



## ORDINARY COUNCIL MEETING

### NOTICE OF MEETING

To: Mayor Jan-Claire Wisdom

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Nathan Daniell
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

**Tuesday 10 June 2025**  
**6.30pm**  
**63 Mt Barker Road Stirling**

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

**Greg Georgopoulos**  
**Chief Executive Officer**



## **ORDINARY COUNCIL MEETING**

**AGENDA FOR MEETING**  
**Tuesday 10 June 2025**  
**6.30pm**  
**63 Mt Barker Road Stirling**

### **ORDER OF BUSINESS**

**1. COMMENCEMENT**

**2. OPENING STATEMENT**

**2.1. Acknowledgement of Country**

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

**2.2. Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.**

**3. APOLOGIES/LEAVE OF ABSENCE**

**3.1. Apology**

**3.2. Leave of Absence**

**3.2.1. Mayor Jan-Claire Wisdom - 11 March 2025 to 10 September 2025 - approved 11 March 2025**

**3.3. Absent**

**4. MINUTES OF PREVIOUS MEETINGS**

Council Meeting – 27 May 2025

*That the minutes of the ordinary meeting held on 27 May 2025 as supplied, be confirmed as an accurate record of the proceedings of that meeting.*

**5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL**

**6. MAYOR'S OPENING REMARKS**

**7. QUESTIONS ADJOURNED/LYING ON THE TABLE**

- 7.1. Questions Adjourned  
Nil
- 7.2. Questions Lying on the Table  
Nil

**8. PETITIONS / DEPUTATIONS / PUBLIC FORUM**

- 8.1. Petitions  
Save our Wildlife Foundation Inc Lease Proposal – 22 Wright Road.
- 8.2. Deputations
  - 8.2.1. Brett Matthews regarding the 2026 Tour Down Under and the economic benefit for the event to the Adelaide Hills region.
  - 8.2.2. David Hamer on behalf of the Friends of Halliday Reserve regarding the proposed lease of 22 Wright Road.
- 8.3. Public Forum

**9. PRESENTATIONS (by exception)**

Nil

**10. QUESTIONS ON NOTICE**

- 10.1. Information and updates request – Cr Adrian Cheater
  - 1. *What is the current anticipated timeline for the DIT installation of a pedestrian crossing on Crafers Main Street and speed reduction?*
  - 2. *Can the administration provide technical details on the rationale for the recent maintenance conducted on Yacka Road Aldgate?*
  - 3. *Does the Council have any committed position through a MOU or otherwise in relation to the conceptual idea of a “Stirling Village” as identified by Mr Dennis Hensman, Director of Stirling Village Development?*
  - 4. *Does the council currently have capacity to address complaints which require ranger attendance prior to 06:00 and after 19:00?*
  - 5. *What is the current status of the Integrated Electric Vehicle Strategy as outlined in resolution 282/23 and have any internal combustion passenger vehicles been purchased since this resolution?*

**11. MOTIONS ON NOTICE**

Nil

**12. ADMINISTRATION REPORTS – DECISION ITEMS**

- 12.1. Save our Wildlife Foundation, 22 Wright Road, Stirling Lease Proposal – Community Engagement Outcomes Report

1. *That the Save our Wildlife Foundation, 22 Wright Road, Stirling Lease Proposal – Community Engagement Outcomes Report be received and noted.*
  2. *That the Save our Wildlife Foundation's lease proposal and draft Evelyn Halliday Reserve Community Land Management Plan is not progressed.*
  3. *That Council acknowledge the findings from the community engagement exercise, and that the Chief Executive Officer offers to engage with local community and key stakeholders of the Evelyn Halliday Reserve to understand their vision for the site.*
- 12.2. Round 2 Community Energy Upgrade Fund
1. *That the report be received and noted.*
  2. *To apply for Round 2 of the Community Energy Upgrades Fund (CEUF) for the Expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot project with a total estimated value of \$1,100,000, with funding comprising:*
    - a. *\$550,000 from the CEUF*
    - b. *\$550,000 from Council funds*
  3. *To incorporate this funding requirement within the Council's Annual Business Plan and budget for 2025-26 and 2026-27 should the grant application be successful.*
  4. *That the Chief Executive Officer be authorised to finalise the detail of the funding proposal between now and the funding application deadline, and, if necessary, adjust aspects of the application and scope of work to ensure the project can be accommodated within the funding allocation outlined.*
- 12.3. Stirling Market Road Closure Permit Renewal
1. *That the report be received and noted.*
  2. *That a permit to use a public road for business purposes under Section 222 of the Local Government Act 1999 be issued to Stirling Market Incorporated for a five-year period for use of a portion of Druid Avenue, Stirling and the service lane between Martha Street and Mount Barker Road, from 8:00am – 5:00pm, one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling monthly market.*
  3. *That pursuant to Section 33(2) of the Road Traffic Act 1961 the Council provides consent to the making of a road closure order by the Minister, or delegate, to enable the closure of Druid Avenue between Mount Barker Road and Martha Street, Stirling, as per permit conditions for the same five (5) year period covered by the Business Use Permit issued to Stirling Market Inc.*
  4. *That the Chief Executive Officer be authorised to act for and on behalf of the Council to consider and provide consent to any minor changes to the permit conditions or road closure order in response to legislative changes, the results of annual permit reviews or for special road closure orders, such as if the market is rescheduled to another Sunday in a particular month, or if a special once-off market is held, over the same five (5) year period.*
- 12.4. Gawler River Floodplain Management Authority (GRFMA) – Draft 2025-26 Annual Business Plan and Budget
1. *That the report be received and noted.*

2. *To approve the 2025-26 Gawler River Floodplain Management Authority Annual Business Plan and Annual Budget, including Council's contribution of approximately \$27,0000, while noting that Council's request to withdraw from the Authority is currently under consideration by the Minister for Local Government.*
  3. *That the Chief Executive Officer advises the Gawler River Floodplain Management Authority of Councils resolution.*
- 12.5. Regional Development Australia – Funding Agreement
1. *That the report be received and noted.*
  2. *To endorse the three-year partnership agreement, as contained in Appendix 1, between Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island and the Adelaide Hills Council for a three year period commencing 1 July 2025, with an annual funding amount of \$88,160, plus CPI each year of the agreement.*
  3. *That the Chief Executive Officer be authorised to make any minor changes to the funding agreement as required, to finalise the matter.*
  4. *That the Mayor and CEO be authorised to sign and seal the funding agreement on behalf of Council.*
- 12.6. Audit and Risk Committee Council Member Appointment
- Decision 1 (required if one candidate per position indicates intention to nominate)
1. *That the report be received and noted*
  2. *To appoint \_\_\_\_\_ as member of the Audit and Risk Committee from 11 June 2025 to the end of this Council term.*
- Decision 2 (required if more than one candidate per position indicates intention to nominate)
1. *That the report be received and noted*
  2. *To determine that the method of selecting the Audit and Risk Committee Member to be by an indicative vote to determine the preferred persons for the one (1) Council Member position utilising the process set out in this Agenda report.*
  3. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council member for the Audit and Risk Committee Member role and for the meeting to resume once the results of the indicative vote have been declared.*
- Decision 3 (required if meeting adjourned)
1. *To appoint \_\_\_\_\_ as member of the Audit and Risk Committee from 11 June 2025 to the end of this Council term.*
- 12.7. Audit and Risk Committee Council Member to Selection Panel
- Decision 1 (required if one candidate indicates intention to nominate)
1. *That the report be received and noted.*
  2. *To appoint \_\_\_\_\_ as a member of the Audit and Risk Committee Independent Member Selection Panel.*

Decision 2 (required if more than one candidate indicates intention to nominate)

1. That the report be received and noted
2. To determine that the method of selecting the Council Member for the Audit and Risk Committee Independent Member Selection Panel by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council Member for Audit and Risk Committee Independent Member Selection Panel and for the meeting to resume once the results of the indicative voting has been declared.

Decision 3 (required if meeting adjourned)

1. To appoint \_\_\_\_\_ as a member of the Audit and Risk Committee Independent Member Selection Panel.

12.8. Confidential Items Review

DECISION 1

1. To receive and note the report titled "Confidential Items Review" (Agenda item 12.8, 10 June 2025 Council Meeting).
2. To note the items held as confidential in the Confidential Items Register (Appendix 1 of Agenda item 12.1, 10 June 2025 Council Meeting).

DECISION 2 – 34/24 CEO Performance Review Panel Recommendation (Decision 2)(Deferred Item)

1. That the minutes only of item 19.1 of 13 February 2024, 34/24, CEO Performance Review Panel Recommendation (Decision 2)(Deferred Item) be released to the public.

DECISION 3 – 228/22- East Waste Recycling Contract

1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:
  - The report, related attachments and minutes of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 228/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the

- commercial position of the person who supplied the information.*
2. *Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.*

*DECISION 4 – 238/21 – Electricity Procurement Legal Matter*

1. *Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:*
  - *The report, related attachments and minutes of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.*

*On the grounds that the document(s) (or part) relates to information relating to legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings.*

2. *Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.*

*DECISION 5 – 182/23 – Appointment of GRFMA Chairperson*

1. *Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a) of the Act:*
  - *The report, related attachments and minutes of 27 June 2023, Item No. 18.1, Appointment of GRFMA Chairperson, 182/23 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.*

*On the grounds that the document(s) (or part) relates to information relating to personal information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.*

DECISION 6 – 172/22 – Ashton Landfill

1. Pursuant to Section 91(7) of the Local Government Act 1999, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- The report, related attachments and minutes of 28 June 2022, Item No. 18.3, Ashton Landfill, 172/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

*On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to involve the unreasonable disclosure of information concerning future legal action taken in relation to the matter.*

2. Pursuant to section 91(9)(c) of the Local Government Act 1999, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

**13. ADMINISTRATION REPORTS – INFORMATION ITEMS**  
Nil

**14. CORRESPONDENCE FOR NOTING**  
Nil

**15. QUESTIONS WITHOUT NOTICE**

**16. MOTIONS WITHOUT NOTICE**

**17. REPORTS**

- 17.1. Council Member Function or Activity on the Business of Council
- 17.2. Reports of Members/Officers as Council Representatives on External Organisations
- 17.3. CEO Report

**18. REPORTS OF COMMITTEES**

- 18.1. Council Assessment Panel  
Nil
- 18.2. Audit Committee  
Nil
- 18.3. CEO Performance Review Panel  
Nil

- 18.3.1. Boundary Change Committee  
Nil

- 19. **CONFIDENTIAL ITEMS**  
Nil

- 20. **NEXT MEETING**

Tuesday 24 June, 6.30pm, 63 Mt Barker Road, Stirling

- 21. **CLOSE MEETING**

# Council Meetings, Information and Briefing Sessions, CAP and Committee Meetings for 2025

DATE	TYPE	LOCATION	MINUTE TAKER
<b>JANUARY 2025</b>			
Wednesday 15 January	CAP	Stirling	TBA
Tuesday 28 January	Ordinary Council	Stirling	Skye Ludzay
<b>FEBRUARY 2025</b>			
Monday 3 February	Workshop	Woodside	N/A
Tuesday 11 February	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 February	CAP	Stirling	TBA
Monday 17 February	Audit Committee	Stirling	Lauren Jak
Tuesday 18 February	Professional Development	Stirling	N/A
Tuesday 25 February	Ordinary Council	Stirling	Skye Ludzay
<b>MARCH 2025</b>			
Monday 3 March	Workshop	Woodside	N/A
Tuesday 11 March	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 March	CAP	Stirling	TBA
Tuesday 18 March	Professional Development	Stirling	N/A
Saturday 22 March	Workshop	Stirling	N/A
Tuesday 25 March	Ordinary Council	Stirling	Skye Ludzay
Wednesday 26 March	CEO PRP	Stirling	Zoë Gill
<b>APRIL 2025</b>			
Wednesday 2 April	CEO PRP	Stirling	Zoë Gill
Monday 7 April	Workshop	Woodside	N/A
Tuesday 8 April	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 9 April	CAP	Stirling	TBA
Monday 14 April	Audit Committee	Stirling	Lauren Jak
Tuesday 15 April	Professional Development	Stirling	N/A
Tuesday 15 April	Boundary Change Committee	Stirling	Georgie McKeon
Wednesday 16 April	CEO PRP	Stirling	Zoë Gill
Tuesday 22 April	Ordinary Council	Stirling	Skye Ludzay
<b>MAY 2025</b>			
Monday 5 May	Workshop	Woodside	N/A
Tuesday 13 May	Ordinary Council	Stirling	Skye Ludzay
Wednesday 14 May	CAP	Stirling	TBA
Monday 19 May	Audit Committee	Stirling	Lauren Jak
Tuesday 20 May	Professional Development	Stirling	N/A
Tuesday 27 May	Ordinary Council	Stirling	Brittany Priwer
<b>JUNE 2025</b>			
Monday 2 June	Workshop	Woodside	N/A
Tuesday 10 June	Ordinary Council	Stirling	Skye Ludzay
Wednesday 11 June	CAP	Stirling	TBA
Tuesday 17 June	Professional Development	Stirling	N/A
Tuesday 24 June	Ordinary Council	Stirling	Brittany Priwer
Wednesday 25 June	CEO PRP	Stirling	Zoë Gill

DATE	TYPE	LOCATION	MINUTE TAKER
<b>JULY 2025</b>			
Monday 7 July	Workshop	Woodside	N/A
Tuesday 8 July	Ordinary Council	Stirling	Skye Ludzay
Wednesday 9 July	CAP	Stirling	TBA
Tuesday 15 July	Professional Development	Stirling	N/A
Tuesday 22 July	Ordinary Council	Stirling	Brittany Priwer
<b>AUGUST 2025</b>			
Monday 4 August	Workshop	Woodside	N/A
Tuesday 12 August	Ordinary Council	Stirling	Skye Ludzay
Wednesday 13 August	CAP	Stirling	TBA
Monday 18 August	Audit Committee	Stirling	Lauren Jak
Tuesday 19 August	Professional Development	Stirling	N/A
Tuesday 26 August	Ordinary Council	Stirling	Brittany Priwer
<b>SEPTEMBER 2025</b>			
Monday 1 September	Workshop	Woodside	N/A
Tuesday 9 September	Ordinary Council	Stirling	Skye Ludzay
Wednesday 10 September	CAP	Stirling	TBA
Tuesday 16 September	Professional Development	Stirling	N/A
Tuesday 23 September	Ordinary Council	Stirling	TBA
<b>OCTOBER 2025</b>			
Tuesday 7 October (Public Holiday)	Workshop	Woodside	N/A
Wednesday 8 October	CAP	Stirling	TBA
Tuesday 14 October	Ordinary Council	Stirling	Skye Ludzay
Monday 20 October	Audit Committee	Stirling	Lauren Jak
Tuesday 21 October	Professional Development	Stirling	N/A
Tuesday 28 October	Ordinary Council	Stirling	TBA
<b>NOVEMBER 2025</b>			
Monday 3 November	Workshop	Woodside	N/A
Tuesday 11 November	Ordinary Council	Stirling	Skye Ludzay
Wednesday 12 November	CAP	Stirling	TBA
Monday 17 November	Audit Committee	Stirling	Lauren Jak
Tuesday 18 November	Professional Development	Stirling	N/A
Tuesday 25 November	Ordinary Council	Stirling	TBA
<b>DECEMBER 2025</b>			
Monday 1 December	Workshop	Woodside	N/A
Tuesday 9 December	Ordinary Council	Stirling	Skye Ludzay
Wednesday 10 December	CAP	Stirling	TBA

***Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.***

# Community Forums 2025

**6.00 for 6.30pm**

*(dates and venues to be confirmed)*

DATE	LOCATION
Tuesday 1 July 2025	Mount Torrens Soldiers Memorial Hall - 34 Townsend Street, Mount Torrens

## Council Member Attendance 2025

### Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
3 Feb 25 (WS)	F	AP	F	F	AP	F	AP	F	F	F	F	AP	F
18 Feb 25 (WS)	P	AP	F	F	F	P	AP	F	LOA	F	F	F	F
3 Mar 25 (WS)	F	F	F	F	F	F	F	AP	AP	F	F	AP	F
11 Mar 25 (WS)	LOA	F	F	F	LOA	A	F	F	AP	AP	P	F	F
18 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	P	F	F	F	F
22 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	F	F	F	F	F
7 Apr 25 (WS)	LOA	AP	F	F	F	F	F	F	AP	F	F	AP	F
15 Apr 25 (WS)	LOA	F	F	F	AP	F	AP	F	A	F	F	F	F
5 May 25 (WS)	LOA	F	F	F	P	P	AP	A	AP	F	F	P	F
20 May 25 (WS)	LOA	AP	F	F	F	A	F	F	A	F	F	P	F
02 June 25 (WS)	LOA	F	F	P	F		AP	F		AP	F	AP	

Index: Workshop (WS) / Professional Development (PD) / F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

# Council Member Attendance 2024

## Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
28 Jan 25	AP	F	AP	AP	F	LOA	F	AP	F	F	F	F	F
11 Feb 25	F	AP	LOA	F	F	F	F	F	AP	F	F	F	LOA
25 Feb 25	AP	F	F	F	F	F	F	F	LOA	F	F	LOA	F
11 Mar 25	LOA	F	F	F	LOA	F	F	F	AP	AP	F	F	F
25 Mar 25	LOA	F	F	F	LOA	F	F	F	F	F	F	F	F
8 Apr 25	LOA	LOA	F	F	F	F	F	F	AP	F	F	F	F
22 Apr 25	LOA	LOA	F	F	F	F	F	LOA	AP	F	F	AP	F
13 May 25	LOA	AP	F	F	F	F	F	AP	LOA	F	F	F	LOA
27 May 25	LOA	LOA	F	F	F		F	F		F	F	AP	F

Index: F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

# Conflict of Interest Disclosure Form

**CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS**

Date: \_\_\_\_\_

**Meeting Name (please tick one)**

Ordinary Council ☐

Audit Committee ☐

Special Council ☐

Boundary Change Committee ☐

CEO Performance Review Panel ☐

Other: \_\_\_\_\_ ☐

**Item No**

**Item Name:**

\_\_\_\_\_

\_\_\_\_\_

(Only one conflict of interest entry per form)

I, Mayor / Cr \_\_\_\_\_ have identified a conflict of interest as:

**GENERAL** ☐

**MATERIAL** ☐

**GENERAL**

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member's private interests might result in the Member acting in a manner that is contrary to their public duty.

**MATERIAL**

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

**The nature of my conflict of interest is as follows:**

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I intend to deal with my conflict of interest in the following transparent and accountable way:**

- ☐ I intend to **stay** in the meeting (please complete details below)
- ☐ I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- ☐ I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest*)

**The reason I intend to stay in the meeting and consider this matter is as follows:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

**Office use only: Council Member voted FOR / AGAINST the motion.**

## 8. DEPUTATIONS

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:
  - the number of deputations that have already been granted for the meeting
  - the subject matter of the proposed deputation
  - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
  - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
  - the size and extent of the agenda for the particular meeting and
  - the number of times the depute has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

## 8.3 PUBLIC FORUM

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*For full details, see Code of Practice for Meeting Procedures on [www.ahc.sa.gov.au](http://www.ahc.sa.gov.au)*

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.

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# Petitions

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**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 8.1.1

**Responsible Officer:** Greg Georgopoulos  
Chief Executive Officer  
Environment and Infrastructure

**Subject:** Petition – Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling

**For:** Decision

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**SUMMARY**

A petition has been received with 100 signatories stating:

*Thank you for the opportunity to comment on the lease proposal and the proposed Land Management Plan. Additionally, the signatories to this letter and petition ask Council to:*

- *Note our desire that the Evelyn Halliday Reserve continues to be utilised exclusively as a Recreation Reserve for the general benefit of the Community, as set out in the Trust and in line with the wishes of the late Ms Evelyn Halliday.*
- *Consider the positive suggestions put forward in this letter for how the Evelyn Halliday Reserve could be better utilised for recreational use for the benefit of the general public.*

*In response to the formal feedback request, the signatories to this letter and petition:*

- *Do not support the Save Our Wildlife Foundation Inc. Lease Proposal for 22 Wright Road.*
- *Do not support the proposed new Community Land Management Plan for Evelyn Halliday Reserve.*

Council is currently in the process of making a decision on a lease proposal for the Save Our Wildlife Foundation to occupy a building and portion of land at Evelyn Halliday Reserve and to make the subsequent changes required to the Community Land Management Plan (CLMP) to support this lease. This process involved a public consultation into the proposed lease and draft CLMP that ran from 2 to 22 April 2025. As part of the consultation process interested parties were invited to share their level of support for the proposed lease and draft CLMP. This petition was received prior to the close of this public consultation process.

## RECOMMENDATION

### Council resolves:

1. That the petition signed by 100 signatories requesting the Adelaide Hills Council note the desire that the Evelyn Halliday Reserve continues to be utilised exclusively as a Recreation Reserve for the general benefit of the Community, as set out in the trust and in line with the wishes of the late Ms Evelyn Halliday be received and noted.
  2. That the CEO advise the principal signatory of the Council's noting of the petition and of any resolutions relating to the matter.
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## 1. PETITION DETAILS

Council has received a petition organised by Magda Wright of 39a Wright Road, Crafers and signed by 100 signatories. One person has signed the petition twice, one person's address could not be verified. Therefore, there were 98 verified Participants as signatories to this petition.

The Petition states:

A petition has been received with 100 signatories stating:

Thank you for the opportunity to comment on the lease proposal and the proposed Land Management Plan. Additionally, the signatories to this letter and petition ask Council to:

- Note our desire that the Evelyn Halliday Reserve continues to be utilised exclusively as a Recreation Reserve for the general benefit of the Community, as set out in the Trust and in line with the wishes of the late Ms Evelyn Halliday.
- Consider the positive suggestions put forward in this letter for how the Evelyn Halliday Reserve could be better utilised for recreational use for the benefit of the general public.

In response to the formal feedback request, the signatories to this letter and petition:

- Do not support the Save Our Wildlife Foundation Inc. Lease Proposal for 22 Wright Road.
- Do not support the proposed new Community Land Management Plan for Evelyn Halliday Reserve.

## 2. OFFICER'S RESPONSE – Greg Georgopoulos

### ➤ Relationship/relevance to Council services/activities/plans/strategies/resolutions

Council is currently considering a lease proposal and draft CLMP for Evelyn Halliday Reserve located at 22 Wright Road, Stirling and these petitions relate to the process. Council undertook public consultation on the proposed lease and draft CLMP between 2 to 22 April 2025. During this period members of the Community were encouraged to participate in the public consultation process via the below means:

- Complete the online submission form at [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au)
- Email [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)

- Mail Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre and submit via any of the ways listed above or by handing into our Council Service Centre or Library at:
  - Coventry Library, 63 Mount Barker Road, Stirling
  - Woodside Service Centre  
26 Onkaparinga Valley Road, Woodside
  - Gumeracha Civic Centre,  
45 Albert Street, Gumeracha

Council is currently reviewing submissions from the Public Consultation process to allow a decision to be made on the lease proposal and draft CLMP.

This petition was received prior to the close of the public consultation process via hard copy petition provided at a Customer Service Centre. Whilst the public consultation did not provide a petition as an option for providing feedback for the purpose of the lease and draft CLMP review, it is a common way to present feedback or requests to Council for consideration.

➤ **Options<sup>1</sup>**

Council has the following options in relation to the matter(s) raised in the petition:

- I. To receive and note the report. (Recommended)
  - II. To receive and note the report and make any other decision that Council sees fit (Recommended)
- **Appendix**  
Petition

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<sup>1</sup> Any potential motion arising from the receipt of a petition is a Motion Without Notice and Council has resolved for restrictions on the scope on these types of motions as per clause 3.18 of the *Code of Practice for Council Meeting Procedures*.

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**Appendix 1**  
*Petition*

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**Petition and feedback RE:**

***Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling***

Dear Adelaide Hills Council

Thank you for the opportunity to comment on the lease proposal and the proposed Land Management Plan. Additionally, the signatories to this letter and petition ask Council to:

- Note our desire that the Evelyn Halliday Reserve continues to be utilised exclusively as a Recreation Reserve for the general benefit of the Community, as set out in the Trust and in line with the wishes of the late Ms Evelyn Halliday.
- Consider the positive suggestions put forward in this letter for how the Evelyn Halliday Reserve could be better utilised for recreational use for the benefit of the general public.

In response to the formal feedback request, the signatories to this letter and petition:

- Do not support the Save Our Wildlife Foundation Inc. Lease Proposal for 22 Wright Road.
- Do not support the proposed new Community Land Management Plan for Evelyn Halliday Reserve.

**The Trust**

Purpose

As is recognised in the consultation papers, Ms Evelyn Halliday left the area (including her house “Hilltop”) now known as the Evelyn Halliday Reserve explicitly to be “a Recreation Reserve for the general benefit of the Community.” This was outlined clearly in Ms Halliday’s will. What is less well known, is that following her death in 1991, the District Council of Stirling determined that instead of accepting the land to be held in Trust as per Ms Halliday’s will, they would sell it to pay off some debt. Consequently, a group called Friends of the Halliday Reserve was formed and were able to influence the Council to accept the land and create the Trust. This group continued to be active for many years, proactively putting forward ideas to Council as to how the Reserve could be utilised in line with the spirit and intent of the Trust.

We believe that the meaning and wishes of Ms Halliday for “a Recreation Reserve for the general benefit of the Community” is clear and straightforward. To interpret this as per the proposed Land Management Plan as “Wildlife rehabilitation by a not-for-profit organisation” appears plainly at odds with this. It is important to stress that this is not to comment on the purpose or merit of a not-for-profit wildlife rehabilitation organisation, but to point out the incongruity of any potential use of the land (such as is proposed), which is outside of its original intent and current purpose.

Precedent

Of more concern however, is the precedent it provides Council to continue to amend the purpose of the Trust in the future. The proposed changes would result in the first time a section of the land left by Ms Halliday being removed for a different purpose than originally intended or set out in the Trust. Further, the proposal indicates a desire for the wildlife centre to have the room to expand in the future, already indicating that once approval is given to house the centre, expanding its size will likely be perfunctory. Once the precedent is given, it is harder to argue the whole Reserve could not be utilised for the purpose of a wildlife centre.

The consultation papers state that it can be argued that wildlife rehabilitation is not a recreational activity, but is only ancillary to a recreation purpose. This is true, and clearly sets a precedent for

Council to allow the use of the Reserve for purposes that are not recreational, but only ancillary to recreation. The scope of activities that could be argued are “ancillary to recreation” are almost limitless. With subdivision and housing developments progressing at speed through South Australia, it is a real and reasonable concern that Council would look at part or all of the Reserve as an appropriate new area for housing development, or activities “ancillary to recreation”.

### **Practical concerns**

#### Entrance off Wright Road

The entrance to 22 Wright Road is currently near the top of a blind summit. This has always been a dangerous location, with drivers consistently traveling over it at significant speed. Over the crest of the summit, Wright Road is not wide enough for two cars to pass. This is particularly unsafe as cars traveling over the summit cannot see cars approaching the other way, and are left without space to pass or slow down. This has led to many near misses, particularly for local residents.

The proposal would result in a significant increase in the number of vehicles at the top of the blind summit, and concerning exactly at the location where vehicles would necessarily need to turn right, across the road into number 22. They would need to do this without being able to see vehicles coming in the other direction, and without being encouraged to stay on the left side of the road. Unfortunately, Wright Road has no centre line markings.

The proposal has not given any consideration to the safety impacts of increased traffic entering 22 Wright Road at a dangerous junction of the road.

#### Engagement between dogs and animals being rehabilitated

While the Council paper correctly points out that the remainder of Evelyn Halliday Reserve is signed for on-lead dog walking only, in reality dogs almost exclusively roam off-lead.

A consequence will be the attendance of dogs near the aviaries, no doubt barking and likely traumatising the dozens of injured possums. Given there will not always be volunteers attending the wildlife, it is reasonable to assume this will lead to a significant increase in barking. Even if the dogs cannot see the possums, they will still smell and want to engage them.

### **Alternate uses for the Reserve**

The Adelaide Council's 2024 Strategic Plan's second goal is “Community Wellbeing. A thriving, safe and welcoming community.” Each of the Objectives listed aligns with Ms Halliday's vision for the use of the Reserve. We highlight two priorities:

- CW6.5 Promote opportunities for people to improve their health and wellbeing by spending time in our natural environments, bringing greater numbers of people into our parks.
- CW6.3 Plan and promote walking and cycling projects and infrastructure that facilitate health and wellbeing as well as sustainable forms of transport.

Council has a wonderful opportunity to use the Reserve to help meet these identified priorities. People walk from all over Crafers and Stirling to use the dog park, it is a community asset. With minimal capital investment, Council could improve the walking trails in the Reserve, and install fitness equipment at various locations. This could turn the Reserve into a pedestrian destination akin to what other Councils have done at locations such as the Victoria Park Fitness Loop, the West Lakes outdoor gym and the Barmera Fitness Trail. This would lead to a significant increase in pedestrian patronage, in line with Council's Strategic Plan.

We are committed to working positively with Council and the community to facilitate the best outcomes possible in relation to Halliday Reserve, maximising its usage in line with the wishes of the late Ms Halliday to be used as a recreation facility for the benefit of everyone. With housing

development increasing, it is more important than ever for our recreational spaces need to be valued, utilised and enjoyed by all members of our community. We live in a beautiful part of South Australia, we are very grateful for it, and would like to see it protected.

In line with the Adelaide Hills Council Policy on Petitions, please also consider this letter a petition. The contact person being Magda Wright, 39a Wright Road Crafers 5152.

Yours sincerely

Name	Signature	Address
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## **Questions on Notice**

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**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 10.1 Question on Notice

**Originating from:** Cr Adrian Cheater

**Subject:** Information request and updates.

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**1. QUESTION**

1. What is the current anticipated timeline for the DIT installation of a pedestrian crossing on Crafers Main Street and speed reduction?
2. Can the administration provide technical details on the rationale for the recent maintenance conducted on Yacka Road Aldgate?
3. Does the Council have any committed position through a MOU or otherwise in relation to the conceptual idea of a “Stirling Village” as identified by Mr Dennis Hensman, Director of Stirling Village Development?
4. Does the council currently have capacity to address complaints which require ranger attendance prior to 06:00 and 19:00?
5. What is the current status of the Integrated Electric Vehicle Strategy as outlined in resolution 282/23 and have any internal combustion passenger vehicles been purchased since this resolution?

**2. BACKGROUND**

1. In 2024 Council resolved to engage DIT to reduce the Crafers Main Street speed and, in the process, DIT committed to also installing a “wombat” crossing.
2. Several residents have indicated concerns on the need for expenditure on this maintenance work. Technical details have been requested to support residents in understanding the rationale, but it has yet to be received. There are concerns that the service level may have been better focused elsewhere.
3. A variety of individuals and community groups have identified a belief that Adelaide Hills Council has entered into a MOU or in principal agreement/support for the Stirling Village Development concept which was presented to council on the 19th of March 2024.
4. I have received various complaints about activities that would typically require ranger attendance to assess any level of non-compliance to issues outside of council’s normal operating hours. These include heavy vehicle movements pertaining to business activities and construction works occurring outside of allowable hours. There has been indication that these are unable to be addressed due to lack of evidence attainable at the time of officer arrival.
5. In November 2023 council resolved to strengthen its commitment to transitioning its passenger vehicles to electric. Part of resolution included the development of an Integrated Electric Vehicle strategy which could inform future decision making on associated.

**3. OFFICER'S RESPONSE – Greg Georgopoulos, Chief Executive Officer**

**1. What is the current anticipated timeline for the DIT installation of a pedestrian crossing on Crafers Main Street and speed reduction?**

The construction is expected to be finalised by the end of the 2026 calendar year. Council staff have been involved recently in a design review of the crossing.

**2. Can the administration provide technical details on the rationale for the recent maintenance conducted on Yacka Road Aldgate?**

Council undertakes detailed condition assessment surveys of its sealed road network at 10m intervals. This identifies road pavement defects on Council's road network. Based on this condition assessment, Yacka Road was flagged as showing defects in the road seal. Therefore, administration undertook a reseal to protect the road pavement as the road pavement is the structural element of a road and is the higher cost element of a road pavement.

**3. Does the Council have any committed position through a MOU or otherwise in relation to the conceptual idea of a "Stirling Village" as identified by Mr Dennis Hensman, Director of Stirling Village Development?**

The Council does not have a MOU or formal position on the 'Stirling Village' concept. The administration makes Council staff available to meet with any prospective applicants and the Stirling Village Development group has presented their concepts to Council staff. Mr Hensman has also presented his concepts to Council.

**4. Does the council currently have capacity to address complaints which require ranger attendance prior to 06:00 and 19:00?**

The Regulatory Services team work from 8am to 5pm, Monday to Friday, and 8.30am till 5pm on weekends. After 5pm Council provides an on-call service (seven days a week), between 5pm and 8.30am. On-call services are generally limited to emergency issues such as attendance for on-going animal attacks and contained animals for pick up.

From time to time, Council Rangers will schedule out of hours investigations for matters of nuisance (such as noise or light issues or dog barking), safety issues (such as parking) or other general regulatory issues (such as a breach of by-laws).

**5. What is the current status of the Integrated Electric Vehicle Strategy as outlined in resolution 282/23 and have any internal combustion passenger vehicles been purchased since this resolution?**

Council's key document for addressing carbon emissions is the Towards Zero Emissions – A Carbon Management Plan for the Adelaide Hills (the Plan), adopted by Council at the 8 April 2025 meeting. A key priority in the Plan is the transition to Electric Vehicles (EV). Administration is developing a draft Fleet Management strategy, which includes an electrification transition timeline, as part of this key priority area.

No Internal Combustion Engine (ICE) light passenger vehicles have been purchased since resolution 282/23.

**4. APPENDIX**  
Nil

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# **Administration Reports Decision Items**

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**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

<b>Item:</b>	<b>12.1</b>
<b>Responsible Officer:</b>	<b>Greg Georgopoulos Chief Executive Officer Environment and Infrastructure</b>
<b>Subject:</b>	<b>Save our Wildlife Foundation, 22 Wright Road, Stirling Lease Proposal – Community Engagement Outcomes Report</b>
<b>For:</b>	<b>Decision</b>

---

**SUMMARY**

A community engagement process was undertaken regarding a proposal for the Save our Wildlife Foundation Incorporated (SOWFI) to lease a portion of the Evelyn Halliday Reserve located at 22 Wright Road, Stirling and subsequent changes to the site's Community Land Management Plan (CLMP).

Community engagement ran for 21 days between 2 – 22 April 2025 with a total of 202 participants providing feedback during the consultation period. 81.6% of participants who took part in the consultation who live in close proximity to the Evelyn Halliday Reserve (within the suburbs of Crafers, Crafers West and Stirling) did not support the proposal, with a very similar percentage not supporting proposed changes to the CLMP.

These participants who are not in support of the proposed lease and draft CLMP, provided feedback with particular emphasis on:

- Concerns about traffic and parking on Wright Road.
- The proposal not being in line with the intention with which Evelyn Halliday bequeathed the land and the current Trust in place for the site.
- Incompatibility of dogs and wildlife (dog park also located at Evelyn Halliday Reserve).
- Concerns regarding the welfare of animals and volunteers.
- Noise concerns for adjoining properties.

Participants who were supportive of the proposal and draft CLMP for Evelyn Halliday Reserve provided feedback with generally supportive comments including support for the project, wildlife and rescue services and SOWFI as an organisation. In addition, some of these participants saw value in Council supporting wildlife rehabilitation.

The intention of this report is to inform Council Members of the findings of the community consultation process. Data from the *Community Engagement Outcomes Report* should be carefully considered

when deciding whether to proceed (or not) with the lease proposal and draft CLMP for the Evelyn Halliday Reserve site.

## **RECOMMENDATION**

**Council resolves:**

- 1. That the Save our Wildlife Foundation, 22 Wright Road, Stirling Lease Proposal – Community Engagement Outcomes Report be received and noted.**
  - 2. That the Save our Wildlife Foundation’s lease proposal and draft Evelyn Halliday Reserve Community Land Management Plan is not progressed.**
  - 3. That Council acknowledge the findings from the community engagement exercise, and that the Chief Executive Officer offers to engage with local community and key stakeholders of the Evelyn Halliday Reserve to understand their vision for the site.**
- 

## **1. BACKGROUND**

At its meeting of 25 February 2025 Council resolved to undertake community consultation regarding SOWFI obtaining a lease for a portion of the Evelyn Halliday Reserve, Stirling and subsequent changes to the site’s CLMP.

### **MOTION AS VARIED**

Moved Cr Mudge  
S/- Cr Cheater

66/25

- 1. That the report be received and noted.**
- 2. That Council undertakes community consultation on the SOWFI proposal to establish a wildlife finishing school at 22 Wright Road, Stirling, being a portion of the Evelyn Halliday Reserve including the existing dwelling and immediate surrounds with a lease/license period of up to 5 years. The consultation should include updating the community land management plan for the site to include this use.**
- 3. That the outcome of the consultation be reported back to Council in order for a decision to be made concerning leases and licences applicable to the proposal.**

The community consultation exercise ran between 2 – 22 April 2025 and comprised an opportunity for the Community to provide feedback via hardcopy, online feedback form, email, letter, social media and phone contact.

## **2. ANALYSIS**

### **➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment**

*Strategic Plan 2024 – Your Place, Your Space*  
Goal 4 Organisation

Objective O2            Operate with integrity using best proactive governance processes  
 Priority O2.2           Support decision making through the use of timely data-driven analysis  
                                  and reporting

➤ **Legal Implications**

Consultation was undertaken in accordance with Section 198 and 202 of the *Local Government Act 1999* and Council's *Public Consultation Policy*.

➤ **Risk Management Implications**

Using data from the community engagement exercise to determine if the proposed lease and CLMP changes should be progressed or not will assist in mitigating the risk of:

*Progressing the proposed lease and CLMP changes leading to significant community opposition.*

Inherent Risk	Residual Risk	Target Risk
Extreme (3A)	Low (2D)	Low

➤ **Budget, Financial and Resource Implications**

There is no budget implications associated with reporting the outcomes of the community consultation exercise for the Evelyn Halliday Reserve site.

➤ **Customer Service and Community/Cultural Implications**

The Community Engagement Outcomes Report for the proposed lease over a portion of Evelyn Halliday Reserve site will be provided directly to all consultation participants. The report will also be made available on Council's Community Engagement website.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

*Council Committees:*    Not Applicable  
*Council Workshops:*    Not Applicable  
*Advisory Groups:*       Not Applicable  
*External Agencies:*     Not Applicable  
*Community:*              Not Applicable

➤ **Additional Analysis**

Key findings of the community consultation exercise, as outlined in **Appendix 1** are as follows:

A total of 202 people participated in the consultation. Participation was through online feedback forms, emails, letters, petition and social media.

55.3% of the online and petition participants lived close to the Evelyn Halliday Reserve in the suburbs of Crafers, Crafers West and Stirling and this would be the group most directly impacted by the proposal. 24.7% of participants lived in suburbs across the AHC region and the remaining 20% did not reside in any AHC suburb or township.

When reviewing support levels from participants across all feedback mediums in this consultation, it can be seen as presented below, that 60% (n=103) of Participants do not support the SOWFI proposal. 39% (n=68) of Participants support the SOWFI proposal and 1% (n=2) is not sure.

*Levels of Support from ALL Participants*

	<b>Support</b>	<b>Do Not Support</b>	<b>Not Sure</b>
<b>Online Survey</b>	68	11	2
<b>Petition</b>	0	89	0
<b>Email</b>	0	3	0
<b>TOTAL</b>	<b>68</b>	<b>103</b>	<b>2</b>

Due to the likelihood that those living closest to the location would be the most impacted it is worth considering the level of support from those individuals who live in Crafers, Crafers West and Stirling. As seen below, 81.6% (n=98) of Participants in this consultation who live in close proximity to the Evelyn Halliday Reserve do not support the proposal, with a very similar percentage not supporting the new CLMP.

*Levels of Support from Participants in Crafers, Crafers West and Stirling*

	<b>Support</b>	<b>Do Not Support</b>	<b>Not Sure</b>
<b>Online Survey</b>	20	8	2
<b>Petition</b>	0	89	0
<b>Email</b>	0	1	0
<b>TOTAL</b>	<b>20</b>	<b>98</b>	<b>2</b>

Participants who were supportive of the proposal and new CLMP for Evelyn Halliday Reserve provided feedback with generally supportive comments including in particular:

- Support for the project, wildlife and rescue services and SOWFI as an organisation.
- See value in Council supporting wildlife rehabilitation.

Participants who were not supportive of the SOWFI proposal and the new CLMP for Evelyn Halliday Reserve provided feedback with particular emphasis on:

- Concerns regarding increased traffic and parking and potential increased risk of accidents, especially due to no footpaths along road and increased use of walkers to dog park.
- Proposal not in line with the intention with which Evelyn Halliday bequeathed the land and preference to support the Evelyn Halliday Reserve continuing as a recreational reserve for the general benefit of all in the community as set out in the current Trust and as intended by Evelyn Halliday.
- Incompatibility of dogs and wildlife.
- Concerns regarding the welfare of animals and volunteers in running and managing the site in a secure, safe and effective manner.
- Noise concerns.
- Should be able to consider other uses and proposals for site more in line with Evelyn Halliday's intention for the site.

It is important to note that the petition related to this issue was received during the consultation period, so results have been included in the *Community Engagement Outcomes Report*.

Data from the *Community Engagement Outcomes Report* should be carefully considered when deciding whether to proceed (or not) with the lease proposal and draft CLMP for the Evelyn Halliday Reserve site. It should be noted that data indicates that the local community feel a strong connection to the Trust and its intentions for the site (and therefore the sites CLMP). Considering this connection, Council could consider engaging with the community to better understand their vision for the site.

### **3. OPTIONS**

Council has the following options:

- I. That the Save our Wildlife Foundation's lease proposal and draft Evelyn Halliday Reserve Community Land Management Plan is not progressed. (Recommended)
- II. That the Save our Wildlife Foundation's lease proposal and draft Evelyn Halliday Reserve Community Land Management Plan is progressed. This option disregards feedback received during the community engagement process and would result in opposition from the community. (Not Recommended)
- III. That Council acknowledge the findings from the community engagement exercise, and that the Chief Executive Officer offers to engage with local community and key stakeholders of the Evelyn Halliday Reserve to understand their vision for the site. (Recommended)

### **4. APPENDICES**

- (1) Community Engagement Outcomes Report

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# **Appendix 1**

## *Community Engagement Outcomes Report*

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# *Save Our Wildlife Foundation Inc. Lease Proposal – 22 Wright Road Stirling Community Engagement Outcomes Report*

May 2025



**Adelaide Hills**  
COUNCIL

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## 1 INTRODUCTION

This report presents feedback received during engagement with the community from 2 to 22 April 2025 regarding the Save Our Wildlife Foundation Inc. (SOWFI) Lease Proposal for 22 Wright Road, Stirling and proposed new Community Land Management Plan for Evelyn Halliday Reserve.

This report will be presented to Council and made available to those who participated in the consultation on Council's Engagement Platform.

The consultation comprised an opportunity for the Community to provide feedback via hardcopy and online feedback form, email, letter, social media and phone contact. A copy of information provided on Council's Engagement Platform and feedback form is available in Appendix A.

