy. An efficient and effective transport network is imperative for the region to enable access to our key destinations and capture the full opportunities. For several years there has been extensive consultation to explore solutions with the Hills communities. Some priority and improved transparency regarding future solutions, decision making and progress would be greatly welcomed.



Proposed Project

4: *Central Hills Masterplan*

The township of Woodside is located at the heart of the Adelaide Hills region, and its **central location** on Onkaparinga Valley Road makes it a hub for connecting surrounding townships such as Lobethal, Charleston and Mt Torrens. There is a need to better understand the role of Woodside in the central hills region and to **plan and coordinate** future infrastructure and services needs accordingly.

Seeking Partnership:

\$0.75 m funding to develop a Masterplan to better service the future needs of the Central Hills.

Focusing on the sport and recreation, community, civic facilities and supporting infrastructure, the proposed Master Plan will set out the strategic direction for efficient economic development and investment from across all levels of government to maximise the long-term benefit for the Central Hills region.

Woodside Commerce Association is currently developing and consulting on a Woodside Mainstreet Strategic Plan which would provide useful information for the Masterplan.

The Building Better Regions Fund was the former Federal Government's regional grants fund to plan and deliver regional infrastructure and community development projects. This has been replaced by the Growing Regions Fund and the AHC (and MBDC) regions are no longer eligible for this significant funding pool that was previously used for the progress and development of this type of major project.



Proposed Project

5: *Critical roads and stormwater infrastructure*

There are some **critical infrastructure** needs across the AHC area where upgrade and renewal of **key roads and stormwater assets** will provide significant benefit to our Community and our visitors in terms of safety, economic uplift and protection from the increasing exposure to **climate related risks**.

Seeking Partnership:

Funding to address identified critical infrastructure needs include:

- \$5m-\$10m for Crafers, Stirling, Aldgate and Bridgewater catchment management and upgrade
- \$2m for Balhannah Junction Road stormwater
- \$1.2m for Cold Store Road upgrade

With the increased number of visitors and overall traffic movements across the region, we have several roads in need of upgrade and repair. Larger scale projects such as these are often delayed as regional councils do not have the capacity to finance on their own and vital additional funding through grants such as the Special Local Roads Program is required.

Detailed catchment analysis of both Balhannah and the collective Crafers, Stirling, Aldgate, Bridgewater catchments have identified where the priority investment is required to ameliorate flooding risk and protect public and community infrastructure and property.



Some Quick Wins

Seeking Partnership:

Allow for fortnightly waste collection services

The SA Environment Protection Authority (EPA) is undertaking a review of the Environment Protection (Waste to Resources) Policy 2010. The current Policy and the requirements to provide weekly general waste collection service restricts the ability and **flexibility** to change the service provision. Council is supportive of the review that may assist with **improved environmental and financial** outcomes.

Our main concern with the current policy is the requirement for councils to provide weekly general waste collection services to properties within the council area, if any part of the council area falls within metropolitan Adelaide, of which Adelaide Hills Council does. While we await the outcomes of the review findings, AHC is proceeding with a food organic garden organic (FOGO) trial to undertake weekly FOGO bin collections and fortnightly general waste collections. As part of the trial and in line with the current legislation AHC has to provide the participating residents with an opportunity to 'opt' back to the current service, which somewhat defeats the purpose of the trial and reduces the incentive for people to recycle.

Seeking Partnership:

\$250,000 to improve communications and self-sufficiency during emergency events

During recent bushfire events in the Hills, impacts to communications including mobile phone and WI-FI internet occurred. Bushfires can

impact communications through direct impact to infrastructure including towers, satellites, batteries and generators, as well as loss of power. Communication can also be hindered due to high volumes of use affecting internet speed. Loss of communications increased the distress experienced by community members as it impacted their ability to gain up to date information to inform their decision making and loved ones could not always be contacted. After the fires had passed, communications continued to be impacted due to failing infrastructure, adding to the distress of the community.

By **providing satellite broadband hubs** at strategic locations across the district, with integrated independent emergency power sources (for example batteries or generators), accessibility to the internet during and after emergencies will be improved. Mobile solutions such as satellite receivers mounted onto dedicated emergency vehicles or portable "Fly Away" satellite kits are an alternative solution that could bring internet accessibility directly to the impacted community. Fixed satellite solutions start at \$5,000, whilst mobile solutions are a more expensive, yet flexible option and start from around \$50,000.



Some Quick Wins

Seeking Partnership:

\$1m to pilot lifesaving bushfire detection technology

Bushfires are a serious threat to our region's horticulture and viticulture sectors. Worth around \$114m, more than 85% of SA's apple and pear crop is grown in the Hills. While protecting infrastructure is an important emergency response, finding innovative and progressive ways to protect our long established vineyards and orchards is also critically important.

Early detection and an early response is critical to stopping fires from becoming out of control bushfires. **Advances in technology** such as, artificial intelligence, high-definition cameras and satellite imagery help to improve situational awareness and intelligence and an opportunity to **mitigate and prevent bushfires**.

Dense population, dense vegetation and challenging topography makes the Hills an ideal region for **piloting innovative technology options** for rapid detection of fire ignition locations.

Seeking Partnership:

\$0.4m funding support for Fabrik redevelopment

Recognising the **cultural and economic value** of arts and heritage activity, Council has spent several years transforming a section of the State heritage-listed former Onkaparinga Woollen Mill site in Lobethal into the **Fabrik Arts and Heritage Hub**. Celebrating the heritage and identity of the region, the facility has become a catalyst for cultural and economic growth, community interaction and recovery. Fabrik is the German

word for factory or mill and its use acknowledges the old woollen mill's functions as well as giving a nod to Lobethal's German roots.

Partially funded through the Local Economic Recovery funding, Fabrik is currently undergoing significant redevelopments to make it contemporary, accessible and fit-for-purpose as an **arts and heritage hub**. With a vision to become the home of textile art in South Australia, Fabrik will reopen in early 2024 with purpose-built galleries, workshop and artist studio spaces, a brand new retail shop and heritage interpretation throughout the site.

The **exciting next stages** of the Fabrik redevelopment include:

- Upgrade of the outdoor space - Mill Square
- First nations ceremonial fire pit installation in Mill Square
- Expansion in artist studio space to include textile and wet area working spaces
- Portable staging and outdoor event festoon lighting for markets and events



Some Quick Wins

Seeking Partnership:

Review eligibility criteria of key community arts programs

Fabrik has a key role in increasing participation in arts and cultural activities and **improve community health and wellbeing** through these experiences. This was particularly evident following the Cudlee Creek bushfire where Fabrik explored ways for creative recovery to contribute to recovery after natural disasters. Unfortunately recent changes within key arts project funding programs has resulted in a **significant loss** of opportunity for Fabrik to deliver these much valued programs that connect the community with cultural activity.

Since 2019 Fabrik has partnered with Arts South Australia to present projects that engage South Australian artists with our community to create and present high caliber cultural experiences. Changes in funding eligibility (excluding local government from applying) means that these projects are no longer a possibility.

Country Arts funding through Regional Arts Australia (RAA) is a key source of funding for regional arts organisations and artists. Amendments to funding eligibility now mean that while Fabrik is located in an eligible regional location, according to the Modified Monash Model used by RAA, Stirling (the location of Adelaide Hills Council's ABN) is not. AHC is therefore unable to partner with Country Arts SA to bring cultural engagement programs to any of their regionally-located communities.



Seeking Partnership:

Undertake an Adelaide Hills focused marketing campaign and continue funding regional tourism

Our close proximity to Adelaide, our seasonal climate, diverse experiences, strong epicurean offering and natural beauty all make the Adelaide Hills a wonderful place to live AND VISIT.

Tourism is one of the **engines of growth** in the Hills. Tourism expenditure in the Adelaide Hills (AHC and MBDC combined region) achieved record expenditure levels of \$225 million in 2022, representing 92% of the \$245 million 2025 target. Many businesses have anecdotally reported that the first half of 2023 has seen strong business growth. International visitors are returning slowly, with the main growth driven by local and interstate visitors, representing an almost 50/50 split. Of these numbers, there were 1.2 million day trips and 156,000 overnight visitors (representing 509,000 nights).

Currently employing **around 5.9% of our region's workforce**, it is an extremely labour-intensive industry, often operating 24 hours a day, seven days a week. There are many opportunities for employment for young people and for people interested in part time or casual work. While some of the employment is skilled, there are also opportunities for people less skilled and who lack formal qualifications.

This region has enormous potential to become a successful tourism destination and would greatly benefit from a **focused marketing campaign** led by the State. Much like the previously successful Barossa and Kangaroo Island campaigns.

Adelaide Hills Tourism (AHT) is an independent regional tourism organisation and covers the geographical areas of the AHC and MBDC. Governed by a volunteer Board, AHT is the

Some Quick Wins

key point of contact between local industry, councils and government on tourism marketing, destination planning, industry development and tourism product priorities. It is recognised that AHT deliver services that Government and businesses would find difficult to provide on their own. To enable longer term planning, certainty for AHT and employment security for the project officers engaged to deliver on AHT's strategic priorities it is crucial that we provide **long term funding certainty**.

Seeking Partnership:

Review Local Government Disaster Recovery Assistance Arrangements

Councils incur significant costs in supporting our communities through disaster events. As the level of Government closest to community, we play a critical role in supporting the **immediate disaster response** and community recovery as part of a whole of government approach to emergency management. To assist with the **additional costs** we are able to apply for funding from the State Government through the Local Government Disaster Recovery Assistance Arrangements (LGDRAA).

An independent review of disaster arrangements for Councils across Australia found a **large disparity** in available support, with SA Councils being the worst off in the nation.

While the Commonwealth disaster funding arrangements are currently under review, this funding is administered through the State Government under the LGDRAA. To address the national inequities either the Commonwealth funding could be applied for directly with the Commonwealth or a **review** of the LGDRAA is also strongly encouraged.

Seeking Partnership:

Review Financial Assistance Grants fiscal equalisation methodology

Distributing more than \$200m across South Australian Councils, the process of fiscal equalisation is an **important financial consideration** for the sector. It has been quite some time since the methodology has had an independent review, the most recent conducted by KPMG Economics in 2013, and there have been some significant changes to the sector since that time.

It is strongly recommended that an **independent review** of Financial Assistance Grants **fiscal equalisation methodology** at least every 10 years become a formalised part of the Local Government Grants Commission's function. Outside of these reviews, **all proposed annual changes** to the methodology, however minor, are communicated with every Council for comment and feedback. It may also be useful to consider appointing an external advisor to provide expert advice on proposed methodology updates.





Adelaide Hills Council

Council Contact:

Mr Greg Georgopoulos
Chief Executive Officer

63 Mount Barker Road
Stirling SA 5152

(08) 8408 0400
www.ahc.sa.gov.au



Appendix 3

*Letter between Adelaide Hills Council and The Premier
regarding Country Cabinet 2023*

13 SEP 2023



THE HON PETER MALINAUSKAS MP

PREMIER OF SOUTH AUSTRALIA

His Worship the Acting Mayor of Adelaide Hills Council
Mr Nathan Daniell
Adelaide Hills Council
63 Mount Barker Road
STIRLING SA 5152

FB368366

Your Worship

I write to thank you and Mr Greg Georgopoulos for supporting the Country Cabinet Adelaide Hills.

The Adelaide Hills has and will continue to play an important role in our state's economic future.

Speaking with local businesses and community first-hand during the program brought tremendous value for me in understanding what matters most, and the community's ambitions for the region.

My Cabinet and I are appreciative of the assistance provided by yourself and your team in the lead up and during the program including your attendance at the community forum.

The program was a great success. I would particularly like to acknowledge the effort and coordination of the Council to provide a meaningful presentation to my government. The opportunity to discuss topics of significance to the Adelaide Hills – highlighting the strategic opportunities in the areas of transport, tourism and technology – was of significant value.

Thank you again for providing me with the opportunity to engage with your community.

Yours sincerely

Peter Malinauskas
PREMIER

10/9/2023

ADELAIDE HILLS Country Cabinet 2023



Dear Premier

Peter,

Thank you for visiting the Adelaide Hills and providing the opportunity for Adelaide Hills Council to present to your Strategic Cabinet meeting. As discussed, our aspiration for our exceptional region is to make it easier for our community to prosper while maintaining and enhancing the unique environment, character and liveability of our area.

The Adelaide Hills is of important significance to South Australia. The mixed use of our region and its productive nature creates an area of rare beauty, but also of great conflict, requiring a careful, coordinated and cooperative approach to its management. A clear whole-of-government vision and strategy is required to provide a consistent and integrated approach to the future development of the region. This was recognised thirty years ago with the Mount Lofty Ranges Regional Strategy Plan and we are very keen to see this approach reinvigorated via the development of the Adelaide Hills Regional Plan.

Our opportunities and challenges are best addressed by adopting a whole-of-government approach and we look forward to partnering with you and your Government as we work towards fulfilling the potential of the Adelaide Hills.

Yours sincerely



Greg Georgopoulos
Chief Executive Officer

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 10.3 Question on Notice

Originating from: Cr Louise Pascale

Subject: Legal Fees

1. QUESTION

1. Could we please have an update of the spend on legal costings including until the end of April 2024?
2. What is the rationale for the increase in spending on legal fees?
3. What is the anticipated spend on legal fees to the end of this financial year?
4. While savings have been made in staffing with Governance & Performance to accommodate the increased spending in this area, how far in to the 2024/25 Financial year are we expected to be paying an increase in Governance & Performance?
5. What is the rationale for the tripling of spending in People and Culture & WHS between YTD's?
6. At what point did our legal spend begin to spike? What is the rationale for this?

1. BACKGROUND

As we face our budget planning for the 2024/25 Financial year and in the spirit of transparency we need to be scrutinising areas of our expenditure which are putting pressures on our budget.

In a review of our Q3 2023/24 spend on legal fees for the Adelaide Hills Council we can see up to February 2024 our spend on legal fees was \$169,841 compared to 2022/23 YTD February being \$63,141. This is an increase of \$106,700.

As this area of spending increases I seek clarity around the spend on legal fees in this financial year in order to have a greater understanding moving in to the budget planning process for the 2024/25 Financial year.

2. OFFICER'S RESPONSE –

1. Could we please have an update of the spend on legal costings including until the end of April 2024?
3. What is the anticipated spend on legal fees to the end of this financial year?

The updated costs as at the end of April are as follows,

AHC Legal Costs to end April 2024	2023/24 YTD Actuals to April 2024	2023/24 YTD Budget to April 2024	2023/24 Full Year Budget BR3
Corporate Services			
Governance & Performance	92,792	3,960	136,000
People and Culture & WHS	20,943	9,900	22,000
Information Management	2,553	0	0
Rates	7,725	(14,220)	12,000
	124,013	(360)	170,000
Community & Development			
C&D Director's Office	6,495	840	6,500
Animal Management	17,304	5,400	20,000
Parking and By-Laws	8,816	840	8,000
Development Assessment & Compliance	(38,999)	19,070	10,000
Environmental Health	0	0	3,360
	(6,385)	26,150	47,860
Environment & Infrastructure			
E&I Director's Office	4,368	840	7,000
Manager Open Space	1,326	2,250	2,000
AHBTC	0	1,500	1,500
Property Management	39,281	26,460	41,000
	44,975	31,050	51,500
Total Legal Costs	162,603	56,840	269,360

Comparisons to the prior year expenditure need to consider that there was a large recovery of legal costs of \$34k (in addition to the normal rates recoveries). This related to expenses in the preceding year, therefore it reduced the apparent spend in 2022/23.

2. What is the rationale for the increase in spending on legal fees?

The general rationale for legal expenses is to respond to events that occur throughout the year, ensuring that Council acts in accordance with its legal obligations and that it mitigates risks to Council in the most appropriate way.

Legal fees are generally not an intended or planned expense as they are incurred in response to events as they occur. One exception to this is planned expenditure on pursuing overdue rates. This is a periodic activity that can be anticipated as it is initiated by Council. Therefore, the increase in legal fees is primarily a result of unexpected events often of a confidential nature.

4. While savings have been made in staffing with Governance & Performance to accommodate the increased spending in this area, how far in to the 2024/25 Financial year are we expected to be paying an increase in Governance & Performance?

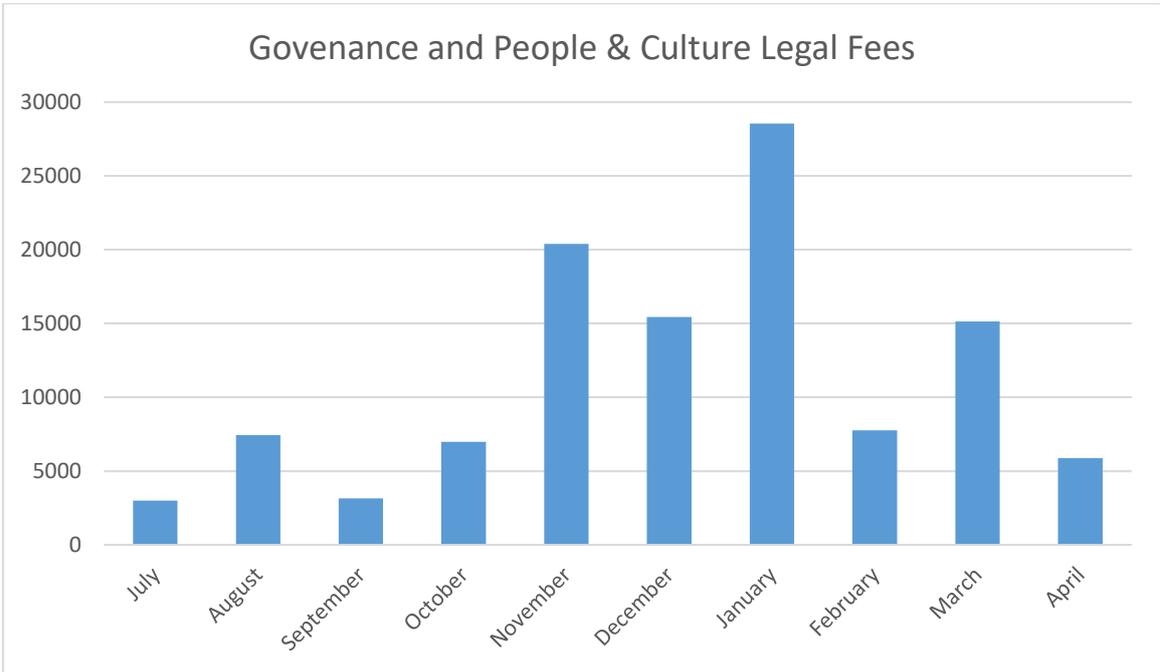
Given legal fees are a result of unexpected events, it is difficult to determine at this stage what the spend in legal fees will be in the 2024-25 financial year.

5. What is the rationale for the tripling of spending in People and Culture & WHS between YTD's?

The rationale for the increase in spend on legal fees in People and Culture is primarily related to an increase in events that required legal advice in relation to Council's legal obligations and risk minimisation. Per question 2, legal fees are primarily a result of unexpected events often of a confidential nature.

6. At what point did our legal spend begin to spike? What is the rationale for this?

The analysis below shows the timing of payments made during 2023-24 financial year. There has been a spike in legal fees in January 2024, stemming from events in late 2023. The rationale for this is primarily related to an increase in events that required legal advice in relation to Council's legal obligations and risk minimisation. Per question 2, legal fees are primarily a result of unexpected events often of a confidential nature.



3. APPENDIX
Nil

Administration Reports Decision Items

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 6 May 2024
AGENDA BUSINESS ITEM**

Item: 12.1

Responsible Officer: Kira-marie Laverty
Corporate Planning and Performance Coordinator
Corporate Services

Subject: Annual Business Plan 2024-25 Draft for Consultation

For: Decision

SUMMARY

The *Annual Business Plan 2024-25* is a legislative requirement under s122 of the *Local Government Act 1999* (the “Act”). It is also a key element of Adelaide Hills Council’s *Corporate Planning and Performance Framework*.

The draft *Annual Business Plan 2024-25 (ABP)* has been developed to align to the current *Long Term Financial Plan (LTFP)*, the *Asset Management Plans (AMP)* and the *Strategic Plan 2020-24 – A brighter future*. Council resolutions, staff and community feedback, and risk assessments have also informed projects and programs included in the ABP.

The focus in development of the initiatives and budget for the ABP has been on:

- Continued support of the community and region,
- Continuing to deliver on the Council’s strategic plan goals, and
- Aligning as close as possible to the LTFP, including the financial sustainability targets.

The purpose of this report is to provide the draft *Annual Business Plan 2024-25 (Appendix 1)* to Council for endorsement for the purpose of community consultation.

RECOMMENDATION

Council resolves:

1. That the *Annual Business Plan 2024-25 Draft for Consultation* report be received and noted.
2. To endorse the draft *Annual Business Plan 2024-25 (ABP)* as contained in *Appendix 1* for community consultation in accordance with Section 123 of the *Local Government Act 1999*, which includes a budget with an average residential rate rise of 5.78% resulting in the following financial sustainability targets as set by Council:
 - a. Operating Surplus of \$365,000
 - b. Adjusted Operating surplus ratio of 0.56% (target of 1% to 5%)
 - c. Net financial liabilities ratio of 55% (target of 25% to 75%)
 - d. Asset sustainability ratio of 100% (target of 95% to 105%)

3. That the CEO be authorised to:

- a. **Make any formatting, nomenclature or other minor changes to the ABP prior to being released for public consultation and**
 - b. **Determine the consultation timings, media and processes while ensuring consistency and compliance with the provisions of applicable legislation and Council's *Public Consultation Policy*.**
-

1. BACKGROUND

The draft ABP (**Appendix 1**) has been developed to be consistent with the financial and strategic goals outlined in the *Strategic Plan 2020-24 –A brighter future*, current LTFP and the various AMP's.

However, with the new Strategic Plan underway financial year 2024-25 represents a turning point between plans. The proposed Annual Business Plan and budget represent a 'back to basics' approach while the future strategy evolves.

The attached document is for the purpose of community consultation, and therefore does not contain all elements that will be published in the final ABP document.

There are also some numbers highlighted in yellow within Appendix 1 that will need to be checked and updated following any resolution on this report prior to the document going to consultation.

The elements being included for community consultation are:

- An overview – providing a high level summary of what is included in the plan
- Demographic information – infographic
- Overview of Council details and organisational structure
- The capital and operating strategic initiatives.
- Financial Summary – An overview of the budget and financials
- Operating budget by function
- Capital Summary – an overview of what is included in our capital works program.
- Rates Summary – an overview of the rates changes and other important information from the rates policy (to be prepared for presentation to Council).
- Rating policy
- The *Budgeted financial statements* which provides a summary of Council's proposed operating and capital investment activities together with financial sustainability ratios.
- Corporate performance indicators
- ESCOSA report and Council response.

What is not included in the consultation document but will be in the final ABP:

- Mayor’s & CEO introduction & photos of Council Members
- The detailed Capital Works Program 2024-25 (this is a companion document to the ABP and is currently in development)
- The full statutory financial statements in accordance with the Model Set of Accounts
- Statement of expected rate revenue
- An appendix with the summary of changes resulting from consultation

The draft ABP was presented to Audit Committee on 15 April 2024 where it was resolved:

8.2. Annual Business Plan 2024-24 Draft for Consultation

Moved David Moffatt
S/- Pamela Lee

AC16/24

The Audit Committee resolves to provide the following three options to Council:

Option 1:

1. That the report on the Annual Business Plan 2024-25 Draft for Consultation be received and noted.
2. That Council notes that the Committee has reviewed the draft *Annual Business Plan 2024-25 (ABP)*, as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.
3. That the draft ABP go to community consultation, noting this results in
 - a) an Operating Deficit ratio of 0.85% (outside the approved target range of 1% to 5% surplus),
 - b) a Net Financial Liabilities ratio of 57% (within the approved target range of 25% to 75%) and
 - c) an Asset Sustainability Ratio of 100% (within the approved target range of 95% to 100%)
4. That Council notes that the committee noted that the Customer Relationship Management System and the Amy Gillett Bikeway Project are one off costs that will not impact on surplus in the future and have limited impact on financial sustainability over the long term. The committee also noted that depreciation is an ongoing increase to Council’s expenses and is therefore a challenge to financial sustainability.
5. That the CEO be asked to conduct a review into Council’s long term financial sustainability, which will include an organisation wide service delivery review including a detailed review of building and property assets.

Or

Option 2:

1. That the report on the Annual Business Plan 2024-25 Draft for Consultation be received and noted.

2. That the Council notes that the Committee has reviewed the draft *Annual Business Plan 2024-25 (ABP)*, as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.
3. That adjustments to the draft ABP be made to bring the Operating Result to a break-even level by one of the following options
 - a) Increasing Rates by inflation (CPI + 0.4%) and an additional 1%

Or

- b) A combination of
 - i. Removal of operating projects and
 - ii. Increasing ratesSuch that a break-even operating result is achieved.

noting this results in

- a) an Operating Surplus ratio of 0% (outside the approved target range of 1% to 5% surplus),
 - b) a Net Financial Liabilities ratio of 55% (within the approved target range of 25% to 75%) and
 - c) an Asset Sustainability Ratio of 100% (within the approved target range of 95% to 100%)
4. The Council notes that the committee noted that the Customer Relationship Management System and the Amy Gillett Bikeway Project are one off costs that will not impact on surplus in the future and have limited impact on financial sustainability over the long term. The committee also noted that depreciation is an ongoing increase to Council's expenses and is therefore a challenge to financial sustainability.
 5. That the CEO be asked to conduct a review into Council's long term financial sustainability, which will include an organisation wide service delivery review including a detailed review of building and property assets.

Or

Option 3:

1. That the report on the Annual Business Plan 2024-25 Draft for Consultation be received and noted.

2. That Council notes that the Committee has reviewed the draft *Annual Business Plan 2024-25 (ABP)*, as contained in Appendix 1, in terms of the assumptions underpinning the Plan, its consistency with the Strategic Management Plans and the adequacy of the plans in the context of maintaining financial sustainability.
3. That adjustments to the draft ABP be made to bring the Operating Result to a 1% surplus level by one of the following options
 - a) Increasing Rates by inflation (CPI + 0.4%) and an additional 2%Or
 - b) A combination of
 - i. Removal operating projects and
 - ii. Increasing ratesSuch that a 1% operating surplus is achieved.

noting this results in

- a) an Operating Surplus ratio of 1% (within the approved target range of 1% to 5% surplus),
 - b) a Net Financial Liabilities ratio of 55% (within the approved target range of 25% to 75%) and
 - c) an Asset Sustainability Ratio of 100% (within the approved target range of 95% to 100%)
4. The Council notes that the committee noted that the Customer Relationship Management System and the Amy Gillett Bikeway Project are one off costs that will not impact on surplus in the future and have limited impact on financial sustainability over the long term. The committee also noted that depreciation is an ongoing increase to Council's expenses and is therefore a challenge to financial sustainability.
 5. That the CEO be asked to conduct a review into Council's long term financial sustainability, which will include an organisation wide service delivery review including a detailed review of building and property assets.

Carried Unanimously

There was a workshop on 6 May 2024 about the Annual Business Plan.

Following consideration of all of the above, administration has explored opportunities for maintaining a surplus.

2. ANALYSIS

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community

Priority O5.3 Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community

The ABP has been developed based on the financial projections and targets of the *Long Term Financial Plan (LTFP)* and in alignment with the *Strategic Plan 2020-24 – A brighter future* and *Asset Management Plans*.

➤ **Legal Implications**

The preparation of an ABP is a requirement of Section 123 of the *Local Government Act 1999* (the Act), and the *Local Government (Financial Management) Regulations 2011* (the “Regulations”). The ABP has been developed in accordance with Section 8 of the Act – Principles to be observed by Council.

Section 123(3) of the Act currently states that before a council can adopt its ABP that it must prepare a draft ABP and follow the relevant steps set out in its public consultation policy (i.e. consultation for at least 21 calendar days).

Section 123(3) to (6) of the Act specifies the actions that Council must take in relation to Consultation:

- (3) Before a council adopts an annual business plan, the council must—
 - (a) prepare a draft annual business plan; and
 - (b) follow the relevant steps set out in its public consultation policy, taking into account the requirements of subsection (4).
- (4) For the purposes of subsection (3)(b), a public consultation policy must at least provide for the following:
 - (a) the publication in a newspaper circulating within the area of the council and on a website determined by the chief executive officer of a notice informing the public of the preparation of the draft annual business plan and inviting interested persons—
 - (i) to attend—
 - (A) a public meeting in relation to the matter to be held on a date (which must be at least 21 days after the publication of the notice) stated in the notice; or
 - (B) a meeting of the council to be held on a date stated in the notice at which members of the public may ask questions, and make submissions, in relation to the matter for a period of at least 1 hour,

(on the basis that the council determines which kind of meeting is to be held under this subparagraph); or
 - (ii) to make written submissions in relation to the matter within a period (which must be at least 21 days) stated in the notice; and
 - (b) the council to make arrangements for a meeting contemplated by paragraph (a)(i) and the consideration by the council of any submissions made at that meeting or in response to the invitation under paragraph (a)(ii).
- (5) The council must ensure that copies of the draft annual business plan are available at the meeting under subsection (4)(a)(i), and for inspection (without charge) and purchase (on payment of a fee fixed by the council) at the principal office of the council and on the website at least 21 days before the date of that meeting.

- (5a) The council must ensure that provision is made for—
- (a) a facility for asking and answering questions; and
 - (b) the receipt of submissions,
- on its website during the public consultation period.
- (6) A council may then, after considering—
- (a) any submission made to the council during the public consultation period; and
 - (b) any new or revised information in the possession of the council that is relevant to the material contained in the draft annual business plan; and
 - (c) such other materials or information as the council thinks fit,
- adopt its annual business plan (with or without amendment).
- (6a) However, if a council proposes to adopt an annual business plan with amendments, the council must include in the adopted business plan a statement—
- (a) setting out any significant amendments from the draft annual business plan; and
 - (b) providing reasons for those amendments.

AHC's *Public Consultation Policy* specifies that the period of consultation should be for at least 21 calendar days. As per the Act requirements, consultation will include:

- A newspaper ad announcing consultation as well as website/social media notifications
- A 1 hour session will be scheduled at the 11 June 2024 Council Meeting
- The community will be invited to submit their responses in writing, online via engagement HQ website, by phone or in person at the information sessions.

Section 123(7) of the Act requires that each budget of council must:

- a) Be considered in conjunction with the council's ABP (and must be consistent with that plan); and
- b) Be adopted by the council after the council has adopted its ABP.

Part 2 of the Regulations sets out what financial information must be included as well as the required formats.

➤ **Risk Management Implications**

Preparing an ABP as required by the Act and Regulations will assist in mitigating the risk of:

Inability to discharge role and functions of a local government entity leading to a breach of legislation and loss of stakeholder confidence.

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	High (5E)	High (5E)

It ensures that financial resources are deployed in areas that align with Council's Strategic Management Plans, are affordable and support Council's Long Term Financial Plan.

➤ **Financial and Resource Implications**

The ABP sets out the priorities and application of the Council's resources over the next financial year. The plan has been developed to be consistent with the *Strategic Plan 2020-24*, LTFP and Asset Management Plans.

The finalisation of the ABP document will be primarily produced internally using mainly existing staff resources. External costs will be associated with activities such as the design and printing of the final copy and any promotional costs related to the public consultation.

➤ **Customer Service and Community/Cultural Implications**

The ABP provides transparency for the community regarding Council's plans for the next financial year. It highlights key goals and objectives and the strategies to achieve these objectives.

➤ **Sustainability Implications**

The Council's sustainability (financial, social and environmental) is a key consideration in the development of the ABP.

The proposed average residential rate increase of 5.78% will maintain the financial sustainability of the Council. This increase is based on the LTFP assumption of CPI + 0.4% with an additional 0.37% to support the sustainability in a year when there are significant one off costs. The budgeted surplus of \$365,000 provides flexibility to Council regarding strategic initiatives that may arise during Strategic Plan development, and any opportunities that present throughout the year from Council or Community. The relationship between CPI and the budgeted expenditure is critical as it links Council expenditure with the inflation experienced by the community.

Depreciation

The most recent revaluation of the Councils building, and property assets calculated an annual depreciation charge that was materially higher than had been recorded in both prior year accounts and the LTFP forecast. To bring the budget for 2024/25 in line with the revised figures required an increase of \$500k in depreciation expense.

In the short term this is an unavoidable cost, however depreciation costs, along with the associated maintenance costs can and should be actively managed. Specifically, by reviewing the service level (and its efficiency) that is delivered through Councils portfolio of buildings. Council can direct the administration to review this should they see fit.

Customer Request Management system

Council has resolved to implement a new Customer Request Management (CRM) system. Whilst historically system development has been recorded as a capital expense leading to the creation of an intangible asset the chosen system will not meet the requirements of the relevant accounting standards. With the proposed system being a full Software As A Service solution, hosted on remote servers this will be treated as a service. This project is a committed expenditure with contractual agreements in place.

