ORDINARY COUNCIL MEETING

NOTICE OF MEETING

To: Acting Mayor Nathan Daniell

Councillor Kirrilee Boyd
Councillor Adrian Cheater
Councillor Richard Gladigau
Councillor Chris Grant
Councillor Malcolm Herrmann
Councillor Lucy Huxter
Councillor Leith Mudge
Councillor Mark Osterstock
Councillor Kirsty Parkin
Councillor Alex Trescowthick
Councillor Lisa Clare Woolcock

Notice is given pursuant to the provisions under Section 83 of the *Local Government Act 1999* that the next meeting of the Council will be held on:

Tuesday 11 November 2025
6.30pm
63 Mt Barker Road Stirling

A copy of the Agenda for this meeting is supplied under Section 83 of the Act.

Meetings of the Council are open to the public and members of the community are welcome to attend. Public notice of the Agenda for this meeting is supplied under Section 84 of the Act.

Greg Georgopoulos
Chief Executive Officer

Adelaide Hills COUNCIL

ORDINARY COUNCIL MEETING

AGENDA FOR MEETING
Tuesday 11 November 2025
6.30pm
63 Mt Barker Road Stirling

ORDER OF BUSINESS

1. COMMENCEMENT

2. OPENING STATEMENT

2.1. *Acknowledgement of Country*

Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.

2.2. Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.

3. APOLOGIES/LEAVE OF ABSENCE

3.1. Apology

3.2. Leave of Absence

3.3. Absent

4. MINUTES OF PREVIOUS MEETINGS

Council Meeting – 28 October 2025
That the minutes of the ordinary meeting held on 28 October 2025 as supplied, be confirmed as an accurate record of the proceedings of that meeting.

5. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF COUNCIL

6. MAYOR'S OPENING REMARKS

7. QUESTIONS ADJOURNED/LYING ON THE TABLE

7.1. Questions Adjourned
Nil

7.2. Questions Lying on the Table
Nil

8. PETITIONS / DEPUTATIONS / PUBLIC FORUM

8.1. Petitions

8.2. Deputations

8.3. Public Forum

9. PRESENTATIONS

9.1 Presentation by the Adelaide Hills Region Waste Management Authority (AHRWMA) on the AHRWMA Annual Report 2024-25

10. QUESTIONS ON NOTICE

Nil

11. MOTIONS ON NOTICE

11.1. Amy Gillett Bikeway Final Stage (Cr Malcolm Herrmann)

1. *That the CEO investigates and provides a report to Council by 31 March 2026 on the feasibility of completing the Amy Gillett Bikeway from Onkaparinga Valley Road to Randell Road Birdwood; the report to examine, inter alia, design, vegetation clearance, cost of construction, responsibility for and cost of maintenance, tourism possibilities, possible funding sources and any implications of not proceeding with the extension.*

12. ADMINISTRATION REPORTS – DECISION ITEMS

12.1. Boundary Change Committee Membership Appointments

Decision 1 (required if one candidate per position indicates intention to nominate)

1. *That the Boundary Change Committee Membership Appointments report be received and noted.*
2. *To appoint ____________________, ____________________, ____________________, ____________________, ____________________, as members of the Boundary Change Committee from 1 December 2025 until the conclusion of the Council term.*

Decision 2 (required if more than one candidate per position indicates intention to nominate)

1. *To determine that the method of selecting the Boundary Change Committee Members be by an indicative vote to determine the preferred persons for the five (5) positions utilising the process set out in this Agenda report.*
2. *To adjourn the Council meeting for the purpose of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the Boundary Change Committee Member roles and for the meeting to resume once the results of the indicative vote have been declared.*

<u>Decision 3 (required if meeting adjourned)</u>

1. *To appoint ____________________, ____________________, ___________________, ____________________, ___________________, as members of the Boundary Change Committee from 1 December 2025 until the conclusion of the Council term.*

12.2. Boundary Change Committee Presiding Member Appointment

<u>Decision 1 (if there is only one nominee for Presiding member)</u>

1. *That the Boundary Change Committee –Presiding Member Appointments report be received and noted.*
2. *To appoint _____________ to the position of Boundary Change Committee Presiding Member to commence 1 December 2025 and conclude at the end of the Council term.*

<u>Decision 2 (required if more than one candidate indicates intention to nominate)</u>

