



ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Pauline Gill
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Louise Pascale
Councillor Melanie Selwood
Councillor Kirrilee Boyd

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 22 April 2025
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

Greg Georgopoulos
Chief Executive Officer



ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 22 April 2025
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

2.1. Acknowledgement of Country

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2.2. Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology
Apologies were received from

3.2. Leave of Absence

3.2.1. Mayor Jan-Claire Wisdom - 11 March 2025 to 10 September 2025 - approved 11 March 2025

3.2.2. Cr Kirrilee Boyd - 19 April 2025 to 27 April 2025 - approved 25 March 2025

3.2.3. Cr Kirsty Parkin- 28 April 2025 to 1 May 2025 - approved 08 April 2025

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 8 April 2025

That the minutes of the ordinary meeting held on 8 April 2025 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

- 7.1. Questions Adjourned
Nil
- 7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

- 8.1. Petitions
Nil
- 8.2. Deputations
Nil
- 8.3. Public Forum

9. PRESENTATIONS (by exception)

Nil

10. QUESTIONS ON NOTICE

10.1. 35 Paratoo Rd Stirling – Cr Kirsty Parkin

- a) *Could we have a status update on the planned childcare centre at 35 Paratoo Rd Stirling, with particular reference to ten mature native trees bordering the property to the east. Please explain the process that was undertaken to secure the removal of these trees. Was the removal of these trees included in the approval of the original plans? If not, when and why were these trees approved for removal?*

10.2. Adelaide Rally – Montacute – Cr Louise Pascale

- a) *The deadline for written feedback for the Adelaide Rally closed on 11th April, 2025, what actionable support will the Adelaide Hills Council be doing to assist the community of Montacute with their feedback and request for an alternative route and / or a reduction in road closures, particularly for Corkscrew Rd, for the 2025 race? What actions can Adelaide Hills Council take to ensure that Adelaide Rally will act on the feedback of Montacute Progress Association?*

11. MOTIONS ON NOTICE

11.1. Heavy Road Freight Bypass of Adelaide Hills Region – Cr Leith Mudge

- 1. Welcomes the commitment of both Federal Government and Opposition parties to funding for the High Productivity Vehicle Network Project which includes funding for a Greater Adelaide Freight Bypass. This includes an allocation in the recent Federal budget towards this project.*
- 2. Notes that the Greater Adelaide Freight Bypass has the potential to reduce large freight vehicles by a significant amount down the South Eastern Freeway, Portrush, Glen Osmond and Cross Roads, including areas that pass through and/or are used by Adelaide Hills Council residents and businesses.*
- 3. Notes that a reduction of large freight vehicles along the Freeway, Portrush, Glen Osmond and Cross Roads will reduce congestion, accidents and noise while improving safety for all road users.*
- 4. Directs the Acting Mayor and CEO to write to other greater eastern Adelaide councils that will benefit from this project including the District Council of Mt Barker, City of Burnside, City of Unley and City of Norwood, Payneham and St Peters, asking them to join with us in advocating for the completion of this project.*
- 5. Provides material on the Council website for residents and businesses on the scope and benefits of this project for the Adelaide Hills Council district.*

11.2. Kenton Valley Road Kenton Valley – Cr Malcolm Herrmann

- 1. I move that the CEO requests the Chief Executive, Department of Infrastructure and Transport investigate the speed limits applying to Kenton Valley Road - between Gumeracha and Lobethal.*

12. ADMINISTRATION REPORTS – DECISION ITEMS

12.1. Treasury Policy update

- 1. That the Treasury Policy update be received and noted.*
- 2. With an effective date of 1 May 2025, to revoke the 13 February 2024 Treasury Policy and to adopt the 22 April 2025 Treasury Policy as per Appendix 1.*
- 3. That the Chief Executive Officer be authorised to make any formatting, nomenclature, or other minor changes to the Policy as per Appendix 1.*

12.2. Council Members Work Health Safety Policy and Procedure

- 1. That the Council Members Work Health Safety Policy report be received and noted.*
- 2. With an effective date of 23 April 2025 to adopt the draft Council Members Work Health Safety Policy as per Appendix 1.*