There was a total of 202 Participants providing feedback on the SOWFI lease proposal and proposed new Community Land Management Plan for Evelyn Halliday Reserve. 81 Respondents provided their feedback by online feedback form, 3 Participants responded via email and 29 provided a response via Facebook. A petition was also received which represented an additional 89 verified participants.

All online feedback responses are provided in Appendix B.

All email responses are provided in Appendix C.

Advertisements, email blasts, promotional newsletters and social media posts and feedback, are provided in Appendix D.

## 2 SUMMARY OF ENGAGEMENT

### 2.1 BACKGROUND

The purpose of the engagement was to determine whether the community supported the SOWFI lease proposal and the proposed new Community Land management Plan for Evelyn Halliday Reserve in Stirling. Council also wanted to seek any further feedback or comments regarding the proposal.

The engagement process provided information regarding the current Community Land Management Plan for Evelyn Halliday Reserve as well as the new proposed plan. It also provided background information on the history of the site, Council's consideration of the proposal and legislative requirements as well as information on SOWFI as an organisation and clarification regarding the support they were seeking from Council.

Feedback received will assist Council to make a decision on the updates proposed to the Community Land Management Plan for Evelyn Halliday Reserve in Stirling and the licence and lease required to support SOWFI.

### 2.2 COMMUNITY ENGAGEMENT STRATEGY

A community engagement strategy was developed and consultation was undertaken with the Community over 21 days from Wednesday 2 to Tuesday 22 April 2025.

Consultation was undertaken in accordance with Section 198 and 202 of the *Local Government Act 1999* and Council's *Public Consultation Policy*.

### 2.3 ENGAGEMENT APPROACH

The Council's engagement approach aimed to provide information and seek community feedback regarding people's level of support for the lease proposal and new community land management plan. Questions were asked to determine the level of support along with any additional feedback or comments. Feedback could be provided via an online or hardcopy feedback form, email, mail social media or phone.

A feedback form was developed and provided online and in hardcopy format. It contained 6 questions, including both closed and open style questions. Questions were designed to seek

basic location and contact details of Participants, levels of support and opportunity to share any feedback or comments regarding the proposal.

Anyone could participate in the consultation with feedback forms and information made available online and in hard copy at our customer service centres and libraries.

A copy of information provided, and the feedback form is included in Appendix A.

## 2.4 DISTRIBUTION AND PROMOTION

The opportunity to provide feedback was promoted through a number of channels including:

- Courier Advertisement on 2 April 2025
- Advertisement in Council Column in the Courier 2 April 2025
- Hills Voice: your Adelaide Hills e-Newsletter to Hills Voice Subscribers (7 April 2025)(4114)
- Adelaide Hills Council Website and Community Engagement Hub Page
- Letters to adjoining and nearby neighbours (59)
- Email newsletter to EHQ registrants living in the suburbs of Crafers and Stirling (306)
- Email to relevant community and stakeholder groups
- Email to Mayor and Elected Members to share
- Social media (1 x Facebook Post)
- Posters, hardcopy information and feedback forms available at customer service centres and libraries at Gumeracha, Stirling, Woodside and Norton Summit
- 2 x Corflute signs (on site and at top of Wright Road)

Email and social media promotion statistics are presented below:

Media	Number of posts / emails / Newsletter	Reach	Engagement (reaction, comment, share or opening link)
Facebook	1	-	131
Hills Voice E-News	1	2007	109
EHQ	1	306	233

All email blasts, advertisements and posts are provided in full in Appendix C.

### 3 PARTICIPANTS

This section provides details about participation during the engagement period and also demographic information about Respondents who completed a feedback form and signed a petition.

Engaged Participants are considered to be those who were not only aware of and informed about the consultation process but who also chose to provide their feedback. The number of aware and informed people who chose not to provide feedback is presented within the table below:

*Table 1 Aware, informed and engaged community*

	Email	Social Media	EHQ Platform
Aware <i>Sighted information that the consultation was open</i>	2007	-	274
Informed <i>Accessed information via visiting multiple sites or downloading information</i>	109	131	118
Engaged <i>Provided feedback</i>	Unknown		81

#### 3.1 PARTICIPATION RATE

The following table displays the level of engaged participation.

*Table 2 Level of Participation*

Activity	Number Participating
Online submissions	81
Written response –email, letter	3
Social media (informal submissions)	29
Petition *See Section 6 for detail on unverified and duplicate participants	89 (100 names listed)
<b>TOTAL CONSULTATION PARTICIPATION</b>	<b>202</b>

#### 3.2 PARTICIPANT CHARACTERISTICS

Demographic data was collected from Survey Respondents and provided by petition Participants on the Suburb/township in which they lived.

## Survey Respondents Suburb

Respondents were asked if they could provide the suburb/township in which they resided. This was a mandatory question with 81 responses. Almost a third (32%, n=26) of the Respondents came from suburbs outside the Adelaide Hills Council area. 24.7% (n=20) of Respondents came from Crafers / Crafers West and 12.4% (n=10) came from neighbouring Stirling. The remaining 30.8% (n=25) of Respondents came from suburbs within the Adelaide Hills Council area with all suburbs and percentages listed in Table 3 below.

## Petition Participants Suburbs

Verified petition Participants predominantly resided in Crafers and Crafers West with 62.9% (n=56) signing the petition. 11.2% (n=10) of petition signatories came from neighbouring suburbs of Stirling, Uraidla and Summertown, with 16.9% (n=15) coming from AHC Suburbs further away. The remaining 9% (n=8) of petition signatories came from outside of the Adelaide Hills Council area.

*Table 3 Survey and Petition Participant Suburbs*

Suburb / Township	No. of Participants (Survey)	No. of Verified Participants (Petition)	Percent of both Survey and Petition Participants Combined
Suburbs not in AHC Area	26	8	20%
Crafers / Crafers West	20	56	44.7%
Stirling	10	8	10.6%
Aldgate	6	4	5.9%
Summertown	3	1	2.3%
Woodside	3	0	1.8%
Bridgewater	2	7	5.3%
Mylor	2	0	1.1%
Balhannah	1	0	0.6%
Bradbury	1	0	0.6%
Carey Gully	1	0	0.6%
Forest Range	1	0	0.6%
Gumeracha	1	0	0.6%
Kenton Valley	1	0	0.6%
Norton Summit	1	0	0.6%
Scott Creek	1	0	0.6%
Verdun	1	0	0.6%
Uraidla		1	0.6%
Upper Sturt		4	2.3%

TOTAL	81	89	99.9%
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Suburbs not in the Adelaide Hills Council area included Hawthorndene, Malvern, Hahndorf, Newton, Seaford, Mount Barker, Nairne, Woodchester, Aberfoyle Park, Clarendon Craighburn Farm, Flagstaff Hill Harrogate, Hartley, Highbury, Littlehampton, Mannum, Murray Bridge, Normanville, Para Vista, Paralowie, Queenstown, The Range and Yankalilla.

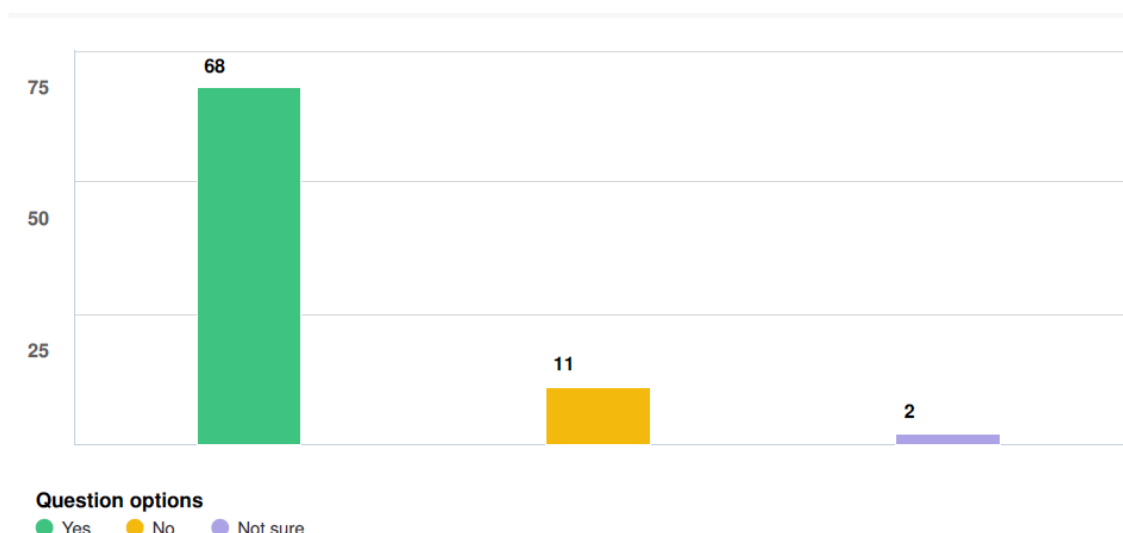
## 4 ONLINE FEEDBACK

81 online responses were received as part of this consultation. Analysis of questions from the online feedback forms are provided below.

### 4.1 SUPPORT LEVELS FOR THE SOWFI LEASE PROPOSAL

Respondents were asked if they supported the SOWFI Lease Proposal for 22 Wright Road, Stirling. This was a mandatory question with 81 Respondents. As presented below 83.9%(n=68) of Respondents said 'yes' they supported the proposal, 13.6% (n=11) said 'no' they did not support the proposal and 2.5% (n=2) were unsure.

*Chart 1 Respondents level of support for the SOWFI Lease Proposal*

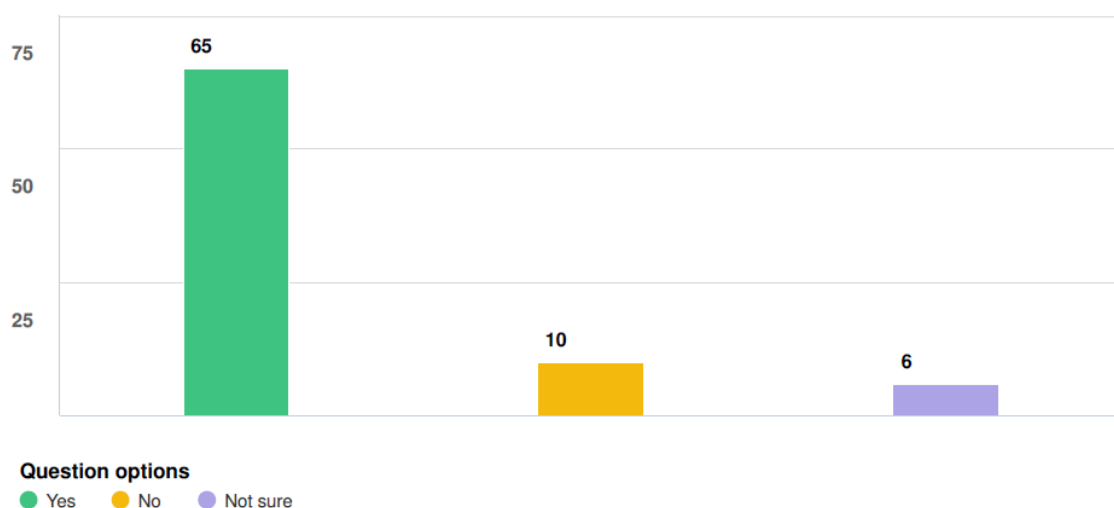


### 4.2 SUPPORT LEVELS FOR THE PROPOSED NEW COMMUNITY LAND MANAGEMENT PLAN FOR EVELYN HALLIDAY RESERVE

Respondents were asked if they supported the proposed new community land management plan for Evelyn Halliday Reserve in Stirling. This was a mandatory question with 81

Respondents. As presented below 80.25 %(n=65) of Respondents said ‘yes’ they supported the proposal, 12.35% (n=10) said ‘no’ they did not support the proposal and 7.4% (n=6) were unsure.

*Chart 2 Respondents level of support for the proposed new community land management plan for Evelyn Halliday Reserve in Stirling*



### 4.3 RESPONDENTS FEEDBACK AND COMMENTS

Respondents were asked if they had any feedback or comments. 61 Respondents provided feedback and comments related to their level of support, including what they supported, what they wanted more information on and what they were concerned about or did not support and why. Tables below list themed comments and number of respondents.

Presented in Table 4 is the feedback and comments from those supportive of the proposed lease and proposed Community Land Management Plan. Table 5 represents those who were not supportive, and the themed feedback received.

Some Respondents provided feedback on more than one theme.

*Table 4 Feedback and Comments from those supportive of the proposed lease*

Themes	No. of Respondents
Supportive of the lease proposal (the project)	34
Supportive of wildlife and rescue services	23
Supportive of SOWFI as an organisation	7
Value Council supporting this type of project and organisations like SOWFI	4
Conservation zone not to be reduced and to be maintained and not increase fire hazard	2

This type of project is an opportunity for more people to get involved	1
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*Table 5 Feedback and Comments from those NOT supportive of the proposed lease*

Themes	No. of Respondents
Concerns regarding increased traffic and parking and potential increased risk of accidents, especially due to no footpaths along Wright Road and increased use of walkers on road due to dog park	7
Proposal not in line with the intention with which Evelyn Halliday bequeathed the land	5
Require more information on long-term plans to make decision	3
Concerns regarding future expansion	2
Should be kept as Community use	1
Concerns regarding Security/safety of wildlife on site as not manned 24/7, public access	1
SOWFI ability to provide appropriately trained volunteers who can meet daily care needs	1
SOWFI needs to bare ALL costs not AHC ratepayers	1
Concerns regarding destruction of Evelyn's garden which is enjoyed by community and wildlife	1
Concerns trees in area are overgrown and unsafe	1
Not compatible with children and dog park	1
Community land and all community groups should be given the opportunity to submit a proposal	1
Proposal stops community use of area already being used and for no benefit to the community as it is a peppercorn lease	1
Noise concerns	1
Timing of consultation closing day after Easter	1

All comments are provided verbatim in Appendix B.

## 5 EMAIL AND WRITTEN FEEDBACK

There were three Respondents who provided a response by email or letter.

Feedback received and issues raised via emails / letters included:

- Email 1: Another group requesting use of the small shed on the Evelyn Halliday property as previously requested before the SOWFI proposal was received by Council.
- Email 2: Several queries/concerns raised regarding the proposal including:
  - Concerns regarding SOWFI's financial position.
  - AHC conflict of interest already supporting SOWFI.
  - Timeframe of consultation over easter and school holidays.
  - SOWFI's Annual Report and Strategic Objectives do not consider neighbours adjacent to proposed development sites.
  - Proposal not intent of Halliday Reserve 'to benefit the people of the community'.
  - Concerns regarding the car park, traffic on Wright Road, safety, noise and dust.
  - List of AHC failures regarding the site of 22 Wright Road in past years.
  - List of reasons as to why the proposal is not compatible in this location.
  - List of other options for AHC to consider.
  - Statement of not supporting the proposal and the distress it causes.
- Email 3: Experienced wildlife carer of possums supportive of SOWFI but with significant concerns regarding the proposal as it needs to be well thought through and the community need to be well informed. Concerns include:
  - All wildlife organisations across SA and in fact all of Australia are struggling to recruit and maintain enough volunteers to support wildlife rescue ongoing therefore the following is of initial concern as to how this could be supported effectively
    - Increased 'burn out' of carers. It is well known that some carers are known to have over 30 animals in care at any one time. This is far too many even if someone doesn't work, the care of the animal is compromised & increased risk of animals becoming sick due to poor husbandry etc due to volume of animals.
    - Increased attrition of carers due to high pressure or expectation to take on more. As with any volunteer organisation, there is always some bullying type behaviours that occurs within ALL wildlife organisations and this is not managed well in some instances.
    - Whilst some carers are permitted for multiple species of wildlife which is fine, but when they have too many the actual quality of care provided to the animal is compromised.

- How many volunteers does SOWFI propose will be required, who will maintain the rosters to ensure the possums are provided daily with fresh browse, aviaries are cleaned and maintained etc.
- Security of the site – whilst they propose to install security cameras, the site is proposed to be used by all community people, so how will management / observation of the possums be monitored overnight to ensure that members of public do not attempt to tamper with the aviaries or have animals stress or torment the possums.
- Will there be additional fencing around the aviaries, thereby creating a barrier from public being able to directly access the aviaries too closely.
- Will these aviaries only be available to SOWFI as a wildlife organisation to utilise.
- Who will manage the site or have ownership? What contingency is in place if say for example SOWFI as a wildlife organisation ceased to exist?
- The estimated ongoing annual costs to support a ‘finishing school’, that SOWFI have listed could be well underestimated and there would be heavy reliance on ‘donations’ to support. No wildlife organisation is supported in SA by any government funding, unlike some other states in Australia.
- When it states in the proposal cost of insurance to only be \$300 a year, what sort of insurance is that and what is it covering considering the aviaries are proposed to be on a location that can be utilised by the public?
- Will DEW actively monitor or be involved with this site in any capacity? I’d really like to see that DEW are more actively involved across SA in the overall monitoring of carers, albeit I understand that they are not resourced for this, but government needs to look into this in future.

All emails and letters are provided in full in Appendix C.

## 6 PETITION

The below petition had 100 signatures however one person had signed it twice, one person's address could not be verified, and 9 Participants had already submitted an online feedback form with similar feedback. Therefore, there were 89 verified Participants as signatories to this petition.

As presented in section 3.2 of this report, verified petition Participants predominantly resided in Crafers and Crafers West with 62.9% (n=56) signing the petition. 11.2% (n=10) of petition signatories came from neighbouring suburbs of Stirling, Uraidla and Summertown, with 16.9% (n=15) coming from AHC Suburbs further away. The remaining 9% (n=8) of petition signatories came from outside of the Adelaide Hills Council area.

The key points and concerns raised in the petition included:

- Do not support the proposed SOWFI Lease on the site.
- Do not support the new Community Land Management Plan for 22 Wright Road, Stirling.
- Support the Evelyn Halliday Reserve continuing as a recreational reserve for the general benefit of all in the community as set out in the current Trust and as intended by Evelyn Halliday.
- Concerns regarding parking, increased vehicles and safety.
- Incompatibility of dogs and wildlife.
- Opportunity for other investments including improving walking trails and adding fitness equipment to the area.

The full petition wording is provided on the next few pages.

April 2025

**Petition and feedback RE:**

***Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling***

Dear Adelaide Hills Council

Thank you for the opportunity to comment on the lease proposal and the proposed Land Management Plan. Additionally, the signatories to this letter and petition ask Council to:

- Note our desire that the Evelyn Halliday Reserve continues to be utilised exclusively as a Recreation Reserve for the general benefit of the Community, as set out in the Trust and in line with the wishes of the late Ms Evelyn Halliday.
- Consider the positive suggestions put forward in this letter for how the Evelyn Halliday Reserve could be better utilised for recreational use for the benefit of the general public.

In response to the formal feedback request, the signatories to this letter and petition:

- Do not support the Save Our Wildlife Foundation Inc. Lease Proposal for 22 Wright Road.
- Do not support the proposed new Community Land Management Plan for Evelyn Halliday Reserve.

**The Trust**

Purpose

As is recognised in the consultation papers, Ms Evelyn Halliday left the area (including her house "Hilltop") now known as the Evelyn Halliday Reserve explicitly to be "a Recreation Reserve for the general benefit of the Community." This was outlined clearly in Ms Halliday's will. What is less well known, is that following her death in 1991, the District Council of Stirling determined that instead of accepting the land to be held in Trust as per Ms Halliday's will, they would sell it to pay off some debt. Consequently, a group called Friends of the Halliday Reserve was formed and were able to influence the Council to accept the land and create the Trust. This group continued to be active for many years, proactively putting forward ideas to Council as to how the Reserve could be utilised in line with the spirit and intent of the Trust.

We believe that the meaning and wishes of Ms Halliday for "a Recreation Reserve for the general benefit of the Community" is clear and straightforward. To interpret this as per the proposed Land Management Plan as "Wildlife rehabilitation by a not-for-profit organisation" appears plainly at odds with this. It is important to stress that this is not to comment on the purpose or merit of a not-for-profit wildlife rehabilitation organisation, but to point out the incongruity of any potential use of the land (such as is proposed), which is outside of its original intent and current purpose.

Precedent

Of more concern however, is the precedent it provides Council to continue to amend the purpose of the Trust in the future. The proposed changes would result in the first time a section of the land left by Ms Halliday being removed for a different purpose than originally intended or set out in the Trust. Further, the proposal indicates a desire for the wildlife centre to have the room to expand in the future, already indicating that once approval is given to house the centre, expanding its size will likely be perfunctory. Once the precedent is given, it is harder to argue the whole Reserve could not be utilised for the purpose of a wildlife centre.

The consultation papers state that it can be argued that wildlife rehabilitation is not a recreational activity, but is only ancillary to a recreation purpose. This is true, and clearly sets a precedent for

1

Council to allow the use of the Reserve for purposes that are not recreational, but only ancillary to recreation. The scope of activities that could be argued are “ancillary to recreation” are almost limitless. With subdivision and housing developments progressing at speed through South Australia, it is a real and reasonable concern that Council would look at part or all of the Reserve as an appropriate new area for housing development, or activities “ancillary to recreation”.

#### **Practical concerns**

##### Entrance off Wright Road

The entrance to 22 Wright Road is currently near the top of a blind summit. This has always been a dangerous location, with drivers consistently traveling over it at significant speed. Over the crest of the summit, Wright Road is not wide enough for two cars to pass. This is particularly unsafe as cars traveling over the summit cannot see cars approaching the other way, and are left without space to pass or slow down. This has led to many near misses, particularly for local residents.

The proposal would result in a significant increase in the number of vehicles at the top of the blind summit, and concerning exactly at the location where vehicles would necessarily need to turn right, across the road into number 22. They would need to do this without being able to see vehicles coming in the other direction, and without being encouraged to stay on the left side of the road. Unfortunately, Wright Road has no centre line markings.

The proposal has not given any consideration to the safety impacts of increased traffic entering 22 Wright Road at a dangerous junction of the road.

##### Engagement between dogs and animals being rehabilitated

While the Council paper correctly points out that the remainder of Evelyn Halliday Reserve is signed for on-lead dog walking only, in reality dogs almost exclusively roam off-lead.

A consequence will be the attendance of dogs near the aviaries, no doubt barking and likely traumatising the dozens of injured possums. Given there will not always be volunteers attending the wildlife, it is reasonable to assume this will lead to a significant increase in barking. Even if the dogs cannot see the possums, they will still smell and want to engage them.

#### **Alternate uses for the Reserve**

The Adelaide Council's 2024 Strategic Plan's second goal is “Community Wellbeing. A thriving, safe and welcoming community.” Each of the Objectives listed aligns with Ms Halliday's vision for the use of the Reserve. We highlight two priorities:

- CW6.5 Promote opportunities for people to improve their health and wellbeing by spending time in our natural environments, bringing greater numbers of people into our parks.
- CW6.3 Plan and promote walking and cycling projects and infrastructure that facilitate health and wellbeing as well as sustainable forms of transport.

Council has a wonderful opportunity to use the Reserve to help meet these identified priorities. People walk from all over Crafers and Stirling to use the dog park, it is a community asset. With minimal capital investment, Council could improve the walking trails in the Reserve, and install fitness equipment at various locations. This could turn the Reserve into a pedestrian destination akin to what other Councils have done at locations such as the Victoria Park Fitness Loop, the West Lakes outdoor gym and the Barmera Fitness Trail. This would lead to a significant increase in pedestrian patronage, in line with Council's Strategic Plan.

We are committed to working positively with Council and the community to facilitate the best outcomes possible in relation to Halliday Reserve, maximising its usage in line with the wishes of the late Ms Halliday to be used as a recreation facility for the benefit of everyone. With housing

development increasing, it is more important than ever for our recreational spaces need to be valued, utilised and enjoyed by all members of our community. We live in a beautiful part of South Australia, we are very grateful for it, and would like to see it protected.

In line with the Adelaide Hills Council Policy on Petitions, please also consider this letter a petition. The contact person being [REDACTED]

Yours sincerely

## 7 SOCIAL MEDIA

Social media is utilised as an avenue to raise awareness of engagement opportunities. Comments received via social media are not considered as formal feedback responses however than can provide supporting information about our community's interest in a project and level of support for and against a proposal.

A total of 29 people provided their feedback or queried the proposed SOWFI lease proposal on Facebook. Of the 29 people, 22 were supportive of the proposal but this was predominantly in relation to supporting wildlife in general. One person was not supportive.

Comments via Facebook are provided in Appendix D.

## 8 CONCLUSION

A total of 202 people participated in the consultation. Participation was through online feedback forms, emails/letters, petition and social media.

55.3% of the online and petition participants lived close to the Evelyn Halliday Reserve in the suburbs of Crafers, Crafers West and Stirling and this would be the group most directly impacted by the proposal. 24.7% of participants lived in suburbs across the AHC region and the remaining 20% did not reside in any AHC suburb or township.

When reviewing support levels from participants across all feedback mediums in this consultation, it can be seen as presented below in Table 6, that 60% (n=103) of Participants do not support the SOWFI proposal. 39% (n=68) of Participants support the SOWFI proposal and 1% (n=2) is not sure.

*Table 6 Levels of Support from ALL Participants*

	<b>Support</b>	<b>Do Not Support</b>	<b>Not Sure</b>
<b>Online Survey</b>	68	11	2
<b>Petition</b>	0	89	0
<b>Email</b>	0	3	0
<b>TOTAL</b>	<b>68</b>	<b>103</b>	<b>2</b>

Due to the likelihood that those living closest to the location would be the most impacted it is worth considering the level of support from those individuals who live in Crafers, Crafers West and Stirling. As seen below, 81.6% (n=98) of Participants in this consultation who live in close proximity to the Evelyn Halliday Reserve do not support the proposal, with a very similar percentage not supporting the new Community Land Management Plan.

*Table 7 Levels of Support from Participants in Crafers, Crafers West and Stirling*

	<b>Support</b>	<b>Do Not Support</b>	<b>Not Sure</b>
<b>Online Survey</b>	20	8	2
<b>Petition</b>	0	89	0
<b>Email</b>	0	1	0
<b>TOTAL</b>	<b>20</b>	<b>98</b>	<b>2</b>

Participants who were supportive of the proposal and new CLMP for Evelyn Halliday Reserve provided feedback with generally supportive comments including in particular:

- Support for the project, wildlife and rescue services and SOWFI as an organisation.
- See value in Council supporting wildlife rehabilitation.

Participants who were not supportive of the SOWFI proposal and the new CLMP for Evelyn Halliday Reserve provided feedback with particular emphasis on:

- Concerns regarding increased traffic and parking and potential increased risk of accidents, especially due to no footpaths along road and increased use of walkers to dog park.
- Proposal not in line with the intention with which Evelyn Halliday bequeathed the land and preference to support the Evelyn Halliday Reserve continuing as a recreational reserve for the general benefit of all in the community as set out in the current Trust and as intended by Evelyn Halliday.
- Incompatibility of dogs and wildlife.
- Concerns regarding the welfare of animals and volunteers in running and managing the site in a secure, safe and effective manner.
- Noise concerns.
- Should be able to consider other uses and proposals for site more in line with Evelyn Halliday's intention for the site.

This report will be shared with the wider community and anyone who participated in the consultation via Councils Engagement Platform.

## APPENDIX A – INFORMATION PROVIDED AND FEEDBACK FORM

Home / Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling

### Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling



Thank you for providing your feedback on the proposal to lease a portion of Evelyn Halliday Reserve to Save Our Wildlife Foundation Inc to establish a wildlife 'finishing school' to benefit sick, injured and orphaned wildlife in the final stages of their rehabilitation back into the wild.

#### What's happening

In 1991 Ms Evelyn Halliday bequeathed to Adelaide Hills Council the property at 22 Wright Road Stirling. There is a Trust on the site that states that the whole of the land (including the much larger recreation reserve) should be held in Trust for use as "a Recreation Reserve for the general benefit of the Community forever."


As shown in the image to the right (also available under Key Documents) the largest portion of the property is set aside for conservation and then the next largest section is set aside as informal recreation which is the Stirling dog park and surrounding walking trails. The smaller area highlighted around the house which is retained as community use is the proposed area in which the Save Our Wildlife Foundation Incorporated (SOWFI) would like to establish a lease for a wildlife finishing school.


When considering the proposal from SOWFI, we have reviewed available land options in the surrounding area, Community Land Management Plans (CLMP) and the requirements provided by SOWFI. The house block which is a portion of the Evelyn Halliday Reserve at 22 Wright Road, Stirling is considered as suitable, in principle, for the wildlife finishing school.

On 25 February 2025, Council considered a [report on the proposal](#) from SOWFI and the amendments proposed to the [draft Community Land Management Plan \(CLMP\)](#) on the site required to accommodate the lease. As the CLMP is proposed to be amended to specifically refer to the wildlife finishing school, community consultation is legislatively required.





#### Key Dates


 Consultation Open  
02 April → 22 April 2025

 Analysis of engagement findings  
23 April → 09 May 2025


#### Key Documents


 Council Report 22 Wright Road Stirling SOWFI (7.28 MB) (pdf)

 Draft Evelyn Halliday Reserve Community Land Management Plan (354 KB) (pdf)

 Information Sheet (257 KB) (pdf)

 Hardcopy Submission Form (76.4 KB) (pdf)

 Promotional Poster (3.24 MB) (pdf)

 Map of Evelyn Halliday Reserve (11.7 MB) (jpg)

## About SOWFI

SOWFI is a not-for-profit organisation who are requesting a suitable site/land to establish a wildlife 'finishing school' to benefit sick, injured and orphaned wildlife in their final stages of rehabilitation and to provide emergency care for animals that survive bushfire or other emergency events and require ongoing rehabilitation until their release back into the wild.

Further information about SOWFI can be found [here](#).

## What's being proposed

It is proposed that a Lease be established for five years providing use of an area for aviaries, the dwelling and the existing storage shed on site. A license would be established for five years providing non-exclusive occupation of the dwelling surrounds. This would allow general community to also use the site for passive recreation purposes. Please see our FAQs for more information about the difference between a lease and a licence agreement.

There are two components to the proposal:

1. Five aviaries to be built on the site on a concrete base/slab no larger than 11m by 4m and 1.8-2m high and
2. Possible use of the dwelling on the site for the storage of feed/leaf for the possums and eventually for a meeting/education space. The outdoor shed would also be used for cut leaf and other items.

SOWFI's requirements were for the following in terms of land use and location:

- Peppercorn lease/license over Council land for aviaries and a small storage shed
- Access and parking for a minimum of three vehicles ideally with future scope for more
- Access to mains water for cleaning, cooling (mistifiers) and animal requirements
- Access to mains power (or they will provide solar)
- Additional surrounding land for wildlife food planting/shade (particularly eucalyptus)
- Potential for the facility to grow

In accordance with Councils Public Consultation Policy, and as required by section 198 of the Local Government Act 1999 (Community Land), Council is inviting submissions on the proposed lease and draft Community Land Management Plan from any interested persons in the community. View our FAQs to find out about the differences between the current and draft CLMP for Evelyn Halliday Reserve.

Anyone is entitled to provide feedback via a written submission.

**This engagement closed at 5pm, Tuesday 22 April 2025**

## FAQs

? What do Save Our Wildlife Foundation do?

? What are the differences between the current and proposed Community Land Management Plan?

? What is the Trust ?

? What is a Lease ?

? What is a License?

? Why is a Lease and a License proposed to be entered into with the Save our Wildlife Foundation Incorporated (SOWFI)?

## Location



# Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road, Stirling



Save Our Wildlife Foundation Inc are requesting a suitable site/land to establish a wildlife 'finishing school' to benefit sick, injured and orphaned wildlife in their final stages of rehabilitation and to provide emergency care for animals that survive emergency events and require ongoing rehabilitation until their release back into the wild.

Council is proposing a lease be established for 5 years providing use of an area for aviaries, the dwelling and the existing storage shed on site.

A license would also be established for 5 years providing non-exclusive occupation of the dwelling surrounds. This would allow general community to also use the site for passive recreation purposes.

We encourage you to read the proposal which is available online at [engage.ahc.sa.gov.au](http://engage.ahc.sa.gov.au), in hardcopy at our Libraries and Service Centres or via the QR code below.

## Complete a submission to share your thoughts via any of the options below:

- Complete the online submission form at [engage.ahc.sa.gov.au](http://engage.ahc.sa.gov.au) or via the QR code below
- Email [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Mail Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre and submit via any of the ways listed above or by handing into our Council Service Centre or Library at:
  - Coventry Library, 63 Mt Barker Rd, Stirling
  - Woodside Service Centre  
26 Onkaparinga Valley Road, Woodside
  - Gumeracha Civic Centre,  
45 Albert Street, Gumeracha



Written submissions must be received by no later than  
5pm, Tuesday 22 April 2025.

Adelaide Hills Council  
Communications, Engagement and Events Team

08 8408 0400  
[mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)  
[ahc.sa.gov.au](http://ahc.sa.gov.au)



## *Save Our Wildlife Foundation Inc Lease Proposal* *22 Wright Road, Stirling* **Submission Form**



This submission form is also  
available online at  
[engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au) or you can scan the QR code  
Please submit your feedback by 5pm, Tuesday 22 April 2025

Please provide your details below:

Name \_\_\_\_\_

Suburb \_\_\_\_\_

Email (preferred)/phone number \_\_\_\_\_

1. Do you support the Save Our Wildlife Foundation Inc lease proposal for 22 Wright Road, Stirling?  
☐ Yes      ☐ No      ☐ Not sure
2. Do you support the proposed new Community Land Management Plan for Evelyn Halliday Reserve in Stirling?  
☐ Yes      ☐ No      ☐ Not sure
3. If you have any further feedback or comments, please provide them in the space below:

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**Thank you for providing your feedback!**

Your feedback will be considered by the project team. We will keep you informed of the outcome via your email address, or you can register via our Community Engagement Hub at: [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au).

08 8408 0400  
[mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)  
[ahc.sa.gov.au](https://ahc.sa.gov.au)

## APPENDIX B – ONLINE SURVEY FORM VERBATIM COMMENTS

### Q6 If you have any feedback or comments, please provide them here:

Sounds like a very worthwhile project

Given the terrible problems are precious wildlife is experiencing, they need all the help they can get!!

SOWFI is the most professional, responsible, and accountable of the general wildlife rescues in the greater Adelaide area (ie most ethical). Their upkeep of the native foraging patch at Laratinga Reserve is testament to their dedication to maintenance of public areas. (I have no affiliation with SOWFI, but I have a previous affiliation with a large rescue group who viewed them as "competitors"). The dog park at Halliday Reserve was a fantastic initiative in its day, though it has flagged somewhat since the Balhannah park was developed. I believe that SOWFI are ideal candidates as custodians of this beautiful gift from Evelyn.

This was for community use and was knocked back years ago when house was still liveable for a short term refuge for single mothers and now you want wild life there most of what should be put down not kept to continue doing damage when released council should never have let the house go into disrepair and much better things could have been done with it I am disappointed in the council for even thinking about and next this lot will want money from you

What a great way to help our wildlife which carers are overrun and not enough aviaries to get the possums released back into the wild.

It is fantastic to see the Adelaide Hills Council supporting the amazing work that SOWFI do in our community for our injured wildlife. Given the State Government own and are responsible for management of our native animals, disappointingly they don't support wildlife carers with the work they do on the ground, other than regulating permits for carers, rescuers and other wildlife organisations. Well done Adelaide Hills Council.

This is an excellent idea and wonderful proposal by council to help provide a very important part of wildlife rescue and rehab.

This would be a wonderful opportunity to get more people involved with our native wildlife while also helping existing members to rehabilitate more animals.

This a brilliant idea, as a known bottleneck in wildlife rehabilitation is aviary space. SOWFI is a volunteer organisation and relies 100% on its volunteers. This space will allow more animals to be rescued and rehabilitated.

Firstly, I will say that I personally know the vast majority of those who have so far responded in favour of this wildlife rehabilitation area, and, unlike myself, they have never actually worked or volunteered in a similar centre and therefore are in ignorance of the huge number of issues and pitfalls of the unmanned centre that SOWFI has planned, There is a great deal of naivety in their responses.

1. I have serious concerns regarding the security of the wildlife being kept at this facility. My understanding is that volunteers will be on site for only approximately 2 hours per day, at most. Will the site be fully, securely fenced to protect the animals from malicious intruders? Will there be an electronic security system and how long will it take for volunteers or a security firm to attend if the alarm is triggered?

2. I also have serious concerns regarding SOWFI's volunteer manpower to attend this property daily to feed, clean, weigh and health check the animals held here. SOWFI volunteers are almost exclusively middle aged and elderly home carers who don't like to (or can't travel). Almost all of the wildlife rescue and care organisations in SA struggle to find and keep volunteers. These animals MUST be attended to and fed daily. I can see volunteers being turned over quickly and shifts left unmanned (which has occurred in other areas and projects of SOWFI currently and in the past). This is a serious animal welfare issue. The only other two "wildlife rehabilitation facilities" in Adelaide in recent history that I'm aware of have been manned 24/7 by Directors who actually live on the property.

3. SOWFI uses outdated methods of possum rescue and care. It has been proven that at least 50% (or more) of ringtail possums and a smaller percentage of brushtail possums that are "rescued" can in fact be reunited with their mothers by experienced "possum reunite" volunteers. There is another major wildlife rescue organisation in Adelaide (and others interstate) which is having huge success with this, meaning they have few possums in care to aviary stage. Best practice for possums and their carers is to help get them back in the trees with their mums, not being bundled up with unrelated possums, put in a box and placed in an unmanned and unsecure "finishing school", then released into foreign territory. I believe SOWFI should first encourage and train their rescuers and carers to reunite possums to their family in their home territory, rather than inexpertly relocating random groups of possums. If this was the case, there would not be enough possums in care to require a "possum finishing school". As for koalas in care, this horrifies me as there are only a very small handful of volunteers within SOWFI who have the training or experience to care for this very specialist species, and of these, at least half of them live too far from Stirling to attend daily. I'm actually hugely surprised that DEW have even authorised this.

4. I have spoken to carers who have stated that they won't surrender their possums to this site

where they are not monitored 24/7. Carers spend hours and hours caring for tiny joeys, feeding them by syringe all hours of the day and night, bonding with them, willing them to survive and thrive. They won't send them to these unmanned aviaries where they don't know if their animals are going to be cleaned and fed to their own high standards,

I am thrilled that the Adelaide Hills Council is supporting this vital initiative by providing a suitable site for a wildlife 'finishing school.' I hope this program becomes a permanent fixture and that more projects like this are established throughout our community. Our wildlife is invaluable and must be protected. More land should be designated as protected spaces to ensure our animals, birds, insects, and plants have the food, shelter, and habitat they need to thrive.

Conservation of ecosystems and care about wildlife should be a priority for human kind unfortunately isn't. That's why we need more initiatives as Save Our Wildlife Foundation. The remarkable work on conservation and care of wildlife it's essential for Adelaide and for South Australia.

Wonderful initiative

Great idea

Important initiative

Wonderful idea -great initiative as long as it is only for community/ not for profit organisations.

Great use of community land and reflects community values in the Adelaide Hills

This proposal will be essential to assist native wildlife to have a dedicated habitat to enable any native wildlife to thrive prior to being released back into their natural habitat, and assist the dedicated volunteers of SOWFI who will be involved with establishing the WFS to care and monitor, and assess and prepare native wildlife prior to release. This facility could also benefit native wildlife from other native rescue wildlife organisations in SA as an option for those animals to use the Wildlife Finishing School through consultation with SOWFI.

Wonderful proposal. Our wildlife so need this type of support and care in recovering so they can return to their natural environment.

As a registered and practising veterinarian \*\*\*\*\*, I believe this is a great idea (our wildlife is precious) and can offer volunteer veterinary care/advice if required.

This would be a great project to assist with the growing displacement of our wildlife due to housing developments.

Now more than ever, our native wildlife needs care and rehabilitation due to 'urban spread', bushfires, traffic fatalities, lack of appropriate living spaces and members of the public deliberately poisoning. SOWFI members have great pride in their organisation and the care they provide for our animals and environment.

Brilliant use of the area for a worthy cause.

I am a wildlife possum carer and I know how important it is to have aviaries available to house rescue animals through to release. I have 1 medium cage and 1 aviary so there can often be a backlog of possums waiting to get into an aviary. It is so important so get them to release age and back into the wild as soon as possible.

Having these aviaries available to carers will make a big difference. It's where they learn their climbing, browsing and confidence before release.

This would be fantastic for the wildlife and the carers . I am a carer myself and this would be fantastic

Having previously volunteered at a Wildlife Rehabilitation hospital I am aware of how valuable this facility will be to enable the care of injured wildlife and their release back into their native environment.

I recently donated to SOWFI because I became aware of the dedication and expertise of their volunteers. What they are doing is very important and I fully support the proposals if they will make their work easier and help them achieve their goals.

This is a wonderful and practical idea to help our native wildlife get back to the wild. Carers across this community work very hard to rear and rehabilitate native animals, and SOWFI volunteers raise many, many possums, and these aviaries will be a huge help to ease the bottleneck during the breeding season and throughout the year.

The use of the dwelling and shed to provide storage will be very useful in summer and winter, and the established water mains will help with watering, cooling, and cleaning.

This will be a great collaboration between the Council and SOWFI wildlife carers, and will show the community how much the Council values wildlife and carers.

This is a win for all parties, but especially for the animals who will benefit from a dedicated place of rehabilitation in the beautiful Adelaide hills.

Support 100% with no reservations

Fantastic news. Should be more places like this for saving and rehabilitating the dwindling wildlife throughout the hills and down to the South Coast

1. Is the AHC spending any money for this proposal, and will the AHC be responsible for the upkeep and maintenance of the non exclusive occupation of the premises now and in the future for the next 5 years.

The number of cars parking and entering/exiting per day should be limited to provide continued amenity for surrounding residents. Extra parking, if required, could be utilised in the dog park car park with visitors walking to the property from there.

I have questions. Will there still be access to walk around the outside of the dog park fence? Will walkers still be able to access/walk in the green Conservation area?

I welcome the continued use of this piece of land as intended and its inclusion of the wildlife foundation at the site to support sick and injured animals

I think it's a lovely idea and am delighted the Council are considering supporting it. If a noisy dog park can be tolerated by the residents of Wright Rd, I can't see how this could be a problem for them.

What a fabulous idea and achievement. Good luck with everything, I believe this is very much needed in the hills.

Support is contingent on the conservation zone not reducing in size.

Great idea

I feel this would be a great opportunity to help support our wildlife get back to their homes  
Without it many animals could be lost forever

I would hope that the conservation area that is proposed would be cared for and not become a fire hazard for the area/neighbours.

Yes! There are not enough wildlife rescue/rehabilitation facilities in South Australia. This is necessary!

I think it is a great use of the house and land

What a fantastic opportunity to use this community land to help prepare wildlife for their release back into their natural habitat.

A great idea to utilise a council asset that otherwise is sitting vacant and not contributing to the community. We wish them all the best

Being a wildlife carer, I see the use & establishment of a finishing school vital to the ongoing care of sick/injured wildlife either from natural reasons or bushfire. I also see the use of the house as a possible education centre necessary for the ongoing recruitment of volunteers through public engagement and education.

I support the idea of wildlife rehabilitation. I am also in favour of the former dwelling at 22 Wright Rd being used to prevent it falling into disrepair or otherwise attractive for vandalism or property damage.

I am mindful of the noise impact of the aviaries on nearby residents.

