

**ADELAIDE HILLS COUNCIL
CEO PERFORMANCE REVIEW PANEL COMMITTEE
MINUTES OF MEETING
WEDNESDAY 28 JANUARY 2026
63 MT BARKER RD STIRLING**

In Attendance

Presiding Member: Cr Chris Grant

Members:

Cr Lucy Huxter	
Cr Nathan Daniell	
Cr Richard Gladigau	

In Attendance:

Zoë Gill	Executive Governance Officer
Michael Kelledy	Qualified Independent Person (Telephone)

1. COMMENCEMENT

The meeting commenced at 6:17pm.

OPENING STATEMENT

- 1.1 Council acknowledges that we meet on the traditional Country of the Peramangk and Kaurna people. We pay our respects to Ancestors and Elders past and present as the Custodians of this ancient and beautiful land.
- 1.2 Together we will care for this place for the generations to come and in this context the decisions we make should be guided by the principle that nothing we do should decrease our children's ability to live on this land.

2. APOLOGIES/LEAVE OF ABSENCE

2.1 Apology

Nil

2.2 Leave of Absence

Nil

2.3 Absent

Nil

Presiding Member _____ 22 April 2026

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3. MINUTES OF PREVIOUS MEETINGS

3.1 CEO Performance Review Panel Meeting – 15 October 2025

Moved Cr Lucy Huxter
S/- Acting Mayor Nathan Daniell

PRP01/26

That the minutes of the CEO Performance Review Panel meeting held on 15 October 2025 as distributed, be confirmed as an accurate record of the proceedings of that meeting

Carried Unanimously

4. PRESIDING MEMBER'S OPENING COMMENTS

The Presiding Member:

- Welcomed the Panel, noting Cr Gladigau is new to the Panel
- Noted it was a privilege to be the Presiding member
- Introduced the QIP to the new members
- Outlined meeting procedures and his intention to guide the meeting in accordance with the procedures, including reminder members to speak through the chair
- Noted the agenda involves the CEO providing a presentation against his KPIs

5. DELEGATION OF AUTHORITY

The CEO Performance Review Panel operates in accordance with the relevant sections of the *Local Government Act 1999*, and its Terms of Reference.

6. DECLARATION OF CONFLICT OF INTEREST BY MEMBERS OF THE COMMITTEE

Nil

7. OFFICER REPORTS – DECISION ITEMS

7.1 CEO Key Performance Indicators Report

The CEO gave a presentation to the Panel of his progress against the KPIs. The Panel asked questions regarding each KPI during the presentation.

6:50pm – Cr Lucy Huxter left the meeting

6:51pm – Cr Lucy Huxter returned to the meeting

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Moved Acting Mayor Nathan Daniell
S/- Cr Rick Gladigau

PRP 02/26

- 1. That the report be received and noted.**
- 2. To recommend to Council to note:**
 - a. That the CEO provided a verbal and written progress report against his Key Performance Indicators to the CEO Performance Review Panel**
 - b. The CEO's Key Performance Indicators Report – Quarter 2 (in Appendix 1)**

Carried Unanimously

8. MOTIONS WITHOUT NOTICE

Nil

9. QUESTIONS WITHOUT NOTICE

Nil

10. CONFIDENTIAL ITEMS

Nil

11. NEXT MEETING

The next ordinary meeting of the CEO Performance Review Panel will be held on Wednesday 22 April 2025 from 6.00pm at 63 Mt Barker Road Stirling.

12. CLOSE MEETING

The meeting closed at 7.42pm.