3. *To note that the Administration will be circulating a short training module on the Council Members Work Health and Safety Policy for completion prior to the 30 April 2025.*
4. *That the Chief Executive Officer be authorised to make any formatting, nomenclature or other minor changes to the Council Members Work Health Safety Policy as per Appendix 1.*
- 12.3. Easement consent over Crown Land – South Ridge Road, Woodside
 1. *That the report be received and noted.*
 2. *To approve the granting of an easement for 11 South Ridge Road, Woodside contained in Whole of Crown Record Volume 5496 Folio 388; Whole of Crown Record Volume 5488 Folio 471; Whole of Crown Record Volume 5490 Folio 510 and Portion of Crown Record Volume 5496 Folio 403.*
 3. *The Acting Mayor and/or Chief Executive Officer or his delegate be authorised to sign all documentation necessary, including affixation of the common seal if necessary, to give effect to this resolution.*
- 12.4. CFS Review into Bushfire Safer Places and Last Resort Refuges
 1. *That the report be received and noted.*
 2. *To adopt Adelaide Hills Council's response to the CFS Survey into Bushfire Safer Places and Last Resort Refuges as contained in Appendix 2.*
 3. *That the CEO is authorised to send the survey response contained in Appendix 2 and the correspondence contained in Appendix 3 to the CFS Chief Officer.*
- 12.5. Bush Kindy/School Programs – Bushland Park – Lobethal Community Kindergarten and Lobethal Primary School Hire fees for 2025
 1. *That the Bush Kindy - School Programs – Bushland Park – Lobethal Community Kindergarten and Lobethal Primary School – Hire fees for 2025 report be received and noted.*
 2. *That Council approves the discounted hire fee of \$25 per day in lieu of \$34 per three-hour block of time be granted and no bond to be charged to the Lobethal Community Kindergarten for their Nature Connect Bush Kindy Program for 2025.*
 3. *That Council approves the discounted hire fee of \$25 per day in lieu of \$25 per three-hour block of time be granted and no bond to be charged to the Lobethal Primary School for their Bush School Program for 2025.*
 4. *That a report be brought back to Council that considers a review of delegations or a fees and charges policy, whichever is more appropriate, to enable the CEO to vary or waive adopted Fees and Charges during the financial year including parameters around how minor fees may be varied or waived under delegation.*

12.6. Woodforde Infrastructure Maintenance

1. *That the Woodforde Infrastructure Maintenance report be received and noted.*
2. *To note the interim Community Engagement Plan - Woodforde Community Connect as per Appendix 1, noting it is a live and iterative document.*

12.7. Audit Committee Independent Member Recruitment

Decision 1 (required if one candidate per position indicates intention to nominate)

1. *That the report be received and noted.*
2. *To undertake a recruitment process for the selection of one Independent Member for the Audit and Risk Committee, with the term commencing prior to 30 June 2025.*
3. *To appoint _____, _____ and the CEO (or delegates) as members of the Audit and Risk Committee Independent Member Selection Panel.*

Decision 2 (required if more than one candidate per position indicates intention to nominate)

1. *That the report be received and noted*
2. *To undertake a recruitment process for the selection of one Independent Member for the Audit and Risk Committee, with the term commencing prior to 30 June 2025.*
3. *To determine that the method of selecting the Audit and Risk Committee Independent Member Selection Panel by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.*
4. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for Audit and Risk Committee Independent Member Selection Panel and for the meeting to resume once the results of the indicative voting has been declared.*

Decision 3 (required if meeting adjourned)

1. *To appoint _____, _____ and the CEO (or delegates) as members of the Audit and Risk Committee Independent Member Selection Panel.*

12.8. LGA Draft Strategic Plan 2025-29

1. *That the report be received and noted.*
2. *To authorise the CEO to prepare and lodge a submission on the LGA's draft Strategic Plan 2025–2029 on behalf of Council.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