Great proposal

I believe this use of the land to be to the general benefit of the community as per the Trust, and a fitting use of the site given the similar ethos of a recreation reserve and wildlife rescue organisation.

As an added bonus I expect having volunteers attend the site daily would reduce vandalism of the adjacent house, and achieve at least some utility for it, given it is currently not utilised which seems undesirable.

I would only support this proposal if SOWFI bares all associated costs with or majorly contributes to all changes to the site to accommodate the proposed activities (kitchen, bathroom etc). SOWFI cover ALL changes to or majorly contributes to operational costs incurred by the AHC Council (eg. increased Water and power use, security implications) and does NOT burden the AHC rate payer. SOWFI commit to meeting all legislative requirements and costs (fire, vermin control, polluted water runoff etc) for the proposed activities. Commit to cover all associated costs with or majorly contributes to any costs incurred when returning the site to its original state (agreed with AHC Council) upon ceasing activities. Update the "EVELYN HALLIDAY RESERVE COMMUNITY LAND MANAGEMENT PLAN" Section 11 table to reflect the site rather than reference "Playing surfaces and equipment" and include the recommendations above.

This proposal is not in line with the intention with which Evelyn Halliday bequeathed the land to the council for. Nor is the location suitable for increased traffic and parking.

Further to this, the installation of an Avery that is 9x4m would require significant demolition of Evelyn's garden, which is enjoyed by wildlife and the community.

I have strong concerns about risks with traffic at the end of wright road and potential for accidents. My children play in the reserve. We do not need more cars in this area. There is a blind hill where cars could collide. This proposal is not in line with what Evelyn Halliday would have wanted. This is not for the local community. The local residents do not want this.

Absolutely Not!

I live on Wright Road and there are all sorts of council issues to be dealt with first. Roads are unsafe, Trees are overgrown unstable and unsafe. I along with a lot of other members in Crafers and the broader community do not want this and as Ms Evelyn Halliday left this as a Trust on the site that states that the whole of the land (including the much larger recreation reserve) should be held in Trust for use as "a Recreation Reserve for the general benefit of the Community forever.

The community says NO!

This proposal is not in line with community use and what was originally intended by Evelyn Halliday.

I walk regularly in this reserve and think it sounds like a great use of the empty residence.

Wright Road is a No through Rd ,which has no footpath and increased traffic because of the dog park ,no upgrades to the road have been made since the dog park was established, and the increase in traffic is significant, we have resided on Wright Road for 45 years and have noticed the increased foot traffic with people walking the to the dog park ,having no footpath is an issue with dogs off lead and children walking to and from the dog park .I don't think we need anymore traffic unless the road and footpath issue are addressed

Please ensure birds are not caged for long periods.

As a wildlife rescuer and carer for possums I believe this is a great step forward to assist in our care and release.

The details of what is proposed are very sketchy. Based on what is published we have concerns about possible noise from recovering birds and other animals and the impact of their presence on dogs using the surrounding paths. We are also concerned about the increase in traffic accessing the car park on the crest of a hill at a very narrow part of Wright Road.  
Our view is that more detail needs to be published, including more information about the long term proposals, before any decision could be taken.

this is community land and all community groups should be given the opportunity to submit a proposal followed by assessment all proposals on their merits rather than essentially gifting the exclusive use of part of the land and the cottage to one organisation.

This proposal is clearly not what the land left in trust by Evelyn Halliday was intended for. It was left to the community for recreational purposes. In your proposal you acknowledge this fact.

The area that is proposed to be leased out to the Wildlife Foundation is a valuable part of the reserve as it is the only level area in the reserve. A number of people in the community that I have spoken to, use it regularly. By leasing it out this would deny the community access to the land that they have a right to use according to the deed of the Trust. It will be fenced with cameras which is not conducive for public use. The Wildlife Foundation cannot be classified as recreational use in any terms. A peppercorn lease also offers no return benefit for the community.

The proposal refers to the potential for the facility to expand and refers to the scope for more vehicles to access the area. This is exactly what the community does not want - "give an Inch and a yard or more is taken" The proposal also sets a precedent that will allow the council to possibly allow further expansion in the future, and the community will have little or no control over the land that they have a right to use. Therefore the entire proposal should be halted. It is not within the intention of the trust left by Evelyn Halliday.

Further, The entrance to that part of the reserve is on a very dangerous Blind Rise in the road. It is an extremely dangerous section of Wright Road. Council has previously been notified about the dangers of this section of Wright Road. It is effectively a single lane and has no center markings. Any increase in traffic would increase the danger. It is absolutely not suitable to increase traffic in this area.

This is a quiet residential area on a Cul de Sac road. There is mention of an educational centre opening in the future with busses of school children and other visitors. Being residential an increase in traffic and noise would not be welcomed. This area is not zoned for educational purposes. residents in this area bought here because of the peace and quiet and low traffic volumes.

I and many others empathically do not support the proposal or changes to the Community Management Plan.

I would also like it noted that it was underhand of Council to close Consultation the day after Easter. This is a time when families go away enjoy being together and not stressing about Council changing things that are dear to them.

lack of information. Would like to know a lot more detail about future growth of the proposal  
Wright road is busy enough now with dog park and local traffic  
This proposal would be better located in a National park eg. Belair or Cleland

## APPENDIX C – EMAILS AND WRITTEN FEEDBACK

### Email Feedback 1

Mr Greg Georgopoulos  
Chief Executive Officer  
Adelaide Hills Council  
STIRLING SA 5052

Friday 7<sup>th</sup> March 2025

Dear Mr Georgopoulos

As you are no doubt aware, the Aldgate Men's Shed will be moving our base from the site we have occupied for 25 years at the Village Well, 54 Strathalbyn Rd, Aldgate. We have been offered the use of a shed on the grounds of the Woodhouse Adventure Park in Piccadilly and are currently refitting and adapting this shed to make it safe and suitable to our needs. Council recently granted us \$4,399.00 towards some of the fit-out costs and we are making good progress with this.



The Woodhouse Shed is however only half the size of the Aldgate Shed. We are being resourceful and inventive in making the best use of the available space – but the space is limited. We can fit nearly all the major saws, planers and drills into the space. But we have no space to store the other half of our equipment, benches etc.

You will recall that we made an approach to Council some months ago for new premises, before Woodhouse offered us the use of their Shed. One of the premises we enquired about was the Halliday property at 22 Wright Rd, which we were informed by Council staff could not be made available to us as the terms of the Halliday bequest excluded its sole use by any one community group.

We would like to request a review of that advice, but only in respect of the small shed that sits on the fence boundary and accessible without the need to enter the other areas of the property. We seek the use of that shed to meet our storage needs for the equipment, benches and other items which we currently have stored at the Aldgate shed.

We hope you will be able to consider this request and we would of course be delighted if you could respond positively.

Yours sincerely

  
For The Aldgate Men's Shed Inc  


## Email Feedback 2

April 21<sup>st</sup>, 2025

Ms Lisa Smith  
Property Officer  
Adelaide Hills Council  
engage@ahc.sa.gov.au

Dear Ms Smith,

**Re: Community Consultation for the Save Our Wildlife Foundation Inc (SOWFI) Lease Proposal at 22 Wright Road, Stirling.**

I am in receipt of your brief correspondence of 31MAR25 concerning the above proposal.

Thank you for inviting my response, however it is with a deep sense of foreboding that I make the following submission to the Adelaide Hills Council (AHC), being fully aware that prior correspondence to the AHC has gone either unacknowledged or unacted upon.

Whilst on the surface the proposal appears caring and environmentally conscious, it raises significant concerns regarding the planning process and the likely impact on surrounding residential community and their properties (ie your rate payers).

### Concerning SOWFI:

- I understand that the only recently incorporated Save Our Wildlife Foundation was founded in 2018 and that, according to its statement at the Australian Charities and Not-for-profits Commission (ACNC) register it has annual income \$115,290 and Expenses of \$49,964 leaving a balance of \$65,326. The vast majority of the Revenue is from Donations, Bequests, Goods and services and Other. It seems the only reasonably assured Revenue stream is about \$9,488 in the form of Government Grants. According to the SOWFI Annual Report that grant money comes from the AHC, Onkaparinga & Mount Barker Councils and People's Choice Community Lottery.
- SOWFI appears in need of a replacement Wildlife Ambulance.
- Annually SOWFI's main expenses are their vehicle, marketing and Wildlife Food and Equipment costs.
- According to the SOWFI annual report, their Board Members all seem of short duration and hence stability of fiscal management in the longer-term must be questioned.
- SOWFI's finances and structure do not seem sound enough to service rental property needs for the next five years at market rates. I wonder if it is also a conflict of interest that AHC contributes to a foundation from which it also seeks to obtain a financial benefit?
- According to the ACNC site SOWFI currently operate from Mt Lofty at Cleland.
- SOWFI also assert they have rescued 1000 animals and provide a 24/7 rescue service responding to 4,835 calls in 2023-24.

- Operations seem to be around the clock with animals often rehabilitated at night by volunteers.
- According to the SOWFI website, they intend to spend \$50,000 From Terra Artemis Foundation Pty Ltd on a 10.5x3x2.09m “aviary” to house “an additional 130 possums” in a Wildlife Finishing School.
- I note from the 2023/24 SOWFI annual Report item 4.7 SOWFI stated “Enhanced Wildlife Rehabilitation – Coming in 2024/25. This suggest that SOWFI have been liaising with AHC for quite some time before the AHC has only recently deigned to inform those locals concerned. (This is quite reminiscent of the 5 years behind the scenes AHC planning and development of the Wright Road Dog Park before locals were informed a month before the Dog Park was opened). Likewise, the AHC notice informing Wright Road residents of the proposal was dated on 31/03/25 and not received by post until 3/04/25, allowing only 19 days for the local community to consider the proposal and submit a written reply. This is not an enabling approach to people with busy working lives or families away during the school holidays and Easter break. It is clear from the information regarding the proposal and the signage now placed in Wright Road that AHC has been considering and preparing this proposal for some time, and have subsequently only provided a relatively short time for community submissions in response.
- It seems from the Annual Report that SOWFI are confident of AHC support, which would be hardly surprising as, for some ill-defined reason, AHC already contributes to SOWFI’s expenses.
- I note that SOWFI’s Strategic Objective: Care fosters “the well-being and support of our members” and native wildlife but fails to mention the well-being and support of potential neighbours. This is an inherent failing of special interest support groups.

#### Concerning the Evelyn Halliday Property and Wright Road:

- The Halliday property was left “to benefit the people of the community”. The land use zoning is Recreational/Sports per AHC Development Plan Map and Planning Zoning maps.
- The car park at 22 Wright Road is blind to people driving from the north west and those drivers are unsighted by the rise and established significant trees at the car park such that cars entering and exiting that car park are at once safety hazards and at risk of injury. We have had to have our letter box pillar rebuilt a number of times because of cars attempting a U turn on that rise.
- Wright Road is primarily a residential street: it is a cul de sac with no thoroughfare. Incoming vehicles are required to use the same entry and exit point, increasing traffic burden to local residents (safety, noise and dust issues)

#### So far AHC has:

- Tried to sell the Evelyn Halliday land (until it was pointed out that that was not the intent of the will)
- Sold off the land’s pine tree lumber (until the contractor had a heart attack)
- Tried to sell the Wright Rd tennis courts notionally to relocate them to the Halliday Reserve (until it was pointed out that the flattest land at the Reserve was actually a swampy spring and would require costly earthworks). The Wright Road tennis courts have been allowed to fall into a state of disrepair and the Stirling East Tennis Club has had to amalgamate and collocate with the Crafers Club. It is the view of people in Wright Road that the courts are a target for AHC disposal. Their use is not indemnified and is discouraged by the AHC.
- Leased the Halliday house to a council worker who helpfully acted as park caretaker, horticulturist and Friends of Halliday Group coordinator until he was declared redundant and

- evicted.
- Installed a Dog Park against the wishes of the people in Wright Road and after five years of secret behind the scenes manoeuvring by a councillor who left the council as soon as she obtained her desired dog park.
- Left the house vacant for many years despite replacing the roof and installing air-conditioning many years ago and leaving the house with boarded windows. Council staff subsequently informed people in the street that it was to be let to another council worker: this has not occurred.
- Allowed Trees for Life to maintain the property for free.
- Allowed dog owners to let their unleashed dogs (including proscribed dangerous breeds) to freely roam about the whole Evelyn Halliday Reserve and Wright Road. Unleashed dogs (and their owners searching for their runaway 'lost' dogs) are often seen trespassing in Wright Road residents' front and back yards. This presents as a dangerous concern for families with young children and smaller pets. Dog excrement, digging and plant/garden damage is often found on properties.
- Failed to regulate dog usage in the Park and Wright Road. The Council Ranger no longer attends but an outsourced "ranger" occasionally visits for half an hour every few months.
- Failed to tend to the control of vermin such as rabbits++ and foxes that now infest the Evelyn Halliday Reserve and at night destructively ravage the local streets and gardens and kill local wildlife: - possum carcasses are often found.
- Failed to notice that the proposed lease includes a fire access trail, walkway, and carpark that are currently used for fire access, pedestrians accessing the Mt Barker Road bus stops from Bradshaw Avenue via Wright Road and used by Trees-for Life and Dog Park vehicles.
- Failed to mention in their proposal notification that SOWFI has apparently stated that they intend to expand the facility at a later date and that this year they would expect 150 possums.

**Given past behaviour is the most accurate predictor of future conduct, it seems likely that the AHC will:**

- Almost belligerently and heartlessly ignore local rate payer concerns and press ahead with the wishes of a special interest group relocating possums, 90% of which SOWFI admit that they receive from outside AHC area, and whose volunteers are almost all not AHC residents.
- Fail to understand that a menagerie or aviary (however well intentioned) does not fall within a definition of Recreational and/or Sporting Use in a residential area.
- Financially fail to meet any, as yet, ill-defined fiscal goals.
- Fail to understand or acknowledge the normal nocturnal behaviour of possums. Possums scream at night for various reasons, primarily as a form of communication and territorial defence. These sounds include loud screeches, hisses and growls (up to 80 dB) which are used to warn off other possums, express frustration or agitation and signal danger. They are nocturnal, meaning they are more active at night making their vocalisations more noticeable during these hours. A single possum "finishing school" of "an additional 150 possums" would create significant and vexatious noise disturbance to Wright Road residents.
- Fail to control or manage the expected relentless escape of possums and other wildlife. Possums in the hills are a delight to behold but are destructive to dwellings and no respecters of man-made constructions. They have no difficulties entering, damaging and exiting homes or enclosures. Personally, I have had considerable damage to my roof-space from various possums that I have had to catch and try to relocate.
- Fail to acknowledge that once the rehabilitated possums are relocated, it is a common occurrence for them to return to their familiar nesting spots, as they are attracted back by

food sources or other perceived comforts. This poses further inherent, long-term difficulties for homeowners in the Wright Road vicinity.

- Fail to understand that the use of a human habitation for the care of animals will lead to infection of the building and the need for costly building rehabilitation before it could ever again be fit for human habitation.
- Fail to mitigate against the likely distress to the caged possums from the barking of dogs from the dog park enclosure and the closer, possibly lethal, attention of unleashed dogs in the greater Halliday Reserve area.
- Fail to mitigate against foxes and rabbits and vermin seeking to access the food that would be stored on site.
- Fail to take into account the further loss of local amenity to the people of Wright Road with the advent of even more noise (screeches of confined/traumatised/sick possums resulting in more barking of dogs), increased road traffic on a residential no-through road, disturbance to residents from more night animal relocation work, and yet more strangers in the street. We already have had to deal with apparent dog sales, drug exchanges and stolen vehicles and trailers being left on site requiring police notification.

**Given that the AHC already seems financially committed to SOWFI and seems intent on striking some deal with likely minimal fiscal benefit, might I humbly suggest the following plan:**

- First and foremost, cease interfering with the lives of the people in the once upon a time quaint and quiet cul-de-sac of Wright Road (now regrettably a distant recollection of the peaceful hills environment I sought for my family).
- If SOWFI do not already have property at Cleland then AHC could allow SOWFI the gratis use of a small parcel of land in one of the AHC's large Conservation Parks (Mark Oliphant, Mount George, Mylor or Scott Creek or any of the dozens of conservation parks outside the area of the AHC: whichever has close power and water) where their activities, noise and structures could be at least 200m from any habitation and most likely much further removed.
- Allow SOWFI the use of council road plant to level a site and make a short road and staff car park and whatever trenching is needed
- Encourage SOWFI to approach Jarrad and Tanya Stratton (already on the Board of Artemis Foundation Pty Ltd and owners/GM of Stratco and quite surprisingly wealthy) to supply suitable sheds in exchange for Stratco charitable tax deduction, Stratco publicity and advertising rights). (Alternatively the Artemis Foundation might like to funnel some more of its charity interest earnings back into Stratco directly to cover the cost of steadings).
- Provide SOWFI with planning approval for construction associated with the Conservation use on Conservation Zoned land.
- Allow SOWFI to use their secure limited funds for the day-to-day expenses. That way the council could reasonably argue that they contribute and even claim to continue to contribute to SOWFI, by not charging SOWFI rates.
- SOWFI would even be able to relocate the possums within the surrounding conservation park.
- Should SOWFI fail then the shed(s) could be repurposed for the conservation park or demounted and re-sited.
- AHC could again lease the Halliday house to a council employee as a caretaker at reasonable rates and, if the council could refrain from retrenching the leasee, could expect long term benefit.

The people of Wright Road would be considerably happier if AHC didn't feel so inclined to muck about

on our turf. It is reasonable to suggest that the imposition of a dog park is more than enough for our hitherto quiet residential street to endure.

Please don't get me started on the many other ways the Adelaide Hills Council's ill-considered and inconsiderate planning decisions have diminished my own property's amenity, damaged my house and distressed me personally.

I would welcome the opportunity to personally discuss this matter further and keenly await your acknowledgement and response to my submission.

Please direct any correspondence to my home address as above or:

Email: [REDACTED]

Phone: [REDACTED]

Sincerely,

[REDACTED]

Failure to hear directly from my local ACH Ward Councillor or AHC Mayor within 4 weeks will be again considered proof positive that this correspondence has not been read, considered or actioned, and that, as with the dog park, this consultation process has also been a sham.

## Email Feedback 3

Good morning

It appears I may have just missed the consultation period, however I still wish to submit my comments.

I am a resident within the Adelaide Hills Council and I have joined the 'notifications' list so that in future I can actively participate in consultation as a resident of Mount Barker as this information was passed onto me, as I was not aware of SOWFI's submission. [Save Our Wildlife Foundation Inc Lease Proposal 22 Wright Road Stirling | Community Engagement Hub](#)

Just to give you some of my personal background, I am and have been an experienced advanced wildlife carer of Possums in South Australia for over 4 years and I am actively involved with facilitating education to new carers for possums, for a wildlife organisation in SA (not SOWFI). I have the appropriate DEW permit for this and have rescued, transported or rehabilitated hundreds of possums.

Whilst I support SOWFI's idea of identifying a "suitable site/land to establish a wildlife 'finishing school' to benefit sick, injured and orphaned wildlife in their final stages of rehabilitation and to provide emergency care for animals that survive emergency events and require ongoing rehabilitation until release back into the wild", I do have some concerns relating to their proposal of which I think the community requires more understanding of as there are some risks I believe.

Some of my comments & concerns are as follows;


1. All wildlife organisations across SA and in fact all of Australia are struggling to recruit and maintain enough volunteers to support wildlife rescue ongoing therefore the following is of initial concern as to how this could be supported effectively
  - a. Increased 'burn out' of carers. It is well known that some carers are known to have over 30 animals in care at any one time. This is far too many even if someone doesn't work, the care of the animal is compromised & increased risk of animals becoming sick due to poor husbandry etc due to volume of animals.
  - b. Increased attrition of carers due to high pressure or expectation to take on more. As with any volunteer organisation, there is always some bullying type behaviours that occurs within ALL wildlife organisations and this is not managed well in some instances
  - c. Whilst some carers are permitted for multiple species of wildlife which is fine, but when they have too many the actual quality of care provided to the animal is compromised
  - d. How many volunteers does SOWFI propose will be required, who will maintain the rosters to ensure the possums are provided daily with fresh browse, aviaries are cleaned and maintained etc.
2. Security of the site – whilst they propose to install security cameras, the site is proposed to be used by all community people, so how will management / observation of the possums be monitored overnight to ensure that members of public do not attempt to tamper with the aviaries or have animals stress or torment the possums.
3. Will there be additional fencing around the aviaries, thereby creating a barrier from public being able to directly access the aviaries too closely.
4. Will these aviaries only be available to SOWFI as a wildlife organisation to utilise
5. Who will manage the site or have ownership? What contingency is in place if say for example SOWFI as a wildlife organisation ceased to exist?
6. The estimated ongoing annual costs to support a 'finishing school', that SOWFI have listed could be well underestimated and there would be heavy reliance on 'donations' to support. No wildlife organisation is supported in SA by any government funding, unlike some other states in Australia.
7. When it states in the proposal cost of insurance to only be \$300 a year, what sort of insurance is that and what is it covering considering the aviaries are proposed to be on a location that can be utilised by the public?
8. Will DEW actively monitor or be involved with this site in any capacity? I'd really like to see that DEW are more actively involved across SA in the overall monitoring of carers, albeit I understand that they are not resourced for this, but government needs to look into this in future.

I look forward to hearing more about this proposal and the feedback (general consensus) received from the community on this. It needs to be well thought through and the community need to be well informed.

Thank you

## APPENDIX D - ADVERTISEMENTS, E-BLASTS AND SOCIAL MEDIA POSTS

2 April 2025 – Courier Column and Advertisement



**School holiday program out now**

Check out school holiday fun and creative activities at our libraries and community centres to keep the kids entertained!

For more information, visit: [ahc.sa.gov.au/holiday-programs](https://ahc.sa.gov.au/holiday-programs)

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**Community Forum. Shaping a Sustainable Future**

Focussing on sustainability, this is an opportunity for engaged locals, Council staff, and Elected Members to connect and discuss what truly matters to you, Tuesday April 29 at 6pm.

To register, visit: [ahc.sa.gov.au](https://ahc.sa.gov.au)

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**Proposed lease of Council land to Save Our Wildlife Foundation Inc.**

Council is proposing a five-year lease agreement with the Save Our Wildlife Foundation Inc. to establish a wildlife finishing school at 22 Wright Road Stirling.

Submissions are open until April 22 via: [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au)

**Save Our Wildlife Foundation Inc  
Lease Proposal  
22 Wright Road Stirling**

Council is proposing a five-year lease agreement with the Save Our Wildlife Foundation Inc. to establish a wildlife finishing school.



This would provide use of an area for aviaries, the dwelling and the existing storage shed on site.

Further details and opportunity to provide your submission is available online at [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au), or you can contact Council's Property Officer, Lisa Smith.

☎ 8408 0400  
 @ [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)  
 📍 63 Mt Barker Rd, Stirling SA 5152

Printed copies of consultation documents are also available at Council's service centres in Stirling, Woodside, Gumeracha and Norton Summit.

Consultation closes 5pm, Tuesday 22 April 2025.

[ahc.sa.gov.au](https://ahc.sa.gov.au)

Friday April 2, 2025 The Courier - PAGE 13

7 April 2025 – Hills Voice E-newsletter sent to 4114 subscribers (109 clicks from below)



**Save Our Wildlife Foundation  
lease proposal for 22 Wright  
Road Stirling**

Have your say!


**Read More** ➔

## 2 April 2025 – EHQ Newsletter “Consultation Opens Today – Save Our Wildlife Foundation Inc. Lease Proposal – 22 Wright Road, Stirling.” sent to 306 EHQ Registrants

From: Community Engagement Hub  
Reply to: [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)  
To: [346 recipients](#)  
Subject: Consultation Open Today - Save Our Wildlife Foundation Inc. Lease Proposal - 22 Wright Road, Stirling.

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**Save Our Wildlife Foundation Inc.  
Lease Proposal - 22 Wright Road Stirling**



Dear AHC Engagement Subscriber and local resident,

As a local resident living in or near Stirling we wanted to share this consultation opportunity with you.

The Save Our Wildlife Foundation Inc are requesting a suitable site/land to establish a wildlife 'finishing school' to benefit sick, injured and orphaned wildlife in their final stages of rehabilitation and to provide emergency care for animals that survive emergency events and require ongoing rehabilitation until release back into the wild.

**What's Being Proposed**

Council is proposing a lease be established for 5 years providing use of an area for aviaries, the dwelling and the existing storage shed on a portion of the site at 22 Wright Road, Stirling.

**Statistics**

Delivered 2 Apr 2025, 11:25

Sent	306	88.4%
Open Rate	233	67.3%
Clicks	22	6.4%
Marked spam	0	0%
Bounce rate	0	0%
Unsubscribed	0	0%

How do your stats compare to others in the same industry?  
Industry average benchmarks: ⓘ

Open Rate	21.06%
Click Rate	3.32%
Bounce rate	0.20%
Spam	0.01%
Unsubscribe	0.22%

[Statistics source](#)

Evelyn Halliday Reserve – CT 5324/737



- Boundary of Evelyn Halliday Reserve
- Informal Recreation
- Conservation
- Community Use / Wildlife Rehabilitation

A license would also be established for 5 years providing non-exclusive occupation of the dwelling surrounds. This would allow general community to also use the site for passive recreation purposes.

In accordance with Councils Public Consultation Policy, and as required by the Local Government Act 1999, Council is inviting submissions on the proposal from any interested persons in the community.

We encourage you to read further information and the full proposal [here](#).

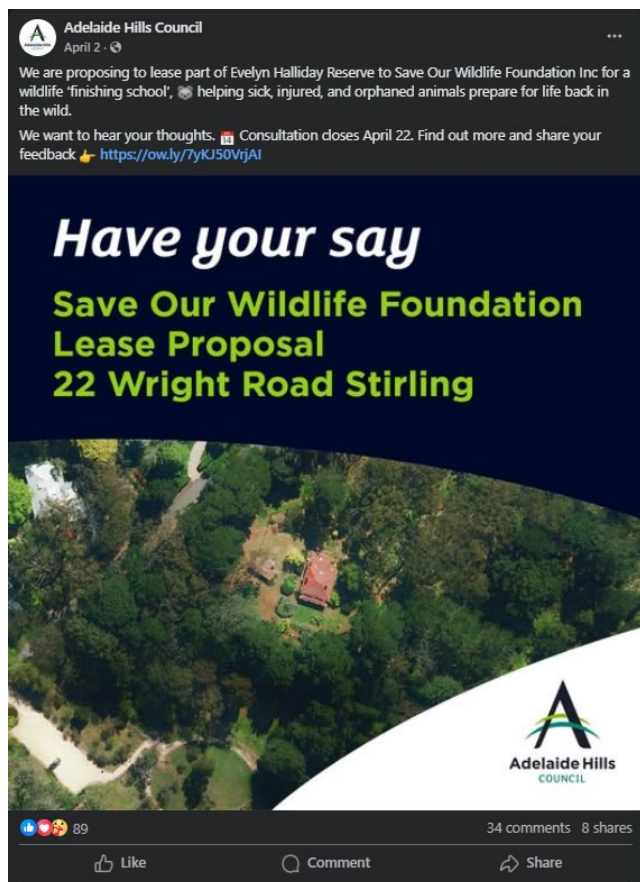
### How to provide your submission:

- Preferably using the online submission form [here](#)
- Email to [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Send a letter to AHC Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre at Gumeracha, Norton Summit, Stirling, or Woodside during [opening hours](#).

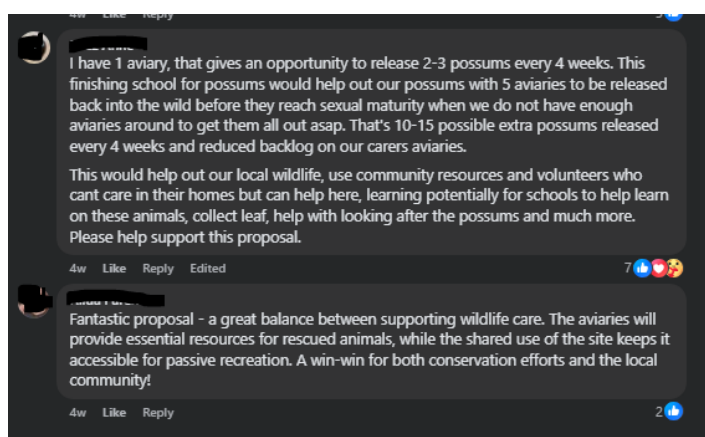
**Opportunity to provide feedback closes at 5pm, on Tuesday 22 April 2025**

Kind regards,  
The Project Team

## Social Media Posts (Facebook)







**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.2

**Responsible Officer:** Greg Georgopoulos  
Chief Executive Officer  
Environment and Infrastructure

**Subject:** Round 2 Community Energy Upgrade Fund

**For:** Decision

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**SUMMARY**

The purpose of this report is to provide information on Round 2 of the Community Energy Upgrades Fund (CEUF) and seek a resolution on applying for a grant.

The CEUF is a targeted, competitive grant program that provides co-funding (50/50 contribution) for energy efficiency and electrification upgrades at existing council owned and/or operated facilities. There is a maximum of one grant per council and two rounds in which councils can apply. After workshopping a range of projects Council prepared a grant application for Round 1 but were not successful.

Round 2 CEUF grants are now open, and a Council workshop was held on Monday 5 May 2025 to present information on the grant and discuss potential projects for the application. Three projects were identified based on the strategic initiatives in the *Towards zero emissions – a Carbon Management Plan for the Adelaide Hills* and available information for an application. A budget allocation is required to provide confirmation within the application that this is available.

The recommended project for Round 2 CEUF grant application is the expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot which provides significant carbon emissions reduction of 2424 tCO<sub>2</sub>-e by year 12 with the electric vehicle (EV) replacement of 10 out of 17 utility vehicles, 3-tonne and 7-tonne trucks. The total budget required for Stage 1 of the infrastructure construction is \$1,100,000 including \$550,000 Council budget (assuming \$550,000 grant funding). A Business Case including a detailed model has been prepared by Bentleys SA/NT and provided the above information. For further information refer **Appendix 1 for the draft Business Case on the proposal**. The purchase of EVs are excluded from the CEUF grant and cannot therefore be part of the application. Additional budget will be required to continue the transition to an EV fleet over and above the current Long Term Financial Plan

This project is complex and whilst there are high costs this also has significant emissions reduction. No embodied emissions have been factored into any of the calculations with the expectation that due to the increased infrastructure requirement that these would be high for this project.

Only one application can be submitted for the Round 2 CEUF with the grant application to be completed by 13 June 2025. Implementation is over a two-year period and therefore the Council contribution to the project and grant application can be over two financial years.

## **RECOMMENDATION**

### **Council resolves:**

- 1. That the report be received and noted.**
  - 2. To apply for Round 2 of the Community Energy Upgrades Fund (CEUF) for the Expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot project with a total estimated value of \$1,100,000, with funding comprising:**
    - a. \$550,000 from the CEUF**
    - b. \$550,000 from Council funds**
  - 3. To incorporate this funding requirement within the Council's Annual Business Plan and budget for 2025-26 and 2026-27 should the grant application be successful.**
  - 4. That the Chief Executive Officer be authorised to finalise the detail of the funding proposal between now and the funding application deadline, and, if necessary, adjust aspects of the application and scope of work to ensure the project can be accommodated within the funding allocation outlined.**
- 

## **1. BACKGROUND**

The Australian Government has recently released a Community Energy Upgrades Fund (CEUF) which is a targeted, competitive grant program that provides co-funding (50/50 contribution) for energy efficiency and electrification upgrades at existing council owned and/or operated facilities. The intent is that the emission savings will contribute to Australia meeting its emission reduction targets of 43% by 2030, Net -Zero emissions by 2050 and 80% renewable electricity generation by 2030.

There are two grant rounds with up to \$50 million available for each round with a minimum grant amount of \$25,000 and maximum grant amount of \$2,500,000 per project. Round 1 is now closed. Round 2 is currently open and will close on the 13 June 2025. There is a maximum 2-year implementation timeline allowed for project proposals.

There is a maximum of one grant per council and if not successful in Round 1 a further application can be submitted in Round 2. Council is only eligible for one project.

Applications are assessed using the program objectives:

- Decarbonise the council's operations
- Energy efficiency
- Load flexibility operation
- Improve energy performance
- Use renewable electricity more effectively

- Reduce energy bills
- Reduce emissions
- Install energy efficiency equipment
- Improve council's capability in delivering energy project and upgrades on their own
- Supporting the community with their energy projects
- Improve the council's workforce skill in delivering and operating energy transition projects.

Council prepared a Round 1 application for a Building Management System (BMS) at the Stirling, Woodside and Gumeracha Council facilities which was endorsed on the 9 April 2024.

## **12.2 Community Energy Upgrades Fund**

**Moved Cr Mark Osterstock  
S/- Cr Adrian Cheater**

**108/24**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. To apply for Round 1 of the Community Energy Upgrades Fund (CEUF) for the design and installation of a Building Management System with a total estimated value of \$195,000, with funding comprising:**
  - a. \$97,500 from the CEUF**
  - b. \$97,500 from Council funds**
- 3. That subject to the application being successful, include the funding in the Council's Annual Business Plan and budget for 2024-25.**
- 4. That the Chief Executive Officer be authorised to finalise the detail of the funding proposal between now and the funding application deadline, and, if necessary, adjust aspects of the application and scope of work to ensure the project can be accommodated within the funding allocation outlined.**

<b>Carried Unanimously</b>
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Due to delays in the decision on the successful grant application until February 2025 the value of \$97,500 was incorporated within the 2024-25 budget. Within Budget Review 3 the grant and related expenditure was removed.

This report has been prepared to provide further information on the CEUF, the application process and the recommended project to be considered for a Round 2 application.

It is worth noting that although Council has already offset its carbon emissions from electricity consumption by purchasing 100% renewable electricity, the CEUF grant program is not intended to 'penalise' councils which do this and therefore the Council is still eligible to apply and state that any decreased electricity use will have an emission reduction.

## **2. ANALYSIS**

➤ **Strategic Management Plan/Functional Strategy/Council Policy Alignment**

*Strategic Plan 2024*

Goal	Natural Environment
Objective NE1	Pursue our adopted pathway to achieve net zero carbon emissions
Priority NE1.1	Deliver actions in the corporate carbon management plan to decarbonise Council operations, including embedded emissions.
Priority NE1.2	Continue to decarbonise the vehicle fleet and other energy consuming processes.

Within the guiding principles section of the *Your Place Your Space Strategic Plan 2024* there are statements on climate change and sustainability as follows:

*We are dedicated to reducing our impact upon climate change and seek to mitigate and adapt to its impacts in line with our declaration of a climate emergency.*

*We consider the environmental, economic, social, and cultural implications of our decisions to ensure the ongoing sustainability of the Council and our community.*

Consideration of emission reduction are in alignment with the Strategic Plan to reduce Council's carbon emission.

➤ **Legal Implications**

Not Applicable

➤ **Risk Management Implications**

The preparation of a CEUF application provides an opportunity to access funds provided by the Australian Government for projects that will improve energy efficiency and reduce Council's carbon footprint. The *Towards zero emissions – A Carbon Management Plan for the Adelaide Hills* identifies numerous initiatives that will continue to reduce Council's and the community's carbon emissions. These initiatives have provided the guidance for potential projects suitable for a CEUF application.

By applying for the CEUF, Council can access funds to progress its carbon reduction and net zero ambitions. The application requires detailed information on a specific project, backed up by feasibility reports, detailed scope of works, technical reports and data that supports a high reduction in carbon emissions. Council have engaged Bentleys SA/NT to prepare the CEUF application and business case to maximise the applications chance of success, whilst also mitigating risks associated with committing to a complex and challenging project.

In any event, it is recommended that Council continue to explore its best energy efficiency options through the initiatives in the *Towards zero emissions – A Carbon Management Plan for the Adelaide Hills*.

Applying for a CEUF grant will assist in mitigating the risk of:

*Missing an opportunity to have part funding of a project from an external source, leading to increased cost being borne by ratepayers and/or the project not proceeding.*

Inherent Risk	Residual Risk	Target Risk
High 3B	Medium 3C	Low 2D

➤ **Budget, Financial and Resource Implications**

There will be financial and resource implications for the recommended project. As the CEUF requires a 50/50 contribution, the financial implications will be based on the specific project. Financial information has been provided on the recommended project, the expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot. This information has also provided the basis for the **Appendix 1 Business Case on the proposal prepared by Bentleys SA/NT**. All costs are high level only and have numerous assumptions.

The expansion of the operational EV charging infrastructure at the Heathfield Depot Stage 1 would require a total infrastructure budget of \$1,100,000 including \$550,000 Council budget (assuming \$550,000 CEUF grant funding). Should the grant application be successful, this would require a budget revision for the 2025-2026 financial year of \$225,000 and a 2026-2027 budget allocation of \$225,000. In addition, there would be a requirement that Council staff undertake the site works, civil and earthworks including any rock breaking as part of the construction works. Council could consider savings opportunities to offset these costs.

Whilst the CEUF grant is only for the infrastructure this does not have a direct emission reduction. Therefore, an additional budget will be required to enable the transition of the current internal combustion engine (ICE) vehicles to electric vehicles (EV). The estimated cost is an additional \$95,000.

Further information is provided in **Appendix 1 draft Business Case on the proposal prepared by Bentleys SA/NT**.

➤ **Customer Service and Community/Cultural Implications**

Not Applicable

➤ **Sustainability Implications**

The requirements of the CEUF grant are explicitly to reduce the carbon emissions of Council facilities by undertaking energy efficiency, fuel reduction or electrification projects. Therefore, there are positive environmental implications by reducing carbon emissions.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	A Council Workshop was held on Monday 5 May 2025 to present the CEUF information and discuss potential projects.
<i>Advisory Groups:</i>	Not Applicable
<i>External Agencies:</i>	Not Applicable

Community: Not Applicable

➤ **Additional Analysis**

Meetings were held with numerous Council departments to determine if there were any projects suitable for the Round 2 CEUF application process. In addition, a review undertaken of the initiatives within the *Towards zero emissions – a Carbon Management Plan for the Adelaide Hills Plan* and the previous Round 1 application process, three projects were identified as possibilities for further investigation for Round 2 of the CEUF. On further review administration recommends the expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot as it will produce a significant carbon emission reduction.

**Expansion of the operational Electric vehicle charging infrastructure at the Heathfield Depot electric vehicle charging hub**

Heathfield Depot will become the highest consuming electricity site once the Council electrifies all utility and heavy vehicles. The timeline for electrification of the heavy fleet is not yet fully defined with technology still in development, which makes it a challenge to determine the site's future electrical capacity upgrade needs currently.

However, there is the opportunity to implement a staged approach to develop the Heathfield Depot into an operational EV charging hub and Stage 1 could form the potential application for the CEUF grant. The CEUF excludes the purchase of Electric Vehicles and therefore these will not be included but have been incorporated as this is when transport carbon emissions will be reduced.

Stage 1 would involve:

- A further 4 x freestanding dual 22kW EV chargers (8 x 11kW charging points) for the light fleet and 2 x 60kW chargers (4 x 30kW charging points) overhead garage roof mounted EV chargers for heavy fleet vehicles
- Increased electrical capacity infrastructure
- SAPN transformer upgrade and fees
- Upgrade to main switchboard and distribution boards
- Extensive civil and earthworks
- Pit and Pipe pathways
- Labour and Project Management
- Charging Management System
- Fire suppression system
- Materials – civil works

The budget requirements for this upgrade has been estimated at \$1,100,000. However, this is a high-level cost and will require further refinement prior to the construction and confirmation of the transformer upgrade with SAPN. The budget is also based on the majority of the civil and earthworks being undertaken internally.

In addition to the above EV charging infrastructure there would be a requirement to increase the fleet budget to accommodate the EV transition. At the current time there is not an EV option for mid-sized operational 4x4s and utility vehicles that meet the operational

requirements. However, with the technology changing regularly this EV may become available within 2 years. Council is therefore considering as part of the transition a plug-in light commercial vehicle in a staged transition. These petrol plug-in vehicles provide the opportunity to increase the use of the battery to reduce fuel consumption. It has been estimated that these PHEV vehicles would be an additional budget of \$20,000 per vehicle above the current internal combustion engine (ICE) diesel utility equivalent. For the purposes of the CEUF grant it has been calculated that 10 of the 17 utility vehicles will eventually be EVs. The estimated cost of an EV F150 utility over and above the current budget allocation is \$95,000.

Small EV trucks are now available in South Australia however are still currently at a premium cost. It has been estimated that 3 x 3-tonne EV trucks and 3 x 7-tonne EV trucks could be purchased over the next few years. However, only the 3-tonne trucks are commercially available in Australia. A 7-tonne replacement truck has not yet been identified as a replacement for the ICE fleet, but it is expected that a feasible vehicle will become available within the next 2 years. Assumptions have been made in the modelling regarding this transition. The estimated cost of \$60,000 to \$100,000 per small EV truck over and above the current budget allocation. With the continual technology and vehicle advancements there will be continual research and review of EV availability to enable the heavy fleet transition.

A draft business case has been prepared by Bentleys SA/NT which outlines in detail the costs and benefits and is provided in **Appendix 1**.

In summary A 12-year model was produced to provide the council and staff with clarity around what emissions and cost savings could be achieved with specific assumptions, including a two-year construction timeframe and ten years of operations.

The project model calculates the following outcomes:

- Total capital costs: \$1,100,000
- Cost to council: \$550,000 (after grant funding, before interest or cost of capital)
- 12-year internal rate of return: 6.82%
- Payback period: 8.7 years (~April 2033 financial year)
- 12-year benefit-cost ratio: 1.32, with \$817,768 in costs and \$1,078,297 in cost savings (excludes ACCUs)
- 12-year cost savings: \$1,078,927 in fuel costs + \$87,031 in ACCUs\*
- 12-year carbon emissions reduction: 2,424,273 kgs CO<sub>2</sub> (74.68% reduction)

The key project risks identified were:

- Charger equipment failure and fire risk: Redundancy options for heavy fleet vehicles in the event of equipment unavailability (light fleet less affected due to more available alternative charging options).
- Timing of fleet replacement: Ensuring fleet replacement with battery powered vehicles occurs only once infrastructure is in place.
- Blackouts or insufficient grid capacity: SAPN's ability to supply sufficient power to infrastructure once active and fully utilised.

Each of the above key risks has mitigation plans for risk management.

The project is expected to materially reduce the council's fleet carbon emissions, with a 74.68% annual reduction in fleet emissions in the first full year of operation compared to current fleet emissions levels.

The 12-year fleet emissions reduction is expected to be 2,424 tons of carbon by June 2037, equivalent to \$87,031 in ACCU offset credits based on the 26th May ACCU credit price.

**NOTE:**

There has been no inclusion of the embodied emissions required to implement the projects, but it would be anticipated that the EV organisational charging hub would be high.

**3. OPTIONS**

Council has the following options:

- I. To proceed with a CEUF grant application process for expansion of the operational Electric Vehicle (EV) charging infrastructure at the Heathfield Depot. Applying for the CEUF grant provides the opportunity to access funding to financially supplement implementation of the proposal that otherwise may not proceed in the near future. (Recommended)
- II. To not proceed with a CEUF application process which would not provide the opportunity to supplement an emissions reduction project. (Not Recommended)

**4. APPENDICES**

- (1) Business case for the expansion of an EV charging hub at the Heathfield Depot

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# **Appendix 1**

*Business case for the expansion of an EV charging hub  
at the Heathfield Depot*

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# Where you want to be.



