

**ADELAIDE HILLS COUNCIL AUDIT AND RISK COMMITTEE  
MINUTES OF MEETING  
MONDAY 19 May 2025  
63 MT BARKER ROAD STIRLING**

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**In Attendance**

**Members:**

Cr Malcolm Herrmann	Presiding Member
David Moffatt	Independent Member
Pamela Lee	Independent Member
Cr Melanie Selwood	Council Member

**In Attendance:**

Greg Georgopoulos	Chief Executive Officer
Gary Lewis	Director Corporate Services
Zoë Gill	Executive Governance Officer
Lauren Jak	Minute Secretary

**1. COMMENCEMENT**

The meeting commenced at 6:01pm.

**1.1 Acknowledgement of Country**

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

**2. APOLOGIES/LEAVE OF ABSENCE**

**2.1 Apology**

Nil

**2.2 Leave of Absence**

Nil

**2.3 Absent**

Nil

**3. MINUTES OF PREVIOUS MEETINGS**

**3.1 Audit and Risk Committee Meeting – 14 April 2025**

Moved Pamela Lee  
S/- David Moffatt

**ARC24/25**

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**That the minutes of the Audit and Risk Committee meeting held on 14 April 2025, as supplied, be confirmed as an accurate record of the proceedings of that meeting.**

<b>Carried Unanimously</b>
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**4. PRESIDING MEMBER'S OPENING REMARKS**

The Presiding Member gave the following update to the Committee:

- Council has approved the AHRWMA annual Budget and Business Plan.
- Council has adopted its Draft Budget and Business Plan and LTFP for public consultation, which closes in June.
- The CEO is currently recruiting for the position of Director Environment and Infrastructure and a preferred candidate has been identified.
- A Public Forum is being held by BDO to discuss the boundary change proposal on 4 June 2025 at Magill, and on 5 June 2025 online.
- The vacancy for the Independent Member for the Audit and Risk Committee was advertised on the 1<sup>st</sup> May and closes on the 30<sup>th</sup> May.
- Ms Pamela Lee and Cr Selwood have been appointed to the Selection Panel to fill the Independent Member position on the Audit & Risk Committee

6:03pm Cr Melanie Selwood arrived at the meeting.

**5. DELEGATION OF AUTHORITY**

The Audit and Risk Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

**6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT AND RISK COMMITTEE**

Nil

**7. PRESENTATIONS, ACTION REPORT & WORKPLAN**

**7.1 Action Report and Work Plan Update**

**Moved Cr Melanie Selwood  
S/- David Moffatt**

**The Audit and Risk Committee resolves:**

**ARC25/25**

- 1. To receive and note the Action Report and Work Plan Update Report (item 7.1, 19 May 2025, Audit and Risk Committee meeting).**

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2. To note the 2025 Action Report, May 2025, in Appendix 1 (item 7.1, 19 May 2025, Audit and Risk Committee meeting).
3. To adopt the 2025 Work Plan and Reporting Schedule in Appendix 2 (item 7.1, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8. OFFICER REPORTS – DECISION ITEMS**

**8.1 Quarterly Risk Management Report**

Moved David Moffatt  
S/- Pamela Lee

**ARC26/25**

The Audit and Risk Committee resolves:

1. To receive and note the Quarterly Risk Management Report (item 8.1, 19 May 2025, Audit and Risk committee meeting).
2. After discussion, to endorse the Quarterly Risk Management Report (item 8.1, 19 May 2025, Audit and Risk committee meeting).
3. To note the Strategic Risk Register Report in Appendix 1 (item 8.1, 19 May 2025, Audit and Risk committee meeting).

<b>Carried Unanimously</b>
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**8.2 Placement of Councils Insurance Portfolio**

Moved David Moffatt  
S/- Cr Melanie Selwood

**ARC27/25**

The Audit and Risk Committee resolves:

1. To receive and note the Placement of Council's Insurance Portfolio 2025-2026 Report (item 8.2, 19 May 2025, Audit and Risk Committee meeting).
2. To note the insurance portfolio report from the Scheme will be provided at the August meeting (item 8.2, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.3 Public Interest Disclosure Arrangements and Compliance Report**

Moved Pamela Lee  
S/- David Moffatt

ARC28/25

The Audit and Risk Committee resolves:

1. That the report be received and noted (item 8.3, 19 May 2025, Audit and Risk Committee meeting).
2. To note the Public Interest Disclosure Policy due for review by June 2025, is scheduled to be presented to the Committee's scheduled August 2025 meeting (item 8.3, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.4 Director Corporate Services Update**

Moved Pamela Lee  
S/- Cr Melanie Selwood

ARC29/25

The Audit and Risk Committee resolves:

