

**ADELAIDE HILLS COUNCIL AUDIT AND RISK COMMITTEE
MINUTES OF MEETING
MONDAY 17 NOVEMBER 2025
63 MT BARKER ROAD STIRLING**

In Attendance

Members:

Cr Malcolm Herrmann	Presiding Member
David Moffatt (via Teams)	Independent Member
Pamela Lee	Independent Member
Natalie Simmons	Independent Member

In Attendance:

Greg Georgopoulos	Chief Executive Officer
Gary Lewis	Director Corporate Services
Zoë Gill	Executive Governance Officer
Bruce Smith	Manager Financial Services
Lauren Jak	Minute Secretary

1. COMMENCEMENT

The meeting commenced at 6:00pm.

Acknowledgement of Country

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Cr Leith Mudge – 17 November 2025 to 20 November 2025.

2.3 Absent

Nil

3. MINUTES OF PREVIOUS MEETINGS

3.1 Audit and Risk Committee Meeting – 20 October 2025

**Moved Pamela Lee
S/- Natalie Simmons**

ARC57/25

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That the minutes of the Audit and Risk Committee meeting held on Monday 20 October 2025, as supplied, be confirmed as an accurate record of the proceedings of that meeting.

Carried Unanimously

4. PRESIDING MEMBER'S OPENING REMARKS

The Presiding Member gave the following update to the Committee:

- Amy Gillett Bikeway - Last meeting Council resolved to commence a feasibility study on stage 5 - Birdwood to the Council Boundary (Randell Road). This followed advice that the District Council of Barossa had approved funding for its section from Randell Road to the former Mount Pleasant rail terminus. The study should provide a basis for applying for grants. Stage 4 was officially opened on Thursday 13 November 2025.
- Various appointments were made to Committees. Of particular note is that current independent member, Ms Pamela Lee has been appointed as the Presiding Member of this Committee effective 1st December 2025, while I was reappointed together with Cr Richard Gladigau as the Council members on the committee for a term expiring at the next general election in November 2026. Welcome to Cr Gladigau and I trust that Cr Gladigau and Ms Pamela Lee can both enjoy and contribute to the work of the Committee.
- As part of the general service review, Council has resolved to cease operating the Gumeracha Opportunity Shop and is consulting on how it could be operated in the future.
- Council deferred a decision on making a policy on Members Leave of Absence.
- Council accepted the recommendations of the Committee and adopted the General Purposes Financial Statements and the monitoring of legal costs via quarterly reports to the Committee.
- A supplementary election is to be held to replace former Mayor Jan-Claire Wisdom who resigned in September. The key dates are:
 1. Rolls closed 31 October 2025
 2. Nominations open 20 November 2025 and close on 4 December 2025
 3. Ballot papers commence distribution 13-16 January 2026 and close on 9 February 2026
 4. Results declared on 10 February 2026

5. DELEGATION OF AUTHORITY

The Audit and Risk Committee operates in accordance with the relevant sections of the Local Government Act 1999, and its Terms of Reference.

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6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF AUDIT AND RISK COMMITTEE

Nil

7. PRESENTATIONS, ACTION REPORT & WORKPLAN

7.1 Action Report and Work Plan Update

Moved Natalie Simmons
S/- Malcolm Herrmann

The Audit and Risk Committee resolves: ARC58/25

1. To receive and note the Action Report and Work Plan Update Report (item 7.1, 17 November 2025, Audit and Risk Committee meeting).
2. To note the 2025 Action Report, November 2025, in Appendix 1 (item 7.1, 17 November 2025, Audit and Risk Committee meeting).
3. To adopt the 2025 Work Plan and Reporting Schedule in Appendix 2 (item 7.1, 17 November 2025, Audit and Risk Committee meeting).
4. To adopt the Draft Audit and Risk Committee Work Plan 2026 in Appendix 3 (item 7.1, 17 November 2025, Audit and Risk Committee meeting)

Carried Unanimously

8. REPORTS – DECISION ITEMS

8.1 Presiding Members Report 2025

Moved Malcolm Herrmann
S/- Pamela Lee

ARC59/25

The Audit and Risk Committee resolves:

1. To receive and note the Presiding Members report (item 8.1, 17 November 2025 Audit and Risk Committee meeting) and a copy be included in the Audit and Risk Committee meeting minutes.

Carried Unanimously

8.2 Audit and Risk Committee Self-Assessment Review

Moved Natalie Simmons
S/- Pamela Lee

ARC60/25

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The Audit and Risk Committee resolves:

1. To receive and note the Audit and Risk Committee Self-Assessment report (item 8.2, 17 November 2025, Audit and Risk Committee meeting).