June 2025

## Adelaide Hills Council

### EV Infrastructure Business Case

David Papa  
Level 5, 63 Pirie St, Adelaide SA 5000  
Telephone +61 8 8372 7900 | [bentleys.com.au](https://www.bentleys.com.au)

➤ Advisors

➤ Accountants

➤ Auditors

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## Disclaimers

This document and the accompanying financial model are provided on a pro-forma basis for illustrative purposes only, reflecting the council's proposed plan.

The financial projections and calculations presented herein are based solely on assumptions and data supplied by the council.

This document is intended to offer the council a representation of a potential future scenario and should not be interpreted as an investment decision-making tool in isolation.



## Executive Summary

The Adelaide Hills Council (AHC) is committed to a pathway to net zero carbon emissions (*Adelaide Hills Council 2024 Strategic Plan*<sup>1</sup>), a major component of this commitment is the decarbonisation of the council's vehicle fleet, which contributes 25% of council's total emissions inventory<sup>2</sup>.

This business case outlines the rationale for the installation of electric vehicle (EV) charging infrastructure to meet these commitments by enabling the transition of its vehicle fleet to battery powered vehicles.

The catalyst for the timing of action on this initiative is the Community Energy Upgrades Fund Program<sup>3</sup> grant which provides co-funding for energy efficiency upgrades at existing local government facilities. The program is designed to help councils enhance energy efficiency, cut emissions and reduce energy bills.

Eligible projects can receive grant funding for up to 50% of infrastructure expenditure to a maximum of \$2,500,000.

A 12-year model was produced to provide the council and staff with clarity around what emissions and cost savings could be achieved with specific assumptions, including a two-year construction timeframe and ten years of operations.

Based on key assumptions provided by AHC staff, the project model calculates the following outcomes:

- **Total capital costs:** \$1,100,000
- **Cost to council:** \$550,000 (after grant funding, before interest or cost of capital)
- **12-year internal rate of return:** 6.82%
- **Payback period:** 8.7 years (~April 2033 financial year)
- **12-year benefit-cost ratio:** 1.32
- **12-year cost savings:** \$1,078,927 in fuel costs + \$87,031 in ACCUs\*
- **12-year carbon emissions reduction:** 2,424,273 kgs CO2 (74.68% reduction)

\*ACCUs are an estimate based on May 2025 spot price and may vary

Based on consultation with AHC staff, the key project risks identified were:

- **Charger equipment failure and fire risk:** Redundancy options for heavy fleet vehicles in the event of equipment unavailability (light fleet less affected due to more available alternative charging options).
- **Timing of fleet replacement:** Ensuring fleet replacement with battery powered vehicles occurs only once infrastructure is in place.
- **Blackouts or insufficient grid capacity:** SAPN's ability to supply sufficient power to infrastructure once active and fully utilised.

Each of the above key risks has mitigation plans for risk management.

Significant project upsides that have not been factored into the model also exist which should be noted:

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<sup>1</sup> <https://www.ahc.sa.gov.au/assets/downloads/council/Strategy/Strategic-Plan-2024.pdf> - Adelaide Hills Council 2024 Strategic Plan

<sup>2</sup> <https://www.ahc.sa.gov.au/assets/downloads/council/Plans/AHC-Towards-Zero-Emissions-Carbon-Management-Plan.pdf> - A Carbon Management Plan for the Adelaide Hills (dsquared)

<sup>3</sup> <https://www.dcceew.gov.au/energy/programs/community-energy-upgrades-fund>



- BEV maintenance is generally half the cost of internal combustion engine (ICE) vehicle maintenance, reducing fleet operating expenses ongoing
- The council's own solar production capability could be utilised to reduce electricity costs to \$0 per unit for vehicle charging
- The establishment of EV charging infrastructure will provide the basis for council to transition the entire vehicle and heavy machinery asset fleet (such as bulldozers, loaders, graders, etc.) to EVs as the technology further develops, a major step in achieving council's strategic goal (*NE1.2 - Continue to decarbonise the vehicle fleet and other energy consuming processes.*)

## Project Overview

The proposed project is the installation of light commercial and heavy fleet vehicle charging infrastructure at the Heathfield Depot. This infrastructure includes:

- **Heavy Fleet:** 2 X 60kW chargers (providing 4 X 30kW charging points) for heavy fleet vehicles
- **Light Fleet:** 4 X 22kW chargers (providing 8 X 11kW charging points) for light fleet vehicles
- **Supplementary Infrastructure:** Upgrades to existing or installation of new components required for EV charging (such as switchboard, distribution boards and SAPN upgrades, earthworks and labour, charging management software, automated fire suppression system, materials and contingency).

Cost estimates for the project have been sought and value the works at \$1,100,000. Project completion is expected to take 18 months from the approval of the grant, commencing December 2025 and completion date of June 2027.

## Project's Strategic Alignment

The project objective aligns with council's Natural Environment goal, objective *NE1: Pursue our adopted pathway to achieve net zero carbon emissions*, and specifically priority *NE1.2 - Continue to decarbonise the vehicle fleet and other energy consuming processes.*

## Key Assumptions

The business case relies on a pro-forma model which includes several key assumptions as follows:

### Project Costs

Project costs are based on quotations and have not been finalised or fixed. Management has adopted a conservative approach estimating the final costs to be close to the upper-bound of expectations.

### Inflation and Financing Costs

For simplicity, inflation has not been included in the model. All figures over the project's 12 year timeline are based on 2025 prices.

The model assumes a cost of capital of 4.55% based on council's average cost of debt in the 2024 financial statement. The model assumes that the project cost is paid upfront in cash, with an ongoing cost of capital.



### **Diesel Fuel Use**

Assumptions regarding fleet fuel use in the model have been calculated using fleet asset management data from the past 13 months (asset registers, asset utilization, fuel consumption) and 12 months of diesel fuel purchase receipts to calculate seasonality of fleet travel and volume of fuel use. No growth or variations has been applied to forecasts related to diesel or electricity consumption other than the replacement of ICE vehicles with BEV vehicles.

### **Emissions Calculations**

Emissions factors from Climate Active have been used to calculate estimated fleet diesel emissions. The council uses an electricity supplier that provides 100% renewable energy from the grid, and therefore does not contribute to emissions.

### **Fleet Procurement & Timing**

Costs related to fleet procurement have been excluded from project expenditure. The model also assumes that all three-ton and seven-ton trucks will be available and online at the same time that infrastructure installation is finalised.

### **BEV Truck Efficiency**

The energy efficiency rating of Foton T5 trucks (replacements for the council's current three-ton truck fleet) has been sourced from Foton's vehicle specification documentation<sup>4</sup>.

Ford F-150 Lightning utility truck energy efficiency has been sourced from Ford's vehicle specification documentation<sup>5</sup>.

Currently no replacement model has been selected for the seven-ton truck fleet, however the model assumes that a replacement vehicle will be validated and selected within the project's timeframe. Efficiency of a seven-ton truck replacement has been estimated based on the fuel efficiency of the current seven ton fleet relative to three ton vehicles and calculated on a kilowatt hours per 100km basis.

### **Fuel, Energy and ACCU Costs**

Council's average price per litre of diesel over the past 12 months has been calculated to provide an estimate of diesel fuel costs over the project's life.

The council has recently signed a new contract for the supply of energy to the Heathfield depot, which has been included in the model. The specific pricing details of this contract remain commercial in confidence.

ACCU costs are based on the closing spot price on the 26<sup>th</sup> of May 2025. This price is expected to vary over the project's lifetime, but a consistent price of \$35.90 has been used for simplicity of year-on-year comparability.

The cost of vehicle charging at third-party EV charging sites was available only through the RAA website as of the 26<sup>th</sup> of May 2025. To simplify the costs of charging using RAA infrastructure, a weighted average hourly rate has been calculated, though this cost may be higher or lower depending on whether trucks are charged in peak (17:00-

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<sup>4</sup> <https://43078166.fs1.hubspotusercontent-ap1.net/hubfs/43078166/FOTON-T5-Brochure%20-%20September%2024.pdf>

<sup>5</sup> [https://media.ford.com/content/dam/fordmedia/North%20America/US/product/2022/f-150-lightning/pdf/F-150\\_Lightning\\_Tech\\_Specs.pdf](https://media.ford.com/content/dam/fordmedia/North%20America/US/product/2022/f-150-lightning/pdf/F-150_Lightning_Tech_Specs.pdf)



22:00) or off-peak hours (all other times). Idle charge time fees of \$1 per minute of idle charging have not been factored into the cost assumptions, but are a negative risk to the costs model.

## Project's Sustainability Impact

The project is expected to materially reduce the council's fleet carbon emissions, with a 74.68% annual reduction in fleet emissions in the first full year of operation compared to current fleet emissions levels.

The 12-year fleet emissions reduction is expected to be 2,424 tons of carbon by June 2037, equivalent to \$87,031 in ACCU offset credits based on the 26<sup>th</sup> May ACCU credit price.

Fleet diesel fuel use is projected to fall from 95,127 litres per annum of consumption, down to 38,131 litres per annum, a reduction of 74%. Fleet energy consumption will rise from 35,119 kWh per annum to 186,715 kWh per annum, up 430%, noting that the council's power supply is 100% renewable resulting in no additional carbon emissions from energy consumption.

Financial Year	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
Kg CO2 Carbon / Km Driven	0.40	0.38	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
\$Cost per kg CO2 Carbon Saved	-	29,049.16	1,836.44	789.72	422.69	235.58	122.13	46.00	- 8.62	- 49.73	- 81.78	- 107.47
Cummulative Carbon Reduction (kg CO2)	-	19,242	259,745	500,248	740,751	981,254	1,221,758	1,462,261	1,702,764	1,943,267	2,183,770	2,424,273
Fleet Carbon Emissions (kg CO2)	322,029	302,787	81,525	81,525	81,525	81,525	81,525	81,525	81,525	81,525	81,525	81,525

## Project's Community Impact

By investing in a BEV fleet, AHC will be providing the community a visible example of it's commitment to the 2024 Strategic Plan and commitment to achieving net zero emissions.

EV vehicles are significantly quieter than ICE equivalents, reducing noise pollution in the community.

Reduced fleet expenditures will allow the council to reinvest funds into the community and ensure the continued financial viability of the council.

## Project's Financial Viability

The project is financially sustainable with a pay-back period of roughly 6 years and 6 months, and an annual internal rate of return (IRR) of 6.82%, assuming a 2.5% average annual inflation rate.

Total project costs plus cost of capital expense is \$817,768 to June 2037.



The project's savings on diesel fuel expense less the increased cost of electricity amounts to \$1,069,733 over the 10 years of full operation. ACCUs cost savings would amount to \$87,031 if council were offsetting emissions with ACCUs over the period<sup>6</sup>. This comes to a total projected costs saving of \$1,165,328 to June 2037.

EV maintenance costs are estimated to be half of ICE equivalent vehicles according to fleet manager Scott Pittaway. This assumption has not been included in our model and include only as a positive upside risk.

The Heathfield depot includes 30kW of rooftop solar that could be used to charge vehicles at no cost to council per unit of electricity. We have not including any assumptions around this and include only as a positive upside risk.

**See Appendix 2 – Business Case Spreadsheet for the full financial breakdown of the project.**

## Project's Risks

The project has a number of risks that require consideration during planning and implementation phases to mitigate the risks.

- Risk of insufficient existing electrical grid capacity
- Risk of unrealised benefits
- Risk of charger equipment failures or defects
- Risk of fire incidents at charging stations
- Risk of insufficient charging points for fleet needs
- Risk of budget overruns
- Risk of unforeseen delays affecting civil construction
- Risk of delays in obtaining required regulatory permits and approvals.
- Risk of causing noise pollution and affecting neighbourhood
- Risk of electrical and/or construction hazards during construction and installations

**See Appendix 3 – Draft Risk Register for a more comprehensive list of project risks and risk ratings**

## Benefit-Cost Analysis

From 2026 to 2037, the project generates a benefit-to-cost ratio of 1.32, with \$817,768 in costs and \$1,078,297 in cost savings (excludes ACCUs). Annual benefit-cost ratios are 0:0 in 2026, 0.02:1 in 2027, and 4.27:1 in 2028 onwards.

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<sup>6</sup> Note that ACCU prices are volatile and likely to vary over the life of the project.



In the baseline year of 2026, the current fleet produced 0.40kg of carbon per kilometre travelled, whereas from 2028 onwards, the fleet produces only 0.1kg of carbon per kilometre.

The project's cost per ton of carbon is negative in the 10<sup>th</sup> year of operations as savings exceed costs (saving council \$107.47 per ton of carbon reductions over and above the project's costs).

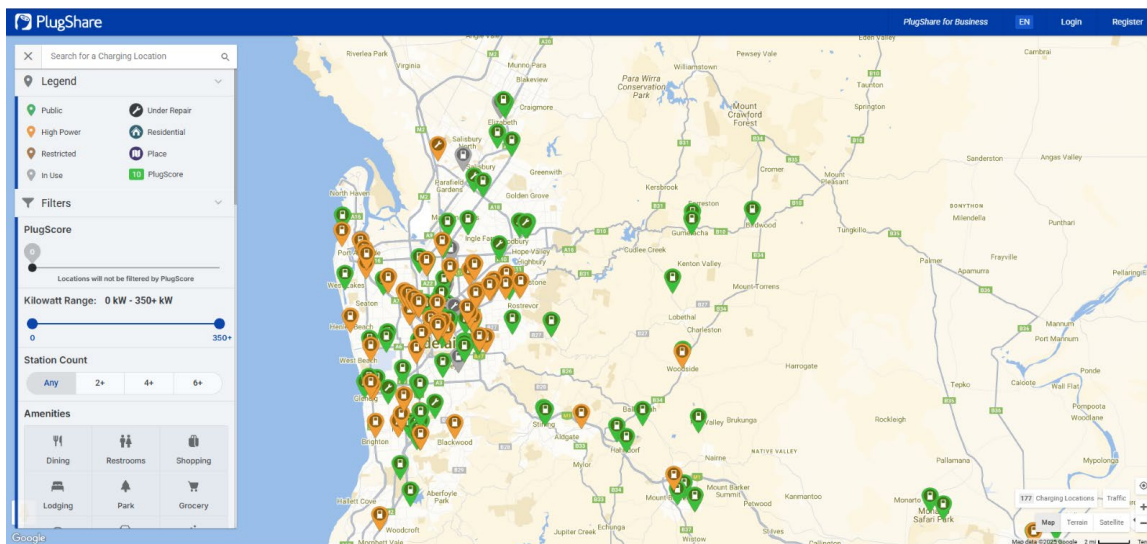
Currently, only 31% of all fleet kilometres travelled are electric, vs 69% diesel kilometres. From 2028 onwards, 79% of kilometres will be electric vs 21% diesel.

Currently the council pays \$20.97 in costs per 100 kilometres travelled. From 2028, this figure falls to \$7.64 per 100 kilometres travelled.

## Alternative Options to Infrastructure Installation

### RAA Charging / Third party network

A number of charging stations exist within the Adelaide Hills Council region, however, as these are public access stations and designed for passenger vehicles, these sites are not feasible as an alternative for a number of key reasons, as follows:



(Source: PlugShare)

### Logistical Challenges

Included in Appendix 1 – List of Alternative EV Charging Stations is a breakdown of each of the 11 closest third-party EV charging stations, which includes photos of the charging stations. Note that none of these charge stations are designed to accommodate trucks, creating a safety hazard.

There does not exist a sufficient number of third-party charge points to service the AHC fleet of trucks, and most points in the AHC area are located significant distances from the Heathfield depot presenting logistical challenges. Additionally, plug-types vary from location to location, and may not be compatible with council's EV fleet.



- The shortest distance to a third-party charge point within the AHC area (excluding Stirling and Bridgewater), is 14kms (Heathfield to Balhannah), the longest distance is 38kms (Heathfield to Gumeracha)).

The Stirling Hotel charge point is in an undercover car-park which would be inaccessible to trucks. The Bridgewater charge point is located in a supermarket carpark with narrow entry and exit points that would be difficult to navigate in a large vehicle.



- The closest charge points outside the AHC area are Hahndorf (14kms), Blackwood (15kms), Burnside (16kms), Mount Barker (21kms), and Strathalbyn (37kms).

Security issues also exist related to parking trucks in unsecured car parks overnight outside the Heathfield Depot.

### Financial Viability

While there is no upfront capital expenditure and savings can be accumulated immediately rather than facing a two-year delay, associated with utilising a third-party network, these charging stations are billed at a rate between 3X and 7X the council's own cost of grid-supplied electricity (or free when utilising council's solar PV generation).

Further, an idle charger fee of \$1 per minute is charged to users where a vehicle is connected to a charging station but not actively charging.

Cost of charging your EV	
 <b>Destination (7kW and 22kW) charging sites</b>  Evening peak (5pm-10pm): 37c/kWh Standard (all other times) 30c/kWh	 <b>Rapid (150kW) and Ultra-rapid (200kW) charging sites</b>  Evening peak (5pm-10pm): 73c/kWh Standard (all other times): 64c/kWh

(Source: RAA)

Without modelling for the risk of \$1/min idle charge fees, we estimate 12-year accumulated cost savings to be \$428,521 using the RAA charge network (excluding ACCU savings).

This is compared to \$1,078,296 total costs saving by utilising the council's own infrastructure (excluding ACCU savings) and not including savings through the utilization of the council's own onsite solar generated power.

Fuel and energy costs over 12 years for the RAA network would equate to \$1,590,308, whereas Council owned infrastructure would incur costs of \$940,533.

Further, there are significant challenges in council scheduling work and staff around charging trucks on public chargers not located close to the Heathfield depot, where staff would typically be able to complete other productive tasks while waiting for a truck to charge, or to arrange dropping-off and picking-up trucks for overnight charging.

### Community Impact

RAA / third party network chargers in the Adelaide Hills (excluding council owned chargers) are located predominantly in supermarkets, hotels/motels (primarily for guest use) or on private business premises.



There is a significant negative community impact in council utilizing these charging stations, given that fully charging EV trucks would take up to 10+ hours using some charging points.

The community impacts are:

- Removing supply of charging capacity in the community for public use in key commercial locations, impacting community members including:
- Tourists lodging at hotels / motels
- Customers of private businesses such as shops or cafes
- Local residents without charging facilities at home
- There is a risk of public backlash over the parking of large trucks in public spaces for extended hours
- Safety risks toward the assets, pedestrians and other parked vehicles exist regarding the operation of large trucks and machinery in public spaces.

### **Sustainability Impact**

Utilising third-party chargers presents some sustainability challenges.

The RAA network uses 100% renewable energy<sup>7</sup>, whereas alternative third-parties such as Evie are not 100% renewable (no average % is listed on the company's website<sup>8</sup>, and is described only as "a significant proportion").

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<sup>7</sup> <https://www.raa.com.au/motor/motoring-services/ev-charging-stations> - Accessed 29-5-2025

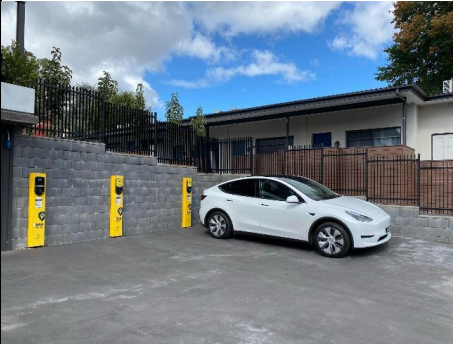
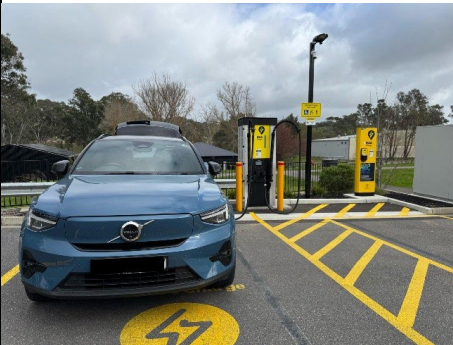

<sup>8</sup> <https://evie.com.au/our-mission/> - Accessed 29-5-2025



## Appendix 1 – List of Alternative EV Charging Stations

### Alternative EV Charging Stations

(All images and charger information courtesy PlugShare<sup>8</sup>)

Location (Distance to depot)	Charger Network	Charge Points / Speed	Images
Woodside – Motel Car Park (20.4km)	RAA	3 X Type 2 – 7Kw	
Woodside – Supermarket Car Park (20.4km)	RAA	2 X CCS2 - 150kW 1 X Type 2 7kW	 




Stirling Hotel Car Park (4km)	RAA	2 X Type 2 – 7kW	
Adelaide Hills Shopping Centre – Bridgewater Car Park (6km)	Evie	3 X CCS2 150kW 1 X CHAdeMO – 62.5kW	
Nepenthe Cellar Door – Balhannah (14.4km)	Ocular	2 X Type 2 – 11kW	
The Manna by Haus - Hahndorf (15.1km)	RAA	5 X Type 2 – 7kW	



Mt Barker Homemaker Centre (22.3km)	RAA	3 X CCS2 – 200kW 1 X CHAdeMO – 200kW 1 X Type 2 – 7kW	
Aston Hills Shopping Centre Car Park – Mt Barker (26km)	Chargefox	2 X Type 2 - 22kW	
Strath Motel – Strathalbyn (37.3km)	RAA	2 X Type 2 – 7kW	



Torrens Valley Community Centre - Gumeracha (37.1km)	Adelaide Hills Council Supplied	1 X J1772 – 7kW	
National Motor Museum - Birdwood (40km)	Tesla	2 X Wall Plugs – 1kW 2 X Type 2 – 17kW	



## Appendix 2 – Business Case Spreadsheet Model

(See separately attached spreadsheet)



## Appendix 3 – Draft Risk Register

Potential Risk	Likelihood	Impact	Residual Rating	Risk Mitigation
Risk of insufficient existing electrical grid capacity	D Unlikely	4 Major	Medium (4D)	Early engagement with SA Power Networks (SAPN) which is already done. Detailed electrical load analysis is conducted. Budgeted for Main Switch Board and Distribution Boards upgrades along with all recommended upgrades as per SAPN report. Additional contingency planning considered to conduct phased implementation of upgrades and EV chargers in direct alignment with fleet transformation.
Risk of unrealised benefits	C Possible	4 Major	High (4C)	Scheduling phased implementation of the EV chargers in alignment with the purchase of new and additional electric vehicles as part of the fleet transformation plans.
Risk of charger equipment failures or defects	D Unlikely	3 Moderate	Medium (3D)	Purchase from establish vendors with detailed warranty terms and periods. Choose products with appropriate quality and safety certifications and regulations as per Australian standards.
Risk of fire incidents at charging stations	B Likely	3 Moderate	High (3B)	Installation of fire controls systems and EV charger suitable foam fire extinguishers at the EV charging stations. Budget for this is included within the project.
Risk of insufficient charging points for fleet needs	C Possible	2 Minor	Medium (2C)	Development of detailed fleet analysis and charging schedule development Ensure feasibility of scaling as per future need.
Risk of budget overruns	D Unlikely	2 Minor	Low (2D)	Robust cost estimation Planned contingency budget Regular budget monitoring and reporting throughout the project implementation phase.
Risk of unforeseen delays affecting civil construction	C Possible	3 Moderate	Medium (3C)	Plan activities accurately based on weather conditions. Civil activities to be conducted inhouse by highly skilled personnel.
Risk of delays in obtaining required regulatory permits and approvals.	D Unlikely	3 Moderate	Medium (3D)	Early engagement with external authorities. Only external party is SAPN who we have already engaged with. Some permits are internal, however appropriate planning and approval for internal as well as external requisitions.
Risk of causing noise pollution and affecting neighbourhood	E Rare	2 Minor	Low (2E)	In alignment with Construction procedures, construction will only be scheduled during Environmental Protection Agency (EPA) guidelines and within EPA recommended hours. Select site for construction is already isolated from majority of residential households.
Risk of electrical and/or construction hazards during construction and installations	D Unlikely	4 Major	Medium (4D)	All WHS safety procedures will be deployed. All work to be conducted in alignment Safe Work Method Statement (SWMS).



## Appendix 4 – List of Sources

<https://www.ahc.sa.gov.au/assets/downloads/council/Strategy/Strategic-Plan-2024.pdf> - Adelaide Hills Council 2024 Strategic Plan

<https://www.ahc.sa.gov.au/assets/downloads/council/Plans/AHC-Towards-Zero-Emissions-Detailed-Summary-Report.pdf> - Dsquared “Towards zero emissions: Detailed Summary Report”

<https://www.raa.com.au/motor/motoring-services/ev-charging-stations> - Accessed 29-5-2025 - RAA Charge Costs

<https://evie.com.au/our-mission/> - Accessed 29-5-2025 – Evie renewable energy comments

<https://www.plugshare.com/> - Adelaide EV charging locations

<https://www.fotonmobility.com.au/> - Foton T5 electric truck specifications

[https://media.ford.com/content/dam/fordmedia/North%20America/US/product/2022/f-150-lightning/pdf/F-150\\_Lightning\\_Tech\\_Specs.pdf](https://media.ford.com/content/dam/fordmedia/North%20America/US/product/2022/f-150-lightning/pdf/F-150_Lightning_Tech_Specs.pdf)

Fuel Type	Units	Percentage of Renewables (Green Power)	Carbon kg/Unit (Per NGA 2023/2024 Factors)	Carbon Emissions (Per Kg)
Grid Power	kWh	100%	-	-
PV Generated	kWh	100%	-	-
Diesel	L	0%	3.38522	3,385.22
Unleaded	L	0%	2.96856	2.97
Carbon emission factors and calculations: Climate Active				



## Appendix 5 - Contributors

With thanks to the contributions of Sharon Leith – Sustainability Coordinator, Scott Pittaway – Fleet Manager, and Damian Brennan - Open Space Manager for their significant contributions to the business case, financial model and subject matter expertise.



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**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.3

**Responsible Officer:** Jess Charlton  
Director Community and Development

**Subject:** Stirling Market Road Closure Permit Renewal

**For:** Decision

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**SUMMARY**

The purpose of this report is to seek Council consent to issue the Stirling Market Incorporated (the Market) a Section 222 permit for use of a public road for business purposes. This permit would allow the Market to continue operating a monthly market day on Druid Avenue. The Market's use of Druid Avenue is considered a business use of a road and a permit is required pursuant with Section 222 of the *Local Government Act 1999* (the Act). In keeping with the Market's previous permit (2020-2025) a duration of five years (2025 – 2030) is recommended, to allow the Market a degree of certainty and the ability to undertake long term strategic planning.

A draft permit is attached in **Appendix 1** which highlights amendments made from the previous five-year permit and are discussed in the Analysis section the Report. Importantly, the draft Permit now includes the payment of a fee to the Council, rather than the donation of funds by the Market to the Community.

In accordance with requirements of the Act, public consultation was undertaken between Wednesday 9 April and Thursday 1 May 2025 and a Consultation Report is attached as **Appendix 2** and details how the feedback has been incorporated into the final permit conditions.

Should the Council resolve to issue the permit, it will also be necessary to provide consent to the making of a road closure order by SA Police under Section 33 of the *Road Traffic Act 1961* to enable the event to be conducted safely.

**RECOMMENDATION**

**Council resolves:**

1. That the report be received and noted.
2. That a permit to use a public road for business purposes under Section 222 of the *Local Government Act 1999* be issued to Stirling Market Incorporated for a five-year period for use of a portion of Druid Avenue, Stirling and the service lane between Martha Street and Mount Barker Road, from 8:00am – 5:00pm, one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling monthly market.

3. That pursuant to Section 33(2) of the *Road Traffic Act 1961* the Council provides consent to the making of a road closure order by the Minister, or delegate, to enable the closure of Druid Avenue between Mount Barker Road and Martha Street, Stirling, as per permit conditions for the same five (5) year period covered by the Business Use Permit issued to Stirling Market Inc.
  4. That the Chief Executive Officer be authorised to act for and on behalf of the Council to consider and provide consent to any minor changes to the permit conditions or road closure order in response to legislative changes, the results of annual permit reviews or for special road closure orders, such as if the market is rescheduled to another Sunday in a particular month, or if a special once-off market is held, over the same five (5) year period.
- 

## 1. BACKGROUND

The Stirling Market has been operating in Stirling township since 1989 and first moved to operating a monthly Sunday market on a closed section of Druid Avenue in 2006. At the Ordinary Council Meeting on 23 June 2020, Council endorsed the issuing of a Section 222 permit and approval of road closure orders for a duration of 5 years (1 July 2020 – 30 June 2025). The conditions of the permit were informed by previous letters of permission issued by Council and the results of public consultation.

### 12.5 Stirling Market Road Closure Permit Renewal

Cr Kirrilee Boyd declared an Actual Conflict of Interest at Agenda Item 5 'Declaration of Interest by Members of the Council' in relation to item 12.4, Stirling Market Road Closure Permit Renewal.

8.15pm Cr Kirrilee Boyd left the meeting room and did not participate in the vote.

Moved Cr John Kemp  
S/- Cr Kirsty Parkin

107/20

Council resolves:

1. That the report be received and noted
2. That a permit for Business Use of a Road under Section 222 of the *Local Government Act 1999* be issued to Stirling Market Incorporated for a five year period for use of a portion of Druid Avenue Stirling and the service lane between Martha Street and Mt Barker Road, for a monthly market
3. That pursuant to Section 33(2) of the *Road Traffic Act 1961* the Council provides consent to the making of a road closure order by the Minister, or delegate, to enable the closure of Druid Avenue between Mount Barker Road and Martha Street, Stirling, as per permit conditions for the same five (5) year period covered by the Business Use Permit issued to Stirling Market Inc.
4. That the Chief Executive Officer be authorised to act for and on behalf of the Council to consider and provide consent to any minor changes to the permit conditions or road closure order in response to legislative changes, the results of annual permit reviews or for special road closure orders, such as if the market is rescheduled to another Sunday in a particular month, or if a special once-off market is held, over the same five (5) year period.

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Carried

## 2. ANALYSIS

### ➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

#### *Strategic Plan 2024 – Your Place, Your Space*

Goal 2 Community Wellbeing

Objective CW5 Foster cultural identity and connection to place

Priority CW5.2 Support and create opportunities for artists, performers and writers to showcase their work and contribute to community identity, events and placemaking.

#### *Strategic Plan 2024 – Your Place, Your Space*

Goal 2 Community Wellbeing

Objective CW5 Foster cultural identity and connection to place

Priority CW5.3 Develop connection for people and place by fostering public art and supporting arts and cultural experiences, including events, markets and festivals.

Council's Strategic Plan recognises that events and markets play a key role in community wellbeing and are an important contributor to economic and social prosperity. They offer an opportunity to bring communities together, welcome visitors to the area, promote the unique culture of the Hills and build community spirit.

The Council's *Festivals and Events Policy* contains assessment criteria for the consideration of Council support, in order to help satisfy Council that the benefits of the event outweigh the detriments. These criteria are detailed in the Analysis section of this report.

### ➤ Legal Implications

Section 222 of the Act prohibits any person from using a public road for business purposes unless authorised to do so by a permit. For the purposes of Section 222 of the Act, the monthly Stirling Market is considered business use and therefore a permit is required. In addition, Section 223 of the Act requires Council to undertake public consultation when the proposed use will impede the passage of traffic to a material degree. While only requiring a temporary road closure each month, given the ongoing nature of the event consistent with the associated permit, it was considered appropriate to undertake public consultation.

Section 33 of the *Road Traffic Act 1961* provides the formal mechanism for closing roads for events. It will be necessary for the safe conduct of the event, and to ensure all pedestrian and vehicular movements within the closed area are lawful, for the markets to be declared an event to which that Section applies and for a formal road closed order to be made.

The Commissioner for Police has delegation from the Minister responsible for the *Road Traffic Act 1961* to make the appropriate order. The Council cannot make the road closure order itself as despite the fact Druid Avenue is a Council road, it runs into a state road (Mount Barker Road) and the closure affects traffic on that road (traffic will not be able to turn into Druid Avenue from Mount Barker Road).

Importantly however, the Minister, or delegate, can only make an order under Section 33 of the *Road Traffic Act 1961* with the consent of the Council. While the Chief Executive Officer

has delegation to give consent under subsection 33(2), regular practice has been for consents which span multiple events or years to be given by the Council.

➤ **Risk Management Implications**

Consent to the monthly road closure for the Stirling Market will assist in mitigating the risk of:

*Conflicts between event participants, residents, business owners and road users leading to injuries and/or property/vehicle damage and/or financial loss to those affected parties.*

Inherent Risk	Residual Risk	Target Risk
Extreme (4B)	High (4C)	Medium (4D)

The residual risk rating takes into consideration the provision of organisers' risk management plans, public liability insurance and traffic management, permit conditions and action taken to mitigate resident and business concerns following public consultation.

As an additional security measures for the safety of stallholders and the public, permanent infrastructure has been installed by Council to allow bollards to be erected on market day at the Druid Avenue and Mt Barker Road intersection. The target risk rating is with full road closures as requested and the event run as intended.

➤ **Financial and Resource Implications**

With the issuing of the previous permits in 2015 and 2020, the decision was made to waive the fees and charges that apply to the market's operation and to not recover the operational costs incurred (e.g. electricity consumption, waste removal, equipment, toilet cleaning, road closure installation/removal) in lieu of the agreement that an amount equivalent to these costs is donated back into the community each year by the Stirling Market. Between 2015-2020 this amount was \$15,000 annually and increased to \$18,500 annually between 2020-2025.

The cost to Council to implement the road closures has risen to \$18,500 rather than \$11,700 as detailed in the 2020-2025 permit. Under the new permit for 2025-2030, it is proposed this amount will be paid annually by the Market direct to Adelaide Hills Council instead of donated back into the community. Should the Council resolve to issue the permit in **Appendix 1** as recommended, the Council will have the opportunity to determine how the funds are best utilised to support its strategic priorities.

The cost of electricity, waste collection, equipment and toilet cleaning are not proposed to be charged to the Market going forward. This will be consistent with the support provided free of charge to other markets held across Adelaide Hills Council.

➤ **Customer Service and Community/Cultural Implications**

The Stirling Market attracts thousands of visitors each year to Stirling and surrounding areas. It is well liked by the broader community and provides a positive contribution to the community in terms of cultural experience and creating a 'sense of place'.

The Stirling Market Incorporated, as detailed in their constitution, seeks to promote the community's cultural and environmental values, to operate the market with strong emphasis on locally and regionally made goods and produce, to financially support charities, organisations and individuals, and to promote the Market as an Adelaide Hills tourist destination.

➤ **Sustainability Implications**

This is discussed later in the report under the Environmental Impact section.

➤ **Engagement/Consultation conducted in the development of the report**

As the intended operation of the Market requires the closure of Druid Avenue between Mount Barker Road and Martha Street every month for a 5-year period, it is considered to impede the flow of traffic to a material degree and therefore, pursuant to Section 223 of the Act, community consultation must be undertaken prior to issuing of a permit under Section 222.

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	Renewal of the Stirling Market road closure permit was discussed at the workshop held on 7 April 2025, including discussion around changes to the permit conditions such as the paying of a fee to the Council.
<i>Advisory Groups:</i>	Not Applicable
<i>External Agencies:</i>	Not Applicable
<i>Community:</i>	Public consultation has been undertaken in accordance with Council's <i>Public Consultation Policy</i> and the requirements of the Act from Wednesday 9 April to Thursday 1 May 2025. The results of this consultation are discussed under the <i>Analysis</i> section of this report and a copy of the Consultation Report is attached in <b>Appendix 2</b> .

➤ **Additional Analysis**

The Council's *Festivals and Events Policy* contains assessment criteria for the consideration of Council support, in order to help satisfy Council that the benefits outweigh the detriments in relation to the community, economic and environmental impact as well as timing in relation to other event road closures throughout the district. In this instance Stirling Market is seeking support for road closures as the event will not be able to run in its current format or location without this approval.

When closing or changing traffic conditions on Council roads that intersect with roads under the care and control of the Department for Infrastructure and Transport, the road closure order is normally made by a sub-delegate of the Commissioner of Police, who acts under ministerial delegation. Council's role, albeit a critical one, is limited to providing or withholding consent to the road closure. The actual order is not made by the Council. The Section 222 permit is, however, a matter for the Council.

### Public Consultation

Consultation has been undertaken with the public in accordance with Council's *Public Consultation Policy* and the requirements of the Act. The consultation period opened for submissions on Wednesday 9 April 2025 with an advertisement in *The Courier* newspaper. The public were invited to make online or written submissions until Thursday 1 May 2025. The Stirling Business Association was contacted directly with information regarding the consultation and were granted an extension until Friday 2 May to submit a response to the consultation. The opportunity was also shared on Council and Stirling Market social media channels. The Consultation Report is attached in **Appendix 2**. A majority of respondents provided feedback via the online form (93 out of 96 responses) with the remainder via email/letter or phone call.

Of the online participants, 39.8% live in Stirling, Stirling North, Aldgate, Crafers and Crafers West and this would be the group most directly impacted by the permit renewal. 15.3% of participants live in suburbs across the Adelaide Hills Council region and the remaining 45.2% did not reside in any Adelaide Hills Council suburb or township. The majority of respondents were market stallholders (42 respondents) followed by Stirling residents (27 respondents).

When reviewing the level of support from participants for the Stirling Market to receive a 5-year permit renewal for the road closure of Druid Avenue for one Sunday a month, 88.2% of respondents said 'yes' they were supportive, 8.6% said 'yes, but I have some concerns' and 3.2% said 'no'.

Due to the likelihood that those living closest to the location would be most impacted it is worth considering the level of support from those individuals who live in Stirling, Stirling North, Aldgate, Crafers and Crafers West. A majority of businesses and residents from Stirling and nearby townships support the renewal of the road closure and permit for use of the road, with 76% of participants supportive of the permit renewal, 19% supportive but having some concerns, and 5% not supportive of the permit renewal.

The most common comments made in response to the permit renewal are listed in the table below, noting where feedback has resulted in changes to the proposed permit.

Theme	Response / Action
Supportive of the market permit renewal and the increased tourism and value it brings to Stirling and the local community (50 respondents)	Noted
Positive feedback from market stallholders including positive comments on the location and organisation of the market (13 respondents)	Noted
The market provides local makers / community groups / stallholders with a venue to display and sell their wares (8 respondents)	Noted
Additional parking required (7 respondents)	Noted, acknowledging that there is currently less parking available due to the old Woolworths site being vacant.

Supportive of money being donated back to the community / concerned about removal of requirement to give community grants and pay a fee directly to Adelaide Hills Council instead (6 respondents)	The payment of the fee back to Council allows Council to recover costs associated with supporting the market. The Council can also consider increasing the amount of funding available for Community Grants. The Stirling Market is supportive of this change to the permit conditions.
Comments made that the market helps build a sense of community (4 respondents)	Noted.
Unhappy with the quality / variety / uniqueness of stallholders. Would like the market to include more local stallholders and improved quality of produce and products. Request for no prejudice to any applications submitted by the bricks and mortar traders in Stirling to be stall holders within the Stirling Market (4 respondents)	Given the small proportion of respondents providing this feedback, no changes have been made to the proposed permit.
Challenges raised about access to the market and Stirling Main Street for people with disability. Suggestion that a disability access plan, including the maintaining of a safe and direct path of access to Mount Barker Road, should be a condition of renewing the permit (2 respondents)	The existing permit conditions have been reviewed, taking into account this feedback, along with discussions with the Market. It is considered that the permit conditions, which require minimising any impediments or obstructions are sufficient. The Market has confirmed that footpaths are kept clear, with minor exceptions for power access, and there are ramps available from the footpath onto Druid Avenue either side of the footpath blockage, so access is available at all times to the Market and Stirling Main Street.
Would like transparency regarding who received grant funding and making this information publicly available (2 respondents)	This has been addressed by changing the permit conditions so that the Stirling Market pays a fee instead of providing their own donations to the community.
Review the cap regarding the number of food stalls allowed at the Stirling Market so as not to compete directly with local bricks and mortar hospitality businesses. Preference for a cap of up to five food stalls (2 respondents)	<i>Feedback resulted in changes to proposed permit:</i> The current permit details there are to be no more than 11 food stalls at any one market that sell food normally consumed on site. It is proposed this number be reduced to 9 food stalls. If the food stall numbers are further reduced, this would result in longer queues and a poorer experience for market attendees. Having a limit of 9 stalls will

	allow the Market to provide a variety of food offerings and still provide business for main street businesses.
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Full details of the consultation are provided in the Community Engagement Outcomes Report in **Appendix 2**.

#### Community Impact

The Stirling Markets have amassed a large following of attendees from the Adelaide Hills and the greater Adelaide area. They have over 20,000 followers on Facebook and attract thousands of attendees to Stirling each market day.

Many consultation participants commented on how much they enjoy attending the monthly event and that they consider it a valuable contributor to increased tourism. Comments were made about the value the market brings to Stirling and that it helps build a sense of community. Respondents also stated that they would like a review of the cap regarding the number of food stalls which has been addressed by reducing the number of food stalls to 9 instead of 11, as noted above.

#### Economic Impact

The Market currently donates a minimum of \$18,500 a year to local community groups and organisations. As of the date of this report \$66,311.72 has been allocated of the required \$92,500 for 2020-2025. A final report is due on 31 October 2025 as per permit conditions. Under the new permit for 2025-2030, it is proposed this amount will be paid annually by the Market direct to Adelaide Hills Council instead of donated back into the community. This will give the Council the option to use the funds in a way that best supports its strategic priorities, either through an increase in general revenue or by increasing the funds for Community Grants.

#### Environmental Impact

The Market has been compliant with previous permit conditions relating to waste removal post event and avoiding damage to garden beds and vegetation along Druid Avenue. The Market has stated that food stallholders are all using compostable packaging and the Committee is currently reviewing their waste minimisation initiatives at the monthly event.

#### Timing

In relation to timing with other nearby road closures, only the annual Santos Tour Down Under (TDU) road closures fall near to the monthly market road closures in January. Due to the large amounts of public advertising for the TDU closures, and the consistent nature of the market closures there does not appear to be any issues of confusion or proximity.

#### Permit Conditions

The draft permit is attached in **Appendix 1** and is based on a current Section 222 permit template. The special conditions have been transferred over from the expiring permit with the following amendments and additions, as a result of community feedback and staff analysis. The changes are also highlighted in the draft permit.

Amendments and additions in the draft permit include:

- a. Changes to Waste Management (Special Condition 1)  
Council will provide waste management support by delivering, removing and emptying 15 general waste bins for the event. This has been increased from 10 in the current permit. Stirling Market Inc. are to provide all waste management requirements over and above that provided by the Adelaide Hills Council and will collaborate with Council on sustainability and waste reduction initiatives.
- b. Changes to Payment Conditions (Special Condition 26)  
Previously the Stirling Market was to pay a minimum annual financial contribution of \$18,500 to communities/events/activities within the Adelaide Hills Council area in lieu of payment of the following annual Council fees: \$11,700 for road closing and opening costs, \$4,500 for waste collection, toilet cleaning and equipment and \$2,300 for power use. The Market also had to provide evidence that this has occurred through statements of payment and receipt, certified by a financial auditor.  
  
