

**ADELAIDE HILLS COUNCIL
MINUTES OF ORDINARY COUNCIL MEETING
TUESDAY 28 MAY 2024
63 MT BARKER ROAD STIRLING**

In Attendance

Presiding Member: Mayor Jan-Claire Wisdom

Members:

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Melanie Selwood

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Ashley Curtis	Acting Director Corporate Services
Jess Charlton	Acting Director Community and Development
David Waters	Director Environment and Infrastructure
Tracy Riddle (Kelledy Jones)	Governance Support
Rebekah Lyons	Minute Secretary
Tom Portas	Technical Support

1. COMMENCEMENT

The meeting commenced at 6:30pm

2. OPENING STATEMENT

Council acknowledges that we meet on the traditional lands and waters of the Peramangk and Kaurna people. They are Custodians of this ancient and beautiful land and so we pay our respects to Elders past, present and emerging. We will care for this country together by ensuring the decisions we make will be guided by the principle that we should never decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1 Apology

Cr Louise Pascale

Mayor _____

11 June 2024

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3.2 Leave of Absence

Cr Pauline Gill 26 April 2024 to 31 May 2024, approved by Council at its meeting of 9 April 2024.

Moved Cr Mark Osterstock

S/- Cr Adrian Cheater

166/24

- 1 That a Leave of Absence from all duties of office be granted to Cr Kirsty Parkin from 27 May 2024 to 1st June 2024.**
- 2 That any committee or panel membership currently held by Cr Kirsty Parkin be undertaken by the Deputy during the leave of absence.**

Carried Unanimously

3.3 Absent

Nil

4. MINUTES OF PREVIOUS MEETINGS**4.1 Council Meeting – 14 May 2024**

Moved Cr Malcolm Herrmann

S/- Cr Nathan Daniell

167/24

Council resolves that the minutes of the Ordinary Council meeting held on 14 May 2024, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**5.1 General Conflict of Interest, Cr Leith Mudge – Item 12.11 Gawler River Floodplain Management Authority – Appointment of Deputy Board Members (Decision 2)**

Under section 75B of the *Local Government Act 1999* Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 12.11.

5.2 Material Conflict of Interest, Cr Melanie Selwood – Item 12.12 Deputy Mayor Appointment

Under section 75C of the *Local Government Act 1999* Cr Melanie Selwood disclosed a Material (section 75) Conflict of Interest in Item 12.12.

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5.3 General Conflict of Interest, Cr Leith Mudge – Item 13.2 Stirling Oval Pavilion Update

Under section 75B of the *Local Government Act 1999* Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 13.2

5.4 General Conflict of Interest, Cr Nathan Daniell – Item 13.2 Stirling Oval Pavilion Update

Under section 75B of the *Local Government Act 1999* Cr Nathan Daniell disclosed a General (section 74) Conflict of Interest in Item 13.2.

6. PRESIDING MEMBER'S OPENING REMARKS

The Mayor extended her thanks to Deputy Mayor Nathan Daniell for undertaking the Acting Mayor role during her Leave of Absence and discussed that she was pleased to be back.

Mayor Wisdom asked elected members to be mindful of the extensive meeting agenda; encouraging them to consider the items in a timely manner.

6:33pm Cr Mark Osterstock left the meeting room.

6:36pm Cr Mark Osterstock returned to the meeting room.

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1 Questions Adjourned

Nil

7.2 Questions Lying on the Table

Nil

8. PETITIONS/DEPUTATIONS/PUBLIC FORUM

8.1 Petitions

8.2 Deputations

8.3 Public Forum

Nil

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9. PRESENTATIONS

- 9.1 Adelaide Hills Region Waste Management Authority – 2024/25 Draft Annual Business Plan and Budget – Leah Maxwell
- 9.2 Eastern Waste Management Authority – 2024/25 Draft Annual Business Plan and Budget – Rob Gregory

10. QUESTIONS ON NOTICE

10.1 Gravelling Wright Road Dog Park Car Park – Cr Kirsty Parkin

Are there any plans to re-gravel the Wright Rd dog park in Stirling in the near future?

The carpark was inspected on Monday 20 May 2024 and was found to be in serviceable condition and consistent with other carparks under Council's control. It was noted that some more road base was required near the entrance and this will be attended to as part of our regular maintenance program. Council staff are aware that this location does get very wet in winter and Council will continue to monitor during the wetter months.