1. *To determine that the method of selecting the Boundary Change Committee Presiding Member be by an indicative vote to determine the preferred person for the position utilising the process set out in this Agenda report.*
2. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the Boundary Change Presiding Member role and for the meeting to resume once the results of the indicative vote have been declared.*

<u>Option 3 (required if meeting adjourned)</u>

1. *To appoint ____________________ to the position of Boundary Change Committee Presiding Member to commence 1 December 2025 and conclude at the end of the Council term.*

12.3. Audit and Risk Committee Council Member Appointments

<u>Decision 1 (required if one candidate per position indicates intention to nominate)</u>

1. *That the report be received and noted.*
2. *To appoint ____________________ and ____________________as members of the Audit and Risk Committee from 1 December 2025 until the conclusion of the Council term.*

<u>Decision 2 (required if more than one candidate per position indicates intention to nominate)</u>

1. *That the report be received and noted*
2. *To determine that the method of selecting the Audit and Risk Committee Member to be by an indicative vote to determine the preferred persons for the two (2) Council Member positions utilising the process set out in this Agenda report.*
3. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council members for the Audit and Risk Committee Member roles and for the meeting to resume once the results of the indicative vote have been declared.*

<u>Decision 3 (required if meeting adjourned)</u>

1. *To appoint ____________________ and ____________________as members of the Audit and Risk Committee from 1 December 2025 until the conclusion of the Council term.*

12.4. Audit and Risk Committee Presiding Member Appointment

1. *That the report be received and noted.*
2. *To appoint ____________________ as Presiding Member of the Audit and Risk Committee from 1 December 2025 for a _____ year term.*

12.5. Gumeracha Opportunity Shop Service Review Consultation

1. *That the Gumeracha Opportunity Shop Service Review Consultation report be received and noted.*
2. *To acknowledge and sincerely thank the volunteers and broader community for their valuable contribution to the Opportunity Shop over many years.*
3. *To cease operating the Gumeracha Opportunity Shop as a Council-run program, noting the findings and recommendations in the Service Review in Appendix 1, including that there are strategic, operational and financial challenges in continuing to provide this service.*
4. *That Council requests Administration to undertake an Expression of Interest (EOI) process with a focus on identifying a community-based group to assume the operations of the Opportunity Shop or establish another community offering via a property lease agreement with Council.*
5. *That following the EOIR process, the Administration will provide a report to Council recommending a community-based group to assume operations at the site.*
6. *To note that the Opportunity Shop will continue to be run by Council until an alternative group has been identified to take over the operations of the Opportunity Shop or deliver an alternative offering.*
7. *To note that current volunteers and stakeholders will be promptly notified of this resolution, and that volunteers will be appropriately recognised and supported throughout any transition period.*

12.6. CEO Performance Review Panel Terms of Reference Review

1. *That the CEO Performance Review Panel Terms of Reference review report be received and noted.*
2. *To note resolution 316/24 of the 27 August 2024 Council meeting.*
3. *To adopt the amended Draft CEO Performance Review Panel Terms of Reference, in Appendix 2, with an effective date of 14 November 2025.*
4. *To authorise the Chief Executive Officer to make any formatting, nomenclature or other minor changes to the proposed policy.*

12.7. Appointment of CEO Performance Review Panel Committee Members

<u>Decision 1</u>

1. *That the report be received and noted*
2. *To amend Cr Adrian Cheater and Cr Kirsty Parkins membership terms on the CEO Performance Review Panel to conclude on the 30 November 2025.*

<u>Decision 2 (required if one candidate per position indicates intention to nominate)</u>

1. *To appoint ____________________, ____________________, __________________ as members of the CEO Performance Review Panel from 1 December 2025 until the conclusion of the Council term.*

<u>Decision 3 (required if more than one candidate per position indicates intention to nominate)</u>

1. *To determine that the method of selecting the CEO Performance Review Panel Member to be by an indicative vote to determine the preferred persons for the three (3) Council Member positions utilising the process set out in this Agenda report.*
2. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred Council members for the CEO Performance Review Panel Member roles and for the meeting to resume once the results of the indicative vote have been declared.*

<u>Decision 4 (required if meeting adjourned)</u>

1. *To appoint ____________________, ____________________, __________________ as members of the CEO Performance Review Panel from 1 December 2025 until the conclusion of the Council term.*