Amy Gillett

The completion of Stage 4 of the Amy Gillett bike path is being negotiated currently. Council is expecting to make a material contribution to this project of \$500k. The accounting assumptions used in the budget is that Councils expenditure will be treated as a contribution to work on the State Government asset as such it will be an operating expense. While Council has publicly committed to this project there is no legally binding commitment at the time of writing.

These three projects move the budget from a surplus to deficit. From a sustainability perspective the prime concern is the increased depreciation as this is ongoing.

Carry Forwards

The high value of carried forwards budget for incomplete capital projects has been noted in recent years. Through the current financial year there have been repeated reviews to reduce the budget in 2023/24 however, this has only reduced the overall capital budget from \$28m to \$25m. This compares to the maximum achieved annual delivery of \$16m. While the expense of a project does not accurately predict its level of difficulty to deliver, it can be used as a general indicator. Considering the potential value of capital budget to be carried forward from 2023/24 to 2024/25 the proposed budget for New and Upgrade capital expenditure has been limited.

Page 3 of **Appendix 1** shows the following financial summary based on the average residential rate increase of 5.78%:

- Operating Surplus of \$365,000
- Operating Surplus Ratio of 0.6%
- Renewals Capital Expenditure of \$11,842,000
- Asset Renewal Ratio of 100%
- New & Upgrade Capital Expenditure of \$3.760m
- Net Financial Liabilities of \$32,029,000
- Net Financial Liability Ratio of 55%

The operating result clearly falls outside of Councils existing target ratio range for an Operating Surplus of between 1% and 5%. This variation needs to be considered in the context that Council has already shown significant commitment to spending \$500k or more on the delivery of Amy Gillett bike path and contracted to the implementation of the new CRM system.

If Council chose to keep a 1% surplus, the average residential rate increase of 6.24% would be required which would provide:

- a. Operating Surplus of \$654,000
- b. Adjusted Operating surplus ratio of 1% (target of 1% to 5%)
- c. Net financial liabilities ratio of 55% (target of 25% to 75%)
- d. Asset sustainability ratio of 100% (target of 95% to 105%)

Councils adopted ratio for its operating surplus is a range of 1 to 5% every year. This differs materially to the LGA recommendation 'To achieve, on average over time, an operating surplus ratio of between 0% and 10%'. In the context of managing long life assets, supporting

multiple services with increasing complexity, attempting to achieve a surplus in each specific time period is difficult. The occurrence of multiple projects that will generate operating expenses at their inception but will deliver services to the community for an extended period serves to highlight the limitations of the current approach. It can also be added that there is often more ambiguity in a financial ratio than is apparent and an overdependence on such ratios may lead to sub-optimal results.

As such, the below target surplus ration of the draft budget should not be seen as detrimental to Councils long term sustainability. By ensuring that key projects such as the delivering of Stage 4 of the Amy Gillett bike path or the implementation of new systems to improve customer service are completed the long term sustainability is supported.

Councils ongoing sustainable management of its assets can be seen in the draft budget Asset Renewal Expenditure Ratio of 100% which combined with a stable level of financial liabilities shows the strength of Council's Balance Sheet.

As a key step towards ensuring long term financial sustainability, which will also enhance the transparency of Councils processes and accountability to the community there is to be an organisation wide service level and delivery review started in 2024/25. The aim of the review is to establish and analyse and document current service levels across the services provided by Council and quantify the cost of delivering those services. This review will primarily be resourced internally with external advice if required. However, it is important to emphasise that no additional budget has been allocated to this project as a detailed project plan has not been completed at this time.

In preparing a budget that takes into account the conflicting priorities of maintaining a surplus to support ongoing sustainability whilst delivering additional services it has been necessary to ensure that we only budget for the core 'business as usual' services and the separately identified Strategic Initiative. Therefore, additional initiatives identified at a later date may have a negative impact on the budgeted surplus.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	The draft ABP was presented to Audit Committee at its 15 April 2024 meeting.
<i>Council Workshops:</i>	An Annual Business Plan and budget workshop was held on 23 March 2024, and again on 16 April 2024 to discuss key budget elements, strategic initiatives, rating and other related topics.
<i>Advisory Groups:</i>	Not applicable.
<i>External Agencies:</i>	Not applicable.
<i>Community:</i>	Not applicable.

➤ **Additional Analysis**

Community Consultation

Public consultation will be undertaken over the period Wednesday 16 May to 10pm Wednesday 11 June (26 days) with the aim of providing members of the community varied formats and opportunities to provide feedback. The main feedback is via the online

feedback forms , however the community is encouraged to write to us or phone us with their feedback as well. Consultation activities include:

- A paid advert in the Advertiser and Courier newspaper
- The Community Engagement Hub site with copies of relevant documents and feedback form
- A 1 hour public forum at the Council Meeting on 11 June 2024 for verbal submissions to Council (per the legislative requirement)
- Three ABP information sessions held at Stirling and Woodside and one online
- Posters, information packs and hard copy feedback forms for display at Council Libraries, Service Centres and Community Centres
- Emails to community groups to encourage sharing of the consultation opportunity as well as feedback
- Emails to Community Engagement Hub registrants inviting feedback and linking to the online resources
- Electronic notices on our website and newsletter
- Social media post on LinkedIn, Facebook and Instagram, and
- Elected member information for sharing with community to encourage feedback

Following the consultation, a Consultation report will be created which will list all feedback and responses from the administration for Council to consider at the 18 June 2024 Information and Briefing Session. The consultation report will also be presented as part of the final Annual Business Plan endorsement report, highlighting where changes were made post-consultation.

All feedback participants will receive a copy of the consultation report where they have provided an email address, and the report will be published on the engagementHQ website.

3. OPTIONS

Council has the following options:

- I. To endorse the draft *2024-25 Annual Business Plan* to enable progression to the next stage of community consultation (Recommended). That is to:

To endorse the draft Annual Business Plan 2024-25 (ABP) as contained in Appendix 1 for community consultation in accordance with Section 123 of the Local Government Act 1999, which includes a budget with an average residential rate rise of 5.78% resulting in the following financial sustainability targets as set by Council:

- a) Operating Surplus of \$365,000*
- b) Adjusted Operating surplus ratio of 0.56% (target of 1% to 5%)*
- c) Net financial liabilities ratio of 55% (target of 25% to 75%)*
- d) Asset sustainability ratio of 100% (target of 95% to 105%)*

- II. To amend any/all of the draft *2024-25 Annual Business Plan* prior to progression to the next stage of community consultation, to include the following:

To endorse the draft Annual Business Plan 2024-25 (ABP) as contained in Appendix 1 for community consultation in accordance with Section 123 of the Local Government Act 1999, which includes a budget with an average residential

rate rise of 6.42% resulting in the following financial sustainability targets as set by Council:

- e. Operating Surplus of \$654,000*
- f. Adjusted Operating surplus ratio of 1% (target of 1% to 5%)*
- g. Net financial liabilities ratio of 55% (target of 25% to 75%)*
- h. Asset sustainability ratio of 100% (target of 95% to 105%)*

- III. To amend any/all of the draft *2024-25 Annual Business Plan* prior to progression to the next stage of community consultation
- IV. To not endorse the draft *2024-25 Annual Business Plan* for progression to the next stage of community consultation (Not recommended)

4. APPENDICES

- (1) draft *2024-25 Annual Business Plan*

Appendix 1

Draft 2024-25 Annual Business Plan



Draft for consultation
Annual Business Plan
2024-25

Welcome

This is our Annual Business Plan for 2024-25 which outlines how we plan to achieve our goals over the next financial year. These goals are linked directly to our *Strategic Plan 2020-24 – A Brighter Future*, but also come from our other plans and strategies. Our priorities for this year will be refined through the community consultation process held in May and June 2024.

The Annual Business Plan meets the requirements of the *Local Government Act 1999*, and also provides relevant information for our community.

This publication is provided for our ratepayers, residents, business operators, visitors, government agencies and other interested people.

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Council acknowledges that we undertake our business on the traditional lands and waters of the Peramangk and Kurna people.

We pay our respects to Elders past, present and emerging as the Custodians of this ancient and beautiful land.

Overview

The *Annual Business Plan 2024-25* shows our services, programs and projects for this financial year. It also shows how we will allocate our resources to achieve the goals we set out in our *Strategic Plan 2020-24 – A Brighter Future*, while ensuring Council's long term financial sustainability.

Our focus in 2024-25 is on supporting and strengthening our community, environment and region through activities and programs geared towards essential services, prudent resource management, and sustainability.

Some key projects and activities we will be undertaking include:

- Extending the Amy Gillett Bikeway from Mount Torrens to Birdwood
- Implementing technology upgrades to improve the customer experience
- Setting goals and a pathway to achieving net zero corporate carbon emissions
- Installing a splash park at the Adelaide Hills War Memorial Swimming Centre

The key elements of the Annual Business Plan are outlined in the table to the right and explained in more detail throughout this document.

Planned Activities

- In addition to our regular service delivery, our strategic initiatives contribute towards achieving our long term goals. These include:
 - **8** capital initiatives (\$4.34m)
 - **19** operating initiatives (\$7.07m)

Capital Budget

- **\$4.3m** for capital expenditure on new or upgraded assets
- **\$11.8m** for capital expenditure on renewal of existing assets

Operating Budget

- Proposed Operating Surplus of **\$365k** which is necessary to fund the Amy Gillett Bike Path and key internal systems development.

Borrowing

- Net Borrowings of **\$0.7m**, resulting in forecast total borrowings at 30 June 2025 of **\$25.1m**

Rates

- Average increase in general residential rates of **5.78%** which will allow for continued financial sustainability, maintain our much-needed services and fund new initiatives

For an average value residential property this equates to an annual increase of approximately **\$142**

Financial Sustainability

- Adjusted operating deficit ratio of **0.6%** which is just outside of Council's target of 1% to 5% Surplus.
- Net financial liabilities ratio **55%** in line with Council's target of 25% to 75%
- Asset sustainability ratio **100%** in line with Council's target of 95% to 105%

We Are Unique

The size of a Regional Council with the expenses and population of a City Council



618km of Sealed Roads
399km of Unsealed Roads



124km of Footpath



3 Libraries
3 Community Centres



39 Playgrounds
100+ Pieces of equipment



Inspect approx.
12,200 properties
(bushfire prevention)



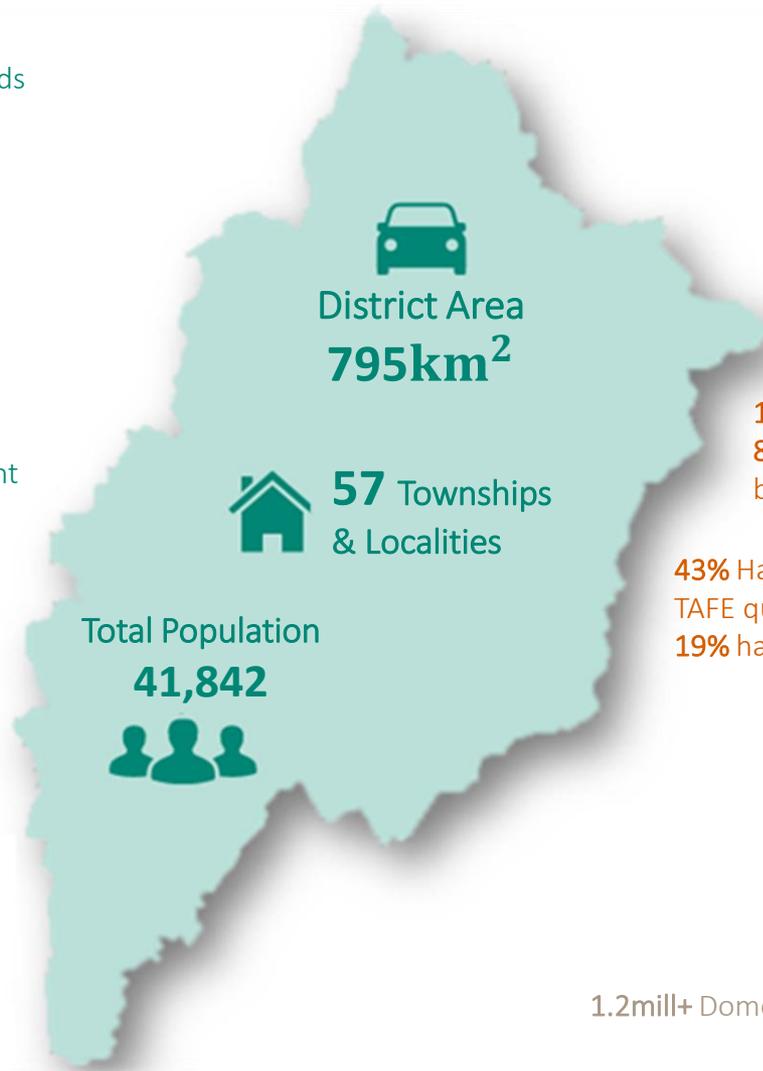
309 Council Owned
Buildings



Waste and Recycling
cost over \$5.5m



8,437 Dog Registrations
1,426 Cat Registrations



Median Age
44



Volunteers
30% of population



3.8% Need
help at home



16,267 Households
84% Own or are
buying a home



43% Have a university or
TAFE qualification
19% have a trade qualification



4,243 Businesses



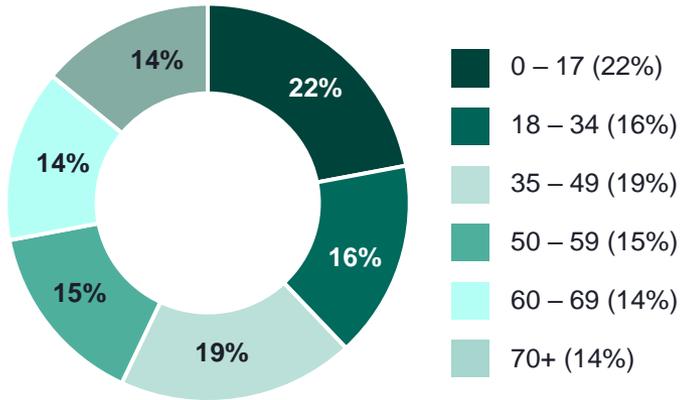
12,037 Local jobs



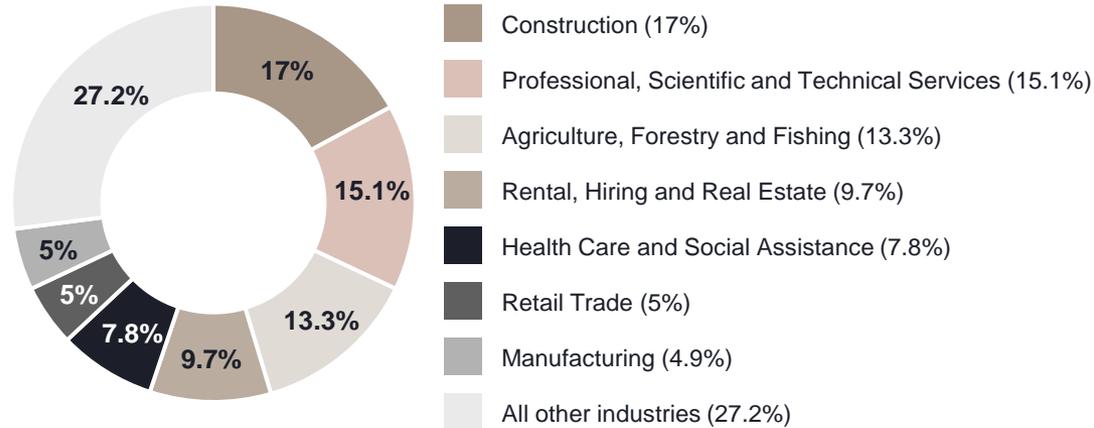
1.2mill+ Domestic Day Trips were
taken in our region



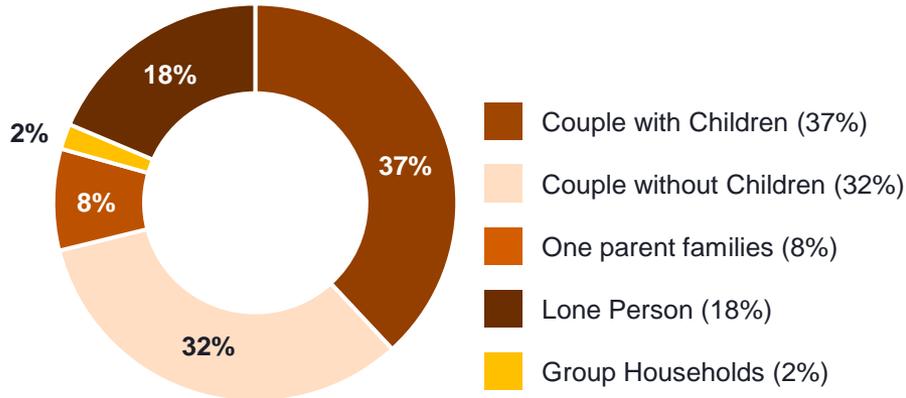
Age Profile of the Adelaide Hills



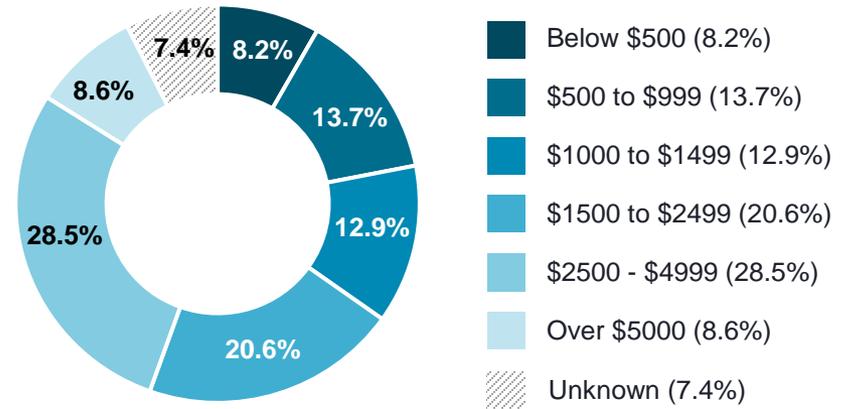
Number of registered businesses by industry



Household Types



Weekly Household Income



Data Source: ABS Census of Population and Housing 2016, and ABS Count of Australian Business 2021



About us

Council and Committees

The Elected Council’s role is to provide for the governance and stewardship of the Council. It does this through representing the interests of the community; providing and coordinating public services and facilities; encouraging and developing initiatives to improve the community’s quality of life; and exercising its functions under legislation and its strategic management plans.

A number of committees have been established in accordance with legislation to assist the Council and the Administration to discharge their responsibilities in specific areas. These are the Audit Committee, the Chief Executive Officer Performance Review Panel, the Council Assessment Panel, the Boundary Change Committee, the Building Fire Safety Committee and the Health & Safety Committee.

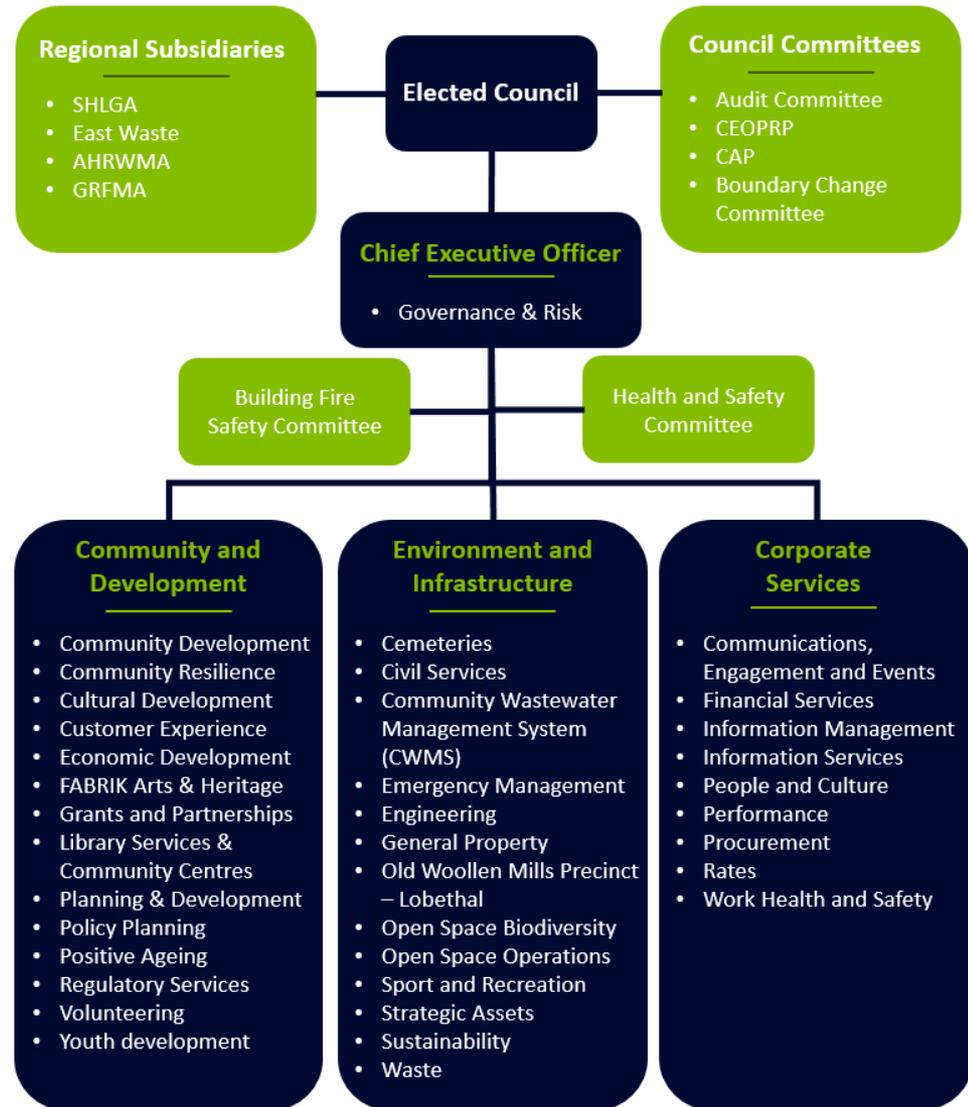
Regional Subsidiaries

Council is a member of four regional subsidiaries which assist in the strategic planning and service delivery activities. The subsidiaries are the Southern and Hills Local Government Association, the Eastern Waste Management Authority (East Waste), the Adelaide Hills Region Waste Management Authority, and the Gawler River Floodplain Management Authority.

Administration

The Council's Administration is led by a Chief Executive Officer appointed by the Council.

The Chief Executive Officer appoints staff and engages other resources to carry out the functions and duties delegated to them and to implement Council decisions. The Administration is organised into directorates, each with a specific area of focus and functional responsibilities. The arrangement of the directorates provides for the separation of the regulatory activities, as far as practicable, from the other activities of the Council.





Our Goals

The Annual Business Plan has been developed to align with our *Strategic Plan 2020-24 – A Brighter Future*, which was adopted by Council on 28 April 2020 and sets out what we wanted to achieve over the four year period. These goals and objectives are listed in the table below. Over the following pages we will show how our day to day activities, recovery efforts and strategic initiatives will help us to deliver each of these long term goals.

A functional Built Environment

B1 Our district is easily accessible for community, our businesses and visitors

B2 Preserve and enhance the unique character of the Hills for current and future generations

B3 Consider external influences in our long term asset management and adaptation planning

B4 Sustainable management of our built assets ensures a safe, functional and well serviced community

Community Wellbeing

C1 A community for everyone - that is inclusive, welcoming and accessible

C2 A connected, engaged and supported community

C3 A community that grows together

C4 An active, healthy, thriving and resilient community

C5 Respect for Aboriginal Culture and values

C6 Celebrate our community's unique culture through arts, heritage and events

A prosperous Economy

E1 Support and grow our region's existing and emerging industries

E2 Provide local infrastructure to drive growth and productivity

E3 Encourage, attract and retain a creative, talented and skilled workforce in our region

E4 Cultivate a clear, unique and consistent regional identity that can be leveraged to attract national and international attention

A valued Natural Environment

N1 Conserve and enhance the regional natural landscape character and amenity values of our region

N2 Recognise the benefits of ecosystem services and improve environmental resilience by reducing environmental impacts

N3 Nurture valuable partnerships and collaborations and engage the local community in the management of our natural environment

N4 Reduce the impact of waste to landfill by maintaining a robust waste and resource management framework

N5 Assist our community to reduce the impact of waste to landfill on the environment

A progressive Organisation

O1 We have the right people with the right knowledge and skills in the right jobs and they are supported and developed

O2 Our customers find it easier to interact and do business with Council and have an improved customer experience

O3 Our organisation is financially sustainable for both current and future generations

O4 We actively represent our community

O5 We are accountable, informed, and make decisions in the best interests of the whole community

O6 Technology and innovation is utilised to better meet our community's expectations and deliver value for money



Our Services

The services and day to day activities we provide are our main method of delivering on our long-term goals and objectives. Over 2024-25, our skilled and agile workforce will continue in our commitment to deliver cost effective and efficient services in support of our community.

- **Animal Management** - Promoting responsible dog and cat ownership, responding to nuisance and hazards caused by other animals including livestock, eradicating European wasp nests and conducting a Feral Cat Study.
- **Cemeteries** – Ongoing maintenance and management of 16 Council owned cemeteries within the region.
- **Civil Services** – Ongoing management, maintenance and replacement planning of public infrastructure including roads, bridges, signage, stormwater, kerbs and footpaths.
- **Community Centres** – Providing opportunities to improve health and wellbeing, participate in lifelong learning and sharing skills with others.
- **Communications, Engagement and Events** –Ensuring communication between the Council and community is accurate, relevant, valuable and engaging. Promoting and supporting community events which have social and economic benefits to the district.
- **Community Development** – Overseeing community wellbeing and disability access and inclusion programs, as well as a number of regional support programs, including provision of funding to The Hut Community Centre and the Adelaide Hills Community Passenger Transport Network.
- **Community Wastewater Management Systems (CWMS)** – Management of CWMS and associated infrastructure e.g. septic tanks, treatment ponds.
- **Customer Experience** – Driving organisational improvement and innovation to improve the customer experience.
- **Customer Services** – Providing ready access to Council services and responding to customer enquiries through three physical service centres, a phone contact centre and an online request portal.
- **Cultural Development** – Focusing on cultural diversity, Aboriginal respect and recognition, and the arts in all its forms.
- **Economic Development** - Supporting and promoting our business community by:
 - Promoting tourism and supporting operators, through funding the work of Adelaide Hills Tourism,
 - Identifying and promoting local regional development opportunities through funding to the local Regional Development Australia board,
 - Responding to the needs of established or potential local business operators,
 - Identifying and promoting opportunities for government investment, and
 - Undertaking niche projects to address particular needs.



Biodiversity staff at Lobethal Bushland Park

Our Services



- **Emergency Management** – Working collaboratively to prevent, prepare, respond and recover from natural disasters and other hazards.
- **Fabrik Arts and Heritage Hub** – Providing community exhibitions, workshops and events. Establishing a thriving arts and heritage hub to support creative industries and the broader local economy through increased tourism, and continuing to promote and preserve our vibrant cultural and historical hub
- **Financial services** – Providing accounting and financial activities including procurement support, payments, collection of rates and debt recovery, treasury management and support to Council in financial decision making.
- **Fire Prevention** – Legislative function of ensuring identified properties are prepared for the bushfire season. Assessing the extent of bushfire hazards within the Council area and providing advice to land owners in respect of bushfire prevention and management.
- **Governance** – Supporting the Mayor, Councillors, CEO, the Administration and community with their legislated roles and responsibilities including coordination of Council & Committee meetings, elections, risk management, audit and review activities, and corporate planning and reporting activities.
- **Grants & Partnerships** – Grant giving programs supporting community-based initiatives. Partnerships with stakeholders to deliver local and regional outcomes.
- **Information, Communication and Technology** – Providing support for over 1300 devices, 250 system users and 100 public access devices for libraries and community centres. Manages system security, asset maintenance and renewal.
- **Information Systems** – Systems for the capture, dissemination, storage, security, accessibility and management of information received and generated by Council.
- **Libraries** - Providing access to information resources for learning or leisure. Providing opportunities for community to engage, learn and connect.
- **Open Space Operations** – Maintaining parks and reserves, biodiversity activities, and fire breaks/tracks.
- **Open Space Biodiversity** – Undertaking activities such as weed management, habitat conservation and expansion, research and knowledge development, and supporting community in their related activities.
- **Organisational Development and Work Health & Safety** – Providing support to our people covering organisational development, human resource management, work health and safety and payroll.
- **Parking and By-law Enforcement** – Monitoring and regulating parking and particular public activities to ensure safe and accessible environments.
- **Planning & Development** – Assessment of development applications and activities within the region. Inspection of approved buildings and swimming pools and taking compliance action where required . Reviewing safety of publicly accessible buildings.

Our Services

- **Policy Planning** – undertaking policy and project work such as amendments to the new Planning and Design Code, and preparation of urban design guidelines.
- **Positive Ageing** – Providing home and social support, particularly under the Commonwealth funded Commonwealth Home Support Program. Developing and implementing targeted strategies and programs in our region.
- **Property Services** – Facilitating appropriate events, outdoor dining, roadside trading and mobile food vans on Council managed land and roads. Ongoing maintenance and management of Council’s service centres, community facilities and Council’s real estate assets including some 380+ parcels of land and 180+ buildings.
- **Public Health** – Inspections of food businesses, waste water and public swimming pools to provide safe public environments. Providing clinics to enable the community to access vaccinations easily.
- **Sport & Recreation Planning** – Management and utilisation of Council’s sport, recreation and open space assets; and support of clubs and the community’s recreational activities throughout the region.
- **Strategic Assets** – Develops and refines the Asset Management Plans and the future renewal Capital Works Programs. Manages Council’s Geographic Information Systems and associated corporate data.
- **Sustainability** – Including climate change considerations into Council decision making, providing strategies for carbon neutrality, water management and renewable energy in response to climate change impacts.
- **Volunteering** – Encouraging voluntary participation across the Adelaide Hills through provision of opportunities, training and support for volunteer involving groups.
- **Waste** - Providing waste collections and recycling services to 16,500 properties, green waste organics kerbside collections in townships, ‘at call’ hard waste collection, and operates the Heathfield Resource Recovery Centre for community use.
- **Wastewater Systems Compliance** – Working with landowners to ensure their on-site wastewater systems are compliant and operating correctly to minimise impact on the water catchment.
- **Youth Development** – Providing a range of programs and activities to support and develop youth in our community.





Our focus for 2024-25

Over the next year, Council will prioritise initiatives, activities and programs geared towards essential services, prudent resource management, community support and sustainability across our region. Some of the highlights include:

- Setting goals and a pathway to achieving net zero corporate carbon emissions
- Implementing technology upgrades with a new CRM to improve the customer experience
- Extending the Amy Gillett Bikeway from Mount Torrens to Birdwood
- Installing a splash park at the Adelaide Hills War Memorial Swimming Centre, Woodside
- Developing a new Biodiversity Strategy and Tree Strategy
- Continuing to implement actions from the Our Watch's "Prevention Toolkit for Local Government"
- Activating the Fabrik Arts and Heritage Hub following its completed redevelopment
- Delivering road safety initiatives under the federally funded black spot program
- Implementing further actions in the Towards Community Led Resilience Program
- Increasing community connections through forums
- Collaborating with Adelaide Hills Tourism to promote and support tourism across our region.
- Encouraging and supporting the continued development of a Home-Based Business Network
- Advocating for key economic development issues in the region with other levels of government
- Reviewing the outcomes of our rural areas organics waste collection trial
- Conducting a legislated representation review to determine whether the Adelaide Hills Community would benefit from an alteration to its composition or ward structure

How we measure our success

Our success will be demonstrated through service based performance measures and customer feedback in delivering what our community needs and what we aspire to achieve under our programs and services.

As an organisation, our internal measures of success include service-driven performance measures, achievement of financial targets, evidence of our corporate governance, implementation of innovative processes and technology, and organisational development achievements.

The details of these measures are included in the suite of Corporate Performance Indicators (*Annexure C*) which will be used in our performance reporting to Council each quarter, and in our Annual report for 2024-25.



Strategic Initiatives

Strategic Initiatives are specially funded and priority activities, projects and programs of work that are planned for 2024-25. “Operating” initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Operating initiatives	Area	Objective and/or Priority*	Budget 2024-25 (\$'000)
B1008	Amy Gillet Bikeway net contribution (Grant funding of \$5.2 million)	Environment & Infrastructure	B1.1	\$5,700,000
B2008	Local Heritage (Privately Owned) Planning and Design Code Amendment	Community & Development	B2.4	\$30,000
B2010	Adelaide Hills Subzone Code Amendment	Community & Development	B2.3	\$30,000
B3014	Review of carbon management plan	Environment & Infrastructure	B3.1	\$30,000
B4043	Hamilton Hill - Dunfield Estate & Crest Maintenance	Environment & Infrastructure	B4	\$61,000
C4012	Continue to adapt to climate change with an all hazards emergency management approach to support the community and the emergency services	Environment & Infrastructure	C4	\$30,000
C4022	Towards Community Led Resilience Program (Fully grant funded)	Community & Development	C4.5	\$300,000
C4025	Continue Towards Community Led Resilience Work	Community & Development	C4.5	\$30,000
C4042	Implement activities from Our Watch's "Prevention Toolkit for Local Government"	Community & Development	C4	\$15,000
C6006	Tour Down Under	Corporate Services	C6	\$76,000

*Strategic Goals, Objectives and priorities are listed in Annexure F



Strategic Initiatives *cont...*

Strategic Initiatives are specially funded and priority activities, projects and programs of work that are planned for 2024-25. “Operating” initiatives are related to administrative projects, community programs and other activities and tasks.