11. MOTIONS ON NOTICE

11.1 Mount Lofty Football Club Electronic Scoreboard – Cr Malcolm Herrmann

**Moved Cr Malcolm Herrmann
S/- Cr Leith Mudge**

168/24

- 1. The CEO conducts and investigation and provides a report on the proposal from the Mount Lofty Football Club, seeking financial assistance for the erection of an electronic scoreboard at the Heathfield Oval;**
- 2. That the report provides (but not limited to):**
 - a. An assessment of the merits of the proposal against council policy regarding grants of this nature to recreation facilities, including (but not limited to), the Community and Recreation Facilities Policy and the criteria for Community and Recreation Facility Grants.**
 - b. Alternative sources of funding for this project should Council not provide full funding of the requested amount**
 - c. Other ways, financial and non-financial, that Council could provide support for this project.**

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3. The report to be submitted with staff recommendations, on or before the Council meeting when council considers the responses received from the public consultation on the Annual Business Plan.

Carried Unanimously

11.2 Onkaparinga Football Club Unisex Changerooms – Cr Malcolm Herrmann

Moved Cr Malcolm Herrmann

S/- Cr Nathan Daniell

169/24

1. The CEO conducts an investigation and provides a report on the proposal from the Onkaparinga Football Club seeking financial assistance towards the erection of Unisex change rooms at the Johnson Memorial Park, Balhannah;
2. That the report provides (but is not limited to):
 - a. An assessment of the merits of the proposal against council policy regarding grants of this nature to recreation facilities, including (but not limited to), the Community and Recreation Facilities Policy and the criteria for Community and Recreation Facility Grants.
 - b. Alternative sources of funding for this project should Council not provide full funding of the requested amount.
 - c. Other ways, financial and non-financial, that Council could provide support for this project.
3. The report to be presented to council with staff recommendations, on or before the date when council considers the response to the Annual Business Plan consultation.

Carried Unanimously

11.3 Crafers Village Pedestrian Connections – Cr Adrian Cheater

Moved Cr Adrian Cheater

S/- Cr Nathan Daniell

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1. Council notes the Crafers Village Design Guidelines, adopted by Council on 15 December 2020, includes an opportunity to "improve pedestrian connections across the main street and between key destinations" and specifically identifies the potential for raised pedestrian crossings on the main street.

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2. Council notes that a range of changes impacting traffic and pedestrian movements since that time have occurred, including the addition of a third lane on the South Eastern Freeway between Stirling and Crafers and the Park and Ride facility currently under construction.
3. The CEO engage with the Department for Infrastructure and Transport, to establish the feasibility of, and requirements to deliver a raised pedestrian crossing on the Crafers Main Street, including at the location conceptualised in Appendix 1.
4. The CEO report back on the outcome of the above, including an estimate of cost of any feasible options and an appraisal of potential external sources of funding, by 30 December 2024.

Carried Unanimously

12. OFFICER REPORTS – DECISION ITEMS

12.1 Adelaide Hills Region Waste Management Authority – Draft 2024/25 Annual Business Plan and Budget

Moved Cr Malcolm Herrmann
S/- Cr Lucy Huxter

171/24

Council resolves:

1. That the report on the Adelaide Hills Region Waste Management Authority – Draft 2024-25 Annual Business Plan and Budget be received and noted.
2. To approve the Adelaide Hills Region Waste Management Authority Draft Annual 2024-25 Business Plan and Budget (incorporating updated Long Term Financial Plan)
3. That the CEO is to advise the Adelaide Hills Region Waste Management Authority Board that Council has reviewed and approved the Adelaide Hills Region Waste Management Authority Draft Annual 2024-25 Business Plan and Budget (incorporating updated Long Term Financial Plan).