This has been replaced with a new condition that the Market pay Council the sum of \$18,500 per annum, payable at the end of each year during the term of the permit.
- c. Changes to Food Stalls (Special Condition 32)  
The number of food stalls allowed has been reduced from 11 to 9.
- d. Changes to Sale of Alcohol (Special Condition 33)  
Previously the Council has issued an annual letter of permission to sell alcohol. The draft new permit grants permission for the sale of alcohol across the five years of the permit. The other conditions have not changed, being that a maximum of five stalls operating at any one time and that the Stirling Market must ensure that each stallholder holds all necessary permits and approvals.

### 3. OPTIONS

Council has the following options:

- I. Approve the issuing of a Section 222 Permit as detailed in **Appendix 1** to the Stirling Market Inc. and endorse the associated road closure orders for a period of 5 years (Recommended)
- II. Do not endorse the issue of a Section 222 Permit to the Stirling Market Inc. This option is not recommended as it would result in the immediate cessation of all markets in Druid Avenue after 30 June 2025 which would be likely to result in community opposition in light of the support for the permit renewal indicated in the public consultation. (Not Recommended)
- III. Seek changes to the Section 222 Permit. Should the Council identify the need for substantial amendments to the Permit, it is recommended that they be referred to staff for review to allow for analysis of the implications of the amendments, prior to the matter being brought back to the Council for further consideration.

**4. APPENDICES**

- (1) Draft Section 222 Permit to Use a Public Road for Business Purposes – Stirling Market
- (2) Consultation Report – Proposed Road Closure Permit Renewal – Stirling Market

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# **Appendix 1**

*Draft Section 222 Permit to Use a Public Road for  
Business Purposes – Stirling Market*

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## SCHEDULE

### PERMIT TO USE A PUBLIC ROAD FOR BUSINESS PURPOSES (Pursuant to Section 222 of the *Local Government Act 1999* (SA))

<b>Your Details (You, Your)</b>	Person/company name and ACN/ABN: <b>Stirling Market Inc.</b> ABN 69 320 442 334  Contact Person Title: Mr First Name: Tim Surname: Shaw Position in the organisation: Chairperson Address: PO Box 177, Stirling SA 5152 Telephone number: 0421 789 098 Email: <a href="mailto:enquiries@stirlingmarket.com.au">enquiries@stirlingmarket.com.au</a>
<b>Council</b>	<b>Adelaide Hills Council</b> Contact person/position: Matt Ahern, Team Leader Regulatory Services Site address: 63 Mount Barker Road, Stirling Postal address: 63 Mount Barker Road, Stirling SA 5152 Telephone number: 08 8408 0400 Email: <a href="mailto:mail@ahc.sa.gov.au">mail@ahc.sa.gov.au</a>
<b>Road Area</b>	That portion of the public road in Druid Avenue, Stirling (between Mount Barker Road and Martha Street) being the area marked in <b>RED</b> on the plan attached at Annexure A (Public Road)
<b>Term</b>	5 Years commencing on 1 July 2025 and expiring on 30 June 2030  <i>[Note term limited to five years where there is a Permit being granted for a Business Purpose]</i>
<b>Alteration</b>	N/A
<b>Business Purpose</b>	For the operation of the monthly Stirling Markets
<b>Permitted Use</b>	Use the Road Area for the Business Purpose
<b>Fee</b>	Refer to Special Condition 26 in Annexure B
<b>Special Conditions</b>	Refer to Annexure B

I/we agree to:

- the General Terms and Conditions and the Schedule to this agreement;
- any/all additional Special Conditions included in the Schedule to this agreement; and
- pay the **Fee** and other costs and charges as required by this agreement.

#### **Execution by individual**

.....  
Signature

.....  
Name (print)

.....  
Date

OR

#### **Execution by company**

Executed by .....  
pursuant to section 127 of the *Corporations Act 2001*

.....  
Signature of Director/Sole Director and Secretary

.....  
Signature of Director/Company Secretary

.....  
Date

#### **FOR COUNCIL USE ONLY**

Signed for Adelaide Hills Council by its authorised delegate:

Signature of delegate: \_\_\_\_\_

Name: \_\_\_\_\_

Position of delegate: \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS

<b>DEFINITIONS</b>	Words that are in <b>bold</b> in these General Terms and Conditions and any Special Conditions have the meaning given to them in the Schedule to this agreement.
<b>INTERPRETATION</b>	If there is no <b>Alteration</b> set out in this agreement, then the associated provisions of this agreement will not apply. If there is no <b>Business Purpose</b> set out in this agreement, then the associated provisions of this agreement will not apply.
<b>RIGHT TO USE</b>	<ol style="list-style-type: none"> <li>1. <b>You</b> are authorised by the <b>Council</b> to undertake the <b>Alteration</b> to the <b>Road Area</b> pursuant to section 221 of the <i>Local Government Act 1999</i> (SA).</li> <li>2. <b>You</b> are permitted by the <b>Council</b> to use the <b>Road Area</b> for the <b>Business Purpose</b> pursuant to section 222 of the <i>Local Government Act 1999</i> (SA).</li> <li>3. This agreement does not give <b>You</b> any other rights to alter or use the <b>Road Area</b>.</li> </ol>
<b>CONTROL OF OTHERS</b>	<ol style="list-style-type: none"> <li>4. Where the context permits, where <b>You</b> are under an obligation to do or not do something under this agreement, <b>Your</b> obligation extends to <b>You</b> using <b>Your</b> best endeavours to ensure that all persons that are present on the <b>Road Area</b> during the <b>Term</b>, including but not limited to <b>Your</b> employees, agents and invitees do or refrain from doing those things also.</li> </ol>
<b>FEE</b>	<ol style="list-style-type: none"> <li>5. <b>You</b> must pay the <b>Fee</b> to Council at the time and in the manner set out in Special Condition 26.</li> </ol>
<b>LEGAL REQUIREMENTS</b>	<ol style="list-style-type: none"> <li>6. This agreement gives <b>You</b> the <b>Council's</b> approval as owner of the <b>Public Road</b> to use <b>Road Area</b> for the <b>Permitted Use</b>. It does not give <b>You</b> any other approvals. <b>You</b> must obtain all other approvals required for the <b>Permitted Use</b>, including any development approvals (which may be required to be granted by the Council in its separate capacity as the relevant statutory authority) or liquor licences.</li> <li>7. <b>You</b> must comply with all laws and legal requirements relating to <b>Your</b> use of the <b>Road Area</b> and the <b>Alteration</b> and <b>Business Purpose</b>.</li> </ol>
<b>INFRASTRUCTURE</b>	<ol style="list-style-type: none"> <li>8. The infrastructure, equipment or improvements comprising or associated with the <b>Alteration</b> are owned by <b>You</b> and are <b>Your</b> responsibility.</li> <li>9. <b>You</b> must maintain the structures, improvements and infrastructure comprising or associated with the <b>Alteration</b> in good repair and safe condition during the <b>Term</b>.</li> <li>10. <b>You</b> must ensure the structures, improvements and infrastructure comprising or associated with the <b>Alteration</b> do not interfere with or cause damage to or affect in any way:               <ol style="list-style-type: none"> <li>a. any adjoining property;</li> <li>b. any wire, post, cable, pipe or other property or infrastructure belonging to the <b>Council</b>, a utilities or service provider or any adjoining property owner; or</li> <li>c. the use of the <b>Road Area</b> or the <b>Public Road</b> by the public outside the stipulated permit hours.</li> </ol> </li> </ol>

**RESTRICTIONS ON USE**

11. **You** may only use the **Road Area** for the **Permitted Use**. **You** may not use it for any other purpose.
12. **You** must use the **Road Area** safely and so as not to cause any offense or create a nuisance or disturbance for other people.

**ALCOHOL**

13. ~~**You** must not sell alcohol within the **Road Area** or any public areas surrounding the **Road Area** without the written consent of the **Council**. Refer to clause 33 in Special Conditions.~~

**SMOKE-FREE AREAS**

14. **You** must not smoke within any area designated smoke-free by the **Council**.

**SALE OF FOOD**

15. ~~**You** must not sell, or permit the sale of, food within the **Road Area** except with the prior written consent of the **Council**. Refer to clause 32 in Special Conditions.~~

**REPAIR OF DAMAGE**

16. **You** must repair all damage that is caused to the **Road Area** or any other property (including but not limited to buildings and equipment) during the **Term**.

**CLEANING**

17. **You** must ensure the **Road Area** is kept in a clean and tidy condition and free from rubbish during the **Term**.
18. Public bins (if any) within the **Road Area** must only be used for general food, beverage and similar waste. **You** must not use public bins for business waste (including but not limited to boxes that contained supplies and other waste generated by **Your** operations) and **You** must ensure that all business waste is disposed of appropriately at **Your** cost.

**YOUR RISK**

19. **You** agree:
  - a. **Your** use of the **Road Area** is at **Your** own risk;
  - b. the **Council** has given you no warranty that the **Road Area** is suitable for the **Permitted Use**;
  - c. to release the **Council** from any claims that **You** may have against the **Council** for loss, damage, injury or death suffered or incurred as a result of **Your** use of the **Road Area**; and
  - d. to indemnify the Council against all claims that are made against the **Council** for loss, damage, injury or death caused or contributed to by:
    - i. Your Alteration to or Business Use of the Road Area;
    - ii. matters occurring at the **Road Area** relating to **You** during the **Term**; or
    - iii. any breach by **You** of this agreement.

**INSURANCE**

20. **You** must maintain a public risk policy of insurance in relation to **Your** use of the **Road Area** for at least twenty million dollars for any one claim and unlimited in the aggregate, and which covers events occurring during the policy's currency regardless of when claims are made.
21. **You** must maintain a policy of insurance for the structures, improvements and infrastructure comprising or associated with the **Alteration** for their full replacement value.
22. **You** must provide a copy of the certificates of currency for the policies described above to the **Council** before the start of the **Term** and at any time they are renewed during the **Term**.

**NO TRANSFER**

23. **You** cannot transfer this agreement or your rights to use the **Road Area** or grant any other person rights to use the **Road Area**.

**COUNCIL'S RIGHTS**

24. The **Council** may:
- a. carry out works within the **Road Area** or surrounding areas that may interfere with **Your** use of the **Road Area**;
  - b. take any action that it considers to be reasonable if there is an emergency and **You** must comply with all directions of the **Council** during the emergency; and
  - c. do anything that **You** are required to do under this agreement if **You** do not do it or do not do it properly and recover its costs of doing so from **You**.

**COMPLY WITH DIRECTIONS**

25. **You** must comply with all reasonable directions of the **Council** in relation to **Your** use of the **Road Area**.

**BREACH AND TERMINATION**

26. If **You** breach a provision of this agreement and that breach is capable of remedy, **You** will have seven days from the receipt of a notice from the **Council** advising of the breach to remedy the breach (except in the case of an emergency, in which case the **Council** may remedy the breach and recover its costs of doing so).
27. If **You** do not remedy the breach set out in the notice OR the breach is not capable of remedy (in both cases in the **Council's** reasonable opinion) the **Council** may give **You** a further written notice proposing the termination of this agreement. **You** will have one month in which to make written representations to the **Council** on the proposed termination (unless the **Council** determines that a shorter period should apply for the protection of the public).
28. The **Council** will consider any representations **You** make and then notify **You** as to whether this agreement is terminated or not.

**EXPIRY**

29. This agreement automatically expires at the end of the **Term**. You must not use the **Road Area** for the **Permitted Use** after expiry.
30. Upon the expiry or earlier termination of this agreement, unless you are granted a new authorisation pursuant to section 221 of the *Local Government Act 1999* (SA) and/or a new permit pursuant to section 222 of the *Local Government Act 1999* (SA) (as required) **You** must:
- a. if required by the **Council**, remove all structures, improvements and infrastructure comprising or associated with the **Alteration** and make good any damage to the **Road Area** and surrounding areas caused by such removal; and
  - b. ensure that the **Road Area** is left in a clean and tidy condition, including by appropriately disposing of all rubbish and removing all goods and equipment from the **Road Area**.

**GST**

31. If any GST (within the meaning of the *A New Tax System (Goods and Services Tax) Act 1999* (Cth)) is payable on a supply made pursuant to this agreement then the recipient of the supply must pay the additional GST amount at the same time as it pays for the supply.

**COSTS**

32. The **Council** may recover from **You** all costs it incurs in consequence of any actual or threatened breach by **You** of this agreement.

33. Notices under this agreement must be sent in writing to the names and addresses.

**SPECIAL CONDITIONS**

34. **You** must comply with all Special Conditions contained in the Schedule to this agreement.

Annexure A – Plan

### **Annexure B – Special Conditions**

1. Adelaide Hills Council will provide waste management support by delivering, removing and emptying 15 rubbish bins for the event. Stirling Market Inc. are to provide all waste management requirements over and above that provided by the Adelaide Hills Council and are to collaborate with Council on Sustainability and waste reduction initiatives.
2. If requested by Adelaide Hills Council, Stirling Market Inc. are to provide to Council within two weeks of the date of the request, evidence that all food premises including stalls operating at the market have made the necessary mandatory notification to their respective Council.
3. Stirling Market Inc. are to provide a marshal from 8:00am onwards to assist with marshalling vehicles entering the road closed area for loading/unloading.
4. Stirling Market Inc. are to advise Council of the cancellation or early closure of any market as soon as possible once the decision to cancel or close the market has been made.
5. The market is to be held on the 4th Sunday in each month from January to November and on the 3rd Sunday in December. The market will bump in, open for trade and bump out in accordance with the following times:
 

• Druid Avenue closed to Public	8.00 AM
• Market Bump in	8.00 AM to 10.00 AM
• Market Trading	10.00 AM to 4.00 PM
• Bump out	4.00 PM to 5.00 PM
• Druid Avenue opens to Public	5.00 PM
6. With the exception of inclement weather, any proposed change in the day or time of operation of the market from that outlined above must be advised to and agreed by Council no less than 4 weeks before the change is proposed to occur.
7. The market is to be held within the area delineated red in Annexure A.
8. No vehicles are to access adjoining private property without prior approval from the private land owner.
9. Parking restrictions and road rules outside of the designated market area are to be adhered to at all times.
10. Stirling Market Inc. will take all reasonable care to ensure no damage to infrastructure and landscaping is caused within and surrounding the market area as a result of market activities including no spikes / stakes or other objects are to be driven into the footpaths, vegetation, verge area or gardens to avoid damage to underground watering systems and services.
11. The surrounding vegetation and landscaping is not to be damaged.
12. Stirling Market Inc. will repair any damage to infrastructure and landscaping caused by market activities within and surrounding the market area. Adelaide Hills Council will discuss with Stirling Market Inc. any concerns about said damage before any claim is made for compensation or repair.
13. The area is to be kept free of rubbish, paper and other debris at all times. Stirling Market Inc. must clean up any waste following market activities on the same day it is generated.

14. Power from the power supply is only to be utilised for the market day needs. Adelaide Hills Council will provide Stirling Market Inc. with keys to the power board for market day use only.
15. Stallholders requiring power are to only set up immediately adjacent to the power source provided by Council and no cords or other infrastructure is to impede pedestrian and other people or vehicle movement except in the area exempted in clause 19.
16. All electrical equipment and appliances must be maintained to meet WH&S requirements including but not limited to current testing and tagging, and an electrical certificate of compliance for the site must be provided to Council by a licence electrical tradesperson.
17. All participants and stallholders are to park vehicles in accordance with parking restrictions or otherwise in accordance with agreements with private property owners.
18. When not unloading or loading stallholders are to park their vehicle(s) in areas designated by Council to be agreed in consultation with Stirling Market Inc.
19. Only vehicles relating to the market activities may temporarily enter the road closure points for the purpose of unloading and loading, however NO vehicles (excluding exception below) may be parked within the road closure area and must be removed from the market area prior to commencement of the Market operating times.

Exception: Approximately 6 vehicles maybe parked behind the stalls situated outside number 6 and 8 Druid Avenue subject to the following conditions:

- Pedestrian access must be prohibited to this area during the market;
  - No vehicles parked in this area are to be moved during the market;
  - During the road closure period no vehicles moving into and out of this area shall move unless escorted by a marshal and only at speeds less than 5 km/h.
  - No damage is to occur to any infrastructure including vegetation. The cost to repair any damage that occurs will be met by Stirling Market Inc.
20. With the exception of Emergency Services vehicles no vehicles are to access the market during operating times of the market.
  21. Adelaide Hills Council will install, monitor and remove road closures and related infrastructure required for the markets operation. Only Council Officers can move signs, barriers, or any infrastructure placed by Council for the road closures and detours with the exception of providing access for Emergency Services vehicles responding to an emergency within the market or adjacent properties. Stirling Market Inc. representatives or stall holders are not to move or otherwise shift any infrastructure placed by Council for the road closures and detours without first obtaining approval from an authorised officer of Council.
  22. Markets will not be held on days of forecast and declared catastrophic fire weather. Stirling Market Inc. are required to advise all stall holders and Council of the cancellation.
  23. Council will undertake an annual review of the permit and associated conditions at which time conditions may be added or varied as deemed appropriate.

24. Should the road area be required by Council for any purpose, Council reserves the right to rescind this agreement by providing 30 days' notice of its intention to do so. There shall be no grounds for recourse by Stirling Market Inc. in respect to this decision.
25. The Adelaide Hills Council reserves the right to review and amend this approval at any time.
26. Stirling Market Inc. must pay to Adelaide Hills Council the sum of \$18,500 per annum. This amount is payable at the end of each year during the term of this permit and is intended to cover costs incurred by Adelaide Hills Council in relation to road closure and reopening activities of the Stirling Market.
27. Stirling Market Inc. must ensure thoroughfares in the market area are maintained free of power cords and other obstacles that could represent a hazard or impediment.
28. Stirling Market Inc. must minimise the placement of market infrastructure on footpaths and avoid any impediment to pedestrians. Footpath ramps will be required to be kept unobstructed, including 'corridors' between ramps on opposite sides of the road.
29. Stirling Market Inc. must at all times maintain disability access through the market area.
30. Stirling Market Inc. is to extend an invitation to a Stirling Business Association representative, a Council Member and Senior Council Officer to attend Stirling Market Inc. Management Committee meetings to discuss matters of common concern prior to the business part of the meeting.
31. Stirling Market Inc. is to provide a representative to attend meetings hosted by Council with the Stirling Business Association to discuss matters of common concern
32. There are to be no more than 9 food stalls at any one market that sell food normally consumed on site (e.g. pies, pasties, sausage rolls, fork dishes (vegetarian, gluten free and international cuisine and sausages).
33. Stirling Market Inc. is granted permission to permit the sale of alcohol at the Stirling Market approved area, subject to a maximum of five (5) stalls operating at any one time. All alcohol sales must comply with all applicable laws, regulations, and licensing requirements. Stirling Market Inc. must ensure that each stallholder holds all necessary permits and approvals for the sale of alcohol by the appropriate authority.
34. Coffee sales are to be limited to one stall and no more than one stall to sell bottled water and/or soft drinks.
35. Stirling Market Inc. is to provide an updated Risk Management and Emergency Response Plan to Council annually.

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## **Appendix 2**

*Consultation Report – Proposed Road Closure Permit  
Renewal – Stirling Market*

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# Proposed Road Closure Permit Renewal – Stirling Market 2025-2030

## *Community Engagement Outcomes Report*

May 2025



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# 1. Introduction

The Stirling Market has been operating for over 35 years and is managed by a committee of volunteers. Since 2006, the group have facilitated a monthly Sunday market on Druid Avenue that is popular with Hills residents and well-known across greater Adelaide. The event attracts thousands of visitors each month and incorporates plants sales, food stalls, gifts and much more.

The Stirling Market Incorporated currently holds a 5-year permit from the Adelaide Hills Council to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025. Pursuant to Section 223 of the *Local Government Act 1999*, public consultation must be undertaken in line with Council's *Public Consultation Policy* prior to a new permit being issued.

The renewal of the permit would grant the Stirling Market permission to continue to close Druid Avenue (and the service lane) to traffic, between Mount Barker Road and Martha Street, from 8:00am – 5:00pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market. The road closure will be managed by Adelaide Hills Council, with the Stirling Market paying an annual fee to Council to cover the cost of the closure.

Council invited feedback from the public on the proposed permit renewal between Wednesday 9 April and Thursday 1 May 2025. This report presents feedback received during the engagement period and will be presented to Council and made available to those who participated in the consultation on Council's Engagement Platform. A total of 96 participants provided feedback on the proposed Stirling Market road closure permit renewal. 93 respondents provided their feedback via the online feedback form, 2 participants responded via email / letter and 1 provided a response via phone call.

# 2. Summary of Engagement

## Engagement Approach

The purpose of the engagement was to assist us in understanding our community's level of support for the continued road closure and any impacts associated with the road closure of Druid Avenue one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

Pursuant to Section 223 of the *Local Government Act 1999*, public consultation must be undertaken in line with Council's *Public Consultation Policy* prior to a new permit being issued. A community engagement strategy was developed, and consultation was undertaken with the community over 23 days from Wednesday 9 April to Thursday 1 May 2025. The Stirling Business Association were contacted directly as key stakeholders in this matter.

The Council's engagement approach aimed to provide detail on the background of the market and seek community feedback regarding people's level of support for the permit renewal. Questions were asked to determine the respondent's connection to the market, their level of support for the continued road closure, along with any additional feedback or comments. A feedback form was developed and provided online and in hardcopy format. It contained four questions, including both closed and open style questions. Feedback could be provided via any of the following options:

- Online submission form on Engagement HQ page
- Email to [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Mail to Community Engagement Coordinator, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Hardcopy feedback forms available from any AHC Library or Customer Service Centre

## Distribution and Promotion

The opportunity to provide feedback was promoted through a number of channels including:

- Courier Advertisement on 9 April 2025
- Adelaide Hills Council Website and Community Engagement Hub Page
- Letters to adjoining and nearby businesses and residents
- Email newsletter to EHQ registrants living in the suburb of Stirling (192)
- Email to Elected Members to share
- Email to SA Police and the Department for Infrastructure and Transport
- Social media (1 x Facebook Post)
- Stirling Market social media (1 x Facebook Post)
- Posters, hardcopy information and feedback forms available at Customer Service Centres and Libraries at Gumeracha, Stirling and Woodside
- 4 x Corflute signs throughout Stirling

Email and social media promotion statistics are presented below:

*Table 1 Promotional statistics*

Media	Number of posts / emails / Newsletter	Reach	Engagement (reaction, comment, share or opening link)
Adelaide Hills Council Facebook	1	-	3 reactions
Stirling Market Facebook	1	-	23 reactions 3 shares
Engagement HQ e-newsletter	1	192 emails sent	146 opens / 11 clicks
EHQ Page	1	269 visits	93 engaged
Campaign Monitor	1	9 emails sent	8 opens / 3 clicks

A copy of information provided on Council's Engagement Platform and feedback form is available in Appendix A.

All e-newsletters, advertisements and social media posts are provided in Appendix B.

### 3. Participants

This section provides details about participation during the engagement period and also demographic information about respondents.

#### Participation Source

The following table displays how participants provided feedback.

Table 2 Participation Source

Activity	Number Participating
Online submissions	93
Written response – email, letter	2
Phone call	1
<b>Total Consultation Participation</b>	<b>96</b>

#### Participant Characteristics

##### Respondents Suburb

Demographic data was collected from survey responses on the suburb in which they live. This was a mandatory question with 93 responses. 45.2% (n=42) of the respondents were from suburbs outside of the Adelaide Hills Council area. 29% (n=27) were from Stirling / Stirling North, 5.4% (n=5) from Aldgate and 5.4% (n=5) from Crafers / Crafers West. The remaining 15.3% (n=14) were from suburbs within the Adelaide Hills Council area with all suburbs and percentages listed in Table 3 below.

Table 3 Participant Suburbs

Suburb / Township	No. of Respondents	% of Participants
Suburbs not in AHC	42	45.2%
Stirling / Stirling North	27	29%
Aldgate	5	5.4%
Crafers / Crafers West	5	5.4%
Bridgewater	3	3.2%
Teringie	2	2.2%
Basket Range	2	2.2%
Mylor	1	1.1%
Lenswood	1	1.1%
Scott Creek	1	1.1%
Heathfield	1	1.1%
Bradbury	1	1.1%
Upper Sturt	1	1.1%
Summertown	1	1.1%
<b>Total</b>	<b>93</b>	<b>100.3%</b>

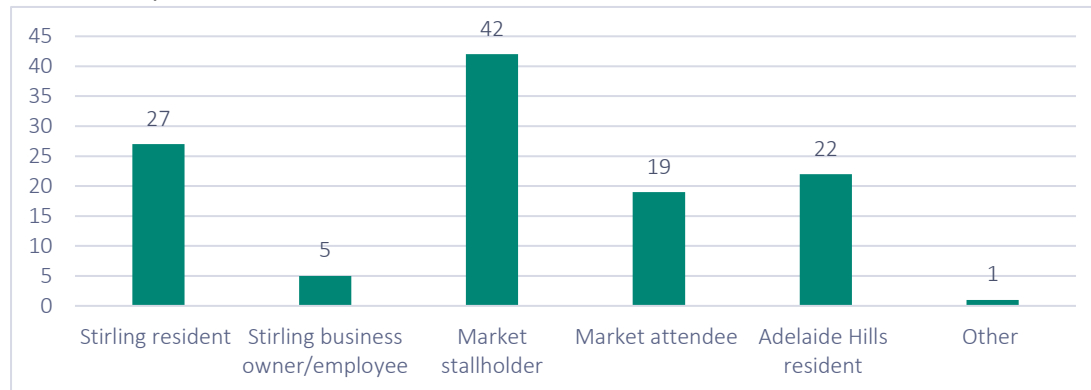
Suburbs not in the Adelaide Hills Council area included Adelaide, Myrtle Bank, Macclesfield, Mount Barker, Morphett Vale, Largs Bay, Nairne, Auburn, Meadows, Golden Grove, Stonyfell, Clarence Gardens, Hackham, Sellicks Beach, Finniss, Sturt, North Haven, Port Noarlunga South, Highland Valley,

Aberfoyle Park, Whites Valley, Willunga South, Christies Beach, Willunga, Lower Mitcham, Seacliff Park, Clarendon, Hazelwood Park, Fulham, Echunga, Mile End, Aldinga Beach and Dernancourt.

### *Respondents Connection to the Market*

Data was collected from survey respondents on their connection to the market. This shows the majority of respondents were market stallholders (42 respondents) followed by Stirling residents (27 respondents). The respondent that selected the 'Other' category was a support worker with a Stirling resident with a disability. Respondents were able to select more than one answer.

*Chart 1: Respondents connection to the market*



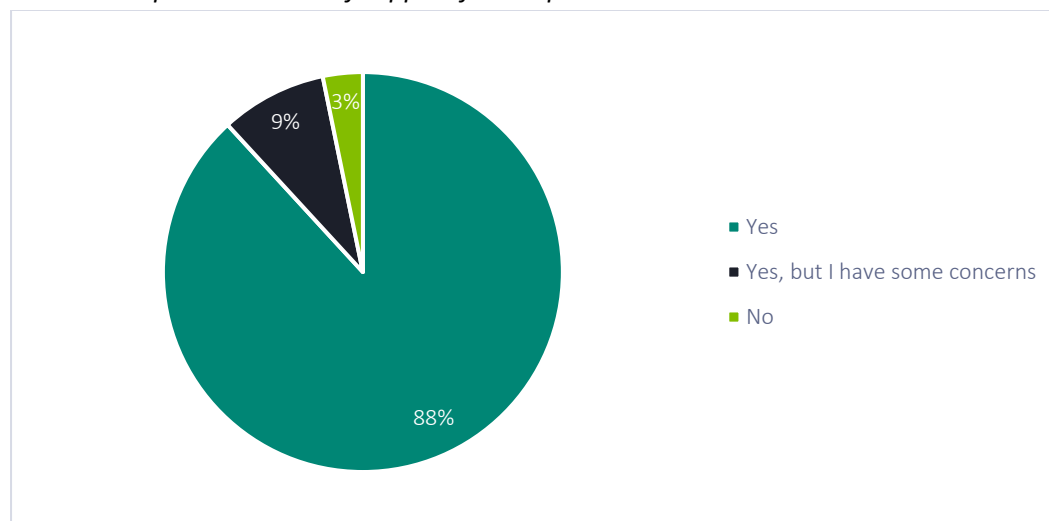
## 4. Online Feedback

### **Support Levels for the Permit Renewal**

Participants were asked whether they support the Stirling Market receiving a 5-year permit renewal for the road closure of Druid Avenue for one Sunday a month. This was a mandatory question with 93 responses. This data is not available from those who provided feedback via email or phone.

As presented below 88.2% (n=82) of respondents said 'yes' they were supportive of the Stirling Market receiving a 5-year permit renewal, 8.6% (n=8) said 'yes, but I have some concerns' and 3.2% (n=3) said 'no'.

*Chart 2: Respondents level of support for the permit renewal*



## Respondents Feedback and Comments

### *Comments on Level of Support*

Respondents were asked to “tell us more about your answer”. 86 respondents provided comments related to their level of support, including what they enjoy about the market and what they were concerned about or do not support and why. Tables below list themed comments and number of respondents.

Presented in Table 4 is the feedback and comments from those supportive of the proposed permit renewal. Table 5 represents those who were supportive but have some concerns, and Table 6 represents those who were not supportive. Some respondents provided feedback on more than one theme.

*Table 4 Feedback and comments from those supportive of the permit renewal*

Themes	No. of Respondents
Supportive of the market permit renewal and the increased tourism and value it brings to Stirling and the local community	50
Positive feedback from market stallholders including positive comments on the location and organisation of the market	13
Provides local makers / community groups / stallholders with a venue to display and sell their wares	8
Supportive of money being donated back to the community	5
The market helps build a sense of community	4
Well organised and quality items / products	3
Increases business for local traders on market day	2
Would like market to increase in size further up Druid Avenue	1
Would like market to allocate certain number of stalls for local stalls/groups	1

*Table 5 Feedback and comments from those supportive but have some concerns*

Themes	No. of Respondents
Unhappy with the quality / variety / uniqueness of stallholders. Wants the market to include more local stallholders and improved quality of produce and products	2
Concerned about safety at the event when the bollards aren't installed	2
Concerned about the lack of waste management and would like to see green bins at the event	1
Challenges raised about access to the market and Stirling Main Street for people with disability	1
Concerns raised about who receives grant funding and transparency in making this information publicly available	1
Would like food stalls at the market capped at a certain number and Council to enforce this at each market	1

*Table 6 Feedback and comments from those NOT supportive of the permit renewal*

Themes	No. of Respondents
Felt the market should be held at the oval instead of closing the road	1
Not supportive of the road closure as it is near the hospital	1
The market causes the surrounding streets and verges to be trampled by visitors and stallholders	1
Unhappy with the quality of stallholders. Wants the market to include more local stallholders and improved quality of produce and products	1

### *Additional Comments and Feedback*

Respondents were asked “is there anything else you would like us to consider?” Additional comments were received from 40 respondents in relation to the Stirling Market receiving a 5-year permit renewal for the road closure of Druid Avenue for one Sunday a month. The table below lists themed comments and number of respondents. Some respondents provided feedback on more than one theme.

*Table 7 Additional feedback and comments*

Themes	No. of Respondents
Additional parking required	7
Value the event / enjoy attending the market	6
Supportive of the market permit renewal	4
Please don't cancel the market	4
Suggestions on how to improve traffic management e.g. detours, closing road earlier, finishing market earlier	3
Reduce the cost the market needs to pay Council so more money can go towards community projects	2
Wants the market to include more local stallholders and improved quality of produce and products	2
Well organised market and great reputation	2
Concerned about safety at the event when the bollards aren't installed	1
Provides local makers / community groups / stallholders with a venue to display and sell their wares	1
Challenges raised about access to the market and Stirling Main Street for people with disability	1
Concerns raised about who receives grant funding and transparency in making this information publicly available	1
Increased promotion needed of local businesses and encouraging market attendees to visit local businesses	1
Recommendation to change the Laneways to the second Sunday of the month to reduce parking issues and the pressure on the limited toilet facilities on market day	1
Additional seating required	1
Would prefer fewer dogs	1
Suggestion for shuttle bus connecting parking and business to the market	1
Would like to see gardens throughout Stirling rejuvenated and concerns about people trampling the vegetation and damaging plants	1

Other comments received were about very specific elements related to the market setup. These have not been included in the above analysis and have been forwarded directly to the market to review and action.

## 5. Written and Verbal Feedback

There were three respondents who provided a response by email / letter or phone call. Feedback received and issues raised include:

- Email 1 (Stirling resident)  
Several queries/concerns raised regarding the proposed permit renewal including:
  - Supportive of the market, but feels it negatively impacts residents with disability
  - Access needs to be available to Stirling Main Street on market days (the footpath is currently blocked off)
  - A disability access plan, including the maintaining of a safe and direct path of access to Mt Barker Road, should be a non-negotiable condition of renewing the Stirling Market Road Closure Permit
- Email 2 (Stirling Business)  
Summary of letter provided:
  - Acknowledged success of the market as an iconic and important local event
  - Concerned about removal of requirement to give community grants and pay a fee directly to Adelaide Hills Council instead
  - Clarification regarding the number of food stalls allowed at the Stirling Market so as not to compete directly with local bricks and mortar hospitality businesses. Preference for a cap of up to five food stalls
  - Transparency regarding evidence and / or a public reporting process of actions / investments undertaken showing ongoing community contributions made which uphold the spirit of community reciprocity
  - Transparency regarding the operations of the Stirling Market including annual financial statements, where within the community profits are gifted and how Council intends to ensure compliance regarding the transparency of operations
  - Request for no prejudice to any applications submitted by the bricks and mortar traders in Stirling to be stall holders within the Stirling Market
- Phone call (Adelaide Hills resident):
  - Concerned that the market committee are made up of stallholders, and wants the committee to be made up of people not as invested in the market
  - Would like AHC representative to attend Stirling Market committee meetings

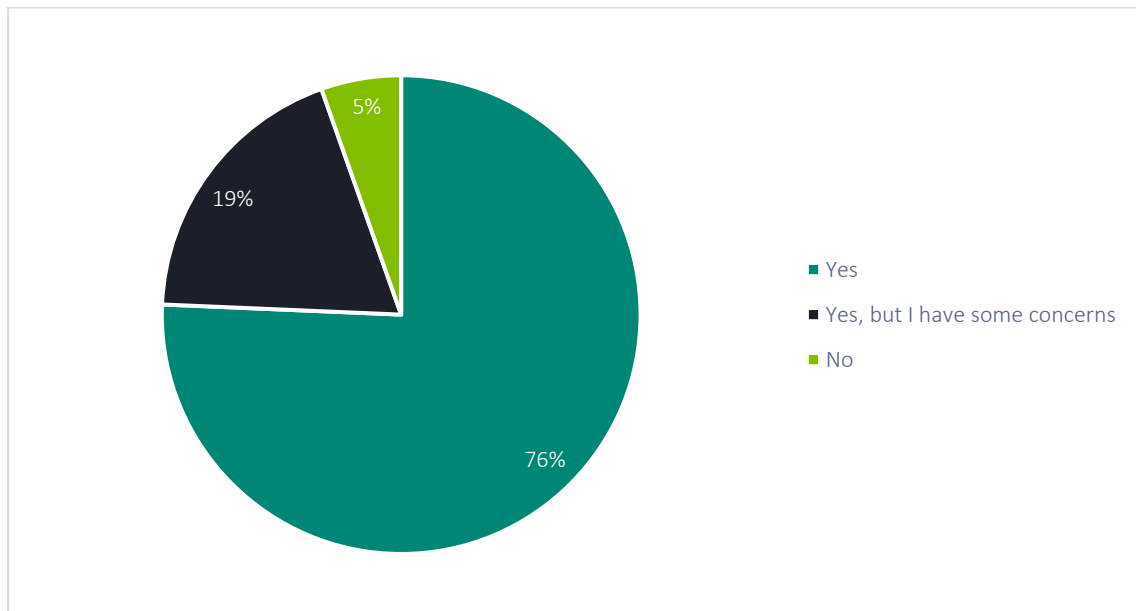
## 6. Conclusion

A total of 96 people participated in the consultation. Participation was through online feedback forms, emails / letters and phone calls. 39.8% (n=37) of the online participants live in Stirling, Stirling North, Aldgate, Crafers and Crafers West and this would be the group most directly impacted by the permit renewal. 15.3% (n=14) of participants live in suburbs across the Adelaide Hills Council region and the remaining 45.2% (n=42) did not reside in any Adelaide Hills Council suburb or township. The majority of respondents were market stallholders (42 respondents) followed by Stirling residents (27 respondents).

When reviewing the level of support from participants for the Stirling Market to receive a 5-year permit renewal for the road closure of Druid Avenue for one Sunday a month, 88.2% (n=82) of respondents said 'yes' they were supportive, 8.6% (n=8) said 'yes, but I have some concerns' and 3.2% (n=3) said 'no'.

Due to the likelihood that those living closest to the location would be most impacted it is worth considering the level of support from those individuals who live in Stirling, Stirling North, Aldgate, Crafers and Crafers West. As seen below, 76% (n=28) of participants in this consultation who live in close proximity to the market are supportive of the permit renewal, 19% (n=7) are supportive but have some concerns, and 5% (n=2) do not support the permit renewal. This shows the majority of businesses and residents from Stirling and nearby townships do not oppose the renewal of the road closure to allow for the monthly running of the Stirling Market.

*Chart 3: Local respondents' level of support for the permit renewal*



When combining all feedback received online, via email, letter and phone call, the general themes of positive sentiment included:

- Supportive of the market permit renewal and the increased tourism and value it brings to Stirling and the local community
- Positive feedback from market stallholders including positive comments on the location and organisation of the market
- The market provides local makers / community groups / stallholders with a venue to display and sell their wares
- Supportive of money being donated back to the community
- Comments made that the market helps build a sense of community

Key themes of feedback from those who had concerns or did not support the permit renewal included:

- Additional parking required
- Unhappy with the quality / variety / uniqueness of stallholders. Would like the market to include more local stallholders and improved quality of produce and products. Request for no prejudice to any applications submitted by the bricks and mortar traders in Stirling to be stall holders within the Stirling Market
- Challenges raised about access to the market and Stirling Main Street for people with disability. Suggestion that a disability access plan, including the maintaining of a safe and direct path of access to Mount Barker Road, should be a condition of renewing the permit
- Concerned about removal of requirement to give community grants and pay a fee directly to Adelaide Hills Council instead
- Would like transparency regarding who received grant funding and making this information publicly available
- Review the cap regarding the number of food stalls allowed at the Stirling Market so as not to compete directly with local bricks and mortar hospitality businesses. Preference for a cap of up to five food stalls

This report will be shared with the wider community and anyone who participated in the consultation via Councils Engagement Platform.

# Appendix A – Information Provided and Feedback Form

## Engagement HQ Page

### Proposed Road Closure Permit Renewal - Stirling Market 2025-2030



Thank you for providing your feedback on the proposal to renew the road closure permit for the Stirling Market. We are currently reviewing feedback received from our community.

The Stirling Market has been operating for over 35 years and is managed by a committee of volunteers. Since 2006, the group have facilitated a monthly Sunday market on Druid Avenue that is popular with Hills residents and well-known across greater Adelaide. The event attracts thousands of visitors each month and incorporates plants sales, food stalls, gifts and much more.



The Stirling Market currently holds a 5-year permit from the Adelaide Hills Council to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025. Pursuant to Section 223 of the *Local Government Act 1999*, public consultation must be undertaken in line with Council's *Public Consultation Policy* prior to a new permit being issued. The road closure will be managed by Adelaide Hills Council, with the Stirling Market paying an annual fee to Council to cover the cost of the closure.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue (and the service lane) to traffic, between Mount Barker Road and Martha Street, from 8:00am - 5:00pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

We welcome feedback from our community on this proposal to assist us in understanding our community's level of support for the continued road closure and any impacts associated with the road closure.

#### How To Provide Your Feedback

You can provide your feedback by:

1. Using the online feedback form below
2. Via email to [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
3. Via mail to 63 Mount Barker Road STIRLING SA 5152
4. Via phone 8408 0400
5. Collect a handcopy feedback form from any Council Service Centre or Library at Stirling, Gumeracha or Woodside during opening hours.

Opportunity to provide feedback closes - 5pm, Thursday 1 May 2025.

#### Key Dates

Consultation Open  
29 April - 01 May 2025

#### Documents

- Map of Stirling Market Road Closure (863 KB) (pdf)
- Handcopy Feedback Form Stirling Market Proposed Permit Renewal (86.7 KB) (pdf)
- Factsheet Stirling Market Proposed Permit Renewal.pdf (1010 KB) (pdf)
- Poster Stirling Market Proposed Permit Renewal.pdf (2.75 MB) (pdf)

#### FAQs

- How long has the Stirling Market been operating?
- What portion of Druid Avenue will be closed during market days?

#### Important Links

Stirling Market

# Proposed Road Closure Permit Renewal

## Stirling Market 2025-2030



*The Stirling Market currently holds a 5-year permit to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025. We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue to traffic one Sunday of every month.*

The Stirling Market has been operating for over 35 years and is managed by a committee of volunteers. Since 2006, the group have facilitated a monthly Sunday market on Druid Avenue that is popular with Hills residents and well-known across greater Adelaide. The event attracts thousands of visitors each month and incorporates plants sales, food stalls, gifts and much more.

The Stirling Market currently holds a 5-year permit from the Adelaide Hills Council to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025. Pursuant to Section 223 of the Local Government Act 1999, public consultation must be undertaken in line with Council's Public Consultation Policy prior to a new permit being issued. The road closure will be managed by Adelaide Hills Council, with the Stirling Market paying an annual fee to Council to cover the cost of the closure.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue (and the service lane) to traffic, between Mount Barker Road and Martha Street, from 8:00am – 5:00pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

We welcome feedback from our community on this proposal to assist us in understanding our community's level of support for the continued road closure and any impacts associated with this.



### Complete a submission to share your thoughts via any of the below options:

- Complete the online submission form at [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au) or via the QR code below
- Email [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Mail Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre and submit via any of the ways listed above or by handing into our Council Service Centre or Library at:
  - Coventry Library, 63 Mt Barker Rd, Stirling
  - Woodside Service Centre, 26 Onkaparinga Valley Road, Woodside
  - Gumeracha Civic Centre, 45 Albert Street, Gumeracha

08 8408 0400  
[mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)  
[ahc.sa.gov.au](https://ahc.sa.gov.au)



## Feedback Form

# *Proposed Road Closure Permit Renewal – Stirling Market 2025-2030*

## *Submission Form*



This submission form is also available  
online at [engage.ahc.sa.gov.au](https://engage.ahc.sa.gov.au)  
or you can scan the QR code

Please submit your feedback by 5pm, Thursday 1 May 2025

1. What best describes you? (please select all that apply)

☐

Stirling residents

☐

Market attendee

☐

Stirling business owner / employee

☐

Adelaide Hills resident

☐

Market stallholder

☐

Other (please specify

\_\_\_\_\_

2. Do you support the Stirling Market receiving a 5-year permit renewal for the road closure of  
Druid Avenue for one Sunday a month?

☐

Yes

☐

Yes, but I have some concerns

☐

No

3. Tell us more about your answer

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08 8408 0400  
[mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)  
[ahc.sa.gov.au](https://ahc.sa.gov.au)



4. Is there anything else you'd like us to consider?

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Name\_\_\_\_\_

Suburb\_\_\_\_\_

Email (preferred)/phone number\_\_\_\_\_

**Thank you for providing your feedback!**

Your feedback will be considered by the project team. We will keep you informed of the outcome via your email address, or you can register via our Community Engagement Hub at: [engage.ahc.sa.gov.au](http://engage.ahc.sa.gov.au).