Project ID	Operating initiatives	Area	Objective and/or Priority*	Budget 2024-25 (\$'000)
E1004	Stirling main street support	Community & Development	E1.5	\$23,000
E4001	Additional Tree safety work required to support the Tour Down Under	Environment & Infrastructure	E4	\$31,000
N1006	Best practice procedure for maintenance of AHC riparian zones	Environment & Infrastructure	N1	\$6,000
N1007	Implementation of the Tree Strategy	Environment & Infrastructure	N1.1	\$20,000
N4002	Kerbside bin system collection frequency change and rural FOGO trial	Environment & Infrastructure	N4	\$60,000
N4003	Ashton Landfill Short Term Project Management	Environment & Infrastructure	N4	\$175,000
O4005	Representation Review	CEOs Office	O4	\$15,000
O5007	Customer Relationship Management (CRM) renewal	Corporate Services	O5	\$586,000
O6008	Digital Transformation Program	Corporate Services	O6	\$150,000

*Strategic Goals, Objectives and priorities are listed in Annexure F



Strategic Initiatives *cont...*

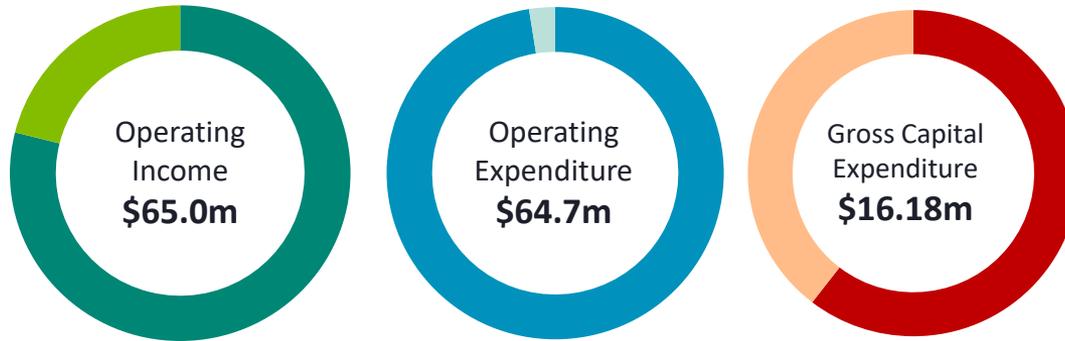
Strategic Initiatives are specially funded and priority activities, projects and programs of work that are planned for 2024-25. “Capital” initiatives are generally related to new physical assets and infrastructure investment.

Project ID	Capital initiatives	Area	Objective and/or Priority*	Budget 2024-25
B1004	New and upgraded footpaths	Environment & Infrastructure	B1	\$ 292,000
B3005	Carbon Management Plan - Energy Upgrades, Battery & Efficiency Actions	Environment & Infrastructure	B3	\$ 50,000
B4009	Norton Summit land purchase	Environment & Infrastructure	B4	\$130,000
B4014	Road Safety Program including co-contribution to Road Blackspot (Grant Funded)	Environment & Infrastructure	B4	\$ 1,844,000
B4045	Stormwater projects	Environment & Infrastructure	B4	\$ 544,000
B4053	Automated External Defibrillator Project	Environment & Infrastructure	B4	\$90,000
C1006	Splash park at the Adelaide Hills War Memorial Swimming Centre (\$600k Grant funded)	Environment & Infrastructure	C1.1	\$750,000
C4021	Community & Recreation Facilities Framework Implementation (Operating and capital)	Environment & Infrastructure	C4	\$ 162,000

**Strategic Goals, Objectives and priorities are listed in Annexure F*

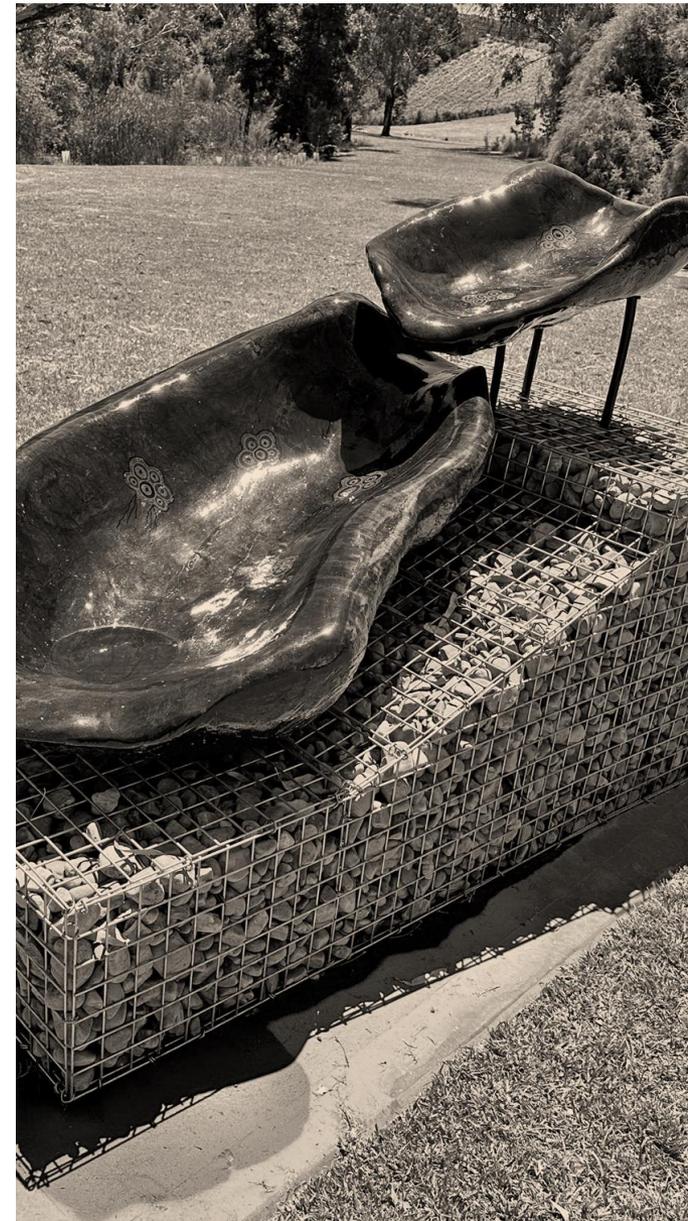
Financial Overview

Key financial information for 2024-25 is summarised below:



Budget Summary		\$'000
● Rates Income		51,442
● All Other Operating Income (including initiatives)		13,597
Total Operating Income		65,039
● Core Operating Expenses (excluding Initiatives)		57,606
● Operating Initiatives		7,068
Total Operating Expenditure		64,674
Operating Surplus		365
● Gross Capital Renewal Program Expenditure		11,842
● Gross capital expenditure on new /upgraded assets		4,340
Total Gross Capital Expenditure		16,182
Estimated New Borrowings		1,460

Council's projected operating income is sufficient to meet projected operating expenses and means Council is financially sustainable.



Elements of the Budget: Income and Expenses

Income

Rate revenue accounts for approximately 85% of Council's operating income, while grants, fees and charges make up the majority of the other operating income. We continue to pursue grant income and partnerships with external funders where possible to minimise the requirement for revenue via rates.

Fees and Charges

Section 188 of the *Local Government Act 1999* sets out how fees and charges are managed in Council. Council reviews its fees and charges each year, in conjunction with the development of the annual budget to ensure that the fees proposed:

- reflect (or move progressively toward) the cost of the services' provision
- are comparable with market rates, where appropriate
- take into account benefit derived by users of community facilities
- are consistent with Council directions articulated through existing policy or plans
- are consistent with Council's LTFP assumptions

Generally, this has resulted in proposed fee increases that are in line with CPI, insofar as this is practicable.

Expenses

39% of the Council's operating expenditure is attributable to the payment of salaries and wages and around 40% is applied to materials, contracts and other expenses.

Key financial targets and financial sustainability

Financial sustainability is considered with reference to Council's agreed target ranges in three key ratios:

Indicator	Adopted Target	2024-25 Budget
Operating Surplus Ratio	1 - 5%	0.56%
Net Financial Liabilities Ratio	25 - 75%	55%
Asset Renewal Funding Ratio	95- 105%	100%

Council's alignment to the targets for all ratios provides a level of certainty to the community that financial sustainability will be maintained over the long term.

Council's Operating Surplus is important to financial sustainability as it improves Council's ability to absorb the expenditure impacts from unexpected events such as bushfires, floods, or pandemics. It also provides capacity to reduce our liabilities (borrowings) by funding a proportion of new capital / upgrade expenditure.

Impact on ratepayers

The overall amount existing ratepayers will pay in general rates will increase on average by **5.78%**. For a residential property of average value, this equates to an increase of approximately **\$142** for the 2024-25 year. Rate increases may vary from the average where there has been new development, capital improvements or other significant change to the value of the property.

To reduce the impact of significant valuation changes for 2024-25 Council proposes:

- Applying a rate rebate to limit the maximum general rate increase to 15% across residential and primary production land use categories
- Make the rebate automatic (similar to the 2023-24 financial year) but also retaining an application process
- Retaining the exclusion of the cap for valuation increases due to improvements, changes in land use and rateability
- Adjusting the exclusion of change of ownership properties to those properties sold after 30 June 2023

Significant influences for the 2024-25 budget

A number of factors have influenced the preparation of Council's *2024-25 Annual Business Plan*. These include:

- Major projects being undertaken by Council will have a significant impact on the budget. Council has lobbied for the completion of the Amy Gillett bike path Stage 4 and this is expected to come to fruition in 2024/25, with Council managing the project and both State and Federal Government supplying funding towards its completion. Additionally, Council is replacing ageing systems to improve customer service levels to the community. Neither of these financial pressures will not be ongoing but do increase the costs in 2024/25.
- Inflationary pressures continue to push costs up. Whilst there maybe some light at the end of the tunnel with the slowing of these pressures they will remain influential on Councils expense base in the immediate future.
- Increasing construction costs over recent years have led to higher replacement cost valuations of Councils existing asset base which in turn increases the depreciation cost. Accurately capturing these is important to ensure Councils sustainability.
- Provision for Enterprise Development Agreements for staff which determines conditions of employment and provide for annual salary and wages increases, largely based on CPI and a separate increase of 0.5% in the Superannuation Guarantee levy.
- Maintaining asset management (renewal) expenditure at a sufficient level to ensure long term maintenance of Council infrastructure, property and IT assets.
- Increased maintenance requirements due to an increase in capital works and construction of new assets over recent years.
- A hardening insurance market resulting in premiums increasing significantly in excess of CPI.

The Boundary Commissions Inquiry into Campbelltown City Council's (CCC) Woodforde/Rostrevor boundary reform proposal is currently underway. If this reform proposal is successful, it has the potential to materially impact Council's financial sustainability. No financial or resource implications have been built into the 2024-25 budget at this stage.





Additional costs included in the 2024-25 budget

In addition to the major projects being funded in 2024/25 there are other ongoing cost pressures that continue to impact on Council's Operating Surplus including:

- Higher interest rate costs for borrowings and Council's cash advance debenture
- Insurance premium increases & distribution reductions
- Fuel costs and in particular diesel.
- Electricity costs relating to community facilities and street lighting
- Increase in depreciation as a result of revaluations largely relating to cost escalation in infrastructure and building costs

These costs have been included in the *Annual Business Plan 2023-24* together with the financial impact of the following strategies that have been costed and included in the 2023-24 Budget:

- Additional Community & Recreation Facilities Framework implementation costs
- Further maintenance costs from new development at Hamilton Hill, Dunfield and The Crest
- Kerbside bin system collection frequency change and rural Food and Garden Organics (FOGO) trial
- Costs relating to the Towards Community Led Resilience Program noting that this program is wholly externally funded

Other Service changes undertaken in recent years impacting on costs

Over the years Council has increased its services and related service levels in many areas including:

- Tree Management / Horticultural program
- Playground/park furniture/cemeteries resourcing
- Sport & Recreation Planning
- Waste including impact of recyclables due to China Sword
- FABRIK Arts & Culture Hub development
- Economic Development resources to support the business community
- Disability and Community Well Being support
- Community Centre resourcing
- Digital Literacy
- CWMS oversight and operational support
- Emergency Management – COVID & Fires
- Other support area resourcing including Procurement, Governance and Event Management

These have resulted in offsetting savings implemented over a number of years to ensure that Council has maintained an Operating Surplus in line with the adopted LTFP and financial sustainability indicators.

For the 2024-25 financial year Council has implemented specific saving strategies in the order of \$830k to assist in keeping rate increases to the minimum possible whilst also implementing agreed new strategies.

Delivering the right services at the right price

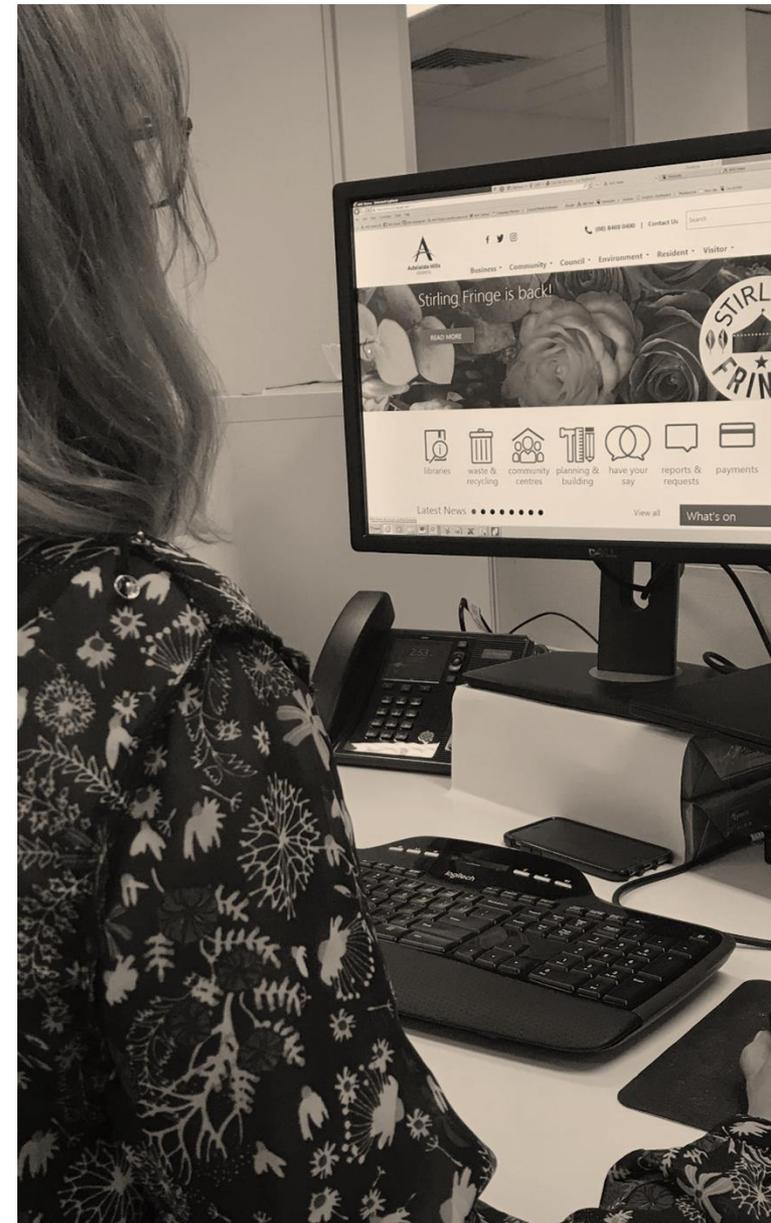
The current savings initiatives are forecast to save Council \$792k pa in 2023/24 and they are ongoing in 2024/25.

Additional savings have been achieved through detailed reviews conducted in the current year which will create further savings.

While Council must continue to look for efficiencies in the service delivery model, after several years of this focus there are fewer opportunities to reduce the expenses without directly impacting on the service level.

The next step is to ensure that Councils resources are allocated to services in accordance with the communities needs and expectations.

This process will start with a review of the services that Council deliver and the cost of the delivery of them.





Borrowings

Borrowing is an important funding source, especially for expenditure relating to new Capital and is undertaken in accordance with Council’s *Treasury Policy*. The key objective of the Policy is to manage the finances of the Council holistically in accordance with the overall financial sustainability strategies and targets.

An independent local government report on financial sustainability encourages the increased use of borrowings to promote intergenerational equity. This involves spreading costs in relation to significant capital expenditure based on the pattern of benefits over time so that one generation is not excessively subsidising another.

Forecasted levels of borrowing are dependent on the accuracy of the budget. In particular changes to the delivery of the capital works program has the capacity to change the level of borrowings required. The forecast below assume that all capital projects will be delivered by the end of 2024/25.

Estimated increase in Total Borrowings as shown in the following table for 2024-25 is \$1.644m.

Borrowing	\$'000
Forecast Opening Balance of Borrowings July 2024	24,410
Estimated New Borrowing for 2024-25	6,300
Repayment of principal for 2024-25	(5,586)
Estimated movement in Cash Advance Debenture for 2024-25	(20)
Forecast Closing Balance of Borrowings June 2025	25,105
Split as follows:	
Cash Advance Debenture (Short Term Borrowings)	6,924
Fixed Term Borrowings	17,984
Lease Liabilities	197
Forecast Closing Balance of all Borrowings June 2025	25,105

Operating Budget by Directorate and Function

Directorate	Function	Revenue			Expenditure			Net Cost / (Revenue)	Staff FTE
		2024-25 LTFP Target \$'000	2024-25 Budget \$'000	Variance Fav/(Unfav) \$'000	2024-24 LTFP Target \$'000	2024-25 Budget \$'000	Variance Fav/(Unfav) \$'000	2024-25 Budget \$'000	2024-25 Budget
CEO	CEO Office	0	0	0	399	471	(72)	471	2.0
	Governance and Performance	37	37	0	1,998	2,227	(229)	2,190	3.0
	CEO Total	37	37	0	2,397	2,697	(300)	2,661	5.0
Community and Development	C&D Director's Office	0	0	0	422	369	53	369	2.0
	Policy Planning	0	0	0	197	355	(157)	355	2.0
	Economic Development	110	110	0	623	630	(7)	520	2.0
	Environmental Health	179	181	2	596	597	(2)	416	3.8
	Fire Prevention	115	30	(85)	178	217	(38)	187	1.6
	Animal Management	550	555	5	531	490	41	(66)	2.6
	Parking and By-Laws	95	95	0	128	165	(38)	70	1.1
	Development Assessment & Compliance	652	691	39	2,341	2,653	(313)	1,962	18.0
	Community Management	0	0	0	442	467	(24)	467	2.3
	Community Grants	0	0	0	215	209	5	209	0.0
	Community Centres - TSCC	16	16	0	211	220	(9)	204	1.6
	Community Centres - TVCC	40	24	(16)	209	220	(11)	195	1.6
	Community Programs	72	117	45	72	126	(54)	9	0.6
	Community Resilience	533	300	(233)	973	510	463	210	3.3
	Cultural Development	0	0	0	195	202	(7)	202	1.0
	Positive Ageing (Collaborative)	90	93	3	139	94	44	1	0.6
	Positive Ageing (Home Support)	1,152	1,196	44	1,197	1,246	(49)	50	5.9
	Volunteering	0	0	0	96	100	(4)	100	0.7
	Youth Development	3	3	0	189	188	1	186	1.0
	Customer Experience	0	0	0	235	152	83	152	1.0
Customer Service	0	0	0	925	1,596	(671)	1,596	9.0	
Libraries	346	346	(0)	2,102	2,151	(50)	1,806	15.1	
FABRIK	95	158	63	498	552	(53)	393	2.9	
Community and Development Total		4,049	3,916	(133)	12,713	13,510	(797)	9,593	79.7

Operating Budget by Directorate and Function

Directorate	Function	Revenue			Expenditure			Net Cost /	Staff FTE
		2024-25 LTFP Target \$'000	2024-25 Budget \$'000	Variance Fav/(Unfav) \$'000	2024-24 LTFP Target \$'000	2024-25 Budget \$'000	Variance Fav/(Unfav) \$'000	2024-25 Budget \$'000	
Corporate Services	CS Director's Office	6	6	0	376	392	(16)	387	1.9
	Communications, Engagement & Events	0	0	0	788	804	(16)	804	4.2
	Corporate	1,121	1,124	4	1,050	666	384	(459)	0.0
	Finance Operations	0	0	0	1,187	1,447	(260)	1,447	9.8
	Rates	46,661	49,724	3,062	2,011	1,994	17	(47,729)	0.0
	ICT	0	0	0	979	1,069	(90)	1,069	4.3
	Information Management	0	0	0	543	571	(28)	571	4.3
	Information Systems	0	0	0	1,246	1,719	(473)	1,719	4.3
	People and Culture & WHS	0	0	0	807	675	133	675	5.0
	Corporate Services Total	47,788	50,854	3,066	8,988	9,338	(350)	(41,515)	33.8
Environment and Infrastructure	E&I Director's Office	0	0	0	377	23	354	23	0.0
	Civil Services - Management	2	2	0	556	575	(19)	573	9.2
	Civil Services - Maintenance	2,055	2,278	223	5,064	5,349	(285)	3,071	35.0
	Civil Services - Private Works	6	6	0	4	4	(0)	(2)	0.0
	Property Management	212	75	(137)	1,735	1,880	(145)	1,806	9.0
	Sport & Recreation	11	11	0	1,053	931	122	919	3.4
	AHBTC	343	348	5	245	299	(54)	(49)	0.0
	Cemeteries	369	385	16	170	174	(3)	(211)	1.0
	Retirement Villages	0	0	0	0	0	0	0	0.0
	Manager Open Space	0	5,200	5,200	349	6,071	(5,722)	871	2.0
	Open Space - Management	175	0	(175)	1,003	1,046	(43)	1,046	6.8
	Open Space - Maintenance	83	0	(83)	3,629	3,620	9	3,620	18.0
	Open Space - Stores	0	0	0	(716)	(947)	231	(947)	1.0
	Open Space - Biodiversity	0	0	0	810	868	(58)	868	3.8
	CWMS	1,743	1,735	(7)	970	1,014	(44)	(721)	1.2
	Strategic Assets	0	0	0	387	380	7	380	3.8
	Emergency Management	0	0	0	90	80	10	80	0.2
	Sustainability	0	0	0	338	355	(17)	355	1.4
	Waste	192	192	0	5,651	5,954	(302)	5,762	1.4
Depreciation	0	0	0	10,674	11,452	(778)	11,452	0.0	
Infrastructure & Operations Total	5,191	10,233	5,042	32,391	39,128	(6,737)	28,896	97.2	
ORGANISATION TOTAL		57,065	65,039	7,974	56,489	64,674	(8,185)	(365)	215.7

Capital Budget Overview

The 2024-25 Capital Budget continues to focus on the renewal of infrastructure. The Council has in excess of \$600m (Current Replacement Values) of infrastructure assets that it manages, to ensure that our current and future communities have access to the ongoing services these assets provide.

This year our capital works program will include:



- **\$11.842m** Capital renewal detailed in the Capital Expenditure Renewal Summary Table (to the right)
- **\$4.239m** in capital expenditure on new or upgraded assets, detailed in the strategic initiative pages

The total of \$16.08m for the capital works program is more than the Long Term Financial Plan target of \$15.600m and is considered to be the appropriate level of sustainable investment to meet the Council strategic goal to have a proactive long term view regarding the renewal and maintenance of its infrastructure.

As in previous years, a significant portion of the program is applied to road works, with buildings, footpaths, stormwater and plant accounting for a large proportion of the remaining allocation.

To see a detailed listing of our Capital projects, refer to the *Capital Works Program 2024-25* published on our website.

Capital Expenditure Renewal Summary

Asset Category	2024-25 Allocation \$'000	LTFP Target Renewal \$'000	Variance to LTFP Fav/(Unfav) \$'000
Bridges	1,118	145	(973)
Buildings	381	378	(3)
CWMS	152	737	585
Footpaths	518	478	(40)
Kerb & Water	117	79	(38)
Other*	269	229	(40)
Road Pavement	1,397	1,286	(111)
Road Seal	2,342	2,487	145
Shoulders	344	329	(15)
Sport and Recreation (including Playgrounds)	375	347	(28)
Stormwater	141	131	(10)
Unsealed Roads	978	1,467	489
Plant and Fleet	2,282	1,630	(652)
Information, Communication & Technology	1,309	771	(538)
Minor Plant & Equipment (including Library)	70	72	2
Cemeteries	49	47	(2)
Carry forwards	0	745	745
RENEWALS	11,842	11,358	(484)

*Other includes Guardrail, Retaining Walls, Street Furniture, and Traffic Control

Rates Overview

Rates are a form of property taxation, and property values determine how much each property contributes. This system of taxation means that the rates paid may not directly relate to the services used by each ratepayer.

The base increase in Rates is **5.78%** which is to cover the effect of inflation on Councils costs. This has been derived from the March South Australian CPI figure of 4.3% and allows for some cost elements that have risen by more than core CPI.

The new development (budgeted at 0.7% mentioned above) is defined as capital improvements to existing properties and changes to value as a result of land divisions. This is primarily related to the Woodforde, Mount Torrens and Inverbrackie developments.

This year’s valuation of the Council area by the Valuer-General has continued to show variability in valuation increases across all land uses. As such, Council will continue to reduce the impact of significant valuation changes for 2024-25 by:

- Differentiating all land uses to enable differences in valuation for land use categories to be taken into account
- Setting the maximum general rate increase at 15%
- Applying a rate rebate to residential and primary production land use categories where the increase exceeds 15%
- Make the rebate automatic (similar to the 2023-24 financial year) but also retaining an application process
- Excluding the rebate on properties where there is any change of rateability, land use, improvements or change in ownership of properties from the previous year

The table below provides a summary of the average residential rate increases that have been applied in recent years as well as the proposed increase for 2024-25 as discussed above.

Description	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
To meet inflation	2.3%	1.8%	2.4%	1.5%	4.7%	6.9%	5.78%
To fund increased capital renewal	1.0%	1.0%	0.55%	1.0%	0.2%	-	-
Solid Waste Levy	-	\$10 (0.5%)	-	-	-	-	-
TOTAL INCREASE	3.3%	3.3%	2.95%	2.5%	4.9%	6.9%	5.78%



Summary Basis of Rating (*Rating Policy*)

Key elements of the Policy include:

Rating Structure

- The Council is proposing that differential rates be applied to all rateable properties based on their predominant land use. This is a change in rating structure from previous years and will allow Council to ensure that the proposed average rate increase for existing ratepayers is consistent across all land uses before other factors relating to the cost of services and comparability to other councils are considered for individual land uses.
- A fixed charge rating structure that includes a fixed charge applying to all properties. This charge is to increase from \$784 to \$830 which represents a 5.78% increase in line with the average increase previously highlighted.

Stirling Separate Rate

- A separate rate for businesses in Stirling that generates \$110k [increased from \$95k per Stirling Business Association (SBA) request] that is distributed to the SBA to promote Stirling as a destination, the "Gateway to the Hills" through a new funding agreement. Council also sets a maximum amount ('top') and a minimum amount ('tail') per property each financial year for this separate rate.
- Council also proposes in accord with Council's taxation principles to increase the top and tail of the separate rate in line with CPI to better maintain an even distribution across all separate ratepayers.

Regional Landscape Levy

The Regional Landscape (RL) Levy is a State Tax paid by all ratepayers and is collected by Council on behalf of the Hills and Fleurieu Regional Landscape Board. For 2024-25 there is a modest increase of 2.05% in this tax imposed on Council's ratepayers by the Board.

Help when you need it

An empathetic and individually tailored approach is provided to ratepayers who are experiencing financial difficulties through the provision of a number of alternative arrangements made available to ratepayers including:

- smaller, more regular payment options
- acceptance of reduced payments toward Council Rates arrangement
- deferment or postponement of payment of rates in whole or in part for an agreed period
- consideration of the waiving of fines & interest where appropriate

The *Rating Policy* also includes a number of options to address financial hardship specifically targeted to those ratepayers that have been significantly and permanently impacted by events such as the current financial climate, COVID and bushfires.

Rate Statistics

Council has just over **19,100** assessments split by land use as follows:



13 750 +
Residential



680
Commercial and
Industrial Light



< 50
Industrial Other



3,000 +
Primary
production



620 +
Vacant



290
Other



830 +
Non-rateable

Rates Modelling

The valuation of the Council area by the Valuer-General has been completed and information provided to reflects an average increase of over 13% in valuation for existing properties.

Analysis indicates that:

- Residential properties, representing over 70% of the overall valuation, has an average valuation **increase** of nearly **----%**
- Primary production properties, being 17% of total assessments, have an average valuation **increase** of just over **--%**
- Commercial and Industrial Light properties have had an average valuation **increase** of between **---% - ---%**
- Industrial Other properties have had an average valuation **increase** of just under **---%**
- Vacant land valuations have **increased** on average by **---%**.

The percentage of total rate revenue required from each land use category takes into account the proposed rating structure changes to phase in higher differential rates in relation to Commercial, Industrial and Vacant Land use categories across a three-year period and this breakup is used to determine the rate in the dollar (differential rate) for each category to provide an overall increase in general rate revenue of **5.78%** excluding new development.

Allocation of Rates Burden

The Council uses the capital value method of valuing properties. This method values the land and all improvements on the land. It is the most widely-used method across South Australian councils.

Council considers this valuation method the most equitable method to spread the rates burden across the measure of wealth within the Adelaide Hills Council area. It equates to the taxation principle that people should contribute to community, social and physical infrastructure in accordance with their capacity to pay as measured by property wealth.

Further, in determining how rates are applied, and the rate in the dollar, Council has also made specific policy choices in relation to the use of differential rating for each land use category and a fixed charge rather than a minimum rate to allocate the rates burden across the community.

Differential Rates

Section 153 of *Local Government Act 1999* (the “Act”) allows councils to ‘differentiate’ rates based on the use of the land, the locality of the land, the use and locality of the land or on some other basis determined by the council. The application of a Differential General Rate is generally intended to alter the amount payable by particular land uses.

In formulating the rating structure, Council has considered issues of consistency and comparability of other councils and across council areas in the imposition of rates on various sectors of the business and wider community. Currently Council’s average residential rate is high by comparison to other councils whereas the average commercial and industrial rate is low.

As a result, Council proposes a change in rating structure by phasing in higher differential rates as follows:

- Properties categorised as “Commercial” or “Industrial Light” to pay a higher differential rate in the dollar than residential with the increase of 35% relative to the current differential rate to be phased over 3 years.
- Properties categorised as “Industrial Other” to pay a higher differential rate in the dollar than residential with an increase of 60% relative to the current differential rate to be phased in equally over three years
- Those properties categorised as “Vacant Land” within township zones as defined by Council to pay a higher differential rate in the dollar than residential with an increase of 30% relative to the current differential rate to be phased in equally over three years.

Council conducted public consultation in accordance with S156(14a) of the Act on the proposed Rate Structure Change above in conjunction with the broader Annual Business Plan consultation.

The percentage of total rate revenue required from each land use category after taking into account the proposed rating structure changes will be used to determine the rate in the dollar (differential rate) for each category.

Fixed Charge

Under the Act, Council has some mechanisms available to enable all ratepayers to contribute more equitably to the administration of Council’s services and the development and maintenance of the community’s infrastructure. Council considers a fixed charge (applying equally to all rateable properties) to be the most fair and equitable means of achieving this.

For the 2024-25 year, it is proposed to increase the fixed charge from \$784 to **\$830**, representing a **5.78%** increase in line with the overall average increase in rates.

Community Wastewater Management System (CWMS)

The Council provides Community Wastewater Management System (CWMS) to some areas within the Council district. To fund the provision of this service Council imposes an annual service charge to recover the cost to the Council of establishing, operating, maintaining, improving and replacing infrastructure (taking into account depreciation of any assets and including future capital works).

Council undertakes an annual detailed assessment of the cost of providing CWMS services, in accordance with the guidelines set by the Essential Services Commission of South Australia (ESCOSA). For the 2024-25 financial year, the CWMS service charges have been retained at the same level as the previous year to achieve the full cost recovery.