Carried Unanimously

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12.2 Eastern Waste Management Authority – Draft 2024/25 Annual Plan and Budget

Moved Cr Lucy Huxter

S/- Cr Chris Grant

172/24

Council resolves:

- 1. That the report on Eastern Waste Management Authority - Draft 2024-25 Annual Plan and Budget be received and noted.**
- 2. To provide consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.**
- 3. That the CEO is to advise the Eastern Waste Management Authority Board that Council has provided consent to the Eastern Waste Management Authority Draft Annual Plan 2024-25.**

Carried Unanimously

12.3 Local Heritage Code Amendments – Approach and Preliminary Engagement

Moved Cr Leith Mudge

S/- Cr Chris Grant

173/24

Council resolves:

- 1. That the report on the Local Heritage Code Amendments – Approach and Preliminary Engagement be received and noted.**
- 2. That the administration proceed with investigations that explore the opportunities to further strengthen the heritage policy framework within the Planning and Design Code as it applies to the Torrens Valley and the Onkaparinga Valley, including consideration of Local Heritage Places and Historic Area Overlays.**
- 3. That the administration proceed with a thematically aligned approach to the Torrens Valley and the Onkaparinga Valley Heritage Code Amendments which will allow for staging.**
- 4. That the administration undertake preliminary engagement with property owners directly affected by a proposed Local Heritage Place listing associated with the Torrens Valley or the Onkaparinga Valley Heritage Code Amendment process.**
- 5. That the CEO write to the Minister for Planning seeking assistance, where eligible, for grant funding via the Heritage Code Amendment Grant.**

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Carried Unanimously

12.4 Draft Animal Management Plan

Moved Cr Leith Mudge
S/- Cr Nathan Daniell

174/24

Council resolves:

1. That the report on the Draft Animal Management Plan 2024-2029 be received and noted.
2. That the Draft Dog and Cat Animal Management Plan 2024-2029 be adopted
3. That the CEO provide the Dog and Cat Animal Management Plan 2024-2029 to the Dog and Cat Management Board for approval.
4. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Draft Animal Management Plan 2024-2029

Carried Unanimously

12.5 Fabrik Business Implementation Plan

Moved Cr Melanie Selwood
S/- Cr Kirilee Boyd

175/24

Council resolves:

1. That the report on the Fabrik Business and Implementation Plan be received and noted.
2. To receive and note the Fabrik Business and Implementation Plan 2024.
3. To support the continued operation of Fabrik Arts and Heritage in line with the Fabrik Business and Implementation Plan 2024.
4. That regular reporting on Fabrik be provided to Council through the Quarterly Performance Report, including financial, tourism, community and arts support metrics as outlined in the Fabrik Business and Implementation Plan 2024 evaluation and monitoring.

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5. That the CEO provides a progress report on the implementation of the Fabrik Business and Implementation Plan 2024 within 12 months of the redeveloped Fabrik Arts and Heritage becoming operational.

Carried Unanimously

12.6 Sustainable Procurement

Moved Cr Nathan Daniell
S/- Cr Melanie Selwood

176/24

Council resolves:

1. That the report on ISO20400 Sustainable Procurement and Procurement Policy review be received and noted.
2. With an effective date of 1 July 2024, to adopt the amendments as presented in the Procurement Policy as per Appendix 1.
3. That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Policy as per Appendix 1 prior to the date of effect.
4. That Item 7.3 of the Policy under dot point 'greater than \$100k' include the statement a minimum of 10% weighting shall be considered for the criteria of sustainability, or increased to reflect the importance of sustainability based on the goods, works or services to be sourced.

8:00pm Cr Lucy Huxter left the meeting room.

Carried Unanimously

12.7 Coach Parking at Stirling

Moved Cr Chris Grant
S/- Cr Mark Osterstock

177/24

Council resolves:

1. That the updated report on Stirling Village Coach Parking traffic and parking assessment be received and noted.
2. That, based on feedback from the Stirling Business Association and Adelaide Hills Tourism, no further action relating to coach parking be taken at this time and that Council continues to work closely with local developers, Stirling Business

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Association and Adelaide Hills Tourism to promote and develop the Stirling main street as a sought-after tourist destination.