12.8. Appointment of the CEO Performance Review Panel Presiding Member

<u>Decision 1 (required if one candidate indicates intention to nominate)</u>

1. *To appoint ____________________ to the position of CEO Performance Review Panel Presiding Member to commence 1 December 2025 and conclude at the end of the Council term.*

<u>Decision 2 (required if more than one candidate indicates intention to nominate)</u>

1. *To determine that the method of selecting the CEO Performance Review Panel Presiding Member be by an indicative vote to determine the preferred person for the position utilising the process set out in this Agenda report.*
2. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred person for the CEO Performance Review Panel Presiding Member role and for the meeting to resume once the results of the indicative vote have been declared.*

<u>Option 3 (required if meeting adjourned)</u>

1. *To appoint ____________________ to the position of CEO Performance Review Panel Presiding Member to commence 1 December 2025 and conclude at the end of the Council term.*

12.9. Recruitment of an Independent Member of the CEO Performance Review Panel

<u>Decision 1 (required if one candidate per position indicates intention to nominate)</u>

1. *That the report be received and noted.*
2. *To undertake a recruitment process for the selection of one Independent Member for the CEO Performance Review Panel.*

3. *To appoint ____________________, ____________________ and the Director of Corporate Services (and/or delegates) as members of the CEO Performance Review Panel Independent Member Selection Panel.*

<u>*Decision 2 (required if more than one candidate per position indicates intention to nominate)*</u>

1. *That the report be received and noted*
2. *To undertake a recruitment process for the selection of one Independent Member for the CEO Performance Review Panel.*
3. *To determine that the method of selecting the CEO Performance Review Panel Independent Member Selection Panel be by an indicative vote to determine the preferred person(s) utilising the process set out in this Agenda report.*
4. *To adjourn the Council meeting for the purposes of seeking nominations for and, if necessary, conducting an indicative vote to determine the preferred persons for CEO Performance Review Panel Independent Member Selection Panel and for the meeting to resume once the results of the indicative voting has been declared.*

<u>*Decision 3 (required if meeting adjourned)*</u>

1. *To appoint ____________________, ____________________ and the Director of Corporate Services (and/or delegates) as members of the CEO Performance Review Panel Independent Member Selection Panel.*

13. ADMINISTRATION REPORTS – INFORMATION ITEMS

13.1. Annual Investment Performance 2024-25

1. *That the Annual investment performance 2024-25 report be received and noted.*

13.2. Council Quarterly Performance Report – Q1 2025-26

1. *That the Council Quarterly Performance Report – Q1 2025-26 be received and noted.*

14. CORRESPONDENCE FOR NOTING

14.1. Letter from the City of Victor Harbour regarding the request for advocacy support on local government reform

14.2. Minutes from the Gawler River Floodplain Management Authority Board meeting on 16 October 2025

14.3. Letter from the Electoral Commission of South Australia regarding the outcome of the Elector Representation Review.

15. QUESTIONS WITHOUT NOTICE

16. MOTIONS WITHOUT NOTICE

17. REPORTS

17.1. Council Member Function or Activity on the Business of Council

17.2. Reports of Members/Officers as Council Representatives on External Organisations

17.3. CEO Report

18. REPORTS OF COMMITTEES

18.1. Council Assessment Panel
Nil

18.2. Audit Committee
Nil

18.3. CEO Performance Review Panel
Nil

18.4. Boundary Change Committee
Nil

19. CONFIDENTIAL ITEMS

Nil

20. NEXT MEETING

Tuesday 25 November 2025, 6.30pm, 63 Mt Barker Road, Stirling

21. CLOSE MEETING

Council Meetings, Information and Briefing Sessions, CAP and Committee Meetings for 2025