Annexure A: Budgeted Financial Statements

Adelaide Hills Council

BUDGETED UNIFORM PRESENTATION OF FINANCES

2024-25 Draft Budget

	2023-24 Revised Budget \$'000	2024-25 Proposed Budget \$'000
INCOME		
Rates	48,407	51,442
Statutory charges	1,490	1,523
User charges	1,005	1,033
Grants, subsidies and contributions - Capital	788	298
Grants, subsidies and contributions -Operating	4,493	10,018
Investment income	25	26
Reimbursements	281	202
Other income	518	394
Net gain - equity accounted Council businesses	100	103
Total Income	<u>57,106</u>	<u>65,039</u>
EXPENSES		
Employee costs	22,868	24,466
Materials, contracts & other expenses	22,081	27,828
Depreciation, amortisation & impairment	11,004	11,798
Finance costs	582	582
Net loss - equity accounted Council businesses	0	0
Total Expenses	<u>56,535</u>	<u>64,674</u>
NET BUDGETED SURPLUS / (DEFICIT) BEFORE CAPITAL AMOUNTS	<u>571</u>	<u>365</u>
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(14,006)	(11,842)
Proceeds from Sale of Replaced Assets	899	645
Depreciation	11,004	11,798
NET OUTLAYS ON EXISTING ASSETS	<u>(2,103)</u>	<u>601</u>
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets & Remediation costs	(10,905)	(3,760)
Capital Grants and Monetary Contributions for New and Upgraded Assets	3,821	2,897
Proceeds from Sale of Surplus Assets	124	40
NET OUTLAYS ON NEW AND UPGRADED ASSETS	<u>(6,960)</u>	<u>(823)</u>
NET LENDING/ (BORROWING) RESULT FOR FINANCIAL YEAR	<u>(8,492)</u>	<u>143</u>
Net Financial Liabilities at Beginning of Year	(22,836)	(31,868)
Decrease / (increase) in Other	(440)	(200)
Non Cash Equity Movement	(100)	(103)
Net Financial Liabilities at End of Year	<u>(31,868)</u>	<u>(32,029)</u>

It should be noted that the figures in this appendix have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.



Annexure C: Corporate Performance Indicators

ID	Corporate Performance Indicator	Target	Strategic Objective	Reporting Frequency
Goal 1: A functional Built Environment				
CPI-B01	Inspections of footpaths in high priority zones	100%	B1	Annually
CPI-B02	Delivery of capital works program	90%	B1	Quarterly
CPI-B03	Compliance inspections after development completion notification, completed within 10 business days.	100%	B2	Quarterly
CPI-B04	Compliance inspections completed within 5 business days of notification of alleged unlawful development	80%	B2	Biannually
CPI-B05	Comparison of Council's Energy Usage (Kwh) against previous financial year	Less than previous financial year	B3	Annually
CPI-B06	Tonnes of recycled plastic content in products purchased by Council	25	B3	Annually
CPI-B07	Operational tasks completed within the Civil Zone Maintenance Program	80%	B4	Quarterly
Goal 2: Community Wellbeing				
CPI-C01	Positive ageing wellbeing score	7 Average	C2	Quarterly
CPI-C02	Community Centre participants who feel better connected to others or community	85%	C2	Bi-annual
CPI-C03	Community centre participants who would use the knowledge/skills gained in the future	80%	C3	Bi-annual
CPI-C04	Number of volunteer hours contributed to AHC programs each year	3500	C3	Quarterly
CPI-C05	Library visits per capita compared with Australian Library and Information Association (ALIA) Standards	exceed the enhanced ALIA target	C3	Annually
CPI-C06	Library loans per capita compared with Australian Library and Information Association (ALIA) Standards	exceed the enhanced ALIA target	C3	Annually
CPI-C07	Attendance at programs, events and workshops at Fabrik Arts and Heritage Hub	8,000	C6	Annually
CPI-C08	Percent of available studio spaces occupied	50	C6	Annually
CPI-C09	Number of events and programs celebrating cultural diversity	8	C6	Annually

ID	Corporate Performance Indicator	Target	Strategic Objective	Reporting Frequency
Goal 3: A prosperous Economy				
CPI-E01	Net Easy Score of respondents who rated ease of getting assistance from Council as Easy or Very Easy v Difficult or Very Difficult	>0	E1	Every 2 Years
CPI-E02	Visitor numbers (visitor domestic day trips)	1.2mil	E1	Annually
CPI-E03	Average number of days for Building Consents	20 business days	E2	Quarterly
CPI-E04	Percentage of new development application decisions upheld in Council/CAPs favour under appeal	85%	E2	Quarterly
CPI-E05	Percentage of Planning Consents completed within statutory timeframes	85%	E2	Quarterly
CPI-E06	Number of local jobs in AHC area compared to previous financial year	Maintain 2019-20 Financial Year = 11200	E3	Annually
Goal 4: A valued Natural Environment				
CPI-N01	Number of biodiversity sites monitored using the BushRAT methodology (actual versus planned)	60 NVMS sites (14% of total) per annum and 5 reserves	N2	Annually
CPI-N02	Weed Control in biodiversity sites - no. of sites complete (actual versus planned)	31 sites per annum	N2	Annually
CPI-N03	Percent of nuisance and litter queries resolved	90%	N2	Quarterly
CPI-N04	Percent of private properties inspected prior to bushfire season that comply with fuel load management requirements	At least 90%	N2	Annually
CPI-N05	Tonnes of green organics collected on Green organic days	150	N4	Quarterly
CPI-N06	Percentage change in tonnes of waste disposed to landfill compared to previous financial year	Reduction in waste percentage	N5	Annual
CPI-N07	Number of community education actions delivered (Waste Management Strategy 2016-2021) – Actioned vs Planned	6	N5	Quarterly

ID	Corporate Performance Indicator	Target	Strategic Objective	Reporting Frequency
Goal 5: A progressive Organisation				
CPI-001	Number of Lost time injuries	0	O1	Quarterly
CPI-002	Customer Net Ease Score (NES)	50	O2	Bi-annual
CPI-003	Overall customer satisfaction	75%	O2	Bi-annual
CPI-004	Operating Surplus Ratio	1-5%	O3	Annually
CPI-005	Net Financial Liabilities Ratio	25-75%	O3	Annually
CPI-006	Asset Sustainability Ratio	95-105%	O3	Annually
CPI-007	Decisions (Council resolutions) considered in open Ordinary & Special Council meetings during the reporting period	90%	O4	Quarterly
CPI-008	Council member attendance at Ordinary & Special meetings	90%	O4	Quarterly
CPI-009	Freedom of Information (FOI) requests received, in progress and completed within the legislated timeframe	100%	O6	Quarterly
CPI-010	FOI External reviews upholding Council's decisions	100%	O6	Quarterly
CPI-011	Employee Turnover	7-15%	O1	Quarterly




Adelaide Hills

Annexure D: Rating Policy

Included in final consultation document



Annexure E: ESCOSA Report And Council Response



ESCOSA Report And Council Response

The Essential Services Commission, South Australia's independent economic regulator and advisory body, has been given a role by the State Government to provide advice on material changes proposed by local councils in relation to elements of their strategic management plans and on the proposed revenue sources, including rates, which underpin those plans.

One of the main purposes of the Local Government Advice Scheme (advice or the scheme) is to support councils to make 'financially sustainable' decisions relating to their annual business plans and budgets in the context of their long-term financial plans (LTFPs) and infrastructure and asset management plans.

The first cycle of the scheme extends over four years from 2022-23 to 2025-26, and Council is obliged to publish the findings within each Annual Business Plan that the advice relates to.

The mandatory cost to Adelaide Hills Council to be part of the scheme is \$40,000 (\$10,000 per year of the cycle).

The following pages highlight the advice provided from the Commission and Council's response including planned actions over the next four financial years.

ESCOSA Recommendations and Council Response

Recommendation & Response	Implementation Activities	Implementation Timeline			
		2023-24	2024-25	2025-26	2026-27
Recommendation 1 - Continue to review its inflation forecasts in its budget each year					
Each year, a key part of the development of Council’s Long Term Financial Plan is to update all economic forecasts and assumptions including inflation forecasts. Council then uses these forecasts to help model future expense forecasts. This in turn enables Council to project future income needs to meet its financial sustainability targets.	Continue to use most recent and applicable inflation forecasts in Budget and Long Term Financial Plan modelling				
Recommendation 2 - Focus on constraining cost growth in its budgeting, where possible, particularly related to employee expenses					
As part of the Long Term Financial Plan and Budget processes, Council considers forecasts and calculations showing how expenses and income will change based on existing service levels and cost escalation assumptions. Council then considers how best to remain financially sustainable while balancing the community’s expectations against their willingness and ability to pay.	Continue to consider and adjust human resource levels in response to adopted service level requirements and in light of decisions to undertake new or changed activities and within Council’s financial sustainability targets.				
Employee numbers, and therefore employee costs, have increased in recent years due to:					
1. Decisions to embark on new or changed strategic priorities such as economic development, recreation and trails, disability planning and the development of an arts centre. These have all been considered in the context of the Council’s Long Term Financial Plan and financial sustainability indicator targets.	Negotiate new Enterprise Agreement in 2024-25 FY				
2. To undertake work in part or fully funded programs such as the Community (Disaster) Resilience Program. In these cases, additional grant income offsets the additional staff costs.	Continue to responsibly manage cost growth for maintaining service levels and meeting community expectations while minimising the financial impact to ratepayers.				
3. To insource activities previously outsourced as an efficiency initiative, such as tree management work.					
It is also noted that employee salaries are linked to Enterprise Agreements which are normally negotiated on a 3 yearly basis. The current agreement ends in June 2025.					

Legend:  = Complete  = Planned / In progress

ESCOSA Recommendations and Council Response

Recommendation & Response	Implementation Activities	Implementation Timeline			
		2023-24	2024-25	2025-26	2026-27
Recommendation 3 - Complete the asset management plan for building assets and consider potentially other assets not currently covered by a plan (such as sport and recreation facilities), with consideration of desired service levels, as appropriate.					
Council has completed a full condition audit of its Building Asset stock in March 2023 and is progressing this information as a basis of the Building Asset Management Plan	Continue to progress the Building Asset Management Plan				
	Develop a Sport and Recreation Facilities Asset Management Plan				
Recommendation 4 - Complete its planned Stormwater Asset Management Plan, with consideration of desired service levels, as appropriate.					
Council is currently completing a Stormwater Management Plan for the Aldgate Creek in conjunction with the Stormwater Management Authority and this document will be a key reference for the Council Stormwater Asset Management Plan that will include desired service levels.	Develop a draft plan and incorporate findings from the Stormwater Management Plan of the Aldgate Creek and other stormwater investigations including the Balhannah Drainage Study – Investigations and Proposed Upgrades				
Recommendation 5 - Finalise its Community Wastewater Management System Asset Management Plan and reflect related cost changes in the 2023-24 Long-term Financial Plan, to include input from the community, including desired service levels					
The Community Wastewater Management System Asset Management Plan was presented to Council and endorsed at its meeting of 14 March 2023. Operational costs are reflected in the Draft Long Term Financial Plan and final capital program timing changes will be included for consideration by Council in adopting the 2023/24 LTFF.	No further action – Asset Management Plan has been finalized in 2022-23FY and implemented into LTFF.				

ESCOSA Recommendations and Council Response

Recommendation & Response	Implementation Activities	Implementation Timeline			
		2023-24	2024-25	2025-26	2026-27
Recommendation 6 - Report its actual and projected cost savings in its annual budget, to provide evidence of constraining cost growth and achieving efficiency across its operations and service delivery.					
<p>Council endeavours to provide transparency to the community to show where savings are being made and therefore the continued commitment to offset rising costs while minimising rate increases.</p>	<p>Continue to include a savings strategy page within the Annual Business Plan</p>				
<p>Page 30 of the <i>2022-23 Annual Business Plan</i> details the saving strategies implemented in the 2022-23 budget with an estimated value of \$650,000 per year ongoing savings. The progress of actual savings realised against this target is reported in the Quarterly Council Performance Report and published to Council's website.</p> <p>Page 29 of the <i>2023-24 Annual Business Plan</i> details the savings strategies implemented for the 2023-24 budget with an estimated value of \$830,000, and the results against this target will continue to be reported on in Councils Quarterly Performance reports.</p>	<p>Continue to report on the progress of actual savings achieved in the Quarterly Performance Reports</p>				
Recommendation 7 - Review the estimates of asset lives and valuations feeding into the forecast rate of asset consumption in its long-term financial plan and asset management plans.					
<p>Council undertakes a yearly review of asset lives as part of the revaluation and end of financial year capitalisation.</p>	<p>Continue to review the asset lives and valuations on an annual basis, and as part of standard asset revaluation as needed.</p>				

ESCOSA Recommendations and Council Response

Recommendation & Response	Implementation Activities	Implementation Timeline			
		2023-24	2024-25	2025-26	2026-27
<p>Recommendation 8 - Review and consider limiting future increases above inflation on its residential rates to help reduce any emerging affordability risk in the community.</p>					
<p>Each year, Council updates all economic forecasts and assumptions including inflation forecasts as part of the development of the Long Term Financial Plan and Budget processes. Council then uses these forecasts to help extrapolate future expenses to assess Council’s overall financial position and future financial sustainability and determine appropriate income needs.</p> <p>Rate revenue accounts for approximately 80% of Council's operating income, and so Council carefully considers the average rate increase to balance the need to continue to deliver services, meet community expectation and maintain financial sustainability, while keeping the impact to ratepayers to an acceptable level.</p> <p>Page 34 of the <i>2023-24 Annual Business Plan</i> details the rate increases over the past financial years. In the past, the rate revenue target was built with “CPI plus 1%” in order to fund increased capital renewal, maintain financial sustainability, and provide a modest Operating surplus ratio which would help Council’s ability to absorb the expenditure impacts from unexpected events such as bushfires, floods, or pandemics.</p> <p>This financial year, the rate increase has been set at 0.5% below the estimated 12-month Local Government Price Index (LGPI) increase to ensure that the increase is below forecast CPI increases.</p>	<p>Continue to responsibly manage cost growth for maintaining service levels and meeting community expectations while minimising the financial impact to ratepayers.</p>				

ESCOSA Recommendations and Council Response

Recommendation & Response	Implementation Activities	Implementation Timeline			
		2023-24	2024-25	2025-26	2026-27
<p>Recommendation 9 - Review the rationale for the quantum of any maximum rate increase (or cap) it seeks to impose (currently at 15 percent) in its next annual business plan, with consideration of the community's capacity to pay for higher increases.</p>					
<p>Council reviews its rating policy annually as part of the Long Term Financial Plan and Budget process, which includes the consideration of the rating cap and its impact both positive and negative on its ratepayers.</p> <p>This requires a careful assessment as a cap means that the majority of ratepayers will pay more than they would be required in order to subsidise those who are entitled to receive the rate cap.</p> <p>A ratepayer's capacity to pay for their rates is something Council is not easily able to assess. To assist those who don't have the capacity to pay, Council has alternative arrangements that are tailored to the individual's financial situation as covered in Council's <i>Rating Policy</i> (Annexure D of <i>2023-24 Annual Business Plan</i>)</p>	<p>Continue to review the rating cap and Council's rating policy when considering the annual rate increase in the Long Term Financial Plan and Budget process</p>				



Annexure F: Our Strategic plan Goals and Objectives



Strategic Plan Goals



A functional Built Environment

B1 Our district is easily accessible for community, our businesses and visitors

B2 Preserve and enhance the unique character of the Hills for current and future generations

B3 Consider external influences in our long term asset management and adaptation planning

B4 Sustainable management of our built assets ensures a safe, functional and well serviced community



Community Wellbeing

C1 A community for everyone - that is inclusive, welcoming and accessible

C2 A connected, engaged and supported community

C3 A community that grows together

C4 An active, healthy, thriving and resilient community

C5 Respect for Aboriginal Culture and values

C6 Celebrate our community's unique culture through arts, heritage and events



A prosperous Economy

E1 Support and grow our region's existing and emerging industries

E2 Provide local infrastructure to drive growth and productivity

E3 Encourage, attract and retain a creative, talented and skilled workforce in our region

E4 Cultivate a clear, unique and consistent regional identity that can be leveraged to attract national and international attention



A valued Natural Environment

N1 Conserve and enhance the regional natural landscape character and amenity values of our region

N2 Recognise the benefits of ecosystem services and improve environmental resilience by reducing environmental impacts

N3 Nurture valuable partnerships and collaborations and engage the local community in the management of our natural environment

N4 Reduce the impact of waste to landfill by maintaining a robust waste and resource management framework

N5 Assist our community to reduce the impact of waste to landfill on the environment



A progressive Organisation

O1 We have the right people with the right knowledge and skills in the right jobs and they are supported and developed

O2 Our customers find it easier to interact and do business with Council and have an improved customer experience

O3 Our organisation is financially sustainable for both current and future generations

O4 We actively represent our community

O5 We are accountable, informed, and make decisions in the best interests of the whole community

O6 Technology and innovation is utilised to better meet our community's expectations and deliver value for money

Our Objectives and Priorities

Objectives

B1 *Our district is easily accessible for community, our businesses and visitors*

Priorities

B1.1 Increase accessibility to our district through the development and delivery of high priority trails and routes for all cyclists (on-road, off road, commuters, recreational) and pedestrians

B1.2 Improve outcomes for the elderly by incorporating Council's Age Friendly Strategic Plan into built environment design and delivery

B1.3 Progress state-wide and inter-regional connectivity of cyclist routes by partnering with neighbouring councils

B1.4 Ensure that the key road network is accessible for heavy vehicles used by the primary production, tourism and construction sectors through engagement with industry and Government

B1.5 Provide accessibility for the full range of users by ensuring Council's road, footpath and trails network is adequately maintained and service levels for all users are developed and considered

B2 *Preserve and enhance the unique character of the Hills for current and future generations*

B2.1 Continue to embrace and support community led public place revitalisation across our district

B2.2 Incorporate Water Sensitive Urban Design principles within Council developments and projects and advocate for other developments within the region to do the same

B2.3 Proactively work with developers to ensure that built form complements or enhances existing local character whilst preserving the character and amenity of our towns, historic buildings and scenic environment

B2.4 Ensure our planning framework, council policies and guidelines support privately owned local heritage places

B2.5 Continue to collaborate with other councils and stakeholders in pursuing our World Heritage Bid to protect the landscapes, sites and facilities that represent the State's aboriginal and early colonial history

B2.6 Support communities recovering from natural disasters with expedited development assessment services

B3 *Consider external influences in our long term asset management and adaptation planning*

B3.1 Improve water security by maximising water reuse opportunities, reducing reliance on ground water and improving water efficiencies for open space irrigation and building facilities

B3.2 Aim to achieve 100% renewable energy use for our corporate operations and strive towards carbon neutrality

B3.3 Investigate and source recyclable materials for asset renewal projects wherever practical and in doing so promote the circular economy

B3.4 Proactively adapt our built environment to changes in social and environmental factors to minimise the impact from natural hazards such as fire and flood

B4 *Sustainable management of our built assets ensures a safe, functional and well serviced community*

B4.1 Ensure the long term management of the built form and public spaces occurs in consideration of the relevant financial, social and environmental management matters

B4.2 Embrace innovative and new technology solutions to proactively maintain our built assets that further enhance the provision of efficient services to the community

B4.3 Ensure Council owned or managed assets, including staff accommodation, are functional and adaptive to meet service requirements. Also, where appropriate and endorsed by Council, equitably assist community owned site (halls and recreation sites) to ensure their facilities are functional and meet service standards

B4.4 Improve road safety through a safe system approach to road design, construction and maintenance including on-going applications to the State and Federal Road Blackspot program

B4.5 Explore and provide the infrastructure to support Electric Vehicles (EV) and investigate infrastructure requirements for emerging technological transport such as Connected and Automated Vehicles (CAV)

Our Objectives and Priorities

Objectives

C1 - A community for everyone that is inclusive, welcoming and accessible

C2 - A connected, engaged and supported community

C3 - A community that grows together

C4 - An active, healthy, thriving and resilient community

C5 - Respect for Aboriginal Culture & values

C6 - Celebrate our community's unique culture through arts, heritage & events

Priorities

C1.1 Provide welcoming spaces and places for the community through our libraries, community centres, and Council and community facilities

C2.1 - Work with community to provide a range of programs and opportunities to connect and engage around shared interests

C3.1 - Provide and support programs and services that encourage and enhance personal growth, lifelong learning and professional development

C4.1 - Support community wellbeing through our contribution to public health planning, disaster recovery activities and the implementation of strategies that aim to measure and enhance wellbeing.

C5.1 - Partner with the Aboriginal and Torres Strait Islander community to develop our second Reconciliation Action Plan (Innovate) and actively participate in Reconciliation Week

C6.1 - Develop Fabrik as a vibrant cultural hub for the Adelaide Hills, fostering community connections and creativity and presenting the significant history of the Woollen Mill site

C1.2 Support and promote opportunities for social inclusion and celebration of our cultural diversity

C2.2 - Support our ageing community to access services and continue to participate and contribute to community life

C3.2 - Support volunteering both organisationally and in the community as an essential element in delivering community outcomes and building wellbeing

C4.2 - Support the provision of formal and informal sport, recreation and play spaces for the community to enjoy

C5.2 - Celebrate and recognise Aboriginal culture and heritage through participation in and the delivery of programs and activities that engage our community in cultural experience and learning

C6.2 - Develop, support or bring events to our district that have social, cultural, environmental or economic benefits

C1.3 Make the district more accessible and welcoming for all with a focus on youth participation, positive ageing, disability inclusion and multiculturalism

C2.3 - Facilitate opportunities for our youth to develop skills, build resilience and be actively involved in and connected to their community.

C3.3 - Empower our community groups and leaders to shape and determine change in their community through the provision of training opportunities, grants that meet strategic priorities, building relationships and supporting communities to be cohesive in progressing local projects.

C4.3 - Recognise that trails are a destination in their own right and support both commuter and recreational trail opportunities

C6.3 - Recognise, encourage and support artists, emerging artists, writers and performers through promotion of the Arts and supporting opportunities to exhibit and perform

C1.4 Advocate and Seek opportunities to improve transport options for those who need it most

C2.4 - Increase participation from the broadest range of our community and engage with them to shape policies, places and decisions that affect them

C4.4 - Support clubs and groups to continue to provide sport and recreation activities to the community

C6.4 - Foster the development of Public Art that adds value to public spaces and supports place making in our community

C1.5 - Encourage more housing opportunities where provided for in the Development Plan

C2.5 - Continue to work with government agencies and non-governmental organisations to support the community recovery from natural disasters and the COVID-19 pandemic.

C3.4 - Build partnerships with community and other stakeholders to enhance our capacity to provide and support opportunities for them to thrive

C4.5 - Take an all hazards approach to emergency management so we can support the emergency services and the community before, during and after disaster events.

Our Objectives and Priorities

Objectives

E1 - Support and grow our region's existing and emerging industries

E2 - Provide local infrastructure to drive growth and productivity

E3 - Encourage, attract and retain a creative, talented and skilled workforce in our region

E4 - Cultivate a clear, unique and consistent regional identity that can be leveraged to attract national and international attention

Priorities

E1.1 - Support and encourage local and international tourists to visit the Adelaide Hills

E2.1 - Work with all levels of Government to ensure the region's infrastructure needs are understood and prioritised

E3.1 - Attract and encourage professional and business development and networking activities

E4.1 - Work with key stakeholders to develop a realistic, yet inspiring, collective vision to connect the region and its industries

E1.2 - Take advantage of the full potential of our region's primary production and associated value adding activities

E2.2 - Explore and advocate for the opportunities that new technologies could bring to our region

E3.2 - Understand the nature of skills our region's businesses will require to prosper into the future

E4.2 - Work with our communities and businesses to encourage co-ordinated and strategic regional projects that enhance and support the regional identity

E1.3 - Support and encourage the growth and development of our region's creative industry micro businesses

E2.3 - Support changes to planning and development that leverages and encourages sustainable economic development

E3.3 - Work with our local communities and businesses to create active, attractive and vibrant places

E4.3 - Support and encourage events that supports the region's identity and generates social, cultural and economic benefits

E1.4 - Promote, support and encourage our existing and emerging businesses to respond to economic changes by being creative, innovative, productive and resilient to unexpected impacts.

E2.4 - Manage and maintain Council assets to maximise their utilisation and benefit to the community

E3.4 - Enable start-ups and home based business through services, information and networking opportunities

E4.4 - Support the continued development and community engagement for the World Heritage nomination of the region

E1.5 - Engage and assist our region's key business and industry groups to be resilient, proactive and successful

E1.6 - Encourage and facilitate local supplier participation in all level of Government tendering processes

Our Objectives and Priorities

Objectives

N1 - Conserve and enhance the regional natural landscape character and amenity values of our region

N2 - Recognise the benefits of ecosystem services and improve environmental resilience by reducing environmental impacts

N3 - Nurture valuable partnerships and collaborations and engage the local community in the management of our natural environment

N4 - Reduce the impact of waste to landfill by maintaining a robust waste and resource management framework

N5 - Assist our community to reduce the impact of waste to landfill on the environment

Priorities

N1.1 - Enhance and manage horticultural amenity, including succession planning for street trees that contribute to and reinforce our distinctive streetscapes and villages

N2.1 - Monitor and manage areas of high biodiversity or habitat value on Council reserves and Native Vegetation Marker Scheme (NVMS) sites using best practice methodologies

N3.1 - Increase knowledge and environmental awareness within the community through engagement and education

N4.1 - We will work with partners to analyse the benefits and feasibility of introducing a fee incentive to property owners to produce less waste in relation to the kerbside bin service

N5.1 - Encourage and educate the community to help minimise the generation of household waste by advocating the principles of the Waste Management Hierarchy to avoid, reduce and reuse

N1.2 - Manage reserves and open space to support the community, whilst balancing biodiversity conservation, resource use and environmental impacts

N2.2 - Explore opportunities and take appropriate actions to monitor current and emerging threats to biodiversity including feral cats and Phytophthora

N3.2 - Collaborate and engage with public and private organisations, schools and community members (including the Aboriginal community as the first nation peoples), to improve biodiversity outcomes and land management practices.

N4.2 - We will explore more Green Organics options to achieve improved environmental and financial outcomes.

N5.2 - Support and assist the community to prevent valuable resources going to landfill and reduce contamination in kerbside recycling bins

N2.3 - Mitigate bushfire risks across the landscape by undertaking fuel reduction activities including woody weed control, maintenance of asset protection zones and educate & enforcement to reduce fuels on private property

N3.3 - Continue to work in partnership with the Resilient Hills and Coasts region to build Council and community resilience to the impacts of climate change

N4.3 - We will provide specific education to the community to increase their level of food scrap recycling

N4.4 - Implement new or improved waste service opportunities whilst continuing to provide ongoing resource recovery and waste service to our community

N2.4 - Work with supporting organisations and agencies to foster the restoration of native flora and fauna habitat following the 2019-20 bushfire

Our Objectives and Priorities

Objectives

O1 - We have the right people with the right knowledge and skills in the right jobs and they are supported and developed

O2 - Our customers find it easier to interact and do business with Council and have an improved customer experience

O3 - Our organisation is financially sustainable for both current and future generations

O4 - We actively represent our community

O5 - We are accountable, informed, and make decisions in the best interests of the whole community

O6 - Technology and innovation is utilised to better meet our community's expectations and deliver value for money

Priorities

O1.1 - Progressively enhance our safe systems of work to maintain emotional and physical safety of our people

O1.2 - Continue to develop a positive culture through supporting an equitable, diverse and continuously improving work environment

O1.3 - Support our people leaders in further developing the skills necessary to lead engaged and productive teams

O1.4 - Continue to support all staff through training, mentoring, coaching and development to enable the achievement of organisational and community goals

O2.1 - Develop our digital channels to better meet customers' current and future needs

O2.2 - Modernise our services and enhance the customer experience by making service delivery faster, more convenient and more proactive

O2.3 - Build the capabilities of our people through a focus on two-way communication, cooperation and placing customers at the centre of everything we do

O2.4 - Continuously strive to measure and improve performance and service delivery across all functions

O3.1 - Ensure the delivery of agreed strategic plan requirements whilst meeting endorsed long-term targets for a sustainable operating surplus and level of debt

O3.2 - Ensure that renewal of assets and the associated maintenance is based on current asset management plans which consider reviewed service levels and whole of life costing

O3.3 - Actively pursue alternative funding opportunities to reduce reliance on rates income

O3.4 - Assess the range and level of services undertaken to ensure they fulfil Council's legislative and strategic intent

O4.1 - Optimise opportunities for the community to access and provide input into the decision-making processes

O4.2 - Attract and develop a diverse and capable elected body that represents, promotes and reflects the composition of the community

O4.3 - Advocate to, and exert influence with, our stakeholders on behalf of our community to promote the needs and ambitions of the region

O4.4 - Explore council boundary reform options that best serve the community

O5.1 - Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

O5.2 - Make evidence-based decisions and prudently assess the risks and opportunities to our community before taking action.

O5.3 - Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community

O6.1 - Progressively strengthen Council's systems security to minimise the impact of cyber attack

O6.2 - Utilise technology to enable more evidence based and efficient delivery of services to the community

O6.3 - Provide more resilient business systems by utilising cloud technologies where appropriate

O6.4 - Utilise our online engagement tools to reach a wider range of community members to obtain their views and input.

O6.5 - Support the delivery of services to the community through improved utilisation and connectivity of existing business systems

O6.6 - Ensure the way in which we provide our digital services delivers an enhanced experience for our community

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 12.2

Responsible Officer: Jody Atkins
Senior Governance and Risk Officer
Office of the Chief Executive

Subject: Status Report - Council Resolutions Update

For: Decision

SUMMARY

This report provides an update on the current status of Council Resolutions as at May 2024. In some cases, actions can take months or years to be completed due to the complexity and/or the level of influence Council has in the matter.

RECOMMENDATION

Council resolves:

1. That the report be received and noted.
2. The following completed items be removed from the Action List:

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI
24/05/2022	Ordinary Council	122/22	Purchase of Land 8 St John Road Norton Summit	Perceived - Cr Leith Mudge
13/06/2023	Ordinary Council	164/23	Boundary Change Committee Recommendations to Council	General - Cr Pascale
13/06/2023	Ordinary Council	166/23	Confidential Item - Sale of Land for <u>non payment</u> of Rates	Material - Cr Mudge
12/09/2023	Ordinary Council	236/23	Road Exchange Decision - 13 Upper Sturt Road Crafers West	Nil
10/10/2023	Ordinary Council	258/23	Bushfire Mitigation Strategy Public Consultation	Melanie Selwood - Material COI - Husband employed by Treecoverly Ltd
6/11/2023	Special Council	274/23	Houghton Hub Funding Request	Nil
14/11/2023	Ordinary Council	285/23	CEO PRP Council Member Appointments	Under section 75C of the <i>Local Government Act 1999</i> Cr Chris Grant disclosed a Material (section 75) Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to Item 12.2, the nature of which is as follows: I am the Presiding Member of the CEO PRP which is a remunerated position.
21/11/2023	Special Council	297/23	Motion on Notice - Houghton Hermitage Inglewood and Paracombe Hub - Cr Malcolm Herrmann	Nil
28/11/2023	Ordinary Council	303/23	MON - Recognition of Statement of Commitment (Cr Louise Pascale)	Nil
28/11/2023	Ordinary Council	306/23	Proposed Road Closure – portion of Unmade Public Road adjacent 474b Springhead Road Mount Torrens	Nil

Adelaide Hills Council – Ordinary Council Meeting 14 May 2024
Council Resolutions Update

28/11/2023	Ordinary Council	307/23	Deputy Mayor Appointment	Under section 75C of the <i>Local Government Act 1999</i> Cr Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 13.1, the nature of which is as follows: I am intending to nominate for the position of Deputy Mayor, which is a remunerated position.
28/11/2023	Ordinary Council	314/23	Burning on Private Land	Nil
23/01/2024	Ordinary Council	2/24	International Women's Day - 8 March 2024	Nil
23/01/2024	Ordinary Council	9/24	Customer Relationship Management (CRM) System	Nil
23/01/2024	Ordinary Council	13/24	CEO Performance Review Panel Independent Member Appointment	Nil
13/02/2024	Ordinary Council	21/24	Treasury Policy Report	Nil
13/02/2024	Ordinary Council	22/24	Debt Recovery Policy Report	Nil
13/02/2024	Ordinary Council	23/24	Council Resolutions Report - February 2024	Nil
13/02/2024	Ordinary Council	24/24	Confidential Items Review - February 2024	Nil
27/02/2024	Ordinary Council	41/24	Appointment of Selection Panel for CAP Membership	Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a deputy member when I attend a panel meeting and have a pecuniary interest in the Revised Terms of Reference. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a panel member and have a pecuniary interest in the Revised Terms of Reference.
27/02/2024	Ordinary Council	42/24	Adoption of Terms of Revised Terms of Reference for CAP	Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a deputy member when I attend a panel meeting and have a pecuniary interest in the Revised Terms of Reference. 7:26pm Acting Mayor Nathan Daniell left the meeting room. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.1 Appointment of Selection Panel for CAP Members and adoption of Revised Terms of Reference for CAP, the nature of which is as follows: I receive a sitting fee as a panel member and have a pecuniary interest in the Revised Terms of Reference.
27/02/2024	Ordinary Council	TBA	Petition - Miss Daisy K. [REDACTED]	Nil
27/02/2024	Ordinary Council	46/24	Adelaide Hills Council Budget Review 2	Nil
27/02/2024	Ordinary Council	51/24	Recovery of Unpaid Rates	Nil
27/02/2024	Ordinary Council	45/24	Local Government Participation and Elections Review Report	Nil
27/02/2024	Ordinary Council	58/24	Audit Committee Minutes of Meeting – 12 February 2024	Nil
12/03/2024	Ordinary Council	63/24	Support for Stirling Main Street businesses due to Stirling Village Mall (Woolworths) fire	Nil
12/03/2024	Ordinary Council	68/24	Our Watch Toolkit	Nil
26/03/2024	Ordinary Council	86/84	Adelaide Hills Council Bushfire Mitigation Landscape Strategy	Material Conflict of Interest, Cr Melanie Selwood – Item 12.2 Bushfire Mitigation Strategy Under section 75C of the <i>Local Government Act 1999</i> Cr Melanie Selwood disclosed a Material (section 75) Conflict of Interest in Item 12.2.