Nil

14. CORRESPONDENCE FOR NOTING

Nil

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

- 17.1. Council Member Function or Activity on the Business of Council
- 17.2. Reports of Members/Officers as Council Representatives on External Organisations
- 17.3. CEO Report

18. REPORTS OF COMMITTEES

- 18.1. Council Assessment Panel – 9 April 2025
That the minutes of the CAP meeting held on 9 April 2025 as supplied, be received and noted.
- 18.2. Audit Committee – 14 April 2025
That the minutes of the Audit Committee meeting held on 14 April 2025 as supplied, be received and noted
- 18.3. CEO Performance Review Panel – 16 April 2025
See confidential items
- 18.4. Boundary Change Committee – 15 April 2025
See confidential Items

19. CONFIDENTIAL ITEMS

- 19.1. Boundary Change Committee Confidential Minutes – 15 April 2025

- 19.2. CEO Performance Review Panel Confidential Minutes – 16 April 2025
- 19.3. CEO Performance Review Panel Recommendations (CEO Review Report)
- 19.4. CEO Performance Review Panel Recommendations (CEO Annual Remuneration Review)

20. NEXT MEETING

Tuesday 13 May 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meetings, Information and Briefing Sessions, CAP and Committee Meetings for 2025

DATE	TYPE	LOCATION	MINUTE TAKER
JANUARY 2025			
Wednesday 15 January	CAP	Stirling	TBA
Tuesday 28 January	Ordinary Council	Stirling	Skye Ludzay
FEBRUARY 2025			
Monday 3 February	Workshop	Woodside	N/A
Tuesday 11 February	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 February	CAP	Stirling	TBA
Monday 17 February	Audit Committee	Stirling	Lauren Jak
Tuesday 18 February	Professional Development	Stirling	N/A
Tuesday 25 February	Ordinary Council	Stirling	Skye Ludzay
MARCH 2025			
Monday 3 March	Workshop	Woodside	N/A
Tuesday 11 March	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 March	CAP	Stirling	TBA
Tuesday 18 March	Professional Development	Stirling	N/A
Saturday 22 March	Workshop	Stirling	N/A
Tuesday 25 March	Ordinary Council	Stirling	Skye Ludzay
Wednesday 26 March	CEO PRP	Stirling	Zoë Gill
APRIL 2025			
Wednesday 2 April	CEO PRP	Stirling	Zoë Gill
Monday 7 April	Workshop	Woodside	N/A
Tuesday 8 April	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 9 April	CAP	Stirling	TBA
Monday 14 April	Audit Committee	Stirling	Lauren Jak
Tuesday 15 April	Professional Development	Stirling	N/A
Wednesday 16 April	CEO PRP	Stirling	Zoë Gill
Tuesday 22 April	Ordinary Council	Stirling	Skye Ludzay
MAY 2025			
Monday 5 May	Workshop	Woodside	N/A
Tuesday 13 May	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 14 May	CAP	Stirling	TBA
Monday 19 May	Audit Committee	Stirling	Lauren Jak
Tuesday 20 May	Professional Development	Stirling	N/A
Tuesday 27 May	Ordinary Council	Stirling	Skye Ludzay
JUNE 2025			
Monday 2 June	Workshop	Woodside	N/A
Tuesday 10 June	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 11 June	CAP	Stirling	TBA
Tuesday 17 June	Professional Development	Stirling	N/A
Tuesday 24 June	Ordinary Council	Stirling	Skye Ludzay
Wednesday 25 June	CEO PRP	Stirling	Zoë Gill
JULY 2025			
Monday 7 July	Workshop	Woodside	N/A