DATE	TYPE	LOCATION	MINUTE TAKER
JANUARY 2025			
Wednesday 15 January	CAP	Stirling	TBA
Tuesday 28 January	Ordinary Council	Stirling	Skye Ludzay
FEBRUARY 2025			
Monday 3 February	Workshop	Woodside	N/A
Tuesday 11 February	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 February	CAP	Stirling	TBA
Monday 17 February	Audit Committee	Stirling	Lauren Jak
Tuesday 18 February	Professional Development	Stirling	N/A
Tuesday 25 February	Ordinary Council	Stirling	Skye Ludzay
MARCH 2025			
Monday 3 March	Workshop	Woodside	N/A
Tuesday 11 March	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 12 March	CAP	Stirling	TBA
Tuesday 18 March	Professional Development	Stirling	N/A
Saturday 22 March	Workshop	Stirling	N/A
Tuesday 25 March	Ordinary Council	Stirling	Skye Ludzay
Wednesday 26 March	CEO PRP	Stirling	Zoë Gill
APRIL 2025			
Wednesday 2 April	CEO PRP	Stirling	Zoë Gill
Monday 7 April	Workshop	Woodside	N/A
Tuesday 8 April	Ordinary Council	Stirling	Rebekah Lyons
Wednesday 9 April	CAP	Stirling	TBA
Monday 14 April	Audit Committee	Stirling	Lauren Jak
Tuesday 15 April	Professional Development	Stirling	N/A
Tuesday 15 April	Boundary Change Committee	Stirling	Georgie McKeon
Wednesday 16 April	CEO PRP	Stirling	Zoë Gill
Tuesday 22 April	Ordinary Council	Stirling	Skye Ludzay
MAY 2025			
Monday 5 May	Workshop	Woodside	N/A
Tuesday 13 May	Ordinary Council	Stirling	Skye Ludzay
Wednesday 14 May	CAP	Stirling	TBA
Monday 19 May	Audit Committee	Stirling	Lauren Jak
Tuesday 20 May	Professional Development	Stirling	N/A
Tuesday 27 May	Ordinary Council	Stirling	Brittany Priwer
JUNE 2025			
Monday 2 June	Workshop	Woodside	N/A
Tuesday 10 June	Ordinary Council	Stirling	Skye Ludzay
Wednesday 11 June	CAP	Stirling	TBA
Tuesday 17 June	Professional Development	Stirling	N/A
Tuesday 24 June	Ordinary Council	Stirling	Brittany Priwer
Wednesday 25 June	CEO PRP	Stirling	Zoë Gill

DATE	TYPE	LOCATION	MINUTE TAKER
JULY 2025			
Monday 7 July	Workshop	Woodside	N/A
Tuesday 8 July	Ordinary Council	Stirling	Skye Ludzay
Wednesday 9 July	CAP	Stirling	TBA
Tuesday 15 July	Professional Development	Stirling	N/A
Tuesday 22 July	Ordinary Council	Stirling	Skye Ludzay
AUGUST 2025			
Monday 4 August	Workshop	Woodside	N/A
Tuesday 12 August	Ordinary Council	Stirling	Georgie McKeon
Wednesday 13 August	CAP	Stirling	TBA
Monday 18 August	Audit Committee	Stirling	Lauren Jak
Tuesday 19 August	Professional Development	Stirling	N/A
Tuesday 26 August	Ordinary Council	Stirling	Georgie McKeon
Wednesday 27 August	CEO PRP	Stirling	Zoë Gill
SEPTEMBER 2025			
Monday 1 September	Workshop	Woodside	N/A
Tuesday 9 September	Ordinary Council	Stirling	Skye Ludzay
Wednesday 10 September	CAP	Stirling	TBA
Tuesday 16 September	Professional Development	Stirling	N/A
Tuesday 23 September	Ordinary Council	Stirling	Georgie McKeon
OCTOBER 2025			
Tuesday 7 October (Public Holiday)	Workshop	Woodside	N/A
Wednesday 8 October	CAP	Stirling	TBA
Tuesday 14 October	Ordinary Council	Stirling	Skye Ludzay
Wednesday 15 October	CEO PRP	Stirling	Zoë Gill
Monday 20 October	Audit Committee	Stirling	Lauren Jak
Tuesday 21 October	Professional Development	Stirling	N/A
Tuesday 28 October	Ordinary Council	Stirling	Skye Ludzay
NOVEMBER 2025			
Monday 3 November	Workshop	Woodside	N/A
Tuesday 11 November	Ordinary Council	Stirling	Georgie McKeon
Wednesday 12 November	CAP	Stirling	TBA
Monday 17 November	Audit Committee	Stirling	Lauren Jak
Tuesday 18 November	Professional Development	Stirling	N/A
Tuesday 25 November	Ordinary Council	Stirling	Georgie McKeon
DECEMBER 2025			
Monday 1 December	Workshop	Woodside	N/A
Tuesday 9 December	Ordinary Council	Stirling	Lauren Jak
Wednesday 10 December	CAP	Stirling	TBA

Meetings are subject to change, please check agendas for times and venues. All meetings (except Council Member Professional Development) are open to the public.