Carried Unanimously

12.8 Food Organic Garden Organic Kerbside Bin Service

Moved Cr Melanie Selwood
S/- Cr Kirrilee Boyd

178/24

Council resolves:

- 1. That the report on Food Organic Garden Organic Kerbside Bin Service be received and noted.**
- 2. That the Food Organic Garden Organic kerbside bin service be expanded to include the clusters of properties identified in Appendix 1 of this report at Paracombe and Ironbank.**
- 3. That these changes to the kerbside bin service be communicated to the effected communities and implemented as soon as possible.**

Carried Unanimously

12.9 Which Bin Stickers

Moved Cr Kirrilee Boyd
S/- Cr Nathan Daniell

179/24

Council resolves:

- 1. That the report be received and noted.**
- 2. That, effective from 1 July 2024, Which Bin stickers be applied to new and replacement food organic garden organic (green) and recycling (yellow) bin lids as part of existing programs for new and replacement bins and lids.**

Carried Unanimously

12.10 2023-24 Budget Review 3

Moved Cr Malcolm Herrmann
S/- Cr Chris Grant

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Council resolves:

1. That the report be received and noted.
2. To adopt the proposed budget adjustments presented in Budget Review 3 for the 2023-24 financial year which result in:
 - a. A decrease in the Operating Surplus from \$572k to \$558k for the 2023-24 financial year.
 - b. A reduction to the capital expenditure budget for 2023-24 of \$3.05m bringing the total budget to \$21.9m
 - c. Proposed financial sustainability indicators as follows:

<i>i.</i>	Operating Surplus Ratio	1%	(Target 1% to 5%)
<i>ii.</i>	Net Financial Liabilities Ratio	50%	(Target 25% to 75%)
<i>iii.</i>	Asset Renewal Funding Ratio	111%	(Target 95% to 105%)

Carried Unanimously

12.11 Gawler River Floodplain Management Authority – Appointment of Deputy Board Members

8:15pm Cr Lucy Huxter returned to the meeting room.

Decision 1

Moved Cr Nathan Daniell
S/- Cr Chris Grant

181/24

Council resolves:

That the report on Gawler River Floodplain Management Authority – Appointment of Deputy Board Member be received and noted.

Carried Unanimously

Moved Cr Nathan Daniell
S/- Cr Chris Grant

182/24

Council resolves:

To note that the Chief Executive Officer has nominated David Collins, Manager Strategic Assets, to the role of Deputy Board Member (Chief Executive Officer) commencing from 28 May 2024 and concluding on 29 November 2024 (inclusive).

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Carried Unanimously

**Moved Cr Nathan Daniell
S/- Cr Chris Grant**

183/24

Council resolves:

To determine that the method of selecting the Gawler River Floodplain Management Deputy Board Member (elected member) to be by an indicative vote to determine the preferred person for the position utilising the process set out in this Agenda report.

Carried Unanimously

Decision 2

Under section 75B of the *Local Government Act 1999* Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 12.11 (Decision 2).

- I am the nominee to the position of Deputy Board Member

Cr Mudge advised of his intent to leave the meeting room while the item is discussed and will not vote on the matter.

8:18pm Cr Leith Mudge left the meeting room.

**Moved Cr Nathan Daniell
S/- Cr Kirrilee Boyd**

184/24

Council resolves:

- 1. That in relation to the Gawler River Floodplain Management Authority Board to appoint Cr Leith Mudge to the Deputy Board Member (elected member) position for the remainder of the term commencing from 28 May 2024 and concluding on 29 November 2024 (inclusive).**
- 2. To authorise the Chief Executive Officer to lodge all required documentation to give effect to Council's resolutions regarding Gawler River Floodplain Management Authority Board Membership.**

Carried Unanimously

8:19pm Cr Leith Mudge returned to the meeting room.

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12.12 Deputy Mayor Appointment

Under section 75C of the *Local Government Act 1999* Cr Melanie Selwood disclosed a Material (section 75) Conflict of Interest in Item 12.12.

- I intend to nominate for the position which would have a material benefit.

8:23pm Cr Melanie Selwood left the meeting room.

Moved Cr Mark Osterstock
S/- Cr Adrian Cheater

Council resolves:

1. That the report on the Deputy Mayor Appointment be received and noted.
2. To appoint Cr Melanie Selwood to the position of Deputy Mayor for a 12-month term to commence 1 June 2024 and conclude on 31 May 2025 inclusive.

AMENDMENT

Moved Cr Malcolm Herrmann
S/-

Council resolves:

1. That the report on the Deputy Mayor Appointment be received and noted.
2. To appoint Cr Melanie Selwood to the position of Deputy Mayor for a 7 month term.