08 8408 0400  
[mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)  
[ahc.sa.gov.au](http://ahc.sa.gov.au)



## Appendix B – Advertisements and Social Media Posts

### Adelaide Hills Council Social Media Post 9 April 2025



### Stirling Market Social Media Post 30 April 2025



## Courier Advertisement 9 April 2025

### **Proposed Road Closure Permit Renewal Stirling Market 2025-2030**

Council is proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue to traffic, between Mount Barker Rd and Martha St, from 8am to 5pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

We welcome feedback on this proposal to assist in understanding our community's level of support for the continued road closure and any impacts associated with this.



8408 0400



[engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)



63 Mt Barker Rd, Stirling SA 5152

Printed copies of consultation documents are also available at Council's service centres in Stirling, Woodside, Gumeracha and Norton Summit.

Consultation closes 5pm, Thursday 1 May 2025.



[ahc.sa.gov.au](http://ahc.sa.gov.au)



## Campaign Monitor e-newsletter 9 April 2025

### ***Proposed Road Closure Permit Renewal Stirling Market 2025-2030***



Dear Stirling businesses and associations,

As a business and/or association operating in Stirling, we would like to share this community engagement opportunity with you.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue to traffic, one Sunday of every month, to enable operation of the Stirling Market.

#### **Background**

The Stirling Market currently holds a 5-year permit from the Adelaide Hills Council to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue (and the service lane) to traffic, between Mount Barker Road and Martha Street, from 8:00am – 5:00pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

We welcome feedback from our community on this proposal to assist us in understanding our community's level of support for the continued road closure and any impacts associated with this.

#### **How to provide your feedback:**

- Preferably using the [online submission form](#)
- Email to [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Send a letter to AHC Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre at Gumeracha, Norton Summit, Stirling, or Woodside during [opening hours](#).

**Your opportunity to provide feedback closes at 5pm, on Thursday 1 May 2025**

Kind regards,

The Project Team

## Engagement HQ e-newsletter 9 April 2025



Dear AHC Engagement Subscriber and local resident,

As a local resident living in Stirling we wanted to share this consultation opportunity with you.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue to traffic, one Sunday of every month, to enable operation of the Stirling Market.

### Background

The Stirling Market currently holds a 5-year permit from the Adelaide Hills Council to close a portion of Druid Avenue once per month in order to run the monthly market day. This permit is due to expire on 30 June 2025.

We are proposing to reissue a 5-year permit to Stirling Market allowing for the closure of Druid Avenue (and the service lane) to traffic, between Mount Barker Road and Martha Street, from 8:00am – 5:00pm one Sunday of every month from July 2025 to June 2030, to enable operation of the Stirling Market.

We welcome feedback from our community on this proposal to assist us in understanding our community's level of support for the continued road closure and any impacts associated with this.

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### How to provide your submission:

- Preferably using the [online submission form](#)
- Email to [engage@ahc.sa.gov.au](mailto:engage@ahc.sa.gov.au)
- Send a letter to AHC Community Engagement, 63 Mount Barker Road, Stirling SA 5152
- Phone 8408 0400
- Collect a hardcopy feedback form from any AHC Library or Customer Service Centre at Gumeracha, Norton Summit, Stirling, or Woodside during [opening hours](#).

**Opportunity to provide feedback closes at 5pm, on Thursday 1 May 2025**

Kind regards,

The Project Team



08 8408 0400  
mail@ahc.sa.gov.au

**ahc.sa.gov.au**



**Adelaide Hills**  
COUNCIL

**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.4

**Responsible Officer:** Zoë Gill  
Executive Governance Officer  
Office of the CEO

**Subject:** Gawler River Floodplain Management Authority (GRFMA) –  
Draft 2025-26 Annual Business Plan and Budget

**For:** Decision

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**SUMMARY**

The Gawler River Floodplain Management Authority (the “GRFMA”) is a regional subsidiary established under the *Local Government Act 1999* to co-ordinate the construction, operation, and maintenance of flood mitigation infrastructure for the Gawler River and associated activities.

In accordance with the GRFMA Charter, Council received correspondence from the Executive Officer of the Authority dated 27 February 2025 (**Appendix 1**) regarding the draft 2025-26 Annual Business Plan (**Appendix 2**) and the draft 2025-26 Budget (**Appendix 3**) seeking approval from Council.

Consistent with its Charter, the GRFMA is seeking approval from all Constituent Councils in preparation for the adoption of the GRFMA’s 2025-26 Budget, prior to 30 September 2025.

In April 2024 Council initially rejected the GRFMA’s 2024–25 Annual Business Plan and Budget and entered into a formal dispute resolution process. In July 2024, Council subsequently approved the Annual Business Plan and Budget for efficiency and resourcing reasons, while formally registering its objections to the then-proposed flood mitigation works business case.

**RECOMMENDATION**

**Council resolves:**

1. That the report be received and noted.
  2. To approve the 2025-26 Gawler River Floodplain Management Authority Annual Business Plan and Annual Budget, including Council’s contribution of approximately \$27,0000, while noting that Council’s request to withdraw from the Authority is currently under consideration by the Minister for Local Government.
  3. That the Chief Executive Officer advises the Gawler River Floodplain Management Authority of Councils resolution.
-

## 1. BACKGROUND

The Gawler River Floodplain Management Authority ('GRFMA') is a regional subsidiary established under section 43 of and Schedule 2 to the *Local Government Act 1999* by the Constituent Councils of Adelaide Hills Council, Adelaide Plains Council, The Barossa Council, Town of Gawler, the Light Regional Council and the City of Playford.

Before the GRFMA adopts its Annual Budget, it requires approval from each of the Constituent Councils.

At the 23 April 2024 Ordinary Council Meeting, Council considered the GRFMA draft 2024-25 Annual Business Plan and Budget. Following consideration of the matter, Council resolved not to approve the 2024-25 Annual Business Plan and Budget, and entered into a formal dispute resolution process with the GRFMA:

### 12.4 GRFMA Annual Business Plan

Cr Malcolm Herrmann made a personal explanation stating a general interest regarding the item due to being Council's representative on the GRFMA Board.

Moved Cr Leith Mudge  
S/- Cr Chris Grant

131/24

Council resolves:

1. That the report be received and noted.
2. To advise the Board of the Gawler River Floodplain Management Authority (GRFMA) that it has reviewed the GRFMA Draft 2024-25 Annual Business Plan and Budget and that Council does not approve the budget on the following basis:
  - a. That the Council sees little if any benefit to the Adelaide Hills community in contributing to the cost of the further development of the flood mitigation works business case.
  - b. That the Council is opposed to the apportioning of costs for further developing the business case equally among the member Councils.
  - c. That the cost apportionment should be reflective of the relative contribution to the flood risk and the relative benefits of the flood mitigation works, to each community.
3. That the Chief Executive Officer be authorised to participate in any dispute resolution process arising from this decision, noting that any decisions about funding allocations will need to be considered and approved by the Council.
4. That the Chief Executive Officer provide a report to Council by 31 July 2024 which examines the risks and opportunities associated with the Council's ongoing membership of the Gawler River Floodplain Management Authority, including details of the process for withdrawing from the Authority.

Carried Unanimously
---------------------

On 23 July 2024, noting efficiency and resourcing reasons, Council resolved to approve the 2024-25 GRFMA Annual Business Plan and Budget. See point 4 of resolution 262/24:

Moved Cr Leith Mudge  
S/- Cr Malcolm Herrmann

262/24

Council resolves:

1. That this report *Gawler River Floodplain Management Authority Annual Business Plan Options Report* be received and noted.
2. That Council notes its decision at the 23 April 2024 Council Meeting to not approve the Draft 2024-25 Gawler River Floodplain Management Authority Annual Business Plan at that time on the following basis:
  - a. That the Council sees little if any benefit to the Adelaide Hills community in contributing to the cost of the further development of the flood mitigation works business case.
  - b. That the Council is opposed to the apportioning of costs for further developing the business case equally among the member Councils.
  - c. That the cost apportionment should be reflective of the relative contribution to the flood risk and the relative benefits of the flood mitigation works, to each community.
3. Notes that Council and the GRFMA have entered into dispute regarding the Draft 2024-25 Gawler River Floodplain Management Authority Annual Business Plan and Annual Budget.
4. For efficiency and resourcing reasons, to now approve the 2024-25 Gawler River Floodplain Management Authority Annual Business Plan and Annual Budget requiring a contribution from Council of approximately \$50,000, while registering its objections to the proposed further development of the flood mitigation works business case.
5. That the Chief Executive Officer advises the Gawler River Floodplain Management Authority Board of Councils resolution and is authorised to undertake all procedures and processes necessary and incidental thereto.

Carried Unanimously
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At its meeting on 28 November 2024, Council resolved to formally withdraw from the GRFMA:

## 12.5 Gawler River Floodplain Management Authority Membership

Moved Cr Nathan Daniell  
S/- Cr Mark Osterstock

419/24

Council resolves:

1. That the report be received and noted.
2. That the CEO formally write to the Minister, by 31 December 2024, seeking approval to withdraw from the GRFMA, as required by Clause 19 of the Charter.
3. That the CEO write to the GRFMA and Constituent Councils, by 31 December 2024, to officially advise of its intention to withdraw from the GRFMA, as required by Clause 19 of the Charter.
4. That the Council approve an initial budget allocation of \$20,000 for consultant fees, enabling Council to obtain expert advice and effectively manage the negotiations required to exit the GRFMA.

Carried Unanimously
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Written notice of Council's decision to withdraw from the GRFMA was provided to the Minister for Local Government, the GRFMA, and all other Constituent Councils in December 2024, in accordance with the GRFMA Charter.

On 3 June 2025, Council subsequently wrote to the Minister for Local Government providing a formal submission to support its request to withdraw from the GRFMA. Corresponding letters and a copy of the submission were also sent to the Minister for Climate, Environment and Water, the GRFMA, and all Constituent Councils for their information.

Council has requested that a decision be made before 30 June 2025, to avoid incurring further financial obligations in the 2025–26 financial year.

It would not be appropriate for Council to delay the GRFMA's annual business plan and budget while the request to withdraw is being considered as this is a separate decision and endorsing the plan and budget will not impact the withdrawal process.

## 2. ANALYSIS

### ➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

*Strategic Plan 2024 – Your Place, Your Space*

Goal 4 Organisation

Objective 02 Operate with integrity using best practice governance processes.

Priority 02.1 Demonstrate accountable and transparent decision making.

Priority 02.2 Support decision making through the use of timely data-driven analysis and reporting.

### ➤ Legal Implications

GRFMA is a Regional Subsidiary established under Section 43 and Schedule 2 of the *Local Government Act 1999*.

Schedule 2 requires that a regional subsidiary must prepare and adopt a business plan. The Plan must set out the performance targets, a statement of the financial and other resources, and the performance measures to be used to monitor and assess performance against the performance targets. The plan can be a multi-year plan, but the regional subsidiary must review its business plan on an annual basis in consultation with its Constituent Councils. It does not however, require approval from the Constituent Councils.

Schedule 2 also requires the regional subsidiary to prepare a budget for each financial year. This budget must deal with each principal activity of the subsidiary, be consistent with the business plan, comply with the regulations and must be provided to the Constituent Councils within five days after adoption.

The GRFMA’s Charter states that the Authority must prepare an Annual Business Plan and Budget for the forthcoming financial year. Further the Charter states that the budget must be submitted in draft form to each Constituent Council before 31 March for approval.

The GRFMA has satisfied these requirements.

➤ **Risk Management Implications**

Approving the GRFMA 2025-26 Annual Business Plan and Budget will assist in mitigating the risk of:

*Failure to approve the AHC contribution to GRFMA leading to reduced ability of the Authority to discharge its role as set out in the GRFMA Charter.*

Inherent Risk	Residual Risk	Target Risk
High (3B)	Low (2D)	Low (2D)

➤ **Budget, Financial and Resource Implications**

The GRFMA’s key sources of revenue are the contributions from the Constituent Councils for both administration and maintenance.

Contributions from each Constituent Council are outlined below, including a comparison between the approved 2024–25 contributions and the proposed contributions for 2025–26. Operational costs are shared equally between the Constituent Councils, with each contributing 16.66%, as shown in Table 2.

During 2024–25, the GRFMA requested additional one-off contributions from Constituent Councils to support the preparation of a detailed business case, which was treated as an operational cost and therefore shared equally among all member councils.

This work has now largely been completed, and no further special contributions are anticipated in 2025–26. As a result, total council contributions are projected to return to more typical levels, consistent with previous years and aligned with the GRFMA Charter’s cost-sharing arrangements.

Table 1 shows a significant reduction in total contributions across all councils in 2025–26, reflecting this return to standard operational and maintenance costs.

**Table 1**

Constituent Council shares proposed as per draft 2025/2026 GRFMA Budget - Refer 1.1 Member Subscriptions (\$140,920) and 3.1 Council Subscriptions (\$149,750).

Council	2024/25 Operational	2024/25 Maint	2024/25 TOTAL	2025/26 Operational	2025/26 Maint	2025/26 TOTAL
Adelaide Plains Council	46,228	40,330	\$86,558	\$ 23,486	\$ 43,293	\$ 66,779
Adelaide Hills Council	46,228	2,414	\$48,643	\$ 23,486	\$ 2,591	\$ 26,077
The Barossa Council	46,228	12,099	\$58,327	\$ 23,486	\$ 12,983	\$ 36,469
Town of Gawler	46,228	24,198	\$70,426	\$ 23,486	\$ 25,967	\$ 49,453
Light Regional Council	46,228	12,099	\$58,327	\$ 23,486	\$ 12,983	\$ 36,469
City of Playford	46,229	48,410	\$94,639	\$ 23,490	\$ 51,933	\$ 75,423
<b>Total</b>	<b>277,371</b>	<b>139,550</b>	<b>\$416,921</b>	<b>\$ 140,920</b>	<b>\$ 149,750</b>	<b>\$ 290,670</b>

**Table 2 Percentage Share**

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Source: GRFMA

➤ **Customer Service and Community/Cultural Implications**

There is an expectation from ratepayers that Council will consider the annual business plan and budget from its subsidiaries.

➤ **Sustainability Implications**

While GRFMA's flood mitigation efforts address environmental concerns in the lower Gawler River floodplain, they have no direct impact on the Adelaide Hills Council district.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

*Council Committees:* Nil  
*Council Workshops:* Nil  
*Advisory Groups:* Nil  
*External Agencies:* Nil

*Community:* Nil

### **3. OPTIONS**

Council has the following options:

- I. Approve the GRFMA 2025-26 Annual Business Plan and Budget as presented in this report (Recommended)
- II. Not approve the GRFMA 2025-26 Annual Business Plan and Budget as presented in this report (Not Recommended)

### **4. APPENDICES**

- (1) Letter from GRFMA
- (2) Draft GRFMA 2025-26 Annual Business Plan
- (3) Draft GRFMA 2025-26 Budget

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# **Appendix 1**

*Letter from GRFMA*

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**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY**

PO Box 366 Seacliff Park, SA 5049

P: 0407 717 368

E: [eo@grfma.com](mailto:eo@grfma.com)

W: [www.gawler.sa.gov.au/grfma](http://www.gawler.sa.gov.au/grfma)

27 February 2025

Mr Greg Georgopoulos  
Chief Executive Officer  
Adelaide Hills Council  
63 Mount Barker Road  
Stirling SA 5152  
E: [mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)

Dear Mr Georgopoulos,

**Draft 2025/2026 GRFMA Annual Business Plan and Draft Budget**

I write seeking Council's consideration of the draft 2025/2026 GRFMA Annual Business Plan and Budget.

The GRFMA Charter requires the Authority to prepare an Annual Business Plan and Budget for the upcoming financial year. The plan and budget format reference the GRFMA Strategic Plan 2021-2026, the Long Term Financial Plan 2022/23-2031/32, and the Asset Management Plan 2023-2032.

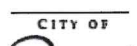
Each year, the Authority must review its Annual Business Plan with the Constituent Councils before setting the draft budget. The annual budget must align with the Authority's business plan and be submitted in draft to each Constituent Council by 31 March for approval.

The Authority may adopt the budget between 31 May and 30 September and must provide a copy to each Council within five business days of adoption.

The 2025/2026 Annual Business Plan and draft Budget were endorsed by the GRFMA Audit and Risk Committee on 3 February 2025 and the GRFMA on 20 February 2025.

**2025/2026 GRFMA Draft Annual Business Plan**

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23-2031/32 and the GRFMA Asset Management Plan 2023-2032. It also refers to anticipated options identified by the Draft Gawler River Stormwater Management Plan.



Priority actions contained in the 2025/2026 draft Annual Business Plan identify:

- The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region.
- The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

The Business Case recommends a portfolio of actions to improve flood protection in the Gawler River. These initiatives are considered feasible and provide complementary benefits for the management of flood in the Gawler River, and comprise:

- Increasing the height of the Bruce Eastick Dam on the North Para River (nominally a 10 m increase in the height of the dam wall).
- Improving planning controls for developments near the Gawler River that will reduce the likelihood of flood and the impacts of flood inundation on new developments – this may include advocating for policy changes in the flood hazard overlay, making recommendations for inclusion in regional plans, working with local Councils to set local development policies.
- Implementing a Community Flood Awareness Campaign.
- Undertaking the repair and maintenance of existing riverside levee banks in the lower Gawler River, which play a critical role in constraining floodwaters to the river channel during high flow events, and reducing potential damage of flood.

The GRFMA has identified that Local Government lacks resources alone, to progress the options recommended by the Gawler River Flood Management Business Case, particularly the proposed dam raising and levee bank works.

A revised intergovernmental Gawler River Flood Control Dam Steering Committee, chaired by the GRFMA, has now been established to focus on coordinating delivery of the Business Case outcomes in partnership with relevant government agencies.

Issues and opportunities to be resolved include:

- Asset ownership and long term financing and maintenance arrangements for upgraded levees, the current Bruce Eastick North Para Flood Mitigation Dam, and the future raised dam.
- Leveraging the recent levee bank pilot projects to develop and attract funding for a broader levee bank repair and upgrade program along the lower Gawler River.
- Implementing community awareness and preparedness funding received by DEW under the Disaster Resilience Fund Round 2, and embedding the outcomes into long term community engagement by the Bureau of Meteorology, the SASES and Councils.
- Input into Planning and Design Code amendments and Regional Plan development, specifically the Greater Adelaide Regional Plan, to ensure future proposed greenfield and infill developments that may be affected by Gawler River flooding are more resilient, reducing damage, community impacts and recovery costs.

The draft Gawler River Stormwater Management Plan (SMP) was completed in December 2024 with consultation to commence March 2025 with communities along the Gawler River precincts of Gawler, Light, Playford and Adelaide Plains Councils.

The main findings and recommendations from the development of the Gawler River SMP are:

- The flood risk remains and the recommended approach to mitigate that flood risk is to repair / reinstate the existing levees (and ensure ongoing maintenance) and raise the height of the Bruce Eastick Flood North Para Mitigation Dam.
- Revisit and determine the most effective way forward regarding the complicated land ownership and responsibility arrangements along the length of the Gawler River including the channel itself and the associated levee banks.
- The communities are continually changing within the catchment area and there are many opportunities (and needs) for ongoing community education and awareness programs covering many topics including flooding, climate change, benefits of river systems and opportunities to be involved in the protection and enhancement of the local environment.

The Gawler River Flood Management Business Case and Gawler River Stormwater Management Plan are complementary documents and the GRFMA will direct endeavors to facilitate delivery of recommendations within. Clearly before proceeding sufficient resourcing and funding agreement will be required from Local, State and Federal Governments.

### **2025/2026 Draft Budget**

The scope of the GRFMA annual budget is small in comparison to the extensive undertakings by Constituent Councils.

#### Revenue

The budget revenue is sourced from predetermined “formula based” financial contributions by the six Constituent Councils, opportunistic funding applications and some interest from financial institutions.

Grant income of \$10,000 for implementation of the partnership with Landscape SA Northern and York, of year 1(of 3) of the revegetation program upon land associated with the Bruce Eastick North Para Flood Mitigation Dam.

Bank/LGFA interest on cash reserves: \$1,000.

#### Expenditure

Expenditure is budgeted on estimated costs of Executive Management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access. Recently work has been progressed to facilitate the Gawler River Flood Mitigation Business Case.

This is an important and complementary project to the GRFMA Stormwater Management Plan and collaborative approaches will be of benefit to all parties.

Important note: The 2024/2025 budget includes \$290,000 for completing the Gawler River Flood Management Business Case ISA Gate 2 recommendations. Any unspent funds will be recorded as a short term liability in the 2024/2025 financial statements, to facilitate completion of the business case in 2025/2026.

#### Operational Contributions (Member subscriptions)

Operational contributions are calculated to include the costs reflective of Administration of the GRFMA, plus general costs for the provision of consultancies to pursue outcomes envisaged in flood mitigation strategies (Business Case, Stormwater Management Plan) and does not include capital works or maintenance of Assets. Interest received is deducted from total subscriptions required.

### Key Budget Outcome Operational Items

- Administration of the GRFMA \$127,420. Includes \$6,000 for provision of Cyber Security insurance as requested by the GRFMA Audit and Risk committee.
- Provision for consultation on and finalisation of the Gawler River Stormwater Management Plan, consultancies feasibility or initial design studies, \$20,000 = Member Subscriptions \$140,920.
- Remaining requirements for completion of the Gawler River Flood Management Business Case as recommended by ISA Gate 2 review funded by cash reserves.

Total Operation cost: \$370,920

### Maintenance Contributions (Council subscriptions)

Maintenance contributions are calculated from the costs reflective of capital works or maintenance works for the Bruce Eastick Flood Mitigation Dam and any approved flood mitigation capital works.

### Key Budget Outcome Maintenance Items

Maintenance and operations of the scheme during 2025 to 2026 will include:

- Provision of \$69,550 for programmed work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Provision of \$10,000 for implementation of the partnership with Landscape SA Northern and York, of year 1(of 3) of the revegetation program upon land associated with the Bruce Eastick North Para Flood Mitigation Dam.
- Repayment (Principal and Interest) of \$70,000 for the Cash Advance Debenture previously raised to fund Dam repairs in 2022.
- Rates and Levies \$200.

Total Maintenance cost: \$149,750

### Depreciation of Assets

URS Australia Pty Ltd, Dam Designers, have previously advised that a concrete RCC dam wall (as per the Bruce Eastick North Para Flood Mitigation Dam) can be expected to have a life of 80 years after completion. On that basis the Bruce Eastick North Para Flood Mitigation Dam wall has been depreciated at the rate of 1.25% annually.

The GRFMA Asset Management Plan 2023-2032 provides:

*Funding (cash allocation) of annual depreciation calculations is not undertaken, rather the policy is ensuring the GRFMA is provided with sufficient cash flow to maintain the Dam at required service provision levels.*

*This plan covers the infrastructure assets that provide Flood Mitigation comprising of: Bruce Eastick North Para Flood Mitigation Dam, associated land and road access.*

*The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is \$1,233,642.*

The Current Valuation for the Bruce Eastick North Para Flood Mitigation Dam is \$54,036,053 based on 2023/2024 market conditions and the Written Down Value at 30/6/2024 is \$42,129,943.

Annual depreciation of the Dam, land and road access is \$706,098.

The net equity share (of annual depreciation costs) of each Constituent Council is subsequently reflected in the (Financial Statements) Schedule of Constituent Councils interest in net assets as at 30 June each year and a statement is prepared to meet the requirements of clause 16.6 of the GRFMA Charter.

Rather than a blanket escalator application (CPI and LG Price Index), the draft Budget has been adjusted to account for known administrative costs and fees. Other items are considered provision allocations.

Refer Table 3 *Gawler River Floodplain Management Authority Budget - Functions & Items* in MYOB format which provides "line of sight," comparison of movement between 2024/2025 and 2025/2026 applied for income and expenditure items.

## **Summary**

The draft Budget proposal has been formulated with an inclusive approach to identified service and project requirements for 2025/2026. This has been affected by allocation of capital and maintenance expense estimates. The Authority has endeavoured to minimise cost increases in delivering the functions, operations and project management required.

There are ongoing annual commitment costs of \$69,550 toward the 10-year Bruce Eastick North Para Flood Mitigation Dam maintenance program and \$70,00 for annual payback reduction of the existing Cash Advance Debenture which was secured to facilitate capital repair to the Bruce Eastick North Para Mitigation Dam in 2022.

A provision of \$20,000 has been included to provide capacity for the Authority to undertake consultation and completion of the Gawler River Stormwater Management Plan and for relevant other consultancy studies and projects associated with matters relating to Gawler River flood management.

Revenue requirement calculations for Constituent Council contributions, shown at Table 1, have been based on this inclusive approach. Any budget amendments directed by meeting considerations will subsequently be reflected in the quantum of revenue to be sought from Constituent Councils.

Constituent Council contributions for 2025/2026 are \$290,670 being a reduction of \$125,621 from 2024/2025 contributions of \$416,921. Principally from no additional Council contributions for the Business Case as occurred in 2024/2025.

A net Operating Loss of (\$646,598), as per the uniform presentation of finances attached, is forecast for 2025/2026. This is materially the amount of unfunded depreciation less a small surplus income contingency. See below Tables 1,2 and 3 - Constituent Council shares proposed as per draft 2025/2026 GRFMA Budget and further copy of details (MYOB format) of the GRFMA Budget functions which identifies the current 2024/2025 Budget BR2 against Year to Date (22/01/2025) income and expenditure and the 2025/2026 Draft Budget income and expenditure proposals.

Reconciliation with the MYOB presentation is a net operating loss of (\$701,598) less \$55,000 repayment of borrowings for CAD = (\$646,598).

Table 1

Constituent Council shares proposed as per draft 2025/2026 GRFMA Budget - Refer 1.1 Member Subscriptions (\$140,920) and 3.1 Council Subscriptions (\$149,750).

Council	2024/25 Operation	2024/25 Maint	2024/25 TOTAL	2025/26 Operational	2025/26 Maint	2025/26 TOTAL
Adelaide Plains Council	46,228	40,330	<b>\$86,558</b>	\$ 23,486	\$ 43,293	<b>\$ 66,779</b>
Adelaide Hills Council	46,228	2,414	<b>\$48,643</b>	\$ 23,486	\$ 2,591	<b>\$ 26,077</b>
The Barossa Council	46,228	12,099	<b>\$58,327</b>	\$ 23,486	\$ 12,983	<b>\$ 36,469</b>
Town of Gawler	46,228	24,198	<b>\$70,426</b>	\$ 23,486	\$ 25,967	<b>\$ 49,453</b>
Light Regional Council	46,228	12,099	<b>\$58,327</b>	\$ 23,486	\$ 12,983	<b>\$ 36,469</b>
City of Playford	46,229	48,410	<b>\$94,639</b>	\$ 23,490	\$ 51,933	<b>\$ 75,423</b>
<b>Total</b>	<b>277,371</b>	<b>139,550</b>	<b>\$416,921</b>	<b>\$ 140,920</b>	<b>\$ 149,750</b>	<b>\$ 290,670</b>

Table 2 Percentage Share

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Plains Council	28.91%	28.91%	16.66%
Adelaide Hills Council	1.73%	1.73%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Table 3

**Gawler River Floodplain Management Authority**  
**Budget - Functions & Items**  
**MYOB**  
**2024/245 and draft for**  
**2025/2026**

Code		2024/2025		2025/2026
		<b>Budget</b>	<b>YTD</b>	<b>Budget</b>
	<b>REVENUE</b>			
	<b>Administration of the GRFMA</b>			
1,1	Member Subscriptions	277,373	138,686	140,920
1,3	Interest LGFA	824	926	1000
1,4	Interest BankSA			
1,5	Other			
	<b>Total</b>	<b>278,197</b>	<b>139,612</b>	<b>141,920</b>
	<b>Operations Flood Mitigation Scheme</b>			
2,1	Council Subscriptions			
2,3	State Grant	156,000	156,000	10,000
2,4	Commonwealth Grant			
2,5	Sale of Land			0
2,6	Other			0
	<b>Total</b>	<b>156,000</b>	<b>156,000</b>	<b>10,000</b>
	<b>Maintenance Flood Mitigation Scheme</b>			
3,1	Council Subscriptions	139,550	69,775	149,750
3,3	Other			
	<b>Total</b>	<b>139,550</b>	<b>69,775</b>	<b>149,750</b>
	<b>TOTAL INCOME</b>	<b>573,747</b>	<b>365,387</b>	<b>301,670</b>
	<b>EXPENDITURE</b>	<b>2024/2025</b>		<b>2025/2026</b>
		<b>Budget</b>	<b>YTD</b>	<b>Budget</b>
	<b>Administration of the GRFMA</b>			
6,1	Executive Officer Contract	58,800	32,178	62,000
6,2	Advt, Print, Stat, Postage	1,300	0	1,000
6,3	Travelling Expenses	4,200	882	4,200
6,4	Insurance - PL & PI	9,600	7,111	16,000
6,41	Audit Committee	2,600	1,300	2,600
6,5	Audit Fees	6,175	5,799	6,500
6,6	Bank Fees	120	94	120
6,7	Legal Advice	0	0	2,000
6,8	Honorarium Chairperson	20,400	10,997	20,000
6,10	Other	10,800	5,114	13,000
	<b>Total</b>	<b>113,995</b>	<b>63,473</b>	<b>127,420</b>

	<b>Business Case</b>			
9,7	Consultancies SMP	20,000	7,660	20,000
9,8	EO Supervision			
9,9	Business Case	290,000	47,053	
	<b>Total</b>	<b>310,000</b>	<b>54,713</b>	<b>20,000</b>
	<b>Maintenance Flood Mitigation Scheme</b>			
10,2	Maintenance Contractors	10,000	0	10,000
10,3	BENPFM Dam Maintenance	69,550	3,120	69,550
10,31	Rates - GST Free	200	135	200
10,4	Depreciation Dam	706,098		706,098
	<b>Total</b>	<b>785,848</b>	<b>3,255</b>	<b>785,848</b>
	Other Expense Finance **	70,000	3,110	70,000
	<b>ALL EXPENDITURE</b>	<b>\$1,279,843</b>	<b>\$124,551</b>	<b>\$1,003,268</b>
	<b>SURPLUS/DEFICIT</b>	<b>-706,096</b>	<b>240,836</b>	<b>-701,598</b>

\*\* MYOB cash format representing Interest and principal payments.

Local Government Model Financial Statements represent interest payments of \$15,000 as operational expenditure and finance repayment \$55,000, CAD, as reduction in liability (Balance Sheet). \*Rounding

I would be pleased if this matter could be included in the next available Council meeting agenda and subsequent indication of Councils approval or otherwise of the draft 2025/2026 GRFMA Annual Business Plan and Draft Budget being provided to [eo@grfma.com](mailto:eo@grfma.com) by Monday 2 June 2025.

Yours sincerely



David E Hitchcock  
**EXECUTIVE OFFICER, GRFMA**  
[eo@grfma.com](mailto:eo@grfma.com)

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## **Appendix 2**

*GRFMA Draft 2025-26 Annual Business Plan*

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# GRFMA ANNUAL BUSINESS PLAN

## 2025-2026

Draft January 2025

## Gawler River Floodplain Management Authority

### Constituent Councils:

*Adelaide Hills Council*

*Adelaide Plains Council*

*The Barossa Council*

*Town of Gawler*

*Light Regional Council*

*City of Playford*



# Business Plan 2025-2026

## Gawler River Floodplain Management Authority (GRFMA)

### The Gawler River

The Gawler River is formed by the confluence of the North Para and South Para in the town of Gawler and is located in the Adelaide Plains district of South Australia. The district surrounding the river produces cereal crops and sheep for both meat and wool, as well as market gardens, almond orchards and vineyards. The farm gate output of the Gawler River floodplain horticultural areas is estimated to be at least \$500 million.

### History

The river is subject to periodic flood events.



#### Desirable Levels of Protection Cost of Flooding

Flood Frequency (ARI)	Total Estimated Damages Direct and Indirect
1 in 20	\$66.7m
1 in 50	\$189m
1 in 100	\$439.2m
1 in 200	\$627.1m
Average Annual Damage	\$14.7m

GRUMP Mitigation Options Analysis Report, Table 7 January 2022

#### Properties at Risk

Flood Frequency (ARI)	Number of residential properties within each hazard rating			
	Low	Medium	High	Extreme
1 in 50	1056	785	483	236
1 in 100	1559	1451	1179	457
1 in 200	1814	1652	1419	615

## Purpose of the GRFMA

The Gawler River Floodplain Management Authority (GRFMA) was formed as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999 on 22 August 2002. The Constituent Councils are the Adelaide Hills Council, The Adelaide Plains Council, The Barossa Council, The Town of Gawler, Light Regional Council, and the City of Playford.

The Authority has been established for the following purposes:

- to co-ordinate the construction, operation and maintenance of flood mitigation infrastructure for the Gawler River. This purpose is the core business of the Authority;
- to raise finance for the purpose of developing, managing and operating and maintaining works approved by the Board;
- to provide a forum for the discussion and consideration of topics relating to the Constituent Council's obligations and responsibilities in relation to management of flood mitigation for the Gawler River; and
- upon application of one or more Constituent Councils pursuant to clause 12.4:
  - to coordinate the construction, maintenance and promotion and enhancement of the Gawler River and areas adjacent to the Gawler River as recreational open space for the adjacent communities; and
  - to enter into agreements with one or more of the Constituent Councils for the purpose of managing and developing the Gawler River.

Numerous factors have a significant influence on the operations of the Authority.

These include:

- Arrangements for managing stormwater in South Australia are very complicated, reflecting incremental changes over time in legislation, guidelines, structures, and funding arrangements. For the Authority, specific concerns are:
  - There is no clear definition of the responsibilities of levels of government for managing stormwater.
  - Floodplain management is not well recognised in the current framework for stormwater management.
  - Responsibilities for different aspects of managing the Gawler River sit with various (mostly SA Government) agencies, yet there is no overarching structure, body, or plan to ensure an integrated approach to managing it.
  - Most of the Gawler River is located on private land (a common situation in South Australia) which restricts the ability of the Authority (and other bodies) to carry out its functions.
  - Most flood management initiatives within the Gawler River catchment and floodplain are beyond the capacity of Constituent Councils to fund and State and Federal Government engagement and funding support will be required before any such initiatives are to be realised.
- The effects of flooding on intensive food production and residential properties on the Northern Adelaide Plains.
- Impacts of climate change on the timing, frequency, and volumes of flows into the river.
- Changes in stormwater flows and the risks of flooding associated with new residential development in the Gawler River catchment.

- The level of community understanding of the risks of flooding within the entire catchment and how individuals can reduce the risks.
- Signs of growing interest in the concept of water cycle management with greater integration of different aspects of water management, including stormwater and floodwater.
- Differences in perspectives and priorities between upstream and downstream Constituent Councils in relation to beneficiaries, funding arrangements, and priorities.
- The limited resource base of the Authority, which is supplemented on an ad-hoc basis through partnering with Constituent Councils.

## Governance

The Authority is governed by the Board of Management. The Board comprises of:

- One independent person, who is not an officer, employee or elected member of a Constituent Council, to be appointed as the Chairperson of the Board of Management of the GRFMA for a term of two years.
- Two persons appointed from each of the six constituent councils (12 members in total). Council appointees comprise of the Council CEO, or delegate and one Elected Member.
- Deputy Board members as appointed by each constituent council.

### The Board

The Members of the Board are:

Council	Board Members	Deputy Board Members
<b>Chairperson and Independent Member</b>	Mr Lino Dileria	
<b>Adelaide Hills Council</b>	Cr Malcolm Herrmann Mr David Collins	Ms Jess Charlton
<b>Adelaide Plains Council</b>	Cr Mel Lawrence Mr James Miller	Cr Dante Mazzio Mr Tom Jones
<b>The Barossa Council</b>	Cr Bruce Preece, Mr Jake McVicar	Mr Ben Clark
<b>Town of Gawler</b>	Cr Paul Koch Ms Whendee Young	Cr Brian Sambell
<b>Light Regional Council</b>	Cr Michael Phillips-Ryder Mr Richard Dodson	
<b>City of Playford</b>	Cr Clinton Marsh Mr Greg Pattinson	Cr Peter Rentoulis

A Technical Assessment Panel has been appointed to support the decision-making processes of the Board with delegated powers to provide advice and manage the technical aspects of the design, assessment and construction of the various parts of the Scheme.

The Members of the Panel are:

- Mr Lino Di Lernia, Independent Chair
- Ms Ingrid Franssen, Manager Flood Management, DEW
- SA Water representative (vacant)
- 1 Constituent Council representative, Mr Shaun Fielding, City of Playford
- 1 Constituent Council representative, Mr Ben Clark, The Barossa Council
- Mr David Hitchcock, Executive Officer

An Audit and Risk Committee has been appointed to review:

- The annual financial statements to ensure that they present fairly the financial state of affairs of the Board; and
- The adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Board on a regular basis.

The Members of the Audit and Risk Committee are:

- Mr Peter Brass, Independent Member and Chair
- Cr Malcolm Herrmann, Adelaide Hills Council
- Mr Greg Pattinson, City of Playford

A suite of Policies have been adopted to provide management guidelines for the day-to-day business of the GRFMA. Policies include:

- Fraud, Corruption, Misconduct and Maladministration Prevention
- Public Consultation
- Procurement and Procedures
- Code of Practice for Meeting Procedures
- Internal Review of Decisions
- Freedom of Information Statement
- Work Health and Safety
- Anti-Discrimination/Fair Treatment
- Dam Valuation
- Treasury Management
- Internal Review of Decisions
- Information Asset Management Manual and Policy



To meet the statutory and operational responsibilities the Authority maintains appointment of a part time Executive Officer, and External Auditor, on a contract basis.

On 28/06/2023 the GRFMA engaged LUVROK Pty Ltd to undertake GRFMA Executive Officer services, in accordance with the agreed contract for service, for the term 1 July 2023 to 31 December 2025. Mr David Hitchcock is identified as the key person providing the services pursuant to agreed terms.

Dean Newbery Pty Ltd was appointed as GRFMA External Auditor for a term of three plus two years, effective 1 July 2024.

The Authority has also facilitated the appointment of a part time administrative assistant on a contract basis.

The Authority is required to hold a minimum of 6 meetings per year and to provide the required Business Plans, Budgets Reports and Audited Statements to its Constituent Councils required by the Charter and Local Government 1999.

The format of the Annual Business Plan has been constructed referencing the GRFMA Strategic Plan 2021-2026, the GRFMA Long Term Financial Plan 2022/23 – 2031/32 and the GRFMA Asset Management Plan 2023-2032.

The Authority will conduct two reviews each year of its performance against the targets set in this Annual Business Plan that will form part of the report to its constituent councils and will be included in its Annual Report.

## Cost of Operations

The budget revenue is sourced from predetermined “formula based” financial contributions by the six constituent councils, opportunistic funding applications and some interest from financial institutions. Recently any shortfalls in income (over expenditure) have been met from reserves.

Expenditure is budgeted on estimated costs of executive management and administrative and governance requirements of the Authority according to its charter. Other costs are incurred with maintenance of the Bruce Eastick North Para River Flood Mitigation Dam site and access.

Work, in partnership with the Department for Environment and Water, to facilitate the Gawler River Flood Mitigation Business Case continues to progress. This is an important and complementary project to the Gawler River Stormwater Management Plan and collaborative approaches will be of benefit to all parties. There is an expectation by the state Government that the GRFMA (including constituent councils) will contribute to the development and completion of the business case.

The contributions of the constituent councils are based on the following percentage shares for capital works, maintenance of Scheme assets and operational costs of the Authority. (GRFMA Charter Clause 10).

## Constituent Council Shares for Contributions

Constituent Council	Capital Works	Maintenance of Assets	Operational Costs
	Percentage Share	Percentage Share	Percentage Share
Adelaide Hills Council	1.73%	1.73%	16.66%
Adelaide Plains Council	28.91%	28.91%	16.66%
The Barossa Council	8.67%	8.67%	16.66%
Town of Gawler	17.34%	17.34%	16.66%
Light Regional Council	8.67%	8.67%	16.66%
City of Playford	34.68%	34.68%	16.66%
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

The GRFMA Strategic Plan 2021-2026 is arranged under three themes, each with its own objective, related to the outcomes to be pursued.

**Theme 1: Design, build, and maintain physical flood mitigation infrastructure.** Objective: To have in place an agreed extent of physical flood mitigation infrastructure that is fit for purpose and achieves the targeted levels of performance.

**Theme 2: Develop and evolve key relationships.** Objective: To maintain key relationships that are most important to the Authority achieving its purpose.

**Theme 3: Ensure good governance and ongoing financial sustainability.** Objective: To ensure that the Authority meets legislative requirements and contemporary standards of governance and is financially sustainable for the long term.

## Priority Actions 2025/2026

The Department for Environment and Water (DEW), in partnership with the GRFMA, has facilitated development of a Gawler River Flood Management Business Case to identify a shared vision and objectives to improve flood management in the Gawler River region.

The Gawler River Flood Management initiative was included in Infrastructure SA's (ISA) Capital Intentions Statement in 2021 as a priority for business case development. Further work was undertaken in conjunction with ISA, project partners and stakeholders throughout 2021 and 2022 to provide additional information and details regarding the initiative. The work culminated in DEW completing the ISA Assurance Framework (ISAAF) Gate 1 review in May 2022 and the Business Case and Gate 2 review process on 4 December 2023.

The Business Case recommends a portfolio of actions to improve flood protection in the Gawler River. These initiatives provide complementary benefits for the management of flood in the Gawler River, and comprise:

1. raising the height of the Bruce Eastick North Para Flood Mitigation Dam
2. improvements and ongoing maintenance of existing levee banks
3. improved planning controls to improve resilience of future developments to flooding
4. flood awareness campaign to improve community resilience to flooding.

The GRFMA has identified that it lacks resources alone, to progress the options recommended by the Gawler River Flood Management Business Case, particularly the proposed dam raising and levee bank works.

A revised intergovernmental Gawler River Flood Control Dam Steering Committee, chaired by the GRFMA, has now been established to focus on coordinating delivery of the Business Case outcomes in partnership with relevant state government agencies.

Issues and opportunities to be resolved include:

- Asset ownership and long-term financing and maintenance arrangements for upgraded levees, the current Bruce Eastick North Para Flood Mitigation Dam, and the future raised dam.
- Leveraging the recent levee bank pilot projects to develop and attract funding for a broader levee bank repair and upgrade program along the lower Gawler River.
- Implementing community awareness and preparedness funding received under the Disaster Resilience Fund Round 2, and embedding the outcomes into long term community engagement by the Bureau of Meteorology, the SASES and Councils.
- Input into Planning and Design Code amendments and Regional Plan development, specifically the Greater Adelaide Regional Plan, to ensure future proposed greenfield and infill developments that may be affected by Gawler River flooding are more resilient, reducing damage, community impacts and recovery costs.

The draft Gawler River Stormwater Management Plan (SMP) was completed in December 2024 with consultation directed early 2025 to communities along the Gawler River precincts of Gawler, Light, Playford and Adelaide Plains Councils.