26/03/2024	Ordinary Council	89/24	Statewide Bushfire Hazards Code Amendment – Adelaide Hills Council Submission	Nil
26/03/2024	Ordinary Council	97/24	Trans Tasman Energy Group	Nil
26/03/2024	Ordinary Council	100/24	Special CEO Performance Review Panel Committee Minutes of Meeting 21 March 2024	Nil
9/04/2024	Ordinary Council	106/24	Petition - Maintain Council decision regarding no citizenship on 26 January	Nil
9/04/2024	Ordinary Council	109/24	Local Roads Community Infrastructure Program LRCIP) Phase 3 – Alternate Projects	Nil
9/04/2024	Ordinary Council	111/24	CEO Performance Review Panel – Special Meeting 28 March 2024	Nil
9/04/2024	Ordinary Council	114/24	CEO Setting of KPIs	Nil
9/04/2024	Ordinary Council	116/24	CEO Performance Review Process 2024/25	CEO Performance Review Process 2024/25 – Confidential Item Under section 75B of the <i>Local Government Act 1999</i> Cr Mark Osterstock disclosed a General (section 74) Conflict of Interest in Item 19.3 CEO Performance Review Process 2024/25.
23/04/2024	Ordinary Council	129/24	Review of Council Assessment Panel (CAP) Sitting Fees	Review of Council Assessment Panel (CAP) Sitting Fees Under section 75C of the <i>Local Government Act 1999</i> Acting Mayor Nathan Daniell disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees. Under section 75C of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a Material (section 75) Conflict of Interest in Item 12.2 Review of Council Assessment Panel (CAP) Sitting Fees.
23/04/2024	Ordinary Council	138/24	Appointment of Council Assessment Panel (CAP) Independent Members	Nil

1. BACKGROUND

At its meeting of 24 March 2015 Council resolved:

That the CEO provides a report to the 28 April 2015 Council meeting in relation to outstanding resolutions passed before 31 March 2013 outlining the reasons why the resolutions have not been completed, detailing what actions have been taken and an estimated date of completion.

The intent of the Council’s resolution has been carried forward as a prudent accountability mechanism.

2. GOVERNANCE

➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

Strategic Plan 2020-24 – A brighter future

Goal 5 A Progressive Organisation

Objective O5 We are accountable, informed, and make decisions in the best interests of the whole community.

Priority O5.3 Demonstrate accountability through robust corporate planning and reporting that enhances performance, is relevant and easily accessible by the community.

The timely completion of Council resolutions assists in meeting legislative and good governance responsibilities and obligations.

➤ **Legal Implications**

Not applicable.

➤ **Risk Management Implications**

Regular reporting on outstanding action items will assist in mitigating the risk of:

Actions arising from Council resolutions may not be completed in a timely manner

Inherent Risk	Residual Risk	Target Risk
High (4C)	Medium (4E)	Medium (4E)

➤ **Financial and Resource Implications**

Not applicable.

➤ **Customer Service and Community/Cultural Implications**

Not applicable.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

Not applicable.

3. ANALYSIS

The Action list has been updated to provide Council with information regarding outstanding actions. Completed resolutions are identified in the recommendation for removal from the Action List.

4. OPTIONS

Council has the following options:

- I. Note the status of the outstanding items and the proposed actions (Recommended).
- II. Resolve that other actions are required.
- III. Not enable the removal of completed items (Not Recommended)