1. That the report encompassing the Director Corporate Services Update be received and noted (item 8.4, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.5 Quarterly Council Performance Report**

Moved Cr Melanie Selwood  
S/- Pamela Lee

ARC30/25

The Audit and Risk Committee resolves:

1. That the report on the Quarterly Council Performance Report – Q3 2024-25 be received and noted (item 8.5, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.6 End of Financial Year Reporting Timetable**

Moved Pamela Lee  
S/- David Moffatt

ARC31/25

The Audit and Risk Committee resolves to receive and note the End of Financial Year Reporting Timetable 2024-25 report (item 8.6, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.7 Internal Controls Update**

Moved Cr Melanie Selwood  
S/- Pamela Lee

ARC32/25

The Audit and Risk Committee resolves:

1. That the report on the Internal Controls review be received and noted (item 8.7, 19 May 2025, Audit and Risk Committee meeting).
3. To note the proposed further developments and improvements to Council's internal controls environment (item 8.7, 19 May 2025, Audit and Risk Committee meeting).
4. To acknowledge that Administration is undertaking discussions with our external auditors regarding identified controls that are rated 3 or below (item 8.7, 19 May 2025, Audit and Risk Committee meeting).
5. To note that Administration will report on proposed risk mitigation measures at the August Audit and Risk Committee meeting (item 8.7, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.8 Budget Review 3**

Moved Pamela Lee  
S/- David Moffatt

ARC33/25

The Audit and Risk Committee resolves:

1. That the report on Budget Review 3 2024-25 be received and noted (item 8.8, 19 May 2025, Audit and Risk Committee meeting).

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2. To recommend to Council for consideration the proposed budget adjustments presented in Budget Review 3 (item 8.8, 19 May 2025, Audit and Risk Committee meeting) which result in:
  - a. A decrease in the Operating Deficit of \$160k from \$3.013m to \$2.853m for the 2024-25 financial year.
  - b. A reduction to the capital expenditure budget for 2024-25 of \$1.298m bringing the total budget from \$20.648m to \$19.350m
  - c. proposed financial sustainability indicators relative to Council's agreed targets of the following:
    - i. Operating Ratio -4.6% (Target 1% to 5%)
    - ii. Net Financial Liabilities Ratio 53% (Target 25% to 75%)
    - iii. Asset Renewal Funding Ratio 128% (Target 95% to 105%)
3. Having considered the Budget Review 3 Report and Appendix 1, to advise Council that it considers the review has been prepared with appropriate due diligence, legislative compliance and regard for risk management (item 8.8, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**8.9 Draft Long Term Financial Plan 2026-2040 and Draft Annual Business Plan 2025-26 for Consultation**

Moved Pamela Lee  
S/- David Moffatt

ARC34/25

**The Audit and Risk Committee resolves:**

1. That the Long Term Financial Plan 2026-2040 and Annual Business Plan 2025-26 Draft for Consultation report be received and noted (item 8.9, 19 May 2025, Audit and Risk Committee meeting).
2. To note that at its Ordinary Meeting on 13 May 2025, Council endorsed the draft Annual Business Plan 2025-26 (ABP) as contained in Appendix 1 for community consultation in accordance with Section 123 of the Local Government Act 1999, which includes a budget with an average residential rate rise of 6.2% (Adelaide CPI + 4%) (item 8.9, 19 May 2025, Audit and Risk Committee meeting).
3. To note that at its Ordinary Meeting on 13 May 2025, Council endorsed the draft Long Term Financial Plan 2026-2040 as contained in Appendix 2 for community consultation in accordance with Section 122 of the Local Government Act 1999 (item 8.9, 19 May 2025, Audit and Risk Committee meeting).
4. To note that feedback from the Audit and Risk Committee regarding the draft Long Term Financial Plan 2026-2040 and Annual Business Plan 2025-26 will be considered during the community consultation phase (item 8.9, 19 May 2025, Audit and Risk Committee meeting).

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5. That the Audit and Risk Committee having considered the ABP&B and LTFP report and Appendices, advises Council that it considers the documents have been prepared with appropriate due diligence, legislative compliance, prudent consideration for financial sustainability and regard for risk management (item 8.9, 19 May 2025, Audit and Risk Committee meeting).

<b>Carried Unanimously</b>
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**9. QUESTIONS WITHOUT NOTICE**

Nil

**10. CONFIDENTIAL ITEMS**

Nil

**11. NEXT MEETING**

The next ordinary meeting of the Audit and Risk Committee will be held on Monday 18 August 2025 from 6.00pm at 63 Mt Barker Road, Stirling.

**12. CLOSE MEETING**

The meeting closed at 7:56pm.