The main findings and recommendations from the development of the Gawler River SMP are:

- The flood risk remains and the recommended approach to mitigate that flood risk is to repair / reinstate the existing levees (and ensure ongoing maintenance) and raise the height of the Bruce Eastick Flood North Para Mitigation Dam.
- Revisit and determine the most effective way forward regarding the complicated land ownership and responsibility arrangements along the length of the Gawler River including the channel itself and the associated levee banks.
- The communities are continually changing within the catchment area and there are many opportunities (and needs) for ongoing community education and awareness programs covering many topics including flooding, climate change, benefits of river systems and opportunities to be involved in the protection and enhancement of the local environment.

The Gawler River Flood Management Business Case and Gawler River Stormwater Management Plan are complementary documents and the GRFMA will direct endeavours to facilitate delivery of recommendations within. Clearly sufficient resourcing and funding will be required from Local, State and Federal Governments to do so.

## GRFMA Strategic Plan Priorities

- **Work to facilitate delivery of the objectives of the Gawler River Stormwater Management Plan.** The Gawler River Stormwater Management Plan, and the Gawler River Flood Management Business Case are the key GRFMA documents to assist in determining physical and other works required to reduce the risks and impacts of flooding.
- **Review, with Constituent Councils and stakeholders, design standards for infrastructure works including costs and benefits.** The GRFMA is currently progressing a default flood mitigation funding strategy to progress discussion and agreement on design standards for infrastructure works including costs and benefits. The Gawler River Flood Management Business Case and Gawler River Stormwater Management Plan documents will inform priority infrastructure works.
- **In conjunction with the Constituent Councils, develop and implement a schedule of flood mitigation infrastructure works for the Gawler River referencing the Gawler River Stormwater Management Plan.** Engagement on progressing the raise of the Bruce Eastick North Para Flood Mitigation Dam and addressing long term flood management issues and opportunities will occur through the new Gawler River Flood Control Dam Steering Committee.
- **Working with the Constituent Councils, develop a framework to clearly articulate the respective roles and responsibilities of the Authority and the Councils and suitable partnering arrangements to maintain a low-cost base for the Authority.** The GRFMA receives strong partnering support from constituent councils which assist in keeping the administrative costs low.
- **Continue to advocate for improved governance and funding arrangements for flood avoidance, resilience, and mitigation in South Australia.** The GRFMA is experienced in flood management and maintains focus on narrative about changes that are required to improve governance and funding arrangements for flood avoidance and mitigation.
- **Assist the Constituent Councils in communicating with general communities and specific interest groups in relation to flood mitigation for the Gawler River.** Communication with communities is actively maintained between the constituent councils and the Authority.

## Maintenance and operations of the scheme during 2025 to 2026

- Work identified in the previously established, Bruce Eastick North Para Flood Mitigation Dam Maintenance Cost Analysis 2023-2032.
- Scheduled inspections and environmental management of land associated with the Dam location. Routine (monthly), Intermediate (annually), Comprehensive (every 5 years due 2028/2029).
- In partnership with the Landscape SA Northern and York, implement year 1(of 3) of the revegetation program upon land associated with the Bruce Eastick North Para Flood Mitigation Dam.



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## **Appendix 3**

*GRFMA Draft 2025-26 Budget*

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**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2025/2026**

**STATEMENT OF COMPREHENSIVE INCOME**

<b>2024/2025 FULL YEAR REVISED ESTIMATE</b>		<b>2025/2026 DRAFT BUDGET</b>
<b>\$</b>	<b>INCOME</b>	<b>\$</b>
416,921	Subscriptions	290,670
156,000	Grants Subsidies and Contributions	10,000
824	Investment Income	1,000
-	Other	-
<hr/>		<hr/>
573,745	<b>TOTAL REVENUES</b>	301,670
	<b>EXPENSES</b>	
503,745	Materials, Contracts and Other Expenses	227,170
15,000	Finance Costs	15,000
706,098	Depreciation, amortisation & impairment	706,098
<hr/>		<hr/>
1,224,843	Total Expenses	948,268
(651,098)	<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>	(646,598)
-	Net gain (loss) on disposal or revaluation of assets	-
-	Amounts specifically for new or upgraded assets	-
-	Physical resources received free of charge	-
 (651,098)	<b>TOTAL COMPREHENSIVE INCOME</b>	 (646,598)
<hr/> <hr/>		<hr/> <hr/>

11/02/2025

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2025/2026**

**CASH FLOW STATEMENT**

<b>2024/2025 FULL YEAR REVISED ESTIMATE</b>		<b>2025/2026 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
Inflows		Inflows
(Outflows)		(Outflows)
	<b>CASHFLOWS FROM OPERATING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
572,921	Operating Receipts	300,670
824	Investment Receipts	1,000
	<b>PAYMENTS</b>	
(495,745)	Operating payments to suppliers & employees	(227,170)
(15,000)	Finance Payments	(15,000)
63,000	<b>Net Cash provided by (or used in) Operating Activities</b>	59,500
	<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
-	Grants specifically for new or upgraded assets	-
0	Sale of Assets	0
	<b>PAYMENTS</b>	
-	Capital Expenditure on renewal/replacement of assets	-
-	Capital Expenditure on new/upgraded assets	-
-	<b>Net Cash provided by (or used in) Investing Activities</b>	-
	<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>	
	<b>RECEIPTS</b>	
-	Proceeds from Borrowings	-
	<b>PAYMENTS</b>	
(55,000)	Repayment of Borrowings	(55,000)
(55,000)	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	(55,000)
8,000	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	4,500
41,309	<b>CASH AT BEGINNING OF YEAR</b>	49,309
49,309	<b>CASH AT END OF YEAR</b>	53,809

11/02/2025

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2025/2026**

**BALANCE SHEET**

<b>2024/2025 FULL YEAR REVISED ESTIMATE</b>		<b>2025/2026 DRAFT BUDGET</b>
	<b>ASSETS</b>	
<b>\$</b>	<b>CURRENT ASSETS</b>	<b>\$</b>
49,309	Cash and cash equivalents	53,809
56,404	Trade & other receivables	56,404
-	Inventories	-
<u>105,713</u>	<b>TOTAL CURRENT ASSETS</b>	<u>110,213</u>
	<b>NON-CURRENT ASSETS</b>	
-	Financial Assets	-
41,900,845	Infrastructure, Property, Plant & Equipment	41,194,747
<u>41,900,845</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>41,194,747</u>
<u>42,006,559</u>	<b>TOTAL ASSETS</b>	<u>41,304,961</u>
	<b>LIABILITIES</b>	
	<b>CURRENT LIABILITIES</b>	
55,605	Trade & Other Payables	55,605
298,388	Borrowings	243,388
-	Short-term Provisions	-
<u>353,993</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>298,993</u>
	<b>NON-CURRENT LIABILITIES</b>	
-	Long-term Borrowings	-
-	Long-term Provisions	-
<u>-</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>-</u>
<u>353,993</u>	<b>TOTAL LIABILITIES</b>	<u>298,993</u>
<u>41,652,566</u>	<b>NET ASSETS</b>	<u>41,005,968</u>
	<b>EQUITY</b>	
11,288,246	Accumulated Surplus	10,641,648
30,364,320	Asset Revaluation	30,364,320
-	Other Reserves	-
<u>41,652,566</u>	<b>TOTAL EQUITY</b>	<u>41,005,968</u>

11/02/2025

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2025/2026**

**STATEMENT OF CHANGES IN EQUITY**

<b>2024/2025 FULL YEAR REVISED ESTIMATE \$</b>		<b>2025/2026 DRAFT BUDGET \$</b>
	<b>ACCUMULATED SURPLUS</b>	
11,939,344	Balance at end of previous reporting period	11,288,246
-651,098	Net Result for Year	-646,598
0	Transfer From Reserves	0
0	Transfer To Reserves	0
<hr/>		<hr/>
11,288,246	<b>BALANCE AT END OF PERIOD</b>	10,641,648
	<b>ASSET REVALUATION RESERVE</b>	
30,364,320	Balance at end of previous reporting period	30,364,320
0	Gain on revaluation of infrastructure, property, plant & equipment	0.00
0.00	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	0.00
<hr/>		<hr/>
30,364,320	<b>BALANCE AT END OF PERIOD</b>	30,364,320
<hr/>		<hr/>
<b>41,652,566</b>	<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>41,005,968</b>

11/02/2025

**GAWLER RIVER FLOODPLAIN MANAGEMENT AUTHORITY  
CONSOLIDATED DRAFT BUDGET 2025/2026**

**UNIFORM PRESENTATION OF FINANCES**

<b>2024/2025 FULL YEAR REVISED ESTIMATE</b>		<b>2025/2026 DRAFT BUDGET</b>
<b>\$</b>		<b>\$</b>
573,745	Operating Revenues	301,670
(1,224,843)	less Operating Expenses	(948,268)
<u>(651,098)</u>	<b>Operating Surplus / (Deficit) before Capital Amounts</b>	<u>(646,598)</u>
	<b>Less Net Outlays in Existing Assets</b>	
-	Capital Expenditure on renewal and replacement of Existing Assets	-
(706,098)	less Depreciation, Amortisation and Impairment	(706,098)
<u>-</u>	less Proceeds from Sale of Replaced Assets	<u>-</u>
<u>(706,098)</u>		<u>(706,098)</u>
	<b>Less Net Outlays on New and Upgraded Assets</b>	
-	Capital Expenditure on New and Upgraded Assets	-
-	less Amounts received specifically for New and Upgraded Assets	-
<u>-</u>	less Proceeds from Sale of Surplus Assets	<u>-</u>
-		-
55,000	<b>Net Lending / (Borrowing) for Financial Year</b>	59,500

11/02/2025

**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.5

**Responsible Officer:** Jess Charlton  
Director  
Community and Development

**Subject:** Regional Development Australia Funding Agreement

**For:** Decision

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**SUMMARY**

The purpose of this report is to seek approval for a new three-year partnership agreement with Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island (RDA AHFKI). The draft partnership agreement is provided in **Appendix 1** and has been drafted in collaboration with five partner local governments across the region.

**RECOMMENDATION**

**Council resolves:**

1. That the report be received and noted.
2. To endorse the three-year partnership agreement, as contained in **Appendix 1**, between Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island and the Adelaide Hills Council for a three year period commencing 1 July 2025, with an annual funding amount of \$88,160, plus CPI each year of the agreement.
3. That the Chief Executive Officer be authorised to make any minor changes to the funding agreement as required, to finalise the matter.
4. That the Mayor and CEO be authorised to sign and seal the funding agreement on behalf of Council.

**1. BACKGROUND**

Regional Development Australia (RDA) is a partnership between the Australian, state and local governments to support the growth and development of Australia's regions. In 2009 a Memorandum of Understanding was signed between the three spheres of government to replace the previous regional development arrangements in South Australia and form a network of eight RDA committees, seven non-metropolitan RDA committees and an Adelaide metropolitan region.

The RDA Adelaide Hills, Fleurieu and Kangaroo Island Committee was established in 2009 as a joint partnership between the Australian and State Governments and the Adelaide Hills Council, Mount Barker District Council, Alexandrina Council, City of Victor Harbor, District Council of Yankalilla and Kangaroo Island Council. This collaboration has been guided by a formal funding agreement that outlines the roles, responsibilities, and financial contributions of each party. The agreement ensures that the RDA can continue delivering services that align with the Council's strategic objectives.

Over the years, this partnership has enabled the Council to leverage RDA's expertise in regional planning, investment attraction, and business support. The funding arrangement has been reviewed periodically to ensure it remains relevant and effective in addressing the evolving needs of the community.

The current agreement was endorsed by Council at its meeting on 22 February 2022:

#### **12.1 Regional Development Australia Funding Agreement**

**Moved Cr Linda Green**  
**S/- Cr Leith Mudge**

**25/22**

**Council resolves:**

- 1. That the report be received and noted.**
- 2. That the three-year funding agreement with Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island Inc, for 2022-23 be \$67,885 plus CPI with CPI increases in 2023-24 and 2024-25 as contained in Appendix 2, be approved by Council.**
- 3. That the Chief Executive Officer be authorised to make any minor changes to the funding agreement as required, in his opinion, to finalise the matter.**
- 4. That the Mayor and CEO be authorised to sign and seal the funding agreement on behalf of Council.**

<b>Carried Unanimously</b>
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The current agreement is due for renewal, prompting a reassessment of the terms and expected outcomes. The proposed new agreement maintains the core principles of the existing partnership while incorporating updated priorities and performance measures. Council's endorsement is sought to proceed with the updated funding arrangement for the next three-year period.

As per the requirements of the current Agreement, the RDA AHFKI presented to Council at its meeting on 21 November, highlighting a range of regional projects and initiatives.

## **2. ANALYSIS**

### **➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment**

*Strategic Plan 2024 – Your Place Your Space*

- Goal 3
- Built Form and Economy
- Objective BFES
- Promote sustainable prosperity by supporting tourism, creative industries, primary production and vibrant townships

Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island act as the region’s lead economic development agency leveraging the Local Government Partner funds with federal and state government funding to provide regional unity, supported channels to higher levels of government, and deliver impactful projects to grow the region’s economy and liveability.

➤ Legal Implications

The Local Government Act, Chapter 2, Section 7, Item (g) specifies one of the functions of a council to include:

- (g)
- To promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism.*

➤ Risk Management Implications

Endorsing the three-year funding arrangement with the RDA will assist in mitigating the risk of:

- Economic development activities not supporting broader regional opportunities that promote local economic development.*

Inherent Risk	Residual Risk	Target Risk
Medium (3D)	Low (2D)	Low (2D)

This is an existing control.

➤ Budget, Financial and Resource Implications

Funding for the RDA AHFKI three-year partnership agreement is included in Council’s ongoing operating budget.

The annual funding contribution is \$88,160 in 2025-25. The draft new agreement includes funding apportioned using an updated funding model. This model allocates a baseline funding of \$30,000 to each partner Council, with an additional amount calculated based on population size.

➤ Customer Service and Community/Cultural Implications

There is a reasonable community expectation that Council will contribute to efforts that support the economic development of the Adelaide Hills Council.

➤ Sustainability Implications

Not applicable.

➤ Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not applicable
<i>Council Workshops:</i>	Presentation to Council at the meeting on 21 November 2024.
<i>Advisory Groups:</i>	Not applicable
<i>External Agencies:</i>	Representatives from the other partnership Councils, Mount Barker District Council, Alexandrina Council, District Council of Yankalilla, City of Victor Harbor, Kangaroo Island Council.
<i>Community:</i>	Not applicable

➤ **Additional Analysis**

The RDA is an important partner in assisting Council to achieve its Economic Development goals by enabling staff to collaborate with other councils and Government stakeholders on issues and opportunities that are impacting the broader Adelaide Hills and Fleurieu region. It does this by providing a coordination and advocacy service which extends the capacity of Council staff to engage in larger cross regional programs and activities.

Outcomes achieved for the Adelaide Hills region during the course of the current RDA Funding Agreement include:

- Development of a Regional Drought Resilience Plan on behalf of the state and federal governments including consultation with the Adelaide Hills agriculture sector and supply chains.
- Delivery of the Inspired Leadership Program, a regional leadership program to develop a pipeline of emerging and establishing regional leaders, which has had over 10 graduates from the AHC area.
- Hills & Coast Business Grant (Manufacturing) – the RDA AHFKI’s own grant program supporting small manufacturing businesses with matched funding up to \$20,000 to invest in productivity improvements. Five businesses in the AHC have benefitted from the program and it is common for recipients to see great outcomes, business growth and increased employment.
- Continued advocacy and representation, including feedback and submissions on items such as the Greater Adelaide Regional Plan, advocating for more investment in hills public transport and the RDA ADFKI’s long-term position on a heavy freight bypass.
- Leading two important professional networks, the Adelaide Hills Business Support Network comprising government and non-government organisations that provide support to hills businesses – and the Economic Development Network which is a regional network of economic development professionals from Councils and other bodies.
- Provision of the Hills & Coast Grant Finder – a one-stop platform for council staff, community, and industry to find and review grant opportunities.

The new agreement has been developed by the six partnership Councils in collaboration with the RDA AHFKI, with key updates to provide a clearer articulation of performance expectations and deliverables, including:

- Three 'Focus Areas' for how the funding is utilised, being Regional and Local Investment Attraction, Business Support Services and Regional Advocacy.
- Enhanced engagement between Local Government and the RDA AHFKI on strategic and business planning, including administration and facilitation of regional economic development and business support networks.

Further, the new agreement clarifies that the RDA will fund the licence fees and administer REMPLAN (platform providing public and local government access to regional and local economic and demographic data) and Hills and Coast Grant Finder platforms

The annual funding contribution is \$88,160 in 2025-25, based on a funding formula of a base funding amount and an amount calculated according to population size. This annual amount will increase by CPI each year and is accommodated in the Long Term Financial Plan. The funding amount in 2024-25 for reference was \$79,249 plus an additional subscription of \$6,731 and \$937 for the REMPLAN and Hills and Coast Finder products respectively.

### 3. OPTIONS

Council has the following options:

- I. Approve the three-year funding agreement contained in **Appendix 1** (Recommended)
- II. Not approve the three-year funding agreement. This option is not recommended as not funding the RDA would place pressure on Council's ability to collaborate with other neighbouring Council's on issues important to the region. (Not Recommended)
- III. Postpone approval, pending further discussion

### 4. APPENDICES

- (1) Regional Development Australia Funding Agreement

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# **Appendix 1**

## *Regional Development Australia Funding Agreement*

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# **PARTNERSHIP AGREEMENT**

**Between**

**Regional Development Australia**

**Adelaide Hills, Fleurieu and Kangaroo Island Inc (RDA AHFKI)**

**(ABN 8981 6693 886)**

**AND**

**Adelaide Hills Council**

**(Local Government Partner)**

## **INTRODUCTION**

The Local Government sector and RDA AHFKI (the Parties) have partnered through a funding agreement relationship over many years.

RDA AHFKI act as the regions lead economic development agency, leveraging the Local Government Partner funds with federal and state government funding to provide regional unity, supported channels to higher levels of government, and deliver impactful projects to grow the regions economy and liveability.

The Local Government sector is an active participant in economic and regional development, undertaking local strategic planning, delivering of projects with economic development outcomes, providing services and engaging with their respective communities at the 'grass roots' level.

## **SCOPE**

This agreement serves to provide a framework around the relationship between the Local Government Partners and RDA AHFKI in the delivery of economic and regional development outcomes.

The agreement provides clarity around the respective roles and responsibilities of the stakeholders in this relationship, while documenting reasonable expectations and outcomes for the funding partners.

## DEFINITIONS

In this Agreement, unless the contrary appears:

**Agreement** means this Agreement between the Parties and includes any attachments.

**Business Day** means any day other than a Saturday, Sunday, public or bank holiday in South Australia.

**Confidential Information** means information disclosed by either party or authorised persons acting on their behalf that:

- is by its nature confidential, including information acquired by RDA AHFKI from a third party which is disclosed to the Local Government Partner on a confidential basis;
- is designated by the disclosing party as confidential at the time of disclosure to the other party; or
- the other party knows or could reasonably be expected to know is confidential, but does not include:
- information which is or becomes public knowledge other than by breach of this Agreement or by any other unlawful means;
- information which is in the possession of the other party without restriction in relation to disclosure before the date of receipt from the disclosing party; or
- information which has been independently developed or acquired by either party.

**Dispute** means a dispute or difference between the parties arising out of or in connection with this Agreement.

**Elected Members** means the elected members of Local Government Partner councils.

**Funding (Funds)** means the amount of funding to be advanced by the Local Government Partner in the Agreement Schedule.

**Hills & Coast Grant Finder** means a subscription to the grant platform hosted by provider Grant Guru.

**Local Government Partner** means the Local Government organisations participating under the Agreement.

**RDA AHFKI Business Support Network** is a meeting of business service providers in the region administered by RDA AHFKI.

**RDA AHFKI Economic Development Network** is a meeting of regional economic development stakeholders administered within the groups' Terms of Reference by RDA AHFKI.

**REMPPLAN** means a subscription to the data platform hosted by provider Remplan.

**Staff** means any person or persons employed or engaged by either party, (including but not limited to employees, contractors, subcontractors and volunteers), in connection with any

work related to the Agreement.

**Strategic Regional Plan** means the strategy document developed by RDA AHFKI under the requirements of the Australian Government for the region.

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## **1. TERM**

This Agreement shall commence on 1 July 2025 and conclude on 30 June 2028, unless terminated earlier in accordance with the terms outlined within this agreement.

## **2. REGION**

The Regional Development Australia region encompasses the Government of South Australia regions designated as the 'Adelaide Hills', and 'Fleurieu and Kangaroo Island'.

## **3. BACKGROUND**

- 3.1 Regional Development Australia organisations have been established by the Australian Government to support the delivery of the Australian Government's economic development priorities across Australia. The role of RDA AHFKI has been outlined in the Charter provided in Appendix A.
- 3.2 Through the Memorandum of Broome in 2008 the Commonwealth of Australia, South Australian and Local Governments agreed to integrate regional development activity in South Australia through the establishment of Regional Development Australia bodies.
- 3.3 Prudential supervision and governance of RDA AHFKI and the RDA network throughout Australia is undertaken by the Australian Government through the Department of Infrastructure, Transport, Regional Development, Communications and the Arts principally through its Constitution, the RDA Charter, and Better Practice Guide.
- 3.4 The Australian Government provides funding to RDA AHFKI through the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.
- 3.5 The State Government of South Australia provides funding to RDA AHFKI through the Department of Primary Industries and Regions.
- 3.6 Local Government is empowered under the Local Government Act 1999 (the Act) and within its functions is the support and encouragement of economic development. In particular, section 7(g) of the Act provides that the functions of the Local Government Partner include 'to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism.'
- 3.7 The Local Government Partner seeks to partner with RDA AHFKI as one means of delivering on it's remit under the Local Government Act 1999, encouraging sustainable regional economic development in conjunction with the Commonwealth of Australia and the State Government.
- 3.8 The Local Government Partner agrees to contribute funds to the RDA AHFKI for the purpose of undertaking regional economic development activities in accordance with the terms and conditions outline within this Agreement.

- 3.9 RDA AHFKI understands its role as a service provider for the Australian Government, State Government and the region's Local Government Partners.

#### **4. PURPOSE**

- 4.1 The purpose of this Agreement is to enable the delivery of regional economic development in parallel with Local Government Partners and other RDA AHFKI partner stakeholders.
- 4.2 The Focus Areas under this Agreement are:

##### **Regional and Local Investment Attraction**

Collaboration with Local Government representatives on investment attraction needs that support regional economic development objectives.

##### **Business Support Services**

Collaboration with Local Government, State Government and Australian Government to support their services for small businesses in the region.

##### **Regional Advocacy**

Collaboration with Local Government on local needs impacting regional economic development. Advocate with and for Local Government on agreed projects and issues to State and Australian Governments.

#### **5. FUNDING**

The Local Government Partner agrees to provide the Funds to RDA AHFKI in the amounts set out in Item 1 of the Agreement Schedule.

#### **6. UTILISATION OF FUNDS**

Unless otherwise agreed by the Local Government Partner, RDA AHFKI must only use the Funds for the Purpose in accordance with the Agreement.

#### **7. ENGAGEMENT**

- 7.1 To support a positive and productive relationship, RDA AHFKI will engage with Local Government Partners in accordance with the following:
- 7.1.1 Meet at least annually with the Chief Executive Officer (or delegate) and Economic Development representative(s) from the Local Government Partner to discuss economic development priorities for both organisations.
  - 7.1.2 Facilitate a minimum of one annual workshop with economic development representative(s) from each Local Government Partner and the RDA AHFKI board and staff, focussed on the regions' issues and opportunities to inform the RDA AHFKI Annual Business Plan. This includes providing opportunity for feedback from the Local Government Partner on the final draft.

- 7.1.3 Local Government Economic Development representatives to be invited to participate in workshop(s) and briefing session(s) on the review of the RDA AHFKI Strategic Regional Plan.
  - 7.1.4 RDA AHFKI to provide an annual presentation to the Elected Members of the Local Government Partner, outlining the priorities and deliverables of the RDA AHFKI in accordance with this agreement.
  - 7.1.5 Administration of the RDA AHFKI Economic Development Network, a meeting of regional economic development representatives from Local Government, State Government and relevant affiliate organisations of RDA AHFKI.
  - 7.1.6 Facilitation of the RDA AHFKI Regional Business Support Network, a meeting of organisations providing business support services to the RDA AHFKI region.
  - 7.1.7 Advance engagement with Economic Development staff on projects and/or specific business/industry engagement within the respective Local Government areas.
- 7.2 To support a positive and productive relationship, Local Government Partners' Economic Development representatives will engage with RDA AHFKI as follows:
- 7.2.1 Active participation in workshops and briefing sessions related to RDA AHFKI Strategic Regional Plan and subsequent Annual Business Plans.
  - 7.2.2 Participation in the RDA AHFKI Economic Development Network.
  - 7.2.3 Participation in regional RDA AHFKI Business Support Networks
  - 7.2.4 Promotion of RDA AHFKI programs, resources and services to local businesses and the broader community.
  - 7.2.5 Collaborate on and commit supplementary resources (as applicable) to agreed local and regional projects, in accordance with this agreement
  - 7.2.6 Gather and provide intelligence on local issues and opportunities that assist RDA AHFKI in the delivery of the Strategic Regional Plan.

## **8. DELIVERABLES**

- 8.1 RDA AHFKI will deliver:
  - 8.1.1 A Strategic Regional Plan that aligns with the principles of the Economic Development Strategies of the Local Government Partner.
  - 8.1.2 An Annual Business Plan.

- 8.1.3 Fund the licence fees and administer the Hills & Coast Grant Finder or related platform providing regional access to grant funding programs for Local Government Partners, local businesses and the community.
- 8.1.4 Fund the licence fees and administer the REMPLAN or related platform, providing public and Local Government Partner access to insights into regional and local economic and demographic data.
- 8.1.5 Promotion of Local Government partner programs, services, grants and initiatives aligned with the Strategic Regional Plan.
- 8.1.6 Provision of regional intelligence to governments and government agencies, providing advice on local issues, competitive advantages, solutions and priorities.
- 8.1.7 Lead development and delivery with the RDA AHFKI Economic Development Network, an annual Economic Development forum or similar event that draws together identified stakeholders that participate in economic and regional development in the RDA AHFKI region. The programming to support shared awareness and understanding the regional challenges and opportunities, while fostering collaborative cross regional relationships.

## **9. PERFORMANCE**

- 9.1 RDA AHFKI's operations must be responsive, efficient and cost effective.
- 9.2 RDA AHFKI must demonstrate collaborative and effective working relationships with Local Government Partners, State Government and the Australian Government.

## **10. REPORTING**

- 10.1 In addition to the requirements for Engagement within this Agreement, RDA AHFKI will provide annual reporting to the Local Government Partner through the following means:
  - 10.1.1 A copy of the RDA AHFKI annual report incorporating case studies of work and successful projects.
  - 10.1.2 A copy of the RDA AHFKI business plan.
  - 10.1.3 A written report on or before the end of October each year, outlining achievements against the Focus Areas and Deliverables for the prior financial year.
  - 10.1.4 A copy of the RDA AHFKI audited Financial Statements.
- 10.2 RDA AHFKI to provide ongoing reporting to Local Government Partners through:

10.2.1 Southern and Hills Local Government Association

10.2.2 RDA AHFKI Economic Development Network on RDA AHFKI progress against the Annual Business Plan and agreed Focus Areas outlined in this agreement.

## **11 PAYMENT OF THE FUNDING**

11.1 Payment of funds shall be processed by Local Government Partners, contingent on the supply of reporting requirements.

11.2 Payment of funds will require the supply of a fully compliant tax invoice from RDA AHFKI in the first quarter of each financial year of the Term.

11.3 Funding will be amended annually at the conclusion of each financial year, by 0% or an amount equal to Adelaide 'All Groups CPI' (whichever is greater) published by the Australian Bureau of Statistics for the 12 months to March.

11.4 The parties shall, no less than 90 days prior to the expiry of the Term, agree to meet and negotiate in good faith with respect to a possible further Agreement on terms and conditions to be agreed.

11.5 RDA AHFKI acknowledges and agrees that the Local Government Partner does not provide any guarantee of financial support beyond the Funding Term of this agreement.

## **12 FEE FOR SERVICE**

12.1 The RDA AHFKI or one or more Local Government Partners may initiate additional projects or services on a Fee for Service basis when the additional project or service:

12.1.1 is localised and so doesn't benefit the wider region, and/or;

12.1.2 is outside the current regional strategy or Annual Business Plan of RDA AHFKI, and/or;

12.1.3 necessitates a need for external skills and/or resources not able to be provided by RDA AHFKI.

12.2 When the project or service is with a single Local Government Partner, that Local Government Partner will pay the full agreed amount to fund that project.

12.3 When the project or service is with multiple Local Government Partners, funding will be apportioned to each Local Government Partner as:

12.3.1 one equal share amongst participating Local Government Partners of 50% of

the project cost, plus;

12.3.2 a share of the remaining 50% of the project cost apportioned according to population.

12.4 Any additional projects and or services delivered by the RDA AHFKI on behalf of one or a consortium of Local Government Partners, shall not impact on the delivery of this Agreement.

12.5 Prior to any work being undertaken under a Fee for Service arrangement all Local Government Partners shall be informed of work being undertaken.

### **13 ACKNOWLEDGEMENT**

13.1 RDA AHFKI will acknowledge the contribution and partnership of the Local Government Partner on its website and in relevant reports.

13.2 Local Government Partner will acknowledge the relationship with and role of RDA AHFKI on its website and in relevant reports.

### **14 CONFIDENTIAL INFORMATION**

A party must not disclose or use for a purpose other than as contemplated by this Agreement, the existence of and terms of this Agreement or any other Confidential Information.

### **15 GST**

15.1 If GST is payable on a supply made under or in connection with this Agreement, the party providing the consideration for that supply must pay as additional consideration an amount equal to the amount of GST payable on that supply.

15.2 Unless otherwise stated, all amounts referred to in this Agreement, including the Fees, are stated on a GST exclusive basis.

15.3 If an adjustment event occurs in relation to a supply made under or in connection with this Agreement, the GST payable on that supply will be recalculated to reflect that adjustment and an appropriate payment will be made between the parties.

15.4 In providing an invoice, a party shall provide a proper tax invoice if GST is applicable to the Fees.

### **16 BREACH AND TERMINATION**

16.1 A party claiming that a Dispute has arisen must promptly notify the other party in writing by giving details of the Dispute.

16.2 The parties must use reasonable endeavours to resolve any Dispute in good faith.

- 16.3 Despite the existence of a Dispute, each party must continue to perform their obligations under this Agreement.
- 16.4 Either party to this Agreement may refer a persistent breach of this Agreement by the other party or parties to arbitration pursuant to a process agreed between the parties or in default of agreement in accordance with arbitration frameworks established by the Local Government Association of SA.
- 16.5 If the matter cannot be resolved by arbitration or agreement between the parties then the aggrieved party may terminate this Agreement with three months' notice of termination.
- 16.6 If the Funding Agreement with the Commonwealth of Australia is terminated or significantly varied, RDA AHFKI may seek to vary this Agreement with the consent of the Local Government Partner and in the event that an alternate arrangement for the Purpose cannot be agreed as between the Local Government Partner, the Agreement may then be terminated for convenience.

## **17 NOTICES**

- 17.1 Any notice, demand, consent or other communication (a Notice) given or made under this Agreement:
- 17.1.1 must be in writing and signed by the sender or a person duly authorised by the sender;
  - 17.1.2 must be addressed and delivered to the other party at the address in the Agreement Schedule 1 Item 2, or to the address or email address last notified by the intended recipient to the sender after the date of this Agreement; and
  - 17.1.3 will be conclusively taken to be duly given or made when delivered, received or left at the above email address, or address. If delivery or receipt occurs on a day that is not a Business Day in the place to which the Notice is sent or is later than 4pm (local time) at that place, it will be conclusively taken to have been duly given or made at the commencement of business on the next Business Day in that place.

## **18 REPAYMENT**

At the conclusion of the Term, or earlier termination of this Agreement, any uncommitted or unspent Local Government Partner Funds shall upon request be returned on a pro-rata basis to the Local Government Partners.

## **19 ENTIRE AGREEMENT**

This Agreement comprises the entire agreement between the parties about the subject matter of this Agreement. It supersedes all prior communications, negotiations and

agreements, whether oral or written about the subject matter of this Agreement.

**20 VARIATION OF THIS AGREEMENT**

This Agreement may only be varied in writing, signed by both parties.

**21 GOVERNING LAW**

This Agreement shall be governed by, construed and take effect in accordance with the laws of South Australia and the parties irrevocably submit to the jurisdiction of the courts of South Australia.

**EXECUTION**

EXECUTED AS AN AGREEMENT

**ADELAIDE HILLS COUNCIL**

.....  
CEO SIGNATURE

DATE:.....

.....  
PRINT NAME

.....  
WITNESS SIGNATURE

DATE:.....

.....  
PRINT NAME

**REGIONAL DEVELOPMENT AUSTRALIA ADELAIDE HILLS, FLEURIEU AND  
KANGAROO ISLAND INCORPORATED**

.....  
DIRECTOR SIGNATURE

DATE:.....

.....  
PRINT NAME

.....  
WITNESS SIGNATURE

DATE:.....

.....  
PRINT NAME

## AGREEMENT SCHEDULE

### ITEM 1: FUNDING FORMULA

To ensure equity of contribution the funding provided by Local Government Partners is calculated using the following formula:

<b>Base Funding</b> (applicable to all Local Government Partners)		<b>Population Levy</b> (applicable to Local Government Partners with population >10,000)		<b>Local Government Partner Funding</b>
\$30,000	+	ABS 2023 Estimated Residential Population x \$1.39^	=	\$ TOTAL AMOUNT

*^The population levy for 2025/26 is set to ensure the total funding from Local Government Partner's is consistent with total funding in the previous financial year inclusive of REMPLAN and Hills & Coast Grant Finder contributions.*

### ITEM 2: FUNDING

Local Government Partner funding (Excl.,GST) for 2025/26 is:

<b>Local Government Partner</b>	<b>Base Funding</b>	<b>Population Levy (41,842 x \$1.39)</b>	<b>2025/26 Total Funding^</b>
<b>Adelaide Hills Council</b>	\$30,000	\$58,160	<b>\$88,160</b>

*^ Funding will be amended annually at the conclusion of each financial year during the Term of this Agreement, by 0% or an amount equal to Adelaide 'All Groups CPI' (whichever is greater) published by the Australian Bureau of Statistics for the 12 months to March.*

### ITEM 3: CONTACT DETAILS

Director of Regional Development

Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island

PO Box 1171, Strathalbyn, SA, 5255

Phone: 08 8536 9200

Email: [info@rdahc.com.au](mailto:info@rdahc.com.au)

Chief Executive Officer

Adelaide Hills Council

63 Mount Barker Road, Stirling, SA, 5152

Phone: 08 8408 0400

Email: [mail@ahc.sa.gov.au](mailto:mail@ahc.sa.gov.au)



An Australian Government Initiative



# Regional Development Australia Charter

The Albanese Government's vision for regional Australia is one of strong, connected regions that shape our economic growth and wellbeing; are resilient and responsive to economic and environmental shocks; are inclusive, vibrant and diverse. Regions that our First Nations people have every opportunity to engage in and shape, and where people, businesses and investments thrive.

Regional Development Australia Committees (RDAs) are critical to the delivery of this vision, including supporting the successful implementation of the Australian Government's Regional Investment Framework (RIF), which will guide a more coordinated approach to regional development, underpinned by local engagement.

RDAs play a role in helping to drive economic growth, innovation and entrepreneurship in regions through facilitating investment in community, industry and the environment. RDAs assist to bridge the regional development gaps in regions by working with a broad range of stakeholders across sectors and supporting the delivery of identified Australian Government strategic priorities.

As representatives of their local communities, RDAs will:

- focus their activities and strategy on delivery of the RIF in their region, including investment in people, places, services, and industries and local economies
- support regional stakeholders, including local government and the not-for-profit-sector, to seek grant opportunities that advance strategic regional priorities
- support decarbonisation efforts and the transformation to a net zero economy and enable regional linkages between sectors to achieve these aims
- build the evidence for economic development, including innovation and diversification strategies
- facilitate meaningful engagement across the three levels of government to ensure investments deliver better outcomes for regions, and
- contribute relevant data and local intelligence to support the evidence base to inform regional development strategies, program design and policy responses.

RDAs use their local, cross-sector expertise and regional voice to:

- collaborate with integrity, transparency, respect and accountability
- engage with diverse communities, especially First Nations people
- support the Government's ambition of 'no one held back and no one left behind', and
- support gender equality opportunities in their regions.

**Minister for Regional Development, Local Government and Territories**

**28 July 2023**

**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.6

**Responsible Officer:** Zoë Gill  
Executive Governance Officer  
Office of the Chief Executive

**Subject:** Audit and Risk Committee Council Member Appointment

**For:** Decision

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**SUMMARY**

The Audit and Risk Committee is created under Section 41 of the *Local Government Act 1999* (the 'Act') to satisfy the requirements of Section 128 of the Act.

The membership of the Audit and Risk Committee, as per the Committee's Terms of Reference, is two (2) Council Members and three (3) Independent Members.

The membership term for one (1) Council Member (Melanie Selwood) concluded on 27 May 2025 after her resignation from Council.

The purpose of this report is to seek for Council to determine the appointment of one (1) Council Member for a specified term to the Audit and Risk Committee.

**RECOMMENDATION**

**Council resolves:**

**Decision 1 (required if one candidate per position indicates intention to nominate)**

1. That the report be received and noted
2. To appoint \_\_\_\_\_ as member of the Audit and Risk Committee from 11 June 2025 to the end of this Council term.

**Decision 2 (required if more than one candidate per position indicates intention to nominate)**

1. That the report be received and noted
2. To determine that the method of selecting the Audit and Risk Committee Member to be by an indicative vote to determine the preferred persons for the one (1) Council Member position utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council member for the Audit and

**Risk Committee Member role and for the meeting to resume once the results of the indicative vote have been declared.**

**Decision 3** *(required if meeting adjourned)*

1. To appoint \_\_\_\_\_ as member of the Audit and Risk Committee from 11 June 2025 to the end of this Council term.

---

**1. BACKGROUND**

Audit Committee Membership

The relevant elements of the Committee's Terms of Reference regarding membership is contained in clause 4, as follows:

**4. MEMBERSHIP**

The following provisions are subject to regulation 14 of the *Local Government (Transitional Provisions) Regulations 2021*.

**4.1 CONFIGURATION & TERMS**

- 4.1.1. Members of the Committee are appointed by Council in accordance with Section 126(2) of the Act and these Terms of Reference.

Committee Members	Method of Appointment	Term
Council Member	<ul style="list-style-type: none"><li>Council Resolution</li></ul>	Determined by Council Resolution
Independent Members	<ul style="list-style-type: none"><li>Expression of Interest</li><li>Selection Panel Assessment Process and Recommendation report to Council</li><li>Appointment Approval by Council Resolution</li></ul>	<p>Partially overlapping terms with other Independent Members of up to four (4) years.</p> <p>Maximum of eight (8) years consecutively.</p>

- 4.1.2 The Committee will comprise five (5) members comprising:

- I. Three (3) Independent Members determined by Council; and
- II. Two (2) members of Council determined by Council

- 4.1.3 All members of the Committee must have skills, knowledge and experience relevant to the functions of the Committee, including financial management, risk management, governance and any other prescribed matter.

At its 14 November 2023 ordinary Council meeting, Council resolved to appoint Cr Melanie Selwood as a member of the Audit and Risk Committee.

### 12.1.1 Audit Committee – Council Member Appointments

Moved Cr Mark Osterstock  
S/- Cr Chris Grant

284/23

Council resolves:

1. To appoint Cr Malcolm Herrmann and Cr Melanie Selwood as members of the Audit Committee for a 24 month term to commence 30 November 2023 and conclude on 30 November 2025 (inclusive).
2. To determine that the method of selecting the Audit Committee Presiding Member to be by an indicative vote to determine the preferred person utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the Audit Committee Presiding Member role and for the meeting to resume once the results of the indicative vote have been declared.

Carried Unanimously
---------------------

As of 27 May 2025 Cr Melanie Selwood resigned from office.

Due to Cr Melanie Selwood's resignation from Council there is a vacancy at the Audit and Risk Committee in relation to the number of Elected Members on the Committee.

Ms Sarah Beesley resigned from Audit and Risk Committee on 11 April 2025 and Council are currently recruiting for a new independent member.

The current membership of the Audit and Risk Committee is summarised below:

Member	Role	Term Commenced	Term to Conclude
Cr Malcolm Herrmann	Presiding Member (Council Member)	1 December 2023	30 November 2025
Vacant	Council member	TBC	TBC
Ms Pamela Lee	Independent Member	1 May 2023	30 April 2027
Mr David Moffatt	Independent Member	1 December 2023	30 November 2027
Vacant	Independent Member	TBC	TBC

It is proposed that the new Audit and Risk Committee member be appointed until the end of the current term so as to provide continuity of membership and ensure positions do not become vacant at the same time.

## 2. ANALYSIS

### ➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

*Strategic Plan 2024 – Your Place, Your Space*

Goal 4 Organisation

Objective O2 Operate with integrity using best practice governance processes.

Priority O2.1 Demonstrate accountable and transparent decision making.

➤ **Legal Implications**

Section 41 of the *Local Government Act 1999* sets out the processes for the establishment of council committees. These committees may be formed to assist council in the performance of its functions; to enquire into matters; to provide advice to council and to exercise delegated powers, functions and duties. The Audit and Risk Committee is a s41 committee.

Council adopted the current Audit and Risk Committee Terms of Reference (TOR) at its 25 March 2025 meeting (Res: 109/25). The TOR sets out the role, functions and membership provisions which are compliant with the provisions of s126 of the Local Government Act.

Section 6 of the Terms of Reference outlines the appointment process:

**6. COUNCIL MEMBERS**

6.1. Appointments of Council Members to the Committee shall be made by resolution of Council.

6.2 The term of a Council member appointment shall expire at the determination of, and resolution by, Council, subject to Section 41(5) of the Act and these Terms of Reference at clause 7.2.

➤ **Risk Management Implications**

The Council's consideration of membership of the Audit and Risk Committee will assist in mitigating the risk of:

*Poor governance practices occur which lead to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.*

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	Low (3E)	Low (3E)

➤ **Financial and Resource Implications**

There is no allowance payment for Council Members who are members of Council Committees.

➤ **Customer Service and Community/Cultural Implications**

There is a high expectation that Council has appropriate governance and accountability mechanisms in place in relation to its meeting structures and that Council Committee members are competent and understand the role and functions of the committee and their individual obligations with regard to conduct.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	Not Applicable
<i>Advisory Groups:</i>	Not Applicable
<i>External Agencies:</i>	Not Applicable
<i>Community:</i>	Not Applicable

➤ **Additional Analysis**

Audit Committee Membership

As identified in the Background section above, the Council Member membership of the Audit and Risk Committee is limited to two (2) Council Members. Currently one (1) Council Member position is filled by Cr Malcolm Herrmann as the Presiding Member.

Appointment to the Audit and Risk Committee would most effectively be managed via the *Indicative Voting Process for Determining Council Appointed Positions* as detailed below.