5. APPENDIX

- (1) Action List as at May 2024

Appendix 1

Action List as at May 2024

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
24/01/2017	Ordinary Council	7/17	Cromer Cemetery Revocation of Community Land	None declared	a report be prepared and submitted to the Minister for Local Government seeking approval for the revocation of the community land classification of a portion of the land contained in Certificate of Title Volume 5880 Folio 219 identified in red on the plan attached as Appendix 1.	David Waters	In Progress	7/05/2024	The matter is presently with DEW and staff have sought an update.	FALSE
28/08/2018	Ordinary Council	200/18	Proposal to enter 11 AHC Reserves into Heritage Agreements 2018	None declared	1. That the report be received and noted. 2. That the Biodiversity Officer be authorised to enter: Doris Coulls Reserve, 152 Old Mt Barker Road, Aldgate/Heathfield Waste Facility, 32 Scott Creed Road, Heathfield/Kiley Reserve, 15 Kiley Road, Aldgate/Shanks Reserve, 1 Shanks Road, Aldgate/Stock Reserve, Stock Road, Mylor/Leslie Creek Reserve, Leslie Creek Road, Mylor/Mi Mi Reserve, 125 Aldgate Valley Road, Mylor/Aldgate Valley 2 Reserve, 114 Aldgate Valley Road, Mylor/Kyle Road Nature Reserve, Kyle Road, Mylor/Carey Gully Water Reserve, Deviation Road, Carey Gully/Heathfield Stone Reserve, 215 Longwood Road, Heathfield/Mylor Parklands, Mylor 3. That the Heritage Agreements retain the existing dog access arrangements in place for each of these reserves.	David Waters	In Progress	30/04/2024	Carey Gully is the last HA pending from the 2018 Council Report. It was conditionally approved subject to re-dedicating from recreation to conservation purposes. Paperwork to amend a dedication submitted to Crown Lands Office 5/10/2022. Council lodged a Form of Acknowledgement as requested on 20/11/23. Still awaiting processing by Crown Lands Office.	FALSE
11/09/2018	Special Council	229/18	Road Exchange McBeath Drive, Skye Horsnell Gully	None declared	In accordance with sections 12 and 15 of the Roads (Opening and Closing) Act 1991, as regards the land within the Adelaide Hills Council area, enter into an Agreement for Exchange with Boral Resources (SA) Ltd and issue a Road Process Order to open as road portions of Section 906 Hundred of Adelaide numbered "1", "2" and "3" on Preliminary Plan No. 17/0066 (Appendix 1) and in exchange to close portions of McBeath Drive marked "A", "B", "C" and "D" on Preliminary Plan No. 17/0066, subject to the following: Boral Resources (SA) Ltd agreeing to pay all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs; Boral Resources (SA) Ltd agreeing to pay all costs associated with a Council boundary adjustment between Adelaide Hills Council and the City of Burnside to rectify the resulting Council boundary anomaly from the road exchange process The closed road is excluded as Community Land pursuant to the Local Government Act 1999. Council approves the sale of the differential between the total area of closed road and the total area of opened road of approximately 1.242m ² to Boral Resources (SA) Ltd for the amount of \$6,210 as determined by an independent valuation. Subject to the successful completion of the road exchange process, Council undertakes a process in conjunction with the City of Burnside to realign the local government boundary along the new location of McBeath Drive to the south side of pieces 42, 52 and 62 of the proposed residential allotments in accordance with the provisions of the Local Government (Boundary Adjustment) Amendment Act 2017 (to commence on 1 January 2019) and/or Part 2 of Chapter 3 of the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution.	David Waters	In Progress	7/05/2024	Boral Land Division has been approved by Lands Title Office so letter to Boundaries Commission sent from AHC & Burnside Council to progress with Stage 2 for the Boundary Change.	FALSE
23/07/2019	Ordinary Council	188/19	LED Street Lighting Upgrade	None declared	That the report be received and noted. To approve an increase of \$365k in Council's 2019/20 capital budget to commence the transition of 900 P – category public streetlights to LED with the funding source to be recommended to Council at its next budget review. That Council engage SAPN to commence the changeover of P-Category lights to LED public lighting on Council roads and that authority is given to the CEO to finalise a contract with SAPN and sign that agreement. That Council enter into a PLC tariff agreement for public lighting with SAPN until 30 June 2020 and subsequently move to the tariff set by the Australian Energy Regulator from July 2020. That Council continues to liaise with SAPN and DPTI on the changeover of Council public lighting on roads under the care and control of the State Government. That a further report be provided to Council on the outcome of the continued discussions with SAPN and DPTI.	David Waters	In Progress	1/05/2024	Item 1 - 4 of the resolution have been complete for some time. Item 5 regarding the change over of Council held public lighting on DIT roads is on-going. The Minister has requested that the Department establish a working group with LGA representatives to investigate options for long term ownership of Council lighting on DIT maintained roads. Adelaide Hills Council is represented on this working group with the group starting in June 2023. Meetings ongoing by the LGA and DIT but unlikely that DIT will take on Council lighting assets on DIT road with upgrades to current standards. This would be a high cost for limited benefit/saving. Note that there are only about 100 Council public lights on DIT roads across the Council area and hence the benefits of having this as a priority are minimal in the overall scheme of investment options for energy use reduction. The current status of LED lighting as it relates to items 1 - 4 • 767 LED 17 were rolled out as a bulk rollout program with a \$ 355k investment. Council has entered into PLC tariffs for these lights, that is, Council funds the capital investment and receives a lower tariff fee and associated reduced electricity use that provides long term operational costs for providing this service. • A further 29 lights have been upgraded to LED – Located in Aldgate Main Street, Summertown, and Uraidla. • 280 have been changed over by SAPN as part of routine maintenance operations – SAPN policy to change public lights with LED equivalents when existing stocks are depleted. • 324 remain to be converted – cost in the order of 600k – 700k as these are vertical mounted (technical challenges with existing assemblies) or higher-class V Category. The remaining approximately 324 lights are more challenging with higher costs and a lower cost benefit. • We have had 73 additional LED lights transferred to Council by Developers (Crest and Hamilton Hill)	FALSE
15/12/2020	Ordinary Council	300/20	Road Exchange Pomona Road Stirling	None declared	1. That the report be received and noted. In accordance with sections 12 and 15 of the Roads (Opening and Closing) Act 1991, enter into an Agreement for Exchange with the owner of the land of 21 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 20/0038 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 20/0038 as "Public Road A", subject to the owner of the land at 21 Pomona Road Stirling agreeing to pay all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs 3. The closed road be excluded as Community Land pursuant to the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution	David Waters	In Progress	7/05/2024	May 24 - no further update	FALSE
23/03/2021	Ordinary Council	52/21	Crown Land Revocation	None declared	1. That the report be received and noted 2. That the consultation report (Appendix 1) be received and noted 3. To apply to the Minister for Planning to revoke the Community Land classification of the following parcels of land:- i. CR 5752/186, Lot 32 Fullgrave Road, Crafrers ii. CR 5753/725, Section 1609 Illert Road, Mylor iii. CR 5753/729, Section 1657 Scott Creek Road, Scott Creek iv. CR 5753/741, Sections 53 and 54 Sandy Waterhole Road, Woodside v. CR 5753/742, Section 547 Schuberts Road, Lobethal vi. CR 5753/744, Section 553 Pedare Park Road, Woodside vii. CR 5753/745, Section 556 Tiers Road, Woodside viii. CR 5753/746, Section 565 Old Carey Gully Road, Stirling ix. CR 5753/754, Section 511 North East Road, Inglewood x. CR 5753/758, Section 262 Reserve Road, Forreton xi. CR 5763/631, Section 1591 Silver Road, Bridgewater xii. CR 5763/634, Section 71 Magarey Road, Mount Torrens xiii. CR 5763/635, Section 72 Magarey Road, Mount Torrens xiv. CR 5763/636, Section 84 Forreton Road, Forreton xv. CR 6142/329, Lot 501 Greenhill Road, Balmannah xvi. CR 5926/487, Lot 20 Bell Springs Road Charleston (for rededication to the Department of Environment & Water) xvii. CR 5753/718, Section 1544 Reserve Terrace Aldgate (for rededication to Meals on Wheels) xviii. CR 5753/753, Section 495 off Kersbrook Road Kersbrook (for rededication to Forestry SA) 4. That a further report be presented to Council once a response from the Minister for Planning is received.	David Waters	In Progress	7/05/2024	May 24 - proposed Council report deferred to a later date	FALSE
24/08/2021	Ordinary Council	170/21	Road Exchange Aldi Development Pomona Road Stirling	None declared	That the report be received and noted in accordance with sections 12 and 15 of the Roads (Opening and Closing) Act 1991, enter into an Agreement for Exchange with the owner of the land of 3-5 Pomona Road Stirling and issue a Road Process Order to open as public road the area identified as "Road to be opened 1" on the Preliminary Plan No 21/0011 and in exchange to close a portion of Pomona Road as identified on the Preliminary Plan No 21/0011 as "Public Road A", subject to the owner of the land at 3-5 Pomona Road Stirling and Council agreeing to share all costs associated with the road exchange process including but not limited to all survey, valuation and reasonable legal costs. The closed road be excluded as Community Land pursuant to the Local Government Act 1999. The Mayor and Chief Executive Officer be authorised to sign all documents necessary, including affixation of the common seal, to give effect to this resolution.	David Waters	In Progress	7/05/2024	May 24 - no further update	FALSE
24/08/2021	Ordinary Council	178/21	Operational Workplace Review	None declared	1. That the report be received and noted 2. That Council take up commercial lease space in Stirling at 85 Mount Barker Road Stirling, and the associated costs for the leasehold premises detailed in Appendix 1 be adjusted in the 2021-22 financial year at Budget Review 1 3. Further detailed scoping be undertaken on the proposed renewal and energy efficiency upgrades to the Stirling Office, Heathfield Depot, Gumeracha Depot and Woodside Offices (current Development and Building Team offices) and presented to Council for consideration where appropriate within the 2021-22 Budget Review 1 and the next review of the Long Term Financial Plan 4. Subject to endorsement of the detailed scoping identified in 3 above, the Development and Building Team be relocated from Woodside to Stirling 5. To include budget provision in the draft Annual Business Plan for the 2022-23 financial year to undertake a feasibility study on the medium to long term needs for community and operational sites and where greater efficiencies may be obtained through consolidation of sites.	David Waters	In Progress	7/05/2024	April 24 - under internal review	FALSE
26/10/2021	Ordinary Council	220/21	Charleston Cemetery Compulsory Acquisition	None declared	1. That the report be received and noted. 2. To revoke the resolution of Council of 22 May 2001, B129. 3. To commence a process to compulsorily acquire, under the Land Acquisition Act 1969, the Charleston Cemetery being the land contained in Certificate of Title Volume 5066 Folio 740 located at 36 Newman Road Charleston from The Charleston Cemetery Trust Inc. To continue to manage the Charleston Cemetery on behalf of The Charleston Cemetery Trust Inc. in the interim from the date of this resolution until the completion of the land acquisition process. To authorise the Mayor and Chief Executive Officer to undertake all necessary actions, including execution of documents, including under the common seal of Council, to give effect to this resolution.	David Waters	In Progress	7/05/2024	May 24 - compulsory acquisition steps to commence shortly.	FALSE
26/10/2021	Ordinary Council	235/21	Ashton Landfill - Confidential Item	None declared	As per Confidential minute	David Waters	In Progress	30/04/2024	Matter continues to be progressed. Further updates will be provided when a material change occurs.	TRUE
26/10/2021	Ordinary Council	238/21	Electricity Procurement Legal Matter - Confidential Item	None declared	As per confidential minute	David Waters	In Progress	6/05/2024	Still to be retained in confidence	TRUE
14/12/2021	Ordinary Council	274/21	Woodside Recreation Ground Reuse further information	Perceived - Cr Stratford	1. The report be received and noted. 2. That a report be prepared for Council's information on the costs associated with bore water saving initiatives that could be implemented in respect to Council-owned recreational assets that are currently irrigated by bore water.	David Waters	In Progress	2/05/2024	Report has been received and reviewed, currently working through any options.	FALSE
22/03/2022	Ordinary Council	52/22	Response to MON Bore Use	Nil	1. That the report be received and noted 2. To negotiate an agreement with the Summertown Village Water Company for access to the Council bore located on Anya Crescent Reserve at Summertown for a defined period, being not more than 3 years, on terms and conditions to be agreed whereby by the end of the agreement term, the Summertown Village Water Company has established an independent water supply for its shareholders and current use of the Council bore ceases 3. To negotiate an in principle agreement with the Summertown Community Centre Inc. for a land exchange at Tregarthen Reserve Summertown that would see the public infrastructure located on land owned by the Council and the sport and recreation infrastructure on land owned by the Summertown Community Centre Inc. with the Council being responsible for the provision of water to Tregarthen Reserve 4. To negotiate an agreement with the owner of 30 Stonehenge Avenue Stirling, for access to and use of the bore located on Council land at 28 Stonehenge Avenue Stirling, for a defined reasonable period of time, say 18 – 24 months, on terms and conditions to be agreed whereby by the end of the agreement, the landowner has established an independent water supply for its land and use of the Council bore ceases 5. To undertake further investigations in relation to the Mylor bore and tanks and to which properties it supplies water 6. The CEO further reports to Council on an annual basis of progress being made on points 2-5.	David Waters	In Progress	7/05/2024	May 24 - actions progressing as per resolution	FALSE
22/03/2022	Ordinary Council	53/22	Removal of Remoteness Sculpture, Stirling	Nil	1. That the report be received and noted. 2. That the sculpture known as <i>The Remoteness</i> , be removed from the area in front of the Coventry Library, Stirling. 3. That best endeavours should be made to retain suitable elements of the sculpture for placement in the surrounding landscape in a manner appropriate to the setting, such as for informal seating. 4. That the Council works with the Stirling Business Association and stakeholders from the former Adelaide Hills International Sculpture Symposium Inc to identify and implement appropriate means of recognising the sculpture and ensuring its legacy is not lost to the precinct in which it is presently situated and the overall Hills Sculpture Trail.	Jess Charlton	In Progress	3/05/2024	Resolution items 1 and 2 have been completed (sculpture removed). Options relating to items 3 and 4 are currently being explored.	FALSE
26/04/2022	Ordinary Council	86/22	MON Property Lobethal Road Lenswood	Nil	Refer confidential minute	Jess Charlton	In Progress	8/05/2024	Per confidential minute	TRUE
24/05/2022	Ordinary Council	122/22	Purchase of Land 8 St John Road Norton Summit	Perceived - Cr Leith Mudge	I move that the matter of the purchase of land at 8 St John Road Norton Summit be brought to a workshop to ensure all members are fully aware of the situation which includes issues that have to be resolved, e.g. Council's encroachment onto Church land of the septic system and part of the CFS shed.	David Waters	Completed	7/05/2024	Apr 24 - land transfer documents in process of being prepared - this workshop action has been completed.	FALSE
28/06/2022	Ordinary Council	166/22	Warren Road Birdwood Blackspot - Confidential Item	Nil	See Confidential Minute	David Waters	In Progress	6/05/2024	In Progress	TRUE
28/06/2022	Ordinary Council	172/22	Ashton Landfill - Confidential	Nil	See Confidential Minute	David Waters	In Progress	30/04/2024	Matter continues to be progressed. Further updates will be provided when a material change occurs.	TRUE
26/07/2022	Ordinary Council	182/22	Policy Review - Festivals and Events	Nil	That the report be received and noted. To undertake public consultation on the Draft July 2022 <i>Festivals and Events Policy</i> and the CEO prepares a report for Council.	Ashley Curtis	In Progress	3/05/2024	It has been decided, given the budget pressured faced by all teams within council who work on events, that the Comms & Events team will work on clarifying the true cost of events for the rest of this FY. Next FY this information will inform the new Events Framework and ensure any implementation recognises the true costs involved.	FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
20/12/2022	Ordinary Council	303/22	Surplus Government Land Notification	Nil	See Confidential Minute	David Waters	In Progress	7/05/2024	May 24 - item in process of being actioned	FALSE
24/01/2023	Ordinary Council	3/23	Questions adjourned - Options to reduce traffic congestion and improve child safety adjacent to Bridgewater Primary School	Nil	<ol style="list-style-type: none"> That the report be received and noted. That following the completion of the Child Care development, and in liaison with the Department for Education, Council Staff undertake a Traffic Monitoring Study of the local road network in the vicinity of Bridgewater Primary School including Lezayre Avenue, Morella Grove, Trenouth Street and Shannon Road. That a report be brought back to Council within 6 months of the opening of the Childcare Centre. 	David Waters	In Progress	6/05/2024	Report to be brought back to Council within 6 months of the opening of the Childcare Centre. Staff will progress at the appropriate time once child care centre has been in operation for six months.	FALSE
24/01/2023	Ordinary Council	4/23	MON Aldgate Main Street Amenity Upgrade - Stage 2	General - Cr Mark Osterstock General - Cr Kirrilee Boyd	<ol style="list-style-type: none"> A report be prepared for Council's consideration on the feasibility (including costings) of: Refurbishing (high pressure cleaning, realignment, reseating and replacement where necessary) the paved footpath on the western side of Mount Barker Road, from Euston Road to Kingsland Road (landscaping, plantings, bin replacement, street furniture replacement, signage replacement), consistent with that of the recently completed Aldgate Main Street Amenity Upgrade – Stage 1. Maintenance (including yet not limited to, landscaping, plantings, signage replacement) of the Aldgate roundabout, consistent with that of the Stirling roundabout. Refurbishment (high pressure cleaning and sealing of the limestone supporting structures, including yet not limited to, replacement landscaping, plantings and signage) of the Aldgate Railway Bridge and its approaches. That the funding source for these works will be the Local Roads and Community Infrastructure Program (Phase 4), and where possible, and within existing budgetary parameters and commitments, the use of in-house staff for these proposed works, as opposed to external contractor/s. That the subject report be presented to Council for consideration in March 2023, or earlier, depending on the Local Roads and Community Infrastructure Program (Phase 4) requirements and guidelines. That the report also includes a strategic priority list of potential Main Street/Town Centre upgrades and the merits of implementing a Plan (including financial implications) to undertake upgrades aligned with the priority list. 	David Waters	In Progress	6/05/2024	Report coupled with PLEC Projects was presented to 26 April 2023 Council Meeting. A workshop on potential LRPC projects was held in November 2023 with a number of road related projects subsequently included in the BR1 report. Aldgate roundabout vegetation plantings and signage completed, along with pavement cleaning and repairs. Council officers in discussion with ARTC on the cleaning of the bridge abutments - stone mason engaged to determine the appropriate treatment and specification for works. A trial took place in April 2024 and the outcome will be presented to Council shortly.	FALSE
14/02/2023	Ordinary Council	26/23	Preserving Randell's Workers Cottages 1 Beavis Ct Gumeracha	Nil	<ol style="list-style-type: none"> That the report be received and noted. That the amount of \$20,000 be considered as part of the 2023/24 budget preparation process to prevent further deterioration of Randell's Cottages at 1 Beavis Court, Gumeracha. That Council explores another submission to the State Government in an attempt to excise this parcel of land from the Environmental Food Production Zone. 	Jess Charlton	In Progress	8/05/2024	Funds have been allocated in the draft 23/24FY budget for this project. The State Government reviews the EPA every 4 years, with the last review being undertaken in 2022. The next review will be due in 2026. A request for review will not be considered until the next review in 2026. Works have been undertaken to the building including roof sheets secured, entry points secured, build up of debris and trees/bushes removed from close to the structure, stormwater swales put it to direct water away from the structure and sign created and installed with the assistance of the Gumeracha Historical Society	FALSE
28/02/2023	Ordinary Council	45/23	Parking and Road Safety Wattle Tree Road Bridgewater	Nil	That the report be received and noted. To implement the recommended signage addition and vegetation management outlined in the report in addition to the recommended signage, to investigate and implement advisory speed signage in the vicinity of the crest, or other appropriate traffic control mechanisms aimed at reducing vehicle speeds. That Council ensure the road siding of section 2 is maintained through the regular application of appropriate fill. That parking, access and safety considerations on Wattle Tree Road be monitored again once current residential development on the street is complete.	David Waters	In Progress	6/05/2024	New advisory signage has been installed, and cement treated shoulder works have been complete, along with other minor maintenance activities as required. The action can not be finalised until a report is returned to Council following completion of residential development within the street, which could be many years away.	FALSE
28/02/2023	Ordinary Council	46/23	Coach Parking in Stirling	Nil	The report be received and noted. The merit of coach parking in Stirling be further explored by the administration and the development of costings be considered. The Stirling Business Association and Adelaide Hills Tourism be consulted as part of this process. A report be brought back to Council by December 2023.	Jess Charlton	In Progress	6/05/2024	Consultation with the Stirling Business Association (SBA) has occurred with the matter considered at SBA meetings on 10 March 2023 and 14 April 2023. Minutes of the latter meeting confirm that SBA's position is "coach parking has been raised & looked in to, deemed not necessary or viable and that no further work needs to be done in this area." Consultation had occurred with Adelaide Hills Tourism's Executive Officer prior to the report to Council on 28 February 2023. They indicated that "group tours" are not the target tourist market for Stirling and hence facilitating coach parking would not be considered a high priority from a tourism perspective. This advice is being re-confirmed. A report back to Council as per the resolution is being prepared.	FALSE
14/03/2023	Ordinary Council	52/23	Heritage Agreements	Nil	That the report be received and noted. That the Chief Executive Officer further investigate and where feasible and eligible, be authorised to enter: Bridgewater Recreation Reserve, Cave Reserve, Bridle Path & Walking trails at Cave Ave, Ayr Street, Anzac Ridge Road, Bridgewater RAA Tower Reserve at 21 Hillcrest Avenue Crafers WestHeron Reserve at 21 Onkapinga Rd, BridgewaterCharleston Waste Facility (Mt Charles) at Harrison Road, CharlestonThe Deanery, Old Mount Barker Rd, BridgewaterGrasby Reserve at Pye Road, BalhannahHalliday Reserve at Wright Rd, StirlingRudall Reserve at 7-9 Rudall Ave, CrafersSmith Rd/Stone Quarry Reserve at South Para Rd, KersbrookHampton Reserve at Hampton Rd, MylorCooper's Reserve at Silver Lake Rd, MylorGurr Rd Reserve parcel at Gurr Rd North, BradburyHeathfield/Longwood Reserve, Corner of Heathfield & Longwood Rd, HeathfieldAldgate Tennis Courts at 180 Mt Barker Rd, AldgateChapman Water Reserve at Chapman Road, InglewoodAldgate Valley Wildlife Corridor, aka "Bandicoot Lane" Stock Road to Stevens Rd, MylorSilver Rd Reserve at 34 Silver Rd BridgewaterPitt Road Reserve at Pitt Rd, ParacombeHead Rd Reserve at Head Road North, HoughtonFenwood Reserve at Fenwood Way, Upper SturtPound reserve, Marble Hill and Pound Rd, AshtonMt Bold Cutting, Mount Bold Road Cut, Dorset ValeStirling Cemetery, Strathalbyn Rd, AldgateAldgate Valley Reserve, 96 Aldgate Valley Rd, AldgateWindmill Reserve, 151 Norton Summit Rd, Woodfordebeing of significant or high potential biodiversity value, into Heritage Agreements. That the Heritage Agreement applications seek to apply to those portions of the abovementioned reserves which are of significant or high potential biodiversity value, while retaining any existing dog access and established recreational use arrangements in place for each of those reserves.	David Waters	In Progress	30/04/2024	HA Officer has undertaken initial assessment and provided some GRO Plans for comment. Biodiversity Officer and Trails Officer to assess and provide feedback.	FALSE
28/03/2023	Ordinary Council	64/23	Fire Water Tank Upper Hermitage	General - Cr Pauline Gill General - Cr Malcolm Herrmann General - Cr Adrian Cheater	<ol style="list-style-type: none"> the report be received and noted. Council acknowledges the fundraising efforts by Ms Jan Verrall and Ms Denise Eland. in view of advice by letter dated 21 February 2023 received from the CFS Regional Commander Region 2, summarised as follows: the whole of the land is needed for CFS volunteers to exercise and train; the tank would not be used or maintained by the CFS, and the Upper Hermitage site is a dangerous location to place a community water tank for use during a time of fire; Council respectfully declines the offer for the donation and placement of a fire water tank at the corner of Range Road North and Warner Road Upper Hermitage. That Council staff continue to work with the CFS across the Regions to support firefighting, fire prevention and fire educational efforts. That the CEO or his delegate formalises the use of the land described as allotment 5 in Filed Plan 218343 and contained in Certificate of Title 5854 Folio 841, commonly known as the Upper Hermitage tennis courts and CFS land, to the SA Country Fire Service (CFS) for its purposes. 	David Waters	In Progress	7/05/2024	May 24 - report to be submitted to Council shortly re new long term lease	FALSE
28/03/2023	Ordinary Council	67/23	Adelaide Hills Subzone Code Amendment	General - Cr Nathan Daniell General - Cr Leith Mudge	That the report be received and noted. That the CEO progress preliminary investigations including pre-engagement with affected residents and landowners, to inform Council's position on whether a formal Code Amendment process for the Adelaide Hills Subzone will be initiated, with the CEO to table a report for Council's consideration on the matter by 23 May 2023. To instruct the CEO to inform the State Planning Commission and the Minister of Planning of Council's intention to progress preliminary investigations in preparation for a Code Amendment process for the Adelaide Hills Subzone, including the rationale.	Jess Charlton	In Progress	7/05/2024	Preliminary Engagement undertaken with affected residents through June – results indicate general support for Council to pursue changes to the Code to increase character and amenity protection within the Subzone. Staff have also met with the Executive Director at Planning and Land Use Services to further clarify Council's position on this matter and determine possible pathways forward for a Code Amendment. This discussion was highly constructive and has clarified that a range of options are available for consideration. It's noted that there is crossover with the Regional Planning program and this has added an additional layer to the options available regarding this matter. This item was discussed at 10/10 workshop where the preliminary engagement summary and Code Amendment options were tabled for discussion. Based on the general support to pursue various options, the Proposal to Initiate report will be finalised and tabled mid year 2024 for consideration. Additional issues have also been raised in the interim regarding non-residential uses in the Subzone and this issue will also be explored as part of the drafting of the Proposal to Initiate.	FALSE
11/04/2023	Ordinary Council	78/23	Illegal Native Vegetation Clearance	Nil	<ol style="list-style-type: none"> Condemns the unapproved and excessive clearance of remnant native vegetation at 104 Mount Lofty Road, Crafers. Reaffirms its unwavering commitment to protecting and restoring the Adelaide Hills natural environment. Requests the Mayor write to the Minister for Climate, Environment and Water, Hon Dr Susan Close MP to request: <ol style="list-style-type: none"> The <i>Native Vegetation Act 1991</i> be amended to increase penalties associated with the illegal clearance of native vegetation; The budget allocated to the <i>Native Vegetation Council</i> be increased to enable appropriate resources to be allocated to compliance and enforcement Requests the CEO review legislative options available to strengthen Council's compliance and enforcement efforts in preventing and addressing illegal clearance of native vegetation. That as part of this review: <ol style="list-style-type: none"> A workshop be conducted with elected members. A report be provided to Council by 30 June 2023 including options that would improve Council's ability to ensure prevention, compliance, and enforcement, associated with the illegal clearance of native vegetation. Requests the CEO investigate any scope for the inclusion of additional Council owned properties to be assessed for suitability to be encumbered by a Heritage Agreement for the additional protection of native vegetation on that land. That as part of this investigation: <ol style="list-style-type: none"> A workshop be conducted with elected members (at the same time as 4(a) above). 	David Waters	In Progress	30/04/2024	Background/context explained at IBS April 2. Awaiting feedback from Governance and Risk coordinator to confirm next steps in Policy process and workshoping with Council members outside if usual Council meetings. A 2nd workshop for Policy scheduled for July.	FALSE
26/04/2023	Ordinary Council	91/23	MON Western Border Suburbs of Council	General - Cr Louise Pascale	<ol style="list-style-type: none"> That the Adelaide Hills Council undertake a safety audit with footpath study for Heather Ave connecting Kintyre Road and Moriatia Road, Woodforde, with the outcome informing future capital works budget proposals. That the Adelaide Hills Council audit the suburb signage for Woodforde, Rostrevor and Teringle and the CEO report to Council costs and logistics for increasing signage along the western border of Adelaide Hills Council. That Adelaide Hills Council invite Managing Director Damon Nagel from Kite Property to present to Council the planning and design of Hamilton Hill at a Councilors Workshop held at the Norton Summit Community Centre prior to the Regional Planning briefing Workshop. 	David Waters	In Progress	1/05/2024	Signs have been installed.	FALSE
26/04/2023	Ordinary Council	93/23	PLEC and Main Street Projects	Nil	<ol style="list-style-type: none"> The report be received and noted. Strategic Prioritisation criteria for Main Street upgrades and activation to support placemaking outcomes be workshoped with Council Members to guide implementation priorities moving forward. Council staff submit an application for undergrounding of power lines for Lobethal Stage 3 for construction following 2024-25, as well as requesting Mount Torrens and Woodside Stages to be considered for future rounds. The refurbishment of the southern side of Aldgate Main Street and the roundabout at the intersection of Mount Barker Road and Strathalbyn Road, be undertaken in 2023-24 in a style consistent with paving and landscaping on the northern side, with funding obtained from Local Roads and Community Infrastructure Program Phase 4 supplemented by operational budgets where appropriate. 	David Waters	In Progress	6/05/2024	Actions to address each part of the resolution are now underway. Workshop with Council Members occurred as part of 2023-24 ABP Development. PLEC Application for Lobethal lodged, with Mount Torrens and Woodside flagged as potential future projects for consideration. PLEC has advised approach would be to undertake design work in 2024-25 and construction in 2025-26. Roundabout works have been undertaken and amenity upgrades underway in Aldgate. A workshop on potential LRPC projects was held in November 2023 with a number of road related projects subsequently included in the BR1 report. A final report for uncommitted LRPC Phase 4 will be	FALSE
26/04/2023	Ordinary Council	94/23	Development of Behavioural Support Policy for Council Members	Nil	<ol style="list-style-type: none"> That the report be received and noted. To determine not to develop a Behavioural Support Policy at this point in time. To request the Chief Executive Officer to prepare a report on the operation of the Behavioural Management Framework, specifically as it relates to the Adelaide Hills Council, for its April 2024 meeting. That the Chief Executive Officer (or another person delegated by them) may make public comment and/or statements to the media on behalf of the Council relating to the policy of Council, its position on particular issues, and operational matters. 	Greg Georgopoulos	In Progress	8/05/2024	Parts 1 and 2 - completed Part 3 - item will stay open on the action list until report provided to Council. Have postponed item until after the mid-term professional development for elected members. Part 4 - completed - CEO has advised staff that media responses regarding enquiries on policy, political or Council decisions will come from the Mayor and comment on operational matters will be from the CEO only.	FALSE
26/04/2023	Ordinary Council	102/23	Confidential Item - Amy Gillett Bikeway Stage 4 Agreement	General - Cr Melanie Selwood	Refer to Confidential Minute	David Waters	In Progress	6/05/2024	As per confidential minute	FALSE
9/05/2023	Ordinary Council	110/23	Building Upgrade Finance	Nil	<ol style="list-style-type: none"> That the report be received and noted. To undertake a two year pilot program of Environmental Upgrade Agreements, nominally commencing 1 July 2023. To appoint Sustainable Australia Fund, trading as Better Building Finance, to work collaboratively with Council to establish, administer and support the delivery of Environmental Upgrade Agreements. To delegate the power to the Chief Executive Officer to finalise the commencement date for the pilot program into an Environmental Upgrade Agreement on behalf of Council and declare and levy an environmental upgrade charge. To report back to Council on the outcomes of the two year pilot by 30 June 2025. 	Jess Charlton	In Progress	7/05/2024	Service agreement documentation has been finalised and signed by AHC CEO and BBF. There has been some delays from Building Better Finance which may impact implementation.	FALSE
9/05/2023	Ordinary Council	111/23	Revocation of Community Land - Bridgewater Retirement Village	NI	That the report be received and noted. That the Community Land classification over the land comprised in Certificate of Title Volume 5488 Folio 788 being Allotment 220 in filed plan 8131, known as the Bridgewater Retirement Village, be revoked. That a report be provided to Council which: <ol style="list-style-type: none"> Includes the outcomes of the 2021 consultation process regarding the Proposed upgrades for Caripook Park Provides options for the upgrade of Caripook Park or another Park in Bridgewater. 	David Waters	In Progress	7/05/2024	May 24 - report pencilled in for May Council meeting re options	FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
23/05/2023	Ordinary Council	141/23	Electricity Tenders Post 30 June 2023 – Confidential Item	Nil	Refer confidential minutes for full resolution. Council resolved to enter into a number of electricity contracts. Council also resolved that: Prior to entering into any future agreement regarding electricity with the LGAP, Council undertakes a broad and detailed analysis regarding electricity use and alternate options for electricity procurement, with a focus on renewable energy.	Ashley Curtis	In Progress	6/05/2024	Council has entered into electricity supply contracts as per the resolution. Council also resolved that: Prior to entering into any future agreement regarding electricity with the LGAP, Council undertakes a broad and detailed analysis regarding electricity use and alternate options for electricity procurement, with a focus on renewable energy.	FALSE
30/05/2023	Boundary Change Committee	BCC3/23	Community Engagement	Nil	Refer to confidential minute	Ashley Curtis	In Progress	3/05/2024	Refer confidential minute	TRUE
13/06/2023	Ordinary Council	146/23	MON Establishing a Tree Strategy	Nil	That Council develop and implement a Tree Strategy. The Tree Strategy should include actions which help Council positively impact on the environment, for example, actions may be established for the following: Plantings to replace trees removed by Council to ensure a net-positive impact is achieved (i.e. more trees planted than removed); increasing the quality and quantity of tree canopy within Council townships and major tourist thoroughfares; increased species diversity which complements nearby remnant vegetation; strategies to save existing trees, particularly regulated and significant trees; a strategic and data driven tree planting program. Consideration be given for endemic species to be a priority where appropriate. That a Council workshop be held with elected members to seek their input into the preparation of the draft Tree Strategy. That a draft Tree Strategy be put out to public consultation prior to the final version being endorsed by Council.	David Waters	In Progress	2/05/2024	Preparing draft strategy	FALSE
13/06/2023	Ordinary Council	147/23	MON Traffic Issues Woodforde & Teringie	General - Cr Pascale	1. Mayor Widom writes to the Minister for Transport and Infrastructure, Hon Tom Koutsantonis MP, concerning traffic congestion at the intersection of Magill Road and Norton Summit Road and lack of public transport in Woodforde and Teringie areas. In the letter Council requests the Department of Infrastructure and Transport explore the roundabout option as outlined in the Woodforde Land Development Part B: Traffic Management Plan of 2017 and detail its findings back to Council. That the Department revise its traffic modelling to include the additional traffic generated by the Morialta High School, prioritise an investigation in to extending bus routes down Glen Stuart Road, Woodforde and into Teringie and detail its findings back to Council. 2. Council investigate implementing parking restrictions on Glen Stuart Road between Grant Street and Kintyre Road on the western side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays. That Council write to Campbelltown City Council and request they investigate implementing parking restrictions on Glen Stuart Road between Olive Street and Koongarra Ave, and Koongarra Ave and Moules Road on the eastern side to limited parking of no standing zones between 8am to 4pm, Monday to Friday and 9am to 12pm on Saturdays	David Waters	In Progress	6/05/2024	Letters for items 1 and 2 have been sent. A response has recently been received from CCC indicating they do not support the proposed changes to parking restrictions along Glen Stuart Rd.	FALSE
13/06/2023	Ordinary Council	164/23	Boundary Change Committee Recommendations to Council	General - Cr Pascale	Refer to confidential minute	Greg Georgopoulos	In Progress	3/05/2024	Refer confidential minute	TRUE
27/06/2023	Ordinary Council	177/23	Dog & Cat Pound Facilities	Nil	1. That the report be received and noted. 2. To commit a portion of the capital funding included in the 2023-24 Annual Business Plan for a New Dog and Cat Facility, to make upgrades to the current facilities at Heathfield to provide immediate additional capacity to hold dogs and cats whilst medium to long term options are further explored. 3. To delegate to the CEO and Mayor to write to both the Local Government Association, the Dog & Cat Management Board and all State Members of Parliament advocating for their leadership to develop a solution to the current issues impacting the whole of the Local Government sector in relation to the housing and rehoming of dogs and cats. 4. To delegate to the CEO (or his delegate) to commence formal discussions with Council's immediate adjoining Councils, or other Councils or stakeholders, to investigate options for a regional solution should there be no solution put forward by either the Local Government Association or the Dog & Cat Management Board.	Jess Charlton	In Progress	25/03/2024	Jan 24 - works continue the Heathfield site for the temporary facility December 23 - Preliminary site works have started for cat holding facilities as well as site works to create dog enrichment area to be able to hold dogs for longer periods Letters have been sent per resolution No. 3 which have been acknowledged. March 24 - initial upgrade works at Heathfield Depot holding facility have been completed. Council has commenced trying to rehome animals direct rather than relying on shelters (where appropriate). Discussions with neighbouring Councils about their plans is yet to occur.	FALSE
25/07/2023	Ordinary Council	196/23	Road Safety Analysis Lobethal	Nil	The Chief Executive Officer arranges for staff to undertake an in-house road safety assessment into speeding and increased road use on Ridge Road and Mill Road, Lobethal, both of which are becoming used as a thoroughfare for road users attempting to avoid traffic on Main Street. If the outcomes of the road safety assessment deem it necessary, that options to discourage road users from choosing these roads instead of the Main Street and combat speeding be explored using an external professional (including but not limited to the installation/construction of chicanes, speed bumps or additional signage). The Chief Executive engages with the Department for Education and Child Development regarding increased road usage and speeding vehicles on Mill Road, which affects all traffic and pedestrians to and from the primary school. A report be prepared detailing the outcomes of this assessment for Council's consideration at the ordinary meeting scheduled for 24 October 2023.	David Waters	In Progress	6/05/2024	Draft report from the traffic consultant has been received and being reviewed by staff.	FALSE
8/08/2023	Ordinary Council	214/23	Corporate Carbon Management Plan	Nil	1. That AHC recognises that climate change is already having a negative impact on AHC communities and this will continue with increasing severity; 2. That AHC recognises local government has a leadership role to play in reducing greenhouse gas emissions as a matter of urgency, as well as attempting to address the effects of climate change on our community, and; 3. That staff hold workshops with elected members to explore options available to address both the causes and effects of climate change, including: How we can incorporate actions to address the causes and effects of climate change in our Strategic Plan; Present progress in implementing the recommended actions in the Corporate Carbon Management Plan in the time since that plan was adopted; Present planned actions and other feasible options, with timelines and cost benefit analyses, that can reduce the carbon footprint of the AHC and the AHC area; Present planned actions and other feasible options, with timelines and cost benefit analyses, that can reduce the impacts of climate change on our communities; and Discuss the best strategy to continue to progress AHC action on this urgent issue.	David Waters	In Progress	30/04/2024	A consultant has been engaged to assist with the development of the Carbon Management Plan. Council Member workshop has been undertaken and feedback obtained is being considered in development of the draft Carbon Management Plan.	FALSE
22/08/2023	Ordinary Council	222/23	MON Bringing Community Groups Together	General - Cr Mudge, Cr Selwood, Cr Daniell	Council convenes an inaugural gathering of our local community groups whose primary focus is to assist and promote a vibrant and thriving community for their local area. The inaugural gathering has two key objectives, to provide: An opportunity for information sharing between different community groups. To provide both the administration and elected members with insight into how the community groups are supporting their local area, along with current opportunities and challenges they face. Council engages with local community groups to inform the format of the event. Once the event has been held the CEO prepare a report which: Reviews and reports on the success (or otherwise) of the event; Considers the merits and feasibility of holding semi-regular events such as this into the future.	Jess Charlton	In Progress	3/05/2024	The event was held at the Lobethal Bierhaus of 16th November 2023. Representatives of well-established and newly formed Community groups with a broader focus, known to Adelaide Hills Council staff were personally invited to attend. Twenty representatives from the following areas/groups were in attendance: Activating Bridgewater/Gumeracha Community Association, Hamilton Hill Woodforde Community Group, Houghton Oval, Imagine Uraidla, Lenswood and Forest Range Community Association, Lobethal Community Association, Love Woodside, Morialta Residents Association, Mount Torrens District Community Association, Woodside Commerce Association. After an introduction from Mayor Jan-Claire Wisdom and Adelaide Hills Council CEO Greg Georgopoulos all groups were allocated two minutes to introduce their group to the wider audience. Groups then had the chance to connect with others over food and participate in the activities around the room. There were five table themes, each hosted by an Adelaide Hills Council staff member. There was overwhelmingly positive feedback that groups would like to continue to connect with other groups across the Adelaide Hills Council area in the new year we will work with groups to establish frequency, content and how meetings will be hosted. All groups consented to their contact details being shared and groups have been encouraged to connect with each other independent of any Council organised forums. Community groups and Council Members have received a report summarising findings. Following further discussions with groups a final report will be prepared for Council.	FALSE
4/09/2023	Special Council	232/23	Amy Gillett Bikeway	Nil	Refer to Confidential Minute	David Waters	In Progress	30/01/2024	Being actioned as per confidential minute	TRUE
12/09/2023	Ordinary Council	239/23	Delegations Review	Nil	Refer to 230912 Delegation Review Report for appropriate information.	Greg Georgopoulos	In Progress	1/12/2023	New Sub Delegations being developed due to new positions approved.	FALSE
26/09/2023	Ordinary Council	250/23	Consideration of bike lockers for personal use	NO	That the report be received and noted. That Council approve a survey of cyclist and public transport users be undertaken in conjunction with Bike SA to understand needs, demand, and final priority sites for consideration in this Public Transport Amenity Program. Subject to the results of the survey, that Council considers a Public Transport Amenity Program, that includes the installation of bike lockers or bike cages as part of the 2024/25 Annual Business Planning process.	David Waters	In Progress	1/05/2024	Reviewing the engagement plan given that current proposed budget for consideration may not include the progressing of this Public Transport Amenity Program in the short term.	FALSE
10/10/2023	Ordinary Council	257/23	Pedare Park Road Woodside - Road Opening and Closure	Nil COI	1. That the report be received and noted. 2. That the land marked "A" in Preliminary Plan No. 22/0043 (known as the Road Land) be closed and declared surplus to Council's requirements. 3. That upon deposit of the Road Closure, the land will be excluded from the classification of Community Land and not be included in Council's Community Land Register. 4. That the Chief Executive, or his delegate, be authorised to negotiate with the owners of 205 Pedare Park Road for the sale and transfer of the piece marked "A" in Preliminary Plan No. 22/0043 for nil consideration given the initial construction of Pedare Road on the adjoining property potentially contributed to the encroachment, on the proviso that the owners agree to pay fees associated with the administrative process of the land transfer. 5. That the Chief Executive, or his delegate, be authorised to purchase from the owners of 340 Tiers Road Woodside, the piece marked "1" in Preliminary Plan No. 22/0043 for the sum of \$108,000 plus GST (if applicable). 6. That the net capital cost required to fund the road exchanges be included into the 2023/24 Budget as part of the next available Budget Review. 7. That the Chief Executive Officer is authorised to finalise and sign all necessary documentation pursuant to this resolution.	David Waters	In Progress	7/05/2024	May 2024 - Actions progressing waiting on final road process order and plan from Surveyor	FALSE
10/10/2023	Ordinary Council	259/23	37 Yanagin Road Greenhill - Revocation of Community Land Classification	Nil	1. That the report be received and noted. 2. That the Community Land classification over portion of Allotment 7 in File Plan 129661 in Certificate of Title Volume 5636 Folio 762 as hatched in purple in proposed Plan of Division dated 14/10/2022 be revoked 3. The land swap to proceed with the areas hatched in green to be amalgamated in Allotment 7 in File Plan 129661 in Certificate of Title Volume 5636 Folio 762, known as Yanagin Reserve. The area hatched in purple to be amalgamated into the adjoining owners land parcel in Certificate of Title Volume 5350 Folio 424 as shown in Appendix 1 of this Report. 4. Council to apply to vary the Heritage Agreement currently over Yanagin Reserve showing the land swap variations accordingly.	David Waters	In Progress	7/05/2024	May 24 - progressing as per resolution - waiting on approval of updated Heritage Agreement	FALSE
10/10/2023	Ordinary Council	261/23	Draft Boundary Encroachment Policy	Nil	Council research and develop a draft Boundary Encroachment Policy to bring the chamber for review by 29 February 2024.	David Waters	In Progress	7/05/2024	May 24 - still under investigation	FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
18/10/2023	Ordinary Council	247/23	Sustainable Procurement	Nil	Undertake a review of Council's current Procurement policy and procurement framework against ISO20400. 1 October 2023 all new tenders and quotes over \$10 000 shall request Carbon Footprint Sustainability of their supply chain Practices to minimise waste Percentage of locally sourced materials Estimated lifespan of materials used End of life planning for materials used (eg recycle) Inclusion policy re equal opportunity measure for employment in organisations. Workshop of Council to be held before 31 December 2023 re review outcomes. Report returned to Council with updated Procurement policy and any other related matters prior to March 2024.	Ashley Curtis	In Progress	3/05/2024	The report has been slightly delayed and will be in the May agenda. This will present a revised Procurement Policy introducing enhanced sustainability factors to be considered within procurement.	FALSE
24/10/2023	Ordinary Council	267/23	11.1 Campbeltown City Council Boundary Change Proposal – Cr Mark Osterstock	Nil	1. That the Chief Executive Officer, on behalf of Council, writes to Rob Donaldson, Chairperson, Local Government Boundaries Commission (the Commission), seeking an update on the status of the Campbeltown City Council (CCC) Boundary Change Proposal (noting that it has been some three and a half years since the proposal was first initiated by CCC), including yet not limited to information on: a. The cost estimate for the inquiry into the proposal, and b. A timeframe for CCC to respond to the cost estimate. 2. That once a response has been received from the Commission that the response is presented to Council for tabling and inclusion in the minutes.	Greg Georgopoulos	Not Started	4/12/2023		FALSE
31/10/2023	Audit Committee	AC39/23	Development Services Service Review - Implementation Plan	Nil	1. That the report be received and noted. 2. To receive and note the Management Review and Action Plan in response to the Service Review 2022-23 – Development Services, as contained in Appendix 4. 3. To note that that the implementation status of the agreed actions will be reported to Audit Committee and Council on a biannual basis, nominally March and August.	Jess Charlton	In Progress	8/05/2024	Implementation of Action Plan in progress - immediate actions completed. Biannual Report will be presented to Audit Committee and Council at May meeting.	FALSE
14/11/2023	Ordinary Council	282/23	Integrated Strategy - Electric Vehicles	Nil	1. The CEO develop, for council consideration, an integrated Electric Vehicle Strategy to support the rollout of electric vehicles (EV) and EV charging infrastructure for Adelaide Hills Council including, but not limited to, the following: Detailed analysis of the current and future vehicle fleet, including types of vehicles, usage patterns, and energy requirements; The development of Net Present Value analysis to quantify the financial and environmental impact of the transition to electric vehicles; Assessment of current solar panel infrastructure and its capacity to support the EV fleet considering capacity, efficiency, and potential upgrades; Assessment of battery storage solutions to optimise energy utilisation and charging capabilities, including current market opportunities for such infrastructure outside of the council's existing LGAP energy agreement; and Exploration of government and private sector incentives, grants, and subsidies available for transitioning to EVs and renewable energy integration. The required charging infrastructure for a fleet transition to EV, with consideration for a public access initiative. Assessment of potential vehicle manufacturers fleet management, serviceability and availability performance. 2. An immediate cessation of internal combustion vehicle acquisition for light fleet vehicles that are primarily used to transport passengers (noting this does not include light commercial vehicles at this time), with discretionary authority of the CEO should an appropriate EV be unviable. 3. That key outcomes captured within the Electric Vehicle Strategy be presented to a workshop of Council concurrently with the Carbon Management Plan. 4. That funding of \$20,000 be included as part of 2023/24 Budget Review 1 to undertake the development of the Integrated Electric Vehicle Strategy.	Terry Crackett	In Progress	13/02/2024	Considerable work has already been undertaken in relation to this resolution. Key aspects include: - Engagement of an independent assessment of Councils Fleet requirements - completion of detailed NPV and carbon analysis that supported the transition to fully electric vehicles - cessation of purchase on internal combustion vehicles where appropriate to do so. - Funding provided within BR1 to undertake the development of an integrated Electric Vehicle Strategy. This work will be done in conjunction with the carbon management plan	FALSE
14/11/2023	Ordinary Council	291/23	Status Report – Council Resolutions Update	Nil	1. That the Council Resolutions Update report dated 14 November 2023 be received and noted. 2. The following completed items be removed from the Action List. Meeting Date Meeting Res No. Item Name Previously Declared COI 26/04/2023 Ordinary Council 191/23 Foothills Suburbs - Community Connections General - Cr Louise Pascale 23/05/2023 Ordinary Council 129/23 Yanagin Road Consultation Outcomes & Revocation of Community Land Classification Nil 13/06/2023 Ordinary Council 148/23 Kerbside Bin System Option & Trial (FOGO) Nil 19/06/2023 Audit Committee AC27/23 Development Services - Service Review Nil 27/06/2023 Ordinary Council 176/23 Stirling Business Association Three Year Funding Agreement Nil 07/07/2023 CEO Performance Review Panel P/23 Quarterly Performance Report Nil 25/07/2023 Ordinary Council 195/23 Proposed Date Change Citizenship and Award Ceremonies Nil 08/08/2023 Ordinary Council 210/23 Mt Lofty Golf Resort Stirling General - Cr Adrian Cheater 08/08/2023 Ordinary Council 217/23 Confidential - Country Cabinet August 2023 Nil 21/08/2023 Audit Committee AC29/23 Action Report & Work Plan Update Nil 21/08/2023 Audit Committee AC30/23 End of Financial Year Update Nil 21/08/2023 Audit Committee AC35/23 Risk Management Quarterly Report Nil 22/08/2023 Ordinary Council 223/23 Recovery Ready Halls Grant General - Crs Mudge & Selwood 22/08/2023 Ordinary Council 224/23 Preliminary End of Year Financial Results and Carry Forwards Nil 22/08/2023 Ordinary Council 226/23 Accredited Professionals Policy Nil 26/09/2023 Ordinary Council 252/23 MWN - Hills Football League Premierships Nil 16/10/2023 Audit Committee AC40/23 2022-23 Annual Financial Statements and End of Year Report Nil 16/10/2023 Audit Committee Not Applicable Stirling Mall Fire - Rates query Nil	Greg Georgopoulos	Not Started	4/12/2023		FALSE
21/11/2023	Special Council	297/23	Motion on Notice - Houghton Hermitage Inglewood and Paracombe Hub - Cr Malcolm Herrmann	Nil	1. That, further to resolution 274/23 (item 7.1) part 3 of the Special Council meeting held on 6 November 2023, the Council offers a contribution of up to \$325,000 (plus GST) as a maximum contribution to Stage two (2) Houghton, Hermitage, Inglewood and Paracombe Memorial Park Committee's Houghton Hub project, with payments made in approximately equal instalments over a period of three (3) financial years; 2. That, in view of the fact that the Hub will service not only Adelaide Hills Council residents and Groups, but also those of the City of Tea Tree Gully, Council supports the formal approach by the Houghton, Hermitage, Inglewood and Paracombe Memorial Park Committee to the City of Tea Tree Gully for financial assistance to the Hub Project.	David Waters	In Progress	7/05/2024	May 24 - considering next steps for support	FALSE
28/11/2023	Ordinary Council	304/23	MON - Mine Operations Plan – White Rock Quarry (Cr Mark Osterstock)	Under section 75B of the Local Government Act 1999 Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 12.2, the nature of which is as follows: I am dealing with a matter in relation to this item in my employment outside of Council.	1. The Chief Executive Officer, on behalf of Council, writes to Paul De Ionno, Acting Executive Director, Mineral Resources Division, Department for Energy and Mining: Acknowledging receipt of his letter to Council dated 26 September 2023, Appendix A. Seeking further clarification as to whether the Minister for Energy and Mining, the Honourable Tom Koutsantonis MP, or the State Government for that matter, notwithstanding the provisions of the Mining Act 1971, has any legislative power whatsoever (under any legislative instrument) to over-ride the Director's decision should the Director of Mines approve the revised Mine Operations Plan, and if so, provide details of the said legislative instrument(s). 2. Once a response is received from the Department for Energy and Mining, that response will be tabled at the next scheduled Ordinary meeting of Council.	David Waters	In Progress	7/05/2024	May 24 - Reps from Dept Energy and Mining to attend Council meeting in May 2024	FALSE
28/11/2023	Ordinary Council	305/23	MON - 40km/h investigation for Rostrevor Roads (Cr Louise Pascale)	Nil	That the CEO investigates lowering the speed limit on Wandilla Drive, Baroota Avenue, Arcoona Avenue and Spring Gully Road in Rostrevor and provides a report to Council by 1 March 2024 on its outcomes.	David Waters	In Progress	6/05/2024	An application to DIT for a 40 km/hr zone in the subject area has been submitted. 9/4/24 - A request for an update on the status of the assessment has been made to DIT. 6/5/24 - a further request for an update on the status of the assessment has been made to DIT, who advise they will need a minimum of a further 6 weeks to consider the matter.	FALSE
28/11/2023	Ordinary Council	308/23	Stirling Pavilion Proposal	Under section 75B of the Local Government Act 1999 Cr Nathan Daniell disclosed a General (section 74) Conflict of Interest in Items 13.2, the nature of which is as follows: I am the Deputy Council Member appointed to the Council Assessment Panel, which is the relevant authority that may consider future development applications relating to sites in this report. Under section 75B of the Local Government Act 1999 Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 13.2, the nature of which is as follows: I am the Council Member appointed to the Council Assessment Panel, which is the relevant authority that may consider future development applications relating to sites in this report. Under section 75B of the Local Government Act 1999 Cr Kirsty Parkin disclosed a General (section 74) Conflict of Interest in Item 13.2, the nature of which is as follows: My husband is a member of the Stirling District Cricket Club (SDCC) and I have been a member of the SDCC committee in the past.	1. That the report be received and noted. 2. That Council proceeds with the process for considering landowner consent for the development of a pavilion at Stirling Oval and delegates authority to the Chief Executive Officer, or their delegate, to enter into a Framework Agreement document with the Stirling Pavilion Foundation Inc. 3. That the Framework document include, amongst other matters, the steps required to consider landowner consent for the development of a Pavilion on Stirling Oval, possible terms of any arrangements for the leasing or licensing of the Stirling Oval for the proposed development, statutory requirements that need to be followed, and any cost sharing arrangements. 4. The CEO provides an interim report on progress on the project by the end of 31 May 2024. 5. That following the negotiation of a Framework document a report be submitted to Council that provides an update on the terms of the Framework document. 6. That a further report be submitted to Council that considers the Community Land implications including community consultation on any proposed changes to the Community Land Management Plan for Stirling Oval as required under Section 198 of the Local Government Act 1999. 7. That the further report in (5) above also considers the requirements of Section 202 of the Local Government Act 1999 regarding the alienation of Community Land by lease or license including but not limited to community consultation requirements.	David Waters	In Progress	7/05/2024	May 24 - Draft framework agreement discussed with external parties on 1/05/2024. Update report to come to Council end of May 2024.	FALSE
23/01/2024	Ordinary Council	Staff undertaking	Aldgate men's shed	nil	Staff to meet with shed representatives to discuss ways Council can support the group find another home. Staff to conduct a workshop with Council Members on any options arising.	David Waters	In Progress	7/05/2024	May 24 - staff have been liaising with Mens Shed reps for some time about various sites. No site has yet been identified. Options that have been discussed to be presented to an upcoming Council workshop.	FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
23/01/2024	Ordinary Council	Staff undertaking	Stirling Oval trees	Nil	Staff to put forward a budget proposal for 2024-25 to develop a landscaping or masterplan for Stirling Oval, which includes consideration of the future of the trees.	David Waters	In Progress	24/01/2024	The matter was included in early proposals for the 2024-25 budget.	FALSE
23/01/2024	Ordinary Council	4/24	East Waste Deputy Board Member	Nil	1. That the report on the East Waste Deputy Board Member Appointment be received and noted. Decision 2 1. To appoint Mr David Waters, Director Environment and Infrastructure to the Deputy Board Member position of the Eastern Waste Management Authority Board for a term to commence on 23 January 2024 and conclude on 29 November 2025 (inclusive). 2. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Eastern Waste Management Authority Board Membership.	Greg Georgopoulos	Not Started	6/03/2024		FALSE
5/02/2024	Special Council	TBA	CEO Performance Review Panel Council Member and Presiding Member Appointments	Cr Chris Grant, Item 8.1 CEO Performance Review Panel Council Member and Presiding Member Appointments, Under section 75C of the Local Government Act 1999 Cr Chris Grant disclosed a Material (section 75) Conflict of Interest in Item 8.1. Cr Kirsty Parkin, Item 8.1 CEO Performance Review Panel Council Member and Presiding Member Appointments Under section 75B of the Local Government Act 1999 Cr Kirsty Parkin disclosed a General (section 74) Conflict of Interest in Item 8.1.	1. That the report be received and noted. Decision 2 2. To determine that the method of selecting the CEO Performance Review Panel Committee Members to be by an indicative vote to determine the preferred persons for the two Council Member positions utilising the process set out in this Agenda report. 3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for the CEO Performance Review Panel Committee Member roles and for the meeting to resume once the results of the indicative vote have been declared. 4. To appoint Cr Chris Grant and Cr Kirsty Parkin as members of the CEO Performance Review Panel Committee for a period commencing on 5 February 2024 to 30 November 2024. Decision 3 5. To determine that the method of selecting the CEO Performance Review Panel Committee Presiding Member to be by an indicative vote to determine the preferred person utilising the process set out in this Agenda report. 6. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the CEO Performance Review Panel Committee Presiding Member role and for the meeting to resume once the results of the indicative vote have been declared. 7. To appoint Cr Chris Grant to the position of CEO Performance Review Panel Presiding Member for a period commencing on 5 February 2024 to 30 November 2024 to enable alignment with the expiry of current existing memberships.	Greg Georgopoulos	Not Started	6/03/2024		FALSE
13/02/2024	Ordinary Council	19/24	Adelaide Hills Woodside Memorial Swimming Centre Feasibility Study Outcomes	Nil	1. That the report be received and noted. 2. That Council allocates a further \$350,000 in capital funding towards the Adelaide Hills War Memorial Swimming Centre Splash Park Project in the 2024/2025 financial year, bringing the total budget available for the project to \$750,000, with the nominal funding breakdown as follows: Council general funding \$150,000 Council from Commonwealth LRCIP Phase 3 \$200,000 Council from Commonwealth LRCIP Phase 4 \$200,000 AHWMSD Inc. \$200,000 TOTAL \$750,000 3. That the Commitment of Council's additional \$350,000 in capital funding towards the Splash Park is conditional a contribution of \$200,000 from the Adelaide Hills War Memorial Swimming Centre Committee. 4. That a draft standalone Asset Management Plan be prepared for the Adelaide Hills War Memorial Swimming Centre (AHWMSD). 5. That Council discuss the summary report findings and AHWMSD draft Asset Management Plan at a future workshop and consider allocation of additional funding in the Long Term Financial Plan review process to implement other short, medium and long term recommendations coming out of the Adelaide Hills War Memorial Swimming Centre Feasibility Study. 6. Note that Administration is currently processing the return of the Adelaide Hills War Memorial Swimming Centre Committee's \$200,000 funding allocation to the Splash Pad Project until a successful tenderer has been selected for the larger \$750,000 Splash Park.	David Waters	In Progress	6/05/2024	The Administration is progressing project planning for the Splash Park project. In addition, Administration is also commencing work on an Asset Management Plan for the Pool which will be presented to Council in the near future.	FALSE
13/02/2024	Ordinary Council	20/24	CRRF Community Halls Insurance Grant Guidelines Report	Nil	Council resolves: 1. That the report be received and noted. 2. That the Council endorse the Building Insurance Grant Guidelines for Community Owned Halls as contained in Appendix 3. That the Chief Executive Officer be authorised to make changes to the Guidelines, not affecting the substantive intent and direction, as may be required from time to time, to ensure the issuing of grants remains in line with the intent of the Community and Recreation Facilities Framework. 4. That the Building Insurance Grant Guidelines are reviewed in 12 months.	David Waters	In Progress	16/04/2024	May 24 - Actions in progress. Guidelines to be reviewed in Feb 2025.	FALSE
13/02/2024	Ordinary Council	24/24	Confidential Items Review - February 2024	Nil	1. That the report be received and noted. 2. That the items held as confidential in the Confidential Items Register (Appendix 1) be noted.	Greg Georgopoulos	Completed	6/03/2024		FALSE
13/02/2024	Ordinary Council	34/24	CEO Performance Review Panel Recommendation (Decision 2) (Deferred Item)	Nil	Refer to Confidential Minute	Greg Georgopoulos	In Progress	8/05/2024	refer to confidential minute	TRUE
27/02/2024	Ordinary Council	38/24	Miss Karamanlis - Petition - Pathway between Lenswood Primary School and General Store	Nil	Council resolved at 27/2/24 meeting: 1. That the petition signed by 21 signatories requesting improvements to the pathway along Lobethal Road between Lenswood Primary School and the general store in Lenswood to be received and noted.2. That maintenance work be undertaken to improve the surface condition of the existing roadside verge.3. That a proposal for further improvements to the pathway be considered as part of the 2024-25 Annual Business Plan and Budget deliberations. 4. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter. Chris please also include a letter to the client outlining the outcome and works to be completed (including approx date of expected completion)	David Waters	In Progress	2/05/2024	Maintenance work has been undertaken to improve the surface condition of the existing roadside verge.	FALSE
27/02/2024	Ordinary Council	39/24	Provision of fortnightly FOGO kerbside collection to Paracombe	Nil	1. Council notes that there is a trial of options regarding FOGO kerbside collection currently in progress; 2. The CEO prepare a report to Council exploring the provision of fortnightly FOGO kerbside collection to Paracombe and other comparable clusters of smaller residential properties outside the current service areas, before the trial is completed; 3. The report include: a. Financial implications; b. Boundary of most populated areas within which FOGO kerbside collection could be achievable; c. Recommendations to Council regarding the implementation of FOGO bins in Paracombe; and other comparable clusters of smaller residential properties outside the current service areas d. Any other relevant matters; 4. The report be returned no later than 30 May 2024.	David Waters	In Progress	30/04/2024	Investigation as required by the resolution is in progress and preparation of report to Council in May 2024 has commenced.	FALSE
27/02/2024	Ordinary Council	40/24	Community Meetings	Nil	1. The Adelaide Hills Council organises and runs at least four Community Meetings a year in different locations across Adelaide Hills Council to give community members, Council staff and Elected Members the opportunity to connect, hear the voices of community members on current issues and help ensure community members are aware of Council Initiatives. 2. This schedule of quarterly events should commence in the first financial quarter of next financial year – from July 2024 – to give staff time to plan and schedule events.	Ashley Curtis	Not Started	3/05/2024	Community Forums will commence in the New Financial Year. However, a Community Forum was held for the communities of Woodforde, Teringle and Rostrevor on 30 April at the Summit Community Centre as per a resolution of Council.	FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
27/02/2024	Ordinary Council	55/24	Amy Gillett Bikeway – Prudential Report and Construction Funding	Under section 75B of the <i>Local Government Act 1999</i> Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 19.2 Amy Gillett Bikeway, the nature of which is as follows: have a lease with the Department for Transport and Infrastructure on a separate parcel of land. Cr Melanie Selwood advised the meeting her private interest would not result in her acting in manner contrary to her public duty and intended to remain in the meeting when the item is discussed, and to participate in the debate and vote on the matter.	Refer to confidential minute	David Waters	In Progress	1/05/2024	Refer Confidential minute	TRUE
12/03/2024	Ordinary Council	42/24	12.2 Council and Information or Briefing Sessions Time and Place of Meetings	Nil	The report be received and noted. 2. The following be commenced as of 13 March 2024 and conclude at the end of the current Council term. Day: Meeting Type: Location: Time: First Monday of the Month: Workshop: Nairne Road, Woodside: 6.30pm Second Tuesday of the Month: Ordinary Council Meeting: 63 Mount Barker Road, Stirling: 6.30pm Third Tuesday of the Month: Professional Development (or Workshop where necessary): 63 Mount Barker Road, Stirling: 6.30pm Fourth Tuesday of the Month: Ordinary Council Meeting: 63 Mount Barker Road, Stirling: 6.30pm 3. The Chief Executive Officer has the delegated authority in exceptional circumstances, including but not limited to, catastrophic fire danger days and other emergency situations, after consultation with the Mayor, to move the time and place of an Ordinary Meeting. 4. The Chief Executive Officer has the delegated authority to schedule the time and venue of any Special Council Meetings, requested in accordance with the Local Government Act 1999, after consultation with the Mayor and Members with respect to availability. 5. The Chief Executive Officer investigates, presents and workshops any potential policy considerations in the interests of improving Ordinary Meeting duration, procedures and accessibility within 12 months. 6. The Chief Executive Officer is authorised to amend any Policy that may be impacted by this resolution of the Council, only to the extent of facilitating the content of this resolution.	Greg Georgopoulos	In Progress	8/05/2024	Item 2 has been completed - the meetings for the year have been booked according to the resolved schedule. These dates are on the website. Item 5 will be actioned when the annual report is released	FALSE
12/03/2024	Ordinary Council	64/24	12.2 Attendance Records of Elected Members at Information and Briefing Sessions	Nil	Elected Members full or partial attendance at Information and Briefing Sessions, along with Section 41 Committees, be recorded and reported on the Council agenda monthly. That the attendance records are included in the Annual Report along with the meeting attendance records.	Greg Georgopoulos	In Progress	8/05/2024	Elected Members full or partial attendance at Information and Briefing Sessions, along with Section 41 Committees, is now recorded and reported on the Council agenda monthly. Attendance records will be included in the Annual report	FALSE
12/03/2024	Ordinary Council	65/24	Creating more accessible and inclusive play spaces	Nil	Administration report findings from the play space communication board pilot projects back to Council upon completion. Administration further investigates communication access and physical access for play spaces in the region, in line with the Disability Access and Inclusion Plan review. Findings and costings are reported back to Council upon completion and are included in future iterations of The Play Space Policy and Annual Business Plan and Budgeting processes. Play spaces upgrades continue to consider inclusive and accessible elements in designs.	David Waters	Not Started	1/05/2024		FALSE
12/03/2024	Ordinary Council	66/24	Business Plan including forward budget projections for FABRIK	Nil	The CEO prepares a report to present to Council outlining the Business Plan for Fabrik. It should detail the plan for how Fabrik is to be marketed, staffed, what it will produce and how, what services it will offer, and include forward financial estimates over 1, 3, 5 and 10 years. This report should be presented to Council no later than May 2024.	Jess Charlton	In Progress	6/05/2024	Workshop conducted with Council on 6 May 2024 regarding the draft Business and Implementation Plan. Draft plan will be presented to Council on the 28 May 2024.	FALSE
12/03/2024	Ordinary Council	67/24	Which bin stickers on all green and yellow bins	Nil	Adelaide Hills Council works with Green Industries SA to undertake an investigation into the printing of stickers for every yellow and green bin lid in the Adelaide Hills Council, and then with Australia Post (or other distribution network) to send them to every bin user in the district to place on their bins. A report detailing the outcome of the investigation be provided to Council for consideration by no later than 31 May 2024.	David Waters	Not Started	1/05/2024		FALSE
12/03/2024	Ordinary Council	69/24	Reaffirmation of support to all Veterans	General Conflict of Interest, Cr Malcolm Herrmann – Item 12.7 Reaffirmation of Support to All Veterans Under section 75B of the <i>Local Government Act 1999</i> Cr Malcolm Herrmann disclosed a General (section 74) Conflict of Interest in Item 12.7. General Conflict of Interest, Cr Mark Osterstock – Item 12.7 Reaffirmation of Support to All Veterans Under section 75B of the <i>Local Government Act 1999</i> Cr Mark Osterstock disclosed a General (section 74) Conflict of Interest in Item 12.7.	The Adelaide Hills Council reaffirm support to all Australian Veteran's, past and present, who have served and sacrificed in the Defence of Australia's democratic freedom. The CEO and Mayor, jointly write to all RSL's and other Soldier/Service Memorial organisations within the Adelaide Hills Council, to express the Council's support for Veteran's, past and present.	Jess Charlton	Not Started	1/05/2024		FALSE
12/03/2024	Ordinary Council	70/24	Revised Policy for Community Consultation – Management of Built Heritage	Nil	That the report be received and noted. To approve the draft <i>Management of Built Heritage Policy</i> as contained in <i>Appendix 1</i> for community consultation.	Jess Charlton	Not Started	7/05/2024	Engagement on this policy will be aligned to the preliminary engagement process associated with the Local Heritage Code Amendment	FALSE
12/03/2024	Ordinary Council	71/24	Proposed Norton Summit Land Purchase	General Conflict of Interest, Cr Leith Mudge – Item 13.2 Proposed Norton Summit Land Purchase Under section 75B of the <i>Local Government Act 1999</i> Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 13.2. General Conflict of Interest, Cr Adrian Cheater – Item 13.2 Proposed Norton Summit Land Purchase Under section 75B of the <i>Local Government Act 1999</i> Cr Adrian Cheater disclosed a General (section 74) Conflict of Interest in Item 13.2.	That the report be received and noted. In conjunction with The Synod of the Diocese of Adelaide of the Anglican Church of Australia ("the Church"), undertake a boundary realignment to alter the boundaries between the land located at 2 St John Road Norton Summit owned by Council and the land located at 8 St John Road Norton Summit owned by the Church, with the effect of Council purchasing from the Church an area of approximately 1369m ² for the amount of \$94,000 exclusive of GST. To allocate funding in 2024-25 budget for the purchase of the land in the amount of \$94,000 exclusive of GST (if applicable) plus Council's proportion of purchase and land division costs estimated at \$15,000 plus GST, plus fencing costs estimated at \$5,000 plus GST. To update the Council's Community Land Register to reflect the additional area of land vesting in Council and to develop a Community Land Management Plan for the site. To delegate to the CEO to all do things necessary, including sign all documents to give effect to this resolution. The CEO consults the Norton Summit CFS Brigade and/or the Hail Committee in regard to the configuration of any potential carparking spaces. To authorise the Mayor and CEO to apply the Council's seal, if required, in the execution of any documents related to this resolution.	David Waters	In Progress	1/05/2024	May 24 - Surveyor has been instructed to prepare final plan for lodgement of Development Application.	FALSE
12/03/2024	Ordinary Council	77/24	Amy Gillett Bikeway – Stage 4 Letter of Variation	Nil	Refer to confidential minute	David Waters	Not Started	1/05/2024		TRUE
26/03/2024	Ordinary Council	82/24	Road Closure Decision – Unmade public road adjacent 474b Springhead Road Mount Torrens	Nil	1. That the report be received and noted. 2. The land marked "B" in Preliminary Plan No. 22/0032 (known as the Road Land) be declared surplus to Council's requirements. 3. That the Chief Executive, or his delegate, are authorised to negotiate with the owners of 474b Springhead Road, Mount Torrens for the sale and transfer of the piece marked "B" in Preliminary Plan No. 22/0032 for the sum of \$35,000 plus GST, together with all fees and charges associated with the road closure process. 4. That Council's approval of the sale and transfer of the land be subject to the provision for a statutory easement in favour of Telstra as per their interest in the land, together with a Right of Way for foot traffic access in favour of the owner of the adjacent land, being Allotment 2 in Filed Plan 1336. 5. Subject to agreement from the owners of 474b Springhead Road, Mount Torrens to purchase the Road Land for the sum of \$35,000 plus GST, to make a Road Process Order pursuant to the Roads (Opening & Closing) Act 1991 to close and merge the pieces of land identified as "B" in the Preliminary Plan No. 22/0032 attached to this report with Allotment 24 Deposited Plan 62438 comprised in Certificate of Title Volume 5911 Folio 128. 6. That upon the deposit of the Road Closure, the land will be excluded from the classification of Community Land and not be included in Council's Community Land Register. 7. That the Chief Executive Officer, and Mayor, be authorised to finalise and sign, and seal if necessary, all documentation to close and sell the above portion of closed road pursuant to this resolution.	David Waters	In Progress	1/05/2024	May 24 - Item in process of being actioned	FALSE
26/03/2024	Ordinary Council	83/24	Black Snake Road and Lucky Hit Road Birdwood	Nil	1. That the petition signed by 38 signatories requesting Council to undertake a review of the vehicle usage of Black Snake Road Birdwood with the objective of improving road safety be received and noted. 2. That a new traffic count be carried out to ascertain the current traffic volumes along Black Snake Road, Birdwood and that staff consider any appropriate road signage or other safety measures in light of the outcome. 3. That the tree of concern be assessed for stability with appropriate remedial action taken, if required. 4. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter.	David Waters	Not Started	1/05/2024		FALSE
26/03/2024	Ordinary Council	84/24	Investigating the merits of a Community Renewables Program based on the success at City of Mitcham – Acting Mayor Nathan Daniell	Nil	1. The CEO provide a report to Council by 30 June 2024 that investigates collaborating with the City of Mitcham to use their Community Renewables Framework, due diligence and tender results to implement a similar bulk buy and Virtual Power Plant (VPP) program, but tailored to meet the requirements of Adelaide Hills Council and our community. 2. That the CEO request a briefing for Elected Members and relevant staff by the City of Mitcham to understand the community, environmental, and economic benefits achieved from the implementation of their program. 3. That the prior to entering into its next electricity agreement, investigates an innovative 100% Renewable Energy Power Purchase Agreement (PPA) or similar for Council's future energy needs, including the opportunity to integrate a VPP and community batteries.	David Waters	Not Started	1/05/2024		FALSE