Lapsed for want of a seconder

**Moved Cr Mark Osterstock
S/- Cr Adrian Cheater**

185/24

Council resolves:

- 1. That the report on the Deputy Mayor Appointment be received and noted.**
- 2. To appoint Cr Melanie Selwood to the position of Deputy Mayor for a 12 month term to commence 1 June 2024 and conclude on 31 May 2025 inclusive.**

Carried Unanimously

8:27pm Cr Melanie Selwood returned to the meeting room.

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13. OFFICER REPORTS - INFORMATION ITEMS

13.1 Service Review Biannual Report

Moved Cr Mark Osterstock

S/- Cr Leith Mudge

186/24

8:29pm Cr Lucy Huxter left the meeting room and did not return.

Council resolves that the Service Review Biannual Report be received and noted.

Carried Unanimously

13.2 Stirling Oval Pavilion Update

Under section 75B of the *Local Government Act 1999* Cr Leith Mudge disclosed a General (section 74) Conflict of Interest in Item 13.2

- This matter relates to a development application that may come before the Council Assessment Panel (CAP). As a member of CAP I am prevented by its Code of Conduct from discussing anything that may come before CAP outside of panel meetings.

Cr Mudge advised of his intent to leave the meeting room while the item is discussed and will not vote on the matter.

8:31pm Cr Leith Mudge left the meeting room.

Under section 75B of the *Local Government Act 1999* Cr Nathan Daniell disclosed a General (section 74) Conflict of Interest in Item 13.2.

- I am a deputy member of the Council Assessment Panel (CAP) but will no longer be a deputy member when the matter is presented to CAP.

Cr Nathan Daniell advised the meeting his general interest would not result in him acting in a manner contrary to his public duty and intended to remain in the meeting when the item is discussed, to participate in the debate, and vote on the matter.

Moved Cr Kirrilee Boyd

S/- Cr Chris Grant

187/24

Council resolves that the Stirling Oval Pavilion update report be received and noted.

Carried Unanimously

8:33pm Cr Leith Mudge returned to the meeting room.

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14. CORRESPONDENCE FOR INFORMATION

Nil

15. QUESTIONS WITHOUT NOTICE

Cr Mark Osterstock asked the Mayor to discuss the media article printed in The Courier Newspaper on 8 May 2024.

16. MOTIONS WITHOUT NOTICE

Nil

17. REPORTS**17.1 Council Member Function or Activity on the Business of Council****Cr Melanie Selwood**

- 18 May – English Ale Festival at Mylor
- 24 May – Meeting with Charleston Community Centre at Charleston

17.2 Reports of Members as Council/Committee Representatives on External Organisations

Nil

17.3 CEO Report

Greg Georgopoulos, CEO, provided Council with a verbal update, including:

- An announcement that Mr Gary Lewis has been appointed Director Corporate Services;
- An announcement that Ms Jessica Charlton has been appointed Acting Director Community and Development until the formal recruitment process for the ongoing role is finalised;
- Acknowledgment of Acting Director Corporate Services, Ashley Curtis for his excellent leadership in the acting role over past 3 months;
- A progress update regarding the Amy Gillett Bikeway Project. The CEO thanked Director Environment and Infrastructure, Mr David Waters for working diligently to progress project;
- A progress report regarding drainage issues at Junction Rd, Balhannah. It was noted that a full report will come to Council in due course.

18. REPORTS OF COMMITTEES**18.1 Council Assessment Panel**

**Moved Cr Leith Mudge
S/- Cr Nathan Daniell**

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Council resolves that the minutes of the Council Assessment Panel meeting held on 8 May 2024 as distributed, be received and noted.

Carried Unanimously

18.2 Audit Committee

Moved Cr Melanie Selwood
S/- Cr Malcolm Herrmann

189/24

Council resolves that the minutes of the Audit Committee meeting held on 20 May 2024 as distributed, be received and noted.

Carried Unanimously

18.3 CEO Performance Review Panel

Nil

18.4 Boundary Change Committee

Nil

19. CONFIDENTIAL ITEMS

Nil

20. MEETING

The next ordinary meeting of the Adelaide Hills Council will be held on Tuesday 11 June 2024 from 6.30pm at 63 Mt Barker Road, Stirling.

21. CLOSE MEETING

The meeting closed at 8:42pm