In considering the Audit and Risk Committee Council Member position, Council may wish to consider suitability and knowledge of the following areas, as per Clause 3 of the TOR:

- Financial reporting
- Strategic management plans
- Internal controls and risk management policies
- External auditing
- Internal auditing
- Governance

Indicative Voting Process for Determining Council Appointed Positions

Due to the implications of the Material Conflict of Interest provisions under s75 of the *Local Government Act 1999*, it is proposed that the Council adjourn the meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote (Indicative Voting Process) to determine the preferred persons for the Selection Panel.

As the Indicative Voting Process involves discussion of a matter that is, or is intended to be, part of the agenda for a formal meeting of the Council or Council Committee, it is an Information or Briefing Session that should be open to the public for the purposes of s90A(3) and the *Information and Briefing Sessions Policy* (the Policy). As an Information or Briefing Session, the Chief Executive will conduct the meeting in accordance with the Policy.

The proposed Indicative Vote Process below is based on the Appointments to Positions Process contained in Clause 4.7 Council's *Code of Practice for Council Meeting Procedures* with modifications to suit the legislative requirements of the conflict of interest and Information or Briefing Session provisions.

The proposed Indicative Voting Process is:

1. On reaching the Agenda item, and prior to any motion being moved, the Acting Mayor enquires as to how many members intend to nominate for the position of Panel Member;
2. if only one (1) person indicates their candidacy per position, if that person is an elected member that member will declare a material conflict of interest and leave the meeting, whilst the Acting Mayor invites a motion to appoint that member to the position;
3. the meeting will then deal with the motion;
4. if there are more candidates than positions, the Acting Mayor will call for a formal motion to adjourn the meeting, until the conclusion of an informal secret ballot process (Decision 1);
5. once the meeting is adjourned, the Chief Executive Officer (or their delegate) will ask for confirmation of the candidates;
6. The method of voting will be by secret ballot utilising the preferential counting system;
7. Each Council Member (including the Acting Mayor) shall have one vote;
8. Ballot papers will be provided to each Member;
9. The nominees' names will be drawn to determine the order on the ballot paper;
10. Each nominee will have two (2) minutes to speak in support of their candidacy. The speaking order will be as listed on the ballot paper.
11. Completed ballot papers will be collected by the Returning Officer and the count will be undertaken in a separate room with an observer (another Council staff member) present.
12. In the event of a tie, the result will be decided by the Returning Officer drawing lots, the candidate first drawn being the candidate excluded.
13. After all votes have been counted, the Returning Officer shall formally declare the result of the election.
14. The ballot papers will be shredded.

Council can then resolve for the preferred Council Member to be appointed as the Audit and Risk Committee Member for an identified term.

### 3. OPTIONS

Council has the following options:

The Council has the following options:

- I. To resolve to appoint the Audit and Risk Committee Council Member appointment for a determined period (**Recommended**).

- II. To determine not to resolve the Audit and Risk Committee Council Member appointment (***Not Recommended***). Doing so would effectively breach Council's legislative obligations.

**4. APPENDICES**

- (1) Nil

**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

<b>Item:</b>	<b>12.7</b>
<b>Responsible Officer:</b>	<b>Zoë Gill Executive Governance Officer Office of the Chief Executive</b>
<b>Subject:</b>	<b>Audit and Risk Committee – Council Member to Selection Panel</b>
<b>For:</b>	<b>Decision</b>

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#### **SUMMARY**

This report seeks Council's appointment of a Council Member to the Audit and Risk Committee Independent Member selection panel.

Council determined on 22 April 2025 to commence a recruitment process for the selection of one (1) Independent Member position on the Audit and Risk Committee and also determined a Selection Panel of Cr Melanie Selwood, Pamela Lee and the CEO (or delegate/s). The Chief Executive Officer has appointed Zoë Gill, Executive Governance officer and Gay Lewis, Director Corporate Services to the selection panel.

Council Member Melanie Selwood resigned from Council on 27 May 2025. Due to her resignation there is no appointed Council Member on the selection panel for the recruitment of the Independent Member for the Audit and Risk Committee.

The purpose of this report is to seek for Council to determine its Council Member appointment to the selection panel.

The recruitment process for the Audit and Risk Committee Independent Member is still progressing. The remaining members on the Selection Panel are in the process of shortlisting the applicants.

The appointed Council Member will need to be available for interviewing the shortlisted applicants on 20 June 2025.

#### **RECOMMENDATION**

**Council resolves:**

**Decision 1 *(required if one candidate indicates intention to nominate)***

- 1. That the report be received and noted.**

2. To appoint \_\_\_\_\_ as a member of the Audit and Risk Committee Independent Member Selection Panel.

**Decision 2** *(required if more than one candidate indicates intention to nominate)*

1. That the report be received and noted
2. To determine that the method of selecting the Council Member for the Audit and Risk Committee Independent Member Selection Panel by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.
3. To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council Member for Audit and Risk Committee Independent Member Selection Panel and for the meeting to resume once the results of the indicative voting has been declared.

**Decision 3** *(required if meeting adjourned)*

1. To appoint \_\_\_\_\_ as a member of the Audit and Risk Committee Independent Member Selection Panel.
- 

**1. BACKGROUND**

At the 22 April 2025 meeting Council resolved to undertake a recruitment process for the selection of one (1) Independent Member for the Audit and Risk Committee and appointed Cr Melanie Selwood as a member of the Audit and Risk Committee Independent Member Selection Panel.

**Moved Cr Leith Mudge**  
**S/- Cr Louise Pascale**

**132/25**

**Council resolves:**

1. That the report be received and noted.
2. To undertake a recruitment process for the selection of one Independent Member for the Audit and Risk Committee, with the term commencing prior to 30 June 2025.
3. To appoint Cr Melanie Selwood, Pamela Lee, and the CEO (or delegate/s) as members of the Audit and Risk Committee Independent Member Selection Panel.

<b>Carried Unanimously</b> <b>Cr Melanie Selwood voted in favour of the motion</b>
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As of 27 May 2025 Cr Melanie Selwood resigned from office. This has left the Council Member position on the selection panel for the recruitment of the Independent Member for the Audit and Risk Committee vacant.

## 2. ANALYSIS

### ➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment

*Strategic Plan 2024 – Your Place, Your Space*

Goal 4 Organisation

Objective O2 Operate with integrity using best practice governance processes.

Priority O2.1 Demonstrate accountable and transparent decision making.

### ➤ Legal Implications

Section 41 of the *Local Government Act 1999* sets out the processes for the establishment of council committees. These committees may be formed to assist council in the performance of its functions; to enquire into matters; to provide advice to council and to exercise delegated powers, functions and duties. The Audit and Risk Committee is a s41 committee.

Council adopted the current Audit and Risk Committee Terms of Reference (TOR) at its 25 March 2025 meeting (Res: 109/25). The TOR sets out the role, functions, recruitment and membership provisions which are compliant with the provisions of s126 of the Local Government Act.

### ➤ Risk Management Implications

The Council's appointment of a Council Member to the selection panel will assist in mitigating the risk of:

*Poor governance practices occur which lead to a loss of stakeholder (i.e. customer and regulator) confidence and/or legislative breaches.*

Inherent Risk	Residual Risk	Target Risk
Extreme (5C)	Low (3E)	Low (3E)

### ➤ Financial and Resource Implications

There is no allowance payment for Council Members on selection panels.

### ➤ Customer Service and Community/Cultural Implications

There is a high expectation that Council has appropriate governance and accountability mechanisms in place in relation to its meeting structures and that Council Committee members are competent and understand the role and functions of the committee and their individual obligations with regard to conduct. A well informed selection panel will assist in meeting this expectation.

### ➤ Sustainability Implications

Not applicable.

### ➤ Engagement/Consultation conducted in the development of the report

Consultation on the development of this report was as follows:

<i>Council Committees:</i>	Not Applicable
<i>Council Workshops:</i>	Not Applicable
<i>Advisory Groups:</i>	Not Applicable
<i>External Agencies:</i>	Not Applicable
<i>Community:</i>	Not Applicable

➤ **Additional Analysis**

Indicative Voting Process for Determining Council Appointed Positions

If Council seeks to utilise a voting process for the determination of the Selection Panel members, the Appointments to Positions Process contained in Clause 4.7 Council's *Code of Practice for Council Meeting Procedures* is to be utilised.

The proposed Indicative Voting Process is:

1. On reaching the Agenda item, and prior to any motion being moved, the Acting Mayor enquires as to how many members intend to nominate for the position of Panel Member;
2. if only one (1) person indicates their candidacy per position, that member will declare a general conflict of interest, whilst the Acting Mayor invites a motion to appoint that member to the position (Decision 1);
3. the meeting will then deal with the motion;
4. if there are more candidates than positions, the Acting Mayor will call for a formal motion to adjourn the meeting, until the conclusion of an informal secret ballot process (Decision 2);
5. once the meeting is adjourned, the Chief Executive Officer (or their delegate) will ask for confirmation of the candidates;
6. The method of voting will be by secret ballot utilising the preferential counting system;
7. Each Council Member (including the Acting Mayor) shall have one vote;
8. Ballot papers will be provided to each Member;
9. The nominees' names will be drawn to determine the order on the ballot paper;
10. Each nominee will have two (2) minutes to speak in support of their candidacy. The speaking order will be as listed on the ballot paper.
11. Completed ballot papers will be collected by the Returning Officer and the count will be undertaken in a separate room with an observer (another Council staff member) present.
12. In the event of a tie, the result will be decided by the Returning Officer drawing lots, the candidate first drawn being the candidate excluded.
13. After all votes have been counted, the Returning Officer shall formally declare the result of the election.
14. The ballot papers will be shredded.

**3. OPTIONS**

Council has the following options:

- I. To determine to appoint the Selection Panel Member (Recommended).
- II. To determine an alternative course of action (Not Recommended).

**4. APPENDIX**

Nil

**ADELAIDE HILLS COUNCIL  
ORDINARY COUNCIL MEETING  
Tuesday 10 June 2025  
AGENDA BUSINESS ITEM**

**Item:** 12.8

**Responsible Officer:** Zoë Gill  
Executive Governance Officer  
Office of the CEO

**Subject:** Confidential Items Review

**For:** Decision

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**SUMMARY**

An review of the Register of Confidential Items has been undertaken and there are:

- four (4) items that require a new confidentiality order
- two (2) items with a confidentiality order duration that is expiring and have not been recommended for extension
- one (1) item recommended for partial release from confidentiality

**NB:** If the meeting wishes to discuss the status of any item in a manner that will result in the disclosure of information currently under an s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.

**RECOMMENDATION**

**Council resolves:**

**DECISION 1**

1. To receive and note the report titled “Confidential Items Review” (Agenda item 12.8, 10 June 2025 Council Meeting).
2. To note the items held as confidential in the Confidential Items Register (*Appendix 1* of Agenda item 12.1, 10 June 2025 Council Meeting).

**DECISION 2 – 34/24 CEO Performance Review Panel Recommendation (Decision 2)(Deferred Item)**

1. That the minutes only of item 19.1 of 13 February 2024, 34/24, CEO Performance Review Panel Recommendation (Decision 2)(Deferred Item) be released to the public.

**DECISION 3 – 228/22- East Waste Recycling Contract**

1. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(d) of the Act:

- The report, related attachments and minutes of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 228/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

2. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

#### **DECISION 4 – 238/21 – Electricity Procurement Legal Matter**

1. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(h) of the Act:

- The report, related attachments and minutes of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to legal advice the disclosure of which could reasonably be expected to prejudice Council's position in future legal proceedings.

2. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

#### **DECISION 5 – 182/23 – Appointment of GRFMA Chairperson**

1. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(a) of the Act:

- The report, related attachments and minutes of 27 June 2023, Item No. 18.1, Appointment of GRFMA Chairperson, 182/23 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to personal information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

#### **DECISION 6 – 172/22 – Ashton Landfill**

1. Pursuant to Section 91(7) of the *Local Government Act 1999*, Council orders that the following document(s) (or part) shall be kept confidential, being document(s) (or part) relating to a matter dealt with by the Council on a confidential basis under Sections 90(2) and 90(3)(i) of the Act:

- The report, related attachments and minutes of 28 June 2022, Item No. 18.3, Ashton Landfill, 172/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.

On the grounds that the document(s) (or part) relates to information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council the disclosure of which could reasonably be expected to involve the unreasonable disclosure of information concerning future legal action taken in relation to the matter.

2. Pursuant to section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to revoke the confidentiality order either partially or in full to the Chief Executive Officer.

#### **1. BACKGROUND**

An Extract of the Confidential Items Register is contained on Council's website and is reviewed on a quarterly basis. Items that have progressed to the specified point and are no longer of a confidential nature are released in accordance with the respective council resolution. Items that remain in confidence are displayed on the Register. The CEO also considers his discretion to release confidential items where appropriate.

For administrative and Council efficiencies, items may be included in reviews even though they may not be due for such. Processing items in this way eliminates the need for additional reports to Council whilst maintaining the confidential status of items.

#### **2. ANALYSIS**

##### **➤ Strategic Management Plan/Functional Strategy/Council Policy Alignment**

*Strategic Plan 2024 – Your place, your space*

Goal Organisation

Objective 02 Operate with integrity using best practice governance processes.

Priority 02.2. Support decision making through the use of timely data-driven analysis and reporting.

The review of Council's *Confidential Items Register* is an important element of Council's commitment to open and transparent decision making which facilitates public accountability.

➤ **Legal Implications**

Section 91(7) of the *Local Government Act 1999* sets out the provisions regarding the making of orders to retain documents and discussions considered at Council and Council Committees in confidence.

Section 91(9) requires that these orders must specify the duration of the order or the circumstances in which the order will cease to apply or must be reviewed. Any order that operates for a period exceeding 12 months must be reviewed at least once in every year. To enable management of any order made under Section (90) a Confidential Orders Register is maintained.

➤ **Risk Management Implications**

Reviewing confidentiality orders assists with mitigating the risks of:

*Confidential information is released which prejudices Council's and/or third parties' interests.*

Inherent Risk	Residual Risk	Desired Risk
Extreme (3A)	Low (3E)	Low (3E)

*Information scheduled for release under a confidentiality order is not duly released resulting in a breach of legislation and depriving the community of public information.*

Inherent Risk	Residual Risk	Desired Risk
Extreme (3A)	Low (3E)	Low (3E)

Note: there are a number of other controls that assist with managing these risks.

➤ **Budget, Financial and Resource Implications**

Not applicable.

➤ **Customer Service and Community/Cultural Implications**

There is a high expectation that Council has appropriate corporate governance processes in place including effective management and regular review of the Confidential Items Register.

➤ **Sustainability Implications**

Not applicable.

➤ **Engagement/Consultation conducted in the development of the report**

Consultation on the development of this report was as follows:

*Council Committees:* Not applicable

*Council Workshops:* Not applicable  
*Advisory Groups:* Not applicable  
*External Agencies:* Not applicable  
*Community:* Not applicable

➤ **Additional Analysis**

Confidential documents are available for review on the Council Members Portal. Refer to the below table for relevant items that have been reviewed at this Confidential Items Review:

<b>Register Number:</b>	<b>Item Name:</b>	<b>Resolution Number:</b>	<b>Action:</b>
462	Work, Health and Safety Matters	316/24 and 317/24	Reviewed, remain in confidence.
427	CEO Performance Review Process	277/23	Reviewed, remain in confidence.
451	Mayor seeking legal advice update	213/24	Reviewed, release all documents.
450	CEO Review Process	210/24	Reviewed, remain in confidence.
404	Ministerial Exemption	236/22	Reviewed, remain in confidence.
402	East Waste Recycling Contract	229/22	Reviewed, extend duration.
382	Electricity Procurement Legal Matter	238/21	Reviewed, extend duration.
381	Ashton Landfill	236/21	Reviewed, remain in confidence.
453	Electricity Procurement – Legal Matter	230/24	Reviewed, remain in confidence.
452	Confidential Item Review	227/24	Reviewed, remain in confidence.
421	Appointment of GRFMA Chairperson	183/23	Reviewed, extend duration.
395	Ashton Landfill	172/23	Reviewed, extend duration.
422	Country Cabinet August 2023 Key Strategic Issues	207/23	Reviewed, release all documents.
9998	CEO Performance Review Panel Recommendation (Decision 2)(Deferred Item)	34/24	Reviewed, partial release (minutes only).

### 3. OPTIONS

Council has the following options:

- I. To extend the period of confidentiality as per the recommendations.
- II. Determine an alternative period of confidentiality.
- III. Allow the confidentiality order to expire thus releasing the information.

**NB: If the meeting wishes to discuss the status of any item in a manner that will result in the disclosure of information currently under an s91(7) confidentiality order, it should first consider making a s90 order to move into confidence.**

#### **4. APPENDICES**

- (1) Confidential Items Register – June 2025

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# **Appendix 1**

*Confidential Items Register – June 2025*

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Register No	Date of Meeting	Council/Committee	Agenda No	Resolution Number	Report Title	LG Act S90 Provision	Review date (no longer than 12 mths)	Original Resolution regardingPeriod of Confidentiality	Revised Period of Confidentiality
501	27/05/2025	Council	19.3	193/25	Behavioural Standards Complaint 3	90 (3)(a)(h)(i)	27/05/2026	Report Until Further Order Related Attachments Until further order for Appendix 1 Nil for Appendix 2 Minutes Nil Other (presentation, documents, or similar) Until further order	
500	27/05/2025	Council	19.2	190/25	Behavioural Standards Complaint 2	90(a)(h)(i)	27/05/2026	Report Until further order Related Attachments Until further order for Appendix 1 Nil for Appendix 2 Minutes Nil Other (presentation, documents, or similar) Until further order	
499	27/05/2025	Council	19.1	187/25	Behavioural Standards Complaint 1	90(a) and (h)	27/05/2026	Report Until further order Related Attachments Until further order for Appendix 1 Nil for Appendix 2 Minutes Nil Other (presentation, documents, or similar) Until further order	
498	16/05/2025	Council	19.2	169/25	Adelaide Hills Region Waste Management Authority Independent Chair Appointment	90(3)(a)	13/02/2026	Report: Until further order Related Attachments: Until further order Minutes: Until further order	Other (presentation, documents, or similar): Until Further Order
497	13/05/2025	Council	19.1	166/25	Sustainable Infrastructure Systems (SIS) – Commence winding up proceedings	90(3)(h) and (i)	13/05/2026	Report: Until further order Related Attachments: Until further order Minutes: Until further order	Other: Until further order
495	22/04/2025	Council	19.1	144/25	Boundary Change Committee Confidential Minutes (15 April 2025)	90(3)(b)	22/04/2026	Report Nil Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Until further order	
494	22/04/2025	Council	19.4	150/25	CEO Performance Review Panel Recommendations (CEO Annual Remuneration Review)	90(3)(a) and (h)	22/04/2026	Report Until Further Order Related Attachments Until further order, except appendices 2-4 of Appendix 1 which are to be publicly released Minutes Nil Other (presentation, documents, or similar) Until Further Order	
493	22/04/2025	Council	19.3	147/25	CEO Performance Review Panel Recommendations (CEO Review Report)	90(3)(a)	22/04/2026	Report Until Further Order Related Attachments Until further order, except Appendix 2 CEO's Response to the CEO Performance Review Report which is to be publicly released Minutes Nil Other (presentation, documents, or similar) Until Further Order	
492	22/04/2025	Council	19.1	125/25	CEO Performance Review Panel Confidential Minutes (2 April 2025)	90(3)(a)	22/04/2026	Report Nil Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Until further order	
491	16/04/2025	CEO PRP	10.2	PRP11/25	CEO Remuneration Annual Review	90(3)(a)	16/04/2026	Report Until further order Related Attachments Until further order Minutes Once Council has considered and determined the item Other (presentation, documents, or similar) Until further order	
490	16/04/2025	CEO PRP	CEO Review Report	PRP8/25	CEO Review Report	90(3)(a)	16/04/2026	Report Until further order Related Attachments Until further order Minutes Once Council has considered and determined the item Tabled document Once Council has considered and determined the item Other (presentation, documents, or similar) Until further order	
496	15/04/2025	Boundary Change	12.1	BCC5/25	Activity Update: Campbelltown City Council Boundary Change Inquiry–	90(3)(b)	15/04/2026	Report Until Further Order Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Until further order	
486	2/04/2025	CEO Performance Review Panel	10.1	PRP3/25	CEO Review Report	90(3)(a)	2/04/2026	Report Until further order Related Attachments Until further order Minutes Other (presentation, documents, or similar) Until further order	Res: 101/25 - 11 March 2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
485	11/03/2025	Council	19.1	100/25	Technology Risk and Opportunities Review	90(3)(b)	11/03/2026	Report Until further order Related Attachments Until further order Minutes Nil Other (presentation, documents, or similar) Until further order	

							Report Until Further Order Related Attachments Nil Minutes Nil Other (presentation, documents, or similar) Nil
484	25/02/2025	Council	19.2	87/25	Policy Amendments - Elected Members access to Legal Advice Policy	90(3)(a)	25/02/2025
							Report Nil Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Nil
483	25/02/2025	Council	19.1	84/25	Audit Committee Confidential Minutes (17 February 2025)	90 (3)(b) and (e)	25/02/2025
							Report Until Further Order Related Attachments Until Further Order Minutes Until Further Order Other (presentation, documents, or similar) Nil
482	25/02/2025	Council	19.3	81/25	Ashton Landfill	90 (3)(a) and (h)	25/02/2025
							Report Until Further Order Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Until Further Order
481	28/01/2025	Council	19.6	41/25	19.6CEO PRP Recommendations to Council – CEO Key Performance Indicators	90(3)(a)	28/01/2025
							Report Until Further Order Related Attachments Until Further Order Minutes Until Further Order Other (presentation, documents, or similar) Until Further Order
480	28/01/2025	Council	19.5	37/25 and 38/25	CEO PRP Recommendations – 2024 CEO Remuneration Review Process	90(3)(a)	28/01/2025
							Report Until Further Order Related Attachments Until further Order Minutes Nil Other (presentation, documents, or similar) Nil
479	28/01/2025	Council	19.4	34/25	Review into late reports	90(3)(a)	28/01/2025
							Report Until Further Order Related Attachments Until Further Order Minutes Nil Other (presentation, documents, or similar) Nil
478	28/01/2025	Council	19.3	31/25	Review into the accuracy of reports	90(3)(a)	28/01/2025
							Report Until the council is authorised to make the matter public with council to review every 12 months. Related Attachments Until the council is authorised to make the matter public with council to review every 12 months. Minutes Until the council is authorised to make the matter public with council to review every 12 months. Other (presentation, documents, or similar) Until the council is authorised to make the matter public with council to review every 12 months.
477	28/01/2025	Council	19.2	28/25	Motion on Notice – Behavioural Matter – Cr Nathan Daniell	90(3)(a)	28/01/2025
							Report: Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months. Related Attachments: Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months. Minutes: Until either the negotiations for sale are completed or a settlement reached or until legal proceedings have concluded, but no longer than 12 months.
476	28/01/2025	Council	19.1	25/25	S184 - Recovery of Unpaid Rates	90(3)(i)	28/01/2025
							Report Until further order Related Attachments Until further order Minutes Until further order Other (presentation, documents, or similar) Until further order
488	18/12/2024	CEO PRP	10.2	PRP48 and PRP49	2024 Remuneration Review	90(3)(a)	18/12/2025
							Report Until further Order Related Attachments Until further Order Minutes Until further Order Other (presentation, documents, or similar) Until further Order Report - Until Further Order
487	18/12/2024	CEO PRP	10.1	PRP45/24	CEO Key Performance Indicators	90(3)(a)	18/12/2025
							Related Attachments 1. Appendix 1 (the information request) - until further order 2. Appendix 2 (the submission) - until released publicly
76	3/12/2024	Boundary Change Committee	14.1.2	BCC27/24	Inquiry into the Campbelltown City Council Boundary Change Proposal - Duration of Confidentiality	90(2) and 90(3)(b) and 90(3)(i)	12/12/2025
							Report: Until further order Related Attachments: Until further order Minutes: Nil Other: Until further order
475	26/11/2024	Council	19.4	438/24	Deputy Mayor Seeking Legal Advice	90(3)(a)	26/11/2025
							Report: Until Contracts are signed, but not longer than 12 months Related Attachments: Until Contracts are signed, but not longer than 12 months Minutes: Until Contracts are signed, but not longer than 12 months Other: Until Contracts are signed, but not longer than 12 months
474	26/11/2024	Council	19.3	435/24	Provision of Unsealed Road Materials	90(3)(k)	26/11/2025
							Report: until the contracts are signed. Related Attachments: until the contracts are signed. Minutes: until the contracts are signed. Other: until the contracts are signed.
473	26/11/2024	Council	19.2	433/24	Amy Gillett Bikeway Tender Approval	90(3)(k)	26/11/2025
							Report Nil Related Attachments: Until further order for Appendix 1 Nil for Appendix 2 Minutes: Until further order for the minutes and part 4 of the resolution Nil for the remainder of the resolution Other (presentation, documents, or similar): Until further order Report:Until Further Order Related Attachments:Until Further Order Minutes:Until Further Order Other (presentation, documents, or similar):Until Further Order
472	26/11/2024	Council	19.1	428/24	Behavioural Standards Complaint	90(3)(a) and (h)	26/11/2025
							Report: Until Further Order
471	12/11/2024	Council	19.4	412/24	Work, Health and Safety Update	90(3)(a) and (h)	12/11/2025
470	12/11/2024	Council	19.3	408/24	Proposed CEO Leave Policy	90(3)(a)	12/11/2025
							Report: Until Further Order

							Report: Until publicly announced by the Federal Government Related Attachments:Until publicly announced by the Federal Government Minutes: Until publicly announced by the Federal Government Other (presentation, documents, or similar): Until publicly announced by the Federal Government
469	12/11/2024	Council	19.2	407/24	Grant Opportunity	90m (3)(g)	12/11/2025 Report: Reviewed at end of Financial Year 2024/25 Related Attachments: Reviewed at end of Financial Year 2024/25 Minutes: Nil
468	12/11/2024	Council	19.1	403/24	Community Renewables Program	90(3) (d) and (h)	30/06/2025 Reviewed at end of Financial Year 2024/25 Report 31 December 2025, must be reviewed by Council prior to release. Related Attachments 31 December 2025, must be reviewed by Council prior to release. Minutes 31 December 2025, must be reviewed by Council prior to release. Other (presentation, documents, or similar) 31 December 2025, must be reviewed by Council prior to release.
467	24/09/2024	Council	19.2	359/24	HR Consultant Update	s 90(3)(a) and (h)	31/12/2025
466	24/09/2024	Council	19.1	356/24	CEO Performance Review Panel Recommendations to Council - CEO Review Process	90(3) (a)	24/09/2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
489	18/09/2024	CEO PRP	10.2	PRP41/24	CEO Performance Review Process and Performance Criteria	90(3)(a)	18/09/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order Other (presentation, documents, or similar): Until further order
465	28/08/2024	Boundary Change Committee	12.3	BCC22/24	Strategic Communication & Engagement Plan Updates	90(3)(b)(i)	28/08/2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
464	28/08/2024	Boundary Change Committee	12.2.1	BCC19/24	Boundary Change Advocacy Strategy	90(3)(b)(i)	28/08/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order Other (presentation, documents, or similar): Until further order
463	28/08/2024	Boundary Change Committee	12.1	BCC10/24	Boundary Change Proposal Project and Governance Arrangements	90(3)(b)(i)	28/08/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order Other (presentation, documents, or similar): Until further order
462	27/08/2024	Ordinary Council	19.3	316/24 and 317/24	Work, Health and Safety Matters	Section 90(3)(a) and (h)	27/05/2025 Report: Until further order Related Attachments: Until further order Minutes: Until the Mayor is Informed Other (presentation, documents, or similar): Until further order
461	27/08/2024	Ordinary Council	19.2	308/24	Mayor's Use of the Mayor Seeking Legal Advice Policy - Confidential	Section 90(3)(a) and (h)	27/08/2025 Minutes: Until Further Order
459	27/08/2024	Ordinary Council	19	303/24	Question without Notice	Section 90(3)(g) and (h)	27/08/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order Other (presentation, documents, or similar): Until further order
458	19/08/2024	Audit Committee	11.1	AC29/24	Financial Management Council Report	90(3)(g) and (h)	19/08/2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
456	13/08/2024	Ordinary Council Meeting	19.1	286/24	Financial Management	90(3)(g) and 90(3)(h)	13/08/2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
457	12/08/2024	CEO Performance Review Panel	10.1	PRP33/24	CEO Performance Review Process Recommendations	90(3)(a)	12/08/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order Other (presentation, documents, or similar): Until further order
455	23/07/2024	Ordinary Council	19.1	273/24	Land Management Agreement - Burial on Private Land - Confidential Item	90 (3)(a)	23/07/2025 Report: Until Further Order Related Attachments: Until Further Order Minutes: Until Further Order Other (presentation, documents, or similar): Until Further Order
454	1/07/2024	Special Council Meeting	8.1	241/24	Correspondence from PC Infrastructure	s90(2) and s90 (3) (h) and s90 (3) (i)	1/07/2025 Report: Until further order Related Attachments: Until further order Minutes: Until further order
453	25/06/2024	Ordinary Council	19.1	230/24	Electricity Procurement - Legal Matter	s90 (3)(h) and (i)	25/06/2025 Report: Until further Order Related Attachments: Not Applicable Minutes: Until further order Other (discussion and considerations of the subject matter): Until further order
452	25/06/2024	Ordinary Council	12.6	227/24	Confidential Item Review	90 (3) (i)	25/06/2025 Report:For 12 months unless Council determines otherwise Related attachments:For 12 months unless Council determines otherwise Minutes:For 12 months unless Council determines otherwise Other: For 12 months unless Council determines otherwise
451	11/06/2024	Ordinary Council	19.3	213/24	Mayor seeking legal advice update	90(3) (a) and (h)	11/06/2025 Report: 11 June 2028 Related attachments:11 June 2028 Minutes:11 June 2028 Other:11 June 2028
450	11/06/2024	Ordinary Council	19.2	210/24	CEO Review Process	90(3)(a)	11/06/2025

							Report:Until Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2025. Related Attachments: Not Applicable Minutes: Until Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2025. Other: Until Council receives written confirmation from the South Australian Tourism Commission that the event information is no longer confidential, but not longer than 30 June 2025.
449	11/06/2024	Ordinary Council	19.1	207/24	Event Opportunity Santos Tour Down Under 2025	91 (7) (R)	30/06/2025
448	14/05/2024	Ordinary Council	19.2	165/24	19.2Strategic Communication and Engagement Plan Woodforde, Teringle and Rostrevor	s90(2), s90(3)(b), s90(3)(i)	22/04/2026 Report 22 April 2028 Related Attachments 22 April 2028 Minutes 22 April 2028 Other (presentation, documents, or similar) 22 April 2028
447	14/05/2024	Ordinary Council	19.1	160/24	19.1Forensic Analysis of Boundary Change Submission – Exclusion of the Public	90(2), 90(3)(b), 90(3)(i)	22/04/2026 Report 22 April 2028 Related Attachments 22 April 2028 Minutes 22 April 2028 Other (presentation, documents, or similar) 22 April 2028
444	9/04/2024	Ordinary Council	19.4	119/24	CEO Development Plan	90(3)(a)	9/05/2026 Report - 4 April 2027 Related Attachments 4 April 2027 Minutes 4 April 2027 Other (presentations, documents or similar) 4 April 2027
445	9/04/2024	Ordinary Council	19.3	117/24	CEO Performance Review Process 2024/25	90(3)(a)	9/05/2026 Report - 28 March 2027 Related Attachments - 28 March 2027 Minutes - 28 March 2027 Other (presentation, documents or similar) - 28 March 2027
429	9/04/2024	Ordinary Council	19.1	112/24	CEO PRP Special Meeting - Minutes of meeting 28 March 2024	90(2) and 90(3)(a)	9/04/2026 report, related attachments and the minutes of Committee and the discussion and considerations of the subject matter be retained in confidence until further order and be reviewed every twelve months
430	26/03/2024	Ordinary Council	19.3	100/24	Special CEO PRP Committee Minutes of Meeting - 21 March 2024	90(2) and 90(3)(a)	11/02/2026 Council resolved confidence for 12 months.
431	26/03/2024	Ordinary Council	19.2	97/24	Trans Tasman Energy Group	90(2) and 90(3)(i) 90(3)(h)	11/02/2026 Council resolved 26 March 2025 or until legal release date
432	26/03/2024	Ordinary Council	19.1	94/24	Ashton Landfill	90(2) and 90(3)(a) and 90(3)(h)	26/03/2027 Council resolved duration of confidentiality to 26 March 2027
441	27/02/2024	Ordinary Council	19.1	52/24	Recovery of Unpaid Rates	90(2) and 90(3)(i)	11/02/2026 Council resolved until either negotiations for sale are completed or a settlement reached or until legal proceedings have concluded but no longer than 12 months
9998	13/02/2024	Council	19.1	34/24	CEO Performance Review Panel Recommendation (Decision 2) (Deferred Item)	90(3)(a)	31/05/2025 Until further order
9999	19/12/2023	Ordinary	19.4	345/23	CEO Performance Review Process	590(2) 590(3)(a)(h)	12/11/2025 Report - until further order Related Attachments - Until further order Minutes - CEO to be advised at the conclusion of the meeting and the minutes to be publicly released after the Mayor has advised staff, no later than COB 22 December 2023 Report - Until further order and reviewed every twelve months Related Attachments - Until further order and reviewed every twelve months Minutes - Until further order and reviewed every twelve months Other - Until further order and reviewed every twelve months Report: Ongoing, Reviewed every 12 months Related Attachments: Ongoing, Reviewed every 12 months Minutes: Ongoing, Reviewed every 12 months Other (presentation, documents, or similar): Ongoing, Reviewed every 12 months
399	12/12/2023	CEO PRP	9.2 and 9.3	PRP26/23 and PRP27/23	CEO Probation Review Process and MWON	90(2) and 90(3)a and h	12/11/2025 The Report, Related Attachments, Minutes and Other (presentation, documents or similar) of 12 December 2023, Item No. 9.3, CEO Probation Review Process, PRP27/23 unless previously released remain confidential until further order and that this order be reviewed every twelve (12) months.
427	6/11/2023	Special Council Meeting	8.1	277/23	CEO Performance Review Process	590(2) and Section 90(3)(a) and (h) of the Local Government Act 1999	31/05/2025 The Report, related attachments, minutes or other (presentation, documents or similar) of 6 November 2023, Item No. 8.1.1, CEO Performance Review Process, 277/23 remain confidential until the matter is determined and that this order be reviewed every twelve (12) months. The document(s) in relation to resolution 277/23 be kept confidential for 3 years to 31 May 2027.
425	10/10/2023	231010 Ordinary Council Meeting - 10 October 2023	18.1	263/23	Electricity Procurement - Legal Matter	90(2) and 90(3)(h)	10/10/2025 Duration of Confidentiality 26 October 2024 or until legal release date
422	25/07/2023	Council	18.1	207/23	Country Cabinet August 2023 Key Strategic Issues	90(3)(i)	30/06/2025 The Report, related attachments and minutes of 25 July 2023, Item No. 18.1.1, Country Cabinet August 2023 Key Strategic Issues remain confidential until the announcement has been made but no longer than 30 June 2024 and that this order be reviewed every twelve (12) months. The document (s) in relation to resolution 207/23 be kept confidential for a period of 12 months to 30 June 2025.

421	27/06/2023	Council	18.1	183/23	Appointment of GRFMA Chairperson	90(3)(a)	27/06/2025	<p>Report until the appointment has been confirmed, but not longer than 30 September 2023</p> <p>Related Attachments until the appointment has been confirmed, but not longer than 30 September 2023</p> <p>Minutes until the appointment has been confirmed, but not longer than 30 September 2023</p> <p>Other (presentation, documents, or similar) N/A</p>	<p>Due to withdrawal of successful applicant. GRFMA Executive Officer requested a further extension to end 2024 is required.</p> <p>13 February 2024 - review of confidentiality order a further 12 months was resolved to 27 June 2025</p>
413	14/02/2023	Council	9.1	23/23 and 28/24	9.1South Australian Tourism Commission re Santos Tour Down Under	90(3)(i)	13/02/2026	<p>Report Nil</p> <p>Related Attachments Nil</p> <p>Minutes Nil</p> <p>Other (presentation, documents, or similar) 12 months – 14 Feb 2024</p>	<p>Extended for a further 12 months due to SATC advice</p> <p>13 February 2024 - Reviewed confidentiality order and extended for further 12 months to 14 February 2025</p>
408	20/12/2022	Council	18.1	303/22	18.1Surplus Government Land Notification	90(3)(d)	12/11/2025	<p>Report Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.</p> <p>Related Attachments: Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.</p> <p>Resolution 395/22 12 Nov 2024</p> <p>Minutes: Until the land has been placed on the open market by the State Government or until the State Government authorises release of the information, whichever event occurs first.</p> <p>Other (presentation, documents, or similar) NIL</p>	<p>The report, related attachments and minutes of 20 December 2022, Item No. 18.1. Surplus Government Land Notification, 303/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.</p> <p>Council resolved on the 14 May 2024 that:</p> <ul style="list-style-type: none"><li>• The Report of 23 August 2022, Item No. 18.5, Ministerial Exemption – Ashton Landfill, 236/22 &amp; 154/23 remain confidential and that this order be reviewed every twelve (12) months.</li><li>• The Report of 23 August 2022, Item No. 18.5, Ministerial Exemption – Ashton Landfill, 236/22 &amp; 154/23 remain confidential and that this order be reviewed every twelve (12) months.</li></ul>
404	23/08/2022	Council	18.5	236/22 - 154/23	Ministerial Exemption	90(3)(i)	13/06/2025	<p>Report 23 August 2024</p> <p>Related Attachments 23 August 2024</p> <p>Minutes 23 August 2024</p> <p>Other 23 August 2024</p>	<p>Council resolves on 14 May 2024 that:</p>
403	23/08/2022	Council	18.4	234/22 - 158/23 - 162/25	Revised East Waste 2022-23 Annual Plan & Budget	90(3)(d)	13/05/2026	<p>Report Nil</p> <p>Related Attachments Appendix 1 Appendix 2 23 August 2024 Nil Minutes Nil Other Nil</p>	<p>To note that in relation to resolution 234/22 and 158/23 Council resolved the following:</p> <p>The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.4, Revised East Waste 2022-23 Annual Plan &amp; Budget, 234/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.</p> <p>The document(s) in relation to resolution 234/22 and 158/23 be kept confidential for a period of 12 months to 23 August 2025.</p> <p>Council resolves on 14 May 2024 that:</p>
402	23/08/2022	Council	18.3	229/22 - 157/23	East Waste Recycling Contract	90(3)(d)	13/06/2025	<p>Report 23 August 2024</p> <p>Related Attachments 23 August 2024</p> <p>Minutes 23 August 2024</p> <p>Other 23 August 2024</p>	<p>The report, related attachments, minutes and other (presentation, documents or similar) of 23 August 2022, Item No. 18.3, East Waste Recycling Contract, 229/22, unless previously released, remain confidential until 23 August 2024 and that this order be reviewed every twelve (12) months.</p> <p>The document(s) in relation to resolutions 229/22 and 157/23 be kept confidential for a period of 12 months to 23 August 2025.</p>
395	28/06/2022	Council	18.3	171/22 - 155/23	Ashton Landfill	90(3)(i)	27/06/2025	<p>Report 28 June 2024</p> <p>Related Attachments 28 June 2024</p> <p>Minutes 28 June 2024</p> <p>Other NIL</p>	<p>Revised to 28 June 2025</p> <p>Council resolves on the 14 May 2024 that:</p>
393	28/08/2022	Council	18.1	165/22 - 153/23	Warren Road Birdwood Blackspot	90(3)(d)	28/06/2025	<p>Report Until all resolutions are executed, but not longer than 28 June 2023</p> <p>Related Attachments Until all resolutions are executed, but not longer than 28 June 2023</p> <p>Minutes Until all resolutions are executed, but not longer than 28 June 2023</p>	<p>The report, related attachments, minutes and other (presentation, documents or similar) of 28 June 2022, Item No. 18.1, Warren Road Birdwood Blackspot, 165/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.</p> <p>The document(s) in relation to resolution 165/22 be kept confidential for a period of 12 months to 28 June 2025.</p>
387	26/04/2022	Council	11.1.2	87/22	Property Lobethal Road, Lenswood - Confidential	90(3)(a)(h)(i)	11/02/2026	<p>Report Two year term</p> <p>Related Attachments Two year term</p> <p>Minutes NIL</p> <p>Other (presentation, documents, or similar) NIL</p>	<p>Resolved 14 March 2023</p> <p>The Report of 26 April 2022, Item No. 11.1, Property Lobethal Road, Lenswood, 87/22 remain confidential until 14 March 2024 and that this order be reviewed every twelve (12) months.</p> <p>13 February 2024 - Reviewed confidentiality order and revised new date to 14 March 2025.</p> <p>Resolved 11 February 2025 (res 52/25)</p> <p>The report and related attachments of 26 April 2022, Item No. 11.1.2, Property Lobethal Road - Lenswood, 86/22 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.</p>
382	26/10/2021	Council	18.1	238/21 - 156/23	Electricity Procurement Legal Matter	90(3)(h)	13/06/2025	<p>that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until the matter is determined, but not longer than 26 October 2022.</p>	<p>The Report of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.</p> <p>Council further resolved on 14 May 2024 that:</p> <p>The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.1, Electricity Procurement Legal Matter, 238/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.</p> <p>The document(s) to be kept confidential for a period of 12 months to 13 June 2025.</p>

							<p>The Report of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21 remain confidential until 27 September 2023 and that this order be reviewed every twelve (12) months.</p> <p>Council further resolves on 14 May 2024 that:</p> <p>To note that in relation to resolution 236/21 Council resolved the following:</p> <p>The report, related attachments, minutes and other (presentation, documents or similar) of 26 October 2021, Item No. 18.2, Ashton Landfill, 236/21, unless previously released, remain confidential until the matter is concluded and that this order be reviewed every twelve (12) months.</p> <p>2. The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.</p> <p>Council further resolves on 14 May 2024 that:</p> <p>The report, related attachments, minutes and other (presentation, documents or similar) of 26 June 2022, Item No. 18.3, Ashton Landfill, 171/22, unless previously released, remain confidential until this matter has concluded and that this order be reviewed every twelve (12) months.</p> <p>The document(s) in relation to resolution 236/21 be kept confidential until a further order of Council is resolved.</p>	
381	26/10/2021	Council	18.2	236/21	Ashton Landfill	90(3)(i)	13/06/2025	that the report, related attachments and the minutes of Council and the discussion and considerations of the subject matter be retained in confidence until 26 October 2024.
240	22/04/2014	Council	18.2.1	85/14	AHRWMA	90(3)(b,d,i)	11/02/2026	<p>Resolved - 14 March 2023</p> <p>The Report of 22 April 2014, Item No. 18.2.1, AHRWMA, 85/14 remain confidential until the matter is determined and that this order be reviewed every twelve (12) months.</p> <p>13 Feb 24 - Revised confidentiality order and extended for further 12 months to 14 March 2025.</p> <p>11 February 2025 -duration of confidentiality extension (resolution 53/25)</p> <p>Report of 22 April 2014, Item No. 18.2Adelaide Hills Regional Waste Management Authority</p> <p>This order shall operate until further order of the Council and will be reviewed at least annually in accordance with the Act.</p> <p>The report and related attachments of 22 April 2014, Item No. 18.2.1, AHRWMA, 85/14 unless previously released, remain confidential until further order and that this order be reviewed every twelve (12) months.</p>