Council Resolutions - May 2024

Meeting Date	Meeting	Res No.	Item Name	Previously Declared COI	Action Required (Council Resolution)	Responsible Director	Status	Date of Update	Status (for Council reporting)	Confidential
26/03/2024	Ordinary Council	85/244	Fire, Wastewater and Animal Management	Nil	<ol style="list-style-type: none"> Reviews the Council's Enforcement Policy and provides recommendations for updates. Reviews the current educational and enforcement practices, assesses their effectiveness with particular focus on fire prevention, wastewater systems and environmental impacts, animal management and building/planning compliance and provides recommendations for alternate practices (if appropriate). If recommendations are made to consider changes to the Enforcement Policy and/or alternate educational and compliance practices, include detailed information in relation to how that would be delivered, resourced and the financial implications of any recommendations. Investigates the financial and resourcing implications of adding specialised officers for compliance and educational opportunities in the areas of: Fire prevention Wastewater and associated environmental impacts Animal management Assumes no reduction in existing compliance officer resourcing and consider the specialised officer roles as additional. 	Jess Charlton	In Progress	8/05/2024	Report will be presented to Council on 28 May 2024.	FALSE
26/03/2024	Ordinary Council	87/24	Event Proposal – Multi Year Rally Proposal	General Conflict of Interest, Cr Louise Pascale – Item 12.1 Event Proposal – Multi Year Rally Proposal Under section 75B of the Local Government Act 1999 Cr Louise Pascale disclosed a General (section 74) Conflict of Interest in Item 12.1.	<ol style="list-style-type: none"> That the report be received and noted. That, in relation to the Multi-Year Agreement Proposal submitted by Massive Events Corp Pty Ltd, Council supports the conduct of the Adelaide Rally within the district for the period of three years 2024 to 2026 and acknowledge that the Chief Executive Officer will use the delegation already provided to him to consider consent for road closures under Section 33(2) of the Road Traffic Act 1961. That, recognising this decision is a departure from the usual requirements of the Festival & Events Policy, Council determines that the reasons applying for the usual requirement for road closures associated with motorsport proposals to be brought to the Council for a formal decision on each occasion are outweighed by the expected benefits to be achieved in providing multi-year support. That each year, support for the Adelaide Rally road closures, will be contingent on Massive Events Corp Pty Ltd, to the satisfaction of the Chief Executive Officer: Complying with Council's Festivals and Events Policy – Guideline No. 1 for Competitive Motoring Events Payment of an Application Fee as per the Council's Fees and Charges Register for Temporary Road Closures Providing confirmation that affected business owners are aware of the proposed road closures Providing written confirmation that the organiser has used reasonable endeavours to address concerns raised by affected residents and that arrangements for egress and regress for those properties can be managed within the event where practicable Providing evidence of satisfactory procedures for enabling emergency services access to properties on the event route at all times Providing evidence of satisfactory insurance to cover any damage to third party property caused by the event Entering into a road repair agreement with Council to cover any rectification works required as a result of damage caused by the event Providing written confirmation that advance notice of road closures on the affected roads will be erected at least three weeks prior to the event Hosting at least one significant community event within the Adelaide Hills Council region in conjunction with the rally Hosting the prima tour lunch within the Adelaide Hills Council region Making reasonable endeavours to contract local food and beverage suppliers for event stages within the Adelaide Hills Council district That the event continue to support the At Risk Youth Driver Training Program delivered by the Australian Driving Institute in the Adelaide Hills Council region. That, subject to agreeing to the requirements of Item 4 being undertaken, Council provides consent for the organisers to promote the event to sponsors and participants as 'supported by Adelaide Hills Council' for the period 2024 – 2026. 	Ashley Curtis	In Progress	3/05/2024	The Events team are working with the event organisers to ensure they meet all the requirements of Council in regards to supporting road closures for the event.	FALSE
26/03/2024	Ordinary Council	93/24	Ashton Landfill	Nil	Refer confidential minute	David Waters	Not Started	1/05/2024	Refer confidential minute	TRUE
9/04/2024	Ordinary Council	107/24	Proposed Disposal of Council Land, Norton Summit	Nil	<p>That the report be received and noted.</p> <p>The land known as Pieces 1 and 2 Filed Plan No. 257220 located off Nicholls Road, Norton Summit and contained in Certificate of Title Volume 6261 Folio 497 be declared surplus to Council's requirements.</p> <p>To dispose of the subject land to the owner of 105 Nicholls Road, Norton Summit for the amount of \$5,000 (plus GST), subject to the owner of 105 Nicholls Road, Norton Summit paying for all costs associated with the settlement and transfer of the land including final survey fees, conveyancing fees, transfer and government charges and any other charges relating to the sale of the land.</p> <p>That upon settlement of the land that Pieces 1 and 2 be merged with the existing Certificate of Title at 105 Nicholls Road, Norton Summit.</p> <p>That the Chief Executive Officer and Mayor be authorised to finalise, sign, and seal (if necessary), all documentation to dispose of the above portion of land pursuant to this resolution.</p>	David Waters	Not Started	1/05/2024		FALSE
9/04/2024	Ordinary Council	108/24	Community Energy Upgrade Funds	Nil	<ol style="list-style-type: none"> That the report be received and noted. To apply for Round 1 of the Community Energy Upgrades Fund (CEUF) for the design and installation of a Building Management System with a total estimated value of \$195,000, with funding comprising: \$97,500 from the CEUF \$97,500 from Council funds That subject to the application being successful, include the funding in the Council's Annual Business Plan and budget for 2024-25. That the Chief Executive Officer be authorised to finalise the detail of the funding proposal between now and the funding application deadline, and, if necessary, adjust aspects of the application and scope of work to ensure the project can be accommodated within the funding allocation outlined. 	David Waters	Not Started	1/05/2024		FALSE
9/04/2024	Ordinary Council	119/24	CEO Development Plan	Nil	Refer confidential minute	Greg Georgopoulos	In Progress	8/05/2024	Refer confidential minute	TRUE
9/04/2024	Ordinary Council	122/24	Appointment of the Gawler River Floodplain Management Authority Chairperson	Nil	Refer confidential minute	Greg Georgopoulos	Not Started	1/05/2024	Refer confidential minute	TRUE
23/04/2024	Ordinary Council	127/24	Teringie Residents Association – Traffic hazard of speeding along residential streets in Teringie	Nil	<ol style="list-style-type: none"> That the petition signed by 50 signatories requesting Council to undertake an investigation and provide a solution to the traffic hazard of speeding along Teringie Drive and Woodland Way Teringie be received and noted. A traffic count be carried out to ascertain the current traffic volumes and speed of vehicles travelling along Teringie Drive and Woodland Way Teringie. That should prevailing speeds be found to be excessive, that further action be taken including, but not limited to: Consideration of measures to calm traffic and/or increase driver awareness Referral of the matter to SA Police for speed enforcement Any additional budget allocations associated with the above should be referred to the Council's normal budget processes for consideration. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter. 	David Waters	Not Started	1/05/2024		FALSE
23/04/2024	Ordinary Council	128/24	Investigation of temporary support for Stirling Mainstreet Businesses	Council	<ol style="list-style-type: none"> That the report be received and noted. To fund the Stirling Business Association Levy shortfall resulting from the decreased valuation of the Stirling Mall property at a cost of approximately \$3,000 for three years from 2024-25. To develop and implement a targeted marketing campaign to increase customer visitation to Stirling, through engagement of a consultant and with a budget allocation of \$20,000 in 2024-25 to be included in the draft Annual Budget and Business Plan 2024/25 for consultation and consideration by Council, contingent upon the Stirling Business Association making a financial contribution to any targeted marketing campaign. That Council staff promote to small business in Stirling the one-on-one assistance available to business owners to improve their business skills and capability and where appropriate facilitate referrals. 	Jess Charlton	In Progress	7/05/2024	Council have agreed to include a \$20,000 project to develop a marketing plan for Stirling in the 2024/25 budget process.	FALSE
23/04/2024	Ordinary Council	130/24	Local Government Income Protection Fund	Nil	<p>That the Local Government Association Income Protection Fund report be received and noted.</p> <p>That the CEO consider the information presented in the report during Employee Development Agreement negotiations commencing 1 July 2025.</p>	Ashley Curtis	In Progress	1/05/2024	That presented in the report will be considered during Employee Development Agreement negotiations commencing 1 July 2025.	FALSE
23/04/2024	Ordinary Council	131/24	GRFMA Annual Business Plan	Nil	<p>To advise the Board of the Gawler River Floodplain Management Authority (GRFMA) that it has reviewed the GRFMA Draft 2024-25 Annual Business Plan and Budget and that Council does not approve the budget on the following basis:</p> <p>That the Council sees little if any benefit to the Adelaide Hills community in contributing to the cost of the further development of the flood mitigation works business case. That the Council is opposed to the apportionment of costs for further developing the business case equally among the member Councils. That the cost apportionment should be reflective of the relative contribution to the flood risk and the relative benefits of the flood mitigation works, to each community.</p> <p>That the Chief Executive Officer be authorised to participate in any dispute resolution process arising from this decision, noting that any decisions about funding allocations will need to be considered and approved by the Council.</p> <p>That the Chief Executive Officer provide a report to Council by 31 July 2024 which examines the risks and opportunities associated with the Council's ongoing membership of the Gawler River Floodplain Management Authority, including details of the process for withdrawing from the Authority.</p>	Greg Georgopoulos	In Progress	8/05/2024	GRFMA has been advised in writing of the Council's resolution. Constituent Councils have also been notified. Process for report to Council on ongoing membership is currently under development	FALSE

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 12.3

Responsible Officer: Jody Atkins
Senior Governance & Risk Officer
Office of the Chief Executive

Subject: Confidential Items Review – May 2024

For: Decision

SUMMARY

Section 91 of the *Local Government Act 1999* requires Council to review confidential orders at least once every year.

A review of the Register of Confidential Items has been undertaken and there are ten (10) items that require a new confidentiality order, and three (3) items are due to be released. Council must determine the period of confidentiality for these items.

NB: If the meeting wishes to discuss the status of any items in a manner that will result in the disclosure of information currently under a s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.

RECOMMENDATION

Council resolves:

DECISION 1

1. That the report be received and noted.
2. That the items held as confidential in the Confidential Items Register (*Appendix 1*) be noted.

DECISION 2 – Resolution 277/23– CEO Performance Review Process

1. To note that in relation to resolution 277/23 Council resolved the following:

Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a) and (h) of the Act:

- The Report, related attachments, minutes or other (presentation, documents or similar) of 6 November 2023, Item No. 8.1.1, CEO Performance Review Process, 277/23 remain confidential until the matter is determined and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) specifically, the present matter relates to the CEO Probation Review Process, and it would be unreasonable at this stage to disclose that information, together with legal advice from Norman Waterhouse Lawyers.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

- 2. The document(s) in relation to resolution 277/23 be kept confidential for 3 years to 31 May 2027.**

DECISION 3 – Resolution 233/23 – Amy Gillett Bikeway Stage 4 Alternate Offer to State Government

- 1. To note that in relation to resolution 233/23 Council resolved the following:**

Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(j) of the Act:

- The Report of 4/9/2023, Item No. 6.1, Amy Gillett Bikeway Stage 4 – Alternate Offer to State Government, 232/23 remain confidential until 4 September 2025 and that this order be reviewed every twelve (12) months.**
- On the grounds that the document(s) (or part) relates to information the disclose of which would involve the unreasonable disclosure of information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being employee of council, or a person engaged by the council).**
- Would on balance, be contrary to the public interest.**

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

- 2. The document(s) in relation to resolution 233/23 be kept confidential for a further period of 12 months to 4 September 2025.**

DECISION 4 – Resolution 207/23 - Country Cabinet August 2023 Key Strategic Issues

- 1. To note that in relation to resolution 207/23 Council resolved the following:**

Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- The Report, related attachments and minutes of 25 July 2023, Item No. 18.1.1, Country Cabinet August 2023 Key Strategic Issues remain confidential until the announcement has been made but no longer than 30 June 2024 and that this order be reviewed every twelve (12) months.**
- On the grounds that the document(s) (or part) relates to information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of Council, or a person engaged by the Council); and would on balance be contrary to the public interest.**

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolution 207/23 be kept confidential for a period of 12 months to 30 June 2025.

DECISION 5 – Resolutions 236/22 & 154/23 – Ministerial Exemptions

1. To note that in relation to resolution 236/22 and 154/23 Council resolved the following:

Pursuant to section 91(7) of the *Local Government Act 1999* the Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter with by the Council on a confidential basis under Sections (90(2) and 90(3)(i) of Act:

- The Report of 23 August 2022, Item No. 18.5, Ministerial Exemption – Ashton Landfill, 236/22 & 154/23 remain confidential and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part of) would divulge information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to legal proceedings.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolutions 236/22 and 154/23 be kept confidential until a further order of Council is resolved.

DECISION 6 – Resolutions 234/22 & 158/23 – Revised East Waste 2022-23 Annual Plan and Budget

1. To note that in relation to resolution 234/22 and 158/23 Council resolved the following:

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.4, Revised East Waste 2022-23 Annual Plan & Budget, 234/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.
- On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolution 234/22 and 158/23 be kept confidential for a period of 12 months to 23 August 2025.

DECISION 7 – Resolution 229/22 & 157/23 – East Waste Recycling Contract

1. To note that in relation to resolutions 229/22 and 157/23 Council resolved:

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 229/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.
- On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolutions 229/22 and 157/23 be kept confidential for a period of 12 months to 23 August 2025.

DECISION 8 – Resolution 236/21 – Ashton Landfill

1. To note that in relation to resolution 236/21 Council resolved the following:

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.3, Ashton Landfill, 171/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.
- On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the matter.

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.

DECISION 9 – Resolution 165/22 – Warren Road Birdwood Blackspot

1. To note that in relation to resolution 165/22 Council resolved the following:

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.1, Warren Road Birdwood Blackspot, 165/22, unless

previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.

- **On the grounds that the document(s) (or part) is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.**

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. **The document(s) in relation to resolution 165/22 be kept confidential for a period of 12 months to 28 June 2025.**

DECISION 10 – Resolution 238/21 – Electricity Procurement Legal Matter

1. **Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:**
 - **The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.**
 - **On the grounds that the document(s) (or part) relates to is legal advice the disclosure of which could reasonably be expected to prejudice Council’s position in future legal proceedings.**
2. **Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.**
3. **The document(s) to be kept confidential for a period of 12 months to 13 June 2025.**

DECISION 11 – Resolution 236/21 – Ashton Landfill

1. **To note that in relation to resolution 236/21 Council resolved the following:**

Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- **The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.**
- **On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to prejudice the legal position of the council in relation to the Ashton Landfill.**

Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

2. The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.

1. BACKGROUND

An Extract of the Confidential Items Register is contained on Council’s website and is reviewed on a regular basis. Items that have progressed to the specified point and are no longer of a confidential nature are released in accordance with the respective council resolution. Items that remain in confidence are displayed on the Register.

For administrative and Council efficiencies, items may be included in reviews even though they may not be due for such. Processing items in this way eliminates the need for additional reports to Council whilst maintaining the confidential status of items.

2. ANALYSIS

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

Strategic Plan 2020-24 – A brighter future

Goal 5	A Progressive Organisation
Objective O4	We actively represent our community
Priority O4.3	Attract and develop a diverse and capable elected body that represents, promotes and reflects the composition of the community
Priority O4.3	Advocate to, and exert influence with, our stakeholders on behalf of our community to promote the needs and ambitions of the region
Objective O5	We are accountable, informed, and make decisions in the best interests of the whole community
Priority O5.1	Enhance governance structures and systems to prudently adapt to changing circumstances and meet our legislative obligations

The review of Council’s *Confidential Items Register* is an important element of Council’s commitment to open and transparent decision making which facilitates public accountability.

➤ **Legal Implications**

Section 91(7) of the *Local Government Act 1999* sets out the provisions regarding the making of orders to retain documents and discussions considered at Council and Council Committees in confidence.

Section 91(9) requires that these orders must specify the duration of the order or the circumstances in which the order will cease to apply or must be reviewed. Any order that operates for a period exceeding 12 months must be reviewed at least once in every year.

To enable management of any order made under Section (90) a Confidential Orders Register is maintained.

➤ **Risk Management Implications**

Reviewing confidentiality orders assists with mitigating the risks of:

Confidential information is released which prejudices Council’s and/or third parties’ interests.

Inherent Risk	Residual Risk	Desired Risk
Extreme (3A)	Low (3E)	Low (3E)

Information scheduled for release under a confidentiality order is not duly released resulting in a breach of legislation and depriving the community of public information.

Inherent Risk	Residual Risk	Desired Risk
Extreme (3A)	Low (3E)	Low (3E)

Note: there are a number of other controls that assist with managing these risks.

➤ **Financial and Resource Implications**

Not applicable

➤ **Customer Service and Community/Cultural Implications**

There is a high expectation that Council has appropriate corporate governance processes in place including effective management and regular review of the Confidential Items Register.

➤ **Sustainability Implications**

Not applicable

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not applicable
<i>Council Workshops:</i>	Not applicable
<i>Advisory Groups:</i>	Not applicable
<i>External Agencies:</i>	Not applicable
<i>Community:</i>	Not applicable

➤ **Additional Analysis**

The Register of Confidential Items has been reviewed and there are ten (10) items that require the consideration of a new confidentiality order at this time. An extract of the register is attached (**Appendix 1**) which provides a summary of all existing confidential orders.

3. OPTIONS

Council has the following options:

- I. To extend the period of confidentiality as per the recommendations. (Recommended)
- II. Determine an alternative period of confidentiality. (Not Recommended)
- III. Allow the confidentiality order to expire thus releasing the information. (Not Recommended)

NB: If the meeting wishes to discuss the status of any item in a manner that will result in the disclosure of information currently under an s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.