Carried Unanimously

8.3 2026 Audit and Risk Committee Meeting Dates

Moved Pamela Lee
S/- Natalie Simmons

ARC61/25

The Audit and Risk Committee resolves:

1. That the report on 2026 Audit and Risk Committee Meeting Dates be received and noted (item 8.3, 17 November 2025, Audit and Risk Committee meeting).
2. To approve the Audit and Risk Committee meeting schedule, timings, and locations for 2026 as follows:

Commencement	6.00pm
Meeting Dates and Locations	16th February 2026, 63 Mt Barker Road, Stirling
	20th April 2026, 63 Mt Barker Road, Stirling
	18th May 2026, 63 Mt Barker Road, Stirling
	17th August 2026, 63 Mt Barker Road, Stirling
	19th October 2026, 63 Mt Barker Road, Stirling
	16th November 2026, 63 Mt Barker Road, Stirling

Carried Unanimously

8.4 Internal Audit Quarterly Update

Moved Natalie Simmons
S/- Malcolm Herrmann

ARC62/25

The Audit and Risk Committee resolves:

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1. To receive, discuss and note the Internal Audit Quarterly Report (item 8.4, 17 November 2025, Audit and Risk Committee meeting).
2. To note the Audit Actions Progress Report in Appendix 1 (item 8.4, 17 November 2025, Audit and Risk Committee meeting).

Carried Unanimously

8.5 Quarterly Risk Management Report

Moved Natalie Simmons
S/- David Moffatt

ARC63/25

The Audit and Risk Committee resolves:

1. To receive and note the Quarterly Risk Management Report (item 8.5, 17 November 2025, Audit and Risk committee meeting).
2. After discussion, to endorse the Quarterly Risk Management Report (item 8.5, 17 November 2025, Audit and Risk committee meeting).
3. To note the Strategic Risk Register Report in Appendix 1 (item 8.5, 17 November 2025, Audit and Risk committee meeting).

Carried Unanimously

8.6 Policy and Procedure Update

Moved Pamela Lee
S/- David Moffatt

ARC64/25

The Audit and Risk Committee resolves:

1. That the report on Policy and Procedure Update be received and noted (item 8.6, 17 November 2025, Audit and Risk Committee meeting)
2. To note that:
 - a. There is a new project in progress to ensure that all policies are current and compliant
 - b. There is a dedicated Policy Officer supporting this project
 - c. A new Policy Management Framework and System is being implemented to mitigate the risk of policies and procedures being overdue for review, update and approval in accordance with Council's review schedule
 - d. Collateral material is being developed to support this project

Carried Unanimously

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8.7 Director Corporate Services Update

Moved Pamela Lee
S/- Natalie Simmons

ARC65/25

The Audit and Risk Committee resolves:

1. That the Director Corporate Services Update report be received and noted (8.7, 17 November 2025, Audit and Risk committee meeting).

Carried Unanimously

8.8 Budget Review 1 – 2025-26

Moved Natalie Simmons
S/- Pamela Lee

ARC66/25

The Audit and Risk Committee resolves:

1. That the report on Budget review 1 – 2025-26 be received and noted (item 8.8, 17 November 2025, Audit and Risk Committee meeting).
2. To recommend to Council the proposed budget adjustments presented in Budget Review 1 which result in:
 - a. An operating deficit of \$3.130m for the 2025-26 financial year
 - b. An operating deficit ratio of 4.8%
 - c. Capital expenditure \$22.846m for the 2025-26 financial year an increase of \$1.849m from the approved budget of \$20.998m
 - d. An asset renewal funding ratio of 153% compared to the approved budget target of 90 to 110%
 - e. A net financial liabilities ratio of 57% compared to the approved budget target of between 0 and 100%
 - f. Net borrowing projected to be \$11.1m from the Uniform Presentation of Accounts
3. The BR1 for 2025-26 includes capital expenditure carry overs from 2024/2025 of \$3.257m

Carried Unanimously

8.9 Annual Investment Performance 2024-25

Moved David Moffatt
S/- Natalie Simmons

ARC67/25

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The Audit and Risk Committee resolves:

1. That the report on Council's Annual Investment performance for 2024-25 be received and noted (item 8.9, 17 November 2025, Audit and Risk Committee meeting).

Carried Unanimously

8.10 Council Quarterly Performance Report – Q1

Moved Pamela Lee

S/- David Moffatt

ARC68/25

The Audit and Risk Committee resolves:

1. That the Council Quarterly Performance Report – Q1 2025-26 be received and noted (item 8.10, 17 November 2025, Audit and Risk Committee meeting).

Carried Unanimously

9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the Audit and Risk Committee will be held on Monday 16 February 2026 from 6.00pm at 63 Mt Barker Road, Stirling.

12. CLOSE MEETING

The meeting closed at 7:33pm.