Council Member Attendance 2025

Information or Briefing Sessions

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
3 Feb 25 (WS)	F	AP	F	F	AP	F	AP	F	F	F	F	AP	F
18 Feb 25 (WS)	P	AP	F	F	F	P	AP	F	LOA	F	F	F	F
3 Mar 25 (WS)	F	F	F	F	F	F	F	AP	AP	F	F	AP	F
11 Mar 25 (WS)	LOA	F	F	F	LOA	A	F	F	AP	AP	P	F	F
18 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	P	F	F	F	F
22 Mar 25 (WS)	LOA	F	F	F	LOA	F	AP	F	F	F	F	F	F
7 Apr 25 (WS)	LOA	AP	F	F	F	F	F	F	AP	F	F	AP	F
15 Apr 25 (WS)	LOA	F	F	F	AP	F	AP	F	A	F	F	F	F
5 May 25 (WS)	LOA	F	F	F	P	P	AP	A	AP	F	F	P	F
20 May 25 (WS)	LOA	AP	F	F	F	A	F	F	A	F	F	P	F
02 June 25 (WS)	LOA	F	F	P	F		AP	F		AP	F	AP	
17 June 25 (WS)	LOA	AP	F	F	F		F	F		AP	F	F	
7 July 25 (WS)	LOA	LOA	F	F	AP		AP	A		F	F	P	
15 July 25 (PD)	LOA	LOA	F	F	F		AP	F		F	F	AP	

Index: Workshop (WS) / Professional Development (PD) / F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

4 Aug 25 (WS)	LOA	F	F	F	F		F	F		F	F	LOA
19 Aug 25 (WS)	LOA	LOA	F	F	F		F	AP		F	F	F
1 Sep 25 (WS)	LOA	AP	F	F	F		AP	AP		F	F	AP
16 Sep 25 (WS)	A	AP	F	F	F		F	AP		F	F	AP

Meeting Date	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Richard Gladigau	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Leith Mudge	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Alex Trescowthick	Cr Lisa Woolcock	-
7 Oct 25 (WS)	F	F	F	F	F	P	F	F	A	LOA	F	F	
21 Oct 25 (PD)	F	F	F	F	F	AP	F	F	F	F	F	F	
3 Oct 25 (WS)	F	A	F	F	AP	F	F	F	A	F	AP	F	

Index: Workshop (WS) / Professional Development (PD) / F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

Council Member Attendance 2025

Council Meetings (including Special Council Meetings)

Meeting Date	Mayor Jan-Claire Wisdom	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Leith Mudge	Cr Louise Pascale	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Pauline Gill	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Melanie Selwood
28 Jan 25	AP	F	AP	AP	F	LOA	F	AP	F	F	F	F	F
11 Feb 25	F	AP	LOA	F	F	F	F	F	AP	F	F	F	LOA
25 Feb 25	AP	F	F	F	F	F	F	F	LOA	F	F	LOA	F
11 Mar 25	LOA	F	F	F	LOA	F	F	F	AP	AP	F	F	F
25 Mar 25	LOA	F	F	F	LOA	F	F	F	F	F	F	F	F
8 Apr 25	LOA	LOA	F	F	F	F	F	F	AP	F	F	F	F
22 Apr 25	LOA	LOA	F	F	F	F	F	LOA	AP	F	F	AP	F
13 May 25	LOA	AP	F	F	F	F	F	AP	LOA	F	F	F	LOA
27 May 25	LOA	LOA	F	F	F		F	F		F	F	AP	F
10 Jun 25	LOA	F	F	F	F		F	F		F	F	F	
17 Jun 25	LOA	AP	F	F	F		F	F		AP	F	F	
30 Jun 25	LOA	LOA	F	F	F		F	F		AP	F	F	
8 Jul 25	LOA	LOA	F	F	F		AP	AP		F	F	F	
22 Jul 25	LOA	LOA	F	F	F		AP	F		F	F	F	
4 Aug 25	LOA	F	F	F	F		F	F		F	F	LOA	
12 Aug 25	LOA	LOA	F	F	F		F	F		F	F	F	
26 Aug 25	LOA	LOA	F	F	F		F	F		F	F	F	
9 Sept 25	LOA	AP	F	F	F		F	F		F	F	AP	
23 Sept 25		AP	F	F	F		F	F		F	F	F	