DATE	TYPE	LOCATION	MINUTE TAKER
Tuesday 8 July	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 9 July	CAP	Stirling	TBA
Tuesday 15 July	Professional Development	Stirling	N/A
Tuesday 22 July	Ordinary Council	Stirling	Skye Ludzay
AUGUST 2025			
Monday 4 August	Workshop	Woodside	N/A
Tuesday 12 August	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 13 August	CAP	Stirling	TBA
Monday 18 August	Audit Committee	Stirling	Lauren Jak
Tuesday 19 August	Professional Development	Stirling	N/A
Tuesday 26 August	Ordinary Council	Stirling	Skye Ludzay
SEPTEMBER 2025			
Monday 1 September	Workshop	Woodside	N/A
Tuesday 9 September	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 10 September	CAP	Stirling	TBA
Tuesday 16 September	Professional Development	Stirling	N/A
Tuesday 23 September	Ordinary Council	Stirling	Skye Ludzay
OCTOBER 2025			
Tuesday 7 October (Public Holiday)	Workshop	Woodside	N/A
Wednesday 8 October	CAP	Stirling	TBA
Tuesday 14 October	Ordinary Council	Stirling	Rebekah Lyons
Monday 20 October	Audit Committee	Stirling	Lauren Jak
Tuesday 21 October	Professional Development	Stirling	N/A
Tuesday 28 October	Ordinary Council	Stirling	Skye Ludzay
NOVEMBER 2025			
Monday 3 November	Workshop	Woodside	N/A
Tuesday 11 November	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 November	CAP	Stirling	TBA
Monday 17 November	Audit Committee	Stirling	Lauren Jak
Tuesday 18 November	Professional Development	Stirling	N/A
Tuesday 25 November	Ordinary Council	Stirling	Skye Ludzay
DECEMBER 2025			
Monday 1 December	Workshop	Woodside	N/A
Tuesday 9 December	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 10 December	CAP	Stirling	TBA

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Community Forums 2025

6.00 for 6.30pm

(dates and venues to be confirmed)

DATE	LOCATION
Tuesday 29 April 2025	Uraidla Football Club

Council Member Attendance 2025

Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
3 Feb 25 (WS)	F	AP	F	F	AP	F	AP	F	F	F	F	AP	F
18 Feb 25 (WS)	P	AP	F	F	F	P	AP	F	LOA	F	F	F	F
3 Mar 25 (WS)	F	F	F	F	F	F	F	AP	AP	F	F	AP	F
11 Mar 25 (WS)	LOA	F	F	F	LOA	A	F	F	AP	AP	P	F	F
18 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	P	F	F	F	F
22 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	F	F	F	F	F
7 Apr 25 (WS)	LOA	AP	F	F	F	F	F	F	AP	F	F	AP	F
15 Apr 25 (WS)	LOA	F	F	F	AP	F	AP	F	A	F	F	F	F

Council Member Attendance 2025

Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
28 Jan 25	AP	F	AP	AP	F	LOA	F	AP	F	F	F	F	F
11 Feb 25	F	AP	LOA	F	F	F	F	F	AP	F	F	F	LOA
25 Feb 25	AP	F	F	F	F	F	F	F	LOA	F	F	LOA	F
11 Mar 25	LOA	F	F	F	LOA	F	F	F	AP	AP	F	F	F
25 Mar 25	LOA	F	F	F	LOA	F	F	F	F	F	F	F	F
8 April 25	LOA	A	F	F	F	F	F	F	AP	F	F	F	F

Index: F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

Conflict of Interest Disclosure Form

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: _____

Meeting Name (please tick one)

Ordinary Council ☐

Audit Committee ☐

Special Council ☐

Boundary Change Committee ☐

CEO Performance Review Panel ☐

Other: _____ ☐

Item No

Item Name:

(Only one conflict of interest entry per form)

I, Mayor / Cr _____ have identified a conflict of interest as:

GENERAL ☐

MATERIAL ☐

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member's private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

I intend to deal with my conflict of interest in the following transparent and accountable way:

- ☐ I intend to **stay** in the meeting (please complete details below)
- ☐ I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- ☐ I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

The reason I intend to stay in the meeting and consider this matter is as follows:

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
 - the number of deputations that have already been granted for the meeting
 - the subject matter of the proposed deputation
 - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
 - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
 - the size and extent of the agenda for the particular meeting and
 - the number of times the depute has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.