4. APPENDIX

- (1) Extract of Confidential Items Register – May 2024

Appendix 1

Extract of Confidential Items Register

May 2024

Confidential Report - May 2024

Register No	Date of Meeting	Council/Committee	Agenda No	Resolution Number	Responsible People Leader	Report Title	LG Act S90 Provision	Release date (no longer than 12 months)	Original Resolution regarding Period of Confidentiality	Revised Period of Confidentiality	Next Review Date (3 mths less than release date)	Notes for Update	Still in confidence
443	9/04/2024	Ordinary Council	19.5	123/24	Greg Georgopoulos	Appointment of the Gawler River Floodplain Management Authority Chairperson	90(3)(a)	9/05/2025	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Report - until the appointment has been confirmed Related attachments - until the appointment has been confirmed Minutes - until the appointment has been confirmed Other (presentation, documents or similar) N/A		7/02/2025	This order will be removed week ending 14 May 2024	Yes
444	9/04/2024	Ordinary Council	19.4	119/24	Greg Georgopoulos	CEO Development Plan	90(3)(a)	9/05/2025	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 19.4 in confidence under sections 90(2) and 90(3)(a) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Report - 4 April 2027 Related Attachments 4 April 2027 Minutes 4 April 2027 Other (presentations, documents or similar) 4 April 2027		7/02/2025		Yes
445	9/04/2024	Ordinary Council	19.3	117/24	Greg Georgopoulos	CEO Performance Review Process 2024/25	90(3)(a)	9/05/2025	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 19.3 in confidence under sections 90(2) and 90(3)(a) and (b) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Report - 28 March 2027 Related Attachments - 28 March 2027 Minutes - 28 March 2027 Other (presentation, documents or similar) - 28 March 2027		7/02/2025		Yes
429	9/04/2024	Ordinary Council	110/24	112/24	Jody Atkins	CEO PRP Special Meeting - Minutes of meeting 28 March 2024	90(2) and 90(3)(a)	9/04/2025	Council resolved confidence for 12 months		9/01/2025		Yes
430	26/03/2024	Ordinary Council	99/24	99/24	Jody Atkins	Special CEO PRP Committee Minutes of Meeting - 21 March 2024	90(2) and 90(3)(a)	26/03/2025	Council resolved confidence for 12 months.		20/12/2024		Yes
431	26/03/2024	Ordinary Council	96/24	97/24	Zoe Gill	Trans Tasman Energy Group	90(2) and 90(3)(i) 90(3)(h)	26/03/2025	Council resolved 26 March 2025 or until legal release date		20/12/2024		Yes
432	26/03/2024	Ordinary Council	93/24	95/24	David Waters	Ashton Landfill	90(2) and 90(3)(a) and 90(3)(h)	26/03/2027	Council resolved duration of confidentiality to 26 March 2027		27/01/2027		Yes
433	12/03/2024	Ordinary Council	76/24	77/24	David Waters	Amy Gillett Bikeway - Stage 4 Letter of Variation	90(2) and 90(3)(j)	19/12/2024	Council resolved 19 December 2024 or upon finalisation of all relevant agreements with the State and Federal Governments whichever is the earlier.		17/10/2024		Yes
434	12/03/2024	Ordinary Council	73/24	74/24	Jody Atkins	CEO PRP Minutes of Meeting	90(2) and 90(3)(a)	12/03/2025	Council resolved to review the confidential order in 12 months.		13/01/2025		Yes
435	27/02/2024	Ordinary Council	57/24	58/24	Jody Atkins	Audit Committee Minutes of Meeting - 12 February 2024	90(2) and 90(3)(j)	19/12/2024	Council resolved 19 December 2024 or with agreement with the State or Federal Governments whichever is the earlier. This relates to Amy Gillett.		25/10/2024		Yes
436	27/02/2024	Ordinary Council	54/24	55/24	David Waters	Amy Gillett Bikeway - Prudential Report and Construction Funding	90(2) and 90(3)(j)	19/12/2024	Council resolved 19 December 2024 or with agreement with the State and Federal Governments, whichever is earlier		25/10/2024		Yes
441	27/02/2024	Ordinary Council	51/24	52/24	Ashley Curtis	Recovery of Unpaid Rates	90(2) and 90(3)(i)	27/02/2025	Council resolved until either negotiations for sale are completed or a settlement reached or until legal proceedings have concluded but no longer than 12 months		27/11/2024		Yes
437	23/01/2024	Ordinary Council	9/24	9/24	Jess Charlton	Customer Relationship Management CRM System	90(2) and 90(3)(k)	23/01/2025	Council resolved for a 12 month confidential order		23/10/2024		Yes
438	23/01/2024	Ordinary Council	3/24	3/24	Zoe Gill	South Australian Boundaries Commission	90(2) and 90(3)(j)	23/01/2025	Council resolved to hold in confidence for 12 months.		25/10/2024		Yes
439	19/12/2023	Ordinary Council	338/23	338/23	David Waters	Amy Gillett Bikeway Stage 4 Construction Option	90(2) 90(3)(j)	19/12/2024	Council resolved 12 months confidentiality order.		18/10/2024		Yes
427	6/11/2023	Special Council Meeting	276/23		Zoe Gill	CEO Performance Review Process – Exclusion of the Public	S90(2) and Section 90(3)(a) and (h) of the Local Government Act 1999	31/05/2024	Report Until further order Related Attachments Until further order Minutes Until further order Other (including legal advice from Norman Waterhouse Lawyers relating to this matter) Until further order		30/04/2024		Yes
426	14/11/2023	Ordinary Council	19.1		David Waters	Provision of Spray Sealed Services Contract	S90(2) S90(3)(k)	13/11/2024	retain items in confidence as detailed in the Duration of Confidentiality table below Report 14 November 2023 until contracts are signed but not before 12 months. Related Attachments 14 November 2023 until contracts are signed but not before 12 months Minutes 14 November 2023 until contracts are signed but not before 12 months Other 14 November 2023 until contracts are signed but not before 12 months Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke to confidentiality order either partially or in full to the Chief Executive Officer.		13/09/2024		Yes
425	10/10/2023	231010 Ordinary Council Meeting - 10 October 2023	18.1	263/23	Zoe Gill	Electricity Procurement - Legal Matter	90(2) and 90(3)(h)	25/10/2024	Duration of Confidentiality 26 October 2024 or until legal release date		26/08/2024		Yes
424	4/09/2023	Special Council	6.1	233/23	David Waters	Amy Gillett Bikeway Stage 4 Alternate Offer to State Government	90(3)(j)	4/09/2024	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 4 September 2024 or upon finalisation of all relevant agreements with the State and Federal Governments. Related Attachments 4 September 2024 or upon finalisation of all relevant agreements with the State and Federal Governments. Minutes 4 September 2024 or upon finalisation of all relevant agreements with the State and Federal Governments. Other Nil Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.				Yes

Confidential Report - May 2024

Register No	Date of Meeting	Council/Committee	Agenda No	Resolution Number	Responsible People Leader	Report Title	LG Act 590 Provision	Release date (no longer than 12 mths)	Original Resolution regarding Period of Confidentiality	Revised Period of Confidentiality	Next Review Date (3 mths less than release date)	Notes for Update	Still in confidence
422	25/07/2023	Council	18.1	207/23	Greg Georgopoulos	Country Cabinet August 2023 Key Strategic Issues	90(3)(j)	30/06/2024	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released NB: Report Until the announcement has been made, but not longer than 30 June 2024 Related Attachments Until the announcement has been made, but not longer than 30 June 2024 Minutes Until the announcement has been made, but not longer than 30 June 2024 Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.				Yes
421	27/06/2023	Council	18.1	183/23	Zoe Gill	Appointment of GRFMA Chairperson	90(3)(a)	27/06/2025	Retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report until the appointment has been confirmed, but not longer than 30 September 2023 Related Attachments until the appointment has been confirmed, but not longer than 30 September 2023 Minutes until the appointment has been confirmed, but not longer than 30 September 2023 Other (presentation, documents, or similar) N/A Pursuant to section 91(9)(c) of the Local Government Act 1999, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.	Due to withdrawal of successful applicant. GRFMA Executive Officer requested a further extension to end 2024 is required. 13 February 2024 - review of confidentiality order a further 12 months was resolved to 27 June 2025	27/04/2025	Due to withdrawal of successful applicant GRFMA Executive Officer requested a further extension, Council resolved to 27 June 2025	Yes
415	26/04/2023	Council	18.1	104/23	David Waters	Amy Gillett Bikeway Stage 4 Agreement	90(3)(j)	26/04/2025	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Until execution of necessary funding deeds and a public announcement of the project by the State Government (whichever is the later), but no later than 26 April 2024. Related Attachments Nil Minutes Until execution of necessary funding deeds and a public announcement of the project by the State Government (whichever is the later), but no later than 26 April 2024. Other (presentation, documents, or similar) Nil	13 February 2024 - Review of confidentiality order - confidentiality extended to 26 April 2025. 29/24 Confirm any variations with David Collins	14/02/2025	Held in confidence until final stage 4 agreements signed - once signed can come out of confidence.	Yes
413	14/02/2023	Council	23/23	28/24	Rebecca Shepherd	9.15 South Australian Tourism Commission re Santos Tour Down Under	90(3)(j)	14/02/2025	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Nil Related Attachments Nil Minutes Nil Other (presentation, documents, or similar) 12 months – 14 Feb 2024	Extend for a further 12 months due to SATC advice 13 February 2024 - Reviewed confidentiality order and extended for further 12 months to 14 February 2025	2/12/2024	1/2/24 - Continue to keep in confidence for further 12 months	Yes
410	20/12/2022	Council	18.3		Ashley Curtis	Appointment of External Auditor	90(3)(d)	20/12/2023	Report 31 December 2024 Related Attachments 31 December 2024 Minutes Until Council has appointed an External Auditor for the 30 June 2023 financial year. Other (presentation, documents, or similar) NIL		1/09/2023	Partial Release 20 Feb 2023 - Appendix 2 remains in confidence	Yes
408	20/12/2022	Council	18.1	303/22	David Waters	18.18 Surplus Government Land Notification	90(3)(d)	20/12/2024	Report Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first. Related Attachments Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first. Minutes Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first. Other (presentation, documents, or similar) NIL	As at 30 November 2023 the land has not yet been placed on the market by State Government. Extend for a further 12 months and State Government will advise when this occurs - extended to 20 December 2024.	1/09/2024	30 November 2023 - request for extension put to Council 23/11/23	Yes
404	23/08/2022	Council	18.5	236/22 - 154/23	David Waters	Ministerial Exemption	90(3)(i)	13/06/2024	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 23 August 2024 Related Attachments 23 August 2024 Minutes 23 August 2024 Other 23 August 2024		1/03/2024	As per Council resolution of 13 June 2023	Yes
403	23/08/2022	Council	18.4	234/22 - 158/23	David Waters	Revised East Waste 2022-23 Annual Plan & Budget	90(3)(d)	13/06/2024	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Nil Related Attachments Appendix 1 Appendix 2 23 August 2024 Nil Minutes Nil Other Nil		13/06/2024	Reviewed at 13 June 2023 Council Meeting	Yes

Confidential Report - May 2024

Register No	Date of Meeting	Council/Committee	Agenda No	Resolution Number	Responsible People Leader	Report Title	LG Act S90 Provision	Release date (no longer than 12 mths)	Original Resolution regarding Period of Confidentiality	Revised Period of Confidentiality	Next Review Date (3 mths less than release date)	Notes for Update	Still in confidence
402	23/08/2022	Council	18.3	229/22 - 157/23	David Waters	East Waste Recycling Contract	90(3)(d)	13/06/2024	retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 23 August 2024 Related Attachments 23 August 2024 Minutes 23 August 2024 Other 23 August 2024		13/06/2024	As per Council resolution of 13 June 2023	Yes
395	28/06/2022	Council	18.3	171/22 - 155/23	David Waters	Ashton Landfill	90(3)(i)	28/06/2024	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.3 in confidence under sections 90(2) and 90(3)(i) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report 28 June 2024 Related Attachments 28 June 2024 Minutes 28 June 2024 Other NIL		1/03/2024	As reviewed in the 13 June 2023 Council Meeting	Yes
393	28/06/2022	Council	18.1	165/22 - 153/23	David Waters	Warren Road Birdwood Blackspot	90(3)(d)	28/06/2024	Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 18.1 in confidence under sections 90(2) and 90(3)(d) of the Local Government Act 1999, resolves that an order be made under the provisions of sections 91(7) and (9) of the Local Government Act 1999 to retain the Items in confidence as detailed in the Duration of Confidentiality Table below: Item Duration of Confidentiality NB: Item to be reviewed every 12 months if not released Report Until all resolutions are executed, but not longer than 28 June 2023 Related Attachments Until all resolutions are executed, but not longer than 28 June 2023 Minutes Until all resolutions are executed, but not longer than 28 June 2023		1/03/2024	As resolved at the 13 June 2023 Council Meeting	Yes
387	26/04/2022	Council	11.1.2	87/22	Natalie Armstrong	Property Lobethal Road, Lenswood Confidential	90(3)(a)	14/03/2025	Report Two year term Related Attachments Two year term Minutes NIL Other (presentation, documents, or similar) NIL	Resolved 14 March 2023 Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a), (h), and (i) of the Act: The Report of 26 April 2022, Item No. 11.1, Property Lobethal Road, Lenswood, 87/22 remain confidential until 14 March 2024 and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part) relates to information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person; and information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would waive privilege to legal advice received by the Council; and information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the council believes on reasonable grounds will take place, involving the council. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. 13 February 2024 - Reviewed confidentiality order and revised new date to 14 March 2025.	1/01/2025	Minute not confidential	Yes
382	26/10/2021	Council	18.1	238/21 - 156/23	David Waters	Electricity Procurement Legal Matter	90(3)(h)	13/06/2024	that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the matter is determined, but not longer than 26 October 2022.	The Report of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.	1/03/2024	Further considered to remain at the 13 June 2023 Council Meeting	Yes
381	26/10/2021	Council	18.2	236/21	David Waters	Ashton Landfill	90(3)(i)	13/06/2024	that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until 26 October 2024.	The Report of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.	13/03/2024	As per Council resolution of 13 June 2023	Yes
377	25/05/2021	Ordinary Council	18.1.1	105/21	Ashley Curtis	Multi-Year Road Rally Proposal	90(3)(d)	14/03/2025	that the report and related attachments of Council and the discussion and considerations of the subject matter be retained in confidence until 31 December 2023.	Resolved 14 March 2023 Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act: The Report of 25 May 2021, Item No. 18.1.1, Multi Year Road Rally Proposal, 105/21 remain confidential until 14 March 2024 and that this order be reviewed every twelve (12) months. On the grounds that the document(s) (or part) relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which— (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer. 13 February 2024 -Revised release date of confidentiality order for further 12 months to 14 March 2025.	1/01/2025	PARTIAL RELEASE 08 OCTOBER 2021 Redaction and Appendices Remain Confidential	Yes

Register No	Date of Meeting	Council/Committee	Agenda No	Resolution Number	Responsible People Leader	Report Title	LG Act 590 Provision	Release date (no longer than 12 mths)	Original Resolution regarding Period of Confidentiality	Revised Period of Confidentiality	Next Review Date (3 mths less than release date)	Notes for Update	Still in confidence
240	22/04/2014	Council	18.2.1	85/14	David Waters	AHRWMA	90(3)(b,d,i)	14/03/2025	<p>That the Report of 22 April 2014, Item No. 18.2 Adelaide Hills Regional Waste Management Authority on the grounds that the document(s) (or part):</p> <p>(i) could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business, or to prejudice the commercial position of the Council; and</p> <p>(ii) would, on balance, be contrary to the public interest.</p> <p>Commercial information of a confidential nature (not being a trade secret) the disclosure of which:</p> <p>(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and</p> <p>(ii) would, on balance, be contrary to the public interest.</p> <p>Specifically, the present matter relates to Council considering an offer from a competitor with regard to where to take its waste stream, and to consider the long term implications and options in relation to the Regional Waste Management Authority of which it is a member, and due to the fact that the competitor has initiated legal proceedings against the aforementioned Authority where Council disposes of its waste. This order shall operate until further order of the Council and will be reviewed at least annually in accordance with the Act.</p> <p>Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.</p>	<p>Resolved - 14 March 2023</p> <p>Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:</p> <p>The Report of 22 April 2014, Item No. 18.2.1, AHRWMA, 85/14 remain confidential until the matter is determined and that this order be reviewed every twelve (12) months.</p> <p>On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.</p> <p>13 Feb 24 - Revised confidentiality order and extended for further 12 months to 14 March 2025.</p>	1/01/2025	220224 Advice from Leah Maxwell, The payments from the settlement finish in 2024, so at this stage it would be appropriate to reconsider in 2 years time. 230123 Item to remain in confidence as settlement payment still in progress.. 231201 - add 12mths	Yes

Administration Reports Information Items

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
AGENDA BUSINESS ITEM**

Item: 13.1

Responsible Officer: Karen Cummings
Manager Property Services
Environment and Infrastructure

Subject: Kersbrook Cemetery and Martungka Natural Burial Ground Update

For: Information

SUMMARY

The purpose of this report is to provide Council with an update in relation to the establishment of the Council's first natural burial ground and other improvements completed at the Kersbrook Cemetery.

As the matter was initiated by a Council resolution, it was considered appropriate to report back to the Chamber on the completion of the project.

RECOMMENDATION

Council resolves that the report be received and noted.

1. BACKGROUND

In response to a resolution of Council on 24 August 2021, Council staff undertook investigations in relation to the establishment of a natural burial ground in the Council area.

A report was presented to Council on 28 June 2022 to summarise those investigations and seek Council's support to progress the establishment of a natural burial ground. At the 28 June 2022 meeting, Council resolved the following:

12.5 Motion on Notice Response – Natural Burials

7.54pm Cr Osterstock returned to the Chamber

Moved Cr Malcolm Herrmann
S/- Cr Leith Mudge

158/22

Council resolves:

- 1. That the report be received and noted**
- 2. To endorse the proposal to establish a natural burial ground within the Kersbrook Cemetery site**
- 3. That, prior to the opening of the Kersbrook natural burial ground for burials, the Cemetery Operating Policy be updated to include provisions for natural burials and presented to Council for adoption.**

Carried Unanimously

The *Cemetery Operating Policy* was updated to include provisions for natural burials. The Australasian Cemeteries & Crematoria Association Guidelines for Natural Burials formed the basis of the update to Council's *Cemetery Operating Policy*. The Policy was presented to Council for adoption at the 20 December 2022 meeting where Council resolved as follows:

12.4 Cemetery Operating Policy

Moved Cr Pauline Gill
S/- Cr Kirrilee Boyd

295/22

Council resolves:

- 1. That the report be received and noted.**
- 2. With an effective date of 3 January 2023, to revoke the 24 August 2021 *Cemetery Operating Policy* and to adopt the 20 December 2022 *Cemetery Operating Policy* as per Appendix 1.**
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the 20 December 2022 *Cemetery Operating Policy* as per Appendix 1 prior to the date of effect.**

Carried Unanimously

An information report was presented to Council on 13 June 2023 to provide an update in relation to the establishment of a natural burial ground at the Kersbrook Cemetery.

In conjunction with the establishment of the natural burial ground, other improvements were scheduled to be completed at the Kersbrook cemetery including a soil repository area, bench seating and signage.

2. ANALYSIS

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

Strategic Plan 2020-24 – A brighter future

- Goal 4 A valued Natural Environment.
Objective N1 Conserve and enhance the regional natural landscape character and amenity values of our region.
Priority N1.2 Manage reserves and open space to support the community, whilst balancing biodiversity conservation, resource use and environmental impacts.

➤ **Legal Implications**

Natural burials are regulated by the *Burial and Cremation Act 2013* (“Act”) with natural burials and burial grounds being defined as below:

natural burial of human remains means burial in the ground—

- (a) without preparation of the remains using chemical preservatives; and
- (b) by containment of the remains only in a shroud or biodegradable coffin;

natural burial ground means a place at which human remains are interred by natural burial but does not include a place of a prescribed kind;

As the cemetery authority (the Authority) under the Act, the Council can set aside an area and establish a natural burial ground in accordance with the Act and the *Burial and Cremation Regulations 2014*.

➤ **Risk Management Implications**

The establishment of a natural burial ground in the Council district will assist in mitigating the risk of:

Failure to meet community needs and expectations regarding burial opportunities, leading to possible loss of confidence in the Council.

Inherent Risk	Residual Risk	Target Risk
Low (1C)	Low (1C)	Low (1C)

➤ **Financial and Resource Implications**

The costs required to establish the natural burial ground within Kersbrook Cemetery and additional improvements has been managed within cemetery capital expenditure budget allocations and were as follows (excluding gst):

Establishment of natural burial ground	\$25,925
New signage including entrance sign, informative sign, naming on stone wall and place naming signage	\$9,980
Soil repository	\$10,785
Bench seating	\$4,135

Given the very limited demand for natural burials in South Australia at the moment, it is not anticipated that the provision of this additional offering will generate significant revenue in the current or coming financial year. To date, there have not been any burials at the site. However, the offering of this service will be advertised as part of the official opening which may result in interest from community members both within and outside of the Council

district that could increase uptake of this service. It is expected that there will be increased interest in this service once it is established and revenue will increase slowly over the coming years.

An introductory fee for a 100-year interment right (lesser terms of interment rights are not offered for natural burials) was recommended for the 2023-24 financial year which equated to the cost of a current 50-year interment right in Council cemeteries (i.e. \$3,389 as opposed to the normal 100 year fee of \$6,767). An introductory fee will again be recommended in the fees and charges setting process for the the 2024-25 financial year.

The set up operating costs for equipment required to manage natural burials includes handheld scanners, pole reader and microchip pegs. This equipment has been purchased using existing 2023-24 operational allocations.

➤ **Customer Service and Community/Cultural Implications**

As people seek more environmentally conscious options for many services, natural burials are gaining popularity. Whilst any burial in a cemetery can be a natural burial, people are seeking natural environments for consideration for burials where there is limited, or no infrastructure and the burials occur in natural spaces.

There are a few designated natural burial grounds in South Australia, however there have not been any within the Adelaide Hills Council district. Whilst there is still limited demand for natural burials at this time, it is expected to increase in popularity as the offering becomes more widely known in the community. The Council district is likely to be an attractive option for those community members looking to do a natural burial given the natural landscape surround.

The natural burial ground at Kersbrook will enable the provision of this service.

➤ **Sustainability Implications**

Natural burials are a more sustainable alternative to traditional burials and are considered a much kinder option for the environment. The prohibition of chemical preservatives and the requirement for bio-degradable shrouds/coffins ensures that there is limited impact to the environment due to the burial. There is still a requirement for a non-biodegradable nameplate to be buried with the deceased.

Properly planned and prepared, the deceased can return to the earth naturally. In addition to this, traditional headstones are not used.

Overall, there is less impact on the environment from a manufacturing and environmental perspective as expensive, highly processed materials such as steel or rare timbers are avoided.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	Not Applicable
<i>Advisory Groups:</i>	Not Applicable

External Agencies: Not Applicable
Community: Not Applicable

➤ **Additional Analysis**

Architects were engaged to complete a full working design for the project to incorporate suitable access for gravediggers and funeral companies. Other considerations for the design included car parking, water runoff and driveway access. An entry wall was proposed on which naming of the area will be affixed.

It should be noted that the term ‘natural burial’ relates to the practice of burying a human body in the earth, in a manner that allows for natural decomposition with minimal impact on the surrounding ecosystem, and does not relate to the landscape on which a natural burial ground has been developed.

The Kersbrook Cemetery forms part of the Kurna Native Title Determination Area. Accordingly, consistent with Council’s *Aboriginal Place Naming Action Plan 2022 to 2025*, the use of an Aboriginal name was sought for naming of the natural burial ground. In relation to Kurna language there is a clear pathway to consult and seek assistance in identifying and seeking direction and permission in the use of language through Kurna Warra Pintyanthi. Kurna Warra Pintyanthi is a partnership between the Kurna community and the University of Adelaide as a recognised Kurna naming authority in South Australia.

In October 2023, Kurna Warra Karrpanthi confirmed that the group was consulted and gave their cultural consent for Adelaide Hills Council to use Martungka (*In remembrance*) at the site.

Whilst the natural burial ground has been available for use since July 2023, the following works to complete the project have been completed since:

- Confirmation for use of a Kuarna name
- Design and manufacture of new signage
- Installation of new signage
- Establishment of soil repository
- Installation of bench seating.



To complete the project, new signage has now been installed to include:

- A new entrance sign

- Informative sign within the cemetery which includes a QR code to the Council’s burial search function
- Martungka naming on the stone wall at the entrance of the natural burial ground
- Place Naming signage.



The works to establish the natural burial ground and associated cemetery upgrades are now complete and an official opening of Martungka is scheduled for Tuesday 28 May 2024. Council Members and community members are encouraged to attend.

3. OPTIONS

Council has the following options:

- I. Receive the report (Recommended)
- II. Not receive the report (Not Recommended)

Correspondence for Noting

1 May 2024

Mr Ian Baldwin
Chair
Gawler River Floodplain Management Authority
PO Box 366
SEACLIFF PARK SA 5049

Via email: eo@grfma.com

Dear Mr Baldwin

I refer to my letter dated 19 April 2024, in which I advised that Council may not approve the *GRFMA Draft 2024-25 Annual Business Plan and Budget* at the 23 April 2024 Council Meeting.

As foreshadowed, at its meeting held on 23 April 2024, Council considered the GRFMA's draft Annual Business Plan and Budget. Following consideration of the matter, the Council resolved as follows:

1. *That the report be received and noted.*
2. *To advise the Board of the Gawler River Floodplain Management Authority (GRFMA) that it has reviewed the GRFMA Draft 2024-25 Annual Business Plan and Budget and that Council does not approve the budget on the following basis:*
 - a. *That the Council sees little if any benefit to the Adelaide Hills community in contributing to the cost of the further development of the flood mitigation works business case.*
 - b. *That the Council is opposed to the apportioning of costs for further developing the business case equally among the member Councils.*
 - c. *That the cost apportionment should be reflective of the relative contribution to the flood risk and the relative benefits of the flood mitigation works, to each community.*
3. *That the Chief Executive Officer be authorised to participate in any dispute resolution process arising from this decision, noting that any decisions about funding allocations will need to be considered and approved by the Council.*
4. *That the Chief Executive Officer provide a report to Council by 31 July 2024 which examines the risks and opportunities associated with the Council's ongoing membership of the Gawler River Floodplain Management Authority, including details of the process for withdrawing from the Authority.*

By virtue of point 2 of the resolution above, I confirm the advice to you in my previous letter that, in accordance with the GRFMA charter, Council is in dispute with the authority. I emphasise the reasoning as stated in point 2 leading to Council's position on the matter.

As stated in point 3 of the resolution, I have been authorised to participate in any dispute resolution process arising from this matter. I look forward to working with you to negotiate a mutually acceptable outcome. To that end, I encourage GRFMA to reflect on Council's reasoning and consider alternative ways to deal with the finalisation of the flood mitigation business case.

I also draw your attention to point 4 of the resolution, where Council has instructed me to take initial steps to examine Council's ongoing membership of GRFMA. I would like to emphasise that this decision is to explore the risks, opportunities and process only. The Council has made no decision on its ongoing membership; that would be a matter for further consideration following the outcome of this initial step. I look forward to engaging with GRFMA constructively throughout this process.

Should you wish to discuss this matter, please contact me on 0416 181 927 or ggeorgopoulos@ahc.sa.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'GG', with a stylized flourish extending to the right.

Greg Georgopoulos
Chief Executive Officer

Gawler River Floodplain Management Authority
PO Box 366, Seacliff Park, SA 5049
Telephone: 0407717368 Email: eo@grfma
Website: www.gawler.sa.gov.au/grfma

Mr. Greg Georgopoulos
Chief Executive Officer
Adelaide Hills Council
63 Mount Barker Road
Stirling SA 5152
By email mail@ahc.sa.gov.au
02/05/2024

Dear Greg,

I am writing further to your correspondence of 19 April 2024 providing notice under Clause 12.1.7 of the GRFMA Charter of Adelaide Hill Council's dispute of the Draft 2024/2025 GRFMA Annual Business Plan and Draft Budget.

Council, by way of resolution 131/24, (23/04/2024) has now confirmed that it does not approve of the Draft 2024/2025 GRFMA Annual Business Plan and Draft Budget.

Resolution 131/24 also provides that the Chief Executive Officer be authorised to participate in any dispute resolution process arising from this decision, noting that any decisions about funding allocations will need to be considered and approved by the Council.

I refer further to Clause 21.1 of the Charter which now requires parties (Adelaide Hills Council and GRFMA) to attempt to settle the dispute or difference by negotiating in good faith.

If good faith negotiations do not settle the dispute within one month of the dispute arising or such longer time as the parties to the dispute may agree, then the dispute shall be referred to an expert for determination.

I now seek to initiate good faith negotiations to settle the dispute and I would appreciate it if we could arrange to meet at your earliest convenience to commence discussion.

For further inquiries on this matter please contact Mr. David Hitchcock, Executive Officer, GRFMA by phoning 0407717368 or email eo@grfma.com

Yours sincerely



Lino Di Lernia
Chairperson /Independent Member, GRFMA

Gawler River Floodplain Management Authority
PO Box 366, Seacliff Park, SA 5049
Telephone: 0407717368 Email: eo@grfma
Website: www.gawler.sa.gov.au/grfma

Mr. Greg Georgopoulos
Chief Executive Officer
Adelaide Hills Council
63 Mount Barker Road
Stirling SA 5152
By email mail@ahc.sa.gov.au
01/05/2024

Dear Greg,

I am writing further to my correspondence of 12/3/2024 seeking Councils approval and a resolution of formal appointment of Mr Lino Di Lernia as GRFMA Chairperson, Independent Member, for a term of three years.

I am pleased to advise, following confirmation of appointment by all six constituent councils, Mr Di Lernia has commenced in the position, GRFMA Chairperson, Independent Member, effective 1/5/2024.

Lino has expressed interest in meeting council CEO's and Mayors as an initial introduction and general discussion regarding the role of the GRFMA and constituent councils.

I will separately initiate contact with your executive support personnel to determine a suitably convenient time and date to meet.

I record appreciation of Council support in appointment of Mr Di Lernia.

Yours Sincerely



David Hitchcock, Executive Officer

ADELAIDE HILLS COUNCIL
RECEIVED

02 MAY 2024

Adelaide Hills Council
63 Mount Barker rd
Stirling
SA 5252

Daisy K. [REDACTED]

30th of April 2024

Dear Adelaide Hills Council,
My name is Daisy, I am 10 years old. I live in Lenswood, and attend Lenswood Primary School.

I previously wrote to you to complain about the lack of pathway between Lenswood Primary School and The General Store.

I am writing to you today because I wish to say thank you for what you have done to improve the pathway. I respect that you have taken me seriously as a 10 year old and have taken time out of your day (and budget) to make this happen for the community, (the path looks outstanding!)

It means a lot to me that you have improved a little old pathway in a small 'country town' because of a 10 year old girl who saw a need in her community. This whole experience has been a positive challenge for me and something I'll remember for life.

Thank you sincerely,

Daisy
Daisy K.



Lenswood & Forest Range Community Association Inc.

3 May 2024

Mr Gregory Georgopoulos

Adelaide Hills Council
63 Mount Barker Road
Stirling SA 5152

Dear Greg,

I am writing on behalf of the Lenswood and Forest Range Community Association to say a big thankyou to the Adelaide Hills Council for the important footpath upgrade work completed recently in Lenswood between the Lenswood Primary School and Centennial Park. The community genuinely welcomes construction of this footpath and to see it constructed promptly and to a very high standard is a real credit to the Council construction team who undertook the work. If you can please pass our thanks to them also, it would be appreciated.

A small footpath such as this may not seem a significant undertaking to Council, but we assure you that it will have a positive impact on our community and the safety and wellbeing of students at Lenswood Primary School.

Yours faithfully,

Steve Smith
Secretary: Lenswood & Forest Range Community Association.
PO Box 154 Forest Range SA 5139
0423 952 562
lfcassoc@gmail.com

Confidential Items

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May 2024
CONFIDENTIAL AGENDA BUSINESS ITEM**

Item: 19.1

Responsible Officer: Zoe Gill
Governance and Risk Coordinator
Office of the Chief Executive

Subject: Forensic Analysis of Boundary Change Submission

For: Decision

1. Forensic Analysis of Boundary Change Submission – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Greg Georgopoulos
- Director Environment & Infrastructure, David Waters
- A/Director Corporate Services, Chris Janssan
- A/Director Community & Development, Jess Charlton
- Governance and Risk Coordinator, Zoe Gill
- Governance and Risk Officer, Skye Ludzay
- Minute Secretary, Rebekah Lyons
- IT Support, Tom Portas

be excluded from attendance at the meeting for Agenda Item 19.1: (Forensic Analysis of Boundary Change Submission) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (b) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to prejudice the commercial position of Council and would, on balance, be contrary to the public interest.

Section 90(3) (i) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

2. Forensic Analysis of Boundary Change Submission – Confidential Item

3. Forensic Analysis of Boundary Change Submission – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council’s decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 19.1 in confidence under sections 90(2) and 90(3) (b) and (i) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	22 April 2028
Related Attachments	22 April 2028
Minutes	22 April 2028
Other (presentation, documents, or similar)	22 April 2028

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

**ADELAIDE HILLS COUNCIL
ORDINARY COUNCIL MEETING
Tuesday 14 May
CONFIDENTIAL AGENDA BUSINESS ITEM**

Item: 19.2

Responsible Officer: Jennifer Blake
Manager Communication, Engagement & Events
Corporate Services

Subject: Strategic Communications & Engagement Plan Woodforde,
Teringie & Rostrevor

For: Decision

1. Strategic Communications & Engagement Plan Woodforde, Teringie & Rostrevor – Exclusion of the Public

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except:

- Chief Executive Officer, Greg Georgopoulos
- Director Environment & Infrastructure, David Waters
- A/Director Corporate Services, Chris Janssan
- A/Director Community & Development, Jess Charlton
- Governance and Risk Coordinator, Zoe Gill
- Governance and Risk Officer, Skye Ludzay
- Minute Secretary, Rebekah Lyons
- IT Support, Tom Portas

be excluded from attendance at the meeting for Agenda Item 19.2: (Strategic Communications & Engagement Plan Woodforde, Teringie & Rostrevor) in confidence.

The Council is satisfied that it is necessary that the public, with the exception of Council staff in attendance as specified above, be excluded to enable Council to consider the report at the meeting on the following grounds:

Section 90(3) (b) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected to prejudice the commercial position of Council and would, on balance, be contrary to the public interest.

Section 90(3) (i) of the Local Government Act, the information to be received, discussed or considered in relation to this Agenda Item is information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council.

Accordingly, on this basis the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

2. Strategic Communications & Engagement Plan Woodforde, Teringie & Rostrevor – Confidential Item

3. Strategic Communication and Engagement Plan Woodforde, Teringie & Rostrevor – Duration of Confidentiality

Subject to the CEO, or his delegate, disclosing information or any document (in whole or in part) for the purpose of implementing Council's decision(s) in this matter in the performance of the duties and responsibilities of office, Council, having considered Agenda Item 19.2 in confidence under sections 90(2) and 90(3) (b) and (i) of the *Local Government Act 1999*, resolves that an order be made under the provisions of sections 91(7) and (9) of the *Local Government Act 1999* to retain the Items in confidence as detailed in the Duration of Confidentiality Table below:

Item	Duration of Confidentiality NB: Item to be reviewed every 12 months if not released
Report	22 April 2028
Related Attachments	22 April 2028
Minutes	22 April 2028
Other (presentation, documents, or similar)	22 April 2028

Pursuant to section 91(9)(c) of the *Local Government Act 1999*, the Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.