Meeting Date	Cr Kirrilee Boyd	Cr Adrian Cheater	Cr Nathan Daniell	Cr Richard Gladigau	Cr Chris Grant	Cr Malcolm Herrmann	Cr Lucy Huxter	Cr Leith Mudge	Cr Mark Osterstock	Cr Kirsty Parkin	Cr Alex Trescowthick	Cr Lisa Clare Woolcock	-
14 Oct 2025	F	F	F	F	F	P	F	LOA	F	LOA	F	F	
28 Oct 2025	F	F	F	F	F	F	F	F	F	AP	P	F	

Index: F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

Index: F = Full Attendance / P = Partial Attendance / AP = Apology / LOA = Leave of Absence / A = Absent

Conflict of Interest Disclosure Form

Adelaide Hills COUNCIL

CONFLICTS MUST BE DECLARED VERBALLY DURING MEETINGS

Date: ________________________

Meeting Name (please tick one)

Ordinary Council	☐	Audit Committee	☐
Special Council	☐	Boundary Change Committee	☐
CEO Performance Review Panel	☐	Other: ____________________	☐

Item No **Item Name:**

_______ ____

(Only one conflict of interest entry per form)

I, Mayor / Cr ____have identified a conflict of interest as:

GENERAL ☐ **MATERIAL ☐**

GENERAL

In considering a General Conflict of Interest (COI), an impartial, fair-minded person might consider that the Council Member's private interests might result in the Member acting in a manner that is contrary to their public duty.

MATERIAL

In considering a Material Conflict of Interest (COI), a member of a council has a material conflict of interest in a matter to be discussed at a meeting of the council if a class of persons as defined in s75(1)(a-l) in the Act would gain a benefit, or suffer a loss, (whether directly or indirectly and whether of a personal or pecuniary nature) depending on the outcome of the consideration of the matter at the meeting.

The nature of my conflict of interest is as follows:

(Describe the nature of the interest, including whether the interest is direct or indirect and personal or pecuniary)

____

____

____

I intend to deal with my conflict of interest in the following transparent and accountable way:

- ☐ I intend to **stay** in the meeting (please complete details below)
- ☐ I intend to **stay** in the meeting as exempt under s75A (please complete details below)
- ☐ I intend to **leave** the meeting (*mandatory if you intend to declare a Material conflict of interest)*

The reason I intend to stay in the meeting and consider this matter is as follows:

____

____

____

____

(This section must be completed and ensure sufficient detail is recorded of the specific circumstances of your interest.)

Office use only: Council Member voted FOR / AGAINST the motion.

8. DEPUTATIONS

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. A request to make a deputation should be made by submitting a Deputation Request Form, (available on Council's website and at Service and Community Centres) to the CEO seven clear days prior to the Council meeting for inclusion in the agenda.
2. Each deputation is to be no longer than ten (10) minutes, excluding questions from Members.
3. Deputations will be limited to a maximum of two per meeting.
4. In determining whether a deputation is allowed, the following considerations will be taken into account:

    - the number of deputations that have already been granted for the meeting
    - the subject matter of the proposed deputation
    - relevance to the Council agenda nominated – and if not, relevance to the Council's powers or purpose
    - the integrity of the request (i.e. whether it is considered to be frivolous and/or vexatious)
    - the size and extent of the agenda for the particular meeting and
    - the number of times the deputee has addressed Council (either in a deputation or public forum) on the subject matter or a similar subject matter.

8.3 PUBLIC FORUM

For full details, see Code of Practice for Meeting Procedures on www.ahc.sa.gov.au

1. The public may be permitted to address or ask questions of the Council on a relevant and/or timely topic.
2. The Presiding Member will determine if an answer is to be provided.
3. People wishing to speak in the public forum must advise the Presiding Member of their intention at the beginning of this section of the meeting.
4. Each presentation in the Public Forum is to be no longer than five (5) minutes (including questions), except with leave from the Council.
5. The total time allocation for the Public Forum will be ten (10) minutes, except with leave from the Council.
6. If a large number of presentations have been requested, with leave from the Council, the time allocation of five (5) minutes may be reduced.
7. Any comments that may amount to a criticism of individual Council Members or staff must not be made. As identified in the Deputation Conduct section above, the normal laws of defamation will apply to statements made during the Public Forum.
8. Members may ask questions of all persons appearing relating to the subject of their presentation.