

**ADELAIDE HILLS COUNCIL AUDIT AND RISK COMMITTEE
MINUTES OF MEETING
MONDAY 14 APRIL 2025
63 MT BARKER ROAD STIRLING**

In Attendance

Members:

Cr Malcolm Herrmann	Presiding Member
David Moffatt	Independent Member
Pamela Lee	Independent Member
Cr Melanie Selwood	Council Member

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Gary Lewis	Director Corporate Services
Bruce Smith	Manager Financial Services
Jess Charlton	Director Community and Development
Zoë Gill	Executive Governance Officer
Lauren Jak	Minute Secretary

Guests in Attendance:

David Papa, Partner	Bentleys
Peter Kalala, Senior Consultant	Bentleys

1. COMMENCEMENT

The meeting commenced at 6.00pm.

1.1 Acknowledgement of Country

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

Presiding Member _____ 19 May 2025

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3. MINUTES OF PREVIOUS MEETINGS

3.1 Audit and Risk Committee Meeting – 17 February 2025

**Moved Cr Melanie Selwood
S/- David Moffatt**

ARC18/25

That the minutes of the Audit and Risk Committee meeting held on 17 February 2025, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

4. PRESIDING MEMBER'S OPENING REMARKS

The Presiding Member gave the following update to the Committee:

- Council adopted the Audit and Risk Committee recommendation in relation to Budget review 2, which saw a deficit escalate to \$3.013m.
- Leave of Absence has been approved for Mayor Wisdom until September 2025. Deputy Mayor Nathan Daniell has been appointed Acting Mayor.
- Council has moved a step closer to finalising the Ashton Landfill issue. Item remains confidential.
- Council has resolved to submit a three ward by four members proposal to the Electoral Commission of South Australia. If approved the revised representation will be effective from the November 2026 election.
- The recruitment process for the position of Director Environment and Infrastructure is well advanced with a shortlist of nine candidates (which may be further refined).
- Council will consider funding the Technology Risk and Opportunities Review in its 2025/26 budget setting process.
- Council has approved the changes to the Audit Committee's Terms Of reference - principal changes are the name (Audit and Risk Committee) and the requirement that the Presiding Member be appointed from one of the independent members. Members will see out their terms of appointment, including the Presiding Member remaining in that role until November 2025.
- In late March, Council held an all-day workshop to consider the draft Budget and Annual Business Plan, and it was further briefed at an Information Session on 7 April 2025.
- Council has been briefed on Asset Management.
- Sarah Beesley has resigned from the Committee, effective immediately.

5. DELEGATION OF AUTHORITY

The Audit and Risk Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

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6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT AND RISK COMMITTEE

- 6.1.** Under section 75B of the Local Government Act 1999 Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 9.

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1 Internal Audit Quarterly Report

Moved Pamela Lee
S/- David Moffatt

The Audit and Risk Committee resolves: ARC19/25

1. To receive and note the Internal Audit Quarterly Report (item 7.1, 14 April 2025, Audit and Risk Committee meeting).
2. Following robust discussion, to endorse the Internal Audit Report - AHC Assurance Mapping in Appendix 1 (item 7.1, 14 April 2025, Audit and Risk Committee meeting) as the three-year internal audit work plan.
3. To note that the three-year internal audit plan, as presented in the Bentleys report, will be embedded in the Audit and Risk Committee work plan (item 7.1, 14 April 2025, Audit and Risk Committee meeting).
4. To receive and note the Financial Assumptions and Reporting Audit Recommendations Roadmap in Appendix 2 (item 7.1, 14 April 2025, Audit and Risk Committee meeting).

Carried Unanimously

7.2 Directorate Risk Profile Presentation

Jess Charlton, Director Community and Development

7.3 Action Report and Work Plan Update

Moved David Moffatt
S/- Cr Melanie Selwood

The Audit and Risk Committee resolves: ARC20/25

1. To receive and note the Action Report and Work Plan Update Report (item 7.3, 14 April 2025 Audit and Risk Committee meeting).
2. To note the 2025 Action Report, April 2025, in Appendix 1 (item 7.3, 14 April 2025 Audit and Risk Committee meeting).

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3. To adopt the 2025 Work Plan and Reporting Schedule in Appendix 2 (item 7.3, 14 April 2025 Audit and Risk Committee meeting) with the following amendments:
 - a. ABP and LTFP be presented to the Audit and Risk Committee in May
 - b. Q2 and Q3 Quarterly performance report be presented to the Audit and Risk Committee in May
 - c. Placement of Councils Insurance Portfolio be presented to the Audit and Risk Committee in May

Carried Unanimously

8. OFFICER REPORTS – DECISION ITEMS

8.1 External Audit Plan Review

Moved Pamela Lee
S/- David Moffatt

ARC21/25

The Audit and Risk Committee resolves:

1. To receive and note the report (item 8.1, 14 April 2025, Audit and Risk Committee meeting).
2. After robust discussion, to note the 2024-25 Financial Statement Audit - Engagement Letter as contained in Appendix 2 and the 2024-25 Internal Financial Control Audit - Engagement Letter as contained in Appendix 3 (item 8.1, 14 April 2025, Audit and Risk Committee meeting).
3. To endorse the 2024-25 External Audit Plan (item 8.1, 14 April 2025, Audit and Risk Committee meeting).

Carried Unanimously

8.2 Director Corporate Services Update

Moved David Moffatt
S/- Cr Melanie Selwood

ARC22/25

The Audit and Risk Committee resolves to note:

1. That the report encompassing the Director Corporate Services Update be received and noted (item 8.2, 14 April 2025, Audit and Risk Committee meeting).

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9. QUESTIONS WITHOUT NOTICE

- Pamela Lee requested an update on the proposed boundary change between Campbelltown and AHC.

Under section 75B of the Local Government Act 1999 Cr Melanie Selwood disclosed a General (section 74) Conflict of Interest in Item 9.

- My employer received a letter regarding the Boundary Change Proposal

Cr Melanie Selwood declared she would stay in the meeting room while the item was discussed due to there being no decision being made by the Committee.

10. MOTIONS WITHOUT NOTICE

10.1. Sarah Beesley Resignation

Moved Cr Malcolm Herrmann
S/- Pamela Lee

ARC23/25

The Audit and Risk Committee resolves:

1. To acknowledge and thank Ms Sarah Beesley for her contribution from 1 May 2023 and notes her resignation effective 11 April 2025 due to work commitments.
2. Recommends to Council that the CEO begins the recruitment process for her replacement as soon as possible.

Carried Unanimously

11. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the Audit and Risk Committee will be held on Monday 19 May 2025 from 6.00pm at 63 Mt Barker Road, Stirling.

12. CLOSE MEETING

The meeting closed at 8.29pm.